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**OBERON COUNCIL**

# ATTACHMENTS

## ORDINARY COUNCIL MEETING

### 16 April 2019

Minutes of Previous Meetings

Ordinary Council Meeting 19 March 2019

Finance Committee Meeting 9 April 2019



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## UNCONFIRMED MINUTES

Oberon Council Ordinary Meeting  
Tuesday 19 March 2019

Commencing at 5.30pm  
at the Oberon Council Chambers

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General Manager

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Mayor

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## 1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5.30pm.

The Mayor made comment as follows, I would like to take a moment before we commence this meeting to express sympathy and support for the people of Christchurch and in particular the Muslim community following the recent abhorrent act of terror.

Many New Zealanders live amongst us here in our community, we recognise the pain and shock you may be feeling and our thoughts are with everyone affected at this time.

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## 2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 3. PRAYER

The Meeting was opened in prayer by Lay Pastor Andrew Trafford.

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## 4. RECORD OF ATTENDANCE

Members	Mayor Kathy Sajowitz (in the Chair) Deputy Mayor Kerry Gibbons Clr Don Capel Clr Ian Doney Clr Mark Kellam Clr Brenda Lyon Clr Clive McCarthy Clr Mick McKechnie Clr Andrew McKibbin
Staff	Gary Wallace, General Manager Shane Wilson, Planning and Development Director Chris Schumacher, Technical Services Director Sharon Swannell, Executive Coordinator Tania Matthews, Records and Communications Coordinator
Apologies	Lynette Safranek, Finance and Community Services Director
Moved:	McKibbin
Second:	Capel

That the apology be received and accepted for the absence of Lynette Safranek, Finance and Community Services Director.

Carried 01 190319

## 5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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## 6. PRESENTATIONS

A presentation was provided by Maree Arrow on behalf of Oberon U3A regarding the activities of the Oberon U3A group. The presentation outlined 'What is U3A'? In later part of 2012 a steering committee was set up and in 2013 introductory classes was run to raise interest. Since then U3A has a regular membership of around 200 people from the early 50s to early 90s and offers approximately 30 classes and activities each term with 40 volunteers delivering these classes. The cost to be a member is \$20 per year.

The Mayor took the opportunity to congratulate the Oberon U3A group and commented on how positive this group has been for Oberon and how it has grown and been inclusive of the whole community.

Clr Doney commented that geology is going to be first when he has the opportunity and congratulated the group for doing a magnificent job in the community. U3A is really bringing people together.

The Mayor asked are U3A still utilising the Oberon High School facilities for their cooking classes.

Maree Arrow advised that Oberon High School used to loan their kitchen free of charge, however the environment is too big and noisy so they have moved to other venues such as Uniting Church Hall kitchen which they pay to use. There have not been as many cooking classes held in recent times.

Clr Gibbons congratulated U3A and commented the activities keep the mind sharp. Clr Gibbons is looking forward to table tennis when I am old enough.

Maree Arrow added that U3A are particularly looking forward to the new gym, they are hoping to use this as a bigger space for Pilates. Currently Balance and Bones is run in the downstairs space at the RSL Club and this gets quite cold during winter.

Maree Arrow also extended an invitation for councillors to attend their morning teas which are held twice per year.

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## 7. QUESTIONS FROM THE PUBLIC

Nil

## 8. CONFIRMATION OF MINUTES

### Ordinary Meeting 19 February 2019

Moved: Kellam  
Second: Doney

That the Minutes of the Ordinary Meeting held on 19 February 2019 be confirmed.

Carried 02 190319

### Matters Arising from the Minutes

Nil

### Works Committee Meeting 12 March 2019

Moved: Capel  
Second: Doney

That the Minutes of the Works Committee Meeting held on 12 March 2019 be confirmed.

Carried 03 190319

### Matters Arising from the Minutes

Nil

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## 9. MAYORAL MINUTE AND REPORT

### 09.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary  
Author: Clr Kathy Sajowitz, Mayor

#### Summary

This report summarises the main activity for the Mayor since my last report.

---

Moved: McKechnie  
Second: Gibbons

That Report Item 09.01 is received as information.

Carried 04 190319



## 10. NOTICES OF MOTIONS

### 10.01 REQUEST FOR COUNCIL TO DEVELOP A TREE POLICY

File No: Recreational & Cultural/Maintenance/Street Trees

Author: Clr Brenda Lyon

Moved: Lyon  
Second: Doney

That Oberon Council develop a tree policy

Carried 05 190319

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## 11. COUNCILLOR AND DELEGATES REPORTS

### 11.01 UPPER MACQUARIE COUNTY COUNCIL MEETING 8 FEBRUARY 2019

File No: Environmental Management/Meetings/Upper Macquarie County Council

Author: Clr Don Capel

#### Summary

The Upper Macquarie County Council met at the Council Chambers, Bathurst, at 2:30 on Friday February 8. Councillors McKibbin and Capel attended the meeting.

Moved: Capel  
Second: McKibbin

That the report item 11.01 is received as information.

Carried 06 190319

### 11.02 OBERON BUSINESS AND TOURISM ASSOCIATION MEETING 13 FEBRUARY 2019

File No: Economic Development/OBTA

Author: Mayor Kathy Sajowitz

#### Summary

Councillor Sajowitz attended the last meeting of the Oberon Business & Tourist Association held on 13 February 2019.

Moved: McKibbin  
Second: Capel

That report item 11.02 is received as information.

Carried 07 190319

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**11.03 CENTROC BOARD MEETING AND CENTRAL NSW JOINT ORGANISATION BOARD MEETING – 28 FEBRUARY 2019**

File No: Government Relations/Local and Regional Liaison/Centroc

Author: Clr Kathy Sajowitz, Mayor

**Summary**

General Manager Gary Wallace and Clr Sajowitz attended the Centroc Board Meeting and the Central NSW Joint Organisation Board Meeting held at “The Gate” DPI Facility in Orange on February 28 2019.

---

Moved: Capel  
Second: Kellam

That report item 11.03 be received and noted.

Carried 08 190319

**11.04 COUNTRY MAYORS ASSOCIATION– 8 MARCH 2019**

File No: Government Relations/Local and Regional Liaison/CMA

Author: Mayor Kathy Sajowitz

**Summary**

On March 8 2019 Clr Kathy Sajowitz and GM. Gary Wallace attended the NSW Country Mayors Association (NSWCMA) General Meeting held at NSW Parliament House in Macquarie St Sydney. Due to the upcoming NSW State Election, this meeting was followed by a “Meet the Candidates Forum” NSWCMA invited Metro Mayors to attend the forum and the program was assisted by LGNSW.

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Moved: Kellam  
Second: McKibbin

That report item 11.04 be received as information.

Carried 09 190319

**11.05 UPDATE ON NON RATEABLE LAND ISSUE – MARCH 2019**

File No: Governance/Meeting/Unrateable Land Working Party

Author: Mayor Kathy Sajowitz

**Summary**

This report provides a summary of actions in relation to non-rateable land.

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Moved: McKibbin  
Second: Kellam

That report item 11.05 is received as information.

Carried 10 190319

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## 12. COMMITTEE REPORTS

### 12.01 CENTRAL TABLELANDS ALLIANCE (CTA) AUDIT COMMITTEE

File No: Governance/Meetings/CTA/Audit Committee  
Author: Lynette Safranek, Corporate Services Director

#### Summary

This report details the meeting held on 13 December 2018 of the Central Tablelands Alliance (CTA) Audit Committee.

Moved: Doney  
Second: McKibbin

That Council receive report 12.01 as information.

Carried 11 190319

### 12.02 LOCAL EMERGENCY MANAGEMENT COMMITTEE

File: Governance/Meetings/Local Emergency Management Committee  
Author: Rebecca Burgess, Technical Services Administration

#### Summary

Minutes of the Local Emergency Management Committee Meeting held on 11 February 2019 are submitted for Council's information and consideration.

Moved: Gibbons  
Second: McCarthy

That the Minutes of the Local Emergency Management Committee Meeting held on 11 February 2019 be received as information.

Carried 12 190319

### 12.03 TRAFFIC ADVISORY LOCAL COMMITTEE

File: Governance/Meetings/Traffic Advisory Local Committee  
Author: Rebecca Burgess, Technical Services Administration

#### Summary

Minutes of the Traffic Advisory Local Committee Meeting held on 14 February 2019 are submitted for Council's information.

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Moved: McCarthy  
Second: Gibbons

That Minutes of the Traffic Advisory Local Committee Meeting held on 14 February 2019 be received as information.

Carried 13 190319

#### **12.04 OBERON YOUTH COUNCIL**

File: Governance/Meetings/OYC  
Author: Lynette Safranek, Corporate Services Director

##### **Summary**

The Oberon Youth Council meeting is held on the fourth Wednesday of each month, except for January. This report provides an update on outcomes from this meeting and any other activities that have been undertaken.

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Moved: Capel  
Second: Lyon

That the Oberon Youth Council report 12.04 is received as information.

Carried 14 190319

#### **12.05 HERITAGE COMMITTEE**

File: Governance/Meetings/Heritage Committee  
Author: Shane Wilson Planning and Development Director

##### **Summary**

Minutes of the Heritage Committee held on 25 February 2019 submitted for Council's information and consideration.

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Moved: McCarthy  
Second: McKibbin

That Minutes of the Heritage Committee Meeting held on 25 February 2019 received as information.

Carried 15 190319

#### **12.06 BLACK SPRINGS COMMUNITY HALL COMMITTEE**

File: S:/Governance/Ordinary/Committee  
Author: Lynette Safranek, Corporate Services Director

##### **Summary**

Minutes of the Black Springs Community Hall Committee Meeting held on 4 March 2019 are submitted for Council's information and consideration.

---

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Moved: Gibbons  
Second: Capel

That:

1. The report be received for information;
2. Council investigate the gutters and ensure the catchment of water for public use is suitable;
3. The amended Black Springs Community Hall Committee Charter be adopted with Lois Gibbons replacing Eddie Gibbons as a Member.
4. A member or sub-committee of the Black Springs Community Hall Committee be responsible for holding the Tennis Club and Court key, register use with Council, and for Council to include a fee within its Fees and Charges from the 2019/20 financial year.

Carried 16 190319

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## 13. REPORTS FOR DECISION

### 13.01 ELM BEETLE ATTACK ON LGA ELM TREE'S IN PARKS & RESERVES

File No: Parks and Reserves/Maintenance/Gardens Reserves & Landscaping  
Author: Chris Schumacher, Director Technical Services

#### Summary

Further to the report to Council at its Ordinary 16 October 2018 it was outlined that there are approximately 282 known Elm tree's within the public reserves throughout the Oberon LGA. These trees are presently subject of attack from the menacing Elm Beetle. This report outlines recent information in relation to the use of the preventative treatment chemical '*Silvashield*' (imidacloprid) in addressing the destructive nature of this insect.

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Moved: Capel  
Second: Doney

That:

1. Funding to treat the remaining 267 Elm Tree's in a more environmentally friendly manner be considered as part of the 2019/20 budget.
2. Only the worst case trees be treated with the treatment chemical '*Silvashield*' (imidacloprid).

Carried 17 190319

### 13.02 ROAD CLOSURE CORNER OF BEACONSFIELD AND ABERCROMBIE ROADS

File No: Roads/Road Closures/Permanent  
Author: Rebecca Burgess, Technical Services Administration

#### Summary

This report references Report Item 13.12 provided to the Ordinary Meeting of Council held on 21 September 2017. The report seeks Council endorsement and approval to undertake a notification process for the closure of a portion of road, being proposed Lot 20 (Public Road) in the attached plan for first title creation, located on the corner of Abercrombie Road and Beaconsfield Road.

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Moved: Gibbons  
Second: McKibbin

That:

1. Council approve to proceed in accordance with Section 38A of the *Roads Act 1993* to close as a public road Lot 20 (Public Road) as shown in the Plan for First Title Creation and Road Closing.
2. Upon road closure the Land is to be classified operational land; and
3. The General Manager is to be delegated authority to undertake the notification process required under Section 38 of the *Roads Act 1993*.

Carried 18 190319

### **13.03 LOCATION OF RV DUMP POINT & TOURISM SERVICES HUB**

File No: Economic Development/Projects/Tourism

Author: Chris Schumacher, Technical Services Director and Mathew Webb Tourism, Economic Development Manager

#### **Summary**

In February 2019 funding of \$74,000 was approved under the Drought Community Fund for a project to install a free Recreation Vehicle (RV) dump point and tourism storyboards that will form a Tourism Services Hub. The original proposed location for this facility was at corner of North and Albion Streets between the junior soccer field and the works depot.

This location does not provide sufficient space to allow all classes of RVs up to 19m that require a minimum 17.5m turning radius, using the dump point, including big rigs, to turn around. Therefore a new site is proposed at the south western corner of the North and Albion Street roundabout near the existing water standpipe where the recycling centre was previously located.

---

Moved: Capel  
Second: Kellam

That:

1. Council endorse the relocation of the proposed RV Dump Point and facility to the new location on the south western corner of North & Albion Street, Oberon.
2. Council endorse the new proposed location for a Tesla Destination Charging Station to be located at the rear (eastern side) of the Visitor Information Centre in Ross Street.

Carried 19 190319

**13.04 UMCC – REQUEST FOR SUPPORT**

File No:

Author: Gary Wallace, General Manager

**Summary**

This report seeks Councils support for a concept from the Upper Macquarie County Council (UMCC) to allow for prosecutions to be undertaken by the UMCC and avoid potential cost shifting from State to Local Government by the introduction of the Biosecurity's Act.

Moved: McKibbin

Second: Capel

That Council support the initiative by the Upper Macquarie County Council and provide a letter of support indicating such.

Carried 20 190319

**13.05 OBERON MUSEUM – REQUEST FOR SUPPORT**

File No: Grants/Oberon Museum and Railway Precinct

Author: Gary Wallace, General Manager

**Summary**

This report seeks Councils support for the ongoing operations for the Oberon District Museum. The report also highlights current changes to the Museum Committee and seeks to open supportive dialogue with Council.

Moved: Kellam

Second: Lyon

That:

1. Council advise the Oberon District Museum to apply for a rate reduction through the 356 Donation process and give further consideration to any ongoing application from the Museum.
2. Council support ODMS (and possibly OTHR) with carpark negotiations with Skoda-Tatra and that Council write to all groups outlining its intention to construct a carpark upon consensus and agreement from all parties as to the mutual and ongoing benefit of the carpark to all users
3. Council supply a letter of support for a grant for a future shed to house items currently deteriorating onsite
4. Council waive any fees associated with a grant for an additional shed for the Oberon District Museum.

Carried 21 190319

### **13.06 CODE OF MEETING PRACTICE**

File No: Governance/Meetings/Ordinary  
Author: Gary Wallace, General Manager

#### **Summary**

The Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) was prescribed on 14 December 2018. As such Council is required to update its Model Code of Meeting Practice.

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Moved: McCarthy  
Second: Kellam

That Council:

1. Place the Draft Model Code of Meeting Practice on public exhibition from Thursday 21 March 2019 to Thursday 2 May 2019 and submissions be invited to Council during that period:
2. If no submissions are received within the exhibition period the policies be adopted as presented.

Carried 22 190319

### **13.07 CODE OF CONDUCT**

File No: Governance/Policies  
Author: Gary Wallace, General Manager

#### **Summary**

This report seeks Councils endorsement to place the draft Model Code of Conduct and draft Procedures for the Administration of the Model Code of Conduct 2018 on public exhibition.

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Moved: Capel  
Second: McKibbin

That Council:

1. Place the Draft Code of Conduct on public exhibition from Thursday 21 March 2019 to Thursday 2 May 2019 and submissions be invited to Council during that period:
2. If no submissions are received within the exhibition period the policies be adopted as presented.

Carried 23 190319



## 14. REPORTS FOR INFORMATION

### 14.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER

File No: Governance/Meetings/Ordinary  
Author: Gary Wallace, General Manager

#### Summary

This report item summarises the main activity by the General Manager since the February 2019 Council Meeting. Items include Human Resources, Workplace Health & Safety, Community Activity, Regional Issues, Executive Management Team Meetings and planned activities.

Moved: McKibbin  
Second: Kellam

That report item 14.01 is received as information.

Carried 24 190319

### 14.02 MONTHLY ACTIVITY REPORT – PLANNING & DEVELOPMENT

File No: Governance/Meetings/Ordinary  
Author: Shane Wilson, Planning and Development Director

#### Summary

This report item summarises the main activity in the Planning and Development Department since the February 2019 Council Meeting.

Moved: Kellam  
Second: Capel

That report item 14.02 is received as information.

Carried 25 190319

### 14.03 MONTHLY ACTIVITY REPORT – TECHNICAL SERVICES

File: Governance/Meetings/Ordinary  
Author: Chris Schumacher, Technical Services Director

#### Summary

This report provides a summary of the completed works for February 2019 and proposed works in the Technical Services area for the month of March 2019.

Moved: Capel  
Second: McKibbin

That report item 14.03 be received as information.

Carried 26 190319

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#### **14.04 MONTHLY ACTIVITY REPORT – CORPORATE SERVICES**

File No: Governance/Meetings/Ordinary

Author: Lynette Safranek, Corporate Services Director

##### **Summary**

This report provides a summary of work within the Corporate Services Department during February 2019, plus planned activities for the upcoming months.

Moved: McKibbin  
Second: Doney

That report item 14.04 is received as information.

Carried 27 190319

#### **14.05 GRANTS MONTHLY UPDATE**

File No: Governance/Grants/ February 2019

Author: Gillian Salmon, Grants Coordinator

##### **Summary**

This report provides a summary of Grant Funding applications and submissions, both internal and external, during February 2019.

Moved: McKibbin  
Second: Kellam

That report item 14.05 is received as information.

Carried 28 190319

#### **14.06 STATEMENT OF INVESTMENTS**

File No: Financial Management/Investments/Register

Author: Lisa Koleda, Management Accountant; Lynette Safranek, Corporate Services Director

##### **Summary**

Reporting the Statement of Investments as at 28 February 2019.

Moved: McKibbin  
Second: Capel

That report item 14.06 is received as information.

Carried 29 190319

#### **14.07 WATER USAGE – DROUGHT ASSISTANCE**

File No: Water Supply/Monitoring/Water Standpipe  
Author: Gary Wallace, General Manager

##### **Summary**

This report outlines the take up of drought assistance (water usage) for the period 11 December 2018 to 08 February 2019.

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Moved: McKechnie  
Second: Kellam

That report item 14.07 be received as information.

Carried 30 190319

#### **14.08 WATER AND SEWER PLANT REPORT**

File: Governance/Meetings/Ordinary  
Author: Chris Schumacher, Works and Engineering Director

##### **Summary**

Providing a summary of Oberon Council LGA water consumption and sewerage treatment processes for the month of February 2019 and the latest WaterNSW Greater Sydney Customer Advisory Group (CAG) Meeting information 4 March 2019.

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Moved: Gibbons  
Second: Capel

That report item 14.08 is received as information.

Carried 31 190319

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### **15. URGENT BUSINESS**

Nil

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### **16. CLOSED SESSION / CONFIDENTIAL REPORTS**

##### **Summary**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

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**16.01 PROJECT MANAGEMENT - OBERON SEWERAGE PROJECTS (WATEROZ)**

File No: Sewerage and Drainage/ Sewerage - General  
Author: Chris Schumacher, Director Technical Services

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(a) the personnel matters concerning particular individuals (other than Councillors)

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Moved: McKibbin  
Second: Doney

That:

1. Council resolve into Closed Council to consider business identified, together with any late confidential reports tabled at the meeting.
2. Pursuant to Section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by Section 11(2) of the *Local Government Act 1993*.

Carried 32 190319

*Council moved into Closed Session at 8.25pm. There were no members of the public present at this point in time.*

**16.01 PROJECT MANAGEMENT - OBERON SEWERAGE PROJECTS (WATEROZ)**

File No: Sewerage and Drainage/ Sewerage - General  
Author: Chris Schumacher, Director Technical Services

Moved: McKibbin  
Second: Kellam

That:

1. Council continue with the professional project management services of WaterOz for Councils sewerage projects up to 30 September 2019.
2. Council Director Technical Services undertake a second project management performance assessment in June 2019.

Carried 33 190319

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*Open Council resumed at 9.00pm.*

The Mayor advised that resolutions 33 190319 was made while the meeting was closed to the public. There were no members of the public present.

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## 17. CLOSURE OF MEETING

The Mayor declared the Meeting closed at 9.00pm.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 16 April 2019  
commencing at 5.30pm

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.

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PO Box 84  
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Telephone: (02) 6329 8100  
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## UNCONFIRMED MINUTES

Oberon Council Finance Committee Meeting  
09 April 2019

Commencing at 5.30pm  
at the Oberon Council Chambers

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\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor

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\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor

## 1. OPENING OF MEETING & WELCOME TO COUNTRY

The Mayor welcomed members and declared the meeting open at 5.30pm.

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 2. RECORD OF ATTENDANCE

Members Mayor Kathy Sajowitz (in the Chair)

Deputy Mayor Kerry Gibbons

Clr Ian Doney

Clr Don Capel

Clr Mark Kellam

Clr Brenda Lyon

Clr Clive McCarthy

Clr Mick McKechnie

Clr Andrew McKibbin (arrived 5.33pm)

Staff

Gary Wallace, General Manager

Shane Wilson, Planning and Development Director

Lynette Safranek, Finance and Community Services Director

Chris Schumacher, Technical Service Director

Tania Matthews, Records and Media Coordinator

Apologies

Sharon Swannell, Executive Coordinator

Moved: McCarthy

Carried: Gibbons

That the apology be received and accepted for the absence of Executive Coordinator Sharon Swannell.

Carried 01 190409

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## 3. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary -Nil

Non-Pecuniary -Nil  
Significant

Non-Pecuniary -Nil  
Less than  
Significant

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\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor



## 4. CONFIRMATION OF MINUTES

### Finance Meeting 25 October 2016

Minutes of the Finance Meeting held on 25 October 2016 are provided. The minutes were accepted by Council at its Ordinary Meeting held on 15 November 2016 be confirmed, resolution number 08 15112016.

### Matters Arising from the Minutes

Nil

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## 5. REPORTS

### 05.01 POLICY REVIEW – 2209 FINANCIAL ASSISTANCE

File No: Governance/Policies

Author: Lynette Safranek, Corporate Services Director

#### Summary

This report provides a review of the current 2209 Financial Assistance Policy last reviewed and endorsed in May 2014. The updates bring the policy in line with current procedures.

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Moved: Capel  
Second: McKechnie

That Council adopt Policy 2209 Financial Assistance policy in accordance with this report with the noted amendments.

Carried 02 190409

### 05.02 COMMUNITY TRANSPORT CARPORT

File No: Governance/Meetings/Finance Committee

Author: Lynette Safranek, Corporate Services Director

#### Summary

Council has received a request from LiveBetter Oberon Community Transport to allow them to build a carport to house the mini bus, at the current site used to house their sedan.

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Moved: Doney  
Second: McKibbin

That

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General Manager

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Mayor

1. Council provide in principle support for LiveBetter Oberon Community Transport to house a bus on the land currently occupied by Oberon Community Transport, at their own cost.
2. Council consult with Live Better to provide an appropriate location for the carport for their consideration.

Carried 03 190409

### **05.03 2019/20 OPERATIONAL PLAN**

File No: Governance/Meetings/Finance Committee

Author: Gary Wallace, General Manager; Lynette Safranek, Corporate Services Director; Shane Wilson, Planning & Development Director; and Chris Schumacher, Technical Services Director

#### **Summary**

This report provides Councillors with an overview of the Operational Plan process for 2019/20. The plan will be Operational Plan will be presented to the April 2019 Ordinary Meeting to be placed on Public Exhibition prior to approval at the June 2019 Ordinary Meeting.

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Moved: Doney  
Second: Capel

That Council note report 05.03 as information.

Carried 04 190409

### **05.04 INTERIM EXTERNAL AUDIT MANAGEMENT LETTER**

File No: Governance/Meetings/Finance Committee

Author: Lynette Safranek, Corporate Services Director

#### **Summary**

Intentus conducted the interim external audit visit on 5-6 March 2019 at the Council Office. This visit was for the auditors to familiarise themselves with Council's systems and commencing testing. This report provides Council information on the outcomes of that visit.

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Moved: Kellam  
Second: McKibbin

That Council receive Report 05.04 as information.

Carried 05 190409

**05.05 CTA AUDIT COMMITTEE MEETING**

File No: Governance/Meetings/Finance Committee  
Author: Lynette Safranek, Corporate Services Director

**Summary**

The Central Tablelands Audit Committee held its meeting on 14 March 2019. This report outlines the discussion held at the meeting.

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Moved: Doney  
Second: McKibbin

That Council receive Report 05.05 for information.

Carried 06 190409

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**6. CLOSED SESSION / CONFIDENTIAL REPORTS**

**Summary**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

**06.01 SECTION 356 FINANCIAL ASSISTANCE APPLICATIONS**

File No: Governance/Meetings/Finance Committee/April 2019  
Author: Lynette Safranek, Corporate Services Director

This item is classified CONFIDENTIAL under section 10A(2)(a) and (c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

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Moved: Capel  
Second: McKibbin

That Council receive the report for information.

Carried 07 190409

*Council moved into Closed Session at 6.22pm. Members of the public present left the meeting at this point in time.*

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General Manager

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Mayor

## 7. GENERAL BUSINESS

### **Clr McCarthy – CCTV cameras**

Clr McCarthy asked CCTV checked on a Friday each week by staff and signed this to be set as a staff KPI.

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## 8. CLOSURE OF MEETING

The Mayor declared the Meeting closed at 7.57pm.

The next Finance Committee Meeting of Oberon Council will be held on:

a date to be advised.

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.