AGENDA AND BUSINESS PAPERS

Oberon Council Ordinary Meeting
Tuesday 21 April 2020

Commencing at 5.30pm
at the Oberon Council Chambers
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1. OPENING OF MEETING
The Mayor will welcome members and declare the meeting open.

Due to the current COVID-19 pandemic and in accordance with newly legislated State Government requirements the April Ordinary Council Meeting will be undertaken as a virtual meeting conducted using webinar facilities. The Council chambers will be closed to members of the public. All questions from the public must be submitted in writing prior to 1.00pm on Tuesday 21 April 2020. A link to the Council Meeting for viewing by members of the public will be available via the Council website www.oberon.nsw.gov.au

Recordings of Council Meetings or parts thereof cannot be copied, recorded, reproduced, reused or transmitted without the prior written consent of the General Manager.

2. ACKNOWLEDGEMENT OF COUNTRY
Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

3. PRAYER
The Meeting will be opened in prayer.

4. RECORD OF ATTENDANCE
Members
Mayor Kathy Sajowitz (in the Chair)
Deputy Mayor Mark Kellam
Clr Don Capel
Clr Ian Doney
Clr Kerry Gibbons
Clr Brenda Lyon
Clr Clive McCarthy
Clr Mick McKechnie
Clr Andrew McKibbin

Staff
Gary Wallace, General Manager
Bruce MacDonnell, Acting Planning and Development Director
Lynette Safranek, Corporate Services Director
Chris Schumacher, Technical Services Director
Sharon Swannell, Executive Coordinator

Apologies
Nil
5. DECLARATIONS OF INTEREST
File No: Governance/Councillors/Declarations of Interest

A GUIDE TO ETHICAL DECISION-MAKING
(Provided by the Independent Commission Against Corruption)

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council’s objectives and code of conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- Pecuniary – regulated by the Local Government Act and Department of Local Government
- Non-pecuniary – regulated by codes of conduct and policy. ICAC, Ombudsman, Department of Local Government (advice only)

The test for conflict of interest:

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson’s definition of “corruption” – using public office for private gain
- Important to consider public perceptions of whether you have a conflict of interest

Identifying problems

- 1st Do I have private interests affected by a matter I am officially involved in?
- 2nd Is my official role one of influence or perceived influence over the matter?
- 3rd Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

When making a Declaration of Interest the reason for making the declaration should be clearly stated. Pecuniary and Non-Pecuniary Significant Interests should be managed by leaving the room while the matter is considered.

Pecuniary -
Non-Pecuniary -
Significant
Non-Pecuniary Less than Significant -
6. PRESENTATION

A presentation will be provided by Mark Taylor presenting the signage design concepts developed following community consultation by Marks Signage.

A presentation will be provided by the O’Connell Valley Community Group in relation to report item 13.01 – DA 10.2019.68.1.

7. QUESTIONS FROM THE PUBLIC

Due to the current COVID-19 pandemic and in accordance with newly legislated State Government requirements the April Ordinary Council Meeting is being undertaken as a virtual meeting conducted using webinar facilities. The General Manager has requested that all questions from the public must be submitted in writing prior to 1.00pm on Tuesday 21 April 2020. The General Manager will read out any questions submitted at this point in time.

Questions will be taken on notice and a response provided within a reasonable timeframe.

Members of the public who submit a question to Council are permitted to do so provided the following guidelines are adhered to.

1. The person lodging the question must advise of their name and in what capacity they are acting.
2. If the person lodging the question is acting as another person/organisation’s agent they must advise Council if they have their prior consent/authority.

Questions from the public is an opportunity for the community to put forward a question in relation to an issue or put a point of view relating to an issue that may be causing interest or concern. Due to time constraints a time frame of three minutes per question is allocated.

8. CONFIRMATION OF MINUTES

Ordinary Meeting 17 March 2020

ATTACHED is the Minutes of the Ordinary Council Meeting held on 17 March 2020.

Recommendation:

That the Minutes of the Ordinary Meeting held on 17 March 2020 be confirmed.

Matters Arising from the Minutes

Nil
9. MAYORAL MINUTE AND REPORT

09.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary
Author: Clr Kathy Sajowitz, Mayor

Summary
This report summarises the main activity for the Mayor since my last report.

Recommendation
That Report Item 09.01 is received as information.

A. Meetings
12 Mar Conference call – Telstra communications team re video following Bushfire recovery
12 Mar Paul Toole MP visit with Mayor and General Manager
12 Mar Kevin Webb and Gordon Bubb regarding Carlwood Road
13 Mar 2BS Radio Interview
16 Mar Central West NSW Forestry Hub Meeting
17 Mar Central Tablelands Alliance Audit, Risk and Improvement Committee Meeting (attended by Deputy Mayor Mark Kellam)
17 Mar Deputy Mayor attended a meeting at Oberon Medical Centre re COVID-19
17 Mar Ordinary Council Meeting
19 Mar COVID-19 meeting with Health Professionals (attended by Deputy Mayor Mark Kellam)
20 Mar 2BS Radio Interview (with Deputy Mayor Mark Kellam)
24 Mar COVID-19 meeting with Health Professionals (attended by Deputy Mayor Mark Kellam)
25 Mar Teleconference with Scott McLachlan NSW Health Meeting Western NSW Local Health District update for Mayor’s & General Managers re COVID-19 (attended by Deputy Mayor Mark Kellam)
27 Mar 2BS Radio Interview (with Deputy Mayor Mark Kellam)
31 Mar COVID-19 meeting with Health Professionals (zoom)
1 Apr Central NSW Joint Organisation Regional Water Strategic Sub-Committee Meeting (zoom)
3 Apr 2BS Radio Interview
7 Apr COVID-19 meeting with Health Professionals (zoom)
8 Apr Western NSW Local Health District regarding COVID-19 (zoom)
9 Apr Mayors of CNSWJO and Mark Coulton Federal Member for Parkes, Minister for Regional Health, Regional Communications and Local Government to receive feedback from members about the Federal measures in place to manage COVID-19 and their impacts in local government areas in this region (zoom)
14 Apr ABC Central West Radio Interview
14 Apr COVID-19 meeting with Health Professionals (zoom)
14 Apr Councillor Informal Briefing Session (zoom)
B. Representation
11 Mar Hospital Auxiliary Regional Conference
12 Mar International Women’s Day Luncheon at St Josephs School
15 Mar International Women’s Day Mayoral Luncheon

C. Correspondence
12 Mar Western NSW Primary Health Network Coronavirus newsletter coordinating information, advice and communication regarding COVID-19.
12 Mar Oberon Business and Tourism Association regarding plans to host a Candidates Forum for the 2020 Local Government Elections.
12 Mar Correspondence forwarded to the Hon Paul Toole MP regarding updates about the status of projects funded under the NSW Government Stronger Country Communities Funding.
13 Mar Oberon Neighbourhood Centre providing the minutes of the last Oberon Interagency Meeting held on 5 March 2020.
16 Mar The Hon Andrew Gee MP providing a Coronavirus community update.
16 Mar Bushwalking NSW, along with Bushwalking Australia, the peak bodies for bushwalking in NSW, the ACT, and Australia, encouraging Council to lodge a motion at the upcoming National General Assembly of Local Government 2020 relating to a strategic focus on boosting walkability nationally.
17 Mar Marcus Ray, Group Deputy Secretary, Department of Planning, Industry and Environment providing instructions to planning and consent authorities from the Hon. Rob Stokes MP, Minister for Planning and Public Spaces, on the COVID-19 pandemic for Council’s urgent attention.
17 Mar Oberon Health Council minutes of the Oberon Health Council Meeting held on 5 March 2020.
18 Mar Oberon Health Council providing posters for community awareness of hand washing, social distancing and protocols during COVID-19 pandemic.
18 Mar Office of Local Government COVID-19 Council update – daily updates provided since introduction of this publication.
19 Mar The Hon Paul Toole MP COVID-19 Update Newsletter
19 Mar Office of Local Government invitation to participate in an OLG COVID-19 Local Government Update Webinar being held on Friday 20 March, 11:00am, rescheduled to 23 March 2020.
20 Mar Martin Ticehurst letter to Mayors of all NSW Local Councils and Shires, requesting their urgent support for the tabling of a Mayoral Minute, which seeks that the State Government convene a Special Commission of Inquiry to investigate into and report on the past and future legislation of the Model Code of Conduct and related Procedures for the Administration of the Model Code of Conduct; following the recent Supreme Court decision in the matter of Cornish v Secretary, Department of Planning, Industry and Environment (the NSW Office of Local Government/OLG).
20 Mar Correspondence forwarded to Julian Sortland in response to suggestions about future options for electric vehicle charging in Oberon.
21 Mar David Henderson providing an update to previous correspondence in relation to the possible discontinuation of the Mt Victoria bus service, and if you are aware if any alternate transport options are being proposed.
21 Mar Correspondence forwarded to Oberon RFS, Oberon SES, Oberon Fire and Rescue, Oberon Business and Tourism Association, NSW Ambulance, NPWS, Oberon Rotary
Club, Leanne Barlow, Jenolan Caves, Oberon Earthmoving and Forestry Corporation seeking input into a submission for the Royal Commission into Natural Disaster Arrangements established by the Federal Government.

22 Mar  Greg McGuinness, Jaunter providing information from the Tuglow Landcare Group and requesting an update regarding mobile blackspots in the Jaunter region.

23 Mar  Senator Deborah O’Neil, offering assistance with local economy.

23 Mar  John Hebblewhite, Skoda and Tatra Museum regarding the current Museum Activity and the Skoderon Art Competition due to be held in November 2020.

24 Mar  Murray Darling Association advising it has decided to postpone this year’s National Conference, which was initially planned for July, until further information is available regarding COVID-19.

24 Mar  Mark Speakman media release - COVID-19 advising of emergency laws introduced to Parliament to boost community safety.

24 Mar  Professor Andrew Vann, Vice Chancellor Charles Sturt University providing an update regarding the University response to COVID-19.

24 Mar  The Hon Paul Toole MP COVID-19 Update Newsletter

27 Mar  Tania Pallier, Western Region Academy of Sport (WRAS) providing an update about programs in the local government area. Programs have been suspended during the COVID-19 pandemic.

27 Mar  Central NSW Joint Organisation providing an updated of COVID-19 case numbers in LGAs in the Western Region.

27 Mar  Western NSW Primary Health Network Coronavirus Newsletter

30 Mar  Western NSW Primary Health Network re updated telehealth Medical Benefits Scheme items available which will provide access to telehealth (video conference) and phone consultations for all Australians.

31 Mar  Correspondence forwarded to Phillip Haynes in response to questions from the public at the March 2020 Ordinary Council Meeting.

2 Apr  Correspondence forwarded to The Hon Andrew Gee MP regarding upgrade to Carlwood Road. Copies of Correspondence also forwarded to The Hon Paul Toole MP, Member for Bathurst, Mr Kevin Webb and Mr Gordon Bubb.

2 Apr  Media Release – The Hon John Barilaro MP advising the NSW Government has established the new Department of Regional NSW to better coordinate support for communities, businesses and farmers in the bush that have endured drought, bushfire and flood and now face the impact of the COVID-19 pandemic.

2 Apr  Maree Arrow suggesting Council consider publishing a special bulletin or newsletter in Oberon regarding COVID-19; what services are continuing and what other options are available for the community.

2 Apr  Appreciation forwarded to Julie Stott for continued updates on Oberon Community Noticeboard for the Oberon community during the COVID-19 pandemic.

3 Apr  Letter of appreciation forwarded to the Hon Paul Toole MP, Member for Bathurst for ongoing informative information provided during the COVID-19 situation.

3 Apr  Letter of appreciation forwarded to the Hon Andrew Gee MP, Member for Calare for ongoing informative information provided during the COVID-19 situation.

4 Apr  Western NSW Primary Health Network Coronavirus Newsletter

4 Apr  Office of Local Government – Ministers Message COVID-19

6 Apr  Terry Boyce providing a suggestion for a suitable location for an off leash dog area – response provided.

7 Apr  The Hon Paul Toole MP providing information about a Support Local Businesses - Business Directory.
8 Apr  Jason Clare MP, Shadow Minister for Regional Services, Local Government and Territories providing an update regarding the announcement of the JobKeeper legislation.

8 Apr  Frank Crews, Mayfield Garden regarding current operations during COVID-19 and providing information about plants and trees available.

8 Apr  Correspondence forwarded to the Hon Andrew Gee MP thank you for the initiative to create a support group for the electorate and providing information about plans for an Oberon support group.

12 Apr  Information forwarded to Greg McGuinness and Tuglow Landcare Group providing an update by the Federal Minister for Local Government Mark Coulton regarding the announcements for Round Five of the Mobile Black Spot Program being released.

14 Apr  Correspondence forwarded to Nigel Price, Tuglow Landcare Group to provide information to the group of the Hon Paul Toole MP announcement that assistance is now available to rebuild bushfire damaged fences joining public land.

14 Apr  Tyler Coote, Year13 providing information about an online platform designed for young people (15 – 25-year-olds) to help them with the transition from high school into adult life.

14 Apr  Col Roberts, Oberon Museum Society regarding current matters at the museum and to explore options for the future operations.

Various items of correspondence have been sent to and from participants in developing a Community Support Network initiative to support vulnerable members of the community through the current COVID-19 pandemic.

Notes:

10. NOTICES OF MOTIONS
 Nil

11. COUNCILLOR AND DELEGATES REPORTS
 Nil

12. COMMITTEE REPORTS
 Nil
13. REPORTS FOR DECISION

13.01 DEVELOPMENT APPLICATION 10.2019.68.1 – 23 LOT SUBDIVISION

File No: PR5-53
Author: Town Planner, Dylan Furnell

Summary
A Development Application has been received for 23 Lot Subdivision at 53 O'Connell Plains Road O'Connell being described as Lot 701 & 702 in DP 1131386, Lot 801 in DP 1131375 & Lot 1 in DP 125688. In accordance with the neighbour notification process prescribed within the Oberon Development Control Plan (DCP) 2001 Part H, the application must be decided by Council as it has received objections against the proposed development.

The proposed development is located in the R5 – Large Lot Residential zone and consists of a 23 lot subdivision in addition to the 6 lots already approved as stage 1 under development approval 10.2014.54.1. The proposed subdivision will have allotments of approximately 10-11 hectares and access from two new roads intersecting with O'Connell Plains Road. Two (2) new property accesses are proposed onto O'Connell Plains Road and two (2) new property accesses are proposed onto Beaconsfield Road. No trees are proposed to be removed, and no dwellings or roads are proposed to be situated close to or over Stoney Creek and Alicks Creek.

The development is permissible within the R5 zone as prescribed by the Oberon Local Environmental Plan 2013. The development is consistent with the controls of the Oberon Local Environmental Plan 2013 and the Oberon Development Control Plan 2001. The application was notified for a period of approximately 4 weeks to properties within 1km and advertised within the Oberon Review. The application has subsequently received twenty six (26) submissions from the public.

Recommendation:

That:

1. Council approve Development Application 10.2019.68.1 for the 23 Lot Subdivision at Lot 701 & 702 in DP 1131386, Lot 801 in DP 1131375 & Lot 1 in DP 125688 being known as 53 O’Connell Plains Road O’CONNELL in accordance with Section 4.16 of the Environmental Planning and Assessment Act 1979 and conditions contained within this report, for the following reasons:
   - The development is permissible within consent within the R5 – Large Lot Residential Zone prescribed by the Oberon Local Environmental Plan 2013.
   - The development meets all controls within the Oberon Development Control Plan 2001.
   - The development will not be unreasonable in regard to its impacts within the context of the existing locality.
   - The subdivision will not unreasonably impact the environmental value of the property or surrounding properties.

2. A division be called in accordance with Section 375A of the Local Government Act 1993

Comments
ATTACHED are the relevant plans and documentation.
1. PROPOSAL
The proposal consists of a multi stage subdivision of 23 lots on top of the existing subdivision creating 5 lots approved under 10.2014.54.1 (modification application 10.2014.54.2) which acts as stage 1 of the overall masterplan. All allotments within the subdivision are at or above the minimum lot size of 10 hectares as required by the Oberon Local Environmental Plan 2013. The subdivision includes the construction of 2 public roads servicing the allotments and a right of carriage way over 2 allotments which service lot 27 and 28.

2. SUMMARY
The development of a 23 lot subdivision is considered to be appropriate in this instance. The subdivision is permissible under the Local Environmental Plan 2013 as each allotment meets the minimum allotment size required for the R5 – Large Lot Residential zone. The subdivision meets all controls within the Oberon Development Control Plan 2001. The design is considered appropriate in mitigating impacts to the existing locality in regard to visual impact and environmental impact to creeks, flora and fauna. Heritage concerns with the Cox’s Road which passes through the subdivision are mitigated through a restriction to build over the identified area. Overall the subdivision is considered appropriate within the locality and the zone and should gain development consent.

3. LOCATION OF THE PROPOSAL
The subdivision is located predominately over the southern portion of the allotments with the north-eastern corner also included within the subdivision. The north-western corner is already approved for subdivision under 10.2014.54.1 (modification application 10.2014.54.2). Access to the property is via O’Connell Plains Road for Lot 6 and 7. Lots 8, 9 and 10 are accessed via Beaconsfield Road with all other allotments coming from newly proposed roads and a right of carriageway. Both new roads are proposed to intersect with O’Connell Plains Road.

Figure 1: Location of the proposed subdivision.
Figure 2: Existing Locality shows a number of dwellings within the landscape.

Figure 3: Proposed Roadway location through the centre of the subdivision (trees to be retained).
Figure 4: Location of proposed roadway through the centre of subdivision (trees to be retained).

Figure 5: View from the subdivision (proposed lot 16) looking south-east toward O'Connell.
4. **ZONING**
The entire subdivision area is zoned R5 – Large Lot Residential. Surrounding lots to the north are R5 – Large Lot Residential with the west, east and south bounding RU1 – Primary Production zone.

5. **PERMISSIBILITY**
The subdivision is permissible as all proposed lots are a minimum of 10 hectares in size.

6. **EXISTING CONSENTS THAT RELATE TO THE LAND**
10.2014.54.1 – 6 Lot subdivision.

7. **CONNECTION OF SERVICES**
Electricity is to be provisioned to each allotment. Domestic water is to be captured rainwater only. Waste water via OSWW only.

8. **HERITAGE**
The allotments are not within the heritage conservation area and the lots do not contain any heritage items. Due to the topography of the land, the majority of the subdivision area is generally not seen from the O'Connell Road, within the centre of the Heritage Conservation Area.

The Cox's Road runs through the property. It is well documented that the Cox's Road crosses the current Beaconsfield Road near the corner of Box Flat Road. Cox's Road then runs through the property toward O'Connell Plains Road. Cox's Road is not a listed heritage item at either state or local level but is recognised by Oberon Council for its significance. Council has committed to supporting efforts for the Great Western Walk which seeks to follow the Cox's Road as a large walking trail.

9. **FINANCIAL IMPLICATIONS**
Contributions are payable on each additional allotment. With 4 existing lots, each with an entitlement and 23 resulting lots, each with an entitlement, the subdivision requires 19 lots of contribution fees paid.
10. OTHER ACTS OR REGULATIONS
Biodiversity Conservation Act 2016
No trees are proposed to be removed as part of the development application in regard to fencing, access and road construction. There are no critical habitats identified within the site. Therefore the development will not trigger any requirement for biodiversity offsets.

11. STATE ENVIRONMENTAL PLANNING POLICIES
State Environmental Planning Policy 55 – Remediation of Land
Council records do not indicate that the land is contaminated land and therefore the land will therefore not require remediation.

State Environmental Planning Policy 44 – Koala Habitat
Whilst some submissions include photographs of koalas being located within the locality, it is not likely that the subdivision development will unreasonably impact on any potential koala habitat within the locality. No trees are proposed to be removed as part of the development, and the rural nature of the allotments should not impede koala movement.

12. OBERON LOCAL ENVIRONMENTAL PLAN 2013
Zone Objectives (R5 – Large Lot Residential)
- The development is considered to maintain the rural setting, and is not likely to impact on environmentally sensitive land or the scenic quality. Surrounding RU1 – Primary Production land will not be impacted in regard to its ability to be farmed.
- The development locality is not located near urban areas and will not impact future development of urban areas.
- The subdivision will increase the demand for public services and facilities, however it is deemed that this increase is not unreasonable. The subdivision will be conditioned to provide access to services such as school bus drop off and pick up points.
- The 10 hectare lots are considered to be appropriate in the context of the RU1 zone surrounding which includes many allotments well under the 100 hectare minimum allotment size. The subdivision will not impact the production of nearby farming land or the general amenity for residents located nearby.

4.1 – Minimum subdivision lot size
1) Objectives
   a) The subdivision promotes suitable land use in consideration of the zone. The 10 hectare lots are consistent in maintaining a rural aesthetic.
   b) The subdivision is staged to ensure that the community is not likely to be impacted unreasonably. Early stages require minimal infrastructure and each stage following consists of extensions to infrastructure services to reduce impacts.
   c) Rural lands surrounding are not likely to be impacted from the development. Farming of neighbouring rural production lands is not likely to be impeded.
   d) The subdivision is not likely to impact on the nearby watercourse which runs through the centre of the allotment. Effluent disposal is proposed well away from the creek, dwelling envelopes are well away from the creek and proposed roads are approximately 200 metres away at the closest point of either waterway.

2) The subdivision meets the minimum allotment sizes.
3) The subdivision meets the minimum allotment sizes.
4) Not a strata or community title subdivision.
4.2B – Erection of dual occupancies and dwelling houses on land in Zone RU1 and Zone R5
1) The development enables planned rural residential development. The locality was identified within the previous land use strategy undertaken prior to formulation of the Oberon Local Environmental Plan 2013.
2) The land is R5 land.
3) All proposed lots are a minimum of 10 hectares in size which meets the minimum lot size for the subject portion of R5 – Large Lot Residential zoned land.
4) The development will allow a dwelling or dual occupancy on each of the proposed allotments. A development application for any future dwelling or dual occupancy will be required.

6.1 – Earthworks
The development of roads within the subdivision is not likely to have an unreasonable impact on the surrounding waterways and natural environment within the subdivision site and the locality. With appropriate sedimentation and erosion measures it is unlikely that in the long term or short term the proposed roads will significantly alter the natural environment.

(3) a) The earthworks are unlikely to impact on drainage patterns and soil stability. Some drainage infrastructure may be required along the proposed new roads, particularly the central road which is located partly on a steep incline.
b) The earthworks will provide for the future residential development of the land.
c) No fill is proposed to be used on the site. Generally levelling is required an therefore cut and fill may be spread over different portions of the site and road to undertake this levelling.
d) The road excavations etc. are unlikely to impact unreasonably on neighbouring properties. Some noise impacts may impact neighbouring properties on the short term.
e) No fill proposed to be imported to the site.
f) There is a minimal chance of uncovering archaeological relics due to the heritage significance of the O’Connell Area. It will be conditioned to stop work if relics are found during works.
g) Two (2) creeks are located on the property; however the roadways (which will be the source of the majority of earthworks) are located at least 200 metres from the waterways. With appropriate mitigation methods of sedimentation and erosion it is very unlikely that either creek will be negatively impacted from the construction of roads.
h) Sediment and erosion controls are proposed to mitigate the impact of earthworks on sedimentation and erosion.

6.3 – Riparian Land and Watercourses
(1) Objectives
a) The subdivision is not likely to impact on the water quality of the creeks running through the property. Density of new development is low at a maximum of 0.2 dwellings per hectare (assuming every allotment builds a dual occupancy). All effluent will comply with waterway setback requirements and will not impact water quality.
b) No roadways or dwelling envelopes are proposed close to the waterways. No bed or banks are therefore likely to experience a reduction in stability.
c) Habitats of riparian areas are not likely to be impacted from the subdivision. Some increased run off may enter the system which is not likely to unreasonably impact the habitat.
d) The subdivision is unlikely to impact on ecological processes within the waterways and riparian areas. Currently the creeks experience intermittent periods of flow and complete dryness, this is expected to continue.
The development is not likely to impact on any of the aspects within clause 6.3(3)(a). The development may increase water extraction from the creeks 6.3(3)(b) via pumps and dams which are licensed by NSW Water. No bores will be allowed to be constructed on this land and this condition will be restricted on the title of new allotments. This is only likely to occur once dwellings have been built on the properties. Building envelopes are proposed which are likely to mitigate the impact to the waterways on site.

Dwelling envelopes and suitable areas of effluent disposal are located on allotments so that future development will not impact on the viability and quality of the waterways and creeks under clause 6.3(3)(c).

The design and location of the roads and building envelopes are not likely to impact on the waterways on site and are deemed to comply with clauses 6.3(4). No bores will be allowable on the allotments to ensure that there is a reduced impact to the water table.

13. OBERON DEVELOPMENT CONTROL PLAN 2001

B.5 – Services and Facilities
The development will be required to pay 19 lots of the contribution charges as per the Development Contributions Plan. This charge will contribute directly to facilities and services within the O’Connell locality. Due to the nature of the development being rural, it is not a requirement to construct parks or facilities within the design of the subdivision and this is considered unreasonable.

B.7.6 – Drainage
The subdivision generally maintains natural drainage throughout. All dwellings will be utilising rainwater tanks which will lessen the increase in impermeable runoff. Overall it is considered that drainage is suitably managed. The proposed roadways will require some drainage work to manage run off, particularly in steep sections.

B.11.2 – Road Widths
The ROW for the servicing of lot 27 and 28 is 20 metres wide. It is therefore compliant with the requirements within the DCP. The two proposed roads are also 20 metres in width and will be able to comply with the engineering standards within the DCP.

No roads or ROW's are classified as travelling through environmentally sensitive areas such as riparian zones etc. Both proposed roads will be required to be fully sealed.

B.11.3 – Footpath, Nature Strip, Kerb and Gutter
Although some submissions received from objectors indicate the desire to have footpaths, cycle paths etc. the DCP does not mandate these within the R5 zone, but only within the Oberon Village Zone (now R1 zone). It is not considered necessary in this instance to have footpath or kerb & gutter infrastructure included due to the very low density of the subdivision.

B.11.10 – Property Access in The Rural Zones
The majority of new accesses for the proposed subdivision are off of newly created local roads. New accesses proposed for lots 6, 7, 8, 9, 10 are located off of O’Connell Plains Road and Beaconsfield Road. Some access points will be dual accesses where possible to reduce the number of new access points to 4 on existing roads. Two (2) new accesses are proposed on both O’Connell Plains Road and Beaconsfield Road and are considered to be appropriately located.

B.12.3 – Stormwater and Surface Water Drainage
The subdivision will utilise onsite stormwater disposal as the allotments are large enough to support this. Roof water will be captured in rainwater tanks and therefore reduce the level of run off. New roads will need some stormwater infrastructure to minimise impact of runoff in some areas.
B.12.5 – Public Reserves
The development (including already approved stage 1 for 5 lots) will result in 28 new lots. With approximately 2.8 persons per household (per ABS 2016 census) this will result in approximately 78 equivalent persons. This results in a public reserve space of only 2,300m² which in the context of 10 hectare allotments is miniscule and unreasonable. Council is planning for an O’Connell sportsground to be built in the future which will cater for this provision.

B.12.8 – Electricity Supply
The applicant will provide provision for electricity to all allotments.

B.12.9 – Telephone
The applicant will provide provision for telephone to all allotments.

B.12.12 – Geotechnical Report
The application includes geotechnical reports for each allotment which demonstrates that each allotment can dispose of effluent suitably. Each allotment can dispose of effluent without impacting the waterways in regard to quality and can also be located outside of the restriction to user over the Cox’s Road area.

B.14.12.1 – Water Supply
All future dwellings with require a minimum of 10,000 litres of water according to the provision. BASIX requirement will likely ensure that more water storage capacity will be required on submission of a dwelling application. New bushfire legislation (1st March 2020) does not impact on this assessment but will impact on future dwellings in regard to grassland vegetation. This may require all future dwellings to have fire fighting water available.

B.14.12.2 – Sewerage Disposal
The development provides effluent disposal investigations which dictate that each allotment can adequately dispose of waste water.

B.14.12.3 - Access
Each allotment will be required to have accesses setback and design in accordance with the Oberon DCP and Engineering standards.

B.14.12.4 – Fencing of Boundaries
Each stage of the subdivision will be required to be fully fenced prior to the release of the subdivision certificate.

B.14.12.6 – Access and Roads
Each allotment will have an individual access to a public road or right of carriageway.

B.14.12.7 – Electricity and Telephone
The applicant will provide provision for electricity and telephone to all allotments.

B.14.12.8 – Disposal of Domestic Wastewater
The development provides effluent disposal investigations which dictate that each allotment can adequately dispose of waste water.

B.14.12.9 – Dwelling Setbacks and Buffers
The majority of proposed building envelopes comply with the requirement of a 150 metre setback to prime agricultural land. Some allotment will not be able to comply with the 150 metre setback due to the shape of the allotment, in which case a 50 metre setback can be achieved with the use of a buffer.
B.14.12.10 – Buffer Distances (Rural 1(c))
Whilst the development is not Rural 1(c) zone which no longer exists, the R5 zoning is the new version of this zone. The subdivision allotments all comply with the listed buffer distances.

B.14.12.11 – Allotment Sizes
All allotments proposed within the subdivision are compliant with the minimum allotment size.

F.3 – Objectives
The subdivision will ensure that all future dwellings are able to be compliant with the access and car parking standards within Part F.

H.3 Community Consultation – Development Applications
The application was notified by letter to neighbouring allotments within a 1 kilometre radius of the development site. In addition the application was advertised within the Oberon Review on four separate occasions. The application was notified for approximately four weeks in total, in which case 26 submissions in total were received.

14. ASSESSMENT
Context and setting
The subdivision is situated within several parcels of R5 – Large Lot Residential zoned land which is bounded by RU1 – Primary Production land to the east, west and south. The existing pattern of subdivision within the locality is mixed, with many smaller allotments of 15 to 20 hectares located within the RU1 zoned land.

The existing topography is undulating, with dwellings scattered throughout the ridgelines and valleys on surrounding allotments. Many dwellings are located on the ridgeline and have a visual prominence when viewed from areas of the development site. It is considered that the building envelopes within the development are located so that they do not contribute negatively to the existing ridgeline development. The subdivision will ensure that the site will not be overdeveloped and the end result of development will likely be similar to the pattern of development in the Bosworth Falls Road locality.

Access, transport and traffic
It is considered that the subdivision will adequately ensure that accesses to sites are setback and designed according to the relevant engineering specification. Newly proposed roads and carriageways are compliant with the DCP in regard to width, which indicates that they will be able to be constructed to a suitable level.

Council’s Technical Services Department has reviewed the application in regard to roads and access and proposed conditions of consent. No issues have been detected during this process and all conditions are considered appropriate for the development. A suggestion to add street lighting to new intersections has been considered and applied to the recommended conditions.

Public domain
The development will increase the number of residents within the O’Connell locality by approximately 78 persons. The allotment sites being at least 10 hectares in size will result in ample on site recreation opportunities for future residents. Due to the low density nature of the subdivision, a public reserve is not a feasible option within the development. The O’Connell sportsground is identified as a project which is needed within the locality and once this is complete will provide and alternative recreation space. The developer contributions collected by Council from the development of these lots will contribute to the development of the sportsground in the future.
Utilities
All proposed allotments will have access to mains power. Water will be provided on site through rainwater capture. The on site waste water requirements are demonstrated by the effluent disposal investigations undertaken.

Heritage
The development is not within the O'Connell Heritage Conservation area. Although located near the conservation area the development of future dwellings will not impact on the heritage conservation area. To ensure that the development of future dwelling does not have the potential to impede on the character of the Heritage Conservation Area, a number of dwelling envelopes have been relocated slightly to be placed less prominently within the rural vista.

The Cox’s Road has been identified within submissions from the public as a feature of the site that should be protected. The Cox’s Road is not recognised as a heritage item at either state or local level within the Oberon Local Environmental Plan, and the portion of the former road which runs through the development site is not formally surveyed.

Research by Council and the Applicant has demonstrated two separate sources of information on the Cox’s Road in this locality. Both sources share a similar "most likely" path which is based on the known location of the crossing at Beaconsfield Road and natural features of the site such as the topography and creeks. The applicant has subsequently relocated a number of dwelling envelopes to ensure that no dwelling will be erected over either potential route of Cox’s Road or the land in between these routes.

It is considered that this is appropriate in ensuring that this section of Cox’s Road is protected from the development of a dwelling. To further ensure that no buildings of any kind will be constructed over the route of Cox’s Road a restriction will be placed on the 88b over the location of the two routes and the area in between which restricts any building being constructed and restricts any effluent disposal area. This restriction will not unreasonably impede on the construction of a dwelling or associated outbuildings on any allotment. All dwelling envelopes currently shown can satisfy the requirements of effluent disposal areas without placement of effluent within the Cox’s Road location. Both potential routes of Cox’s Road run along the proposed boundary of most impacted allotments. The restriction will not reduce the potential building envelope on the remainder of the site by more than approximately 40% at worst and for most allotments this restriction will be much less.

Other land resources
The subdivision will not unreasonably impact on land resources to neighbouring agricultural land. Whilst some submissions received indicate that this development is occurring on prime agricultural land, the land has been rezoned at an earlier date and is therefore considered to be appropriate development. Neighbouring allotments which are zoned RU1 – Primary Production will not be impacted in regard to land degradation or loss of farming capability.

Water
All allotments will be served by rainwater and dams only. No bores will be sunk as stated in the response to submissions. A condition should be applied to ensure that no bores will be allowed on the subject land.

There are minimal impacts to the two creeks which run through the subdivision development area. No roadways or dwelling envelopes are located within close proximity to the creeks. The closest road is located approximately 200 metres from Stoney Creek. The closest dwelling envelope to a creek is located approximately 100 metres from Alicks Creek. All effluent disposal areas can be located so as not to impact either creek.
Soils
The development of the sites is not likely to contaminate land or prevent agricultural activities from being undertaken on surrounding RU1 land. No development will be located in areas which will increase sedimentation or erosion compared to the existing use of the land.

Air and microclimate
The subdivision is not likely to impact on the air quality or the microclimate compared to the existing conditions. There may be some impact to air quality from combustion heaters during winter which is not expected to be unreasonable and is consistent with the existing conditions of the locality.

Flora and fauna
The development will not unreasonably impact on flora or fauna. No trees or substantial vegetation are proposed to be removed to make way for roads or fences. There will be minimal impact to the existing creeks and riparian areas within the subdivision area. There are no recognised endangered species within the development area according to searches undertaken by the applicant within the Bionet Atlas of NSW. The impact of the development on the existing environment is considered negligible compared to the existing impact.

Whilst there is some evidence provided within public submissions of koala’s being present within the locality, it is unlikely that the development of 10 hectare lots will significantly impact on koala’s in the locality. There are no unreasonable impacts to Alicks and Stoney Creeks in relation to the biodiversity within those creeks.

Waste
General waste will need to be removed by the future dwelling occupants/owners at their own expense and arrangement. The OSWW systems will be appropriate for each of the proposed allotments as shown within the geotechnical reports. Each future dwelling proposal will consider the individual OSWW and other unique waste needs.

Energy
No unusual energy impacts. Each future dwelling will be subject to a BASIX certificate for energy efficiency and will have access to power via mains electricity.

Noise and vibration
The development of the lots for dwellings will no have an unreasonable noise or vibration impact. Construction will have some localised impacts which is not considered unreasonable and on submission of a dwelling development application the general restrictions applying to construction will be noted.

Natural hazards
The land is not bushfire or flood prone. No dwelling envelopes are located in positions on the site which are considered to be flood liable due to their siting in relation to the topography. Each dwelling will be assessed further on submission of a development application in relation to the proposed position and potential for overland flooding etc.

Technological hazards
No technological hazards are likely to impact the surrounding locality as a result of this subdivision. Impacts from agriculture are unlikely and sites which are located neighbouring agricultural land can satisfy a minimum buffer distance of 50 metres to reduce the impact of agricultural spraying etc.

Safety, security and crime prevention
No increased impact on crime or security. The development will increase residency which may in turn create an increased level of security. During the construction phase there may be increased risk to property theft etc. due to the location of the site away from existing residences. Street
lighting at intersections is conditioned to ensure that intersection safety is increased, as well as stop signs.

**Social impacts in the locality**
The development will increase the number of residences using services in O'Connell within the “main street” precinct. Overall the development will not negatively impact the locality from a social perspective. Allotments are large enough that many ‘anti-social’ behaviours are not likely to impact on neighbouring properties unreasonably.

**Economic impact in the locality**
The economic impact will be positive for O'Connell and there may be limited positive impact to Oberon. The existing hotel and café within O'Connell are likely to have an increased customer base. Short term benefits are likely with local builders and contractors involved in the construction of new dwellings. Overall the increased residency may lead to increased viability for local businesses and services in the O'Connell locality.

**Site design and internal design**
The design of the allotments is considered to be positive. The sites will minimally impact on the existing waterways within the development area and are located so that they will be able to comply with both the DCP and LEP when dwellings are constructed. The location of dwelling envelopes will ensure that the visual impact onto other dwellings will be minimised, and that dwellings are able to be situated off the ridgeline. The roadways and carriageways proposed are designed well to minimise the impact of the road on the existing natural environment including waterways and native vegetation. The design also allows for minimised impact to the likely route of Cox’s Road through the overall site.

**Construction**
No major threats or restrictions to future dwelling construction. The construction of roads, accesses and fences is not likely to unreasonably impact on the existing environment. It will be conditioned that during works waterways and vegetation will be protected through sedimentation fencing and other mitigation methods.

**Cumulative impacts**
No cumulative impacts from this development.

**15. SITE SUITABILITY**

**Does the proposal fit in the locality?**
The development is consistent with the general pattern of subdivision and development of the locality. Many smaller RU1 allotments are located in close proximity to the development site which will minimise the impact of the proposal. The development has allotment sizes which are not unreasonable within the context of the locality and the allotments will provide an alternative to residents who do not wish to farm rural land at a commercial scale. Warego Lane, nearby, is similar in allotment size and general pattern of development.

The displayed dwelling envelopes and restrictions on effluent disposal and buildings being placed on the potential route of Cox’s Road ensures that this unique feature is not impacted from future development of the allotments. The subdivision works with the natural features of the land including the two creeks, native vegetation and undulating land to ensure minimal impact. Impact to the nearby O'Connell Heritage Conservation Area is unlikely due to the location of the subdivision and design of each allotment.
Are the site attributes conducive to development?
The site attributes are conducive of the development. The undulating topography minimises visual impacts to the locality in general. The two creeks do not constrict the future development of each allotment.

Whilst the site attributes are somewhat restrictive, effluent disposal can be achieved on the site to the satisfaction of the effluent disposal investigations. The likely route of Cox's Road through the site does not overly restrict on dwelling envelopes or ancillary building sites unreasonably. Overall the sites can be developed sustainably and without major impact to the surrounding locality, whilst achieving the requirements of planning legislation for future dwelling development.

16. SUBMISSIONS
Public submissions
The development was notified to a 1km radius of the development site. It was also advertised within the Oberon Review on four occasions. The development was notified for a period of approximately 1 month. During this time 26 submissions were received. These submissions are summarised in the ATTACHED “Summary of Submissions” document. The main points raised by the submissions with planning merit are as follows:

- A lack of information surrounding the environmental impacts of the development. Specifically the impact to flora and fauna both directly and indirectly through habitat removal or damage to existing habitat such as within riparian zones.
- Further information regarding water security for the proposed lots. How will each allotment get enough water for everyday use (rainwater, bores etc.), and how will this impact the existing water table?
- Further information on the likely impact on the local road network from new vehicle movements. Specifically if the existing roads within the locality will be able to safely handle increased traffic and new driveway entrance points/intersections.
- The statement of environmental effects is lacking information on how the application will ensure that there is minimal impact on the heritage conservation area or potential heritage on the site. There has been no inclusion of any heritage searches such as the Aboriginal Heritage Information Management System etc.
- How does the application achieve any relevant objectives within the Oberon Local Environmental Plan 2013 and the Oberon Development Control Plan 2001?
- How will the proposed building envelopes ensure that rural vistas and the rural character are generally maintained?
- How will increased water runoff be managed in relation to erosion of creeks and potentially increased flood levels?

A site meeting with the applicant was then undertaken to ensure that the primary matters of concern were properly addressed. The following notes were taken as a result of the meeting:

Site Visit Notes:
Building Envelopes to be shifted slightly according to edited plan, this is to avoid the highest points of the site and should ensure that all dwellings in the future, if built on these envelopes, will be below the ridgeline:

- Lot 11 move east
- Lot 16 move north-east
- Lot 17 move north-east
- Lot 22 move south-west
- Lot 25 move west
Overall with these slight changes it is considered that the development is not considered to be inconsistent with the general locality. Many dwellings within the locality are situated on the ridgeline or slightly below and approved building envelopes for lot 1 (stage 1) is on top of the highest ridge in the locality.

Accesses are deemed to be satisfactory and the roadway avoids the existing trees within the development area and should be retained. Dams and creeks are not likely to be impacted from buildings or effluent.

In response to the submissions Council met with the applicant.

As a result some building envelopes were altered to lessen the impact. A “Response to Submissions” was also received (ATTACHED) by Council which addressed the main concerns identified within the submissions. It is deemed that the response to submissions was reasonable and sufficiently addressed each point as relevant to the application.

Following the public submissions further research was undertaken into the route of Cox’s Road through Council’s heritage advisor. The applicant also conducted research to identify the location of Cox’s Road on the site. Two potential routes were identified which were similarly located through the site. A restriction is to be placed over this portion of land to restrict the construction of buildings and the placement of effluent disposal areas.

Submissions from public authorities
The development application was not referred to any public authorities. One submission was received by the National Trust of Australia (New South Wales) (Submission 5) identifying a number of potential issues in relation to heritage items and the Cox’s Road. Council has assessed the impact to any heritage item or conservation area and deem the impact negligible. The Cox’s Road is not a state or local heritage item on the subject land and has not been formally surveyed. As a result research by both Council and the applicant was undertaken to identify the potential route of Cox’s Road and place a restriction over this land.

17. PUBLIC INTEREST
The proposal is generally considered to be in the public interest.

18. CONCLUSION & RECOMMENDATION
The development of a 23 lot subdivision is considered to be appropriate in this instance. The subdivision is permissible under the Local Environmental Plan 2013 as each allotment meets the minimum allotment size required for the R5 – Large Lot Residential zone. The subdivision meets all controls within the Oberon Development Control Plan 2001. The design is considered appropriate in mitigating impacts to the existing locality in regard to visual impact and environmental impact to creeks, flora and fauna.

Impact to Cox’s Road will be eliminated through the identification of two likely routes and subsequent restriction over this land which restricts the construction of buildings and placement of effluent disposal areas over this land. Overall the subdivision is considered appropriate within the locality and the zone and should gain development consent.

Following are the recommended reasons for consent:

- The development is permissible within consent within the R5 – Large Lot Residential Zone prescribed by the Oberon Local Environmental Plan 2013.
- The development meets all controls within the Oberon Development Control Plan 2001 and the Oberon Local Environmental Plan 2013.
The development will not be unreasonable in regard to its impacts within the context of the existing locality and will not impact the environmental value of the property or surrounding properties unreasonably.

Cox’s Road has been identified on the subdivision site and is protected via restrictions over potential routes.

19. RECOMMENDED CONDITIONS OF CONSENT

1. Approved Plans
The development is to be carried out in accordance with the approved stamped plans prepared by:

<table>
<thead>
<tr>
<th>Document</th>
<th>Author</th>
<th>Date/reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subdivision Layout Plan Sheet 1</td>
<td>Anthony Daintith Town Planning</td>
<td>Ref: 2014-091MP</td>
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<tr>
<td></td>
<td></td>
<td>Date: 03.10.2019</td>
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<tr>
<td>Subdivision Layout Plan Sheet 2</td>
<td>Anthony Daintith Town Planning</td>
<td>Ref: 2014-091MP</td>
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<td>Date: 13.01.2020</td>
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<tr>
<td>Statement of Environmental Effects</td>
<td>Anthony Daintith Town Planning</td>
<td>Version: 1.0</td>
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<tr>
<td></td>
<td></td>
<td>Date: 26.09.2019</td>
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<tr>
<td>Response to Submissions</td>
<td>Anthony Daintith Town Planning</td>
<td>Ref: 2014-091</td>
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<tr>
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<td>Date: 19.01.2020</td>
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<tr>
<td>Effluent Disposal Investigations</td>
<td>Calare Civil</td>
<td>Ref: 20143056</td>
</tr>
<tr>
<td></td>
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<td>Date: Sept 2019</td>
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Note: Modifications to the approved plans will require the lodgement and consideration by Council of a modification pursuant to Section 96 of the Environmental Planning and Assessment Act.

Reason: To confirm and clarify the terms of Council’s approval.

2. Separate Development Application Required
Prior to any future development or use of the subject lots, development consent or a complying development certificate is to be obtained from a relevant consent authority.

Reason: To inform the applicant that separate development consent is required for the use of the land. To meet the requirements of Section 4.2 of the Environmental Planning and Assessment Act 1979.

PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE:

3. Construction Certificate
Unless the development is exempt under Council’s Local Approvals Policy or State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 the applicant is to obtain a Construction Certificate pursuant to Section 6.3 of the Environmental Planning and Assessment Act 1979, as amended from either Council or an accredited certifying authority certifying that the proposed works are in accordance with Council’s Guidelines for Engineering Works prior to any subdivision works commencing.

NOTE 1: No engineering or excavation work is to be carried out in relation to this development until the necessary Construction Certificate or certificates have been obtained.

NOTE 2: YOU MUST NOT COMMENCE WORK UNTIL YOU HAVE RECEIVED THE CONSTRUCTION CERTIFICATE, even if you made an application for a Construction Certificate at the same time as you lodged this development application.
NOTE 3: It is the responsibility of the applicant to ensure that the development complies with the provision of the Council Engineering Standards. This may entail alterations to the proposal so that it complies with these standards.

Reason: So that the design of the proposed work may be assessed in detail before construction commences and because it is in the public interest that the development comply with the appropriate construction standards.

4. Earthworks
All fill for the earthworks shall be clean material; no foreign building materials or contamination of the soil will be permissible for the filling of this land. Contamination testing maybe required to be submitted to Council for assessment and approval.

Any fill placed on the proposed allotments shall be compacted to 95% standard compaction and a compaction test and report from a registered NATA Laboratory is to be completed and submitted to Council Engineers for assessment, at full cost to the applicant.

Only those areas involved in the construction of the civil works shall be disturbed, with all other areas of the site to be maintained with existing vegetation cover.

Reason: to ensure that all earthworks are undertaken in a responsible manner and to preserve natural ground cover where possible.

5. Engineering plans
The applicant is to submit three copies of engineering plans, specifications and calculations in relation to all subdivision infrastructure.

Appropriate engineering and civil plans will be required to be submitted to Council together with a Construction Certificate for approval prior to the commencement of any works. Works as engineering plans are to be designed in accordance with the conditions of consent and in conjunction with Councils Development Control Plan 2001.

Reason: Because it is in the public interest that the design of that those aspects of the development comply with Council’s Engineering requirements. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

6. Street Lighting
Prior to release of the subdivision certificate street lighting to be provided at intersection of O’Connell Plains Road and the two (2) new public roads proposed. This lighting is to be designed to Council’s Technical Services Department satisfaction.

Reason: To ensure that street lighting at the two newly proposed intersection is constructed to increase safety for vehicles entering, exiting or passing through the proposed intersections.

7. Road & Access Construction
A complete road design for the proposed public road system is to be undertaken and lodged with Council for approval prior to any road works being carried out on the land. This approval shall be provided by way of a Construction Certificate.

The complete design shall, include and not be limited to:
- A full geotechnical pavement design shall accompany the road layout and address all drainage, accesses and erosion and sedimentation control issues.
- The road design should show individual vehicle access to each lot with culverts where required.
• Complete road signage design plan, including ‘No Through Road’ signs etc.
• O’Connell Plains Rd intersection with two new roads design and stop sign and solid holding line,
• Line marking at intersections 30 metres each side
• Reflective RPMS be installed every 20m centre of road (colour white)
• Guide posts be installed every 50m
• All local roads not to exceed 10% gradient
• Road batters shall not exceed a maximum 1:3

*Reason* – To comply with relevant statutory requirements

8. Property Access Construction

Access to all lots must comply with the following requirements.

a) The new access shall be constructed to an all-weather 2 wheel drive vehicular standard. The application of a suitably approved DGB-20 road base material or equivalent shall be applied to a minimum thickness of 150mm compacted, with a two coast 14/7mm pre-coated aggregate bitumen seal to 1m inside the recesses gateway.

*Reason:* To provide for accessible passage of all vehicles types (including emergency services) from the existing carriageway verge during all types of weather.

b) Subject to the final location of the new access points off the roads, storm water box culvert may be required to be installed. If required, the piped culvert shall be to a minimum size 450mm precast reinforced concrete pipes, rubber ring joints (RCP RRJ 450mm diameter Class 2 strength pipe) to traverse under the new driveway access at a suitable gradient allowing for storm water drainage to pass under the driveway not obstructed. A minimum 300m depth of compacted cover ideally should be obtained over the storm water pipes upon installation. The storm water pipe culvert ends shall also have (on each end) 450mm precast headwall attached and suitably grouted/rendered.

*Reason:* To provide appropriate storm water infrastructure under the driveway to facilitate the unimpeded natural flow of storm waters during wet weather events.

9. Easements

The applicant is to provide to Council, prior to the commencement works, a Section 68 application demonstrating the sizes and location of all easements associated to the provision of services within the subdivision. These include access to the onsite drainage structures and dams.

*Reason:* Because it is in the public interest that the design of that those aspects of the development comply with Council’s Engineering Guidelines. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

10. Developer Contributions

Prior to the issue of a Construction Certificate payment of contributions are required. Contributions must be paid in accordance with the schedule applicable at the time of payment, as prescribed in Council’s Annual Fees and Charges Schedule for the proposed 23 lots.

Below is an example of the contribution fees payable under the 2019/20 Annual Fees and Charges payable per lot for this Development,
Public Open Space  |  Per Lot  |  $234.37
Community Facilities  |  Per Lot  |  $234.37
Emergency Services  |  Per Lot  |  $280.41
Rural Roads  |  Per Lot  |  $4,571.75

**Total per lot**  |  **$5,320.90**

*Reason:* To advise that any new lot excised from the original holding attracts contributions. These contributions are charged at the rate when paid, set each year in Council’s Management Plan. Council’s Development Contributions Plan and Clause 146 (Environmental Protection and Assessment Act Regulations) require payment prior to release of Construction Certificates.

11. **Arrangements for services (electricity, telephone.)**
Satisfactory arrangements are to be made with the appropriate electricity authorities for the provision of services to be made to each allotment. Evidence of such arrangements shall be submitted to Council prior to the issue of the construction certificate.

Provide confirmation to Council that lots are ready for connection to a telecommunication service which can include NBN fixed line (fibre ready) or NBN fixed wireless prior to the issue of the construction certificate.

All services are to be provided underground.

*Reason:* to ensure these services are available to the site.

12. **Fencing**
Rural style boundary fencing of the entire site is to be constructed at the full cost of the developer.
A construction certificate approval is required for this work, unless the fencing meets the Exempt Development criteria of SEPP (Exempt and Complying) 2008.

*Reason:* To ensure fencing is provided and avoid disputes between adjoining property owners and ensure property boundaries are marked.

13. **Long Service Levy**
Prior to the issue of a Construction Certificate, the applicant is to satisfy Council that the amount of the long service levy payable under Part 5 of the Building and Construction Industry Long Service Payments Act 1986 in respect of the construction works, has been duly paid or, if the levy is to be paid by instalments pursuant to Section 43 of that Act, the first instalment of that long service levy has been duly paid.

*Reason* – To comply with the relevant provision of the Building and Construction Industry Long Service Payments Act 1986. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

**PRIOR TO THE COMMENCEMENT OF WORKS:**

14. **Notice of Commencement**
At least two (2) days prior to the commencement of building works, the applicant is required to submit to Council the attached “Notice of Commencement of Building or Subdivision Works and Appointment of Principal Certifying Authority”.

*Reason:* To meet the requirements of Section 6.3 of the Environmental Planning and Assessment Act 1979.
15. Weed Control
Evidence by way of an appropriate inspection notice by the Upper Macquarie County Council is to be provided to Council indicating that the land is free of weeds or an appropriate plan (acceptable to the Upper Macquarie County Council) is in place, prior to the commencement of any subdivision works.

Reason: to ensure all work is carried out in an environmentally responsible and sustainable manner.

DURING CONSTRUCTION:

16. Internal road design
The local access roads connecting to the estate shall be constructed in accordance with the approved plans.

Reason: Because it is in the public interest that the design of those aspects of the development comply with Council’s Engineering Guidelines. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

17. Geotechnical testing
Geotechnical NATA accredited testing shall be undertaken to determine soil classification and suitable pavement design loading to cater for both light and heavy vehicles traffic. The design standard shall be to the satisfaction of the Director of Engineering or his appointed officer.

Prior to the sealing, road base, compaction testing of the wheel paths shall be undertaken every 20 meters by a registered NATA accredited Laboratory. The results shall be submitted to Council Engineers for assessment, prior to any bitumen sealing being permitted. This will be undertaken at full cost to the applicant.

Reason: Because it is in the public interest that the design of those aspects of the development comply with Council’s Engineering Guidelines. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

18. Legal Costs
All costs associated to the construction/gazettal of existing and proposed public road system including the transfer of the road to Council ownership are to be borne by the applicant, including all legal, surveying and engineering works.

Reason: Because it is in the public interest that the design of those aspects of the development comply with Council’s Engineering Guidelines. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

19. Earthen Batters
Any earthen batters shall be graded and compacted to a grade no greater than 1:3. The batters shall also be topsoiled and grassed to further stabilise the filled area from erosion.

Reason: Because it is in the public interest that the design of those aspects of the development comply with Council’s Engineering Guidelines. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.
20. Dust nuisance
The applicant shall ensure that during construction works all measures are taken to eliminate/suppress any dust nuisance emanating from the site.

Reason – To ensure the impacts associated to the construction of the development are minimized for adjoining land owners.

21. Archeological Artefacts
Should any Aboriginal objects be uncovered by subdivision or construction works, excavation or disturbance of the area is to stop immediately and the Office of Environment & Heritage is to be informed in accordance with the National Parks and Wildlife Acts 1974 (as amended). Works affecting Aboriginal objects on the site must not continue until the Office of Environment and Heritage has been informed and the appropriate approvals are in place. Aboriginal objects must be managed in accordance with the National Parks and Wildlife Acts 1974.

Reason: This is a standard condition to identify to the applicant how to proceed if Aboriginal objects are unexpectedly identified during works.

22. Engineering Inspections
The applicant is to arrange an inspection of the subdivision works by Council’s Engineering Department at the following stages of the development. This condition applies notwithstanding any private certification of the engineering works.

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<thead>
<tr>
<th>COLUMN 1</th>
<th>COLUMN 2</th>
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<tbody>
<tr>
<td>A Road construction</td>
<td>*Following site regrading, and prior to installation of footway services;</td>
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<td>*Excavation and trimming of subgrade;</td>
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<td>*After compaction of subbase;</td>
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<td>*After compaction of base, and prior to sealing;</td>
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<td>*Establishment of line and level for kerb and gutter placement;</td>
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<td>*Subsoil Drainage;</td>
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<td>*Pavement test results (compaction, strength);</td>
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<td>*Road pavement surfacing.</td>
</tr>
<tr>
<td>B Drainage</td>
<td>*After laying of pipes and prior to backfill;</td>
</tr>
<tr>
<td></td>
<td>*Pits after rendering openings and installation of step irons.</td>
</tr>
<tr>
<td>E Erosion and sediment control</td>
<td>*Prior to the installation of erosion measures.</td>
</tr>
<tr>
<td>F All subdivision works</td>
<td>*Practical completion.</td>
</tr>
<tr>
<td>G Road openings</td>
<td>*Upon completion of works.</td>
</tr>
</tbody>
</table>

Reason: Because it is in the public interest that Council inspect the work at these stages of development. Section 4.15 of the Environmental Planning.

23. Construction noise
Construction noise shall be in accordance with the ‘Noise Control Guidelines’ for construction noise standards. Hours of operation shall be permitted between 8am – 6pm Monday to Friday and 8am – 1pm Saturdays. No heavy machinery work or usage shall be permitted on Sundays or Public Holidays.

Reason: To ensure the amenity is preserved for adjoining land owners.
PRIOR TO THE ISSUE OF A SUBDIVISION CERTIFICATE:

24. Site Constraints Plans
The applicant is to prepare a constraints diagram and associated information for each lot that clearly defines the following:

- Designated building envelopes of 600m² (20m x 30m),
- Location of the effluent management areas of 1000m²,
- Specification that any effluent management system must be designed to suite the impediments of each specific lot and be prepared by a suitably qualified contractor/consultant, with the designer required to issue a Design Producer Statement as presented in Design and Installation of On-site Wastewater Systems (SCA, 2012).
- Site buffers and restriction areas.
- All dwellings are required to have minimum onsite potable water storage of 75,000lts.

The purpose of the site specific constraints diagrams are to clearly inform Council and property owners within the subdivision, of the constraints and specific requirements of each lot as to ensure compliance with the relevant assessment reports and conditions of consent.
The constraints diagrams and associated information is to be referenced or incorporated within the registered plan of title.

Reason: To ensure all constraints and requirements are clear to all parties involved with the future development of the specific lots.

25. Subdivision Certificate
A Subdivision Certificate application will be required to be lodged and approved by Council together with seven (7) copies of the subdivision plan prior to the registration of your plan of subdivision. The conditions contained in this consent must be complied with prior to the issue of a Subdivision Certificate.

Reason: To comply with the requirements of Section 6.4 of the Environmental Planning and Assessment Act.

26. Road naming and Gazetral
Prior to including any proposed road names on the plan of subdivision the applicant shall submit options to Council for consideration and approval in accordance with the guidelines for the naming of roads (Geographical Names Board of NSW).

Street Signage shall be provided at the full cost to the developer prior to the issue of a Subdivision Certificate.

Reason: to ensure the public Roads are named and gazetted in accordance with the requirements of the Geographical Names Board of NSW.

27. Advertising Strategy
The applicant is to submit to Council an overall strategy to control advertising for the sale of the lots.

Unless development consent can be assumed in accordance with the Exempt Development criteria of SEPP (Exempt and Complying) 2008, a further development application for the erection or display of any advertising structure or sign on the land or any building thereon, shall be lodged and approved.
**Reason:** So that Council may adequately assess the impact of advertising for the development. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

### 28. Rural Addressing Number

A property number shall be displayed in a position clearly visible from the street in letters having a height of not less than 75 mm (3 inches). The number must be in a contrasting colour to the background on which it is placed.

**Reason:** Because it is in the public interest that the building/property be easily identifiable. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

### 29. Street Tree Landscaping Plan

The applicant is to provide to Council for approval a Street Tree Landscaping Plan for the development. Upon approval by Council the applicant is to install the landscaping plan as approved. A 10% maintenance bond (inclusive with Road Construction Bond) is to be provided to Council for a period of 12 months to ensure appropriate take up of plantings.

**Reason:** In order to cover cost of any works requiring repair. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

### 30. Road Construction Bond

A maintenance bond of 10% of final construction cost’s, to be paid to Council upon final inspection and approval of all civil works. The value of the maintenance bond shall be approved by Council after witnessing a certified copy of the contract documentation showing all civil construction costs.

The Maintenance period will start from the date of final inspection for a period of 6 months. At the conclusion of the 6-month period a final inspection is to be undertaken by Council at the request of the Developer to determine if any defects have arisen during this time. All deficiencies are to be rectified by the Developer. Should outstanding works remain Council reserves the right to expend bond monies on rectification works.

The bond must be lodged with Council before a Subdivision Certificate will be issued by Council.

**Reason:** In order to cover cost of any works requiring repair. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

### 31. Works as executed

The applicant is to submit to Council one set of electronic files in both Portable Document Format (pdf) and in CAD Drawing (dwg) (MGA co-ordinates, with each of the services on a separate layer e.g. separate out water, sewer, storm water to their own layers) and one set of paper copies of the works as executed plans for all engineering infrastructure works.

Each sheet is to include a bar scale or scales adjacent to the title block showing the scale (the works as executed plan is to be scaled at 1:500) and each sheet is to be properly signed and dated by the person responsible for the carrying out of those works.

Further, the works are to comply with Council’s Guidelines for Engineering Works. Survey is required to confirm the entire road, including all earthworks and drainage is located within the road reserve.

**Reason:** So that Council may ensure that the construction is in accordance with Council’s requirements, and so that a permanent record of the design as constructed may be held by Council, to assist in future maintenance, or for the information of the emergency services. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.
32. Restriction to User
The Plan of Subdivision and Section 88b instrument shall be provided to Council. The instrument shall establish the following restrictive covenants, with the Council having the benefit of these covenants and sole authority to release vary or modify these covenants.

a. No lots within the development are permitted to install any groundwater bores of any kind.
b. No building or on site waste water system (including effluent disposal area) shall be placed on the land identified as a potential route of Cox’s Road, or on the land between the two identified routes.

Reason: To finalise the terms and approve the proposed restrictions prior to the registration of the subdivision.

33. Right of Carriageway
The final plan of survey is to show a right of carriageway 20 metres wide burdening proposed lots 26 and 28 and benefitting proposed lots 27 and 28. The approximate route shall follow the route shown in the approved plans.

Reason: Because those works referred to (including access works) and which are sited, or are to be sited, on the subject land should be protected by an easement. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

34. Heritage Signage
The applicant is to prepare and install 2 Heritage Signs at either end of the 'new road' in recognition of the Coxes Road Route similar to signage that currently exists within the Oberon LGA. Prior to the installation the signage is to be approved by Council and placed in an area within the road reserve approved by Council. This condition needs to be met in the appropriate staging applicable to the construction of the new road. All costs associated with this condition are to be met by the applicant.

Reason: Because it is in the public interest that the significance of the route can be provided with appropriate recognition. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

Notations
This development consent is expressly for the purpose of the subdivision of land as described and provides no approval for construction work or activity. Works or activities identified by any of the conditions of this determination requiring construction or aspects thereof will need to be the subject of additional application to Council (or another Principal Certifying Authority) for the construction, inspection and certification of the work/activity. Appropriate certification/s of the work/activity completion, is to be provided to Council prior to or with the application for the certification by Council of the subdivision or any stage thereof.

No buildings or structures including temporary buildings, carriages, shipping containers and the like are to be sited on any of the proposed allotments in the development, without first obtaining the appropriate approval of the Council (or another Principal Certifying Authority). Where appropriate, the applicant should provide a suitable restriction as to the use of the land indicating the above (on the plan / title) to the satisfaction of Council, prior to or with the application for the certification by Council of the subdivision or any stage thereof.
13.02 TOWN SIGNAGE DESIGN REFINED CONCEPTS

File No: Economic Development/Projects
Author: Tourism and Economic Development Manager, Mathew Webb

Summary
This report seeks council endorsement for the refined place branding and town signage design concepts presented by Marks Signage. This report summarises the findings from the community consultation process and presents more refined concepts for Council consideration. This is a key process in the development of a final signage design toolkit that be used by Council to upgrade place branding and signage across the LGA.

The following report outlines the consultation process, feedback and proposal from Marks Signage.

Recommendation:
That
1. Council endorse the refined concepts as part of the second phase of the Town Signage toolkit.
2. Council indicate a preference from the six presented options.
3. Council place on public exhibition the preferred designs for community feedback and voting for a period of 28 days.

Comment
ATTACHED is the final Project Report submitted by Marks Signage outlining the process to create the refined town signage concepts. Also ATTACHED are a copy of the submissions directly presented to Council as part of the public exhibition period. It is noted that all submissions received by Council were provided to Marks Signage in preparation of the refined concepts and report.

Previously, Council endorsed for exhibition a number of mock design concepts to gain community feedback towards upgrading the town signage and place branding across the LGA. The mock concepts were created by local signage company Marks Signage who has been appointed by Council to develop a toolkit that will used in the fabrication and installation of the signage across the LGA. This project has been funded under the Stronger Country Communities Fund Round 1.

Community feedback has been captured across a variety of channels including social media, community group meetings and direct submissions. This included an extension of the exhibition period to 20 March to provide the community with additional time and avenues to provide feedback. A project report inclusive of refined designs is also provided together with this report and a summary of the findings and concepts are highlighted below.

Refined Concepts
Based on the community feedback three sets of signage concepts have been proposed, with each offering 2 variations for logo illustrations, colours and other variables.

1. Heritage Set - Designed on pioneering, cultural and traditional owner themes.
2. Visually Descriptive Set – Images of the natural landscape (storytelling and historic aspects)
3. Natural Beauty Set – Materials natural to the landscape such as timber and stone.
Community Feedback
The following submissions were received and considerations made in the development of the refined concepts. They include:

- In person to Oberon Council individual submissions were received by:
  - Ruth Manouk (submission)
  - Darren Miner (submission)
  - Bob Wilson / Tina Slattery (submission)
  - Richard and Julie Nesbitt (submission)
  - Jenn Capel (submission)
  - Gavin Douglas (submission and alternative sculpture concept)
  - Susan and David Willis (submission)
  - O'Connell Valley Community Group (submission)

A copy of the submissions to Council are provided as a separate ATTACHMENT to this report.

- Council Facebook Page
  - The various pictures were shared on the Council Facebook page, with the following responses received by the community
    - Facebook Comments: 10 / Facebook Likes/Loves: 49
    - 70% of the vote or positive sentiment was for Concept 4
- Street Consultations undertaken on 10 March 2020
- OBTA Meeting 12 February 2020
- Industry Consultation
- Via email submission

Feedback towards the mock signage concepts was also provided from community members attending Community Meetings held in conjunction with the LSPS and Village Planning sessions. This format proved useful with the community groups sharing key attributes of their villages that should be considered in the design of the entry signage. Summary notes have been provided following the community meetings undertaken as provided below:

- Tuesday 3 March 2020 – Burraga Community Meeting
- Monday 9 March 2020 – Black Springs Community Meetings
- Monday 9 March 2020 – O’Connell Community Meeting

An additional community meeting was earmarked for the Oberon Community however given the constraints of the current pandemic this consultation session needed to be cancelled. However, given the extended exhibition period, the street walk consultation and the additional community briefings it is considered that substantial time was available for all the community to comment of the concepts provided.

It is considered that developing a town signage toolkit will provide a new look and direction for the Oberon LGA. It is considered that this process should be supported by Council for consultation with the community to pick a preferred option.

Notes:
13.03 INVESTMENT POLICY 2211 REVIEW

File No: S:/Governance/Policy
Author: Lynette Safranek, Corporate Services Director; Theresa Boyd, Chief Financial Officer

Summary
Policy 2211 – Investment Policy has been updated in accordance with Legislation, LG Code of Accounting Practice and Financial Reporting, Australian Accounting Standards, and the Office of Local Government Circulars, as well as Ministerial Investments Orders, and placed on Public Exhibition.

Recommendation:
That Council adopt Investment Policy 2211.

Comment:
A copy of Council's Investment Policy 2211 FOLLOWS.

Following public exhibition of Investment Policy 2211, there were no submissions received.

It is recommended that Council adopt Investment Policy 2211.

It should be noted that Fitch Ratings has downgraded Australia’s four largest banking groups.

Fitch Ratings' downgrade of the Issuer Default Ratings (IDRs) of Australia’s four largest banking groups and their New Zealand subsidiaries to 'A+/'F1' from 'AA-/'F1+' reflects the agency’s expectations of a significant economic shock in 1H20 due to measures taken halt the spread of the coronavirus, followed by a moderate recovery through 2021.

At the time of writing this report, the S&P and Moody’s have not downgraded, however staff believe it is a matter of time. Should this happen, staff will come back to Council with commentary on how this may affect Council’s investments, and if necessary, amend Council’s investment policy at that point in time.

Notes:
1. Intent

Oberon LGA Investment policy is designed to ensure that Council’s investments reflect the preference to reduce risk and comply with current NSW Local Government investing policy guidelines, ‘best practice’ and the current Ministerial Order.

This policy is a requirement of the Local Government Code of Accounting Practice and Financial Reporting issued by the Office of Local Government (OLG) pursuant to section 412 of the Local Government Act 1993 (NSW) (LG Act) as set out below:

“Council must maintain an investment policy that complies with the Act and ensures it or its representatives exercise care, diligence and skill that a prudent person would exercise in investing council funds.”

The Trustee Amendment (Discretionary Investments) Act 1997 (NSW) section 14A(2) provides further guidance on a “prudent person”: “A prudent person is expected to act with considerable duty of care, not as an average person would act, but as a wise, cautious and judicious person would.”

The Accounting Code defines “investments” as: “money that is not, for the time being, required by the council for any other purpose”.

Both the policy and investing practices of the Council must comply with Section 625 of the Local Government Act 1993 as set out below:

Section 625 of the Act refers to how a council may invest

1) A council may invest money that is not, for the time being, required by the council for any other purpose.
2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
4) The acquisition, in accordance with section 358, of a controlling interest in a corporation is not an investment for the purposes of this section.”

In formulating this policy the Council has also considered the ‘Investment Policy Guidelines’ issued by the OLG in May 2010. While it is the belief of the Council that these guidelines are not binding, it is also the Council’s belief that they represent best practice and should be incorporated within the adopted investment policy (Appendix 1).

2. Scope

This policy aims to ensure that:
- Council has appropriate working capital funds available to carry out its strategic plans as outlined in its delivery program and operation plan (or management plan);
- Long term core investments are limited in favour of a focus on working capital investments so that funds are readily available if required;
• A reasonable level of funds are immediately accessible in the event of a disaster or unexpected failure of infrastructure;
• Council is able to meet its liability commitments as they fall due;
• Legally-restricted funds are appropriately accounted for and invested so as to earn reasonable income towards their purposes. Legally restricted funds include trusts, developer contributions, unexpended grants, Crown reserves, etc; and
• All statutory requirements are met.

3. Guidelines

3.1 Application
This policy applies to the investment of Oberon LGA’s surplus funds.

3.2 Legislation
Oberon LGA will comply with Section 625 of the Local Government Act (NSW) 1993; The Trustee Amendment (Discretionary Investments) Act 1997 (NSW) section 14A(2); Local Government Code of Accounting Practice and Financial Reporting and Investment Policy Guidelines dated May 2010 (issued by the OLG).

3.3 Australian Currency
All investments must be denominated in Australian Dollars and comply with the Minister’s determination.

3.4 Order of Priorities
The order of priorities is firstly the preservation of capital, and second, the maintenance of liquidity. In this context ‘liquidity’ refers to the speed and ease with which an asset can be converted to cash.

3.5 Acceptable Risk Criteria For Financial Instruments
Credit risk refers to the risk of ultimately not being able to redeem the funds. The average credit risk of the portfolio should reflect the conservative approach that a ‘prudent person’ would take to investing. This approach should be reinforced by investing in term deposits and remote risk investments. As part of councils investment process staff need to ensure the best possible interest yield is secured while also ensuring the interest exceeds the Average Bank Bill Swap Rate by 25 Basis Points.

3.5 (a) Remote/Risk Free [AAA]
Up to 100% of all invested funds may be invested in deposits issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory. Investments held in the State and Territories must be diversified.
- Low liquidity risk 0% - 100%
- Medium liquidity risk 0% - 70%
- High liquidity risk 0% - 50%
3.5 (b) Near risk-free

Up to 100% of all invested funds in S&P AA rated institutions and up to 85% in S&P A rated institutions. Investments in this category must be issued by Australian authorised banks.

- Low liquidity risk 0% - 100%
- Medium liquidity risk 0% - 60%
- High liquidity risk 0% - 40%

3.5 (c) Limited risk

Up to 65% of all invested funds in S&P BBB+ rated institutions and up to 55% in S&P BBB rated institutions. Investments in this category must be issued by Australian authorised banks.

- Low liquidity risk 0% - 100%
- Medium liquidity risk 0% - 50%
- High liquidity risk 0% - 30%

3.5 (d) Some risk

Up to 20% of all invested funds

- Low liquidity risk 0% - 100%
- Medium liquidity risk 0% - 40%
- High liquidity risk 0% - 20%

3.5 (e) Investment Parameters

The maximum holding in each rating category for Council’s portfolio shall be:

<table>
<thead>
<tr>
<th>S&amp;P Long Term Category</th>
<th>S&amp;P Short Term Category</th>
<th>Maximum %</th>
<th>Risk Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAA</td>
<td>A-1+</td>
<td>100%</td>
<td>Remote/Risk Free</td>
</tr>
<tr>
<td>AA</td>
<td>A-1+</td>
<td>100%</td>
<td>Near Risk Free</td>
</tr>
<tr>
<td>A</td>
<td>A-1 to A-2</td>
<td>85%</td>
<td>Near Risk Free</td>
</tr>
<tr>
<td>BBB+</td>
<td>A-2</td>
<td>65%</td>
<td>Limited Risk</td>
</tr>
<tr>
<td>BBB</td>
<td>A-2</td>
<td>55%</td>
<td>Limited Risk</td>
</tr>
<tr>
<td>ADI / Unrated</td>
<td>-</td>
<td>20%</td>
<td>Some Risk</td>
</tr>
</tbody>
</table>

The value $M per institution will restrict the amount invested in any one individual institution as show below:

<table>
<thead>
<tr>
<th>S&amp;P Long Term Category</th>
<th>S&amp;P Short Term Category</th>
<th>Maximum $M</th>
<th>Risk Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAA</td>
<td>A-1+</td>
<td>$3M</td>
<td>Remote/Risk Free</td>
</tr>
<tr>
<td>AA</td>
<td>A-1+</td>
<td>$2.5M</td>
<td>Near Risk Free</td>
</tr>
<tr>
<td>A</td>
<td>A-1 to A-2</td>
<td>$2.5M</td>
<td>Near Risk Free</td>
</tr>
<tr>
<td>BBB+</td>
<td>A-2</td>
<td>$2M</td>
<td>Limited Risk</td>
</tr>
<tr>
<td>BBB</td>
<td>A-2</td>
<td>$1.5M</td>
<td>Limited Risk</td>
</tr>
<tr>
<td>ADI / Unrated</td>
<td>-</td>
<td>$1M</td>
<td>Some Risk</td>
</tr>
</tbody>
</table>
3.6 Unacceptable investments

Any investment that falls outside the Minister’s order or not included in this policy.

3.7 Safe custody arrangements

It will not be acceptable for title to Council’s investments to be held by other organisations unless the following criteria are met:

- There is adequate documentation confirming the existence of the investments.
- The institution recording and holding the assets is ASX Listed, or a properly registered investment nominee institution.

*(Where Council’s assets are held in safe custody by an institution, Council may be exposed to the creditworthiness of that institution.)*

3.8 Other Forms of Investment

Internal loans are acceptable subject to any legal requirements noting that Ministerial approval is, at the time of adopting this policy, required for internal investing/borrowing arrangements to or from externally restricted funds in relation to loans between General / Water / Sewer Funds within Councils operational Structure. However such arrangements must not compromise liquidity or compliance with industry standards for financial ratios. Interest-free loans to community organisations and the like are covered by separate Council policies.

3.9 Monthly Reporting

The monthly report to Council will include:

- A complete schedule of all Councils Investments
- Investment Income received in the current reporting year
- Indicative Market Valuations
- If appropriate, the rate of interest to be paid
- The Total Value of Council’s portfolio
- Certification that the investments are in accord with the Act, regulations and Council’s Investment Policy.

4. Implementation

**General Manager Delegation**

Authority for implementation of the Investment Policy is delegated by Council to the General Manager in accordance with the Local Government Act 1993.

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1 Staff</td>
<td>Director Corporate Services</td>
</tr>
<tr>
<td></td>
<td>CFO</td>
</tr>
<tr>
<td></td>
<td>Management Accountant</td>
</tr>
</tbody>
</table>

Under supervision of the Responsible Accounting Officer council staff will be responsible for ensuring that policies are implemented appropriately within their work area.
4.2 Complaints and requests
Complaints and requests received regarding the Investment Policy or investments will be recorded on Council’s Records Database and handled in accordance with Councils Handling Complaints Policy 2101.

| Responsibility | Council officers Public Officer |

4.3 Consultation
At least every four years, arrange comprehensive review of Council’s policy and investing activities by an appropriately qualified (e.g. ARIC) adviser with the costs to be met by interest earnings and seek appropriate advice on other occasions as required. The Audit, Risk and Improvement Committee should review the investing environment and strategy quarterly.

| Responsibility | Director Corporate Services Audit, Risk and Improvement Committee (ARIC) |

5. Review
This policy will be comprehensively reviewed every 4 years, by an appropriately qualified adviser. However, council is to perform a yearly overview to address any impending impacts as a result of any changes in the financial market.

It may also be reviewed and updated as necessary if legislation requires it; or when Council’s related policies, functions, structure or activities change; or when technological advances or new systems change the way that Council manages investment.

The policy may be revoked at the expiration of twelve months after the declaration of the poll for the next general NSW local government election, unless Council updates or revokes it sooner.

Note: The next general local government election is expected to be held in September 2020. Reviews of the effectiveness of this policy could include the following:

<table>
<thead>
<tr>
<th>Performance indicator</th>
<th>Data Source</th>
</tr>
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<tbody>
<tr>
<td>Internal or external audit</td>
<td>Audit</td>
</tr>
<tr>
<td>Interest exceeds the Average Bank Bill Swap Rate by 25 Basis Points</td>
<td>Report</td>
</tr>
</tbody>
</table>

6. Governance
This policy should be read in conjunction with any related legislation, codes of practice, relevant internal policies, and guidelines.

Related legislation and policies

<table>
<thead>
<tr>
<th>Name</th>
<th>Link</th>
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</thead>
</table>
### Related legislation and policies (Continued)

<table>
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<tr>
<th>Name</th>
<th>Link</th>
</tr>
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</table>

### Related external references

<table>
<thead>
<tr>
<th>Name</th>
<th>Link</th>
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</table>

### Supporting documents

<table>
<thead>
<tr>
<th>Name</th>
<th>Link</th>
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</table>

### Definitions

<table>
<thead>
<tr>
<th>Word/Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prudent Person</td>
<td>A prudent person is expected to act with considerable duty of care, not as an average person would act, but as a wise, cautious and judicious person would</td>
</tr>
<tr>
<td>Credit Risk</td>
<td>The risk of ultimately not being able to redeem the funds</td>
</tr>
<tr>
<td>Investments</td>
<td>Money that is not, for the time being, required by the council for any other purpose</td>
</tr>
</tbody>
</table>

### Approving Authority

| Oberon Council |

| Contact        | Chief Financial Officer |

<table>
<thead>
<tr>
<th>Approval</th>
<th>21 February 2012 Resolution # 6210212 Policy Commenced</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>16 July 2013 Resolution #22160713 Restriction Non ADI issued security reduced from $1m to $500k</td>
</tr>
<tr>
<td></td>
<td>18 February 2019 Resolution # Reviewed to bring policy in line with current related legislation, codes of practice and relevant guidelines</td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>Issue Date to Staff</th>
<th>February 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revision Date</td>
<td>February 2021</td>
</tr>
</tbody>
</table>
Summary:
Council has undertaken preliminary work as previously presented to Council in July and December 2019 in relation to the new requirement for all Councils to create and adopt a Local Strategic Planning Statement (LSPS).

In accordance with the proposed schedule presented to Council in December 2019 an initial draft of the Oberon LSPS has now been completed. The report below outlines the process followed by Council’s Planning and Development Department in formulating the draft and the process from this point forward.

Recommendation:
That:
1. Council endorse the draft version of the Oberon Local Strategic Planning Statement and publicly exhibit the draft for a period of 28 days
2. Council forward the draft to the Department of Planning, Industry and Environment (DPIE) for their endorsement.

Comment:
A copy of the proposed Oberon Council – Local Strategic Planning Statement 2038 (Draft) is provided as an ATTACHMENT.

As previously presented to Council in July and December 2019 the Local Strategic Planning Statement (LSPS) is a new overarching strategic planning document for the Local Government Area which is required by the Environmental Planning and Assessment Act 1979. The current date mandated by the NSW Government for the LSPS to be adopted and implemented is 1 July 2020.

The LSPS seeks to set out:
- the 20-year vision for land use in the local area
- the special characteristics which contribute to local identity
- shared community values to be maintained and enhanced
- how growth and change will be managed into the future.

The LSPS includes contextual information including demographics and economical values and trends. A number of planning priorities and actions have been identified through the analysis of this information as well as links to the Oberon Community Strategic Plan 2019-2040, Central West and Orana Regional Plan 2036 and other relevant plans, policies and documents.

The priorities and actions will guide the overarching strategic approach to future development, which in turn will lead to the development of an updated Land Use Strategy (LUS), updated Local Environment Plan (LEP) and a new Development Control Plan (DCP). All of these documents will have consultation processes throughout their development where the community will again be asked to participate.
A schedule of the LSPS development was endorsed by Council in December 2019. The schedule is as follows:

- **December 2019** Begin Policy Mapping of CSP and other Documents.
- **February 2020** Undertake targeted/public consultation
- **March 2020** Draft Plan
- **April 2020** Present Draft to Council
- **April 2020** Present Draft to DPE (now DPIE)
- **May 2020** Formal Exhibition Period
- **June 2020** Present Final Draft to Council
- **1 July 2020** Finalisation and Implementation

Following the proposed schedule as closely as possible, policy mapping and initial research and preparation work was undertaken in early 2020 with initial public consultation occurring in late February and early March 2020. A draft has now been prepared for Council endorsement (for exhibition) in April, consistent with the endorsed schedule.

Initial consultation sessions for the new Local Strategic Planning Statement (LSPS) were designed to give residents information on this new strategic planning approach prior to the document being placed on public exhibition were held at Burraga, O'Connell and Black Springs. An afternoon pop-up session in front of the Council Chambers at Oberon was also held. Council staff also delivered information on the LSPS to businesses in Oberon Street during this period. Unfortunately, the session scheduled for Oberon had to be cancelled due to the current developments regarding the COVID-19 virus.

COVID – 19 reduced the ability for Council staff to undertake all originally anticipated initial consultation sessions. Alternatively, a presentation was made available to residents on Council’s website and was advertised on Council’s Facebook page. Interested parties were also encouraged to discuss the LSPS directly with the Acting Planning and Development Director via phone with one person taking up the offer in late March.

Further, due to current pandemic and being cognisant of our community engagement processes a further request was put to the Minister through the Regional Director of Planning for an extension of time to allow further consultation which was ultimately denied.

Upon Council’s endorsement of the presented draft, the LSPS will require formal exhibition processes which are expected to occur over May, should the draft be endorsed by Council. The community will again be invited to participate through the current approved consultative processes endorsed by the State given the current pandemic. The document will also be required to be endorsed by DPIE prior to being formally adopted and implemented.

It is considered that Council should support the recommendations to exhibit the draft LSPS.

Notes:
13.05 MT RYAN & MT DEFIANCE TRANSFER OF RESPONSIBILITY – RFS & NSW TELCO AUTHORITY

File No: Energy Supplies and Telecommunications/Agreements
Author: Gary Wallace, General Manager

Summary
This report seeks Council's support to transfer the responsibility of the Mt Ryan and Mt Defiance telecommunications towers to the NSW Rural Fire Service and the NSW Telco Authority as part of the transfer of communications through the Government Radio Network (GRN).

Recommendation:

1. Council provide a letter to the RFS for concurrence for the installation of the Government Radio Network, and approves the transfer to the NSW Telco Authority, with the following conditions:
   i) That the NSW Telco Authority supplies and installs a community UHF CB repeater at Mount Ryan as outlined in their proposal at no cost to council.
   ii) The NSW Rural Fire Service can occupy the site in perpetuity at no cost.
   iii) That the Electricity accounts for both communication sites are transferred to the NSW Telco Authority on occupation.
   iv) Council is in agreement to transfer Mount Ryan on Lot 8506 DP 1202096, consisting of a freestanding steel tower, RFS shelter and a concrete monopole.
   v) Council is in agreement to transfer Mount Defiance on Lot 42 DP 1025920, consisting of a freestanding steel tower and RFS shelter.
   vi) Council is in agreement to transfer the lease for land that the Mount Defiance is located be transferred to NSW Telco Authority or Property NSW.
   vii) The NSW Telco pays all reasonable legal costs for the transfers.

2. Council delegate to the General Manager the authority to sign any required documents to affect the transfer of the vested communication sites and the occupation of the GRN on the sites, or for owners consent while transfer is taking place.

Comment:
Radio communications for the NSW Rural Fire Service (RFS) in the Oberon Council area has two radio sites, that are vested to Council under s119 of the Rural Fires Act 1997, being Mount Ryan and Mount Defiance.

These were originally older concrete monopoles, however in 2013 the RFS upgraded these communication facilities with new towers and shelters, when it rolled out its digital radio network.

At Mount Ryan, which is located on land owned by Forests NSW, the existing monopole remained where a community UHF CB (Citizen Band) radio repeater after the RFS upgrades. Mt Defiance is on a section of leased land that is in the favour of Oberon Council, where the old monopole and shelter were removed to allow for the RFS to construct the new tower and shelter.

In 2014 the NSW Government decided to roll out one digital radio network called the Government Radio Network (GRN) to all government emergency service agencies in an effort to reduce duplication and to prevent funding multiple network operating and upgrade costs. A new
government agency was created called the NSW Telco Authority (TA) to rollout the new GRN network and the consolidation of all existing emergency service agencies assets to form part of this new network. This is outlined in the NSW Government Operational Communications Strategy which is available to Councillors upon request.

As these RFS assets are vested in Council, concurrence is required for these assets to be transferred to TA and for the consolidation to take place.

The RFS upgrades to the sites were carried out through an enhancement project funding by the Fire Fighting Fund, which council did not contribute too. However, the ongoing operation of the sites are funded through the normal Fire Fighting Fund arrangements to which Council does make a contribution.

Transferring the assets to TA would not adversely affect the operation of the RFS, as it will still operate its existing radio and paging networks in parallel, until the GRN can provide equal or better coverage in a RFS district. This will require the RFS to remain on the sites until the required coverage is obtained.

While the full transfer process will take time to complete, giving concurrence for the install will allow TA to finalise the design ready for construction.

It is considered that subject to the additional clauses provided in the recommendation Council can support the concurrence application for the transfer of these RFS assets.

Notes:
14. REPORTS FOR INFORMATION

14.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER

File No: Governance/Meetings/Ordinary
Author: Gary Wallace, General Manager

Summary
This report item summarises the main activity by the General Manager since the March 2020 Council Meeting. Items include Human Resources, Workplace Health & Safety, Community Activity, Regional Issues, Executive Management Team Meetings and planned activities.

Recommendation:
That report item 14.01 is received as information.

Commentary

1. PLANNED ACTIVITY FOR APRIL and MAY

SIGNAGE STRATEGY – A report was tabled to the December meeting highlighting the next phase of the signage strategy. Work is continuing in engagement with community groups being undertaken during March. The final options for decision are tabled at the April Ordinary Meeting.

COVID–19 – Given the unprecedented nature of the current pandemic known as COVID-19 (Coronavirus) substantial work has been undertaken (and continues to be undertaken) to implement a COVID-19 Response and Recovery Plan for Oberon Council. This set of documents gives staff an understanding of steps Oberon Council is taking to meet its requirements and provide information to the operations of Oberon Council. We have implemented a COVID-19 Response Team that has developed the Plan and a number of Sub Plans that are continually being rolled out to staff.

Over the past several weeks the pandemic has changed substantially with new legislative compliance requirements and Public Health Orders mandated. This in turn has required a number of sub plans to be put in place.

We are currently living by two pretty simple rules:
- Wash your hands – implement a hygiene regime
- Social Distancing – Keep between 1.5 – 2 metres away from each other

Further things to be aware of is that we have temporarily closed the Visitor Information Centre, Library and Administration Centre given the risks that present themselves in those areas. Council continues to operate as much as possible given the current impediments in place. Telephone and email communication with Council is encouraged during this time. The final strategy in place is limiting external meetings where possible to avoid unintended risk.

On Wednesday 1 April 2020 Oberon Council took the precaution to isolate (through the Government self isolation requirements) the depot staff as one of crew had indicated that they were in self isolation as there was potential that a family member had been in contact with someone who also had the potential of having the COVID-19 virus. The decision was not made lightly however was made is to maximise the health and safety of the staff and in turn the community. The measures taken were precautionary. Updates were provided to management relating to the outcome of testing which came back as negative to the COVID–19 virus. Council
took every precaution to ensure the health and safety of its workforce whilst continuing to provide the critical services the community needs. This precautionary response was testament to this action. On Thursday 2 April the outdoor staff returned to work as normal (under the strict requirements of the Public Health Orders) and will continue to provide its committed service levels to the community under these very difficult times.

Oberon LGA continues to be one of the very few LGA’s with no known positive cases of COVID-19.

COMMUNITY HUB – On Wednesday 15 April the Mayor and General Manager met with the Hon Paul Toole who announced $3,000,000 from the NSW State Governments Drought Stimulus Package to expand the Oberon Library and redevelop the HUB precinct with function, meeting and exhibition spaces as well as an area dedicated to youth.

This will require redesign of the current thinking currently resolved by Council in relation to the Hub facility and a report will be brought back to a later Council meeting seeking a proposed direction and way forward to achieve delivery of this precinct that sits part of Councils long term strategic vision.

2. ACTIONING COUNCIL DECISIONS
Following each Council Meeting the General Manager and Directors review the decisions and agree on a priority for actioning these decisions. Each Director has been requested to provide an update in the Monthly Activity Report, as well as reporting on actions to the General Manager.

<table>
<thead>
<tr>
<th>Minute Number</th>
<th>Summary/Progress</th>
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<tbody>
<tr>
<td>15 August 2017</td>
<td><strong>ORDINARY COUNCIL MEETING</strong></td>
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</table>
| 32 150817 Land Sale – Operational Land Abercrombie Road | 1. Council determine the sale of 2.1267ha of road reserve fronting 1300 Abercrombie Road, Oberon.  
2. Council determine an appropriate price for the sale of the land in accordance with the valuation of OPTEON Group Pty Ltd.  
3. The General Manager and Mayor be delegated authority to sign relevant legal documents associated with the transfer of the land.  
Action: In Progress  
Reported to November Ordinary Meeting.  
Contract exchanged and signed, awaiting LPI sign off.  
Issues continue to delay the finalisation of this matter. The General Manager is in constant communication with the purchasers who are aware of the issues.  
Amended survey plans were required, now received ready for lodgement with LPI for finalisation of the matter.  
Plans lodged with LRS, upon registration the matter can be finalised.  
Matter ongoing |
<table>
<thead>
<tr>
<th>Date</th>
<th>Meeting Type</th>
<th>Description</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 May 2018</td>
<td>ORDINARY COUNCIL MEETING</td>
<td>That Council provide $1,000 from the General Fund to undertake repairs to the Oberon Bicentennial Tapestries. Cleaning and repair currently in progress.</td>
<td>Matter ongoing</td>
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<tr>
<td></td>
<td></td>
<td>1. Council reconsider the delegation granted the General Manager with respect to negotiations related to land purchases for a recreation ground at O’Connell. 2. Necessary funds be sourced from land bank reserves. Contracts for the land have been exchanged awaiting settlement. Finalisation of the exchange will occur in the week ending 13 March 2020. Conditions within the contracts have been met which should finalise the settlement. Land purchase finalised.</td>
<td></td>
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<tr>
<td>21 May 2019</td>
<td>ORDINARY COUNCIL MEETING</td>
<td>That Council together with Borg develop a Memorandum of Understanding (MOU) outlining the obligations of each party in the development of the new Oberon Sports Facility in accordance with the report. Initial meeting held April 2018. The design and associated documentation completed with community consultation undertaken seeking comments ending 31 January 2019. GM and Mayor meeting with Borg representations on 14 February to discuss submissions and next steps. Nothing further will occur without an additional resolution of Council. Meeting with State Government allocated $2,000,000 in incubator funds if re-elected. Commitment confirmed after re-election in May. Council resolved at the May Ordinary Meeting that Council together with Borg develop a Memorandum of Understanding (MOU) outlining the obligations of each party in the development of the new Oberon Sports Facility in accordance with the report. Draft MOU prepared – further meeting currently being arranged with Borg to progress the matter. Meeting with Borg held to discuss moving the project forward. Finalised draft MOU. Council to lodge a DA for the proposal in the coming weeks.</td>
<td>Matter ongoing</td>
</tr>
<tr>
<td>16 July 2019</td>
<td>ORDINARY COUNCIL MEETING</td>
<td>That the General Manager report back quarterly on the progress of rectifying the deficiencies identified in Centium Audit. Quarterly report provided in February Business Paper.</td>
<td>Matter ongoing</td>
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<tr>
<td>Date</td>
<td>Event Description</td>
<td>Details</td>
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<tr>
<td>17 September 2019</td>
<td><strong>ORDINARY COUNCIL MEETING</strong></td>
<td>That Council explore the feasibility of transposing the “Living Treasures” portraits currently housed at the Robert Hooper Community Centre onto a weatherproof medium for permanent display at the Common and that a report be made to the November Council Meeting for consideration.</td>
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<td>Quote obtained to be reported back to Common Working Party.</td>
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<td>11 November 2019</td>
<td><strong>FINANCE COMMITTEE MEETING</strong></td>
<td>That the matter be held over until:</td>
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<tr>
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<td>a) A trial of 90 days be carried out of CCTV cameras which are planned to be installed at the Oberon Common.</td>
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<td>b) A scope of works be prepared detailing the proposed expenditure of the $85,670 including location of cameras, necessary cabling and justification for what security measures it will bring to the identified areas.</td>
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<td>A scope of works is being developed. Opportunities for other localities for CCTV being developed.</td>
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<td>The installation of the lighting at the Oberon Common is now complete. The trial will commence in April.</td>
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<tr>
<td>19 November 2019</td>
<td><strong>ORDINARY COUNCIL MEETING</strong></td>
<td>1. That Council acknowledge the progress of the Road Management Audit and endorse the further funding allocation outlined in the report sourced from the Road Maintenance Program to undertake the project.</td>
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<td>2. That Council endorse the Morrison Low proposal to undertake the Audit.</td>
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<td>3. The General Manager draft terms of reference for the steering group for endorsement by Council.</td>
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<td>Terms of Reference have been prepared for the Steering Committee which consists of Council staff and Councillors McKibbin, Gibbons and Kellam. The initial meeting confirmed the direction of the audit and Morrison &amp; Low are now undertaking the review. The Steering Committee will be meeting again in early March. The timeline for completion of the project is April 2020.</td>
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<td>Updated minutes from the March Steering Committee Meeting provided to the March Ordinary Meeting including Terms of Reference and an update on the progress of the audit.</td>
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<td>Councillor engagement was undertaken on 16 April and a draft report to Council in accordance with the revised schedule being the end of April.</td>
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<tr>
<td>05 171219</td>
<td><strong>Request for Information Forestry Corporation</strong></td>
<td>That Oberon Council write to Forestry Corporation of NSW asking of their intended haul road of the plantation boarded by Abercrombie Road, Mozart Road and Murrays Lane due to the report that Mozart Road is not considered a haul road. Also ask what their intended access to Council Road will be.</td>
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</tbody>
</table>
After verbal communication with Council’s TSD the General Manager provided a Council is in receipt of confirmation from Forest NSW indicating that:

There is an area of State forest surrounded by private property and located north of Mozart Road. This section of State forest is referred to as Narebo. Narebo was planted in 1997, so based on a nominal rotation of 30yrs, clear felling of this forest is likely to occur in another 8-10 years. Access to the site is challenging; while existing access is currently provided from the north, it is not suitable for log haulage. An informal agreement is held with a neighbour to the west of Narebo which would provide access to Abercrombie Road following the construction of a new road using the neighbours land.

If the above arrangement failed to materialise, FC would seek to establish a road (via a Crown Road Reserve) to the south joining Mozart’s Rd.

### 07 171219 Central NSW JO Meeting

<table>
<thead>
<tr>
<th>Date</th>
<th>Reference</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>27 November 2019</td>
<td>Report from the Board meetings for Centroc and Central NSW Joint Organisation Meeting held 27 November 2019 and the round table discussion with Ministers at Parliament House 28 November held in Canberra be noted and;</td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>Councillors and staff be asked to take the tourism data survey for the region; and</td>
<td></td>
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<tr>
<td>2.</td>
<td>Council receive a report on joining the Murray Darling Association.</td>
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</table>

**Actions:**

1. Council staff have been encouraged to take the survey – Matter Closed

2. Awaiting report from JO in relation to the benefits of joining the Murray Darling Association.

No report has been provided at this time.

### 18 February 2020

**ORDINARY COUNCIL MEETING**

<table>
<thead>
<tr>
<th>Date</th>
<th>Reference</th>
<th>Action</th>
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<tbody>
<tr>
<td>08 180220 Kerb &amp; Gutter Policy Review</td>
<td>That Council:</td>
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</table>

1. Approve amended Policy 4105 for public exhibition for a period of 28 days;

2. Endorse the wording within page 53 of the draft policy.

3. Endorse Policy 4105 should no submissions be received during the exhibition period otherwise a further report be tabled at the first available meeting after the exhibition period.

No submissions received during exhibition. The policy has now been adopted and placed on the Council website.

### 12 180220 Town Signage Concepts

<table>
<thead>
<tr>
<th>Date</th>
<th>Reference</th>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>20 March 2020</td>
<td>That Council extend the exhibition period for the mock place branding and town signage design concepts to the 20 March 2020.</td>
<td></td>
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</tbody>
</table>

See report to April Meeting.
1. Council note the information provided in the report.
2. Council liaise with the Oberon Business and Tourism Association.
3. Support the tourism revival initiatives proposed for funding highlighted within the report.
4. Support the Community Resilience event initiative as outlined in the report.
5. Council lodge an application under the Regional Tourism Bushfire Recovery Grant Program to develop Outdoor Week into a month long festival.

Council has been successful in its funding application, however in light of the current pandemic the timing of the initiatives has been extended. The funding of $100,000 has been secured during this time.

Matter closed

1. Council note the continued take up of the drought assistance (water usage) program and extend the assistance to rural and non residential ratepayers through potable drinking water, for use only within the Oberon Local Government area,
2. Given the current continued decline in the Oberon Water Supply and impending Level 3 restrictions the rate for access to non residential users to be aligned with current rates for residential users currently being $2.97/kl.
3. Should the water supply levels reach Level 4 restrictions Council further consider its position.
4. Should additional demands be placed on the Oberon Water Supply Council reassess its position.
5. Council reinforce its position against additional or supplementary users accessing the Oberon Water Supply.

Amended pricing structure implemented. Council continues to monitor take up of the water program.

Level 3 restrictions will be implemented when the dam level reaches 25%.

Matter ongoing

With respect to outstanding actions from previous Council Meetings the General Manager will review these with the Mayor and the Directors on at least a monthly basis.

If any Councillor requires an update on a specific item they should contact the General Manager or the relevant Director, or submit a Councillor Request Form to the Executive Coordinator.

3. **WHS/RISK MANAGEMENT**

<table>
<thead>
<tr>
<th>Month:</th>
<th>March 2020</th>
</tr>
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<tbody>
<tr>
<td><strong>Oberon Council Related Hours</strong></td>
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<tr>
<td>Average employees</td>
<td>83</td>
</tr>
<tr>
<td>Total hours worked Outdoor</td>
<td>6731.5 hours</td>
</tr>
<tr>
<td>Total Hours worked Indoor</td>
<td>3908.38 hours</td>
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<tr>
<td>Total Hours worked</td>
<td>10639.88 hours</td>
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</table>
### Safety statistics

<table>
<thead>
<tr>
<th></th>
<th>Incidents/Accidents reported</th>
<th>Hazards reported</th>
<th>Near Miss</th>
<th>Breaches</th>
</tr>
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<tbody>
<tr>
<td></td>
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<tr>
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<th>First Aid injuries</th>
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<tr>
<th></th>
<th>Lost Time injuries</th>
<th>Restricted work injuries</th>
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<tr>
<th></th>
<th>Total days ‘lost time’</th>
<th>Total days ‘restricted duties’</th>
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<tr>
<th></th>
<th>Incidents reported to regulator</th>
<th>Details:</th>
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<table>
<thead>
<tr>
<th>Corrective Action Recommendations</th>
<th>WHS Meetings</th>
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<tbody>
<tr>
<td>01</td>
<td>01</td>
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<table>
<thead>
<tr>
<th>Workplace inspections</th>
<th>Toolbox/Safety meetings</th>
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</thead>
<tbody>
<tr>
<td>01</td>
<td>42</td>
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<table>
<thead>
<tr>
<th>Event Hazard/Risk Management Plan completed</th>
<th>Plant Daily Pre Start Inspection Checklist</th>
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<tbody>
<tr>
<td>00</td>
<td>119</td>
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<table>
<thead>
<tr>
<th>Personnel Claims active</th>
<th>Chem Application Records</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>03</td>
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<table>
<thead>
<tr>
<th>Property Claims active</th>
<th>Site Inspections</th>
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<td>01</td>
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<table>
<thead>
<tr>
<th>Employee Inductions</th>
<th>Ergo Assessments</th>
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<td>02</td>
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### 4. HUMAN RESOURCES

a) **Employee Record**

<table>
<thead>
<tr>
<th>Month</th>
<th>Employee Separation</th>
<th>New Employee</th>
<th>P P T</th>
<th>Casual Full Time</th>
<th>Salary</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>December</td>
<td>1</td>
<td>1</td>
<td>8</td>
<td>9</td>
<td>67</td>
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<tr>
<td>January</td>
<td>1</td>
<td>1</td>
<td>8</td>
<td>9</td>
<td>67</td>
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<td>February</td>
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<td>8</td>
<td>68</td>
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<td>March</td>
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<td>0</td>
<td>6</td>
<td>8</td>
<td>65</td>
<td>1</td>
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</tbody>
</table>

b) **Consultative Committee**

Consultative Committee meeting held on 4 March 2020. One Management report was further tabled relating to Individual Flexibility Agreement (IFA) – On call Allowance. Combining the two separate on call rosters into one, with one phone. A larger roster of people will mean greater time span between being on call for any individual. The Technical Services Director met with Depot staff to give more details of how it will work. Some minor changes were agreed to by the Committee. The Committee endorsed the introduction of the IFA – On Call Allowance subject to review and endorsement by the USU Head office.

Elections for the Chair and deputy chair were held. Current holders of those positions were re-elected unopposed. Next meeting set for 20 May 2020.

c) **Training**

All external face to face training has been suspended due to the COVID -19 enforced restrictions. The majority of employees are up to date with their online training requirements in ELMO. A
centralised training and development budget is being prepared for 2020/21, to be managed by HR.

d) Annual Performance Reviews
The process for conducting the 2020 annual performance reviews will be the same, with a switch over to using a more on line based approach from July 2020 onwards, via the new ELMO Performance Management module.

e) CNSWJO - HR
The CNSWJO HR meeting took place on 17 March 2020. Preparations and processes regarding COVID-19 took up much of the discussion. A joint LGNSW/Unions statement was issued to all Councils to clarify leave entitlements and other Award considerations (i.e. flexibility to do other work of a similar skill set if directed). External and all face to face training scheduled by LGNSW or CNSWJO has been postponed for now. Future LGNSW and CNSWJO HR meetings will be via video link only until further notice.

f) Recruitment
Final selection of suitable candidates for Water/Waste Water Operator (commencing April) and for Director Planning & Development (commencing May) occurred in March 2020.

Recovre has advised that they are no longer able to conduct pre-employment assessments due to COVID-19 restrictions, until further notice.

With the resignation of the WHS & Risk Coordinator this month, Rebecca Burgess has been seconded to this position for a period of 12 months, reporting to the HR Coordinator. Recruitment for the following positions has been placed on hold until further notice as a result of COVID-19 restrictions:
- Community Services & Youth Coordinator
- Cashier/Receptionist
- Tech Services Administration Assistant (12 mths)
- Apprentice Mechanic
- Survey & Design Engineer
- Cadet Engineer
- Signs Maintenance & Repair Labourer

g) Other HR Matters
(a) Other HR matters in progress include:
   (i) Research through LG NSW HR FB regarding staff satisfaction survey – Voice Project
   (ii) Review of the Leave Policy 2103 has commenced
   (iii) Review of the Staff Training & Development Policy 1202 is under way
   (iv) Review of the Payment of Sick Leave Bonus Policy 2104 is under way
   (v) Review of the Workplace Well-being Policy 2125 is under way
   (vi) Domestic and Family Violence Policy 2126 – to be updated to reflect recent LG Award amendment.

(b) The new online Performance Management system (through ELMO) will be set up and developed over the next few months. A communication plan will then be developed for all staff. The new process will be in place for the annual period starting July 2020.
5. TOURISM & ECONOMIC DEVELOPMENT ACTIVITIES

BUSINESS

Oberon LGA Town Signage and Waypoint Branding
TEDM has been coordinating the next stage of the place branding and town signage project with local company Marks Signage. The second phase included ongoing engagement with the community including sessions at the respective community group meetings at Black Springs, Burraga and O’Connell. Feedback, refined concepts and report have been submitted to Council.

Bushfire Community Resilience and Economic Recovery funding (BCRERF)
Implementation of projects under the BCRERF is underway with local museums and market operators coming together to utilise the funding to upgrade visitor experiences across the LGA. Some of the planned projects include new welcome signage, display cabinets, marketing collaterals etc. TEDM is also coordinating the development of a museum trail which will include uniform signage for the museums and creation of a heritage trail flyer. This all aims to increase patronage and visitor appeal across the region. Planned tourism event funding has also been successfully repurposed to support future events such as Spartan.

Modified Tourism Operations
Due to the impacts of COVID-19 tourism operations in the region have been impacted. Please find an update below:

- Oberon Visitor Information Centre Operations: The Visitor Centre is closed, although visitor services and requests are still being serviced through phone, social media and website channels.
- Attractions: Main attractions Mayfield Gardens and Jenolan Caves are closed.
- Tourism Events: Planned tourism events such as the Field to Forest Festival, Mid Winter Botanica have been cancelled for 2020. Unfortunately the efforts undertaken in marketing, collateral development and experience creation were not able to be realised this year due to the COVID-19 cancellation.
- Destination Marketing: Destination Marketing has been postponed, although virtual opportunities and assistance to promote our local businesses continues where possible.
- Action Plan: The team are working on a tourism recovery plan that will guide the relaunch and key projects when travel bans are lifted.

Bushfire Affected Small Business package – Oberon
TEDM has been lobbying for Oberon to be added to the eligible LGAs under the Bushfire Affected Small Business package. This included compiling a business impact report and ongoing engagement with local member, RDA, NSW treasury and DPC. Work continues on this project.

MARKETING

PR Coverage
- Prime7 New Central West – Bushfire recovery story
- Women’s Weekly – Field to Forest promotion
a) Social Media – Facebook

<table>
<thead>
<tr>
<th>Month</th>
<th>Likes</th>
<th>Followers</th>
<th>Growth (Followers)</th>
<th>People Reached</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 2019</td>
<td>3,245</td>
<td>3,323</td>
<td>1%</td>
<td>39,068</td>
</tr>
<tr>
<td>December 2019</td>
<td>3,257</td>
<td>3,338</td>
<td>5%</td>
<td>15,515</td>
</tr>
<tr>
<td>January 2020</td>
<td>3,302</td>
<td>3,381</td>
<td>1%</td>
<td>24,011</td>
</tr>
<tr>
<td>February 2020</td>
<td>3,330</td>
<td>3,413</td>
<td>1%</td>
<td>54,481</td>
</tr>
<tr>
<td>March 2020</td>
<td>3,373</td>
<td>3,455</td>
<td>1%</td>
<td>60,300</td>
</tr>
</tbody>
</table>

b) Instagram – @visitoberon

<table>
<thead>
<tr>
<th>Month</th>
<th>Followers</th>
<th>Posts</th>
<th>Growth (Followers)</th>
</tr>
</thead>
<tbody>
<tr>
<td>October</td>
<td>189</td>
<td>6</td>
<td>5%</td>
</tr>
<tr>
<td>November</td>
<td>195</td>
<td>8</td>
<td>3%</td>
</tr>
<tr>
<td>January 2020</td>
<td>210</td>
<td>2</td>
<td>7%</td>
</tr>
<tr>
<td>February</td>
<td>228</td>
<td>2</td>
<td>8%</td>
</tr>
<tr>
<td>March</td>
<td>234</td>
<td>1</td>
<td>3%</td>
</tr>
</tbody>
</table>

6. EXECUTIVE SUPPORT

Council Page in the Oberon Review was prepared each week during March with advertising and information. Notices included the Mayoral Column, Position Vacant for Apprentice Mechanic and Sings Maintenance & Repair Labourer, Free Tip Day, Public Exhibition Policy 4105, Policy 2211 and Extended Mock Signage Design Concepts, NSW Youth Week 2020, Position Vacant for Receptionist Cashier, Community Consultation (LSPS), Your 24/7 Library, Request for Quotations-Hire of Plant 2020-21 and Cancellations & Postponements.

Council Website and Council Facebook Page updated with media releases and relevant articles.

“Good News Week” newsletter issued to Councillors and staff on 6, 13, 20 and 27 March 2020.

7. COMMUNITY ACTIVITY, REGIONAL ISSUES and OTHER MEETINGS (MARCH and APRIL 2020)

The following is a summary of meetings attended by the General Manager.

11 Mar  Central NSW Councils Tourism Review Group Meeting – Orange
12 Mar  Meet with the Hon Paul Toole MP along with Mayor Kathy Sajowitz
12 Mar  Meet with Gordon Bubb and Kevin Webb regarding Carlwood Road along with Mayor Kathy Sajowitz
16 Mar  Central West NSW Forestry Hub Meeting – Oberon RSL Club
17 Mar  Central Tablelands Alliance Audit and Risk Improvement Committee Meeting
17 Mar  Ordinary Council Meeting
18 Mar  COVID-19 Response Team Activated – daily meetings held since 18 March
19 Mar  COVID-19 Meeting with Health Industry Partners
19 Mar  Bree Rowlandson and Mark Hotham, Oberon Rodeo Association onsite meeting re Oberon Showground facilities
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 Mar</td>
<td>Chris Miln - Pool and Fitness Centre Projects Update</td>
</tr>
<tr>
<td>20 Mar</td>
<td>Teleconference with Ben Brungs, Senior Manager, NSW Office of Emergency Management</td>
</tr>
<tr>
<td>23 Mar</td>
<td>Meeting with Morrison Low - Roads Audit Update</td>
</tr>
<tr>
<td>24 Mar</td>
<td>COVID-19 Meeting with Health Industry Partners</td>
</tr>
<tr>
<td>25 Mar</td>
<td>Teleconference with Scott McLachlan NSW Health Meeting Western NSW Local Health District update for Mayor's &amp; General Managers re COVID-19 attended with Deputy Mayor Mark Kellam</td>
</tr>
<tr>
<td>30 Mar</td>
<td>Local Government Professionals General Manager Meeting Teleconference</td>
</tr>
<tr>
<td>30 Mar</td>
<td>Local Emergency Management Committee extraordinary meeting via zoom</td>
</tr>
<tr>
<td>30 Mar</td>
<td>Teleconference with Paul Crennan re legal matter</td>
</tr>
<tr>
<td>31 Mar</td>
<td>COVID-19 meeting with Health Professionals (zoom)</td>
</tr>
<tr>
<td>1 Apr</td>
<td>Local Government NSW webinar re COVID-19</td>
</tr>
<tr>
<td>1 Apr</td>
<td>Office of Local Government webinar re COVID-19</td>
</tr>
<tr>
<td>1 Apr</td>
<td>Central NSW Joint Organisation Regional Water Strategic Sub-Committee Meeting (zoom)</td>
</tr>
<tr>
<td>2 Apr</td>
<td>Meeting with Western NSW Local Health District, Mayors and General Managers re COVID-19 (zoom)</td>
</tr>
<tr>
<td>2 Apr</td>
<td>Meeting with Central NSW Joint Organisation re COVID-19 (zoom)</td>
</tr>
<tr>
<td>7 Apr</td>
<td>COVID-19 meeting with Health Professionals (zoom)</td>
</tr>
<tr>
<td>8 Apr</td>
<td>Meeting with Western NSW Local Health District, Mayors and General Managers re COVID-19 (zoom)</td>
</tr>
<tr>
<td>9 Apr</td>
<td>Meeting between the Mayors of Central NSW Joint Organisation and Mark Coulton MP, Federal Member for Parkes, Minister for Regional Health, Regional Communications and Local Government to receive feedback from members about the Federal measures in place to manage COVID-19 and their impacts in local government areas in this region</td>
</tr>
<tr>
<td>9 Apr</td>
<td>Central NSW Joint Organisation General Managers Meeting – COVID-19 (zoom)</td>
</tr>
<tr>
<td>14 Apr</td>
<td>Tim McCarthy, Morrison Low re Roads Audit</td>
</tr>
<tr>
<td>14 Apr</td>
<td>COVID-19 meeting with Health Professionals (zoom)</td>
</tr>
<tr>
<td>14 Apr</td>
<td>Councillor Informal Briefing Session (zoom)</td>
</tr>
</tbody>
</table>

Notes:
14.02 MONTHLY ACTIVITY REPORT – PLANNING & DEVELOPMENT

File No: Governance/Meetings/Ordinary
Author: Bruce MacDonnell Acting Planning and Development Director

Summary
This report item summarises the main activity in the Planning and Development Department since the March 2020 Council Meeting.

Recommendation:
That report item 14.02 is received as information.

Commentary

1. PLANNED ACTIVITY FOR MARCH and APRIL

COMPLIANCE - compliance issues in development activity and building control matters are investigated when they arise, however compliance has been high over the past month.

STRATEGIC PLANNING - Consultation sessions for the new Local Strategic Planning Statement (LSPS) designed to give residents information on this new strategic planning approach prior to the document being placed on public exhibition were held at Burraga, O'Connell and Black Springs. An afternoon pop-up session in front of the Council Chambers at Oberon was also held. Council staff also delivered information on the LSPS to businesses in Oberon Street during this period. Unfortunately the session scheduled for Oberon had to be cancelled due to the current developments regarding the COVID-19 virus. The presentation was made available to residents on Council's website. Information was also placed on Council’s Facebook page.

The LSPS is a high level document that is required by the state to comply with the new provisions of the Environmental Planning & Assessment Act 1979.

Further upon its drafting the LSPS will require consultation/exhibition processes which is expected in May where the community will again be invited to participate. This document will guide the overarching strategic approach to development, which in turn will lead to the development of a new Land Use Strategy (LUS), and eventually Local Environment Plan (LEP) to be undertaken in 2022/23 and then a new Development Control Plan (DCP). All these documents will have consultation processes throughout their development where the community will again be asked to participate.

PROJECTS

Indoor Fitness Centre - External Project Manger CWMP has revised plans for internal fitout. Trusses have been completed and are now being installed by local contractors. A quote has been accepted for plumbing works and quotes are being called for mechanical/ventilation works, wet area tiling and internal painting.

Independent Living Units - Work is progressing well on the Independent Living Units at Curtis Street. The final floor slabs have been completed along with the foundations (piles) for the retaining walls. All the panels for the retaining walls have been put in place along with the agg/drainage line which is used to drain water from the back of a retaining wall. Also the frames have arrived on site and work has commenced on putting them in place.
2. **ACTIONING COUNCIL DECISIONS**

Following each Council Meeting the General Manager and Directors review the decisions and agree on a priority for actioning these decisions. Each Director has been requested to provide an update in the Monthly Activity Report, as well as reporting on actions to the General Manager.

<table>
<thead>
<tr>
<th>Minute Number</th>
<th>Action Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>21 May 2019</strong></td>
<td><strong>ORDINARY COUNCIL MEETING</strong></td>
</tr>
<tr>
<td>07 210519 Oberon Dog Off Leash Area</td>
<td>That the matter be deferred pending consideration of alternate locations including the Amphitheatre at the Oberon Dam, Buckley Crescent Park land and the land to the northern side of the entrance to the Oberon Tip and a further report be brought back to Council. Alternate locations being considered. One has been identified and will be investigated.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>20 August 2019</strong></th>
<th><strong>ORDINARY COUNCIL MEETING</strong></th>
</tr>
</thead>
</table>
| 17 & 18 200819 Stronger Country Communities Fund Round Three | Council select a priority list of projects for submission under the Round Three of the Stronger Country Communities Fund. Council’s priority list is as follows:  
  a) O’Connell Recreation Ground Stage 1,  
  b) Spartan Support program,  
  c) Shade Shelter at Black Springs and Oberon Common Playgrounds,  
  d) Fitness Program for youth at new indoor fitness centre,  
  e) Community Hub or facilities for youth at the library  
  Grant applications submitted, announcement pending. |

<table>
<thead>
<tr>
<th><strong>17 September 2019</strong></th>
<th><strong>ORDINARY COUNCIL MEETING</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>12 170919 Heritage Committee Meeting</td>
<td>2. A tree planting programme be developed for Warego Lane road reserve at O’Connell.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>20 March 2020</strong></th>
<th><strong>ORDINARY COUNCIL MEETING</strong></th>
</tr>
</thead>
</table>
| 10 171219 Heritage Committee Meeting | That:  
  1. The Minutes of the Heritage Committee held on 24 February 2020 be received as information.  
  2. The committee request Council to consider providing funding to erect sandstone columns at Stoney Creek Bridge on the Carlwood Road  
  3. Council to send a thank you letter on behalf of the Heritage Committee to staff at the Visitor Information Centre for running of the recent heritage tours |

Matter ongoing
That Council authorise the General Manager to release the positive covenant under Section 88E(7) of the Conveyancing Act 1919, requiring the establishment and maintenance of an appropriate vegetation buffer as detailed in DP1063280 burdening Lot 1 DP 866310 and Lot 21 DP1234374.

Matter completed

That Council endorse the amended schedule in the delivery of the Local Strategic Planning Statement as detailed within this report.

Revised schedule noted

That Council re-submit an application for the Campbell’s River Road Deviation project under Tranche 2 of the Fixing Country Roads should funding be unsuccessful in Tranche 1 as outlined in the report.

Application submitted

With respect to outstanding actions from previous Council Meetings the General Manager will review these with the Mayor and the Directors on at least a monthly basis.

If any Councillor requires an update on a specific item they should contact the General Manager or the relevant Director, or submit a Councillor Request Form to the Executive Coordinator.

### 3. PLANNING AND DEVELOPMENT MATTERS

**DETERMINATIONS – March 2020**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.2020.5.1</td>
<td>Alterations and Additions to Existing Dwelling</td>
<td>564 Mutton Falls Road TARANA NSW 2787</td>
</tr>
<tr>
<td>19.2020.3.1</td>
<td>New Swimming Pool</td>
<td>1712 Hazelgrove Road HAZELGROVE NSW 2787</td>
</tr>
<tr>
<td>18.2020.3.1</td>
<td>Modification to Development Application 10.2004.178.1 – Relocate Right of Carriageway</td>
<td>738 Hazelgrove Road HAZELGROVE NSW 2787</td>
</tr>
<tr>
<td>10.2018.92.1</td>
<td>New Dwelling and On Site Waste Water</td>
<td>170 Arkstone Road ISABELLA NSW 2795</td>
</tr>
<tr>
<td>10.2019.82.1</td>
<td>Boundary Adjustment and Consolidation resulting in three (3) Allotments</td>
<td>385 Jerula Road MOZART NSW 2787</td>
</tr>
<tr>
<td>10.2019.59.2</td>
<td>Modification to Development Application 10.2019.59.1 – Shed and Tank Location</td>
<td>42 Muirs Road OBERON NSW 2787</td>
</tr>
</tbody>
</table>

Total fees for Applications during March 2020 were $10,682. The year to date income is $105,368 which is 106.4% of the total income ($99,000) estimated.

Copies of determinations are available for inspection at Council’s Administration Centre.
Applications for the calendar year are being provided in a table form to give an outline of applications being lodged against those of the previous year.

**March 2020**

<table>
<thead>
<tr>
<th>CERTIFICATES – March 2020</th>
<th></th>
</tr>
</thead>
</table>
| SECTION 10.7 PLANNING CERTIFICATES  
Environmental Planning and Assessment Act, 1979 | 22 |
| SECTION 735A CERTIFICATES AS TO NOTICES  
Local Government Act, 1993. | 3 |
| SECTION 121ZP CERTIFICATES AS TO ORDERS  
Environmental Planning and Assessment Act, 1979 | 1 |
| SECTION 6.26 BUILDING CERTIFICATES  
Environmental Planning and Assessment Act, 1979 | 0 |

Certificates for the calendar year are being provided in a table form to give an outline of certificates being lodged against those of the previous year.
OBERON ANIMAL POUND

The following are details of activity at the Animal Pound in March 2020.

<table>
<thead>
<tr>
<th>DOG DECLARATIONS</th>
<th>March 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notice of Intention to Declare a Dog Dangerous</td>
<td>2</td>
</tr>
<tr>
<td>Notice to Declare a Dog Dangerous</td>
<td>0</td>
</tr>
<tr>
<td>Notice of Intention to Declare a Dog Menacing</td>
<td>3</td>
</tr>
<tr>
<td>Notice to Declare a Dog Menacing</td>
<td>0</td>
</tr>
<tr>
<td>Notice of Intention to Declare a Dog Nuisance</td>
<td>0</td>
</tr>
<tr>
<td>Notice to Declare a Dog Nuisance</td>
<td>0</td>
</tr>
</tbody>
</table>
MISCELLANEOUS MATTERS

Various inspections, including building inspections, health inspections, environmental inspections and complaints were conducted during March 2020.

<table>
<thead>
<tr>
<th>TYPE OF INSPECTIONS</th>
<th>March 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Inspections</td>
<td>35</td>
</tr>
<tr>
<td>Food Inspections</td>
<td>0</td>
</tr>
<tr>
<td>Environmental Inspections (Air, Noise and Water Pollution)</td>
<td>0</td>
</tr>
<tr>
<td>Subdivisions Certificate Inspections</td>
<td>0</td>
</tr>
<tr>
<td>Complaints (Including Animal Control)</td>
<td>21</td>
</tr>
<tr>
<td>Building Maintenance Inspections</td>
<td>19</td>
</tr>
</tbody>
</table>

Notes:
14.03 MONTHLY ACTIVITY REPORT – TECHNICAL SERVICES

File: Governance/Meetings/Ordinary
Author: Chris Schumacher, Technical Services Director

Summary
This report provides a summary of the completed works for March 2020 and proposed works in the Technical Services area for the month of April 2020.

Recommendation:
That report item 14.03 be received as information.

Comment

1. COMPLETED & UPCOMING/PLANNED WORKS
The following capital project works will continue during the month of April 2020.

BOYD RIVER BRIDGE – Work has commenced on the replacement of the Boyd River Bridge on the Kanangra Walls Road destroyed in the recent fires. Quotations have been sought from various suppliers with the result that an order has been placed with Inquik Pty Ltd for a modular type bridge which is manufactured off site, erected and completed on site within approx. one week. Council crews are currently removing what is left of the old structure, preparing the site, obtaining geotechnical verification prior to placing mass concrete foundations for the new abutments. Fortunately exposed bedrock is at stream level with anticipation suitable rock profile strength will not require lengthy pile excavation, therefore keeping costs to a minimum. The overall project has been cost estimated at $300,000 all of which is claimable under the Section 44 criteria. The estimated completion date is mid June 2020.

ROADSIDE VEGETATION WORK - With the arrival and installation of the mulching head for Council’s 24t Excavator, a dedicated team has been busy carrying out lower tree limb removal, roadside clean up and table drain maintenance on Hazelgrove Road. This operation has made a significant improvement to the visibility and removal of potential conflict for larger vehicles. With the completion of the works on Hazelgrove Road the crew has now relocated to Old Shooters Hill Road where a similar operation will be carried out during April.

MAINTENANCE GRADING – Grading teams have recently completed work on Jerrong Road, Arkstone Road, Snake Valley Road and Sewell’s Creek Road. Drainage pipes on Jerrong Road and Isabella Road have been replaced due to damage

ADDITIONAL FUNDING - Surface profiling and Asphalt Works are currently under way in Albion Street as part of a recent unexpected ‘Repair Program’ funding received from Transport for NSW (TfNSW). The value of the current pavement work including new line marking for this project is budgeted at $124,000, providing a new strengthened surface along section adjacent to Sirius Street due east and including the upgrade of the Hawken Street intersection to the Industrial Estate.

TRAFFIC CALMING DEVICES - Following on from the construction of Kerb and Gutter in Curtis Street, speed humps have been replaced which should control the speed of traffic using this street.

OBERON COMMON - A new park seat has been installed in The Common to replace one that had been damaged. With the arrival of autumn further plantings in the new Garden Beds has taken place which now that more normal times have resumed can be completed as originally anticipated.
With the winter season approaching the requirement for mowing has reduced with areas such as the Common, Oberon Cemetery and the library having been completed. Road verges in Flat Rock and O’Connell have been slashed.

SIGNS MAINTENANCE - Replacement signage in Shooters Hill Road, Mayfield Road, Mozart Road, Duckmaloi Road and Arkstone Road has been completed.

2. ACTIONING COUNCIL DECISIONS

The actions resulting from previous Council Meetings to be undertaken by the Technical Services Director are summarised as follows:

<table>
<thead>
<tr>
<th>20 FEBRUARY 2018</th>
<th>ORDINARY COUNCIL MEETING</th>
</tr>
</thead>
</table>
| Dog Rocks Road Compulsory Acquisition of Forestry Corporation NSW Land | 1. Council authorise the compulsory acquisition of the land shown within the attached Deposited Plan (DP 1235365) Lot 101 1.055Ha to be purchased and consolidate into the existing Dog Rocks Road as additional Road Reserve.  
2. Council authorise an application to be made to the Minister for the Compulsory Acquisition of the land.  
3. Council agree to the terms and conditions of the ‘Memorandum of Understanding’ between the Forestry Corporation of New South Wales and Oberon Council dated 23 December 2016.  
4. That the General Manager be duly authorised to execute legal documents on Councils behalf for the purchase and transfer of this compulsory land acquisition.  
5. Oberon Council pay Forestry Corporation NSW the amount of $2,900.00 for the transfer of land to Oberon Council, in accordance with the licenced valuation completed by Opteon 22 March 2017.  
6. That Council puts survey marks on each corner to highlight the concerned area. |

The application for Compulsory Acquisition of land is currently with the Minister. Council solicitor is pursuing the matter.

The Ministers Office has advised that all current applications are stalled and pending a review of internal policies.

<table>
<thead>
<tr>
<th>20 NOVEMBER 2018</th>
<th>ORDINARY COUNCIL MEETING</th>
</tr>
</thead>
</table>
| Future of East Oberon Sewerage Project | 1. Until Council received instruction as to the funding allocation for the entire project any decision for the Oberon East Sewerage Project development be deferred.  
2. No further expenditure be undertaken on the Oberon East Sewerage Project until a decision is made regarding the project.  
3. Council adopt proposed design flow projections for Oberon STP. |

The population figures for the STP have been forwarded to Western Research Institute (WRI) for collation of a report for Department of Industry Water (DOI Water) Review.

WRI Report on population growth and projection (endorsed STP Working Party) has now been furnished to DOI Water at a meeting held...
<table>
<thead>
<tr>
<th>Date</th>
<th>Meeting Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 December 2019</td>
<td></td>
<td>Sewer monitoring equipment data collection has been sampled in conjunction with HH20 and being analysed. Meeting of the Oberon STP Working Group anticipated for April, date TBA.</td>
</tr>
</tbody>
</table>
| 12 March 2019 | WORKS COMMITTEE MEETING                          | 1. The Smart Water Network Metering report be received as information.  
2. That Council commence investigation options on the available smart water metering devices and provide a presentation on features and options for upgrading the Oberon water reticulation to smart metering. 
Investigation Report has been scoped. Funding will be required to undertake such a project. The scope is ready for any future funding application. A presentation will be provided to Council should funding become available. |
| 16 April 2019  | ORDINARY COUNCIL MEETING                         | 1. Council approve the revised proposal to close those parts of public road located on Edith Road shown as Lot 1 and Lot 2 (Land) in the Plan for First Title Creation and Road Closing pursuant to section 38A of the Roads Act 1993 (NSW);  
2. That upon closure the Land be classified as operational land;  
3. That upon closure, Council approve the sale of those parts of public road located on Edith Road shown as Lot 1 and Lot 2 in the Plan for First Title Creation and Road Closing for the agreed sum  
4. That all costs associated with the legal, survey and registration of the land parcels be borne by the applicant who is the adjoining landowner.  
5. That the General Manager be delegated authority to undertake the notification process required under section 38 of the Roads Act 1993 (NSW) and to execute all documents associated with giving effect to the above resolutions of Council.  
RMS has objected to the road closure. Council’s Technical Services Director is investigating options to finalise the matter.  
Further correspondence forwarded to RMS during February escalating the matter and requesting a further review onsite to determine a preferable outcome that will satisfy both parties. Awaiting response. |
| 18 June 2019   | ORDINARY COUNCIL MEETING                         | 1. Council nominate the Open Tendering method as prescribed in accordance with Clause 166(a) of the Local Government Regulation 2005 for the construction of a new fluoride plant, hardware and commissioning to Oberon Council township drinking water supply. |

67 | Page
### & Hardware Implementation

(T2019/3).

2. At the conclusion of the Tendering period a report will compiled and brought to the next available meeting of Council recommending the successful tenderer and seeking approval to proceed with fluoride augmentation work at the Oberon Water Treatment Plant.

New flow meter installed and information required to inform the Form 1 application has been provided to DoI. Once Public Works receives approval from DoI Water, the final design & tendering brief can be completed to allow commencement of the project.

Council received advice at the end of February that the ‘Form 1’ submission to fluoridate Council water system has now been formally approved by the State Government. This now allows the process to move forward with the finalisation of the technical information (specification and design). Councils consultant (Public Works) indicates that the total works shall not exceed the $250,000 limit for tendering, therefore allowing an EOI to be prepared as due process to selecting a suitable contractor for its construction.

It is anticipated draft documents will be prepared for review week ending 20 March 2020.

Finalisation of the technical information (specification & design) has been undertaken by Council staff, feedback provided to Public Works. Anticipated to have RFQ advertised during April seeking qualified contractors for consideration of constructing new fluoridation facility and equipment install.

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### 16 JULY 2019

#### ORDINARY COUNCIL MEETING

33 160719  
Road Closure – Parcels on Abercrombie Road

1. Council approve the proposal to close those parts of public road located on Abercrombie Road shown as Lots 4 and 13 in the Plan for First Title Creation and Road Closing pursuant to section 38A of the Roads Act 1993 (NSW); and

2. Upon closure the Land be classified as operational land; and

3. Upon closure, Council approve the sale of those parts of closed public road located on Abercrombie Road shown as Lots 4 and 13, in addition to the sale of Council operational land shown as Lots 5 and 6 in the Plan for First Title Creation and Road Closing pursuant to section 38A of the Roads Act 1993 (NSW) for the agreed sum; and

4. Council approve to dedicate as public road those parts of Council operational land located on Abercrombie Road shown as Lots 3 and 11 in the Plan for First Title Creation and Road Closing pursuant to section 38A of the Roads Act 1993 (NSW).

5. Council approve to acquire Lots 1, 2 and 10 as shown in the Plan for First Title Creation and Road Closing pursuant to s177 and 178 of the Roads Act by agreement with the landowners pursuant to s30 of the Land Acquisition (Just Terms Compensation) Act 1991 (NSW).

6. The General Manager or his nominated representative be delegated authority to undertake the notification process required
under section 38 of the *Roads Act 1993* (NSW) and to execute all documents associated with giving effect to the above resolutions of Council.

Council have received the updated plans and administration sheets from Central West Survey. Once signed and returned these will be lodged at the LRS by Central West Survey on behalf of Council.

The final plans will allow Council to progress the notification process for road closing of Lots 4 and 13 in the plan.

Plans have been lodged at the LRS for registration which will allow the matter to progress.

<table>
<thead>
<tr>
<th>20 AUGUST 2019</th>
<th>ORDINARY COUNCIL MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 200819 Roadside Vegetation Management Plan</td>
<td>That the final version of the Roadside Vegetation Management Plan be deferred to allow further consultation with Upper Macquarie County Council and others in relation to the effect this plan may have on operations undertaken by Upper Macquarie County Council relating to roadside weed and native vegetation management. Council waiting on response from local weeds authority (UMCC) re: Final draft of the RVMP before consideration by Council for its adoption can occur. Meeting held with General Manager on 12 December. Further discussion within UMCC and partners will be undertaken to seek a regional approach to this issue.</td>
</tr>
<tr>
<td>23 200819 Chain Of Responsibility Gap Analysis by Consultancy Mass Management</td>
<td>1. Implement the recommendations identified in the Mass Management Report and provide $17,000 from Councils Plant Management Fund to undertake the recommendations. 2. Implement a program to install a GPS system on its heavy vehicle fleet to meet the future needs of heavy vehicle management for trucks 4.5 tonne GVM and greater and that this be funded from Councils Plant Management Fund. Mass Management have delivered Chain of Responsibility documents and training procedures/policy for Oberon Council staff 27 September to 3 October 2019. GPS System review of the Chain of Responsibility Policy has been presented to the Consultative Committee Meeting held 20 Feb. The implementation process is now in progress. GPS systems are currently being sought from telecommunication company for immediate installation per CoR requirements.</td>
</tr>
</tbody>
</table>

Matter ongoing
### 11 NOVEMBER 2019

**WORKS COMMITTEE MEETING**

<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
</table>
| 09 111119 | Road Closure Hazelgrove Road             | That Council:  
1. Endorse the proposal to close the parts of public road located on Hazelgrove Road shown as Lots 4 and 5 in the Plan of Subdivision and Road Closing pursuant to section 38A of the *Roads Act 1993* (NSW).  
2. That the General Manager be delegated authority to undertake the notification process.  
The notification process is complete and the matter is progressing.  
Matter ongoing |

### 19 NOVEMBER 2019

**ORDINARY MEETING**

<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
</table>
| 12 191119 | Fixing Local Roads Program | That Council endorse:  
- Campbell’s River Road,  
- Arkstone Road &  
- Burraga Roads  
as the priority roads for grant funding applications under the Fixing Local Roads Program.  
‘Fixing Local Roads’ application submitted 2 December pending assessment outcome.  
Matter ongoing |

### 17 DECEMBER 2019

**ORDINARY COUNCIL MEETING**

<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
</table>
| 33 171219 | Fixing Country Roads – Campbells River Road Deviation | That Council re-submit an application for the Campbell’s River Road Deviation project under Tranche 2 of the Fixing Country Roads should funding be unsuccessful in Tranche 1 as outlined in the report.  
Application submitted.  
Council has been advised that the Tranche 1 application for this project was not supported by the Federal Government.  
Advice received that Tranche 2 applications are expected to be announced in the coming weeks, April.  
Matter ongoing |

### 17 MARCH 2020

**ORDINARY COUNCIL MEETING**

<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
</table>
| 12 170320 | Traffic Advisory Local Committee         | 1. The Minutes of the Traffic Advisory Local Committee Meeting held on 13 February 2020 are received as information.  
2. The Traffic Advisory Local Committee approves the Spartan Oberon 2020 event in-principle, approval subject to the event organisers supplying a satisfactory TCP and subject to TFNSW providing concurrence.  
3. The Traffic Advisory Local Committee approves the Tour De Cure 2020 event in-principle, approval subject to the event organisers supplying a satisfactory TCP and subject to TFNSW providing concurrence.  
4. The Traffic Advisory Local Committee approves the Anzac Day March 2020, subject to TFNSW providing a road occupancy licence.  
Matter complete |
3. WORKS ON LOCAL ROADS, BRIDGES AND PARKS

MAINTENANCE GRADING – Maintenance grading is proposed to be carried out in Glen Road, Cosgrove Road, Mt Werong Road, Jaunter Road, Emden Vale Road, Hinton’s Road, Knapsack Road, Bald Ridge Road, Sewell’s Creek Road, Swallows Nest Road, Gilmandyke Road and Schumacher’s Road.

ROAD PATCHING – Council’s road patcher is programmed to service local and regional roads over the next four weeks subject to weather conditions and network damage.

DRAINAGE & TREE CLEARING WORK – Work is continuing on Old Shooters Hill Road, The Reef and Burraga Road.

CAMPBELLS RIVER ROAD – Repairs to a failed section of road pavement on a bend of the Campbell’s river Road near Arkstone Road intersection will be undertaken during April. Further intersection repair works at Campbell’s River Road and Mt David Road intersection will see earthworks to improve the sight visibility for motorists on this section of road.

ROAD RESEALING – During April bitumen sealing contractor Fulton Hogan will be finalising this years bitumen reseals program on various sections of the following roads, Burraga Road, Abercrombie Road, Gingkin Road & Sewell’s Creek Road.

PARKS AND GARDENS – With winter approaching the emphasis will change from Mowing to tree and garden maintenance. Work is programmed to carry out pruning and garden maintenance to the main street, pruning and fertilizer to Apex Park, the Oberon Cemetery and The Common. Staff will be catching up on all maintenance required in all the parks in preparation for the new season.

WATER AND SEWER – Works will shortly recommence on residential water main replacement work in Ross Street to Links Close.

4. WORKS ON TOWN IMPROVEMENTS

OBERON STREET FOOTPATHS – Quotes for cleaning of the Oberon Street footpaths on both the southern and northern sides of the main CBD area and including in front of the RSL Club and toilet amenity blocks are currently being sought from qualified paver cleaning/repair contractors to carry out the restoration works. Further information will be presented to the next Oberon Streetscape Working Party in anticipation of works to be carried out this financial year.

HERB DAVID PARK – Soft fall repairs.

5. RMCC WORKS FOR TRANSPORT FOR NEW SOUTH WALES (TfNSW)

Routine Road Maintenance Work continues on both O’Connell and Duckmaloi Roads - in accordance with RMCC contract

- Removal of fallen roadside vegetation on Duckmaloi Road completed late March 2020.
- Heavy Patching works to the value of $285,000 completed on Duckmaloi Road, including road pavement approach works on both side of the Duckmaloi Bridge for TfNSW.
- Line marking work to recently completed bitumen reseal works completed during March on both Duckmaloi Rd and O’Connell Rd.
• Invitation from TfNSW to provide quotation for project on the Castlereagh Highway located just north of Capertee approximately 35-40 Km from Lithgow. Project scope including road widening, provision of road side barrier and delineation improvements. Work proposal submitted and work order approval issued by TfNSW dated 03/04/2020. Following the Easter period work will commence from 20 April 2020 and expected completion by 30/06/2020, project value $600,000.00.

• O'Connell Road – Council will be involved with contractors ‘Interflow’ to assist in repairs to the under road piped culvert repairs located on mid section of ‘The Mount’. At the instruction of TfNSW the works will involve relining the existing concrete piped culvert (21 meter in length) and construction of two new head walls. The work location is situated in a difficult location on the hill and will require some specialised machinery to assist in work activities. Project value $50,000

6. WORKSHOP REPORT
Council mechanics undertook the below maintenance and repair work during March 2020:

<table>
<thead>
<tr>
<th>DATE</th>
<th>PLANT</th>
<th>DESCRIPTION OF WORK</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/03/2020</td>
<td># 52 - HINO TIPPER</td>
<td>TIGHTEN BOLTS ON TIPPER SUB FRAME</td>
</tr>
<tr>
<td>3/03/2020</td>
<td># 67 - TOYOTA LANDCRUISER</td>
<td>SERVICE 40000 KMS</td>
</tr>
<tr>
<td>3/03/2020</td>
<td># 14 - JOHN DEERE TRACTOR</td>
<td>REPLACE LH BONNETT VENT</td>
</tr>
<tr>
<td>3/03/2020</td>
<td># 54 - MACK TRIDENT TIPPER</td>
<td>TIGHTEN EXHAUST MANIFOLD BOLTS</td>
</tr>
<tr>
<td>4/03/2020</td>
<td># 9 - CAT 323FL EXCAVATOR</td>
<td>REPAIR UHF LEAD AT BASE</td>
</tr>
<tr>
<td>4/03/2020</td>
<td># 26 - KOBUTA ZERO TURN MOWER</td>
<td>REPLACE BLADES</td>
</tr>
<tr>
<td>5/03/2020</td>
<td># 59 - SLOANE BUILT DOG TRAILER</td>
<td>RELINE BRAKES ON ALL THREE AXLES</td>
</tr>
<tr>
<td>5/03/2020</td>
<td># 58 - WESTERN STAR TRUCK</td>
<td>8 X DRIVE TYRES</td>
</tr>
<tr>
<td>5/03/2020</td>
<td># 59 - SLOANE BUILT DOG TRAILER</td>
<td>2 X TYRES RH SIDE # 3 AXLE</td>
</tr>
<tr>
<td>6/03/2020</td>
<td># 8 - CAT 324DL EXCAVATOR</td>
<td>SERVICE 6000 HRS</td>
</tr>
<tr>
<td>6/03/2020</td>
<td># 8 - CAT 324DL EXCAVATOR</td>
<td>WELD STEP BACK ON TRACK FRAME</td>
</tr>
<tr>
<td>9/03/2020</td>
<td># 54 - MACK TRIDENT TIPPER</td>
<td>FIX AIR LEAK TO DIFF LOCK - REAR DIFF</td>
</tr>
<tr>
<td>9/03/2020</td>
<td># 51 - WESTERN STAR TRUCK</td>
<td>SERVICE 10500 HRS</td>
</tr>
<tr>
<td>10/03/2020</td>
<td># 91 - HINO CREW CAB 2X4</td>
<td>REPLACE REAR BRAKE PADS &amp; RH ROTOR</td>
</tr>
<tr>
<td>10/03/2020</td>
<td># 72 - TOYOTA PRADO</td>
<td>SERVICE 20000 KMS</td>
</tr>
<tr>
<td>10/03/2020</td>
<td># 9 - CAT 323FL EXCAVATOR</td>
<td>REPLACE HYD HOSE TO MULCHER HEAD - HAZELGROVE</td>
</tr>
<tr>
<td>11/03/2020</td>
<td># 10 - CAT 432E BACKHOE</td>
<td>REPLACE REAR CAB GLASS STRUTS</td>
</tr>
<tr>
<td>11/03/2020</td>
<td># 6 - CAT 938K LOADER</td>
<td>FLAT TYRE WHALANS PIT</td>
</tr>
<tr>
<td>11/03/2020</td>
<td># 66 - TOYOTA RAV-4</td>
<td>SERVICE 20000 KMS</td>
</tr>
<tr>
<td>12/03/2020</td>
<td># 9 - CAT 323FL EXCAVATOR</td>
<td>REMOVE WIRE FROM MULCHER HEAD - HAZELGROVE</td>
</tr>
<tr>
<td>13/03/2020</td>
<td># 54 - MACK TRIDENT TIPPER</td>
<td>SERVICE 5000 HRS</td>
</tr>
<tr>
<td>16/03/2020</td>
<td># 24 - CAT CS56B ROLLER</td>
<td>SERVICE 1250 HRS</td>
</tr>
<tr>
<td>16/03/2020</td>
<td># 14 - JOHN DEERE TRACTOR</td>
<td>REPAIR UHF LEAD AT BASE</td>
</tr>
<tr>
<td>17/03/2020</td>
<td># 42 - ISUZU / PAVELINE</td>
<td>AIR BAG REPLACED RAER DIFF LH SIDE</td>
</tr>
<tr>
<td>18/03/2020</td>
<td># 38 - SEPPIM MOWER</td>
<td>REAR ROLLER BEARING HOUSINGS</td>
</tr>
</tbody>
</table>
### SLASHER REPLACED

<table>
<thead>
<tr>
<th>DATE</th>
<th>BFO VEHICLE</th>
<th>DESCRIPTION OF WORK</th>
</tr>
</thead>
<tbody>
<tr>
<td>18/03/2020</td>
<td># 74 - TOYOTA RAV-4</td>
<td>SERVICE 36000 KMS</td>
</tr>
<tr>
<td>19/03/2020</td>
<td># 58 - WESTERN STAR TRUCK</td>
<td>FRONT BRAKE LINNINGS REPLACED</td>
</tr>
<tr>
<td>19/03/2020</td>
<td># 58 - WESTERN STAR TRUCK</td>
<td>ACCESSORY DRIVE / POWER STEER PUMP SEALS REPLACED</td>
</tr>
<tr>
<td>19/03/2020</td>
<td># 51 - WESTERN STAR TRUCK</td>
<td>PUT KIT IN RINGFEDER</td>
</tr>
<tr>
<td>19/03/2020</td>
<td># 43 - BEVERTAIL TAG TRAILER</td>
<td>TYRE REPLACED - LH INSIDE</td>
</tr>
<tr>
<td>20-Mar</td>
<td># 53 - SLOANE Built DOG TRAILER</td>
<td>RINGFEDER BUSH IN DRAWBAR REPLACED</td>
</tr>
<tr>
<td>20/03/2020</td>
<td># 50 - WESTERN STAR TRUCK</td>
<td>ACCESSORY DRIVE / POWER STEER PUMP SEALS REPLACED</td>
</tr>
<tr>
<td>23/03/2020</td>
<td># 50 - WESTERN STAR TRUCK</td>
<td>LH WHEEL BEARING &amp; SEALS REPLACED</td>
</tr>
<tr>
<td>23/03/2020</td>
<td># 50 - WESTERN STAR TRUCK</td>
<td>FRONT AXLE SHOCKS REPLACED</td>
</tr>
<tr>
<td>23/03/2020</td>
<td># 50 - WESTERN STAR TRUCK</td>
<td>RH DRIVE GUARDS REPLACED</td>
</tr>
<tr>
<td>23/03/2020</td>
<td># 41 - FUSO WATER CART</td>
<td>8 X DRIVE TYRES</td>
</tr>
<tr>
<td>23/03/2020</td>
<td># 41 - FUSO WATER CART</td>
<td>BOTH TIE ROD ENDS REPLACED</td>
</tr>
<tr>
<td>24-Mar</td>
<td># 12 - CAT MINI EXCAVATOR</td>
<td>BEACON BULB REPLACED</td>
</tr>
<tr>
<td>25/03/2020</td>
<td># 59 - SLOANE Built DOG TRAILER</td>
<td>2 X CLEARANCE LIGHTS REPLACED</td>
</tr>
<tr>
<td>25/03/2020</td>
<td># 53 - SLOANE Built DOG TRAILER</td>
<td>DOLLY GUARD REPLACED - LH SIDE</td>
</tr>
<tr>
<td>26/03/2020</td>
<td># 51 - WESTERN STAR TRUCK</td>
<td>ROOF LIGHT REPLACED - LH SIDE</td>
</tr>
<tr>
<td>26/03/2020</td>
<td># 58 - WESTERN STAR TRUCK</td>
<td>TIGHTEN BOLTS ON TIPPER SUB FRAME</td>
</tr>
<tr>
<td>27/03/2020</td>
<td># 52 - HINO TIPPER</td>
<td>BODY CLEARANCE LIGHT REPLACED</td>
</tr>
<tr>
<td>27/03/2020</td>
<td># 46 - ISUZU WATER CART</td>
<td>WINDSCREEN REPLACED</td>
</tr>
<tr>
<td>27/03/2020</td>
<td># 14 - JOHN DEERE TRACTOR</td>
<td>BROOM BRUSHES REPLACED</td>
</tr>
<tr>
<td>30/03/2020</td>
<td># 56 - DRAKE LOW LOADER</td>
<td>DAMAGED CLEARANCE LIGHTS REPLACED</td>
</tr>
<tr>
<td>31/03/2020</td>
<td># 45 - ISUZU 5 TON TIPPER</td>
<td>DRIVE GAURDS REPLACED</td>
</tr>
</tbody>
</table>

The below RFS maintenance and repairs:

<table>
<thead>
<tr>
<th>DATE</th>
<th>BFO VEHICLE</th>
<th>DESCRIPTION OF WORK</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/03/2020</td>
<td>BFO 8965 - MAYFIELD CAT 7</td>
<td>REPLACE PUMP THROTTLE CABLE</td>
</tr>
<tr>
<td>4/03/2020</td>
<td>BFO 8965 - MAYFIELD CAT 7</td>
<td>SERVICE - PINK SLIP</td>
</tr>
<tr>
<td>6/03/2020</td>
<td>BFO 44779 - JENOLAN CAT 1</td>
<td>REPAIR FRONT LH RIM STEP</td>
</tr>
<tr>
<td>6/03/2020</td>
<td>BFO 44779 - JENOLAN CAT 1</td>
<td>REPLACE RH REAR LED TAIL LIGHT</td>
</tr>
</tbody>
</table>

The below general plant tasks:

<table>
<thead>
<tr>
<th>DATE</th>
<th>BFO VEHICLE</th>
<th>DESCRIPTION OF WORK</th>
</tr>
</thead>
<tbody>
<tr>
<td>24/03/2020</td>
<td># 50 - WESTERN STAR TRUCK</td>
<td>HVIS INSPECTION - RMS BATHURST - PASS</td>
</tr>
</tbody>
</table>
7. ATTENDING EXTERNAL MEETINGS
The Technical Services Director attended the following during March 2020:

02/03/2020 – Transport Technical Committee Meeting, Orange
02/03/2020 – Oberon Streetscape Working Group Meeting
03/03/2020 – WaterNSW FRWS Operational Customer Meeting, Wallerawang
09/03/2020 – TfNSW Monthly Projects Update/Invoice
09/03/2020 – Local Resident Meeting Bloom Hill Road Safety Concern, O’Connell
10/03/2020 – HH20 Data Monitoring Equipment Albion Street
10/03/2020 – OTHR Tour Oberon Railway Station
10/03/2020 – Councillor Informal Briefing Session
18/03/2020 – Boyd River Bridge Meeting Applied Ecology/NPWS/DPIE
20/03/2020 - Inter-Council COVID-19 Essential Services Response Meeting
27/03/2020 – Water Utility Alliance Covid-19 Collaboration Meeting
31/03/2020 – WaterNSW FRWS Operational Customer Skype Meeting

Notes:
### 14.04 MONTHLY ACTIVITY REPORT – CORPORATE SERVICES

**File No:** Governance/Meetings/Ordinary  
**Author:** Lynette Safranek, Corporate Services Director

#### Summary

This report provides a summary of work within the Corporate Services Department during March 2020, plus planned activities for the upcoming months.

#### Recommendation:

That report item 14.04 is received as information.

#### Comment

1. **PLANNED ACTIVITIES FOR APRIL and MAY**

   Unfortunately, the following activities have been cancelled due to the current COVID-19 situation. We will endeavour to reschedule where possible:
   - YOUTH WEEK: How to Adult Workshop and Safe Driver Awareness Course
   - WASTE 2 ART: Community Art Exhibition; School Holiday and Community Workshops.

   At the time of writing this report, there are no planned community events or programs in April or May 2020.

2. **STATUS OF COUNCIL DECISIONS**

   Following each Council Meeting the General Manager and Directors review the decisions and agree on a priority for actioning these decisions. Each Director has been requested to provide an update in the Monthly Activity Report, as well as reporting on actions to the General Manager.

<table>
<thead>
<tr>
<th>Minute Number</th>
<th>Summary/Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>9 April 2019</strong> FINANCE COMMITTEE MEETING</td>
<td></td>
</tr>
</tbody>
</table>
| 03 090419 Community Transport Carport | 1. Council provide in principle support for LiveBetter Oberon Community Transport to house a bus on the land currently occupied by Oberon Community Transport, at their own cost.  
2. Council consult with LiveBetter to provide an appropriate location for the carport for their consideration.  
LiveBetter is obtaining quotes for construction of carport to house bus. Matter ongoing |
| **17 September 2019** ORDINARY COUNCIL MEETING | |
| 14 170919 Black Springs Community Hall Committee | 2. Investigate costing and a funding source, including possible grant funding, to purchase 30 new tables and 500 chairs for use across community facilities. Costing and funding source being investigated. Matter ongoing |
| **18 February 2020** ORDINARY COUNCIL MEETING | |
| 06 180220 Oberon Community Services Committee Meeting | 1. Receive report 12.04 as information.  
2. Allocate funding for the Oberon Community Christmas Celebrations from Council’s community services events budget, instead of Town Improvement, from 2020/21 financial year, allowing greater flexibility for |
the Committee to spread the celebrations to the local villages within the Oberon LGA in future years.

3. Expand the Community Services Committee Working Party to at least 10 members, with invitations to Oberon Business and Tourism Association, Oberon Christmas Carols Committee, CanAssist, local church representatives, local businesses, and Council staff.

4. Instruct staff to send letters of thanks to the following businesses and community members who provided in-kind support: Oberon Men's Shed, Spark Electrical, Peter Perrott, Marks Signage, Barkers Butchery, 1327 Media, Oberon Mitre10, Ross Street Saddlery, Oberon Craft Centre, Highland Pine, Malcolm Voerman, Warren Gilding, Brett Crichton, Denny Bennett, Oberon Pies & Pastries, and Hills Grammar College on behalf of the Community Services Committee and Council.

5. The Community Services Committee asks Council to accept the nomination for Lin Boswell to become a member of the Committee as the Oberon Rotary representative.

<table>
<thead>
<tr>
<th>Date</th>
<th>Item Description</th>
<th>Action</th>
</tr>
</thead>
</table>
| 07 180220  | Investment Policy Review                  | 1. Approve Investment Policy 2211 in accordance with report 13.01 for public exhibition for a period of 28 days.  
2. Endorse Policy 2211 should no submissions be received during the exhibition period otherwise a further report be tabled at the first available meeting after the exhibition period. |
| 32 180220  | Water Write Off Fee - 12365584            | That the matter be deferred to the March 2020 Ordinary Meeting pending further information. |

**17 March 2020**

<table>
<thead>
<tr>
<th>Date</th>
<th>Item Description</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>04 170320</td>
<td>Notice of Motion – Rating Sub-categories</td>
<td>That council staff investigate and provide options for lawful, practical and equitable options for sub-categories across all rateable lands in the Oberon Local Government Area.</td>
</tr>
<tr>
<td>05 170320</td>
<td>Notice of Motion – Library Hours</td>
<td>That Council investigate the feasibility, practicality and demand for having extended Library hours including investigating feasibility, practicality and demand for 24 hr Access Card Accessibility by registered Community members.</td>
</tr>
<tr>
<td>27 170320</td>
<td>Water Write Off Request – Account 12365584</td>
<td>That Council write off an amount of $2,636.80 and recover $2,000 of outstanding water for Assessment 12365584.</td>
</tr>
</tbody>
</table>

With respect to outstanding actions from previous Council Meetings the General Manager will review these with the Mayor and the Directors on at least a monthly basis. If any Councillor requires an update on a specific item they should contact the General Manager or the relevant Director, or submit a Councillor Request Form to the Executive Coordinator.
3. **FINANCE**

**Rate Payments**

Below are the rates and annual charges received for the period ended 31 March 2020.

<table>
<thead>
<tr>
<th>Rate Category</th>
<th>Farmland</th>
<th>Residential</th>
<th>Rural Residential</th>
<th>Non Urban Centre</th>
<th>Business</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brought forward 30/06/18</td>
<td>191,056.07</td>
<td>334,194.01</td>
<td>68,991.25</td>
<td>20,725.79</td>
<td>57,431.50</td>
<td>$672,398.62</td>
</tr>
<tr>
<td>Current Levy 18/19 FY</td>
<td>2,179,442.81</td>
<td>2,374,394.44</td>
<td>710,786.26</td>
<td>184,392.03</td>
<td>640,613.95</td>
<td>$6,089,629.49</td>
</tr>
<tr>
<td>Payments, Concessions and interest</td>
<td>-$1,756,128.03</td>
<td>-$1,932,835.93</td>
<td>-$582,530.36</td>
<td>-$148,830.58</td>
<td>-$546,371.76</td>
<td>-$4,966,696.66</td>
</tr>
</tbody>
</table>

| Rates Balance outstanding           | $614,370.85 | $775,752.52  | $197,247.15       | $56,287.24       | $151,673.69| $1,795,331.45|
| % of Rating Category outstanding    | 34.2%      | 43.2%        | 11.0%             | 3.1%             | 8.4%      | 100.0%    |
| Paid February 2020                   | 107,013.72 | 123,369.99   | 37,087.73         | 6,830.75         | 25,980.68 | $300,282.87|

| Overpayments/Prepayments            | -$76,050.87 |
| Legal Charges                       | $699.21    |
| Total rates outstanding             | $1,719,979.79|
| Total Levy adjustment (95)          | $0.00      |
| GL Balance as @ 01/04/2019          | $1,719,979.79|

**Rates Certificates Issued**

<table>
<thead>
<tr>
<th></th>
<th>Ageing</th>
<th>%</th>
<th>$ Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urgent 603</td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>603's</td>
<td></td>
<td>7</td>
<td>$238,359.96</td>
</tr>
<tr>
<td>Special Water Reads</td>
<td></td>
<td>2</td>
<td>$83,242.70</td>
</tr>
<tr>
<td></td>
<td>Previous FY &amp; Prior</td>
<td>13.9%</td>
<td>$104,783.82</td>
</tr>
<tr>
<td>2019-20 Instalment 1</td>
<td></td>
<td>4.8%</td>
<td>$104,783.82</td>
</tr>
<tr>
<td>2019-20 Instalment 2</td>
<td></td>
<td>6.1%</td>
<td>$104,783.82</td>
</tr>
<tr>
<td>2019-20 Instalment 3</td>
<td></td>
<td>11.5%</td>
<td>$104,783.82</td>
</tr>
<tr>
<td>2019-20 Instalment 4</td>
<td></td>
<td>63.7%</td>
<td>$104,783.82</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>100.0%</td>
<td>$1,719,979.79</td>
</tr>
</tbody>
</table>

4. **INFORMATION TECHNOLOGY**

All staff in Council are now using Windows 10. By the tabling of this report the final Windows 7 machines (the public machines in the Library) will also have been upgraded.

The rollout stage of the Office 365 migration is completed but there is still some tweaking to occur in the backend. It is now time to concentrate on how to use the software to push out software and security updates.

The rollout occurred faster than intended due to the need for people to work from home and the Teams program has proven particularly useful. The meeting and chat facilities make it very easy for people working in a distributed workplace to keep in contact.
The next steps are to move our email and document storage into the Office 365 environment to get the full productivity benefits. This will require the cooperation of Civica. They are currently doing their first Office 365 integration with another Council and we hope to follow shortly.

The meeting at which this report is presented will hopefully be a virtual meeting conducted using the Webinar facilities in Zoom. The meeting will be broadcast live and will be available for download (complete with transcript) at a later time. The use of real time closed captioning will mean the people with hearing difficulties will have access to Council meetings for the first time.

The Coronavirus has caused a high level of disruption and dramatically increased the workload of IT as we had to become a distributed workplace almost overnight. Many lifelong practices and policies had to be changed although in many cases this has been for the better. Many forms that were previously physically signed, delivered by hand and then physically filed are now being handled completely online. The effect that these rapid changes have had on the mental health of some staff should not be underestimated. The next things to work on are getting all of the other paper forms into electronic form and work on better ways of interacting electronically with our rate payers and community members.

The CCTV system was checked weekly during March. No faults were found.

5. OBERON LIBRARY

<table>
<thead>
<tr>
<th>Month</th>
<th>Visits</th>
<th>Loans</th>
<th>New Members</th>
<th>New Items*</th>
<th>Program attendance</th>
<th>eLoans</th>
<th>CTC troubleshooting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul 2019</td>
<td>1,510</td>
<td>977</td>
<td>9</td>
<td>146</td>
<td>143</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Aug 2019</td>
<td>1,505</td>
<td>981</td>
<td>6</td>
<td>198</td>
<td>207</td>
<td>93</td>
<td></td>
</tr>
<tr>
<td>Sep 2019</td>
<td>1,348</td>
<td>828</td>
<td>7</td>
<td>116</td>
<td>84</td>
<td>80</td>
<td></td>
</tr>
<tr>
<td>Oct 2019</td>
<td>1,772</td>
<td>873</td>
<td>14</td>
<td>239</td>
<td>149</td>
<td>131</td>
<td>5</td>
</tr>
<tr>
<td>Nov 2019</td>
<td>1,719</td>
<td>925</td>
<td>2</td>
<td>106</td>
<td>132</td>
<td>107</td>
<td>12</td>
</tr>
<tr>
<td>Dec 2019</td>
<td>1,170</td>
<td>712</td>
<td>9</td>
<td>79</td>
<td>59</td>
<td>112</td>
<td>7</td>
</tr>
<tr>
<td>Jan 2020</td>
<td>1,414</td>
<td>1,059</td>
<td>9</td>
<td>143</td>
<td>52</td>
<td>95</td>
<td>6</td>
</tr>
<tr>
<td>Feb 2020</td>
<td>1,597</td>
<td>927</td>
<td>23</td>
<td>176</td>
<td>103</td>
<td>103</td>
<td>12</td>
</tr>
<tr>
<td>Mar 2020</td>
<td>1,482</td>
<td>904</td>
<td>216</td>
<td>81</td>
<td>25</td>
<td>134</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>13,517</td>
<td>8,186</td>
<td>295</td>
<td>1,284</td>
<td>954</td>
<td>955</td>
<td>46</td>
</tr>
<tr>
<td></td>
<td>17,570</td>
<td>11,566</td>
<td>166</td>
<td>1,437</td>
<td>1,131</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

Programs in the Library prior to COVID-19 closure

Tech Savvy Seniors
Sessions continued with Introduction to Android tablets on 3 March and Introduction to iPads on 17 March. Unfortunately, future sessions have been postponed until further notice.
Harmony Week, 15-22 May

The Library exhibited a display of books in other languages other than English – French, Punjabi and Arabic as well as biographies of people from different cultural backgrounds. Book marks and posters were supplied by the Multicultural Service of the State Library of NSW. Residents who would like to access resources from the State Library can enquire and lodge requests with the Oberon Library staff on 6329 8220 and also visit the State Library at https://www.sl.nsw.gov.au/multicultural-service.

Community groups who met at the library during March before the closure were the Wrap with Love knitting group, Thursday Needleworkers, Sewing Group, Botanic committee, the Reading Enthusiasts and Book Chat Club, Oberon Writer's Group and the Crafternoons group.

School visits

Library staff visited the Oberon Children’s Centre on Wednesday 11 March reading stories on the theme of chickens, frogs and tadpoles. Books on these topics as well as French books were delivered on the day as well. Future visits to the Centre have had to be postponed.

Unfortunately, the library visits to Black Springs Public School and Hampton Public School were cancelled on request from the schools due to COVID-19 procedures. We look forward to visiting these schools again once the current situation comes to an end.

The much anticipated and long awaited STIG LIVE tour to the Central West Zone, including Oberon, was cancelled due to the Coronavirus. However, negotiations are taking place to reschedule the visit once the virus situation is at an end. A good result that came out of Stig’s impending visit was the surge of new junior memberships and the timely uptake of the library’s 24/7 collection. Parents have been phoning the library to check how they can access our on-line collection and signing their children up for membership. In the short time that the library was closed all the on-line statistics doubled or more.

Oberon High School

Ruth Grace, teacher librarian at OHS, has been in regular contact with the library to check on access to the on-line resources. Students who are working from home can access the databases and eResources with their library membership.

Library Closed on 23 March

Prior to closing, the Library practised safe measures for COVID-19 which included removing every second public access computer and limiting usage to 20 minutes, asking visitors to use hand sanitiser at the door and social distancing markers when engaging with library staff, using disposable gloves and antiseptic wipes on books that were returned or being borrowed.

Since closing the doors, the Library is still available to members via the telephone or via email. Loans are being renewed or returned via the book chute and members are encouraged to use the 24/7 library of on-line resources.
The staff are busy behind the scenes facilitating these services.

Library staff are attending daily COVID-19 update meetings via phone or virtual meeting space and are keeping up the practice of washing their hands, sanitising and disinfecting all books, desks, phones and other contactable surfaces, and maintaining social distance rules. Part of the Library’s Business Continuity Plan is the ability for staff to work from home if required to do so in future.

6. COMMUNITY TECHNOLOGY CENTRE

Training sessions
During the month of March, the CTC coordinator presented the second and third Tech Savvy Seniors classes. The classes were promoted on the Oberon Council website, on the Oberon Council Facebook page, on notice boards and in the Oberon Review.

Troubleshooting sessions
Seven people attended the trouble shooting sessions, assisted by the volunteers and the CTC Coordinator. Residents received support with issues such as operating new computers, a Samsung tablet upgrade, Web page, cleaning up a slow computer, adding friends to a phone and creating electronic photo albums.

Income from troubleshooting in March was $42, Due to the coronavirus CTC Troubleshooting sessions were cancelled as of Thursday 19 March until further notice.

Publishing Assistance provided to community groups during March included updated versions of the COVID-19 posters.

Oberon and Surrounding Villages Community Newsletter
1,821 hard copies were mailed to Oberon LGA residents, 287 posted to other subscribers and 272 copies were emailed to e-subscribers.

At the time of printing the information contained in the newsletter was correct. The rapidly changing information surrounding the Coronavirus has meant that since publication some of the information surrounding events and services changed with State and Federal Government regulations.

7. COMMUNITY SERVICES

The Oberon LiveBetter Community Transport office has been closed and they are running all office based work out of the Lithgow Office. They only have one volunteer driver still
available, as all others have decided to stand down until further notice due to the Covid-19 pandemic. They will be completing as many trips around the Oberon area as possible, using a paid driver from Lithgow. This will include for essential shopping and medical appointments, etc. It will only be that calls and organising of trips will be done from Lithgow.

The Oberon Community Transport staff are currently contacting all the Oberon clients to see if they require any transport, or if they can deliver some essential shopping to clients, which has been received well and this may be necessary moving forward.

Notes:
14.05 STATEMENT OF INVESTMENTS

File No: Financial Management/Investments/Register
Author: Lisa Koleda, Management Accountant; Lynette Safranek, Corporate Services Director

Summary
This report provides Council with the Statement of Investments as at 31 March 2020.

Recommendation
That Council receive report item 14.05 as information.

Comment
Interest received on matured investment for March 2020 came to $16,454, whilst interest accrued on active investments for March 2020 came to $25,855 with an average interest rate of 1.94% performing above the average 90 day Bank Bill Swap Rate of 0.53%. Year to date interest accrued at the end of March 2020 on active Term Deposits sits at $162,284. Total year to date interest receipted on matured investments is $293,601. This includes quarterly interest receipt for three individual 5 year floating term deposits with CBA which mature in 2021.

The board of the Reserve Bank of Australia (RBA) elected to lower the cash rate by 25bp to a new low of 0.25% in an unscheduled meeting on March 19, together with the announcement of the RBA’s comprehensive monetary policy support package.

The RBA’s four measures outlined below have also been supported by announcements from the Australian Office of Financial Management and the Australian Prudential Regulation Authority.

- **A reduction in the cash rate target to 0.25 per cent.**
  The Board will not increase the cash rate target until progress is being made towards full employment and it is confident that inflation will be sustainably within the 2–3 per cent target band.

- **A target for the yield on 3-year Australian Government bonds of around 0.25 per cent.**
  This will be achieved through purchases of Government bonds in the secondary market. Purchases of Government bonds and semi-government securities across the yield curve will be conducted to help achieve this target as well as to address market disturbance. The Bank will work closely with the Australian Office of Financial Management (AOFM) and state government borrowing authorities to achieve a desired result.

- **A term funding facility for the banking system, with particular support for credit to small and medium-sized businesses.**
  The Reserve Bank will provide a three-year funding facility to authorised deposit-taking institutions (ADIs) at a fixed rate of 0.25 per cent. ADIs will be able to obtain initial funding of up to 3 per cent of their existing outstanding credit. This facility is for at least $90 billion. The Australian Government has also developed a complementary program of support for the non-bank financial sector, small lenders and the securitisation market, which will be implemented by the AOFM.

- **Exchange settlement balances at the Reserve Bank will be remunerated at 10 basis points, rather than zero as would have been the case under the previous arrangements.**
  This will mitigate the cost to the banking system associated with the large increase in banks’ settlement balances at the Reserve Bank that will occur following these policy actions.
At 31 March Council had $15,800,000 invested, with Oberon Council’s total cash at call being $17,618,762.12. Below is a summary of Council’s Cash at Call:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Date of Investment</th>
<th>Interest Rate</th>
<th>Date of Maturity</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash at Call</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CBA Business Online Saver</td>
<td>04/04/2019</td>
<td>2.61%</td>
<td>08/04/2020</td>
<td>1,006,283.67</td>
</tr>
<tr>
<td>CBA Business At Call</td>
<td>17/04/2019</td>
<td>2.55%</td>
<td>08/04/2020</td>
<td>704,005.19</td>
</tr>
<tr>
<td>NAB Business Online Saver</td>
<td>08/08/2019</td>
<td>2.70%</td>
<td>22/04/2020</td>
<td>108,473.26</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$1,818,762.12</td>
</tr>
</tbody>
</table>

| **Active Term Deposits**             |                    |               |                  |              |
| Bank Vic                             | 20/08/2019         | 1.65%         | 04/06/2020       | 500,000.00   |
| G & C Mutual Bank (SGE Mutual)       | 04/04/2019         | 2.61%         | 08/04/2020       | 500,000.00   |
| Bank Vic                             | 16/07/2019         | 2.20%         | 17/06/2020       | 500,000.00   |
| Judo Bank                            | 04/09/2019         | 1.60%         | 16/07/2020       | 500,000.00   |
| ME Bank                              | 29/08/2019         | 1.80%         | 26/08/2020       | 500,000.00   |
| Australian Unity Bank LTD            | 04/09/2019         | 1.60%         | 27/08/2020       | 500,000.00   |
| My State Bank Limited                | 04/09/2019         | 1.60%         | 21/10/2020       | 500,000.00   |
| AMP Bank LTD                         | 18/09/2019         | 1.80%         | 22/09/2020       | 500,000.00   |
| NAB Ltd                              | 02/12/2019         | 1.35%         | 04/11/2020       | 500,000.00   |
| Macquarie Bank LTD                   | 23/01/2020         | 1.80%         | 18/11/2020       | 500,000.00   |
| NAB LTD                              | 05/03/2020         | 1.30%         | 03/03/2021       | 500,000.00   |
| Commonwealth Bank (5yr TD)           | 30/06/2016         | 1.65%         | 03/03/2021       | 500,000.00   |
| Commonwealth Bank (5yr TD)           | 07/08/2019         | 1.90%         | 07/08/2021       | 500,000.00   |
| Commonwealth Bank (5yr TD)           | 17/08/2016         | 1.75%         | 17/08/2021       | 800,000.00   |
| Commonwealth Bank (5yr TD)           | 02/12/2019         | 1.75%         | 21/10/2020       | 500,000.00   |
| Commonwealth Bank (5yr TD)           | 26/02/2020         | 1.90%         | 03/03/2021       | 500,000.00   |
| Commonwealth Bank (5yr TD)           | 26/02/2020         | 2.00%         | 30/12/2020       | 500,000.00   |
| Commonwealth Bank (5yr TD)           | 14/02/2020         | 2.00%         | 17/02/2021       | 500,000.00   |
| Commonwealth Bank (5yr TD)           | 14/02/2020         | 1.70%         | 17/02/2021       | 500,000.00   |
| Commonwealth Bank (5yr TD)           | 05/03/2020         | 1.70%         | 03/03/2021       | 500,000.00   |
| Commonwealth Bank (5yr TD)           | 31/08/2020         | 1.70%         | 31/08/2021       | 500,000.00   |
| Commonwealth Bank (5yr TD)           | 22/08/2019         | 1.70%         | 20/08/2021       | 500,000.00   |
| Commonwealth Bank (5yr TD)           | 22/08/2019         | 1.90%         | 06/09/2023       | 500,000.00   |
| **Total**                            |                    |               |                  | $15,800,000.00|
| **Total Cash at Call**               |                    |               |                  | $17,618,762.12|
Investments matured in March 2020:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Date invested</th>
<th>Rate</th>
<th>Maturity date</th>
<th>Amount</th>
<th>Interest earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auswide Bank</td>
<td>19/06/2019</td>
<td>2.20%</td>
<td>25/03/2020</td>
<td>500,000</td>
<td>8,438.36</td>
</tr>
<tr>
<td>Judo Bank PTY LTD</td>
<td>19/06/2019</td>
<td>2.20%</td>
<td>11/03/2020</td>
<td>500,000</td>
<td>8,016.44</td>
</tr>
</tbody>
</table>

**Total Interest earned $16,454.80**

Investments placed in March 2020:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Date invested</th>
<th>Rate</th>
<th>Maturity date</th>
<th>Amount</th>
<th>Interest at Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td>G &amp; C Mutual Bank</td>
<td>05/03/2020</td>
<td>1.30%</td>
<td>03/03/2021</td>
<td>500,000</td>
<td>6,464.38</td>
</tr>
<tr>
<td>MyState Bank</td>
<td>03/03/2020</td>
<td>1.65%</td>
<td>03/03/2021</td>
<td>500,000</td>
<td>8,250.00</td>
</tr>
</tbody>
</table>

**Total Interest due $14,714.38**

**Oberon Councils Investment Portfolio Performance**

The graph below indicates Councils Investments are still performing well against financial instrument measures being; RBA cash rates, 3 month average BBSW’s together with Ausbond Bank Bill rates.
Maximum category holdings

<table>
<thead>
<tr>
<th>Actuals</th>
<th>Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>44%</td>
<td>65%</td>
</tr>
<tr>
<td>13%</td>
<td>55%</td>
</tr>
<tr>
<td>19%</td>
<td>20%</td>
</tr>
<tr>
<td>21%</td>
<td>100%</td>
</tr>
<tr>
<td>3%</td>
<td>85%</td>
</tr>
</tbody>
</table>

Maximum counterparty holdings

<table>
<thead>
<tr>
<th>Bank Name</th>
<th>Rating</th>
<th>Value</th>
<th>Buffer</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMP LTD</td>
<td>BBB+</td>
<td>2,000,000.00</td>
<td>2.0</td>
</tr>
<tr>
<td>Australian Unity LTD</td>
<td>BBB+</td>
<td>500,000.00</td>
<td>2.0</td>
</tr>
<tr>
<td>Bank of Queensland LTD</td>
<td>BBB+</td>
<td>2,000,000.00</td>
<td>2.0</td>
</tr>
<tr>
<td>BNK Banking Corp</td>
<td>NR</td>
<td>1,000,000.00</td>
<td>1.0</td>
</tr>
<tr>
<td>Commonwealth Bank</td>
<td>AA-</td>
<td>1,800,000.00</td>
<td>2.0</td>
</tr>
<tr>
<td>Family First Credit Union</td>
<td>NR</td>
<td>1,000,000.00</td>
<td>1.0</td>
</tr>
<tr>
<td>G &amp; C Mutual Bank</td>
<td>BBB-</td>
<td>1,000,000.00</td>
<td>1.5</td>
</tr>
<tr>
<td>Judo Bank</td>
<td>NR</td>
<td>1,000,000.00</td>
<td>1.0</td>
</tr>
<tr>
<td>Macquarie Bank LTD</td>
<td>A+</td>
<td>500,000.00</td>
<td>2.0</td>
</tr>
<tr>
<td>Members Equity Bank LTD</td>
<td>BBB</td>
<td>1,000,000.00</td>
<td>1.5</td>
</tr>
<tr>
<td>MyState Bank LTD</td>
<td>BBB+</td>
<td>1,500,000.00</td>
<td>2.0</td>
</tr>
<tr>
<td>National Australia Bank LTD</td>
<td>AA-</td>
<td>1,500,000.00</td>
<td>2.0</td>
</tr>
<tr>
<td>Bank VIC</td>
<td>BBB+</td>
<td>1,000,000.00</td>
<td>2.0</td>
</tr>
</tbody>
</table>

15,800,000.00

Councils March 2020 investments placed; at time of maturity in 2020/2021 will see a drop in interest revenue of $9,035. Total reduction YTD on ‘new’ term deposit interest earnings at maturity for 2020/2021 is currently sitting at $85,083.

Given the current global COVID – 19 pandemic and the uncertainties surrounding the economic financial crisis we are seeing at present, finance staff has made the decision to hold larger cash at call buffers in our general funds and business saver accounts for the next three to six months.

I certify that the investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulations 2005, and Council's Investments Policy.

Lisa Koleda
Management Accountant
14.06 WATER AND SEWER PLANT REPORT

File: Governance/Meetings/Ordinary
Author: Chris Schumacher, Works and Engineering Director

Summary
This report provides a summary of Oberon township water consumption and sewerage treatment operations for the month of March 2020.

Recommendation:
That report item 14.06 is received as information.

Comment
1. WEEKLY OBERON DAM LEVELS
The following is a weekly dam level recording for Oberon Dam for the month of March 2020 results supplied by WaterNSW:

04/03/2020 - 26.2%
09/03/2020 - 26.1%
10/03/2020 - 26.1%
13/03/2020 - 26.1%
17/03/2020 - 25.8%
19/03/2020 - 26.0%
23/03/2020 - 25.7%
30/03/2020 - 25.6%

2. WATER CONSUMPTION FROM WATERNSW OBERON DAM
01/03/2020 - 07/03/2020 = 16.976 ML
08/03/2020 – 14/03/2020 = 11.967 ML
15/03/2020 – 21/03/2020 = 12.532 ML
22/03/2020 – 31/03/2020 = 17.420 ML

The total consumption of raw water for MARCH = 58.895ML

The March 2020 Average Daily Consumption for the Township =1.899ML
Note: The Average Daily Water Consumption trend during February 2020 =1.196ML
The Average Daily Water Consumption during March 2019 was 2.5ML
* An decrease of 0.601ML  to the same time last year.

REPORTS OF WATER ISSUES
There were no broken water mains or reports of discoloured water, supply issues, water odour or taste issues logged in Council’s ‘Customer Reporting Management’ (CRM) system during March 2020.
3. SEWER PLANT – WEEKLY PLANT kL INTAKE FOR TREATMENT OF WASTE WATER

01/03/2020 – 07/03/2020 = 7444 kL
08/03/2020 – 14/03/2020 = 5920 kL
15/03/2020 – 21/03/2020 = 7124 kL
22/03/2020 – 31/03/2020 = 9936 kL

Total Waste Water volume into Oberon STP during March 2020 = 30.424 kL

4. PLANT FAULTS

Water Treatment Plant
- Electrical Hots spots via Thermal imaging detected in various circuits in Electrical Room
- A membrane cassette was found to have broken strands
- Main starter switch in blower circuit replaced, closure fault.
- Blown Indicator lights on switch board panels replaced with LED globes

Waste Water Treatment Plant
- There were no faults or breakdowns during March at the Waste Water Treatment Plant.

PLANT UPGRADES AND PRO-ACTIVE MAINTENANCE

Water Treatment Plant:
- Citric soak completed on water filtration cartridges.
- Dosing of Potassium permanganate, elevated manganese in raw water from WaterNSW Oberon Dam.
- PACL dosing system upgrade completed.
- Proactive ‘Thermal Imaging’ to detect hot circuit risk, water plant operation 24/7.

Waste Water Treatment Plant:
- Trickling filter arms have been cleaned of rubbish and greased
- Preventative maintenance on all pumps around the site
- Cleared rubbish from Screen extractor
- Centre Sludge lagoon Now Collecting Solid Free Effluent from No. 1 Sludge Lagoon

5. SEWERAGE PUMP STATIONS
Preventative routine maintenance inspections completed on all sewer pump stations, no faults detected and operating satisfactory.

Notes:
Oberon Council - Agenda and Business Papers – Ordinary Meeting – 21 April 2020

14.07 WATER USAGE – DROUGHT ASSISTANCE
File No: Water Supply/Monitoring/Water Standpipe
Author: Gary Wallace, General Manager

Summary
This report outlines the take up of drought assistance (water usage) for the period 7 March – 9 April 2020 and provides a summary of the drought assistance provided to the Oberon community since its introduction on 16 May 2018.

Recommendation:
That report item 14.07 be received and noted.

Comment
Council has previously resolved to assist the rural and non residential ratepayers through potable drinking water, for use only within the Oberon Local Government Area. At its March 2020 Ordinary Council Meeting Council resolved that given the current continued decline in the Oberon Water Supply and impending Level 3 restrictions the rate for access to non residential users to be aligned with current rates for residential users currently being $2.97/kl. Council further resolved should the water supply levels reach Level 4 restrictions Council further consider its position.

Although the Oberon region has received scattered rainfall across the region during February and March 2020, very little has fallen in catchment areas and the Oberon Dam continues to fall. Level 2 Water Restrictions are currently in place for the Oberon Township.

To accommodate this concern Council continues to assist by reducing the cost of potable water to the rural and non residential users subject to monthly tracking.

Below are two tables showing the purchase of water by residents in the Oberon LGA from 8 March to 17 March 2020 under the previous subsidy of $0.67 cents per 1000 Litres and 18 March – 9 April 2020 showing purchases under the new rate of $2.97/kl which aligns with the rate for residential users.

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount (Litres)</th>
<th>Purpose (Domestic/Stock)</th>
<th>Cost to Consumer ($ 0.67c/1000 L)</th>
<th>Normal Residential Rate ($ 2.97/1000 L)</th>
<th>Normal Standpipe Purchase Rate ($ 5.80/1000 L)</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/03/2020</td>
<td>30,000</td>
<td>Domestic</td>
<td>20.10</td>
<td>89.10</td>
<td>174.00</td>
</tr>
<tr>
<td>11/03/2020</td>
<td>22,000</td>
<td>Domestic</td>
<td>14.74</td>
<td>65.34</td>
<td>127.60</td>
</tr>
<tr>
<td>11/03/2020</td>
<td>10,000</td>
<td>Domestic</td>
<td>6.70</td>
<td>29.70</td>
<td>58.00</td>
</tr>
<tr>
<td>17/03/2020</td>
<td>25,000</td>
<td>Domestic</td>
<td>16.75</td>
<td>74.25</td>
<td>145.00</td>
</tr>
<tr>
<td>Total</td>
<td>87,000</td>
<td></td>
<td>58.00</td>
<td>258.00</td>
<td>505.00</td>
</tr>
<tr>
<td>Date</td>
<td>Amount (Litres)</td>
<td>Purpose (Domestic/Stock)</td>
<td>Cost to Consumer $2.97c/1000 L</td>
<td>Normal Residential Rate $2.97/1000 L</td>
<td>Normal Standpipe Purchase Rate $5.80/1000 L</td>
</tr>
<tr>
<td>------------</td>
<td>----------------</td>
<td>--------------------------</td>
<td>-------------------------------</td>
<td>----------------------------------------</td>
<td>---------------------------------------------</td>
</tr>
<tr>
<td>19/03/2020</td>
<td>100,000</td>
<td>Stock</td>
<td>297.00</td>
<td>297.00</td>
<td>580.00</td>
</tr>
<tr>
<td>19/03/2020</td>
<td>25,000</td>
<td>Stock</td>
<td>74.25</td>
<td>74.25</td>
<td>145.00</td>
</tr>
<tr>
<td>23/03/2020</td>
<td>10,000</td>
<td>Domestic</td>
<td>29.70</td>
<td>29.70</td>
<td>58.00</td>
</tr>
<tr>
<td>23/03/2020</td>
<td>15,000</td>
<td>Domestic</td>
<td>44.55</td>
<td>44.55</td>
<td>87.00</td>
</tr>
<tr>
<td>01/04/2020</td>
<td>20,000</td>
<td>Domestic</td>
<td>59.40</td>
<td>59.40</td>
<td>116.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>170,000</strong></td>
<td></td>
<td><strong>504.90</strong></td>
<td><strong>504.90</strong></td>
<td><strong>986.00</strong></td>
</tr>
</tbody>
</table>

As at Tuesday 14 April 2020 the capacity of Lake Oberon was 25.5%. Level 3 water restrictions will be implemented on residential consumers once the capacity of the supply falls under 25%. This restriction applies to the residential user only as there is limited capacity to monitor use in the rural and non residential areas.

Notes:
14.08  GRANTS MONTHLY UPDATE

File No: Governance/Grants/ March/April 2020
Author: Gillian Salmon, Grants Coordinator

Summary
This report provides a summary of Grant Funding applications and submissions, both internal and external, during February and March 2020.

Recommendation
That report item 14.08 is received as information.

Comment
The main activities in February were developing funding applications for bushfire and drought relief projects. During March a number of funded projects were revised or repurposed in response to the COVID19 pandemic.

1. SUCCESSFUL GRANT APPLICATIONS AND FUNDING NOTIFICATIONS

a) Saving Lives on Country Roads Program – Abercrombie Road $1,965,000
Council’s application to the State Government’s Safer Roads Program for Stage 2 of the Abercrombie Road Safety upgrade has been successful. A total of $217 million was awarded to 285 regional projects through the Transport for NSW’s Saving Lives on Country Roads fund.

Oberon’s project will address safety issues on a 21km section of Abercrombie Road between Porters Retreat and Gurnang. There are seven high risk curves on this section of road. The scope of works includes installing safety barriers, resealing the full 21km section of road with a two coat bitumen seal using a rubberised crumb to improve traction in wet frosty and snowy conditions, installing audio tactile edges and new centre line markers and installing new curve and advisory speed signs.

The project will commence in July 2020 be delivered over two years. Total project cost is $1,965,000.

b) Bushfire Community Resilience and Economic Fund Oberon Tourism Revival Initiative $100,000
Council’s application to the Bushfire Community Resilience and Economic Recovery Fund (BCRERF) to market tourism events including the Field to Forest Festival and the Botanica Festival and to run a destination marketing campaign and tourism workshops was successful. The project will also include running a free capacity building and community well being workshop. Funding deeds were executed and grant funds have been paid to council.

However, due to the pandemic crisis the Field to Forest and Winter Botanica Festival have had to be cancelled. Staff are revising and repurposing projects for the BCRERF.

Projects funded under this programme need to be completed by 30 December 2020.
c) Fixing Country Roads Round 2019 Tranche 1 Campbell’s River Road Deviation
Tranche 1 FCR successful projects were announced on March 03 2020. Over $86 million had been made available from the NSW government for 31 new projects for Tranche 1 of Fixing Country Roads 2019.

As expected, Oberon Council’s application for Campbell’s River Road Deviation was not successful. Council will recall there was no council contribution with this application.

A second application for the Campbell’s River Road Deviation project was submitted to the Fixing Country Roads 2019 Tranche 2 which closed on 31st December 2019. The assessment process is underway and announcements are expected in May 2020.

Oberon’s Tranche 2 application included a $100,000 co contribution from Roads to Recovery funding which should improve the chances of success.

2. GRANT APPLICATIONS SUBMITTED or REVIEWED

a) Walking and Cycling Program. Footpaths to Fitness Stage 2
This project proposes to construct 1335m of concrete footpaths that are within 2km of the Oberon CBD that were identified in The Oberon Active Transport Strategy 2016. The footpaths will be located at the top end of Ross Street, along Jenolan and Bligh Streets, Dudley Street and Crete Street. Total grant requested is $90,000.

b) Growing Local Economies Fund Tablelands Way Upgrade. Additional Information Request
Additional information requested by the GLE assessment panel in relation to contingency costs, tourism benefits and freight benefits for the Tablelands Way upgrade project has now been submitted.

Following is a table summarising the status of all internal grant applications made in the past twelve months

<table>
<thead>
<tr>
<th>Submitted Date</th>
<th>Details/Description of Project</th>
<th>Grant Program</th>
<th>Grant Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 May 2019</td>
<td>Accessible Footpaths Oberon Common</td>
<td>My Community Project</td>
<td>$50,000</td>
<td>Unsuccessful</td>
</tr>
<tr>
<td>23 May 2019</td>
<td>The Tablelands Way Major Infrastructure Upgrade</td>
<td>Growing Local Economies Fund</td>
<td>$ 20 million</td>
<td>Successful in proceeding to the full business case stage</td>
</tr>
<tr>
<td>05 July 2019</td>
<td>Oberon Family Bike Week</td>
<td>NSW Bike Week 2019</td>
<td>$3,569</td>
<td>Successful</td>
</tr>
<tr>
<td>26 July 2019</td>
<td>NSW Safer Roads Program</td>
<td>Safety Upgrade Abercrombie Road Porters Retreat</td>
<td>$1,965,000</td>
<td>Successful</td>
</tr>
<tr>
<td>August 2019</td>
<td>Seniors Festival 2020</td>
<td>NSW Seniors Festival Grants</td>
<td>$5,000</td>
<td>Unsuccessful</td>
</tr>
<tr>
<td>Date</td>
<td>Project Description</td>
<td>Funding Agency</td>
<td>Amount</td>
<td>Status</td>
</tr>
<tr>
<td>--------------------</td>
<td>--------------------------------------------------------------</td>
<td>----------------------------------------------</td>
<td>------------</td>
<td>--------------</td>
</tr>
<tr>
<td>01 August 2019</td>
<td>Tech Savvy Seniors</td>
<td>NSW State Library</td>
<td>$1,518</td>
<td>Successful</td>
</tr>
<tr>
<td>27 September 2019</td>
<td>O'Connell Recreation Ground</td>
<td>Stronger Country Communities R3</td>
<td>$485,000</td>
<td>Pending</td>
</tr>
<tr>
<td>27 September 2019</td>
<td>Oberon Spartan Event</td>
<td>Stronger Country Communities R3</td>
<td>$50,000</td>
<td>Pending</td>
</tr>
<tr>
<td>27 September 2019</td>
<td>Playground Shade Structures- Oberon and Black Springs</td>
<td>Stronger Country Communities R3</td>
<td>$80,000</td>
<td>Withdrawn</td>
</tr>
<tr>
<td>27 September 2019</td>
<td>Youth Fitness Program</td>
<td>Stronger Country Communities R3</td>
<td>$50,000</td>
<td>Pending</td>
</tr>
<tr>
<td>10 October 2019</td>
<td>Campbell’s River Road Deviation Project</td>
<td>Fixing Country Roads 2019 T1</td>
<td>$1,825,300</td>
<td>Pending</td>
</tr>
<tr>
<td>30 October 2019</td>
<td>Tablelands Way Upgrade Taralga to Tarana</td>
<td>Growing Local Economies Fund Full Business Case Stage</td>
<td>$15,291,360</td>
<td>Pending Request for further information</td>
</tr>
<tr>
<td>02 December 2019</td>
<td>Campbell’s River Road Restoration</td>
<td>Fixing Local Roads</td>
<td>$4,875,310.</td>
<td>Pending</td>
</tr>
<tr>
<td>02 December 2019</td>
<td>Arkstone and Burraga Road Restoration</td>
<td>Fixing Local Roads</td>
<td>$3,237,964.</td>
<td>Pending</td>
</tr>
<tr>
<td>19 December 2019</td>
<td>Oberon Sports Complex</td>
<td>Building Better Regions Fund Infrastructure Stream</td>
<td>$4,525,095</td>
<td>Pending</td>
</tr>
<tr>
<td>19 December 2019</td>
<td>Oberon Outdoor Week 2020</td>
<td>Building BetterRegions Fund Community Investments Stream</td>
<td>$18,500</td>
<td>Pending</td>
</tr>
<tr>
<td>21 December 2019</td>
<td>Campbell’s River Road Deviation Project</td>
<td>Fixing Country Roads Tranche 2</td>
<td>$1,725,300</td>
<td>Pending</td>
</tr>
<tr>
<td>15 January 2020</td>
<td>Oberon Sports Complex</td>
<td>NSW Office of Sport</td>
<td>$2,000,000</td>
<td>Project brief for election commitment.</td>
</tr>
<tr>
<td>21 February 2020</td>
<td>Footpaths to Fitness Stage2</td>
<td>Transport for NSW Walking and Cycling Program.</td>
<td>$90,000</td>
<td>Pending</td>
</tr>
<tr>
<td>25 February</td>
<td>Oberon Tourism Bushfire</td>
<td>Bushfire Community</td>
<td>$100,000</td>
<td>Successful</td>
</tr>
</tbody>
</table>
Table 1 Summary of Internal Grant Applications.

3. GRANT APPLICATIONS SUBMITTED

a) The Drought Communities Programme -Extension Round 2

Following Council’s endorsement of projects nominated for Drought Communities Program funding at the March meeting, Council staff have scoped and obtained cost estimates for the following activities.

1. Footpaths and Fencing at O’Connell
2. Toilets at Black Springs Hall
3. Burraga Hall upgrades
4. Toilets at Oberon Skate Park
5. Amenities Upgrade at Oberon Pool
6. Equestrian Centre facilities upgrade
7. Parking Bay at Oberon Skatepark
8. Infrastructure Upgrades at Oberon Pool
9. Rotary lookout Stage 2
10. Shade Shelters at playgrounds
11. Additional works at Burraga Dam
12. Project Management and Independent Audit

There were some minor variations to the funds allocated to each of the projects.
These projects have been approved by the Grants Management Office. Funding deeds will be executed shortly. Milestone 1 payments will be received before the end of the 2019/20 Financial Year.

An allowance has been made for funding to be used for external project management on some of the larger projects including projects at the pool to ease the burden on council staff. Funding will also cover the cost of the mandatory external audit.

The estimated starting date for projects is 01 May 2020. All projects must be completed by 31 December 2020.

4. **NEW GRANT OPPORTUNITIES**

**Heavy Vehicle Safety and Productivity Programme (HVSPP) Round 7 and Bridges Renewal Programme (BRP) Round 5** These two Australian Government programmes opened on 18 March 2020 and close on 29 May 2020.

Staff are investigating bridge projects on Swallows Nest Road and Bald Ridge Road. Both bridges are existing one lane timber bridges. The estimated cost to replace each bridge is $350,000. Under Round Five of the Bridges Renewal Program the Australian Government will provide up to 50 percent of the total cost of eligible projects that meet the program objectives.

5. **PROJECT IMPLEMENTATION**

Following is a description of work carried out on grant funded projects in February and March 2020.

a) **Skate Park** – Footings for light poles have been installed. Solar lights to be installed by end of April. A quote has been accepted from a local electrical contractor to do this work. This will complete all stages of the Skate Park project funded under the Stronger Country Communities Fund.

b) **Burraga Dam** - Footings for the two light poles have been poured. A quote has been accepted from a local electrical contractor to install lights once the concrete in the footings has cured.

c) **Indoor Fitness Centre** – External Project Manager CWMP has revised plans for internal fitout. Trusses have been completed and are now being installed by local contractors. A quote has been accepted for plumbing works and quotes are being called for mechanical/ventilation works, wet area tiling and internal painting.

6. **SUMMARY OF GRANTS CORRESPONDENCE**

<table>
<thead>
<tr>
<th>Date</th>
<th>Addressee</th>
<th>Subject</th>
<th>Status or Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>05 November 2019</td>
<td>Mr Stuart Miller</td>
<td>Appealing funding offer for Natural Disaster Relief Assistance.</td>
<td>Negotiations ongoing regarding inclusion of staff on costs and plant costs. Additional documentation provided. Ongoing</td>
</tr>
<tr>
<td>04 July 2019 and ongoing</td>
<td>Mr Paul Toole Member for Bathurst</td>
<td>Advising status of NSW government Funded projects</td>
<td>Council has sent invitations to Paul as projects are completed. Meadows Road official opening occurred on 04 November 2019</td>
</tr>
</tbody>
</table>

Table 2 Summary of Grants Correspondence

Notes:
15. URGENT BUSINESS

Summary
In accordance with Clause 241 of the Local Government (General) Regulations 2005 business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:

a) A motion is passed to have the business transacted at the meeting; and
b) The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.

Recommendation:
That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council.

16. CLOSED SESSION / CONFIDENTIAL REPORTS

Summary
In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:
(a) Personnel matters concerning particular individuals (other than Councillors)
(b) The personal hardship of any resident or ratepayer
(c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business
(d) Commercial information of a confidential nature that would, if disclosed:
   (i) Prejudice the commercial position of the person who supplied it, or
   (ii) Confer a commercial advantage on a competitor of the Council, or
   (iii) Reveal a trade secret
(e) Information that would, if disclosed, prejudice the maintenance of law
(f) Matters affecting the security of the Council, Councillors, Council staff or Council property
(g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
(h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
16.01 202/21 SECTION 356 FINANCIAL ASSISTANCE PROGRAM

File No: Finance Management/Section 356 Funding
Author: Lynette Safranek, Corporate Services Director

This report item contains matters and information which relate to Section 10A (1) – (3) of the Local Government Act 1993.

This report item contains matters and information listed in Section 10A (2) of the Act:

(b) the personal hardship of any resident or ratepayer, and
(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

16.02 RENT RELIEF REQUEST

File No: Governance/Confidential
Author: Lynette Safranek, Corporate Services Director

This report item contains matters and information which relate to Section 10A (1) – (3) of the Local Government Act 1993.

This report item contains matters and information listed in Section 10A (2) of the Act:

(b) the personal hardship of any resident or ratepayer, and
(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

17. CLOSURE OF MEETING

The Mayor will declare the meeting closed.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 19 May 2020
commencing at 5.30pm

in the Oberon Council Chambers
137 – 139 Oberon Street, Oberon.