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CONFIRMED MINUTES

Oberon Council Works Committee Meeting
12 March 2019

Commencing at 5.30pm
at the Oberon Council Chambers

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1. OPENING OF MEETING & ACKNOWLEDGEMENT OF COUNTRY

The Mayor welcomed members and declared the meeting open at 5.30pm.

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

2. RECORD OF ATTENDANCE

Members
Mayor Kathy Sajowitz (in the Chair)
Deputy Mayor Kerry Gibbons
Clr Ian Doney
Clr Mark Kellam
Clr Brenda Lyon
Clr Clive McCarthy
Clr Andrew McKibbin (from 5.37pm)
Clr Don Capel
Clr Mick McKechnie

Staff
Gary Wallace, General Manager
Shane Wilson, Planning and Development Director
Lynette Safranek, Finance and Community Services Director (from 6.14pm)
Chris Schumacher, Technical Services Director
Peter Morgan, Acting Technical Services Manager
Sharon Swannell, Executive Coordinator
Tania Matthews, Records and Media Coordinator

Apologies Nil

3. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary Nil

Non-Pecuniary Nil
Significant

Non-Pecuniary - Nil
Less than
Significant

4. CONFIRMATION OF MINUTES

Works Committee Meeting

Minutes of the Works Committee Meeting held on 11 September 2018 were accepted by Council at its Ordinary Meeting held on 18 September 2018, resolution number 02 180918.

Matters Arising from the Minutes

Nil

5. REPORTS

05.01 WATER NSW GREATER SYDNEY CUSTOMER ADVISORY GROUP NOMINATION 2019-2022

File No: Water Supply/Reporting/Fish River Water Supply
Author: Chris Schumacher, Director Technical Services

Summary

The current term of office for WaterNSW Customer Advisory Groups (CAG's) expires on 30 June 2019, with a new term commencing from 1 July 2019.

Oberon Council is part of the Greater Sydney CAG, as a customer through the WaterNSW Fish River Valley and its ongoing vested interest in water supply from the Oberon Dam.

Moved: Doney
Second: Kellam

That:

1. Council continue to actively participate in the Water NSW Greater Sydney Customer Advisory Group.
2. Council nominate the General Manager or delegate as the delegate to represent Oberon Council as part of the 2019-2022 Greater Sydney Customer Advisory Group, commencing effective 1 July 2019.
3. That Council delegate to the General Manager a nomination for alternate to sit on the Customer Advisory Group.

Carried 01 120319

05.02 REPORT ON CHAIN OF RESPONSIBILITY (CoR) – NATIONAL HEAVY VEHICLE LEGISLATION CHANGES

File No: Traffic and Transport/Service Providers/Heavy Vehicle Road Transport
Author: Peter Morgan, Technical Services Manager

Summary

This report outlines Council and Council Staff responsibilities associated with the recent changes in the legislation for the operation of Heavy Vehicles within Australia.

Moved: Gibbons
Second: Capel

That:

1. That Council note its responsibility in the ownership and operation of Heavy Vehicles.
2. That Council endorse training in the responsibilities associated with the operation of Heavy Vehicles be undertaken for all operational staff.
3. That a report be provided to Council outlining options for delivery of training NHVR the responsibility for the ownership and operation of Heavy Vehicles. The developments of options must include consultation with affected staff.

Amendment Moved McKibbin
Second: McCarthy

1. That Council note its responsibility in the ownership and operation of Heavy Vehicles.
2. That Council endorse interaction and liaison with staff as to the most appropriate means for implementing the NHVR legislation and the chain of responsibilities associated with the NHVL.
3. That a report be provided to Council outlining options for delivery of training NHVR the responsibility for the ownership and operation of Heavy Vehicles. The developments of options must include consultation with affected staff.

The amendment was put and won. The amendment becomes the motion.

Moved: McKibbin
Second: McCarthy

1. That Council note its responsibility in the ownership and operation of Heavy Vehicles.
2. That Council endorse interaction and liaison with staff as to the most appropriate means for implementing the NHVR legislation and the chain of responsibilities associated with the NHVL.
3. That a report be provided to Council outlining options for delivery of training NHVR the responsibility for the ownership and operation of Heavy Vehicles. The developments of options must include consultation with affected staff.

Carried 02 190312

05.03 KERB & GUTTER CAPITAL WORKS PROGRAM 2019 - 2024

File No: Maintenance/Footpath, Kerb and Guttering
Author: Technical Services Manager, Peter Morgan

Summary

The following report seeks Council endorsement to adopt a rolling capital works program to improve drainage in the residential town streets of Oberon. Several priority streets have been identified in priority sequence to formulate a proposed rolling works for kerb and gutter program over the next five year period.

Moved: Kellam
Second: Capel

That:

1. Council adopt the 5 year rolling capital works program for kerb & gutter improvement work as listed in this report, commencing from the 2019/2020 financial year.
2. Council allocate \$66,000 of funding to complete 548 lineal meters of kerb and gutter in Curtis Street (Ross St to Earl St. North side) be funded from Councils 2019/2020 'Town Improvements' Program.

Carried 03 120319

05.04 COUNCIL PUBLIC TOILET BUILDINGS REVIEW

File No: Service Request/Public Toilet Repairs
Author: Peter Morgan, Technical Services Manager

Summary

The report provides Council with a report on the current Capital Works Program for 2018/2019 financial year, completed to the month of September.

Moved: Doney
Second: McCarthy

That the report be dealt with in separate items.

Carried 04 120319

Moved: Doney
Second: McKibbin

That Council provide funding as outlined below in the 2019/20 Budget estimates to complete the following:

- a) The removal of the toilet block at Miss Wilsons Park estimated demolition cost \$5000.

Motion was put and lost.

Moved: McCarthy
Second: Capel

That Council provide funding as outlined below in the 2019/20 Budget estimates to complete the following:

- b) The replacement of the existing toilet block at Black Springs with a Unisex toilet block for an estimated cost of \$40,000.

Amendment Moved: Sajowitz

The Council seek consultation with the Black Springs Community Association in relation to the Black Springs toilet facility.

The amendment was put and won. The amendment becomes the motion.

Amendment Moved: Sajowitz

The Council seek consultation with the Black Springs Community Association in relation to the Black Springs toilet facility.

Carried 05 120319

Moved: McCarthy

Second: Lyon

That Council provide funding as outlined below in the 2019/20 Budget estimates to complete the following:

c) Provision of a new Unisex toilet block at Herb David Park estimated to cost \$40,000.

Amendment Moved: Capel

Second: McKibbin

That the matter be deferred pending a report being provided in line with the February resolution of Council.

The amendment was put and won. The amendment becomes the motion.

Moved: Capel

Second: McKibbin

That the matter be deferred pending a report being provided in line with the February resolution of Council.

Carried 06 120319

05.05 SMART WATER NETWORK METERING

File No: Water Meter/Service Request

Author: Director Technical Services, Chris Schumacher

Summary

Smart Water Network Metering provides water utility providers with simple, robust, cost-effective and proven smart meters, sensors, communications and analytics. Smart metering provides solutions to the problems of leak detection, demand management, infrastructure planning, network operations and customer engagement.

Moved: McKibbin
Second: Kellam

That:

1. The Smart Water Network Metering report be received as information.
2. That Council commence investigation options on the available smart water metering devices and provide a presentation on features and options for upgrading the Oberon water reticulation to smart metering.

Carried 07 120319

05.06 PRIORITY BITUMEN SEALING ROLLING WORKS PROGRAM

File No: Roads/Maintenance/Roads General
Author: Chris Schumacher, Director Technical Services

Summary

This report provides Council an opportunity to consider the sequence in which 1-2km of bitumen seal shall be distributed annually in accordance with the adopted road matrix, Works Committee December 2017.

Moved: McKibbin
Second: McKechnie

That Council address the top five priority roads over the next five years providing 1-2km of bitumen seal as per the adopted road matrix, Works Committee December 2017 (Item 05.03A).

Carried 08 120319

05.07 CAPITAL WORKS PROGRAM – PROGRESS UPDATE 2018/2019

File No: Financial Management/Budgeting/Capital Works Program
Author: Director Technical Services, Chris Schumacher

Summary

The report provides Council with an update on the remaining Capital Works Program for 2018/2019 financial year, completed to the month of February.

Moved: McCarthy
Second: Capel

That report item 05.07 be received as information.

Carried 09 120319

05.08 LATE REPORT - DONATION FOR QUEENSLAND FLOOD VICTIMS

File No: S:/Governance/Works Committee/March

Author: Lynette Safranek, Corporate Services Director

Summary

This report is a response to the Notice of Motion submitted from Councillor Ian Doney further to a request at the February 2019 Ordinary Meeting. The Notice of Motion is in relation to Council making a donation to a North Queensland Council or appropriate organisation to assist in reconstruction post the recent devastating floods.

Recommendation

Moved: Capel
Second: Kellam

That Council allocate \$10,000 to assisting local farmers affected by the recent drought, to undertake minor works on their properties.

Carried 10 120319

6. GENERAL BUSINESS

Clr McCarthy – Mowing

Clr McCarthy asked for an update regarding the good tractor mower, Clr McCarthy commented we are using a slasher at the moment. Understand the tractor mower had a bent shaft.

Technical Service Director took the question on notice. The shaft had been sent away to a company in Melbourne to be recalibrated. The Director will follow up when it will be back.

Clr McCarthy – Footpath at The Common

Several years ago Council resolved to install a footpath at the Common which would run from Edith Road so we could get a bus into the toilet. What happened to it, the work agreed to be done but was never completed?

The Technical Services Director took the question on notice.

Clr McCarthy – Water on Lowes Mount Road

Adjacent to 250 Lowes Mount Road water runs in off a private property and causes water pooling on Lowes Mount Road. There is half a days work and two pipes required to fix this issues. Is it possible to allocate funds from Section 94 and get the work done. There has never been pipes put in there, where the water comes out it is possible it may cause an accident. The approximate cost to carry out the work is \$1000.

The Technical Services Director has previously inspected the issue and agrees there is a water issue transpiring from the that property onto Lowes Mount Road. The Director will look at having the work completed from the current maintenance budget.

Clr Gibbons – Burroughs Crossing Road

Clr Gibbons asked for an update regarding Waldara funding contribution towards Burroughs Crossing Road. Residents have raised concern regarding the condition of the road and it was a requirement of the Development Application that funding was provided to upgrade the road.

The General Manager advised this matter will be followed up.

Clr Lyon – Seat outside Oberon Library

Clr Lyon asked that we replace the chair outside the Library that was previously under the portico.

The General Manager advised it had been removed due to safety concerns with young people using skate boards in the vicinity. The request was taken on notice and will be considered as part of the Community Hub project.

7. CLOSURE OF MEETING

The Mayor will declare the meeting closed at 8.10pm.

The next Works Committee Meeting of Oberon Council will be held on:

To be advised in the Oberon Council Chambers, 137 Oberon Street, Oberon.