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## UNCONFIRMED MINUTES

Oberon Council Finance Committee Meeting  
09 April 2019

Commencing at 5.30pm  
at the Oberon Council Chambers

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09 April 2019.

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General Manager

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Mayor

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## 1. OPENING OF MEETING & WELCOME TO COUNTRY

The Mayor welcomed members and declared the meeting open at 5.30pm.

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 2. RECORD OF ATTENDANCE

Members Mayor Kathy Sajowitz (in the Chair)

Deputy Mayor Kerry Gibbons

Clr Ian Doney

Clr Don Capel

Clr Mark Kellam

Clr Brenda Lyon

Clr Clive McCarthy

Clr Mick McKechnie

Clr Andrew McKibbin (arrived 5.33pm)

Staff

Gary Wallace, General Manager

Shane Wilson, Planning and Development Director

Lynette Safranek, Finance and Community Services Director

Chris Schumacher, Technical Service Director

Tania Matthews, Records and Media Coordinator

Apologies

Sharon Swannell, Executive Coordinator

Moved: McCarthy

Carried: Gibbons

That the apology be received and accepted for the absence of Executive Coordinator Sharon Swannell.

Carried 01 090419

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## 3. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary - Nil

Non-Pecuniary - Nil  
Significant

Non-Pecuniary - Nil  
Less than  
Significant

## 4. CONFIRMATION OF MINUTES

### Finance Meeting 25 October 2016

Minutes of the Finance Meeting held on 25 October 2016 are provided. The minutes were accepted by Council at its Ordinary Meeting held on 15 November 2016 be confirmed, resolution number 08 15112016.

### Matters Arising from the Minutes

Nil

## 5. REPORTS

### 05.01 POLICY REVIEW – 2209 FINANCIAL ASSISTANCE

File No: Governance/Policies

Author: Lynette Safranek, Corporate Services Director

#### Summary

This report provides a review of the current 2209 Financial Assistance Policy last reviewed and endorsed in May 2014. The updates bring the policy in line with current procedures.

Moved: Capel  
Second: McKechnie

That Council adopt Policy 2209 Financial Assistance policy in accordance with this report with the noted amendments.

Carried 02 090419

### 05.02 COMMUNITY TRANSPORT CARPORT

File No: Governance/Meetings/Finance Committee

Author: Lynette Safranek, Corporate Services Director

#### Summary

Council has received a request from LiveBetter Oberon Community Transport to allow them to build a carport to house the mini bus, at the current site used to house their sedan.

Moved: Doney  
Second: McKibbin

That

1. Council provide in principle support for LiveBetter Oberon Community Transport to house a bus on the land currently occupied by Oberon Community Transport, at their own cost.

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\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor

2. Council consult with Live Better to provide an appropriate location for the carport for their consideration.

Carried 03 090419

### **05.03 2019/20 OPERATIONAL PLAN**

File No: Governance/Meetings/Finance Committee

Author: Gary Wallace, General Manager; Lynette Safranek, Corporate Services Director; Shane Wilson, Planning & Development Director; and Chris Schumacher, Technical Services Director

#### **Summary**

This report provides Councillors with an overview of the Operational Plan process for 2019/20. The plan will be Operational Plan will be presented to the April 2019 Ordinary Meeting to be placed on Public Exhibition prior to approval at the June 2019 Ordinary Meeting.

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Moved: Doney  
Second: Capel

That Council note report 05.03 as information.

Carried 04 090419

### **05.04 INTERIM EXTERNAL AUDIT MANAGEMENT LETTER**

File No: Governance/Meetings/Finance Committee

Author: Lynette Safranek, Corporate Services Director

#### **Summary**

Intentus conducted the interim external audit visit on 5-6 March 2019 at the Council Office. This visit was for the auditors to familiarise themselves with Council's systems and commencing testing. This report provides Council information on the outcomes of that visit.

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Moved: Kellam  
Second: McKibbin

That Council receive Report 05.04 as information.

Carried 05 090419

**05.05 CTA AUDIT COMMITTEE MEETING**

File No: Governance/Meetings/Finance Committee  
Author: Lynette Safranek, Corporate Services Director

**Summary**

The Central Tablelands Audit Committee held its meeting on 14 March 2019. This report outlines the discussion held at the meeting.

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Moved: Doney  
Second: McKibbin

That Council receive Report 05.05 for information.

Carried 06 090419

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**6. CLOSED SESSION / CONFIDENTIAL REPORTS**

**Summary**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

**06.01 SECTION 356 FINANCIAL ASSISTANCE APPLICATIONS**

File No: Governance/Meetings/Finance Committee/April 2019  
Author: Lynette Safranek, Corporate Services Director

This item is classified CONFIDENTIAL under section 10A(2)(a) and (c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

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Moved: Capel  
Second: McKibbin

That Council receive the report for information.

Carried 07 090419

*Council moved into Closed Session at 6.22pm. Members of the public present left the meeting at this point in time.*

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General Manager

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Mayor

## 7. GENERAL BUSINESS

### **Clr McCarthy – CCTV cameras**

Clr McCarthy asked CCTV checked on a Friday each week by staff and signed this to be set as a staff KPI.

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## 8. CLOSURE OF MEETING

The Mayor declared the Meeting closed at 7.57pm.

The next Finance Committee Meeting of Oberon Council will be held on:

a date to be advised.

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.