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UNCONFIRMED MINUTES

Oberon Council Ordinary Meeting
Tuesday 19 March 2019

Commencing at 5.30pm
at the Oberon Council Chambers

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1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5.30pm.

The Mayor made comment as follows, I would like to take a moment before we commence this meeting to express sympathy and support for the people of Christchurch and in particular the Muslim community following the recent abhorrent act of terror.

Many New Zealanders live amongst us here in our community, we recognise the pain and shock you may be feeling and our thoughts are with everyone affected at this time.

2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

3. PRAYER

The Meeting was opened in prayer by Lay Pastor Andrew Trafford.

4. RECORD OF ATTENDANCE

Members	Mayor Kathy Sajowitz (in the Chair) Deputy Mayor Kerry Gibbons Clr Don Capel Clr Ian Doney Clr Mark Kellam Clr Brenda Lyon Clr Clive McCarthy Clr Mick McKechnie Clr Andrew McKibbin
Staff	Gary Wallace, General Manager Shane Wilson, Planning and Development Director Chris Schumacher, Technical Services Director Sharon Swannell, Executive Coordinator Tania Matthews, Records and Communications Coordinator
Apologies	Lynette Safranek, Finance and Community Services Director
Moved:	McKibbin
Second:	Capel

That the apology be received and accepted for the absence of Lynette Safranek, Finance and Community Services Director.

Carried 01 190319

5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

6. PRESENTATIONS

A presentation was provided by Maree Arrow on behalf of Oberon U3A regarding the activities of the Oberon U3A group. The presentation outlined 'What is U3A'? In later part of 2012 a steering committee was set up and in 2013 introductory classes was run to raise interest. Since then U3A has a regular membership of around 200 people from the early 50s to early 90s and offers approximately 30 classes and activities each term with 40 volunteers delivering these classes. The cost to be a member is \$20 per year.

The Mayor took the opportunity to congratulate the Oberon U3A group and commented on how positive this group has been for Oberon and how it has grown and been inclusive of the whole community.

Clr Doney commented that geology is going to be first when he has the opportunity and congratulated the group for doing a magnificent job in the community. U3A is really bringing people together.

The Mayor asked are U3A still utilising the Oberon High School facilities for their cooking classes.

Maree Arrow advised that Oberon High School used to loan their kitchen free of charge, however the environment is too big and noisy so they have moved to other venues such as Uniting Church Hall kitchen which they pay to use. There have not been as many cooking classes held in recent times.

Clr Gibbons congratulated U3A and commented the activities keep the mind sharp. Clr Gibbons is looking forward to table tennis when I am old enough.

Maree Arrow added that U3A are particularly looking forward to the new gym, they are hoping to use this as a bigger space for Pilates. Currently Balance and Bones is run in the downstairs space at the RSL Club and this gets quite cold during winter.

Maree Arrow also extended an invitation for councillors to attend their morning teas which are held twice per year.

7. QUESTIONS FROM THE PUBLIC

Nil

8. CONFIRMATION OF MINUTES

Ordinary Meeting 19 February 2019

Moved: Kellam
Second: Doney

That the Minutes of the Ordinary Meeting held on 19 February 2019 be confirmed.

Carried 02 190319

Matters Arising from the Minutes

Nil

Works Committee Meeting 12 March 2019

Moved: Capel
Second: Doney

That the Minutes of the Works Committee Meeting held on 12 March 2019 be confirmed.

Carried 03 190319

Matters Arising from the Minutes

Nil

9. MAYORAL MINUTE AND REPORT

09.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary
Author: Cllr Kathy Sajowitz, Mayor

Summary

This report summarises the main activity for the Mayor since my last report.

Moved: McKechnie
Second: Gibbons

That Report Item 09.01 is received as information.

Carried 04 190319

10. NOTICES OF MOTIONS

10.01 REQUEST FOR COUNCIL TO DEVELOP A TREE POLICY

File No: Recreational & Cultural/Maintenance/Street Trees

Author: Cllr Brenda Lyon

Moved: Lyon
Second: Doney

That Oberon Council develop a tree policy

Carried 05 190319

11. COUNCILLOR AND DELEGATES REPORTS

11.01 UPPER MACQUARIE COUNTY COUNCIL MEETING 8 FEBRUARY 2019

File No: Environmental Management/Meetings/Upper Macquarie County Council

Author: Cllr Don Capel

Summary

The Upper Macquarie County Council met at the Council Chambers, Bathurst, at 2:30 on Friday February 8. Councillors McKibbin and Capel attended the meeting.

Moved: Capel
Second: McKibbin

That the report item 11.01 is received as information.

Carried 06 190319

11.02 OBERON BUSINESS AND TOURISM ASSOCIATION MEETING 13 FEBRUARY 2019

File No: Economic Development/OBTA

Author: Mayor Kathy Sajowitz

Summary

Councillor Sajowitz attended the last meeting of the Oberon Business & Tourist Association held on 13 February 2019.

Moved: McKibbin
Second: Capel

That report item 11.02 is received as information.

Carried 07 190319

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11.03 CENTROC BOARD MEETING AND CENTRAL NSW JOINT ORGANISATION BOARD MEETING – 28 FEBRUARY 2019

File No: Government Relations/Local and Regional Liaison/Centroc

Author: Clr Kathy Sajowitz, Mayor

Summary

General Manager Gary Wallace and Clr Sajowitz attended the Centroc Board Meeting and the Central NSW Joint Organisation Board Meeting held at “The Gate” DPI Facility in Orange on February 28 2019.

Moved: Capel
Second: Kellam

That report item 11.03 be received and noted.

Carried 08 190319

11.04 COUNTRY MAYORS ASSOCIATION– 8 MARCH 2019

File No: Government Relations/Local and Regional Liaison/CMA

Author: Mayor Kathy Sajowitz

Summary

On March 8 2019 Clr Kathy Sajowitz and GM. Gary Wallace attended the NSW Country Mayors Association (NSWCMA) General Meeting held at NSW Parliament House in Macquarie St Sydney. Due to the upcoming NSW State Election, this meeting was followed by a “Meet the Candidates Forum” NSWCMA invited Metro Mayors to attend the forum and the program was assisted by LGNSW.

Moved: Kellam
Second: McKibbin

That report item 11.04 be received as information.

Carried 09 190319

11.05 UPDATE ON NON RATEABLE LAND ISSUE – MARCH 2019

File No: Governance/Meeting/Unrateable Land Working Party

Author: Mayor Kathy Sajowitz

Summary

This report provides a summary of actions in relation to non-rateable land.

Moved: McKibbin
Second: Kellam

That report item 11.05 is received as information.

Carried 10 190319

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12. COMMITTEE REPORTS

12.01 CENTRAL TABLELANDS ALLIANCE (CTA) AUDIT COMMITTEE

File No: Governance/Meetings/CTA/Audit Committee
Author: Lynette Safranek, Corporate Services Director

Summary

This report details the meeting held on 13 December 2018 of the Central Tablelands Alliance (CTA) Audit Committee.

Moved: Doney
Second: McKibbin

That Council receive report 12.01 as information.

Carried 11 190319

12.02 LOCAL EMERGENCY MANAGEMENT COMMITTEE

File: Governance/Meetings/Local Emergency Management Committee
Author: Rebecca Burgess, Technical Services Administration

Summary

Minutes of the Local Emergency Management Committee Meeting held on 11 February 2019 are submitted for Council's information and consideration.

Moved: Gibbons
Second: McCarthy

That the Minutes of the Local Emergency Management Committee Meeting held on 11 February 2019 be received as information.

Carried 12 190319

12.03 TRAFFIC ADVISORY LOCAL COMMITTEE

File: Governance/Meetings/Traffic Advisory Local Committee
Author: Rebecca Burgess, Technical Services Administration

Summary

Minutes of the Traffic Advisory Local Committee Meeting held on 14 February 2019 are submitted for Council's information.

Moved: McCarthy
Second: Gibbons

That Minutes of the Traffic Advisory Local Committee Meeting held on 14 February 2019 be received as information.

Carried 13 190319

12.04 OBERON YOUTH COUNCIL

File: Governance/Meetings/OYC
Author: Lynette Safranek, Corporate Services Director

Summary

The Oberon Youth Council meeting is held on the fourth Wednesday of each month, except for January. This report provides an update on outcomes from this meeting and any other activities that have been undertaken.

Moved: Capel
Second: Lyon

That the Oberon Youth Council report 12.04 is received as information.

Carried 14 190319

12.05 HERITAGE COMMITTEE

File: Governance/Meetings/Heritage Committee
Author: Shane Wilson Planning and Development Director

Summary

Minutes of the Heritage Committee held on 25 February 2019 submitted for Council's information and consideration.

Moved: McCarthy
Second: McKibbin

That Minutes of the Heritage Committee Meeting held on 25 February 2019 received as information.

Carried 15 190319

12.06 BLACK SPRINGS COMMUNITY HALL COMMITTEE

File: S:/Governance/Ordinary/Committee
Author: Lynette Safranek, Corporate Services Director

Summary

Minutes of the Black Springs Community Hall Committee Meeting held on 4 March 2019 are submitted for Council's information and consideration.

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Moved: Gibbons
Second: Capel

That:

1. The report be received for information;
2. Council investigate the gutters and ensure the catchment of water for public use is suitable;
3. The amended Black Springs Community Hall Committee Charter be adopted with Lois Gibbons replacing Eddie Gibbons as a Member.
4. A member or sub-committee of the Black Springs Community Hall Committee be responsible for holding the Tennis Club and Court key, register use with Council, and for Council to include a fee within its Fees and Charges from the 2019/20 financial year.

Carried 16 190319

13. REPORTS FOR DECISION

13.01 ELM BEETLE ATTACK ON LGA ELM TREE'S IN PARKS & RESERVES

File No: Parks and Reserves/Maintenance/Gardens Reserves & Landscaping
Author: Chris Schumacher, Director Technical Services

Summary

Further to the report to Council at its Ordinary 16 October 2018 it was outlined that there are approximately 282 known Elm tree's within the public reserves throughout the Oberon LGA. These trees are presently subject of attack from the menacing Elm Beetle. This report outlines recent information in relation to the use of the preventative treatment chemical '*Silvashield*' (imidacloprid) in addressing the destructive nature of this insect.

Moved: Capel
Second: Doney

That:

1. Funding to treat the remaining 267 Elm Tree's in a more environmentally friendly manner be considered as part of the 2019/20 budget.
2. Only the worst case trees be treated with the treatment chemical '*Silvashield*' (imidacloprid).

Carried 17 190319

13.02 ROAD CLOSURE CORNER OF BEACONSFIELD AND ABERCROMBIE ROADS

File No: Roads/Road Closures/Permanent
Author: Rebecca Burgess, Technical Services Administration

Summary

This report references Report Item 13.12 provided to the Ordinary Meeting of Council held on 21 September 2017. The report seeks Council endorsement and approval to undertake a notification process for the closure of a portion of road, being proposed Lot 20 (Public Road) in the attached plan for first title creation, located on the corner of Abercrombie Road and Beaconsfield Road.

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Moved: Gibbons
Second: McKibbin

That:

1. Council approve to proceed in accordance with Section 38A of the *Roads Act 1993* to close as a public road Lot 20 (Public Road) as shown in the Plan for First Title Creation and Road Closing.
2. Upon road closure the Land is to be classified operational land; and
3. The General Manager is to be delegated authority to undertake the notification process required under Section 38 of the *Roads Act 1993*.

Carried 18 190319

13.03 LOCATION OF RV DUMP POINT & TOURISM SERVICES HUB

File No: Economic Development/Projects/Tourism

Author: Chris Schumacher, Technical Services Director and Mathew Webb Tourism, Economic Development Manager

Summary

In February 2019 funding of \$74,000 was approved under the Drought Community Fund for a project to install a free Recreation Vehicle (RV) dump point and tourism storyboards that will form a Tourism Services Hub. The original proposed location for this facility was at corner of North and Albion Streets between the junior soccer field and the works depot.

This location does not provide sufficient space to allow all classes of RVs up to 19m that require a minimum 17.5m turning radius, using the dump point, including big rigs, to turn around. Therefore a new site is proposed at the south western corner of the North and Albion Street roundabout near the existing water standpipe where the recycling centre was previously located.

Moved: Capel
Second: Kellam

That:

1. Council endorse the relocation of the proposed RV Dump Point and facility to the new location on the south western corner of North & Albion Street, Oberon.
2. Council endorse the new proposed location for a Tesla Destination Charging Station to be located at the rear (eastern side) of the Visitor Information Centre in Ross Street.

Carried 19 190319

13.04 UMCC – REQUEST FOR SUPPORT

File No:

Author: Gary Wallace, General Manager

Summary

This report seeks Councils support for a concept from the Upper Macquarie County Council (UMCC) to allow for prosecutions to be undertaken by the UMCC and avoid potential cost shifting from State to Local Government by the introduction of the Biosecurity's Act.

Moved: McKibbin

Second: Capel

That Council support the initiative by the Upper Macquarie County Council and provide a letter of support indicating such.

Carried 20 190319

13.05 OBERON MUSEUM – REQUEST FOR SUPPORT

File No: Grants/Oberon Museum and Railway Precinct

Author: Gary Wallace, General Manager

Summary

This report seeks Councils support for the ongoing operations for the Oberon District Museum. The report also highlights current changes to the Museum Committee and seeks to open supportive dialogue with Council.

Moved: Kellam

Second: Lyon

That:

1. Council advise the Oberon District Museum to apply for a rate reduction through the 356 Donation process and give further consideration to any ongoing application from the Museum.
2. Council support ODMS (and possibly OTHR) with carpark negotiations with Skoda-Tatra and that Council write to all groups outlining its intention to construct a carpark upon consensus and agreement from all parties as to the mutual and ongoing benefit of the carpark to all users
3. Council supply a letter of support for a grant for a future shed to house items currently deteriorating onsite
4. Council waive any fees associated with a grant for an additional shed for the Oberon District Museum.

Carried 21 190319

13.06 CODE OF MEETING PRACTICE

File No: Governance/Meetings/Ordinary
Author: Gary Wallace, General Manager

Summary

The Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) was prescribed on 14 December 2018. As such Council is required to update its Model Code of Meeting Practice.

Moved: McCarthy
Second: Kellam

That Council:

1. Place the Draft Model Code of Meeting Practice on public exhibition from Thursday 21 March 2019 to Thursday 2 May 2019 and submissions be invited to Council during that period:
2. If no submissions are received within the exhibition period the policies be adopted as presented.

Carried 22 190319

13.07 CODE OF CONDUCT

File No: Governance/Policies
Author: Gary Wallace, General Manager

Summary

This report seeks Councils endorsement to place the draft Model Code of Conduct and draft Procedures for the Administration of the Model Code of Conduct 2018 on public exhibition.

Moved: Capel
Second: McKibbin

That Council:

1. Place the Draft Code of Conduct on public exhibition from Thursday 21 March 2019 to Thursday 2 May 2019 and submissions be invited to Council during that period:
2. If no submissions are received within the exhibition period the policies be adopted as presented.

Carried 23 190319

14. REPORTS FOR INFORMATION

14.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER

File No: Governance/Meetings/Ordinary
Author: Gary Wallace, General Manager

Summary

This report item summarises the main activity by the General Manager since the February 2019 Council Meeting. Items include Human Resources, Workplace Health & Safety, Community Activity, Regional Issues, Executive Management Team Meetings and planned activities.

Moved: McKibbin
Second: Kellam

That report item 14.01 is received as information.

Carried 24 190319

14.02 MONTHLY ACTIVITY REPORT – PLANNING & DEVELOPMENT

File No: Governance/Meetings/Ordinary
Author: Shane Wilson, Planning and Development Director

Summary

This report item summarises the main activity in the Planning and Development Department since the February 2019 Council Meeting.

Moved: Kellam
Second: Capel

That report item 14.02 is received as information.

Carried 25 190319

14.03 MONTHLY ACTIVITY REPORT – TECHNICAL SERVICES

File: Governance/Meetings/Ordinary
Author: Chris Schumacher, Technical Services Director

Summary

This report provides a summary of the completed works for February 2019 and proposed works in the Technical Services area for the month of March 2019.

Moved: Capel
Second: McKibbin

That report item 14.03 be received as information.

Carried 26 190319

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14.04 MONTHLY ACTIVITY REPORT – CORPORATE SERVICES

File No: Governance/Meetings/Ordinary

Author: Lynette Safranek, Corporate Services Director

Summary

This report provides a summary of work within the Corporate Services Department during February 2019, plus planned activities for the upcoming months.

Moved: McKibbin
Second: Doney

That report item 14.04 is received as information.

Carried 27 190319

14.05 GRANTS MONTHLY UPDATE

File No: Governance/Grants/ February 2019

Author: Gillian Salmon, Grants Coordinator

Summary

This report provides a summary of Grant Funding applications and submissions, both internal and external, during February 2019.

Moved: McKibbin
Second: Kellam

That report item 14.05 is received as information.

Carried 28 190319

14.06 STATEMENT OF INVESTMENTS

File No: Financial Management/Investments/Register

Author: Lisa Koleda, Management Accountant; Lynette Safranek, Corporate Services Director

Summary

Reporting the Statement of Investments as at 28 February 2019.

Moved: McKibbin
Second: Capel

That report item 14.06 is received as information.

Carried 29 190319

14.07 WATER USAGE – DROUGHT ASSISTANCE

File No: Water Supply/Monitoring/Water Standpipe
Author: Gary Wallace, General Manager

Summary

This report outlines the take up of drought assistance (water usage) for the period 11 December 2018 to 08 February 2019.

Moved: McKechnie
Second: Kellam

That report item 14.07 be received as information.

Carried 30 190319

14.08 WATER AND SEWER PLANT REPORT

File: Governance/Meetings/Ordinary
Author: Chris Schumacher, Works and Engineering Director

Summary

Providing a summary of Oberon Council LGA water consumption and sewerage treatment processes for the month of February 2019 and the latest WaterNSW Greater Sydney Customer Advisory Group (CAG) Meeting information 4 March 2019.

Moved: Gibbons
Second: Capel

That report item 14.08 is received as information.

Carried 31 190319

15. URGENT BUSINESS

Nil

16. CLOSED SESSION / CONFIDENTIAL REPORTS

Summary

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

16.01 PROJECT MANAGEMENT - OBERON SEWERAGE PROJECTS (WATEROZ)

File No: Sewerage and Drainage/ Sewerage - General
Author: Chris Schumacher, Director Technical Services

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(a) the personnel matters concerning particular individuals (other than Councillors)

Moved: McKibbin
Second: Doney

That:

1. Council resolve into Closed Council to consider business identified, together with any late confidential reports tabled at the meeting.
2. Pursuant to Section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by Section 11(2) of the *Local Government Act 1993*.

Carried 32 190319

Council moved into Closed Session at 8.25pm. There were no members of the public present at this point in time.

16.01 PROJECT MANAGEMENT - OBERON SEWERAGE PROJECTS (WATEROZ)

File No: Sewerage and Drainage/ Sewerage - General
Author: Chris Schumacher, Director Technical Services

Moved: McKibbin
Second: Kellam

That:

1. Council continue with the professional project management services of WaterOz for Councils sewerage projects up to 30 September 2019.
2. Council Director Technical Services undertake a second project management performance assessment in June 2019.

Carried 33 190319

Open Council resumed at 9.00pm.

The Mayor advised that resolutions 33 190319 was made while the meeting was closed to the public. There were no members of the public present.

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General Manager

Mayor

17. CLOSURE OF MEETING

The Mayor declared the Meeting closed at 9.00pm.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 16 April 2019
commencing at 5.30pm

in the Oberon Council Chambers
137 – 139 Oberon Street, Oberon.