

137-139 Oberon Street  
PO Box 84  
Oberon NSW 2787

Telephone: (02) 6329 8100  
Fax: (02) 6329 8142  
Email: [council@oberon.nsw.gov.au](mailto:council@oberon.nsw.gov.au)



**OBERON COUNCIL**

## ATTACHMENTS

### ORDINARY COUNCIL MEETING

18 September 2018

Minutes of Previous Meetings

Ordinary Council Meeting – 21 August 2018

Works Committee Meeting – 11 September 2018



137 Oberon Street  
PO Box 84  
Oberon NSW 2787

Telephone: (02) 6329 8100  
Fax: (02) 6329 8142  
Email: [council@oberon.nsw.gov.au](mailto:council@oberon.nsw.gov.au)



## UNCONFIRMED MINUTES

Oberon Council Ordinary Meeting  
Tuesday 21 August 2018

Commencing at 5.30pm  
at the Oberon Council Chambers

Agenda Items	page
1. OPENING OF MEETING .....	4
2. ACKNOWLEDGEMENT OF COUNTRY .....	4
3. PRAYER.....	4
4. RECORD OF ATTENDANCE .....	4
5. DECLARATIONS OF INTEREST.....	4
6. PRESENTATIONS.....	5
7. QUESTIONS FROM THE PUBLIC .....	6
8. CONFIRMATION OF MINUTES .....	6
9. MAYORAL MINUTE AND REPORT .....	7
09.01    MAYORAL MINUTE AND REPORT.....	7
10. NOTICES OF MOTIONS .....	7
10.01    NOTICE OF MOTION – PROPOSAL TO RELOCATE CARE CAR.....	7
10.02    NOTICE OF MOTION – GARAGES AT BALFOUR STREET SELF CARE UNITS.....	7
10.03    NOTICE OF MOTION – DRAINAGE IN WHITTAKER LANE .....	8
10.04    NOTICE OF MOTION – SEALING BOSWORTH FALLS ROAD.....	8
10.05    NOTICE OF MOTION – HEADWALLS ON PIPES CARLWOOD ROAD.....	8
10.06    NOTICE OF MOTION –GINGKIN ROAD .....	9
10.06    NOTICE OF MOTION – REVIEW OF OPERATION OF EMAIL ADDRESS .....	9
11. COUNCILLOR AND DELEGATES REPORTS.....	10
11.01    COUNTRY MAYORS ASSOCIATION MEETING – FRIDAY 3 AUGUST 2018 .....	10
11.02    UPPER MACQUARIE COUNTY COUNCIL MEETING – 3 AUGUST 2018.....	10
11.03    OBERON BUSINESS & TOURISM ASSOCIATION MEETING – 8 AUGUST 2018 ...	10
11.04    UPDATE ON NON RATEABLE LAND ISSUE – AUGUST 2018 .....	11
12. COMMITTEE REPORTS.....	11
12.01    OBERON YOUTH COUNCIL.....	11
12.02    CENTRAL TABLELANDS ALLIANCE (CTA) AUDIT COMMITTEE .....	12
13. REPORTS FOR DECISION.....	12
13.01    GREAT WESTERN WALK – EXPRESSION OF SUPPORT.....	12
13.02    OBERON SKATE PARK – T2018/4 .....	13
13.03    DON'T MESS WITH DRUGS FOUNDATION SOCCER TOURNAMENT 13 – 14 OCT	13
13.04    OBERON OUTDOOR WEEK 2018.....	14
13.05    OBERON DOG OFF LEASH AREA (DOG PARK).....	14
14.06    WATER USAGE – DROUGHT ASSISTANCE.....	15
13.07    SNAKE VALLEY BRIDGE DECK REPLACEMENT.....	15
13.08    HERB DAVID PARK PLAYGROUND UPGRADE .....	16
13.09    FINANCE & COMMUNITY SERVICES POLICIES FOR REVIEW .....	16
13.10    ROAD NAMING – NEW ROADS OFF SPRINGFIELD STREET OBERON .....	17
13.11    U3A GRANT APPLICATION.....	17
14. REPORTS FOR INFORMATION .....	18
14.01    MONTHLY ACTIVITY REPORT – GENERAL MANAGER .....	18
14.02    MONTHLY ACTIVITY REPORT – PLANNING & DEVELOPMENT DEPT. ....	18
14.03    MONTHLY ACTIVITY REPORT – TECHNICAL SERVICES .....	18
14.04    MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES .....	19
14.05    GRANTS MONTHLY UPDATE .....	19
14.06    STATEMENT OF INVESTMENTS .....	19
14.07    SMALL BUSINESS WEEK EVENT AT MALACHI GILMORE HALL.....	20
14.08    WATER AND SEWER PLANT REPORT.....	20
14.09    WATER RESTRICTIONS .....	20

15. URGENT BUSINESS.....	21
16. CLOSED SESSION / CONFIDENTIAL REPORTS .....	21
16.01    WATER WRITE OFF REQUEST – ASSESSMENT 12369517 .....	21
16.02    WATER WRITE OFF REQUEST – ASSESSMENT 12362987 .....	21
16.03    WATER WRITE OFF REQUEST – ASSESSMENT 12384405 .....	21
16.04    PLANT HIRE PANEL 2018/19 FINANCIAL YEAR.....	21
16.05    LEGAL MATTERS.....	22
16.06    LAND DEVELOPMENT .....	22
17. CLOSURE OF MEETING .....	25

## 1. OPENING OF MEETING

The Mayor will welcomed members and declared the meeting open at 5.30pm.

---

## 2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

---

## 3. PRAYER

The Meeting was opened in prayer by Pastor Jo Korman.

---

## 4. RECORD OF ATTENDANCE

Members	Mayor Kathy Sajowitz (in the Chair) Deputy Mayor Kerry Gibbons Clr Don Capel Clr Ian Doney Clr Mark Kellam Clr Brenda Lyon Clr Clive McCarthy Clr Mick McKechnie Clr Andrew McKibbin
Staff	Gary Wallace, General Manager Shane Wilson, Planning and Development Director Lynette Safranek, Finance and Community Services Director Chris Schumacher, Technical Services Director Sharon Swannell, Executive Coordinator
Apologies	Nil

---

## 5. DECLARATIONS OF INTEREST

Pecuniary	-	
Non-Pecuniary Significant	-	Clr Kellam declared an interest in report item 13.11; Clr Kellam is a member of U3A and holds the position of Public Officer.
Non-Pecuniary Less than Significant	-	Clr Capel and Clr Lyon declared an interest in report item 13.11 Clr Capel and Clr Lyon are members of U3A but are not committee members.

---

## 6. PRESENTATIONS

A presentation was provided by Oberon High School Student Peta McGrath about her experiences on the Premiers Anzac Memorial Scholarship tour of Gallipoli.

Following the presentation Clr Doney asked Peta what did you find emotional on the trip? Peta commented that some parts of the trip were emotional but the 3D movie was very moving. Clr Doney also asked in what way do you think the trip has changed you and how do you think it will influence your path through life? Peta explained she feels she is more appreciative of all she has and she is unsure of what path she will take but has an interest in the Airforce.

A presentation was provided by Dr. David Goldney, Chairperson Great Western Walk Committee giving an overview of the proposal.

Clr Doney commented he believes the project illustrates that heritage is starting to hit a bit of critical mass and it is very exciting. He is pleased the committee has put so much into this. Dr Goldney responded that from a local level Fran Charge and Iain McPherson have been very active on the committee.

Clr Gibbons asked has there been much thought about the section off Rydal Road down Cut Hill Road down to the Fish River.

Dr. Goldney advised a group walked almost the proposed route as part of the Bathurst Bicentenary. It is hoped one day there will be a swing bridge over the Fish River. Some of the walk will be along the sides of roads, it is not specifically about formed tracks but in some cases there may be a need to do this.

Clr Capel asked about fencing through private property and how have people responded to this.

Dr. Goldney advised it is early in the project and one of the first tasks will be consultation with landholders. A number of committee members are from farming backgrounds and this is a priority for the project.

Clr McKibbin commented in Europe and the UK the use of styles and revolving gates is predominant and this may be more appropriate here.

Clr Doney commented that after the Sydmouth Valley Bridge crossing heading towards O'Connell there is a small tributary of Sydmouth Valley Creek and the bridge is the original sandstone abutments. Clr Doney would like to highlight the original convict construction of this bridge.

Dr. Goldney replied that most of these crossings were through swampy land. There are 116 sites identified in the Cox's Dreaming book and there are dozens of other sites Council could add. A website will be developed and there will be a lot of information and the skeleton of things for people to look at and understand

Clr McCarthy commented that sealing the final unsealed section on the western end of Carlwood Road is a priority for Council.

Dr. Goldney replied that it would be nice to see as many trees as possible left when this work is carried out. The Committee doesn't see themselves as having a role in local decision making processes.

## 7. QUESTIONS FROM THE PUBLIC

Racheal Maher addressed Council in relation to the decision regarding fluoridate and the community concerns around the decision. Racheal outlined her concerns around proper process and the perception that the democratic rights of individuals in Oberon have been ignored.

Racheal asked the following questions:

1. Regardless of the action ultimately implemented, how can we ensure the health of community members is protected from any potential impact? This being based on the understanding there are already people living within the community that have been medically advised that they should not intake fluoride in any form?
2. How do we ensure that the right to personal choice is not taken away as a democratic right? Does the process or plan intended comply as morally as possible within the same guidelines as the administration of any pharmaceutical or medicinal product act?
3. How do we measure the existing level of dental health for the purpose of providing a starting point and measurement purposes in the future? A measurement system that is acceptable to the Oberon community and not necessarily departmental based.

The Mayor advised the questions would be taken on notice.

Chris Freeman addressed Council and asked Council to consider strategies to help deal with causes of tooth decay as part of the 2018 CSP review. Council is concerned about dental health of children, how can we go about improving it? Fluoride is not a solution, only a treatment. Chris volunteered to be part of any working group Council are organising on this and other health and wellbeing issues in Oberon. Chris provided a copy of an article that appeared in the SMH 26 January 2018 – Child tooth decay crisis blamed on school lunch boxes for Councillors information.

The Mayor advised the questions would be taken on notice.

Melissa Jones addressed Council and advised she has written to all Councillors about her son's condition in relation to fluoridation and hasn't had a reply. If there are adverse effects how will you address the issue? What is Council's plan, what do you think can be done? Council is putting fluoride in the water, what will you do about any effects.

The General Manager advised the letter had been received today and will be circulated to all Councillors and a response provided.

---

## 8. CONFIRMATION OF MINUTES

### Ordinary Meeting 17 July 2018

Moved: Capel  
Second: McKibbin

That the Minutes of the Ordinary Meeting held on 17 July 2018 be confirmed.

Carried 01 210818

### Matters Arising from the Minutes

Nil

Page 6 of the Minutes of the Ordinary Meeting of Oberon Council held on Tuesday 21 August 2018.



## 9. MAYORAL MINUTE AND REPORT

### 09.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary  
Author: Clr Kathy Sajowitz, Mayor

#### Summary

This report summaries the main activity for the Mayor since my last report.

Moved: McKibbin  
Second: Kellam

That Report Item 09.01 is received as information.

Carried 02 210818

## 10. NOTICES OF MOTIONS

### 10.01 NOTICE OF MOTION – PROPOSAL TO RELOCATE CARE CAR

File No: Community Services/Community Transport  
Author: Clr Clive McCarthy

#### Summary

Seeking relocation of the Oberon Care Car.

Moved: Capel  
Second: McCarthy

That Council investigate:

1. The housing of the community transport vehicle to a more suitable sized shed
2. A further report be provided regarding options for recycling and containing recycled material so that it does not become a rubbish issue.

The reports be provided to the September Ordinary Meeting.

Carried 03 210818

### 10.02 NOTICE OF MOTION – GARAGES AT BALFOUR STREET SELF CARE UNITS

File No: Community Services/Self Care Units  
Author: Clr Clive McCarthy

#### Summary

Seeking additional garages at the Balfour Street Self Care Units.

Moved: McCarthy  
Second: Lyon

Council investigate the installation of more garages at Balfour Street Self Care Units, in particular consider the needs of the residents, the location and costing and provide a report back to the September Ordinary Meeting.

Carried 04 210818

### **10.03 NOTICE OF MOTION – DRAINAGE IN WHITTAKER LANE**

File No: R173  
Author: Clr Clive McCarthy

#### **Summary**

Seeking additional drainage to be installed in Whittaker's Lane.

---

Moved: McCarthy  
Second: Gibbons

That a site inspection of the drainage in Whittaker Lane be undertaken at the next Works Committee Inspections and that a further report be provided to the Works Committee Meeting being held on 11 September 2018.

Carried 05 210818

### **10.04 NOTICE OF MOTION – SEALING BOSWORTH FALLS ROAD**

File No: R86  
Author: Clr Clive McCarthy

#### **Summary**

Seeking funding to carry out sealing on Bosworth Falls Road.

---

Moved: McCarthy  
Second:

Council use funds from two major works job to fund sealing of Bosworth Falls Road, O'Connell.

The motion lapsed for want of a seconder.

### **10.05 NOTICE OF MOTION – HEADWALLS ON PIPES CARLWOOD ROAD**

File No: R2  
Author: Clr Clive McCarthy

#### **Summary**

Seeking pricing for an on site pour of Headwalls on quad pipes on Carlwood Road.

Moved: McCarthy  
Second: Gibbons

Council conduct a site inspection at the next Works Committee Tour of headwalls of quad pipes on Carlwood Road 200 metres east of Sydmouth Valley Bridge and that a report regarding costing to complete the work be provided to the next Works Committee Meeting.

Carried 06 210818

#### **10.06 NOTICE OF MOTION –GINGKIN ROAD**

File No: R21  
Author: Clr Clive McCarthy

##### **Summary**

Seeking re-evaluation of the last unsealed 3km of Gingkin Road.

---

Moved: McCarthy  
Second: McKibbin

That a report be provided in relation to re-evaluation of the last unsealed 3km section of Gingkin Road to the next Works Committee Meeting.

Carried 07 210818

#### **10.06 NOTICE OF MOTION – REVIEW OF OPERATION OF EMAIL ADDRESS**

File No: Corporate Management  
Author: Clr Andrew McKibbin

##### **Summary**

Seeking a review of the operation of email address [council@oberon.nsw.gov.au](mailto:council@oberon.nsw.gov.au).

---

Moved: McKibbin  
Second: McCarthy

General Manager to review operation of email address [council@oberon.nsw.gov.au](mailto:council@oberon.nsw.gov.au) for Roadside Grazing Permits and other correspondence to ascertain why emails are not being received in the appropriate areas of Council.

The motion was withdrawn prior to being put.

---

## 11. COUNCILLOR AND DELEGATES REPORTS

### 11.01 COUNTRY MAYORS ASSOCIATION MEETING – FRIDAY 3 AUGUST 2018

File No: Government Relations/Regional Liaison/Council Mayors Association  
Author: Mayor Kathy Sajowitz

#### Summary

On August 3 2018 Clr Kathy Sajowitz and General Manager Gary Wallace attended the NSW Country Mayors Association (NSWCMA) General Meeting held at NSW Parliament House in Macquarie St Sydney. There were 96 council representatives in attendance.

Moved: Capel  
Second: McKibbin

That report item 11.01 is received as information.

Carried 08 210818

### 11.02 UPPER MACQUARIE COUNTY COUNCIL MEETING – 3 AUGUST 2018

File No: Environmental Management/Meetings/Upper Macquarie County Council  
Author: Clr Don Capel

#### Summary

I attended the Upper Macquarie Council meeting held on 3 August 3 at Bathurst. Cr McKibbin apologised for his absence, all other Councillors were present.

Moved: Capel  
Second: McKibbin

That report item 11.02 is received as information.

Carried 09 210818

### 11.03 OBERON BUSINESS & TOURISM ASSOCIATION MEETING – 8 AUGUST 2018

File No: Economic Development/OBTA  
Author: Clr Don Capel

#### Summary

I attended the Oberon Business and Tourism Association meeting on Wednesday August 8, held at the Oberon RSL Club. The Mayor, General Manager and Business and Tourism Development Manager were unable to attend. Their apologies were accepted.

Moved: Capel  
Second: Kellam

That report item 11.03 is received as information.

Carried 10 210818

#### **11.04 UPDATE ON NON RATEABLE LAND ISSUE – AUGUST 2018**

File No: Governance/Meeting/Unrateable Land Working Party  
Author: Mayor Kathy Sajowitz

##### **Summary**

This report provides a summary of actions in relation to the non-rateable land issue.

---

Moved: McKibbin  
Second: McCarthy

That report item 11.04 is received as information.

Carried 11 210818

---

## **12. COMMITTEE REPORTS**

#### **12.01 OBERON YOUTH COUNCIL**

File: Governance/Meetings/OYC  
Author: Lynette Safranek, Finance and Community Services Director

##### **Summary**

The Oberon Youth Council meeting is held on the fourth Wednesday of each month, except for January. This report provides an update on outcomes from this meeting and any other activities that have been undertaken.

---

Moved: Capel  
Second: Kellam

That the Oberon Youth Council report 12.01 is received as information.

Carried 12 210818

## **12.02 CENTRAL TABLELANDS ALLIANCE (CTA) AUDIT COMMITTEE**

File No: Governance/Meetings/CTA/Audit Committee  
Author: Lynette Safranek, Finance & Community Services Director

### **Summary**

This report details the meeting held on 22 June 2018 of the Central Tablelands Alliance (CTA) Audit Committee, including the amendment of the CTA Audit Committee Charter.

Moved: McKibbin  
Second: Doney

That Council:

1. Receive the CTA Audit Committee Minutes from the June Meeting as information,
2. Endorse the amended CTA Audit Committee Charter, and
3. Carry over the unspent \$25,000 internal audit funding allocation from 2017/18 to 2018/19 budget.

Carried 13 210818

## **13. REPORTS FOR DECISION**

### **13.01 GREAT WESTERN WALK – EXPRESSION OF SUPPORT**

File No: Economic Development/Tourism/Tourism Development  
Author: Gary Wallace, General Manager

### **Summary**

This report seeks Council support for the implementation of the Great Western Walk project.

Moved: Gibbons  
Second: McKibbin

That Council provide a letter of support to the Great Western Walk Committee for the current project.

Carried 14 210818

**13.02 OBERON SKATE PARK – T2018/4**

File No: Grants and Subsidies/Grants/Oberon Skate Park Project  
Author: Shane Wilson - Planning & Development Director

**Summary:**

The Oberon Skate Park design has now been completed and public exhibition undertaken with no submissions having been received at time this report was prepared.

Given the fact that the contract cost will be in excess for \$150,000, Council must determine the proposed method of tendering in accordance with the requirements of Clause 166 of the Local Government Regulation 2005.

The design of the shelters must also be decided prior to them being ordered.

---

Moved: Capel  
Second: McCarthy

That Council:

1. Nominate the selective tendering method as prescribed in accordance with Clause 166(b) of the Local Government Regulation 2005 for the Construction of the Skate Park tender T2018/4.
2. All shelters associated with the youth precinct be of gable roof design to match previously constructed shelters at the Common.

Carried 15 210818

**13.03 DON'T MESS WITH DRUGS FOUNDATION SOCCER TOURNAMENT  
13 – 14 OCTOBER 2018**

File No: Economic Development/Projects/Tourism  
Author: Tourism and Economic Development Manager, Mathew Webb

**Summary**

This report seeks Council endorsement to the collaborate with the Don't Mess with Drugs Foundation Soccer Tournament in October 2018.

The following report outlines the planned activities, involved partners and forecasted economic benefits associated with hosting this event.

---

Moved: Kellam  
Second: Gibbons

That:

1. Council provide \$3,000 in kind support from the Promotions Fund to cover expenses associated with hosting this soccer event.
2. Council provide a letter of support to the Don't Mess With Drugs Foundation outlining its contribution to the event.

Carried 16 210818

### **13.04 OBERON OUTDOOR WEEK 2018**

File No: Economic Development/Projects/Tourism

Author: Tourism and Economic Development Manager, Mathew Webb, Gary Wallace, General Manager

#### **Summary**

This report seeks Council endorsement and assistance relating to the hosting and creation of Oberon Outdoor Week to be held in the last week of September and the first week in October 2018.

This report outlines the planned activities, involved partners and forecasted economic benefits associated with hosting this festival.

---

Moved: Doney  
Second: Lyon

That Council provide \$7,000 from the promotions budget to cover event and logistics expenses associated with the various components of Oberon Outdoor Week 2018.

Carried 17 210818

### **13.05 OBERON DOG OFF LEASH AREA (DOG PARK)**

File No: Environmental Management/Companion Animals/Animal Welfare

Author: Shane Wilson - Planning & Development Director

#### **Summary:**

Council has received submissions in relation to the establishment of a dog Off Leash Area for Oberon.

The Oberon Council area currently has no declared Off Leash Areas which is required under the Companion Animals Act 1998.



Moved: Kellam  
Second: Capel

That Council investigate the creation of a declared Off Leash area within Oberon and a detailed review of the potentially suitable sites be undertaken and detailed costings be prepared for presentation at the September Council meeting.

Carried 18 210818

Clrs McCarthy and Doney requested their name be noted as voting against the motion.

### **13.06 WATER USAGE – DROUGHT ASSISTANCE**

File No: Water Supply/Monitoring/Water Standpipe  
Author: Gary Wallace, General Manager

#### **Summary**

This report outlines the take up of drought assistance (water usage) for the period 10 July 2018 – 9 August 2018.

---

Moved: Capel  
Second: Kellam

That Council note the continued take up of the drought assistance (water usage) program and extend the assistance to rural and non residential ratepayers through potable drinking water, for use only within the Oberon Local Government area, at a rate of \$0.55 cents per kilolitre reduced from the standard residential rate of \$2.92 for a further three month period with monthly monitoring of its use.

Carried 19 210818

### **13.07 SNAKE VALLEY BRIDGE DECK REPLACEMENT**

File No: Roads /Maintenance/Bridges  
Author: Chris Schumacher, Technical Services Director & Peter Morgan Acting Technical Services Manager

#### **Summary**

This report is further to the report submitted to Council at its 17 July 2018 meeting and subsequently deferred pending further advice, further information is now provided below outlining the costs associated with both timber and concrete options for the replacement decking on Snake Valley Bridge.

---

Moved: Doney  
Second: McCarthy

That Council replace Snake Valley Bridge with timber decking.

Carried 20 210818

Clr McKechnie requested his name be recorded against the motion.

Page 15 of the Minutes of the Ordinary Meeting of Oberon Council held on Tuesday 21 August 2018.

**13.08 HERB DAVID PARK PLAYGROUND UPGRADE**

File No: Parks and Reserves/Design and Construction/Play Equipment

Author: Chris Schumacher, Technical Services Director & Peter Morgan Acting Technical Services Manager

**Summary**

Council in its 2017/18 budget provided \$80,000 for the upgrade of existing playground equipment in Herb David Park. Designs and quotations have been sought from reputable suppliers, however in order to proceed funding will be required for transfer to the current financial year for the work to proceed.

---

Moved: McCarthy  
Second: Capel

That Council defer consideration of playground equipment upgrade work at Herb David Park, Oberon to the Works Committee Meeting and a report detailing an overlay of the equipment onto the available area be included.

Carried 21 210818

**13.09 FINANCE & COMMUNITY SERVICES POLICIES FOR REVIEW**

File No: Governance/Policies

Author: Lynette Safranek, Finance & Community Services Director

**Summary**

This report contains several policies that require a review to bring them up to date with current standards, processes and Acts.

---

Moved: McKibbin  
Second: Kellam

That Council approve the following policies as presented in report 13.07:

- a) Communications - 1115
- b) Procurement and Disposal - 1206
- c) Use of Internet and Email - 2115
- d) Corporate Credit Card - 2117
- e) Children and Young People in the Library - 2403
- f) Independent Living Unit – 2404 subject to the addition of “allocation of garages be offered to existing residents as a priority when they become available”.

Carried 22 210818

**13.10 ROAD NAMING – NEW ROADS OFF SPRINGFIELD STREET OBERON – CHARLES THROSBY WAY**

File No: Roads /Naming /Roads and Lanes  
Author: Chris Schumacher, Works and Engineering Director

**Summary**

This report is further to Council's resolution at its July Ordinary meeting to name the 530 metre in length bitumen sealed road within the Springfield Street subdivision "Charles Throsby Way". This has been objected to by the GNB.

Moved: McKibbin  
Second: Capel

That in accordance with the NSW Geographical Names Board recommendation to Council resolve to endorse the name "Throsby" Way instead of "Charles Throsby" Way for the 530 metre in length bitumen sealed road within the Springfield Street subdivision.

Carried 23 210818

Clr Kellam declared a non-pecuniary significant interest in report item 13.11. Councillor Kellam holds a position on the U3A committee. Clr Kellam remained in the room for consideration of the matter but did not vote.

Clr Lyon and Clr Capel declared a non-pecuniary less than significant interest in report item 13.11.

**13.11 U3A GRANT APPLICATION**

File No: Grants and Subsidies/Grants/Grants General 2018  
Author: Lynette Safranek, Finance and Community Services Director

**Summary**

Oberon U3A would like Council to jointly apply to Veolia Mulwaree Trust (VMT) to purchase an electronic screen and install in the function room of the Robert (Bob) Hooper Community Centre.

Moved: McKibbin  
Second: McCarthy

That Council:

1. Approve the installation of a permanent electronic white screen in the Function room of the Robert (Bob) Hooper Community Centre, and
2. Jointly apply with Oberon U3A to Veolia Mulwaree Trust for grant funding for the purchase of an electronic screen.

Carried 24 210818

## 14. REPORTS FOR INFORMATION

### 14.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER

File No: Governance/Meetings/Ordinary  
Author: Gary Wallace, General Manager

#### Summary

This report item summarises the main activity by the General Manager since the July 2018 Council Meeting. Items include Human Resources, Workplace Health & Safety, Community Activity, Regional Issues, Executive Management Team Meetings and planned activities.

---

Moved: McKibbin  
Second: Doney

That report item 14.01 is received as information.

Carried 25 210818

### 14.02 MONTHLY ACTIVITY REPORT – PLANNING & DEVELOPMENT DEPT.

File No: Governance/Meetings/Ordinary  
Author: Shane Wilson, Planning and Development Director

#### Summary

This report item summaries the main activity in the Planning and Development Department since the May Council Meeting.

---

Moved: Gibbons  
Second: Kellam

That report item 14.02 is received as information.

Carried 26 210818

### 14.03 MONTHLY ACTIVITY REPORT – TECHNICAL SERVICES

File: Governance/Meetings/Ordinary  
Author: Chris Schumacher, Technical Services Director

#### Summary

This report provides a summary of the completed works for July and proposed works in the Technical Services area for the month of August.

---

Moved: Gibbons  
Second: McKibbin

That report item 14.03 be received as information.

Carried 27 210818

Page 18 of the Minutes of the Ordinary Meeting of Oberon Council held on Tuesday 21 August 2018.

#### **14.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES**

File No: Governance/Meetings/Ordinary

Author: Lynette Safranek, Finance and Community Services Director

##### **Summary**

This report provides a summary of work within the Finance and Community Services Department during July 2018, plus planned activities for the upcoming months.

---

Moved: McKibbin  
Second: Kellam

That report item 14.04 is received as information.

Carried 28 210818

#### **14.05 GRANTS MONTHLY UPDATE**

File No: Governance/Grants/August 2018

Author: Gillian Salmon, Grants Coordinator

##### **Summary**

This report provides a summary of Grant Funding applications and submissions, both internal and external, during July 2018.

---

Moved: McCarthy  
Second: Capel

That report item 14.05 is received as information.

Carried 29 210818

#### **14.06 STATEMENT OF INVESTMENTS**

File No: Financial Management/Investments/Register

Author: Lisa Koleda, Management Accountant; Lynette Safranek, Finance & Community Services Director

##### **Summary**

Reporting the Statement of Investments as at 31 July 2018.

---

Moved: Kellam  
Second: Capel

That report item 14.06 is received as information.

Carried 30 210818

**14.07 SMALL BUSINESS WEEK EVENT AT MALACHI GILMORE HALL**

File No: Economic Development/Projects  
Author: Mathew Webb, Tourism and Economic Development Manager

**Summary**

This report provides an outline of the planned event to celebrate NSW Small Business Month 2018.

---

Moved: Doney  
Second: Kellam

That Report Item 14.07 is received as information.

Carried 31 210818

**14.08 WATER AND SEWER PLANT REPORT**

File: Governance/Meetings/Ordinary  
Author: Chris Schumacher, Works and Engineering Director

**Summary**

Providing a summary of Oberon Council LGA water consumption and sewerage treatment processes for the month of July 2018 and WaterNSW Oberon Dam activity update.

---

Moved: McCarthy  
Second: McKechnie

That report item 14.08 is received as information.

Carried 32 210818

**14.09 WATER RESTRICTIONS**

File No: Water Supply/Monitoring/Water restrictions  
Author: Gary Wallace, General Manager

**Summary**

This report outlines requirements of Council Policy 4401 – Water Restrictions and highlights the need of the General Manager to advise Council when water restrictions are being considered.

---

Moved: Kellam  
Second: Capel

That Report 14.09 is received as information.

Carried 33 210818

## 15. URGENT BUSINESS

Moved: McKibbin  
Second: Gibbons

That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council.

- Federal Government Announcement regarding Drought Funding

Carried 34 210818

---

## 16. CLOSED SESSION / CONFIDENTIAL REPORTS

### 16.01 WATER WRITE OFF REQUEST – ASSESSMENT 12369517

File No: S: Governance/Meetings/Ordinary/Confidential/ August 2018  
Author: Lynette Safranek, Finance & Community Services Director

This item is classified CONFIDENTIAL under section 10A(2)(b) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to:  
(b) the personal hardship of any resident or ratepayer.

### 16.02 WATER WRITE OFF REQUEST – ASSESSMENT 12362987

File No: S: Governance/Meetings/Ordinary/Confidential/ August 2018  
Author: Lynette Safranek, Finance & Community Services Director

This item is classified CONFIDENTIAL under section 10A(2)(b) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to:  
(b) the personal hardship of any resident or ratepayer.

### 16.03 WATER WRITE OFF REQUEST – ASSESSMENT 12384405

File No: S: Governance/Meetings/Ordinary/Confidential/ August 2018  
Author: Lynette Safranek, Finance & Community Services Director

This item is classified CONFIDENTIAL under section 10A(2)(b) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to:  
(b) the personal hardship of any resident or ratepayer.

### 16.04 PLANT HIRE PANEL 2018/19 FINANCIAL YEAR

File No: Corporate Management/Tendering/Roads and Bridges  
Author: Chris Schumacher, Technical Services Director

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to:  
(c) Information that would if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

## 16.05 LEGAL MATTERS

File No: Legal

Author: Shane Wilson – Planning & Development Director

This item is classified CONFIDENTIAL under section 10A(2)(g) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to:

(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege

## 16.06 LAND DEVELOPMENT

File No: Governance/Ordinary/Confidential

Author: Shane Wilson, Planning & Development Director

This report item contains matters and information which relate to Section 10A (1) – (3) of the Local Government Act 1993.

(d) commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the Council, or
- (iii) reveal a trade secret

---

Moved: Capel  
Second: Gibbons

That:

1. Council resolve into Closed Council to consider business identified, together with any late confidential reports tabled at the meeting.
2. Pursuant to Section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by Section 11(2) of the *Local Government Act 1993*.

Carried 35 210818

*Council moved into Closed Session at 9.28pm. There will be no members of the public present at this point in time.*



**16.01 WATER WRITE OFF REQUEST – ASSESSMENT 12369517**

File No: S: Governance/Meetings/Ordinary/Confidential/ August 2018  
Author: Lynette Safranek, Finance & Community Services Director

Moved: Capel  
Second: Kellam

That Council write-off \$221 of excess water for Assessment 12369517.

Carried 36 210818

**16.02 WATER WRITE OFF REQUEST – ASSESSMENT 12362987**

File No: S: Governance/Meetings/Ordinary/Confidential/ August 2018  
Author: Lynette Safranek, Finance & Community Services Director

Moved: Kellam  
Second: McCarthy

That Council write-off \$879 of excess water for Assessment 12368987.

Carried 37 210818

**16.03 WATER WRITE OFF REQUEST – ASSESSMENT 12384405**

File No: S: Governance/Meetings/Ordinary/Confidential/ August 2018  
Author: Lynette Safranek, Finance & Community Services Director

Moved: Kellam  
Second: Capel

That Council:

1. Write-off \$459.00 of water charges for the reading dated 30 June 2018 for Assessment 12384405 at a discounted rate of \$1.92/kl as a drought subsidy on reticulated water for primary production, and
2. Reduce the water rate for the period 1 July to 30 September 2018 to \$1.92 per kL as a drought subsidy on reticulated water for primary production.

Carried 38 210818

#### **16.04 PLANT HIRE PANEL 2018/19 FINANCIAL YEAR**

File No: Corporate Management/Tendering/Roads and Bridges  
Author: Chris Schumacher, Technical Services Director

Moved: McCarthy  
Second: Capel

1. That the fourteen (14) wet hire tendered submissions be accepted as the pre-assessed 2018/2019 Contractor Panel.
2. That the seven (7) dry hire submissions not form part of the pre-assessed 2018/2019 Contractor Panel. As required dry hiring of equipment shall be dealt with in accordance with Council's Procurement and Disposal Policy (1206).

Carried 39 210818

#### **16.05 LEGAL MATTERS**

File No: Legal  
Author: Shane Wilson – Planning & Development Director

Moved: McKibbin  
Second: Capel

That Council receive the report for information.

Carried 40 210818

#### **16.06 LAND DEVELOPMENT**

File No: Governance/Ordinary/Confidential  
Author: Shane Wilson, Planning & Development Director

Moved: McKibbin  
Second: Gibbons

That Council receive the report for information.

Carried 41 210818

---

*Open Council resumed at 10.15pm.*

The Mayor advised that resolutions 36 210818, 37 210818, 38 210818, 39 210818, 40 210818 and 41 210818 were made while the meeting was closed to the public. There were no members of the public present.

---

## 17. CLOSURE OF MEETING

The Mayor declared the meeting closed at 10.15pm.

The next Ordinary Meeting of Oberon Council will be held on Tuesday 18 September 2018 commencing at 5.30pm in the Oberon Council Chambers 137 Oberon Street, Oberon.



137-139 Oberon Street  
PO Box 84  
Oberon NSW 2787

Telephone: (02) 6329 8100  
Fax: (02) 6329 8142  
Email: [council@oberon.nsw.gov.au](mailto:council@oberon.nsw.gov.au)



## UNCONFIRMED MINUTES

Oberon Council Works Committee Meeting  
11 September 2018

Commencing at 5.30pm  
at the Oberon Council Chambers

Agenda Items	page
1. OPENING OF MEETING & ACKNOWLEDGEMENT OF COUNTRY .....	3
2. RECORD OF ATTENDANCE .....	3
3. DECLARATIONS OF INTEREST .....	3
4. CONFIRMATION OF MINUTES.....	4
5. REPORTS.....	4
05.01    CAMPBELL’S RIVER ROAD REALIGNMENT INVESTIGATION .....	4
05.02    HERB DAVID PARK PLAYGROUND UPGRADE .....	4
05.03    MEADOWS ROAD – FIXING COUNTRY ROAD PROJECT UPDATE .....	5
05.04    CAPITAL WORKS PROGRAM – PROGRESS UPDATE 2018/2019 .....	5
05.05    CARLWOOD ROAD – PIPED CULVERT EXTENSION & HEADWALLS ESTIMATE OF COST	5
05.06    GINGKIN ROAD – ESTIMATE OF COST ROAD CONSTRUCTION & BITUMEN SEAL.....	6
05.07    GRAVEL QUARRIES – FCNSW LOCATIONS.....	6
05.08    TELECOMMUNICATION TRACKING - COUNCIL PLANT & EQUIPMENT .....	7
05.09    WHITTAKERS LANE – DRAINAGE.....	7
6. GENERAL BUSINESS .....	7
7. CLOSURE OF MEETING.....	9

## 1. OPENING OF MEETING & ACKNOWLEDGEMENT OF COUNTRY

The Mayor welcomed members and declared the meeting open at 5.53pm.

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

---

## 2. RECORD OF ATTENDANCE

Members                      Mayor Kathy Sajowitz (in the Chair)  
                                    Deputy Mayor Kerry Gibbons  
                                    Clr Ian Doney  
                                    Clr Mark Kellam  
                                    Clr Brenda Lyon  
                                    Clr Clive McCarthy  
                                    Clr Andrew McKibbin

Staff                              Gary Wallace, General Manager  
                                    Shane Wilson, Planning and Development Director  
                                    Lynette Safranek, Finance and Community Services Director  
                                    Chris Schumacher, Technical Services Director  
                                    Peter Morgan, Acting Technical Services Manager  
                                    Sharon Swannell, Executive Coordinator

Leave of Absence              Clr Don Capel  
                                    Clr Mick McKechnie

Moved:                      McKibbin  
Second:                      Doney

That the leave of absence of Clr Don Capel and Clr Mick McKechnie be noted and their apologies be received and accepted.

Carried 01 110918

---

## 3. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary                      -                      Nil  
Non-Pecuniary                -                      Nil  
Significant  
Non-Pecuniary                -                      Nil  
Less than  
Significant

## 4. CONFIRMATION OF MINUTES

### Works Committee Meeting

Minutes of the Works Committee Meeting held on 12 December 2017 were accepted by Council at its Ordinary Meeting held on 20 February 2018, resolution number 01 200218.

### Matters Arising from the Minutes

Nil

---

## 5. REPORTS

### 05.01 CAMPBELL'S RIVER ROAD REALIGNMENT INVESTIGATION

File No: R45

Author: Peter Morgan, Acting Technical Services Manager and Gary Wallace, General Manager

#### Summary

This report provides Council with an update on survey investigation for the potential options for realignment of the Campbell's River Road in the general vicinity of Campbell's River crossing.

---

Moved: Kellam  
Second: Doney

That Council continue to develop its funding strategy including a review the current grant application for the Campbell's River Road project and submit an application to the Fixing Country Roads Program.

Carried 02 110918

Moved: Kellam  
Second: Doney

Council endorse the northern alignment as the preferred option for the purposes of funding applications for the Campbell's River Road crossing.

Carried 03 110918

### 05.02 HERB DAVID PARK PLAYGROUND UPGRADE

File No: Parks and Reserves/Design and Construction/Play Equipment

Author: Chris Schumacher, Technical Services Director & Peter Morgan Acting Technical Services Manager

#### Summary

Council in its 2017/18 budget provided \$80,000 for the upgrade of existing playground equipment in Herb David Park. Designs and quotations have been sought from reputable suppliers, however in order to proceed funding will be required for transfer to the current financial year for the work to proceed.



Moved: McCarthy  
Second: Kellam

That Council transfer the original approved \$80,000 funding from the 2017/2018 Town Improvement Fund to allow for the playground equipment upgrade work at Herb David Park, Oberon.

Carried 04 110918

### **05.03 MEADOWS ROAD – FIXING COUNTRY ROAD PROJECT UPDATE**

File No: R27  
Author: Chris Schumacher, Director Technical Services

#### **Summary**

This report provides Council with an update on the progress the Meadows Road Project planning and design works associated with the upgrade of 2.6km or road from Hazelgrove Road due east to Meadows Road.

Moved: McCarthy  
Second: Kellam

That report item 05.03 be received as information.

Carried 05 110918

### **05.04 CAPITAL WORKS PROGRAM – PROGRESS UPDATE 2018/2019**

File No: Financial Management/Budgeting/Capital Works Program  
Author: Director Works and Engineering, Chris Schumacher

#### **Summary**

The report provides Council with a report on the current Capital Works Program for 2018/2019 financial year, completed to the month of September.

Moved: McKibbin  
Second: Doney

That report item 05.04 be received as information.

Carried 06 110918

### **05.05 CARLWOOD ROAD – PIPED CULVERT EXTENSION & HEADWALLS ESTIMATE OF COST**

File No: R2  
Author: Chris Schumacher, Director Technical Services

#### **Summary**

This report is further to the Notice of Motion of the Ordinary Meeting of Oberon Council 21 August 2018, request to provide the Works Committee with an estimate of cost to extend the existing quad piped storm water culvert and construct two (2) concrete insitu headwalls.

Moved: McCarthy  
Second: McKibbin

That ten thousand dollars (\$10,000) be provided from Section 94 Rural Roads contributions to extend the existing quad piped storm water culvert and construction of two (2) new concrete insitu poured headwalls on Carlwood Road, near Sydmouth Valley Creek.

Carried 07 110918

**05.06 GINGKIN ROAD – ESTIMATE OF COST ROAD CONSTRUCTION & BITUMEN SEAL**

File No: R21  
Author: Chris Schumacher, Director Technical Services

**Summary**

This report is further to the Notice of Motion at the Ordinary Meeting of Oberon Council 21 August 2018, that a report be provided in relation to re-evaluation/cost estimation of the last unsealed 3km section of Gingkin Road

---

Moved: McKibbin  
Second: McCarthy

That:

1. Any future construction of the last 3.8 kilometres of Gingkin Road shall not be constructed to a lesser standard than an 8m formation with a 7m two coat bitumen spray seal.
2. The pavement design shall be subject to further Geotechnical investigation to determine the appropriate road pavement design based upon all known type of vehicular traffic.

Carried 08 110918

**05.07 GRAVEL QUARRIES – FCNSW LOCATIONS**

File No: Roads/Design and Construct/General  
Author: Gary Wallace, General Manager

**Summary**

This report provides location for quarries within FCNSW land for Council consideration and information.

---

Moved: McCarthy  
Second: McKibbin

That report item 05.07 be received as information.

Carried 09 110918

## **05.08 TELECOMMUNICATION TRACKING - COUNCIL PLANT & EQUIPMENT**

File No: Plant and Equipment/Plant

Author: Peter Morgan, Acting Technical Services Manager & Chris Schumacher, Director Technical Services

### **Summary**

This report provides Council with an insight to available telecommunications tracking options available to monitor Council plant operations across the LGA. There are number of providers in the market place, we have selected two (2) providers with options as outlined within the below report.

Moved: McKibbin  
Second: Kellam

That Council implement a trial of the Pinpoint system in consultation with staff and report back to Council the outcomes of the trial including the costs and benefits of the implementation of the system.

The motion was put and lost.

## **05.09 WHITTAKERS LANE – DRAINAGE**

File No: R173

Author: Chris Schumacher Director Technical Services Manager

### **Summary**

This report is further to the Notice of Motion of the Ordinary Meeting of Oberon Council 21 August 2018, request to investigate stormwater drainage concern to property on the southern side of Whittaker's Lane directly opposite a current Queen Street unit development.

Moved: McCarthy  
Second: Lyon

That Council defer the installation of a grid and culvert in Whittaker Lane on the southern side to be connected to the 300mm drain that was required to be installed for the drainage of the Queen Street Units Development pending the completion of the driveway exit.

Carried 10 110918

Council rose for dinner at 8.02pm.

Council resumed at 8.22pm.

## **6. GENERAL BUSINESS**

### **SafeWork Improvement Notices**

The General Manager provided an update for Councillors regarding the news article that aired on Nine News Central West in relation to improvement notices issued by SafeWork. Councillors are aware of the People at Work (PAW's) and Dignity and Respect at Work (DRAW's) programs. During August 2018 SafeWork interviewed staff regarding progress made on the programs and as a result resolved to issue two improvement notices to Oberon Council. One related to an update

regarding structure which was responded to the next day. The second related to issues around staff access to programs for progressing a mental health injury. Council issued a media release on Friday 7 September in response to the article. SafeWork contacted the General Manager on Monday 10 September indicating that one of the notices has been cleared and the second is progressing. Today the Mayor and General Manager met with Maureen Lawson from the Oberon Review in relation to the matter and the General Manager has also spoken with Joanna Woodburn, ABC Central West. Council has not received complaints about any of the items that have been reported since the program was implemented.

### **Christmas Closures**

The General Manager outlined the proposed dates for Council Administration Centre Christmas Closures for 2018. Traditionally Council closes its administration centre from 24 December, however as Christmas falls on Tuesday this year it is proposed to close the Administration Centre from close of business Friday 21 December. The General Manager outlined the opportunity for the administration centre to remain closed until Monday 7 January due to the days of the week Christmas and New Year fall on and utilising this opportunity to allow staff the additional time off during this period. The Visitor Information Centre and Library operate as normal during the Christmas/New Year period. There are separate arrangements in place for outdoor staff, however we will look at opportunities that exist in this area. Councillors expressed their support for the proposal.

### **Linemarking Policy**

Moved: Gibbons  
Second: McCarthy

That Council introduce a policy when reconstructing roads with a 9 metre bitumen width that the fog lines be marked 8 metres apart.

Carried 11 110918

Moved: Gibbons  
Second: McKibbin

That Council introduce a policy when reconstructing roads to place the fog line within proximity of the edge of the road surface on 8 metre wide bitumen roads.

Carried 12 110918

### **Signage at the Oberon Motocross Track**

Clr McCarthy asked is it worth Council's while to put up warning signs on Shooters Hill Road approaching the motocross track from Oberon. A warning sign could be installed about 500m from the entry to advise traffic the intersection is approaching. There needs to be a prompt to advise motorists that the intersection is approaching. Clr McCarthy believes it's a safety issue for Council.

The Technical Services Director commented a driveway ahead sign could be installed. The matter was taken on notice the Technical Services Director will investigate and report back.

### **Rural Fire Service**

Clr McCarthy advised that at the last Rural Fire Service Senior Management Meeting they resolved to run two group captains only. Eddie Gibbons is retiring and this position will not be replaced, the two remain Group Captains are Barry Richards and Neil Francis. Oberon Council is no longer able to attend as delegates at that meeting. They have also decided to run four Deputies, being Alan Maloney, Craig Gibbons, Lance Sulley and Anthony Francis. There is a two year trial period being put in place for the new structure. Clr McCarthy suggested Council write to the RFS outlining its

concerns in relation to sharing of workload under the proposed trial. It was suggested that Greg Sims be invited to Council to have an informal discussion.

### **Tree Plan – Albion Street**

Clr Doney requested a tree plan be developed and provided to Councillors for Albion Street.

The Technical Services Director advised that a plan is currently under development and can be provided in the near future.

### **Drought Update**

Finance and Community Services Director Lynette Safranek provided an update regarding the Farmers Aid Month and donations received to date. The collection and distribution of non-perishable items has been so successful we have continued this program with the ongoing support of Mawhoods Supa IGA and Reliance Bank. The powdered lamb and calf milk has been exhausted, some hay will be distributed tomorrow and some all purpose pellets have also been purchased for local distribution. Southerland Shire has purchased 5 semi-trailers of hay and one is coming to Oberon within the next 10 days and they raising funds which they would like to put to shop local vouchers for farmers in the Oberon area. Clr Lyon asked if Rotary could pool their funds raised to add to the shop local vouchers. The Finance and Community services Director will facilitate this.

### **Roadside Clean Up**

Clr McKibbin asked for an update in relation to the MOU with Oberon Correctional Centre. If landholders decided to clean the roadsides while the grass is low during the drought can council provide some signs to slow traffic while this occurs. Is there any opportunity for the Oberon Correctional Centre to assist with this under the MOU.

The General Manager advised there has been no further update from the Oberon Correctional Centre and will follow up again. The Mayor has had discussions with management at the facility and due to the restructure complications in the MOU exist and the Oberon Correctional Centre has not reached a decision at this stage until the restructure is complete.

Clr McKibbin asked for signage could be installed if landholders would like to conduct roadside clean up?

The Technical Services Director advised Council could assist with some type of signage and will liaise with landholders who are interested in carrying out this type of work.

---

## **7. CLOSURE OF MEETING**

The Mayor declared the meeting closed at 9.40pm.

The next Works Committee Meeting of Oberon Council will be held on:

Tuesday 5 March 2019 in the Oberon Council Chambers, 137 Oberon Street, Oberon.