AGENDA AND BUSINESS PAPERS

Oberon Council Ordinary Meeting
Tuesday 19 June 2018

Commencing at 5.30pm
at the Oberon Council Chambers
# Agenda Items

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. OPENING OF MEETING</td>
<td>5</td>
</tr>
<tr>
<td>2. ACKNOWLEDGEMENT OF COUNTRY</td>
<td>5</td>
</tr>
<tr>
<td>3. PRAYER</td>
<td>5</td>
</tr>
<tr>
<td>4. RECORD OF ATTENDANCE</td>
<td>5</td>
</tr>
<tr>
<td>5. DECLARATIONS OF INTEREST</td>
<td>6</td>
</tr>
<tr>
<td>6. PRESENTATIONS</td>
<td>7</td>
</tr>
<tr>
<td>7. QUESTIONS FROM THE PUBLIC</td>
<td>7</td>
</tr>
<tr>
<td>8. CONFIRMATION OF MINUTES</td>
<td>7</td>
</tr>
<tr>
<td>9. MAYORAL MINUTE AND REPORT</td>
<td>8</td>
</tr>
<tr>
<td>10. NOTICES OF MOTIONS</td>
<td>8</td>
</tr>
<tr>
<td>11. COUNCILLOR AND DELEGATES REPORTS</td>
<td>11</td>
</tr>
<tr>
<td>11.01 OBERON BUSINESS &amp; TOURISM ASSOCIATION MEETING – 24 APRIL 2018 AND 9 MAY 2018</td>
<td>12</td>
</tr>
<tr>
<td>11.02 UPPER MACQUARIE COUNTY COUNCIL MEETING – 4 MAY 2018 AND EXTRAORDINARY MEETING – 1 JUNE 2018</td>
<td>25</td>
</tr>
<tr>
<td>11.03 CENTRAL NSW JOINT ORGANISATION INAUGURAL MEETING AND CENTROC BOARD MEETING</td>
<td>30</td>
</tr>
<tr>
<td>11.04 OBERON ARTS COUNCIL</td>
<td>43</td>
</tr>
<tr>
<td>11.05 COUNTRY MAYORS ASSOCIATION MEETING – FRIDAY 1 JUNE 2018</td>
<td>44</td>
</tr>
<tr>
<td>12. COMMITTEE REPORTS</td>
<td>52</td>
</tr>
<tr>
<td>12.01 TRAFFIC ADVISORY LOCAL COMMITTEE</td>
<td>52</td>
</tr>
<tr>
<td>13. REPORTS FOR DECISION</td>
<td>56</td>
</tr>
<tr>
<td>13.01 PLANNING PROPOSAL – 2519 O’CONNELLS ROAD</td>
<td>56</td>
</tr>
<tr>
<td>13.02 DEVELOPMENT APPLICATION 10.2018.38.1 – ADDITIONS AND ALTERATIONS TO AN EXISTING DWELLING</td>
<td>61</td>
</tr>
<tr>
<td>13.03 CENTRAL NSW JOINT ORGANISATION – DRAFT CODE OF MEETING PRACTICE &amp; CHARTER</td>
<td>66</td>
</tr>
<tr>
<td>13.04 COMMUNITY STRATEGIC PLAN</td>
<td>67</td>
</tr>
<tr>
<td>13.05 VILLAGE IMPROVEMENT FUNDS</td>
<td>96</td>
</tr>
<tr>
<td>13.06 RELATED PARTY DISCLOSURE POLICY REVIEW</td>
<td>103</td>
</tr>
<tr>
<td>13.07 UNIFORM POLICY</td>
<td>108</td>
</tr>
<tr>
<td>13.08 COUNCIL SECTION 355 COMMITTEES</td>
<td>113</td>
</tr>
<tr>
<td>13.09 BLACK SPRINGS COMMUNITY ASSOCIATION – COUNCILLOR’S DELEGATE</td>
<td>116</td>
</tr>
<tr>
<td>13.10 OBERON COMMON TOILETS – REPLACEMENT CEILING</td>
<td>117</td>
</tr>
<tr>
<td>13.11 MAYORAL AND COUNCILLOR FEES 2018/19</td>
<td>122</td>
</tr>
<tr>
<td>13.12 EAST OBERON SEWERAGE INSPECTIONS</td>
<td>123</td>
</tr>
<tr>
<td>14. REPORTS FOR INFORMATION</td>
<td>125</td>
</tr>
<tr>
<td>14.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER</td>
<td>125</td>
</tr>
<tr>
<td>14.02 MONTHLY ACTIVITY REPORT – PLANNING &amp; DEVELOPMENT DEPT</td>
<td>132</td>
</tr>
<tr>
<td>14.03 MONTHLY ACTIVITY REPORT – TECHNICAL SERVICES</td>
<td>138</td>
</tr>
<tr>
<td>14.04 MONTHLY ACTIVITY REPORT – FINANCE &amp; COMMUNITY SERVICES</td>
<td>145</td>
</tr>
<tr>
<td>Agenda Item</td>
<td>Description</td>
</tr>
<tr>
<td>------------</td>
<td>-------------</td>
</tr>
<tr>
<td>14.05</td>
<td>LEGAL AND CONSULTANCY FEES</td>
</tr>
<tr>
<td>14.06</td>
<td>STATEMENT OF INVESTMENTS</td>
</tr>
<tr>
<td>14.07</td>
<td>WATER AND SEWER PLANT REPORT</td>
</tr>
<tr>
<td>14.08</td>
<td>CROWN LAND MANAGEMENT ACT 2016</td>
</tr>
<tr>
<td>14.09</td>
<td>WATER USAGE – DROUGHT ASSISTANCE</td>
</tr>
<tr>
<td>15.00</td>
<td>URGENT BUSINESS</td>
</tr>
<tr>
<td>16.01</td>
<td>WATER WRITE OFF REQUEST – ACCOUNT 12384405</td>
</tr>
<tr>
<td>16.02</td>
<td>WRITE OFF REQUEST – ASSESSMENT 12350037</td>
</tr>
<tr>
<td>16.03</td>
<td>LEGAL MATTERS</td>
</tr>
<tr>
<td>16.04</td>
<td>TENDER T2018/5 – SPRAYED BITUMINOUS SURFACING WORKS</td>
</tr>
<tr>
<td>17.00</td>
<td>CLOSURE OF MEETING</td>
</tr>
</tbody>
</table>
1. OPENING OF MEETING
The Mayor will welcome members and declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY
Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

3. PRAYER
The Meeting will be opened in prayer.

4. RECORD OF ATTENDANCE

Members
- Mayor Kathy Sajowitz (in the Chair)
- Deputy Mayor Kerry Gibbons
- Clr Don Capel
- Clr Ian Doney
- Clr Mark Kellam
- Clr Brenda Lyon
- Clr Clive McCarthy
- Clr Mick McKechnie
- Clr Andrew McKibbin

Staff
- Gary Wallace, General Manager
- Shane Wilson, Planning and Development Director
- Lynette Safranek, Finance and Community Services Director
- Chris Schumacher, Works and Engineering Director
- Sharon Swannell, Executive Coordinator

Apologies
- Nil
5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

A GUIDE TO ETHICAL DECISION-MAKING
(Provided by the Independent Commission Against Corruption)

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council’s objectives and code of conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- Pecuniary – regulated by the Local Government Act and Department of Local Government
- Non-pecuniary – regulated by codes of conduct and policy. ICAC, Ombudsman, Department of Local Government (advice only)

The test for conflict of interest:

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson’s definition of “corruption” – using public office for private gain
- Important to consider public perceptions of whether you have a conflict of interest

Identifying problems

- 1st  Do I have private interests affected by a matter I am officially involved in?
- 2nd  Is my official role one of influence or perceived influence over the matter?
- 3rd  Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

When making a Declaration of Interest the reason for making the declaration should be clearly stated. Pecuniary and Non-Pecuniary Significant Interests should be managed by leaving the room while the matter is considered.
6. PRESENTATIONS
A presentation will be provided by Phillip Haynes re Fluoride.

7. QUESTIONS FROM THE PUBLIC
The community is to be given the opportunity to ask questions at the commencement of the council meeting, and the Mayor is to ask for questions from the gallery prior to the commencement of the ordinary meeting.

Members of the public wishing to address Council are permitted to do so provided the following guidelines are adhered to.

1. The person asking the question at the Council meeting must clearly state their name and in what capacity they are acting.
2. If the person asking the questions is acting as another person/organisation’s agent they must advise Council if they have their prior consent/authority.

Questions from the public is not an opportunity for debate with elected representatives or staff, there are other forums to facilitate this; it is an opportunity for the community to ask a question in relation to an issue or put a point of view relating to an issue that may be causing interest or concern. Due to time constraints a time frame of three minutes per speaker is allocated. All questions and comments must be directed through the Mayor and in the instance of a question, if it cannot be answered it will be taken on notice and a response given within a reasonable period of time. This is the only opportunity for a community member to address Council during an Ordinary Meeting.

None received.

8. CONFIRMATION OF MINUTES

Ordinary Meeting 15 May 2018
ATTACHED is the Minutes of the Ordinary Council Meeting held on 15 May 2018.

Recommendation:
That the Minutes of the Ordinary Meeting held on 15 May 2018 be confirmed.

Matters Arising from the Minutes
Nil
### 9. MAYORAL MINUTE AND REPORT

#### 09.01 MAYORAL MINUTE AND REPORT

**File No:** Governance/Meetings/Ordinary  
**Author:** Cllr Kathy Sajowitz, Mayor

**Summary**  
This report summaries the main activity for the Mayor since my last report.

**Recommendation**  
That Report Item 09.01 is received as information.

**Comment**

**A. Meetings**

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>09 May</td>
<td>OBTA Dinner Meeting</td>
</tr>
<tr>
<td>14 May</td>
<td>Wellfest Debrief Meeting</td>
</tr>
<tr>
<td>15 May</td>
<td>Meet with Internal Auditor</td>
</tr>
<tr>
<td>15 May</td>
<td>Ordinary Council Meeting</td>
</tr>
<tr>
<td>16 May</td>
<td>Meet with Public Health Network re Oberon Health Profile</td>
</tr>
<tr>
<td>17 May</td>
<td>Traffic Advisory Local Committee Meeting</td>
</tr>
<tr>
<td>17 May</td>
<td>Meet with Nigel Price, Tuglow Landcare</td>
</tr>
<tr>
<td>21 May</td>
<td>Community Meeting - Draft DP/OP Presentation Oberon</td>
</tr>
<tr>
<td>22 May</td>
<td>Councillor Inspection of Titania Estate Development with Proponent</td>
</tr>
<tr>
<td>23 May</td>
<td>National Simultaneous Storytime 2018, Oberon Library</td>
</tr>
<tr>
<td>23 May</td>
<td>Centroc Board Meeting, Parliament House Sydney</td>
</tr>
<tr>
<td>23 May</td>
<td>Meeting with Deputy Premier the Hon John Barilaro MP and Minister for Forestry the Hon Paul Toole MP</td>
</tr>
<tr>
<td>28 May</td>
<td>Councillor Inspection of Titania Estate Development with Objectors</td>
</tr>
<tr>
<td>28 May</td>
<td>Community Meeting - Draft DP/OP Presentation Burrara</td>
</tr>
<tr>
<td>29 May</td>
<td>Oberon Arts Council Meeting</td>
</tr>
<tr>
<td>30 May</td>
<td>OBTA demonstration of new website visitoberon.com</td>
</tr>
<tr>
<td>30 May</td>
<td>Community Meeting - Draft DP/OP Presentation Black Springs</td>
</tr>
<tr>
<td>01 Jun</td>
<td>Country Mayors Association Meeting</td>
</tr>
<tr>
<td>12 Jun</td>
<td>Friends of the Oberon Library Meeting</td>
</tr>
<tr>
<td>12 Jun</td>
<td>Common Working Party Meeting</td>
</tr>
<tr>
<td>12 Jun</td>
<td>Councillor Informal Briefing Session</td>
</tr>
</tbody>
</table>

**B. Representation**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>09 May</td>
<td>Kim Hodges - Girl Over the Edge at the Oberon Library</td>
</tr>
<tr>
<td>11 May</td>
<td>Waste to Art Exhibition and Awards Presentation Evening</td>
</tr>
<tr>
<td>15 May</td>
<td>Oberon High School Presentation of Recycling Project</td>
</tr>
<tr>
<td>15 May</td>
<td>Hungry Hare new restaurant opening</td>
</tr>
<tr>
<td>29 May</td>
<td>The Caves Café Grand Opening, Jenolan Caves</td>
</tr>
</tbody>
</table>
29 May  Paul Toole MP - Presentation of Awards to community members June Evans and Janet Clayton
31 May  Biggest Morning Tea Bake Off
31 May  Country Mayors Association Dinner
12 Jun  Fish Release at Lake Oberon with Paul Toole MP

C. Correspondence
8 May  Australasian Railway Association & Australian Logistics Council invitation to the Inland Rail Conference being held in Parkes 18 – 19 July 2018
10 May  The Hon Paul Toole MP acknowledging receipt of correspondence in relation to Councils local and regional roads and noting Campbells River Road/Crossing as a priority project.
11 May  Invitation to the 2018 Future of Local Government National Summit being held on 30 and 31 May in Melbourne
14 May  Invitation to attend the NSW Tidy Town Awards being held in Orange from 9 – 11 November 2018
14 May  Correspondence forwarded to Tim Hurst, CEO Office of Local Government in relation to the Central NSW Joint Organisation returning officer, date and time of first meeting.
15 May  P Selvage in relation to a build up of debris under the causeway on Sewells Creek Road.
15 May  Correspondence forwarded to Senator the Hon Kristina Keneally invitation to visit Oberon when next in the Central West.
15 May  Local Government NSW advising that the NSW Government has formally announced the formation of 11 Joint Organisations.
16 May  Correspondence forwarded to Andrew Gee MP offering congratulations on the outcome for the proposed Murray Darling Medical School and following up funding commitments.
17 May  Correspondence forwarded to Member for Bathurst, the Hon Paul Toole MP regarding the future of the Gurnang Life Challenge program at Oberon Correctional Centre
17 May  Correspondence forwarded to the Hon David Elliot MP, Minister for Corrections, Counter Terrorism and Veterans Affairs regarding the future of the Gurnang Life Challenge program at Oberon Correctional Centre
18 May  Paul Toole MP confirming arrangements to meet with the Hon John Barilaro MP in relation to Unrateable Forestry Land
21 May  The Hon Paul Toole MP concerning commemoration of the forestry industry in Oberon.
21 May  Invitation to attend a breakfast hosted by the Australian Department of Jobs and Small Business being held on Tuesday 19 June in Canberra.
22 May  Introduction to ProActive ReSolutions a company offering investigation services to Councils.
22 May  Helena Ten Brink letter of thanks for the drought subsidy for water in Oberon.
23 May  Invitation to attend the Rotary Club of Oberon Annual Changeover Dinner being held on Tuesday 26 June.
24 May  The Hon John Barilaro MP advising that the Local Government (Regional Joint Organisations) Proclamation and the Local Government (General) Amendment (Regional Joint Organisations) Regulation 2018 were made on 11 May 2018.
27 May  Julian Sortland in relation to access to the influenza vaccines for people on a pension or other income support who do not meet the criteria for NSW Health subsidy.
27 May  Brian Beesley seeking Council collaboration to mark the bi-centenary of the discovery of Black Springs by Charles Throsby and his exploration party.
29 May  Hay Shire Council seeking support for a motion to the National General Assembly in relation to the adequacy of health and medical services in rural communities.
29 May  Brenda Doney in relation to the Community Meeting held in O’Connell on 23 May.
29 May  Lucus Baker, Jenolan Holiday Park providing suggestions to increase traffic from Jenolan Caves into Oberon and enhance tourism opportunities for the region.

29 May  Wollondilly Shire Council seeking support for a Save our Koalas petition.

30 May  Correspondence forwarded to Andrew Gee MP to facilitate a meeting with the Tuglow Landcare Group regarding a range of programs they are seeking to progress including the Mobile Black Spot Program.

30 May  Local Government NSW advising that Local Government Week will be held from 30 July to 5 August, with the theme “The Power of Community”.

1 June  Correspondence forwarded to the Hon. Melinda Pavey MP in relation to the Bells Line of Road Castlereagh Connection and endorsing submission prepared by Central NSW Joint Organisation.

1 June  Invitation to attend the Inner Wheel Club of Oberon 47th Annual Changeover being held on 14 July 2018.

1 June  Golf NSW providing information about the community impacts of golf in NSW.

1 June  Andrew Gee MP forwarded an enquiry from a local resident in relation to which federal grants programs Oberon Council has applied for in regards to roads in the shire.

4 June  Invitation to enter the AR Bluett Memorial Awards which will be announced at the Local Government NSW Annual Conference in October.

5 June  Sig Sovic in relation to DA 10.2014.70.1 Quarry Buffer Zone.

6 June  Greg Ptok, Ptok Consulting seeking support for the Australian Local Government Clearinghouse.

Correspondence received in opposition to fluoridation from Annette Mezrani, Col Shand, Darryn O'Brien, Karel Hogan, Kevin Hogan, Keith Sullivan, Joan Sullivan, Luke Simon, Marissa Killey, Mavis Miller, Michael Crye, Roger Arrow, Sam Harris, Susan Johnson, Tracy Watson, Raeliene Eiler, Chris Freeman, Merilyn Haynes Fluoride Action Network, Phillip Haynes and Veronika Cvitanovic.

Correspondence received in support of fluoridation from Aaron Evans, Amanda O'Brien, Anne Wilson, Bob Bearup, Chris Duff, Col Roberts, David Slattery, Deidre Evans, Denise Curry, Doug Curry, Duncan Moorehouse, Elaine Boxer, Gerard O'Brien, Jennifer Stewart, Jennifer Stoneman, Jodie Evans, John Brotchie, John Lougher, June Evans, Kirsten Fenton, Lorraine Hotham, Lyndall Precians, Margaret Farquharson, Mattia Sericchi, Murray Fenton, Nancy Brown, Peter Bowditch, Reid Evans, Sue Roberts, Tegan Williams, Tina Slattery, Vivien Clarke Ferraino, Janet Gidley-Baird, Hamish Gidley-Baird, Sister Maureen Schiemer, Markus Schmitz, Dan Rayner, Sarah Rayner, John Hearn Senior Water Quality Engineer, Dr Derek Allan Lithgow Ortho, Graeme Precians Australian Dental Association, Brian Dellow, Josh Tickle NSW Health, Kim Arlington Australian Dental Association, Nigel Swann Dentist, Phillip Devitt Dentist, Priscilla Stanley NSW Health and Will Giblin Dentist.

Form letters and feedback sheets that have been supplied to Council have not been included in this list of correspondence. These items of correspondence will be collated and included as part of the report to Council in relation to fluoridation.
10. NOTICES OF MOTIONS

10.01 NOTICE OF MOTION – OBERON’S DENTAL ISSUE
File No: Water Supply/Reporting/Fluoridation
Author: Clr Brenda Lyon

Summary
Seeking to establish the extent of the dental issue in Oberon.

Motion
That Council resolves not to proceed with the fluoridation of the town water supply until the extent of the problem has been quantified by adequate local research.

Further that the Council commit to an appropriate and adequate means of collecting the required data and if necessary formulate a plan of action acceptable to the majority of the community to address any issue relating to dental health that arises as the result of the survey.

Comment
As it is difficult to ascertain when information from expert opinion from both sides is conflicting, it is not appropriate to make a decision affecting the community based on anecdotal and emotional information.

It is essential the council establish a local data base on which to base the decision as due to the high level of community conflict.

General Managers Note: It should be noted that consideration of this motion will have an effect on Minute No. 06 170418. Due to additional information that will be required to be provided to Council it will not be possible to report this matter at the July 2018 Council Meeting for decision should this motion be resolved.

Notes:
11. COUNCILLOR AND DELEGATES REPORTS

11.01 OBERON BUSINESS & TOURISM ASSOCIATION MEETING – 24 APRIL 2018 AND 9 MAY 2018

File No: Economic Development/OBTA
Author: Clr Don Capel

Summary
The Oberon Business and Tourism Association met on Wednesday April 24, at the Oberon Golf Club and for a dinner meeting on May 9, again at the Oberon Golf Club. The April meeting was attended by the Mayor Cr Sajowitz, Cr Capel and the General Manager, Gary Wallace.

Recommendation:
That report item 11.01 is received as information.

Comment
Minutes of the Oberon Business and Tourism Association Meeting held on 24 April FOLLOW.

- Guest speakers Hugh Webb, President of Oberon Branch of NSW Farmers and Tim Salmon principal of Down to Earth Produce spoke about their businesses and the agricultural industry in the Oberon area.
- Owen Rogers, OBTA Membership coordinator, advised that the association now has 74 members and that two “meet and greet” information morning teas have been organised for May 17 and June 21 to give interested business people an introduction to the workings of the association.
- Jennifer Capel, OBTA Promotions coordinator, reported that work is continuing on the new visitoberon website. The association has gained a number of new members on the strength of the new web site. The use of social media for the promotion of Oberon continues at hectic rate.
- The next meeting of the association is scheduled to be held on Wednesday 13th June at the Oberon Golf Club.
OBERON BUSINESS & TOURISM ASSOCIATION INC.

Meeting Minutes

Date: Wednesday April 14 2018, Location: Oberon Golf Club

Helen opened the meeting at 6.07pm.


Apologies: Meg Low, Tim Charge, Fran Charge, Brian Harman, Sandy Harman, Deirdre Robertson, Tony Robertson.

Guest Speakers
Hugh Webb, President of Oberon Branch of NSW Farmers, spoke to members about his Oberon background, statistics for farming businesses past and present and the challenges facing farmers, irrespective of drought conditions. In addition, Hugh spoke about the family business that he and Sue run, the agricultural areas they specialise in and the importance to them of benchmarking and peer contact.

Tim Salmon, whose business is Down to Earth Produce, also spoke to the meeting about his own agricultural business, the distribution of its product, the need to regularly review costs, the cost of farmland and the current and future importance of technology.

Minutes from previous meeting March 11 2018:
The minutes of the March 2018 meeting had been circulated prior to the meeting. Moved Col Roberts, seconded Pam Dellow that the minutes of the March 2018 meeting be accepted as a true record of the meeting. The motion was carried.

Business Arising from Previous Minutes:
Helen Lowe referred to Laurie McMahon’s offer re a tour of the Oberon Museum. Helen advised that Kay Jones had said that Oberon Rotary would be having a tour and that OBTA members could join that group. Likely to occur when daylight saving recommences. There were no other items of business arising from the minutes.

Correspondence In:
The items of correspondence in were read to the meeting – refer attached list.

Correspondence Out:
The items of correspondence out were read to the meeting – refer attached list.

Moved Don Capel, seconded Sue Roberts that the correspondence be accepted. The motion was carried.
Treasurer’s Report:
Kira Simmons presented the Treasurer’s Report, see attached.

Moved Bruce Amery, seconded Kevin McGrath that the Treasurer’s Report be accepted. The motion was carried.

Moved Col Roberts, seconded Owen Rogers that the account for annual insurance premium be authorised for payment. The motion was carried.

Helen Lowe mentioned that the treasurer is looking at mobile device payment options which OBTA might be able to use.

Report from Oberon Council Delegate – Councillor Don Capel. Copy of the report is attached.

Report from Visitor Information Report – Councillor Don Capel. Copy of the report is attached.

Report from Publicity Officer and Website Committee - Jenn Capel. Copy of the report is attached.

Membership Report
Owen Rogers advised that there are now 74 paid members. Also two “meet and greet” morning coffee sessions for local businesses will be held. The first will be held on May 17 at Pick of the Bunch and the second on June 21 at Long Arm Farm. OBTA will meet the cost of beverages. Time 9.30 – 10.30 and representatives from Bathurst Business HQ (BEC) will be attending.

Mayfield Garden Report.
Helen spoke about the AutumnFest event at Mayfield and Mayor Kathy Sajowitz commented that the partnership between Oberon Council and OBTA at the event was a huge success and well worthwhile. A reminder about the open garden at Mayfield for two weeks in April.

General Business:
Kevin McGrath raised the issue of black spots with mobile phone coverage. Kevin, Don Capel and Andrew Gee inspected the new tower at Porters Retreat. Kevin questioned the likelihood of a tower at Shooters Hill and Don Capel suggested we should lobby our member of parliament. Jenn Capel moved that we should write to our local member regarding the continuing need for increased mobile phone coverage. Seconded Brian Dellow. Carried.

Donna Russo commented that Oberon should be congratulated for all of the events happening. She also queried whether a F & B (food and beverage) alert should be sent out as a reminder to businesses of special events. Mayor Kathy Sajowitz commented that all events are listed on “Whats On”.


A reminder for businesses in the tourism sector to nominate their business in the Country and Outback Regional Tourism Awards – nominations close Friday 25\textsuperscript{th} May.

A reminder that our next monthly meeting will be a Dinner Meeting at Oberon Golf Club, cost is $25.00 for a two course meal. Guest speaker Rhonda Taylor, General Manager Destination Country & Outback NSW. RSVP to Kira Simmons.

There being no further business President Helen Lowe declared the meeting closed.

Meeting closed 7.38 p.m.

\textbf{Next meeting will be held at Oberon Golf Club on May 9 2018 at 6.00 pm.}
# TREASURER’S REPORT: RECEIPTS AND PAYMENTS

## 11 April 2018

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bank Balance - 14 March 2018</strong></td>
<td>23,611.75</td>
<td></td>
</tr>
<tr>
<td><strong>Plus</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>RECEIPTS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Christmas Function and Auction</td>
<td>-</td>
<td>205.00</td>
</tr>
<tr>
<td>Local Phone Directory</td>
<td>-</td>
<td>2,625.30</td>
</tr>
<tr>
<td>Memberships</td>
<td></td>
<td>430.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>580.00</td>
</tr>
<tr>
<td><strong>Less</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>PAYMENTS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advertising AGM</td>
<td>40.00</td>
<td></td>
</tr>
<tr>
<td>Local School Donations</td>
<td>225.00</td>
<td></td>
</tr>
<tr>
<td>Donation</td>
<td>275.00</td>
<td></td>
</tr>
<tr>
<td>Filing Fees</td>
<td>45.18</td>
<td></td>
</tr>
<tr>
<td>Membership - NSW Business Chamber</td>
<td>313.50</td>
<td></td>
</tr>
<tr>
<td>Postage</td>
<td>127.00</td>
<td>127.00</td>
</tr>
<tr>
<td>Stationery</td>
<td>8.98</td>
<td>8.98</td>
</tr>
<tr>
<td>Thank you gift - Tim Charge</td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td>Website</td>
<td>4,356.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>135.98</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5,490.66</td>
</tr>
<tr>
<td><strong>BANK RECONCILIATION</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank Balance - 14 March 2018</td>
<td>23,611.75</td>
<td></td>
</tr>
<tr>
<td>Plus Receipts</td>
<td>430.00</td>
<td></td>
</tr>
<tr>
<td>Less Payments (includes unpresented cheques)</td>
<td>- 135.98</td>
<td></td>
</tr>
<tr>
<td>Add Unpresented Cheques</td>
<td>275.00</td>
<td></td>
</tr>
<tr>
<td>Bank Balance - 11 April 2018</td>
<td>24,180.77</td>
<td></td>
</tr>
</tbody>
</table>

## Member Funds - 11 April 2018

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Working Account</td>
<td>24,180.77</td>
<td></td>
</tr>
<tr>
<td>Term Deposit</td>
<td>20,000.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>44,180.77</td>
</tr>
</tbody>
</table>

*Kira Simmons - Treasurer*
OBTERON VISITOR INFORMATION CENTRE REPORT

OBTA Meeting – 11 April 2018

Visitor Statistics 2018

March 2018
Domestic 1432
International 128
Total 1560

Major Tourism Requests – March 2018

<table>
<thead>
<tr>
<th>Request</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mushrooming</td>
<td>637</td>
</tr>
<tr>
<td>Fossicking</td>
<td>124</td>
</tr>
<tr>
<td>General Activities</td>
<td>107</td>
</tr>
<tr>
<td>Mayfield Garden</td>
<td>105</td>
</tr>
<tr>
<td>Tablelands Way</td>
<td>68</td>
</tr>
</tbody>
</table>

Events held during March included:

March 4  Glazing & Grazing at Potters Needs
March 8  International Women’s Day
March 10/11  OTHR Transport Rally
March 11  Oberon Swap Meet
March 17  Oberon Writers Group presents “This n That Follies”
March 23  Oberon Wellness Festival
March 23 - 25  Oberon Golf Club 60th Anniversary Celebrations

Upcoming Events:

April 14-29  Mayfield Garden Autumn Festival
April 14/15  Gairloch Garden (open weekends)
21/22 28/29
April 14/15  Beyond Avalon Garden (open weekends)
21/22 28/29
April 15  Mayfield Park Drive
April 22  OYC FREE Youth Week Celebrations at the Recreation Ground
April 22  Love in the Country Bridal Fair

General
Accommodation providers still report being booked most weekends (particularly just Saturday nights) for weddings in the region.

Another busy weekend for Easter in Oberon, however numbers over the Easter long weekend were down on previous years. This is mainly due to Easter falling early and outside School Holidays as well as the dry season reducing the number of mushroomers.

Overall visitor numbers during March were slightly up from last year and OVIC received many visitors seeking camping areas and due to the fabulous hot weather conditions, lots of enquiries about different places you can swim! Mushrooms were the main thing to be sought but also lots of ‘general activity’ enquiries.
Mushroom Update - We have received many phone/walk-in enquiries regarding the start of Mushroom Season. Due to the extremely dry weather it is expected that the season will be late starting this year. We can expect the mushrooms to finally start appearing after we receive more rain. There have been a few found in the Hampton and Jenolan State Forests due to the foggy, misty conditions on most mornings in this area, providing moisture for the mushrooms.

The first of hopefully many more workshops organized by Oberon Arts Council was held at Potters Needs offering a day of ‘potting and feasting’.

Oberon Visitor Information Centre in conjunction with staff from the Oberon Pool, held a stand at the first Oberon WellFest event on Friday 23 March. Approximately 60 Information Packs were handed out together with general information on activities and what to see and do in our beautiful great outdoors of Oberon and surrounds. A further 40 information bags were made up for Borg’s international workers who are staying in Oberon for up to 6 months and more.

A large contingent of Scouts (approx. 1,500) camped at Black Springs from 28 March to 2 April for their annual orienteering event.

**AVIC Summit – Parkes**
On Monday 12 March Debra Marks from the Visitor Information Centre attended the Parkes Tourism AVIC Summit. The following is a summary of the presentations:

**Mark Greaves and Peter Lipman** from The Tourism Group provided advice regarding a new Industry Advisory Group being formed with members from Narrabri, Albury, Sydney Surrounds North, Sydney Surrounds South, Crookwell, Lismore and Parramatta.

The Tourism Group are able to provide assistance to Visitor Information Centres with things such as visitor services training, visual merchandise training, management training, social media upskilling, staff performance training, AVIC data collection, turning your VIC around, experiences and keeping AVICS relevant and worthwhile.

**Peter Turner** spoke of changing our thoughts to being ‘Visitor Inspiration Centres’ rather than ‘Visitor Information Centres’. He encouraged a shift from passive to active, instead of providing just information, give customers inspiration, ideas and activities. He provided a variety of suggestions for improving the customer experience which can be adopted at all VIC’s.

Presentations were also provided by Jamie Timmins, Parkes Tourism Leader and Andrew Warren, Crookwell Manager regarding activities and improvements at their VIC’s.

**Destination Network Country and Outback NSW Destination Management Plan**
Mayor Kathy Sajowitz, General Manager Gary Wallace and Executive Coordinator Sharon Swannell attended workshops with the Destination Network Country and Outback NSW on 4 and 6 April to review their Draft Destination Management Plan and provide comments in relation to the next phase. The Draft Destination Management Plan is on public exhibition and submission close on 13 April 2018. We will be looking at providing comments in an attempt to get the best value out of the document.
## Oberon Visitor Information Centre Statistics

<table>
<thead>
<tr>
<th>Year</th>
<th>Domestic</th>
<th>International</th>
<th>Total</th>
<th>Accum Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January</td>
<td>1224</td>
<td>103</td>
<td>1327</td>
<td>1327</td>
</tr>
<tr>
<td>February</td>
<td>736</td>
<td>77</td>
<td>813</td>
<td>2140</td>
</tr>
<tr>
<td>March</td>
<td>1315</td>
<td>97</td>
<td>1412</td>
<td>3552</td>
</tr>
<tr>
<td>April</td>
<td>3627</td>
<td>121</td>
<td>3748</td>
<td>7300</td>
</tr>
<tr>
<td>May</td>
<td>1422</td>
<td>54</td>
<td>1476</td>
<td>8776</td>
</tr>
<tr>
<td>June</td>
<td>729</td>
<td>33</td>
<td>762</td>
<td>9538</td>
</tr>
<tr>
<td>July</td>
<td>1043</td>
<td>33</td>
<td>1076</td>
<td>10614</td>
</tr>
<tr>
<td>August</td>
<td>706</td>
<td>22</td>
<td>728</td>
<td>11342</td>
</tr>
<tr>
<td>September</td>
<td>935</td>
<td>52</td>
<td>987</td>
<td>12329</td>
</tr>
<tr>
<td>October</td>
<td>1265</td>
<td>92</td>
<td>1357</td>
<td>13686</td>
</tr>
<tr>
<td>November</td>
<td>807</td>
<td>115</td>
<td>922</td>
<td>14608</td>
</tr>
<tr>
<td>December</td>
<td>907</td>
<td>123</td>
<td>1030</td>
<td>15638</td>
</tr>
<tr>
<td>Total</td>
<td>14716</td>
<td>922</td>
<td>15638</td>
<td>15638</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Domestic</th>
<th>International</th>
<th>Total</th>
<th>Accum Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January</td>
<td>1180</td>
<td>145</td>
<td>1325</td>
<td>1325</td>
</tr>
<tr>
<td>February</td>
<td>733</td>
<td>96</td>
<td>829</td>
<td>2154</td>
</tr>
<tr>
<td>March</td>
<td>1432</td>
<td>128</td>
<td>1560</td>
<td>3714</td>
</tr>
<tr>
<td>April</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>May</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>July</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>August</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>October</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>December</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year</td>
<td>Total Visitors</td>
<td>Kanangra Walls</td>
<td>Jenolan Caves</td>
<td>Mushroom</td>
</tr>
<tr>
<td>------</td>
<td>----------------</td>
<td>---------------</td>
<td>---------------</td>
<td>-----------</td>
</tr>
<tr>
<td>2017</td>
<td>388</td>
<td>820</td>
<td>3483</td>
<td>411</td>
</tr>
<tr>
<td>2018</td>
<td>3714</td>
<td>93</td>
<td>164</td>
<td>719</td>
</tr>
</tbody>
</table>

Jan 2017: Kanangra Walls 53, Jenolan Caves 110, Mushroom 11, Fishing 76, Fossicking 181, Driving 2, Evans Crown 0, Tarana 7, Camping 76, Mayfield Garden 104, CTC Use 22, Tablelands Way 63, Accommodation (incl. Caravan Park) 83, Phone/Email Enquiries 147

Jan 2018: Total Visitors 1325, Kanangra Walls 50, Jenolan Caves 73, Mushroom 27, Fishing 47, Fossicking 217, Driving 11, Evans Crown 35, Tarana 41, Camping 75, Mayfield Garden 81, CTC Use 36, Tablelands Way 47, Accommodation (incl. Caravan Park) 101, Phone/Email Enquiries 158
Oberon Business & Tourism Association

Correspondence for meeting of 11 April 2018

**Correspondence In**

- NSW Business Chamber – Business Connect journal.
- Email – CenWest Innovate, reminder of closure of registrations for Next Stage Growth program.
- Jenolan Caves – invitation to café opening.
- Jenolan Caves – notice of change of date for café opening.
- Bank statements
- Insurance renewal.

**Correspondence Out**

- Email – StraliaWeb, termination of website partnership arrangement.
- Ms K Carnell, Ombudsman for Australian Small Business & Family Enterprise – invitation to be guest speaker at joint gathering of OBTA & Bathurst Business Chamber.
- Email – reminder of Mayfield AutumnFest details.
- Email – Rhonda Taylor, General Manager Destination Country & Outback NSW – invitation to be guest speaker at May meeting.
Council Report to OBTA. April 11, 2018

Tourism and Economic Development Officer: Council has a new Tourism and Economic Development Manager. Matthew Webb has accepted the position and will commence duties within the next couple of weeks. Matthew has extensive experience dealing with tourism and economic development opportunities in his past work career. I am sure he will be welcomed by OBTA members.

2018 Regional Tourism Awards: Submissions are still open but will close on 25th May.

Regional Tourism is hosting a Webinar for intending entrants on the 8th May, see their web site for registration details.

The Country and Outback Awards Dinner will be held in Orange on Saturday 28th July.

The awards web site is www.regionaltourism.com.au

Wellness Festival: The festival was held as planned on March 23rd and was well received by the community even though the weather on the day was not perfect. The organising committee has started planning for another festival next year.

NSW Government Stronger Country Communities Grant: Member for Bathurst, Hon Paul Toole MP visited Oberon on 23rd March. He announced a number of grants, including funding for the proposed skate park at the Common, new playground facilities and walking tracks at Black Springs and Burraga, gas barbecues at The Reef, Flat Rock and O’Connell.

Dragon Skin: The Scouts and Venturers brought 900 young people and 1200 supporters to the Vulcan State Forest in the Black Springs area over Easter for their annual Dragon Skin event. The organisers were very high in their praise for the welcome they received and the assistance given by local people organisations and Council. It is estimated that the event injected at least $100,000 into the local economy. Supplies were all bought locally, supporters stayed at local accommodations and a number of support people and contractors were employed.

Mayfield Autumnfest 2018: was held at Mayfield last Saturday with Council sharing a corporate site with OBTA giving Oberon business people a great opportunity to meet informally with visitors to the site as well as fellow business people and Council representatives.

Caves Classic Car Rally: Oberon will be hosting around 300 classic cars over the next weekend for a rally. The cars and their drivers and support crews are being hosted by the Leagues Club, many people will be camped around the club grounds. The public is welcome to visit to meet the people involved and to inspect their cars. The rally will be departing from 9 o’clock on Saturday.

Zone Library Conference will be held in Oberon on Friday. The conference will be attended by librarians and representatives of 30 Councils, meeting for dinner on Thursday night and business on Friday. This event will be a great opportunity for our
new Library Manager and Library assistant to meet fellow library officers from the zone.

**Oberon Youth Council** is planning a great event to celebrate Youth Week at the Oberon Recreation Ground on Sunday 22 April from 1pm. There will be face painting, Zorba Soccer, jumping castle, bungee run, sausage sizzle, and local musicians will be providing entertainment around the ground. (Don’t forget to bring the children or grandies!)

**Health:** In collaboration with Western NSW Primary Health Network, Rural Doctors Network and all of the health providers of Oberon, Council is looking to identify any future risk as far as health and allied service providers in the LGA are concerned. As part of this a profile of the LGA is being undertaken. We are inviting the community to have input into this process and help us identify where you see the gaps are. The survey is called “Happy or Not” and can be accessed through an easy to use portable device located in the council foyer. The data will be collected over three weeks and will be very helpful in completing the overall Oberon Health Profile This profile will guide us as to where we need to focus our efforts to ensure Oberon continues to enjoy the services we currently do and where possible future risks to those services may occur. It will also identify services we may need but do not currently have. Please pop into council if you have time and decide if you would like to help with this project.

**Water** is on many people’s minds at the moment. Oberon Dam is currently at 65% capacity. Following experiences over previous years when the dam was as low as 8% the Oberon community is generally waterwise and conscious of the fact that we need to be careful in the use of this valuable resource. Council has a policy that it will assess the possibility of level 1 water restrictions when the dam capacity is between 40/50%. With the outlook for the next three months being less than exciting Council will be monitoring the situation carefully.
Promotion Report

April 11, 2018  OBTA meeting

The promotion of Oberon and district continues, with posts on Facebook and Instagram. Thank you to Kay Jones who sent me a beautiful photo taken by one of her guests. It was a very early morning shot of sunrise over the Kanangra Boyd National Park with fabulous colours and shading. I greatly appreciated receiving photos from members, as it not only lightens the load for me, but offers a different perspective for our Facebook and Instagram friends.

We seem to have a regular reach of around 1000 people on Facebook, however, some posts, as you would imagine, generate a lot more interest than others. Last weekend’s post about what was on, in and around Oberon, reached just over 1,000 people, while the post about Mayfield’s Autumn Festival reached almost 2200 people. The post about High Tea At Buddens coming up in May reached 150 people in less than 10 minutes and 525 in an hour!

The Oberon video has now reached nearly 44,000 people, which I’m sure you will agree, is excellent!

Visitoberon.com

The organisation has gained a number of new members on the strength of the new website with more to come, I hope, once it is in the public domain.

Apart from that, there’s not much to report on the new website front. Work is continuing on it and we are hoping that construction will be completed before the end of April. Members will then be invited to look over the site before it is launched.

Jenn Capel

Promotion

OBTA
Summary
The most recent meeting of the Upper Macquarie County Council was held on Friday 4 May 2018 and 1 June 2018 at the Council offices in Kelso. The meetings were attended by Council’s delegates Clr Andrew McKibbin and Clr Don Capel.

Recommendation:

That report item 11.02 is received as information.

LLS PRESENTATION ON INVASIVE NATIVE SPECIES

Prior to the formal Council meeting on 4 May 2018 commencing at 2.30pm there was a Presentation by Jill O’Grady of LLS at 12 pm on the Native Vegetation act and its impact on the clearing of Biddy (Sifton) Bush. Biddy Bush is an Invasive Native Species (INS) in the Central Tablelands.

The Land Management (Native Vegetation) Code 2018 (Code) now applies to land and this is linked to mapping being undertaken by the Office of Environment and Heritage (OEH).

Land is categorised into categories under the Code:

- **Category 1 - Exempt land** is land that allows native vegetation clearing without approval from Local Land Services.

  **Category 2** land is divided into:
  - **Category 2 - Regulated land**, which is any Category 2 land that is not Vulnerable or Sensitive regulated land. Authorisation for native vegetation clearing may be required from Local Land Services.
  - **Category 2 - Vulnerable regulated land** is land where clearing of native vegetation may not be permitted under the Land Management (Native Vegetation) Code 2017, and a limited suite of allowable activities apply.
  - **Category 2 - Sensitive regulated land** - where clearing is not permitted at all; and

  **Excluded land** refers to land outside of the land management framework.

The OEH has not yet released the maps designating what is Category 1 Exempt land and Category 2 – Regulated land. It has mapped and released the other categories. So if the land is not colour coded on the Native Vegetation Regulatory Maps it would be Category 1 Exempt land or category 2 –Regulated land.

When LLS determines Category 1 land then for land within this category no prohibitions will apply to clearing Biddy Bush or other INS.

If the land is deemed category 2 land then the requirements for removal of invasive native species such as Biddy Bush require a notification or certification unless it is an allowable activity (See General exemptions below). The parameters for clearing Biddy Bush depend on whether Low impact clearing or Moderate impact clearing is to be used.
a) Low impact clearing requires notification to LLS it includes spraying and methods that minimally disturb the soil and ground cover. It is the only method that can be used on landholdings of less than 10 HA; for areas designated as Category 2 - vulnerable regulated land nil disturbance to soil is permitted. No clearing of Category 2 - Sensitive regulated land is permitted under the Code.

b) Moderate impact clearing requires a Certification from LLS and means clearing causing moderate soil and ground cover disturbance. To undertake Moderate impact clearing the Biddy bush must:
   i. comprise at least 50 per cent of the total number of trees and shrubs in the area, or
   ii. be invading a plant community where the INS is not previously known to occur.

In addition moderate Impact clearing is not permitted, (unless specifically authorised by LLS)
   i. on Landholdings of less than 10HA.
   ii. on category 2 - vulnerable regulated land and Category 2 - Sensitive regulated land
   iii. within the buffer distance from a water body,
   iv. on land that contains soil with a clay content of less than 5 per cent, or
   v. on land that is a run-on area with existing erosion.
   vi. clearing of non-INS must be minimised and also must not exceed 20 per cent of the total number of trees cleared,
   vii. all trees and shrubs that are not INS and which have a Diameter of greater than 20 centimetres must be retained.

There are some general exemptions on land for rural infrastructure and public authority infrastructure which allows up to 30 metres to the minimum extent possible (for Central Tablelands) of clearing around the item if it is Category 2 Regulated Land. Rural infrastructure includes:
   i. fences
   ii. roads and tracks
   iii. irrigation channels and pipelines
   iv. stock or domestic water supply pipelines
   v. soil conservation earthworks
   vi. bore drains or drains to water storages
   vii. telephone lines or cables
   viii. power lines or cables or areas for movement of large machinery
   ix. shearing, machinery, grain, hay or similar sheds
   x. stock handling facilities
   xi. dams, ground tanks, bores, pumps, tanks and water points
   xii. windmills

If the land is in Category 2 - vulnerable regulated land and Category 2- Sensitive Regulated land reduced clearances of up to 6 metres to the minimum extent possible apply (for Central Tablelands).

Prior to the release of the Category 1 Mapping by OEH landholders are able to self-assess land as being within Category 1 if this is confirmed with LLS and records of this assessment are made.
It became apparent to delegates that explaining the parameters to landholders surrounding clearing Biddy Bush in areas where it infests properties in the Council areas covered by UMCC area would be difficult.

On Roadsides the general exemption would assist for 30 metres around roads for UMCC spraying staff and contractors. However enforcing landholders to spray under the Biosecurity Act would be difficult except maybe within 30 metres of a boundary fence. It was suggested that UMCC seek support to have Biddy Bush named as a priority Weed or Weed of Community Concern on the Regional Strategic Weed Management Plan.

Jill was thanked for the presentation and obviously is available to UMCC or landholders to contact in relation to issues and permits.

UMCC MEETING on 4 May 2018

The Meeting commenced 2.30pm. The following summary is provided for Oberon Councillors:

a) Chairman’s Report

The Chairman advised that David Young had been appointed the new General Manager of the Upper Macquarie County Council and would commence on 7 May 2018. David had been General Manager of Operations for the Sydney Olympic Park Authority. He lives in Edith Road, Oberon. The Chairman advised David had been involved with local government for over 16 years and then with Sydney Olympic Park Authority in staging the Olympics and the managing the park. He was the choice of the selection panel and that had been endorsed at the Extraordinary General Meeting of UMCC Delegates on- Friday 13 April 2018.

The UMCC Delegates resolved to provide the existing General Manager delegations to the incoming General Manager

b) Chief Weeds Officer Report

A total of 111 Inspections occurred between 10 March 2018 and 27 April 2018 but only 8 in Oberon. However Tony Gulliver has been appointed the new Biosecurity Officer for Oberon Council area. There are now 4 Biosecurity Officers with one position still vacant.

Since 16 March 2018, there have been no new Biosecurity Directions issued due to environmental conditions not being conducive to spraying and the number of timeframes not being exceeded on preliminary undertakings. However of the issued Biosecurity Directions 23 exceed their compliance date on 10 landowners and action is being taken with interviews and show cause letters being issued.

There are 5 landowners that have failed to show cause to the UMCC on 11 separate Individual Biosecurity Directions. The UMCC is compiling the evidence for review and assessment to determine if further evidence is required for legal proceedings.

A process diagram, work instructions/guidelines/procedures and register of actions are being worked on by the Acting General Manager and General Manager with input from Clrs Bruce Reynolds and Andrew McKibbin.

This will all be reviewed by an external lawyer Chris Nicholls from McIntosh McPhillamy to ensure that if processes are followed it will provide the justification plus evidence for prosecution.
In early 2018 One Oberon Landholder provided three Biosecurity Undertakings and a re-inspection of the property was conducted in April 2018 and found the control work required under the Biosecurity Undertaking has been completed satisfactorily.

Since the beginning of the Financial Year Significant roadside spraying by Contractors and UMCC staff has occurred in the Oberon area. The Oberon contractor has completed 250 hours on the following roads:

- Isabella Road – From Arkstone Road to Connection Road
- Connection Road
- Chapmans Lane – From Isabella Road to Either end of Forked Road
- Campbell’s River Road
- Knapsack Road
- Burrara Road – Burrara to Dog rocks Road intersection
- Swallows Nest Road – Ramp to start of pine forest
- Sewell’s Creek Road
- O’Connell Plains Road
- O’Brien’s Hill Road
- Brittle Jack Road
- Bloom Hill Road
- Wrens Nest Road
- Shooters Hill Road – Old Shooters Hill to Riverview Road

The UMCC staff have also undertaken spraying on Edith Road.

c) **Draft UMCC Delivery Program 2018/19 – 2022/23, Annual Operational Plan 2018/19**

These documents were placed on public exhibition for 28 days closing on Tuesday 2 May 2017 with no public submissions received by the closing date.

Cr Reynolds made various submissions on the Annual Operating Plan draft budget.

The incoming General Manager has contributed to the Budget discussion and taken note of Cr Reynolds comments. The incoming General Manager was requested to make any necessary alterations and refinements to the UMCC’s detailed estimate of income and expenditure for 2018/2019 with a view to achieving a break-even budget without compromising the delivery of core services.

As a result adoption of the UMCC Delivery Program 2017/18 – 2020/21, and Annual Operational Plan 2017/18 including the Annual Revenue Policy, has been deferred to the June 2018 UMCC meeting.

d) **Community Events**

UMCC was present at the Royal Bathurst Show for three days and was awarded a blue ribbon for Champion Community Exhibitor. Numerous new advisory pamphlets were sourced and on display. Samples of priority weeds such as Cape Broom, Scotch/English Broom, Serrated Tussock, Gorse and St John’s Wort were on display.

e) **Landholder Advisory Committee**

It was resolved that UMCC develop a stakeholder advisory group with representatives from Forests NSW, National Parks, John Holland Rail, Crown Lands, Constituent Council staff
representatives and private landholder representatives from each of the four local council areas. The General Manager, Chief Weeds Officer, and one County Council Board member, who would chair the advisory Committee, would also make up the advisory committee. The terms of reference would focus on working together to better undertake weed management, education, community engagement and working closer together to implement and maintain the new Biosecurity act. This group would aim to meet three times a year.

UMCC EXTRORDINARY MEETING on 1June 2018
The Meeting commenced 2.30pm.
The Meeting was called at the request of the General Manager to review the documents outlined below. The following summary is provided for Oberon Councillors:

a) Business Activity Strategic Plan (10 year) for UMCC
The General Manager provided an updated Strategic plan completely revise from previous years to take account of the Bio security Act (in lieu of the Noxious Weeds Act) and to accommodate the new legislative requirements. This was approved by the meeting subject to changes proposed by Councillors prior to and at meeting being included.

b) 10 Year Financial Plan and Cashflow Plan for UMCC
This is linked to the strategic plan. Major issues were:
   i. The level of reporting and compliance for local Government including UMCC meant that a full time administration person has to be considered for inclusion in the budget
   ii. The Council weed spraying program on Constituent Council roads was costing over $150K and while UMCC was looking at going to tender on it for each area it was bightung up a large share of Council contributions which would increase if Biddy bush was included in spraying regime. Noting that the roadside spraying was one of the key activities visible to the public of UMCC activities. Failure to do it by UMCC or constituent Councils would make it difficult to enforce weed control on adjoining or near landholders
   iii. There is currently no budget or funding for enforcement activities including legal action against recalcitrant landholders
   iv. Current projections were that in future years there would be about $150 K deficiency in funding without further grants not including funding legal action referred to in iii) above.

c) Compliance & Enforcement Policy
A Draft compliance and Enforcement policy was proposed. This was commented on by Councillors prior to and at the meeting and will be revised with the inclusion of the attachments/Schedules for next meeting on 15 June 2018.

Notes:
## 11.03 CENTRAL NSW JOINT ORGANISATION INAUGURAL MEETING AND CENTROC BOARD MEETING

File No: Government Relations/Local and Regional Liaison/CENTROC  
Author: Mayor Kathy Sajowitz

### Summary

Along with General Manager Gary Wallace I attended the Centroc Board Meeting at Parliament House Sydney on May 24 2018. Incorporated into this meeting was the inaugural meeting of the newly formed Central NSW JO. Minister Paul Toole sponsored the meeting.

### Recommendation

That report item 11.03 is received as information.

### Delegates Report Centroc Board Meeting August 10 2017

The Board thanked Minister Toole for his support. Eleven Ministers addressed the meeting as well as Lt. General Ken Gillespie Office of Regional Infrastructure and LGNSW President Cdr Linda Scott. A brief synopsis of topics discussed follows

**Lt. General Ken Gillespie:** Spoke on the repurposing of Crown Land, councils should be auditing the Crown Land in their LGA’s and prioritising sections they wish to have transferred into their ownership. The Grants process needs simplifying and this is being addressed currently. Energy costs are a priority and water being closely monitored.

**Minister for Health and Medical Research, The Hon. Brad Hazzard:** Spoke on the investment in health in NSW, 135000 health professionals are employed in the system and $23billion is the current budget. I questioned the Minister on the fluoride issue, he confirmed that every council whose water was not currently fluoridated did in fact receive a letter requesting they review this situation, this on the back of local claims that Byron Bay did not and Oberon was considered a soft target. Minister Hazzard stated that at some point in time the whole state would benefit from fluoride one way or another.

**Minister for Housing, Planning and Special Minister of State, The Hon. Anthony Roberts:** Discussed population projections, and a new planning code for regional areas.

**Minister for Roads, Maritime and Freight, The Hon. Melinda Pavey:** Currently 20% of freight utilises rail, the RMS are currently undertaking a study on a holistic overview of road infrastructure across NSW before establishing future priority projects. The Minister briefly spoke on a transport corridor across the mountains, and has not ruled out tunnelling option for Blue Mountains.

**Minister for Tourism and Major Events, Assistant Minister for Skills, The Hon. Adam Marshall:** Stressed collaboration between councils in relation to regional tourism is paramount and would be looked upon favourably when grant applications assessed. Minister Marshall did not firmly commit to rethinking the NSW Country and Outback destination area despite covering 61% of the state.

**Minister for Lands, Forestry and Minister for Racing, The Hon. Paul Toole:** New Crown Lands Act becomes operational on July 1 2018 and councils need to be ready now to apply for transfer of assets to their control. No Crown land will be forced upon any council, travelling stock routes are being looked at currently.
Deputy Premier, Minister for Regional NSW, Minister for Skills and Small Business, The Hon John Barilaro: Congratulated CENTROC on being the first formally convened JO and espoused the benefits of the JO concept and the Minister would ultimately like to see some decision making at JO level rather than NSW Government level. The allocation of funds realised by NSW from the Snowy Hydro sale will have a big picture focus and likely the Inland Rail will benefit as a regionally beneficial project. A review is being conducted on regional tax arrangements, possibility of zonal tax and reduced payroll tax which may encourage decentralisation. The Minister committed that there were no plans to change the structure of current water and sewer controls of local councils.

Minister for Primary Industry, Regional Water, Minister for Trade and Industry, The Hon. Niall Blair Minister for Police, Emergency Services, The Hon. Troy Grant: The Manager and I were not present for the presentations from the above two Ministers.

Minister for Transport and Infrastructure, The Hon. Andrew Constance: was unable to attend, he was represented by his Parliamentary Secretary: Information was provided on status of Inland Rail Project.

Minister for Environment and Heritage, Minister for Local Government, The Hon. Gabrielle Upton: Congratulations on formation of new JO, now proclaimed no new JO’s could be formed but membership of existing JO’s can be expanded. I enquired about the status of IPart Rating review and whether we could expect to hear of the recommendations in the near future – Ministers response was a one word “no”.

Minister for Resources, Energy and Utilities, Minister for the Arts, The Hon. Don Harwin: Acknowledged problems with energy cost and supply and advised this would not be an overnight “fix” the State Government are working towards ensuring energy is affordable, sustainable and reliable. There will be a public lighting code in place by the end of 2018 and it will be enforceable. Some discussion ensued around waste management strategies and the recycling of specific waste product into useable gas, a concept currently being trialled.

Clr Linda Scott, President LGNSW: Clr Scott spoke about the recent Local Government Audit Report and the ongoing focus on councils being financially sustainable. Clr Scott also reported that after meetings with NSW Farmers Assoc. she can report that the organisation is now in support of the Bells Line of Road Project and had given meaningful input into the concept. Spoke of the numerous benefits of being part of a JO and congratulated Centroc for being a leader in this process.

For Full Operational Report – see minutes (FOLLOWS) – following are some items discussed:

- Transport Infrastructure- Leader of the Opposition Luke Foley gave a positive response re support of Bells Line of Road and securing the Castlereagh Corridor and will visit the Central West in July. Continue to lobby both Government and Opposition on this issue in the lead up to election. All councils encouraged to formulate a submission to the Draft Corridor Plan. Oberon has actioned this.

- Health – Application be made to confirm the thirty training places allocated to Orange CSU Campus under the Murray Darling Medical School Plan be subsidised by NSW Government.

- Financial Statements were adopted.
First Meeting of Newly Formed Central NSW Joint Organisation (A copy of the minutes of the meeting FOLLOWS)

- The newly formed JO was proclaimed in May 2018
- David Sherley GM Bathurst Council was confirmed as the returning Office
- Outcomes of the Election of the Board
  - Chair: Clr John Metcalf, Lachlan Council
  - Deputy Chair: Scott Ferguson, Blayney Council
- The organisational Charter was adopted
- Ms Jenny Bennett was appointed as Interim Executive Officer for a period of 12 months
- The Delegation Register was adopted
- The Code of Conduct was adopted
- The Policy Manual was adopted
- Payment of expenses policy will be circulated to councils for comment for 42 days
- The Code of Meeting Practice will be referred to all member councils for comment for 42 days
- The JO Seal was adopted
- The Register of political donations register was set up
- Financial recommendations and recruitment strategy were endorsed

It was considered that the two organisations would run concurrently for a time to enable a smooth transition before Centroc was wound up. Thanks were offered to David Sherley and David Somerville for their valuable input into the formulation of the above plans and policies.

Whilst in Sydney General Manager Gary Wallace and I took the opportunity to meet with the Deputy Premier the Hon. John Barilaro and the Hon Paul Toole to discuss the unrateable land issue. The meeting was very positive with the Deputy Premier indicating that as a result of our
discussions he now has a better understanding of some of the associated issues around unrateable land of which he was previously unaware. The Deputy Premier has committed to undertaking an overview enabling him to better understand all sides of the problem. Minister Barilaro confirmed several other Mayors associated with the working party had already had discussions with him on this issue.

Also discussed at our meeting was: the need for a State Road Review in relation to the status of Abercrombie Road, currently a regional road. The difference being that Regional roads require dollar for dollar grant funding whilst State Roads are fully funded by NSW Government. I gave a brief overview of the possible impact on the Gurnang Life Challenge by possible staff restructure at the Oberon Correctional Centre. Minister Toole acknowledged receipt of council’s correspondence re the issue and advised both he and the Minister were scheduling a visit to the facility in the near future. General Manager Gary Wallace also took the opportunity to speak with Minister for Roads The Hon Melinda Pavey in relation to the reclassification of Abercrombie Rd receiving some advice on the process.

Several other valuable contacts were made at the Board Meeting.
Minutes of the Board Meeting 24 May 2018 held at Parliament House Sydney

Board Delegates in bold

<table>
<thead>
<tr>
<th>Cr G Hanger</th>
<th>Bathurst Regional Council</th>
<th>Cr K Sajowitz</th>
<th>Oberon Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr D Sherley</td>
<td>Bathurst Regional Council</td>
<td>Mr G Wallace</td>
<td>Oberon Council</td>
</tr>
<tr>
<td>Cr S Ferguson</td>
<td>Blayney Shire Council</td>
<td>Cr R Kidd</td>
<td>Orange City Council</td>
</tr>
<tr>
<td>Ms R Ryan</td>
<td>Blayney Shire Council</td>
<td>Cr K Keith</td>
<td>Parkes Shire Council</td>
</tr>
<tr>
<td>Cr K Beatty</td>
<td>Cabonne Council</td>
<td>Mr K Boyd</td>
<td>Parkes Shire Council</td>
</tr>
<tr>
<td>Mr S Harding</td>
<td>Cabonne Council</td>
<td>Cr M Liebich</td>
<td>Weddin Shire Council</td>
</tr>
<tr>
<td>Cr D Somervaille</td>
<td>Central Tablelands Water</td>
<td>Mr G Carroll</td>
<td>Weddin Shire Council</td>
</tr>
<tr>
<td>Mr G Rhodes</td>
<td>Central Tablelands Water</td>
<td>Mr A Albury</td>
<td>DPC</td>
</tr>
<tr>
<td>Cr B West</td>
<td>Cowra Council</td>
<td>Ms C Weston</td>
<td>RDACW</td>
</tr>
<tr>
<td>Mr P Devery</td>
<td>Cowra Council</td>
<td>Ms J Bennett</td>
<td>Centroc</td>
</tr>
<tr>
<td>Cr G Miller</td>
<td>Forbes Shire Council</td>
<td>Ms M Macpherson</td>
<td>Centroc</td>
</tr>
<tr>
<td>Mr S Loane</td>
<td>Forbes Shire Council</td>
<td>Ms C Griffin</td>
<td>Centroc</td>
</tr>
<tr>
<td>Cr J Medcalf</td>
<td>Lachlan Shire Council</td>
<td>Ms V Page</td>
<td>Centroc</td>
</tr>
<tr>
<td>Mr R Hunt</td>
<td>Lachlan Shire Council</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. Welcome
The meeting was opened at 9.05. by Chair Cr J Medcalf

9.10am Mr Ken Gillespie Coordinator, Office of the Regional Infrastructure and Chris Hanger Executive Director, Regional Infrastructure Networks addressed the Board.

The Hon Rick Colless, Parliamentary Secretary for Natural Resources and Western NSW was in attendance

9.50am Board meeting resumed

2. Apologies
Cr S Lesslie, Mr G Faulkner, Mr G Styles, Cr B McCormack, Mr J Bell, Cr B Ingram, Mr D Aber, Ms J Andrews

Resolved | Cr M Liebich/Cr R Kidd
That the apologies for the Centroc Board meeting 24 May 2018 listed above be accepted.

3. Minutes

4a Noting of the Minutes of the GMAC Meeting 3 May 2018

Resolved | Mr R Hunt/Mr S Loane
That the Minutes of the Centroc GMAC Meeting 3 May held in Orange be noted.

4b Confirmation of the Minutes of the Board Meeting 22 February 2018 at Condobolin

Resolved | Mr G Carroll/Cr G Miller
That the Minutes of the Centroc Board Meeting 22 February 2018 held at Condobolin be confirmed.

4c Noting of the Centroc Executive meeting 3 May 2018 at Orange

Resolved | Cr S Ferguson/Cr K Keith
That the Minutes of the Centroc Executive meeting 3 May 2018 at Orange be noted.
5a. Business Arising from the Minutes – Matters in Progress

Resolved  Cr K Keith/Cr R Kidd
That the Board note the Matters in Progress, making deletions as suggested.

6  Correspondence
6a  Correspondence In
Resolved  Mr K Boyd/Cr G Miller
That the Board note the incoming correspondence.

6b  Correspondence Out
Resolved  Mr K Boyd/Cr G Miller
That the Board note the outgoing correspondence.

7  Reports
7a  Transport Infrastructure including Bells Line of Road
Resolved  Cr K Kei
That the Board note the Transport Infrastructure Report; and
1. endorse the Centroc submission to the NSW Draft Freight and Ports Plan by TfNSW;
2. note the update from meetings with Penrith, Hawkesbury and Blue Mountains Councils;
3. ask ALGA and LGNSW to provide feedback to the National Rail Safety Regulator on their views on the Road Rail Interface negotiation process;
4. note the advice regarding Road Rail Interface Agreements;
5. note the progress regarding engagement with Western Sydney Councils;
6. lodge a submission to the Corridor Feedback process within current policy;
7. write a letter of thanks to The Minister for Roads, Port and Freight, Melinda Pavey;
8. concurrently seek a formal update on progress of the Taskforce;
9. adopt the following structure for engagement to progress the safe swift link between Central NSW and Sydney and progress this subsequent to meeting with stakeholders currently engaged in advocacy as listed below at 11;
10. include RDA Central West Chair Christine Weston in the structure;
11. note that under the auspices of the Executive a meeting is being coordinated between NSW Farmers, the Regional Strategic Alliance and the VITL group to share advice with a view to potential collaboration on the safe swift link between Sydney and Central NSW;
12. seek support from members for the work being undertaken by the VITL group though requesting EDOs provide links to local business chambers and transport companies as well as potential advocacy support from Mayors;
13. seek meetings with Mick Veitch, Jodi McKay and Leader of Opposition, Luke Foley;
14. lodge a submission in line with existing policy and to request that members also lodge submissions taking into consideration the concerns of Western Sydney; and
15. formalise a future meeting with Western Sydney Councils of the Regional Strategic Alliance (RSA) Hawkesbury Council, Blue Mountains City Council and Penrith City Council.

Between 10am and 1:45 the meeting was addressed by:
- Minister for Health and Minister for Medical Research The Hon. Brad Hazzard
- Minister for Planning, Minister for Housing, Special Minister of State, The Hon. Anthony Roberts
- Minister for Roads, Maritime and Freight, The Hon. Melinda Pavey
- Minister for Tourism and Major Events, Assistant Minister for Skills, The Hon. Adam Marshall
10.28am – Cr Graeme Hanger Mayor and David Sherley General Manager of Bathurst Regional Council arrived at the meeting

Steph Cooke, Member for Cootamundra arrived 12:45

At 1:45pm the meeting adjourned for lunch and the inaugural meeting of the Joint Organisation Board.

At 2.25pm the meeting was addressed by LGNSW President, Cr Linda Scott, accompanied by Chief Economist, Shaun McBride and Senior Policy Officer, Mark Hely.

Meeting resumed at 2:44

2.57pm - Cr Graeme Miller Mayor of Forbes, departed meeting

2.59pm - Mr Derek McCarthy Implementation Liaison Manager OLG, departed meeting

7b Water Infrastructure Report

<table>
<thead>
<tr>
<th>Resolved</th>
<th>Cr D Somervaille/Cr S Ferguson</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the Board note the Water Infrastructure report; and</td>
<td></td>
</tr>
<tr>
<td>1. Note the Executive is giving consideration to briefing MPs Mr Phil</td>
<td></td>
</tr>
<tr>
<td>Donato and Ms Steph Cooke on the status of water security projects and</td>
<td></td>
</tr>
<tr>
<td>to seek their support;</td>
<td></td>
</tr>
<tr>
<td>2. Note the report on the progress including funding implications of</td>
<td></td>
</tr>
<tr>
<td>the Kings Plains duplication feasibility study; and</td>
<td></td>
</tr>
<tr>
<td>3. Note the commitment of the Deputy Premier John Barilaro and Minister</td>
<td></td>
</tr>
<tr>
<td>Niall Blair on council’s ownership of water and sewerage and send</td>
<td></td>
</tr>
<tr>
<td>thankyou letters.</td>
<td></td>
</tr>
</tbody>
</table>
7c Health Report

Resolved     Cr J Medcalf/Mr G Carroll

That the Board note the Health Report; and
1. Endorse the actions of the Chair in supporting the Murray Darling Medical School (MDMS) announcement and continue to advocate to optimise outcomes from the MDMS for this region;
2. Advocacy for the MDMS to include for training places in hospitals;
3. Write to Charles Sturt University congratulating them in this regard; and
4. Follow up with the Minister for Health regarding the funding for training for Council staff in the use of fluoride in drinking water.

7d Regional Development

Resolved     Cr B West/Mr K Boyd

That the Board note the Regional Development Report; and
1. Support the Regional Leadership Executive priority ‘Strengthening Governance in Central West and Orana Communities noting that the focus from this region is for urban water;’
2. Provide regional support to progressing business cases with Mobile Network Operators to deliver priority telecommunications infrastructure in the region as identified in the RDACW Digital Readiness Assessment Reports; and
3. Thank RDA Central West for their support for telecommunications for the region.
4. Note the appointment of the new RDACW Chair, Christine Weston, congratulating and welcoming her.

7e JO Report

Resolved     Mr D Sherley/Mr S Loane

That the Board note the Joint Organisation Report; and
1. Note subsequent to feedback from members, written advice from the region has been sent to the Chief Executive of the Office of Local Government advising:
   • Meeting time, date and location
   • Dave Sherley as Returning Officer
2. Note that the approach in transitioning from Centroc to the new Joint Organisation should include the following heads of consideration:
   • Minimise disruption
   • Develop strategy then adopt a structure
   • Minimise financial impact
   • Take a due diligence approach
   • Optimise timing between the windup of the old entity, recruitment of the new Executive Officer and forward strategy
3. Note that a draft Charter has been provided as an attachment to the agenda of the first Joint Organisation meeting
4. That the Board note the establishment by proclamation on 11 May 2018 of Central NSW Joint Organisation as a regional joint organisation pursuant to section 400O of the Local Government Act 1993
5. That:
   a. the necessary arrangements be put in place for the assets, liabilities and contractual rights and obligations of Centroc be transferred to or assumed by Central NSW Joint Organisation as the successor to Centroc; and
   b. upon completion of the transfer and with the agreement of Forbes Shire Council, Centroc as a section 355 committee of Forbes Shire Council be dissolved.
6. That pursuant to clause 5.11 of the Centroc constitution, any surplus remaining after the discharge of
the debts and liabilities of Centroc be transferred to Central NSW Joint Organisation to be held, on behalf of the member councils of Centroc immediately before the termination, as an internally restricted reserve to meet any contingent liabilities of Centroc to Forbes Shire Council and any other contingent liabilities, including to member councils who hosted employment arrangements with Centroc staff members.

7. Endorse other actions in progressing the Joint Organisation and the wind up of Centroc as a Section 355 Committee of Forbes Shire Council.
8. Note that Centroc Board meetings and JO Board meetings will be held concurrently until Centroc as a Section 355 Committee of Forbes Shire Council will be wound up.

### 7f Planning Report

<table>
<thead>
<tr>
<th>Resolved</th>
<th>Cr R Kidd/Cr K Keith</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the Board note the Planning Report; and</td>
<td></td>
</tr>
<tr>
<td>1. Note the April update on the priority projects being implemented from the Central West and Orana Regional Plan;</td>
<td></td>
</tr>
<tr>
<td>2. Ask DPC to take up with RMS the issue of lower level design requirements to access into rural developments; and</td>
<td></td>
</tr>
<tr>
<td>3. invite the Minister for Planning, the Hon A Roberts, to the Region.</td>
<td></td>
</tr>
</tbody>
</table>

### 7g Tourism Report

<table>
<thead>
<tr>
<th>Resolved</th>
<th>Ms R Ryan/Mr S Loane</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the Board note the Tourism Report; and</td>
<td></td>
</tr>
<tr>
<td>1. Encourage their staff to engage in the funded regional PR and marketing campaign; and</td>
<td></td>
</tr>
<tr>
<td>2. Circulate to Centroc members the names of the NSW Destination Networks, Country and Outback Board members.</td>
<td></td>
</tr>
</tbody>
</table>

### 7h Operational Report

<table>
<thead>
<tr>
<th>Resolved</th>
<th>Mr S Loane/Cr D Somervaille</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the Board note the Operational report</td>
<td></td>
</tr>
<tr>
<td>1. note the $6.7m in grant funding that Centroc has assisted members in obtaining since 2009.</td>
<td></td>
</tr>
<tr>
<td>2. encourage Mayors and General Managers to attend the Climate Council Cities’ Power Partnership Electric Vehicle Roundtable event in Bathurst on 29 May;</td>
<td></td>
</tr>
<tr>
<td>3. commend to the Board the submission to IPART on the feed-in tariff;</td>
<td></td>
</tr>
<tr>
<td>4. commend to the Board the Centroc submission to the AEMO on Integrated System Plans;</td>
<td></td>
</tr>
<tr>
<td>5. note the grant application for $30,000 from Dept of Planning and Environment for advice for Councils on solar streetlights;</td>
<td></td>
</tr>
<tr>
<td>6. investigate options for Power Purchase Agreements for member councils; and</td>
<td></td>
</tr>
<tr>
<td>7. invite the Minister for Energy, the Hon D Harwin, to the region in July or August.</td>
<td></td>
</tr>
</tbody>
</table>

### 7i Financial report

<table>
<thead>
<tr>
<th>Resolved</th>
<th>Cr K Boyd/Cr B West</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the Board note the Financial Report.</td>
<td></td>
</tr>
</tbody>
</table>

8. Late Reports - Nil

9. Other Matters Nil
10. The Member for Bathurst, The Hon Paul Toole and his staff were thanked for the ongoing support hosting the Centroc Board at Parliament House.

11. Speakers to the next meeting
   GMAC – No speakers while progressing Joint Organisation

12. Next Meetings
   26 July 2018 – GMAC
   26 July 2018 – Executive
   23 August 2018 – TBC

The General Meeting of the Board closed at 3.32 pm
Page 6 is the last page of the Centroc Board Minutes 24 May 2018
Minutes of the Inaugural Central NSW Joint Organisation meeting 24 May 2018  Preston Stanley
Room Parliament House Sydney

Present Members (in Bold)

<table>
<thead>
<tr>
<th>Cr G Hanger</th>
<th>Bathurst Regional Council</th>
<th>Cr J Medcalf</th>
<th>Lachlan Shire Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cr S Ferguson</td>
<td>Blayney Shire Council</td>
<td>Cr K Sajowitz</td>
<td>Oberon Council</td>
</tr>
<tr>
<td>Cr K Beatty</td>
<td>Cabonne Council</td>
<td>Cr R Kidd</td>
<td>Orange City Council</td>
</tr>
<tr>
<td>Cr B West</td>
<td>Cowra Council</td>
<td>Cr K Keith</td>
<td>Parkes Shire Council</td>
</tr>
<tr>
<td>Cr G Miller</td>
<td>Forbes Shire Council</td>
<td>Cr M Liebich</td>
<td>Weddin Shire Council</td>
</tr>
</tbody>
</table>

Attendees

<table>
<thead>
<tr>
<th>Mr R Hunt</th>
<th>Lachlan Shire Council</th>
<th>Cr D Somervaille</th>
<th>CTW</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr D Sherley</td>
<td>Bathurst Regional Council</td>
<td>Mr G Rhodes</td>
<td>CTW</td>
</tr>
<tr>
<td>Ms R Ryan</td>
<td>Blayney Shire Council</td>
<td>Mr A Albury</td>
<td>DPC</td>
</tr>
<tr>
<td>Mr S Harding</td>
<td>Cabonne Council</td>
<td>Cr C Weston</td>
<td>RDACW</td>
</tr>
<tr>
<td>Mr P Devery</td>
<td>Cowra Council</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mr S Loane</td>
<td>Forbes Shire Council</td>
<td>Ms J Bennett</td>
<td>Centroc</td>
</tr>
<tr>
<td>Mr G Wallace</td>
<td>Oberon Council</td>
<td>Ms M Macpherson</td>
<td>Centroc</td>
</tr>
<tr>
<td>Mr K Boyd</td>
<td>Parkes Shire Council</td>
<td>Ms C Griffin</td>
<td>Centroc</td>
</tr>
<tr>
<td>Mr G Carroll</td>
<td>Weddin Shire Council</td>
<td>Ms V Page</td>
<td>Centroc</td>
</tr>
</tbody>
</table>

Meeting opened 2.44pm, Chaired by Returning Officer Mr David John Sherley, General Manager Bathurst Regional Council

1. Apologies -Mr G Styles, Ms J Andrews

2. Proclamation and Regulation effecting the Central NSW Joint Organisation
   Resolved Cr R Kidd/Cr K Keith
   That the Board note the Proclamation and Regulation effecting the Central NSW Joint Organisation

3. Office of Local Government 1. Implementation on Joint Organisations 2. Returning Officer
   Resolved Cr R Kidd/Cr B West
   That the Board
   1. note the advice from the Office of Local Government providing guidance on the implementation
      on Joint Organisations "Joint Organisation Implementation Guidance; and
   2. note that Mr Tim Hurst has delegated the calling of the meeting, the development of the Agenda
      and the role of Returning Office to Mr David Sherley, General Manager of Bathurst Regional Council.

4. Election of Chairperson and Deputy Chairperson

The Returning Officer Mr David Sherley provided advice that he has received two nominations,
one for the position of Chair and one for the position of Deputy Chair. Both were in order. No
other nominations were provided from the floor.
Accordingly, Cr John Medcalf as elected as Chair and Cr Scott Ferguson was elected as Deputy
Chair.
5. Disclosure of delegates - Designated persons (s:449 L.G. Act)

Resolved  Cr R Kidd/Cr G Miller

That the Board:
1. note that all Board members and the Executive Officer are automatically designated persons for the purposes of s:449 of the Local Government Act;
2. note that as alternatives Deputy Mayors should also be treated as designated persons; and
3. note the responsibility of designated persons in returning disclosures of interest forms.

6. Central NSW Joint Organisation Draft Charter

Resolved  Cr B West/Cr R Kidd

That the
1. Draft Charter for the Central NSW Joint Organisation be referred to members for a period of 42 days seeking feedback; and
2. A further report come back to the CNSWJO detailing members feedback for consideration by the Board.

7. Appointment of interim Executive Officer

Resolved  Cr R Kidd/Cr K Keith

That Ms Jenny Bennett be appointed the interim Executive Officer of the Central NSW Joint Organisation of Councils for the period of 12 months.

8. Delegations to the interim Executive Officer

Resolved  Cr B West/Cr M Liebich

That the Central NSW Joint Organisation adopt the delegations register as tabled.

9. Code of Conduct and Panel of Conduct Reviewers

Resolved  Cr G Miller/Cr S Ferguson

That the Central NSW Joint Organisation adopt:
1. the Model Code of Conduct for Local Councils in NSW (the Model Code);
2. the Procedures for the Administration of the Model Code of Conduct for local Councils in NSW (the Procedures);
3. the panel of Conduct Reviewers as established by Centroc.
4. The PUBLIC INTEREST DISCLOSURES (PROTECTED DISCLOSURES)


Resolved  Cr M Liebich/Cr B West

That the Central NSW Joint Organisation adopt the following policies
1. Access to Information
2. Budgeting, Financial Reporting & Purchasing
6. Donations
7. Email and Internet
9. Investment Policy
10. Review of Internally Restricted Reserves
11. Organisational Documentation Policy
12. Document Printing Policy
13. Communication Policy
15. Social Media Policy
11. Payment of Expenses and the Provision of Facilities to Board Members Policy

Resolved                  Cr K Keith/Cr K Beatty
That:
1. The draft policy for the payment of expenses and the provision of facilities to Board members and the Chairperson be referred to member Councils for their comment for a period of 42 days.
2. The draft policy and comments from member councils be referred to a future meeting of the Board for consideration and adoption of the policy as amended (if required).

12. Code of Meeting Practice

Resolved             Cr K Sajowitz/Cr G Miller
That:
1. The draft Code of Meeting Practice be referred to member Councils for their comment for a period of 42 days.
2. The draft Code of Meeting Practice and comments from member Councils be referred to a future meeting of the Board for consideration and adoption of the policy as amended (if required).

13. Seal

Resolved             Cr J Medcalf/Cr M Liebich
That the Central NSW Joint Organisation(JO):
a. Adopt a Seal of the JO which contains the wording, “Central NSW Joint Organisation” inside two concentric circles with two intersecting “C’s” in the middle and;
b. The seal be kept by the Executive Officer.

14. Privacy Management Plan

Resolved          Cr S Ferguson/Cr M Liebich
That the Central NSW Joint Organisation Board adopt OLG model Privacy Management Plan.

15. Register of Political Donations Disclosures

Resolved                  Cr K Beatty/Cr G Miller
That the Central NSW Joint Organisation Board note the register of political donation disclosures.

16. Timeline, opening a bank account, recruitment and strategy

Resolved                    Cr G Miller/Cr K Keith
That the Board note the timeline for the implementation of the JO and
1. with regard to opening of a bank account confirm the Executive Officer, Ms Jennifer Bennett, has delegation to
   a. open a bank account in the name of the Central NSW Joint Organisation
   b. obtain an ABN; and
   c. nominate signatories
2. with regard to progressing recruitment of an Executive Officer and strategy going forward, authorise the Chair to undertake all necessary steps to commence a recruitment process for an Executive Officer with a report to be provided to the Joint Organisation meeting in August; and
3. concurrent with recruitment, commence the strategic process.

Next meeting of the Joint Organisation is 23 August 2018

Meeting closed 2.57pm

Page 3 is the last page of the Inaugural Central NSW Joint Organisation meeting 24 May
11.04  OBERON ARTS COUNCIL

File No: Community Relations/Community Consultation/Oberon Arts Council
Author: Mayor Kathy Sajowitz

Summary
Councillor Sajowitz attended the last meeting of the Oberon Arts Council Committee.

Recommendation
That report item 11.04 is received as information.

Comment
Councillor Sajowitz attended the Ordinary General Meeting of OAC held at the Oberon RSL on Tuesday May 29 2018 commencing at 5pm.

- Apologies were accepted
- Previous Minutes were accepted
- Treasurers Report was accepted and a motion carried to reimburse Fran Charge monies expended
- Correspondence was accepted
- Clr Kathy Sajowitz gave a report which included the following:
  - Overview of CSP Community Engagement Meetings
  - Overview of Health Profile project
  - Council Drought Relief initiative
  - Fluoride feedback
- Fran Charge gave a verbal report on recent Pottery Workshops and future projects
- Arts OutWest Report – Delegate Fran Charge gave the report which included:
  - The organisation moving to a skills based board, membership fees will rise from 60 cents to 65 cents per capita
  - The Arts Health Initiative now being delivered in Oberon
  - Artstate funding of $200000 has been secured, Bathurst received $50000 to host the Artstate event later this year. In her role of delegate, Fran Charge represented council at the launch of this event
- General Business
  - Artist Selena Seifert has commenced repair work on the mural at the Oberon Common. In accordance with the MOU between Council and OAC the invoice for this work has been forwarded to council for payment.
  - Kathy Beesley advised that Brian Beesley will be launching his new book on August 12 2018 and requested support from OAC in the area of publicity etc.
  - The visit to the studio of artist Greg Hyde has not yet been organised but expected in the near future.

The meeting closed - Clr Sajowitz stayed for dinner with the group. The next meeting will be held on Monday June 25 commencing at 5.30pm at the Oberon RSL Club.
11.05 COUNTRY MAYORS ASSOCIATION MEETING – FRIDAY 1 JUNE 2018

File No: Government Relations/Regional Liaison/Council Mayors Association
Author: Mayor Kathy Sajowitz

Summary
On June 1 2018 General Manager Gary Wallace and I attended the NSW Country Mayors Association (NSWCMA) General Meeting held at NSW Parliament House in Macquarie St Sydney. There were approximately seventy Council Representatives in attendance.

Recommendation
That report item 11.05 is received as information.

Comment
The Minutes of Country Mayors Association General Meeting held 1 June 2018 FOLLOW.

Speakers were:
- David Harris – CEO WaterNSW
- Michael Marom – Area General Manager Telstra Customer Sales and Service
- David Smith – CEO Local Government Super
- Tim Hansen – Stakeholder Specialist, NHVR

Agenda Items Summary and resolutions:
- That Cootamundra – Gundagai Regional Council be admitted as members of the Association.
- Concern was raised by several member councils in relation to the existing situation in relation to recycling. With China no longer accepting recycled waste from Australia due to the contamination level exceeding the 1% guideline, it is imperative that alternate solutions be found to address the problem. The “Recycle It” initiative is flawed and does not appear to be working and it was resolved that a letter be sent to the EPA noting NSWCMA concerns.
- It was resolved to invite a speaker to the next meeting to discuss initiatives around converting waste to energy. It was felt that this was a project the Association should pursue as a project; the NSW Government does not currently have a stated position in relation to this issue which in turn prevents the EPA from moving forward or endorsing projects to explore possible initiatives to remedy what is becoming an issue of major concern for councils. It was reported by LG Ken Gillespie that the situation was a complicated one but that some work was being done in the area. It was also mentioned that used tyres and plastic packaging were huge problems that needed to be addressed at the source. The Association emphasised that funding was required to carry out a feasibility study on converting waste to energy.
- Concern was raised in relation to the Low/Medium Density Housing Code due to come into effect on July 6 2018. The new code will effectively take planning control in this area away from local councils coming under complying development guidelines, therefore overriding local LEP/DCP requirements. Of most concern are development of dual occupancy and home units. A motion was carried to write to NSW Planning Department requesting a 2 year amnesty to allow councils time to integrate the code into their own LEP/DCP’s. This will not affect the Oberon LGA at this time.
A motion was put and lost that current executive of the Association be given the opportunity to re nominate for a further year in office at next AGM. The Executive are governed by the two year term for Mayors in line with Local Councils, however the constitution allows for this to be overridden if members are in agreement. The motion was lost on the grounds that constitutional amendments should be by notice of motion submitted to the advertised agenda, not by a motion from the floor.

**SPEAKERS SUMMARY**

**David Harris** – CEO WaterNSW
WaterNSW has under its control 42 dams, 300 weirs and many pipelines, the organisation aims to improve its customer focus and has adopted a new CSP document which can be viewed on the website. Although not an energy provider the organisation is open to EOI to partner with providers of alternate energy to utilise the WaterNSW Infrastructure.

**Michael Marom** – Area GM Telstra Customer Sales and Service
When questioned on connectivity issues in rural NSW Mr Marom explained the delineation between being a facilitator of the NBN service not the owner of the NBN network and where each area of responsibility lay. 61% of NSW is now covered by wireless and there are currently 650 towers nationally with a further 89 sites available in the upcoming third round of Black Spot Funding. Telstra is encouraging small cell technology – the placement of small cell satellite infrastructure to customers/businesses who are “isolated”. This is a 50 – 50 partnership arrangement and installation of the equipment is expected to cost between $80000 - $240000 dependent on requirement. The signal range of these cells is between 1 – 3kms and can have several connections.

**David Smith** – CEO Local Government Super
This was an emotive discussion with many council representatives upset by the extra contributions required by Local State Super to top up its Defined Benefit Scheme. As a result of potentially poor investment choices by the fund and the impact of the GFC a shortfall in reserves has been identified. All local councils are required to contribute extra funds over a ten year period to ensure all obligations can be met under this scheme, new participation in this scheme finished in 1992 but many current local government workers still have a defined benefit as they are still in the workforce. It was suggested from the floor that a skills based board should be considered.

**Tim Hansen** – Stakeholder Specialist, NHVR
Streamlining of Access permits and a new notification system are rolling out this year. Performance based standards are encouraged should a vehicle wishing to use the road network but does not quite fit into any current established definition standard, specific to task vehicles are an example. Applications of this type will be dealt with on a case by case basis and will need to meet approximately 20 criteria before a permit will be issued. It was stressed by the members that Livestock Transportation Regulations should be harmonised with other states, NSW is out of sync under current guidelines. There should be a national standard .and Livestock Transport by its very nature should be categorised under separate criteria in the guidelines. A motion was put and carried that NSWCMA write to NHVR and RMS stating concerns and supporting changes as above.
GENERAL MEETING

FRIDAY, 1 JUNE 2018 PRESTON STANLEY ROOM, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.02am.

1. ATTENDANCE:
   Albury City Council, Cr Kevin Mack, Mayor
   Albury City Council, Mr Brad Ferris, Acting General Manager
   Bega Valley Shire Council, Cr Kristy Mc Bain, Mayor
   Bellingen Shire Council, Cr Dominic King, Mayor
   Bland Shire Council, Cr Tony Lord, Mayor
   Bland Shire Council, Mr Ray Smith, General Manager
   Blayney Shire Council, Cr Scott Ferguson, Mayor
   Blayney Shire Council, Ms Rebecca Ryan, General Manager
   Broken Hill City Council, Cr Marion Browne, Deputy Mayor
   Broken Hill City Council, Mr James Roncon, General Manager
   Cabonne Council, Cr Kevin Beatty, Mayor
   Cabonne Council, Ms Coralie Nichols, General Manager
   Carrathool Shire Council, Ms Joanne Treacy, General Manager
   Coonamble Shire Council, Cr Michael Webb, Mayor
   Cootamundra Gundagai Regional Council, Cr Abb McAlister, Mayor
   Cootamundra Gundagai Regional Council, Mr Allen Dwyer, General Manager
   Dubbo Regional Council, Mr Michael McMahon, Acting General Manager
   Dungog Shire Council, Cr Tracy Norman, Mayor
   Dungog Shire Council, Ms Coralie Nichols, General Manager
   Federation Council, Cr Patrick Bourke, Mayor
   Federation Council, Mr Adrian Butler, Acting General Manager
   Forbes Shire Council, Cr Graeme Miller, Ma
   Forbes Shire Council, Mr Steve Loane, General Manager
   Gilgandra Shire Council, Cr Doug Batten, Mayor
   Glen Innes Shire Council, Cr Steve Toms, Mayor
APOLOGIES:

As submitted

SPECIAL GUESTS:
Mr David Harris, CEO, Water NSW
Mr Chris Taylor, Area GM Southern NSW Telstra Customer Sales and Service
Mr David Smith, CEO, and Donna Heffernan, Deputy CEO, Local Government Super and Richard Boyfield, Partner, Mercer
Mr Tim Hansen, Stakeholder Specialist, National Heavy Vehicle Regulator

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:
The minutes need to be amended to include the attendance of Cr Reg Kidd, Mayor of Orange
RESOLVED that the minutes of the General Meeting held on 2 March 2018 as amended be accepted as a true and accurate record (Singleton Council / Tenterfield Shire Council).

3. Matters Arising from the Minutes
NIL

4. Membership
RESOLVED That Cootamundra-Gundagai Regional Council and Kyogle Council be admitted as members of the Association (Forbes Shire Council/Tenterfield Shire Council)

5. CORRESPONDENCE
Outward
(a) Cr Tracey Norman, Mayor, Dungog Shire Council, advising that Dungog Shire Council has been admitted as a member of the Association
(b) Cr Rex Wilson, Mayor, Warren Shire Council, advising that Warren Shire Council has been admitted as a member of the Association
(c) The Hon Gladys Berejiklian MP, Premier, requesting a separate Ministry of Local Government with only Local Government functions
(d) The Hon John Barilaro MP, Deputy Premier, Minister for Regional NSW, Minister for Skills and Minister for Small Business, asking for grant funding protocols that lead to outcomes in line with councils needs and expectations
(e) The Hon Gladys Berejiklian MP, Premier, asking for grant funding protocols that lead to outcomes in line with councils needs and expectations
(f) Deputy Police Commissioner, Gary Worboys, Regional NSW Field Operations, thanking him for his presentation to the 2 March 2018 meeting
(g) The Hon Peter Primrose MLC, Shadow Minister for Local Government, thanking him for his presentation to the 2 March 2018 meeting
(h) Dr Robert Lang, NSW Local Government Remuneration Tribunal, highlighting the inequities in remuneration for mayors and Councilors in NSW
(i) Ms Lindsay cane, Royal Far West, thanking her for her presentation to the 2 March 2018 meeting
(j) Ms Linda Daetwyler, acting Consul General, US Consul General, thanking her for her presentation to the 2 March 2018 meeting
(k) Draft NSW Freight and Ports Plan, transport for NSW, supporting the Port of Newcastle as a container terminal

Inward
(a) Hon Gladys Berejiklian MP, Premier, Re Local Government Portfolio (Copy Attached)
(b) Lindsay Cane, Royal Far West, thanking the Association for the opportunity to present at the March meeting
(c) Cr Linda Scott, President, LGNSW, providing an update on LGNSW Conference resolutions (Copy Attached)

Inward

NOTED

6. **FINANCIAL REPORT**

RESOLVED That the financial reports for the last quarter were tabled and accepted (Moree Plains Shire Council / Uralla Shire Council)

7. **Lowering of speed limit to 40kmh around emergency incidents**

Noted. This legislation has already been introduced

8. **Recycling Crisis**

RESOLVED (a) That the Association write to the Minister for the Environment and the EPA expressing concerns regarding Councils being steered to funding from streams that are already allocated to projects rather than the waste levy new funding opportunities
(b) That the Association seek urgent clarification of the definition of “recycle” and “recyclate” when the product is meeting the criteria for Container Deposit Funds to be refunded back to councils to use on projects clearly defined as sorting or re-use projects for products (Singleton Council/Shoalhaven City Council)

RESOLVED That the Association accept Tenterfields offer to have their Chief Executive present a paper on converting waste to energy at the next NSW Country Mayors meeting (Tenterfield Shire Council/Glen Innes Severn Council)

9. **Mr David Harris, CEO, Water NSW**

NSW Water is the largest water supplier in Australia. It owns 42 dams and 300+ weirs and delivers water from 33 major dams. It has a statutory function to develop water infrastructure. Functions of NSW Water include source water protection, bulk water supply, system operations, bulk water infrastructure, customer transactions and information services. The 2018-2021 Strategic Plan for 800 staff goals are Our People and Safety, Our Business, Our Performance and Our Relationships. There are 8 Strategic Priorities - customer survey outcomes, not all customers are the same, customers want more choice, customers value technology
and mobility, value for money is important and customers are not clear about Water NSW’s role and brand. Water NSW works with customers such as Local Government. In respect of Local Government collaboration on joint infrastructure projects has been undertaken in the Broken Hill area, the Tamworth area and the North Coast area.

10. Mr Chris Taylor, Area General Manager, Southern NSW Telstra Customer Sales and Service
There are consistent changes in Regional NSW connectivity. Network investment drives inflows when faced with unprecedented demand for the network and a world of opportunity. Telstra’s network is a fixed network with 875 exchanges and a wireless network with 226 mobile sites. A mobile blackspot program is being undertaken by Telstra to boost the number of Telstra locations to 650 sites nationally representing an investment of $260 million. Telstra are proposing co-contribution for satellite small cells that gives e-mail, basic data, and voice calls and text with a compatible device in areas where it is difficult to do so.

11. Mr David Smith, CEO, Donna Heffernan, Deputy CEO, Local Government Super and Richard Boyfield, Partner, Mercer
The reason for the additional contributions is that the fund has had to recover from losses imposed by the Global Financial Crisis. The fund has had to meet APRA’s minimum funding requirements by 2019. There is a need to balance employers capacity to fund additional contributions. Current investment is 70% growth assets and 30% defensive assets. This needs to be turned around to 30% growth assets and 70% growth assets. APRA’s standards require assets of the fund to meet the liabilities of the fund. The fund trustee may require the employer to pay additional contributions under the Trust Agreement. Currently the funding position needs to improve. Prior to the Global Financial Crisis there was a funding holiday where employers paid less which exacerbated the position after the Global Financial Crisis.

RESOLVED That the Association write to LGNSW and request that a skilled based Board be elected to Local Government Super (Goulburn Mulwaree Council/Gilgandra Shire Council)

RESOLVED That the Association write to Local Government Super requesting that once the assets exceed liabilities in 2019 that the additional contributions cease (Goulburn Mulwaree Council/ Gilgandra Shire Council)

12 Mr Tim Hansen, Stakeholder Specialist, National Heavy Vehicle Regulator and Reuben John RMS
NHVR is engaging with stakeholders to promote productivity and safety. The approach is strategic, tactical, information and responsive and NHRV is continually using feedback from industry and councils. For customers they prepare, lodge, and track permit applications online, respond to consent requests and review
decisions, and manage all permit actions on one platform. Heavy Vehicle Access Permits can be issued by Councils or NHVR. The National Harmonisation Project objectives are to reduce red tape, better heavy vehicle compliance, improved road safety for all road users, improved sustainability of road network, reduced environmental impacts and productivity gains.

RESOLVED That the NHVR be requested to work with councils and the RMS to harmonise the Volumetric Livestock Loading Scheme to match Queensland and treat livestock as a specific freight recognizing the animal welfare requirements (Forbes Shire Council/Tenterfield Shire Council)

13 Low Rise Medium Density Housing Code
RESOLVED That the Country Mayors’ Association write to the Minister of Planning & Environment requesting for regional and country councils who apply to the Minister, an amnesty from the new Low Rise Medium Density Housing Code for a minimum of 2 years until such time as councils have had the opportunity to engage with their communities and make required changes to Local Environmental Plans (Kiama Municipal Council/Albury City Council)

14 Applying Clause 26 Of the CMA Constitution
A motion was moved that, in accordance with Clause 26 of the Country Mayors Association of NSW Constitution, the Association allow nominations from the current Chairperson, Vice Chairperson or Secretary should they wish to nominate for the 2018/19 term of office (Narrabri Shire Council/Gilgandra Shire Council)

The Chairperson Cr Katrina Humphries vacated the Chair for discussion on this item. Cr Paul Maytom, Mayor, Leeton Shire a non Executive member was asked to Chair discussion of this item. The Chairperson Cr Katrina Humphries and Cr Michael Pearce, Mayor, Uralla Shire Council left the meeting room. Discussion on the matter related to all members not been given advanced notice of the motion, to not having been given background information and as to whether the extension of the term of the offices was in accordance with the Constitution.

THE MOTION WAS LOST

The Chairperson Cr Katrina Humphries returned to the meeting and resumed her role as Chairperson

There being no further business the meeting closed at 12.48pm.

Cr Katrina Humphries
Chair – Country Mayor’s Association of NSW
12. COMMITTEE REPORTS

12.01 TRAFFIC ADVISORY LOCAL COMMITTEE

File: Governance/Meetings/Traffic Advisory Local Committee
Author: Chris Schumacher, Works and Engineering Director

**Summary**

Minutes of the Traffic Advisory Local Committee held on 17 May 2018 are submitted for Council’s information and consideration.

**Recommendation:**

That the Minutes of the Traffic Advisory Local Committee meeting held on 17 May 2018 are received as information.

**Comment**

FOLLOWING are the Minutes of the Traffic Advisory Local Committee held on 17 May 2018.

A summary of the Committee discussions and outcomes is listed below:

- The Committee was provided with Pages 44-48 of the Austroads 2016 Guide to Road Design Part 3: Geometric Design. Widening road lanes from the standard width of 3.5m to 3.8m or 4.0m was discussed. RMS to provide a written response to Council in this matter.

- A draft line marking plan for parking in the main street is to be produced by Council’s Technical Services. The aim of the trial is to encourage correct angle for parking and ensure efficient utilisation of parking spaces.

- Council to request RMS conduct a speed zone review of Lowes Mount Rd. The Committee noted the incidence of high speed driving on Lowes Mount Rd in particular between 3.30 – 4.30pm.

- Council is eagerly awaiting the next State Road Review for Road Classifications. The most recent review was conducted 8.5 years ago, with another due in approximately 18 months time. Council would like to see Abercrombie Rd considered for classification as a State Road, in comparison to Trunkey Creek Rd, which is a State Road, Abercrombie Rd has a much higher traffic count. This matter will be discussed at the next RMS Bi-Annual meeting with Council.

- The Committee discussed the upcoming winter season and enquiry will be made with RMS in relation to placement of Variable Message Boards to indicate to drivers hazards associated with inclement weather.

- Council to investigate reflective marking on the Albion St/Tarana Rd intersection to improve night-time visibility.

The next Traffic Advisory Local Committee meeting will be held on **16 August 2018**, commencing at 9.30am.
The Meeting was held on Thursday 17 May 2018, in Council’s Committee Room, 137 Oberon Street, Oberon.

The Meeting commenced at **9.33 am**.

<table>
<thead>
<tr>
<th>ATTENDANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathy Sajowitz</td>
</tr>
<tr>
<td>Mayor, Oberon Council</td>
</tr>
<tr>
<td>Gary Wallace</td>
</tr>
<tr>
<td>General Manager, Oberon Council</td>
</tr>
<tr>
<td>Chris Schumacher</td>
</tr>
<tr>
<td>Technical Services Director, Oberon Council</td>
</tr>
<tr>
<td>Rebecca Burgess</td>
</tr>
<tr>
<td>Technical Services Administration, Oberon Council</td>
</tr>
<tr>
<td>Councillor Mark Kellam</td>
</tr>
<tr>
<td>Oberon Council Member – alternate delegate</td>
</tr>
<tr>
<td>Councillor Kerry Gibbons</td>
</tr>
<tr>
<td>Oberon Council Member - delegate</td>
</tr>
<tr>
<td>Daniel Cooper</td>
</tr>
<tr>
<td>NSW Police</td>
</tr>
<tr>
<td>Jackie Barry</td>
</tr>
<tr>
<td>Roads and Maritime Services, Parkes</td>
</tr>
<tr>
<td>Tim Charge</td>
</tr>
<tr>
<td>Representative for Local Member, Mr P Toole MP</td>
</tr>
</tbody>
</table>

1. **APOLOGIES**  Nil

2. **DECLARATIONS OF INTEREST**  - Nil

3. **CONFIRMATION OF MINUTES**

   Traffic Advisory Local Committee meeting held 15 February 2018

   Committee Vote: Unanimous Support

   That the Minutes of the Traffic Advisory Local Committee meeting held 15 February 2018 be taken as read and confirmed.

4. **MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**  - Nil

5. **ROAD LANE WIDTHS**

   During General Business at the previous TALC meeting held 15 February 2018 Councillor Gibbons requested clarification from the RMS with regards to the required Australian Standards for increasing lane width from the current 3.5m standard.

   Pages 44-48 of the Austroads 2016 Guide to Road Design Part 3: Geometric Design were provided to the Committee.

   Councillor Gibbons referred to section 4.2.6 of the document and interpreted this as endorsing wider lanes for comfort and safety. Councillor Gibbons showed the Committee pictures taken of Abercrombie Rd where the lane width is the standard and it showed wear on specific tracks. A second picture was shown of a part of the trial section of Abercrombie Rd which was completed at 3.8m width. Councillor Gibbons also presented a diagram he has drawn of an 11m road formation.

   The Committee expressed concern about the additional construction cost for the extra width, as well as less road shoulder for breakdown, pull over or recovery.
Jackie Barry explained that historical data shows that wider lanes result in higher speeds with the potential for crashes. Tighter roads result in slower speeds. To Jackie’s knowledge, RMS have added extra width in the centreline, to provide wider separation of oncoming vehicles, however have not changed the actual lane width from the maximum standard 3.5 metres.

Daniel Cooper commented that the concern from a Police perspective is that wider lanes can equal higher speeds with tighter verge for recovery or stopping.

Jackie will seek formal written response to Council from Peter Stitt in this matter, in relation to State (RMS) roads. In relation to Council roads this is a decision for Council to make, as the Committee does not have a role to play in such a decision.

6. GENERAL BUSINESS

- Clr Mark Kellam – Oberon Street shopping precinct parking is difficult in particular during busy times. Spaces are ineffectively used. Clr Kellam suggests Council mark lines for parking to encourage better utilisation of space.

  The Committee commented that Council does not have a parking ranger and therefore compliance cannot be enforced. The Committee also noted that marked parking lines in Bathurst have not proved successful. The possibility of dedicating some spaces for the elderly or mums with prams was also discussed.

  There was discussion about the degree of parking to be line marked, with the agreement that 60 degrees is preferable over 45 degrees, as long as there is sufficient road width.

  **Action:** Technical Services Director to liaise with Design Engineer and draft a trial line marking plan for the main street between Ross St intersection and the IGA. Vehicle counts and general observations to be gathered before and after the trial and reported back to TALC.

- Tim Charge – The high volume of vehicles driving at inappropriate speeds along Lowes Mount Rd in particular between 3.30 – 4.30pm is alarming. This coincides with school bus route times and representations have been made to the timber industry as it is suspected that this time also coincides with an end of shift at the timber factory.

  The Committee discussed a signage audit in conjunction with a speed zone review.

  **Action:** Technical Services Director to provide RMS with traffic count data of Lowes Mount Rd. Council to send a letter to RMS requesting a speed zone review of the Lowes Mount Rd from Oberon to the Carlwood Rd turnoff.

- Tim Charge – There is still some line marking required and the line marking that has been done appears to be of a sub-standard quality.

  Chris Schumacher took this on board. Line markers are difficult to get and Council use companies through the Centroc Line Marking contract.

- Mayor Kathy Sajowitz – There is some new line marking on the road outside the garage of the NAB bank in Ross St.

  **Action:** Technical Services Director to investigate.
• Gary Wallace – Council is eagerly awaiting the next State Road Review for Road Classifications. The most recent review was conducted 8.5 years ago, with another due in approximately 18 months time. Council would like to see Abercrombie Rd considered for classification as a State Road, in comparison to Trunkey Creek Rd, which is a State Road, Abercrombie Rd has a much higher traffic count.

The Committee agreed this will be discussed at the next RSM Bi-Annual meeting with Council.

• Gary Wallace – The Heritage Steam Festival is scheduled for 9 and 10 March 2019. It will not include a street parade however the Tractor Trek will be run in conjunction with it. The organisers have requested some assistance with the requirements for this.

**Action:** General Manager to provide the Steam Festival organisers with the contact details of RMS Jackie Barry.

• Gary Wallace – Resulting from the Better Business Review as part of Service NSW and the requirements for licences for outdoor eating, does RMS have a pro-forma for footpath approvals?

**Action:** RMS Jackie Barry to enquire on Council’s behalf with RMS Andrew McIntyre.

• Gary Wallace – In the past RMS has arranged for Variable Message Boards to indicate to drivers hazards associated with inclement weather. Will this be the case during the upcoming winter season?

**Action:** Technical Services Director to enquire on Council’s behalf with RMS Jackie Anderson (Road Safety) or Luke Hodges (Traffic Ops Team).

• Clr Kerry Gibbons – The right hand turn off Albion St into Tarana Rd at the Columbia Aged Car Facility is hazardous at night due to poor lighting at this intersection.

The Committee discussed some options with Jackie Barry suggesting some reflective marking on the kerbs and on the centre island.

**Action:** Technical Services Director to investigate and action.

7. NEXT MEETING DATE AND MEETING CLOSE

The next Traffic Advisory Local Committee meeting will be held on Thursday 16 August 2018, commencing at 9.30am.

The date for remaining meeting this year is: 15 November 2018 at 9.30am.

The meeting closed at 10.52 am.
13. REPORTS FOR DECISION

13.01 PLANNING PROPOSAL – 2519 O’CONNELL ROAD
File No: PR186-2519
Author: Shane Wilson - Planning & Development Director

History:
Council received a Planning Proposal from ‘Geolyse’ for an amendment to the Oberon Local Environmental Plan 2013. The Planning Proposal has been submitted to Oberon Council on behalf of Belvoir Hill Pastoral Company Pty Ltd in May 2017. The subject site is land located at 2519 O’Connell Road, O’Connell which is to the south of the village of O’Connell and 18km south-east of Bathurst. The Planning proposal is for a rezoning of the subject site from RU1 Primary Production Zone to R5 Large Lot Residential Zone with a 10ha minimum lot size. This rezoning would facilitate a potential 17-lot subdivision on the subject site.

Council at its Ordinary Meeting on 20 February 2018 resolved to:

1. Council support the Planning Proposal and request for gateway determination due to the following reasons:
   • This area should have been included in the 2013 LEP.
   • The land release is of low agricultural value.
   • Services and infrastructure are currently available in the area.
   • Community interest in the adoption of the 2013 LEP.

2. Forward the endorsed Planning Proposal to the Department of Planning and Environment with a request for a Gateway determination and proceed to public exhibition subject to advice received and

3. Request that the Gateway delegate plan making functions to Council under Sections 59(2) and (3) of the Environmental Planning and Assessment Act 1979, in this instance.

4. A division be called in accordance with Section 375A of The Local Government Act 1993.

Summary:
Director Regions, Western Planning Services considered and determined the planning proposal, having regard to the planning proposal, information provided by Council and Department of Planning and Environment assessment report. This resulted in a conditional gateway determination being approved, as detailed within this report.

Recommendation
That Council consider the gateway determination and subsequent conditions and determine its preferred direction based upon the information contained within the report.

Comment:
ATTACHED are copies of the Planning Determination report, Memorandum and Gateway Determination.

Council officer’s prepared the lodgement of the planning proposal in accordance with the resolution of Council which was submitted with Planning & Environment on 22 February 2018. Further
information was requested of Council on 9 April 2018, which was submitted to them on 19 April 2018.

Below are the details of the process that Western Region Planning & Environment have undertaking in reaching the decision on the Gateway application, after which there are matters for the consideration of the Council.

**Gateway Determination Report**

On 25 May 2018, Western Region Planning & Environment staff completed the final Gateway Determination Report which recommended that the proposal not be supported and the Gateway determination for refusal be issued.

The issues raised within the report were:

- The planning proposal is not consistent with the Central West and Orana Regional Plan 2036 (CWORP). The proposal undermines the directions contained within the Regional Plan which seeks to ensure the provision of suitably located rural residential land that is supported strategically by a local land use strategy.

- The planning proposal to rezone land RU1 Primary Production to R5 Large Lot Residential is not strategically considered and is inconsistent with the endorsed Oberon Land Use Strategy.

- The planning proposal will create a disproportionate demand on services and infrastructure in O'Connell which is zoned RU1 Primary Production and therefore problematic for Council to develop services and facilities that would be required to support additional rural residential development.

- The planning proposal is inconsistent with Section 9.1 Directions 1.2 Rural Zones, 1.5 Rural Lands, 5.10 Implementation of regional plans as well as State Environmental Planning Policy (Rural Lands) 2008 as it will result in the loss of 200ha of agricultural land that is not supported by the endorsed Oberon Strategy.

- Information provided by Council and the proponent indicates that O'Connell has an existing supply of land zoned R5 Large Lot Residential with the potential for approximately 63 lots. This provides the immediate locality with approximately 13 years of supply. The Oberon Council area has a total of approximately 1348ha of existing vacant land zoned R5 Large Lot Residential providing the potential for approximately 411 lots.

- Council officers recommended that the proposal not be supported. Councillors resolved that the proposal proceed to Gateway determination.

**Memorandum**

Director Regions, Western Planning Services within his memorandum made the following comments:

The following options to determine this proposal have been considered:-

1. Issue a Gateway determination that refuses the proposal for reasons as outlined in the Gateway Determination Report.

2. Issue a conditional Gateway determination that requires a strategic planning review of large lot residential land in the Oberon local government area.
3. Request Council to withdraw the proposal until the strategic work has been undertaken.

I am of the view that Option 2 is preferred in that the proposal be conditionally approved subject to conditions. I am recommending this option for the following reasons:

- The time that has passed since the Oberon Strategy was prepared and endorsed. It is timely that Council review the Oberon Strategy.
- The proposal has merit for further strategic investigation having regard to the planning proposal information notwithstanding it is inconsistent with the Oberon Strategy and CWORP.
- To allow Council to strategically justify the proposal in relation to the large lot residential land supply at O’Connell and in the Oberon Council local government area.
- To allow the strategic review of the large lots residential land in consultation with agencies and the community.

**Gateway determination**

The above consideration by the Director Regions, Western Planning Services subsequently resulting in the gateway determination being approved subject to the following conditions:

1. Prior to undertaking community consultation of the planning proposal, Council is to prepare an addendum to the Oberon Land Use Strategy 2013 (Oberon Strategy) in respect to the rural residential/large lot residential component having regard to, but not limited to, the following:
   a. Review the existing Oberon Strategy recommendations and suitability of the supply and demand for rural residential/large lot residential in Oberon Council area and make recommendations for any changes based on the revised trends, assumptions and evidence including;
      i. Review the Oberon settlement hierarchy classification;
      ii. Consider each proposed change in relation to the relevant section 9.1 Ministerial Directions, State Environmental Planning Policies and Central West and Orana Regional Plan 2036;
      iii. Consider the subject site (Part Lot 4 DP 1023024 O’Connell Road O’Connell) in relation to the above review;
      iv. Review the scenic heritage value of the land surrounding O’Connell; and
      v. Review the appropriateness of the zone RU1 Primary Production at O’Connell settlement.
   b. Consider and submit to the Department of Planning and Environment results of consultation with relevant agencies in relation to the draft Addendum.

The abovementioned Addendum to the Oberon Strategy is to be submitted to the Department of Planning and Environment for approval prior to undertaking community consultation.

2. Prior to community consultation Council is to demonstrate to the Department of Planning and Environment that it is satisfied with the requirements of State Environmental Planning Policy (SEPP) 55 – Remediation of Land.

3. Prior to community consultation being undertaken consultation is required with the Department of Planning and Environment – Resources and Energy under section 3.34(2)(d) of the Act to address the inconsistency with section 9.1 Direction 1.3 Mining, Petroleum Production and Extractive Industries.
The Department of Planning and Environment – Resources and Energy is to be provided with a copy of the planning proposal and any supporting material, and given at least 40 days to comment on the proposal.

The result of the consultation is to be provided to the Department of Planning and Environment seeking approval to undertake community consultation.

4. Community consultation is required under sections 2.22 and 3.34(2)(c) of the Environmental Planning and Assessment Act 1979 as follows:

a) the planning proposal must be made publicly available for a minimum of 28 days; and
b) the relevant planning authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 5.5.2 of A Guide to Preparing LEPs (Department of Planning & Environment August 2016).

5. Consultation is required with the following public authorities under section 3.34(2)(d) of the Environmental Planning and Assessment Act, 1979:

- Department of Primary Industry – Agriculture
- NSW Roads and Maritime Services
- Department of Industry – Water
- Office of Environment Heritage

Each public authority is to be provided with a copy of the planning proposal and any relevant supporting material, and given at least 21 days to comment on the proposal.

6. Prior to submission of the planning proposal under section 3.36 of the Environmental Planning and Assessment Act, 1979, the final LEP maps must be prepared and be compliant with the Department’s ‘Standard Technical Requirements for Spatial Datasets and Maps’ 2015.

7. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Environmental Planning and Assessment Act, 1979.

This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).

8. The timeframe for completing the LEP is to be 12 months from the week following the date of the Gateway determination.

It is noted that plan making powers were delegated to Councils by the Minister in October 2012. However the nature of Council’s planning proposal has resulted in the Director Regions, Western Planning Services making the decision not to issue an authorisation for Council to exercise delegation to make this plan at this time due to the strategic planning work required and the inconsistencies with section 9.1 Directions. He will review this decision after condition 1 of the Gateway determination has been completed.

Consideration for Council
As can be seen by the gateway determination above, the conditions placed on the approval that are required to be completed prior to allowing the Planning Proposal to be placed upon public exhibition are substantial, in both time and cost to Council. It is estimated that the cost for the Land
Use Strategy and LEP review would cost in the vicinity of $70,000 to complete and take all of the 12 months allocated.

The process for the Land Use Strategy (LUS) of the rural residential/large lot residential areas of the Oberon Council relies upon Planning & Environment endorsing the completed strategy, prior to the Gateway being able to proceed to the exhibition phase.

There is no certainty that the LUS will make recommendations that are supported by Council or be endorsed by Planning & Environment once completed, thus making the entire process potentially a waste of funds and resources, especially given the fact that this is required for a single proponent to undertake a 17 lot rezoning.

Council has a couple of options available to it, which are detailed below.

If Council is satisfied with the Gateway Determination and the conditions applied to it, Council can:

- Accept the conditions and allocate the funds and resources to undertake the requirements of the Gateway Determination.

If Council is dissatisfied with the Gateway Determination and/or the conditions applied to it, Council can:

- Request a formal review of the Gateway Determination by the Planning Panel. If the Gateway determination is to proceed with the planning proposal but imposes conditions that the council or proponent considers inappropriate, the council or proponent has 14 days from being notified by the Department to indicate their intent to request a review. The council or proponent would then have 42 days to formally apply for a Gateway review.

- Make an informal request to Planning Western Region reconsider and reissue the Gateway Determination. Separate to the formal Gateway review process outlined above, a council, when it is the relevant planning authority for a proposal, may at any time request that the Gateway determination be reconsidered and reissued. Councils should contact the Department’s regional team to discuss any concerns about the Gateway determination before deciding to request a formal review. For some routine matters, a Gateway determination may be altered without the need for a formal review.

The proponent also has the right to request a review of the gateway as detailed within the formal review details above. They have not indicated to Council at this time, whether they intend to make a request or alike, however they have expressed their dissatisfaction of the conditional approval given to the Gateway determination.
Summary
A Development Application has been received for additions and alterations to an existing dwelling at 22 Balfour Street, Oberon with particular reference Part C.5.5 – “Building Height Plane”.

Recommendation
That:

1. Council vary Part C.5.5 – “Building Height Plane” of its current DCP 2001 associated to Development Application 10.2018.38.1 for additions and alterations to an existing dwelling at Lot 30, Section D in DP 2364, being known as 22 Balfour Street, Oberon.

2. A division be called in accordance with Section 375A of the Local Government Act 1993.

Comment
FOLLOWING is a copy of the proposed site plan and Statement of Environmental Effects.

Development Application 10.2018.38.1 has been received for the additions and alterations to an existing dwelling at 22 Balfour Street, Oberon within the R1 General Residential Zone.

A variation to DCP 2001 is sort in relation to Part C.5.5.

Part C.5.5 – “Building Height Plane” associated to Residential Development requires:

“Residential development will not significantly:
(a) Increase the overshadowing of adjoining properties;
(b) Reduce the level of privacy enjoyed by adjoining properties; or
(c) Affect the amenity of the Rural village
Obstruct views from adjacent existing buildings, and that the occupants of the building or buildings will enjoy the optimum use of winter sunlight

Aerial view
Neighbour tree buffer
The proposed additions are to be located 1.0m from the western side boundary. The Building Height Plane is to be varied by 20% with minimal overshadowing impacting on the western neighbour’s yard due to an existing large tree buffer. Additionally the area of the yard to be overshadowed is the neighbour’s driveway.

Neighbour notification has been undertaken to the neighbouring properties. Submissions will close on 18 June 2018. Should any submissions be received resulting from the neighbour notification then a further report will be put to the July Ordinary Council Meeting.

It is considered that the variation can be supported in this instance.

Notes:
1. Property details  
22 BALFOUR ST  OBERON  NSW  

2. Ownership details  
MR. E. MC. & MRS. J. G. STEWART  

3. Detailed Description of the Proposal  

THIS PROPOSAL COMPRIZES:-  
1. EXISTING RESIDENCE - REROOFING, RECLADDING TO EXTERNAL WALLS, REPLACEMENT OF WINDOWS & INTERNAL REFURBISHMENT TO INTERNAL ROOMS  
2. NEW EXTENSION TO REAR OF HOUSE - NEW LIVING / DINING ROOMS & KITCHEN & CONSTRUCTION OF NEW COURTYARD AREAS  

4. Description of the existing environment  
RESIDENTIAL HOUSE BLOCK OF 1763 m² AREA IN ESTABLISHED SUBURBAN STREET  
VEGETATION HAS BEEN CLEARED AS MOST OF IT WAS DISEASED, UNKEPT & INABE TO BE REVITALIZED. NEW LANDSCAPING & GARDEN REPLANTING WILL BE UNDERTAKEN.  

5. The likely impacts of the development on the environment  
THIS REDIVOPMENT OF A RUN DOWN PROPERTY WILL ENHANCE THE APPEARANCE OF THE PROPERTY & WILL IMPROVE & MAINTAIN THE STREETSCAPE OF BALFOUR ST.  
THE TAL EFFECT OF THE PROJECT WILL BE COMPLETELY COMPATIBLE WITH THE EXISTING AMENITY OF THE ENVIRONMENT.  

Hdepartment/development/office forms  Last up-dated 23 March 2010-
6. What steps will be taken to protect the environment or to lessen the expected harm to the environment, including sedimentation control measures

- Cleared areas have been covered with bark chips to reduce dust generation, builders rubbish & demolished materials.
- Will be placed in large waste receptacles & disposed of at Council's tip facility. Excavated material will be reused in regrading of areas on site. Topsoil will be stockpiled to rear of property.
- Surplus material will be removed and disposed of responsibly.

7. Will the development have any amenity impacts on others? (For example, noise, dust, traffic generation or overshadowing). If the answer is Yes, please describe those impacts and measures to be undertaken that will mitigate those impacts.

- The new building will not overshadow adjoining properties and will not exceed the height of adjoining residences. No impact will be made on views enjoyed by adjoining residences. No increase in air pollution will emanate from new development. Disruption of the amenity of adjoining residences will be ameliorate with small scale construction activities and traffic generation.

Applicants Name: E. McD. Stewart & J.G. Stewart

Applicants Signature: [Signature]

Date: [Date]
13.03 CENTRAL NSW JOINT ORGANISATION – DRAFT CODE OF MEETING PRACTICE & CHARTER

File No: Government Relations/Local and Regional Liaison
Author: Gary Wallace, General Manager

Summary
On 24 May 2018 Oberon Council, together with 10 other Local Government Authorities held the inaugural meeting of the Central NSW Joint Organisation at Parliament House in Sydney. This report seeks Councils endorsement of the Draft Code of Conduct, Charter and note the Board Meeting Agenda and Minutes.

Recommendation:
That Council:
1. Provide comment to the General Manager regarding the Draft Code of Meeting Practice for the Central NSW Joint Organisation of Councils and should no comment be received by 30 June 2018 provide feedback to the Central NSW JO indicating its endorsement.
2. Provide comment to the General Manager regarding the Draft Charter for the Central NSW Joint Organisation and should no comment be received by 30 June 2018 provide feedback to the Central NSW JO indicating its endorsement.

Comment
ATTACHED is a copy of the draft Code of Meeting Practice and Draft Charter for Council information. A copy of the Agenda and Business Paper for the inaugural Central NSW JO Meeting can be provided upon request.

Previously Council resolved to join the Central NSW Joint Organisation (JO) together with 10 other Local Government Authorities including Bathurst Regional, Blayney Shire, Cabonne, Forbes Shire, Lachlan Shire, Orange City, Parkes Shire, and Weddin Shire Councils. Central Tablelands Water have been endorsed as an affiliate member.

At the inaugural meeting of the new Central NSW Joint Organisation of Councils (JO) a number of statutory documents were tabled for all Councils to consider at the local level. They include:

- Draft Code of Meeting Practice
- A Draft Charter

These documents were distributed to all affiliates for comment and endorsement as the JO is formed under the same requirements as that of a local authority, hence the need for the draft Model Code of Meeting to be adopted. The charter drives the function of the JO in how it will be operated.

Notes:
13.04 COMMUNITY STRATEGIC PLAN

File No: Governance/Integrated Planning and Reporting/Community Strategic Plan
Author: Gary Wallace, General Manager; Lynette Safranek, Finance & Community Services Director; Chris Schumacher, Works & Engineering Director; and Shane Wilson, Planning and Development Director

Summary
The Draft Oberon Community Strategic Plan and associated documents were placed on Public Exhibition from 16 May to 14 June 2018. Community Meetings were held at Black Springs, Burraga, O’Connell and Oberon during the public exhibition period. During the exhibition period, Council received three written submissions.

Recommendation:

That Council:

1. Endorse the Community Strategic Plan as placed on Public Exhibition.
2. Resolve to implement a new Community Strategic Plan, with the assistance of Donna Galvin Consulting and Reflect Reframe Transform, and the involvement of community members, by December 2018.
3. Adopt the 2018/19 Operational Plan incorporating changes outlined within the report and any variation deliberated at the meeting.
4. Adopt the 2018/19 Long Term Financial Plan as set out in this report.
5. Adopt the 2018/19 Fees & Charges per changes indicated in this report.
6. Adopt the 2018/19 Rating Structure as set out in this report.
7. Adopt the 2018/19 Infrastructure Asset Management Plan as set out in this report.
8. Provide all persons who made a submission with feedback on their submission.

Comment
The following documents are ATTACHED, that supplement the report tabled for Council’s consideration:

- Written Submissions (FOLLOWS)
- Notes from the Community Meetings (FOLLOWS)
- Community Strategic Plan and associated documents (SEPERATELY ATTACHED)

Community Consultation meetings were held at the following locations:

- Thurs 20 Apr  Robert Hooper Community Centre, 7 Fleming Street, Oberon
- Wed 26 Apr   O’Connell Hotel, 2408 O’Connell Road, O’Connell
- Mon 1 May    Burraga Sport and Recreation Club, Lloyd Street, Burraga
- Wed 3 May    Black Springs Community Hall, Dog Rocks Road, Black Springs
SUBMISSIONS SUMMARY

At the time of writing this report, Council received only three (3) submissions in relation to the Community Strategic Plan or related documents. Below is a summary of these submissions and the proposed actions:

1. Ben O’Regan – received on 21 February 2018
   a. Reduced ongoing maintenance in the western area of O’Connell on unsealed roads.
      - To be considered as part of unsealed roads works program for 2018/19
   b. Increased grading maintenance budget to allow for a water cart to be used with all maintenance grading.
      - To be considered as part of unsealed roads works program for 2018/19.

2. Ewen Stewart – received on 31 May 2018
   a. Development of a long term Strategic Plan for the future development of Oberon Township and the surrounding LGA.
      - This will be addressed as part of the development of the new Community Strategic Plan during the second half of 2018.

3. Lynn Maloney – received 6 June 2018
   a. White lines on Shooters Hill Road from Ivers Road to Mount Werong Road are faded to nearly non-existing. Some dirt roads not mentioned for any major road works in future plan.
      - This will be reviewed.
   b. Why are the quarry haulage trucks and some timber industry trucks allowed to resume travelling through the main street and other streets close to the main shopping centre?
      - This is set by the RMS not Council.

4. Veronika Cvitanovic
   One idea that I would like to be included in the CSP is in relation to town future planning, specifically traffic and parking.
   
   Over the last ten years, since I purchased my property in Oberon, the parking in the main street is now congested and at times dangerous. In the last CSP process I suggested back then that the main street be redesigned to be nose in parking and a hard strip down the centre of the street to stop dangerous overtaking (style like Goulburn has). I know council has been active in providing more parking but much more is required, especially with the recent subdivisions that have been approved. This will be a big problem into the future if this is not addressed in the plan.
   
   In addition, I would like to be a part of the public feedback and working groups that will be formulating the CSP over the next six months. I only work part time and I have time to dedicate to this.
      - This will be considered as part of the review to the Community Strategic Plan proposed as part of the 2018/19 Draft Operational Plan.

Further submissions received will be tabled at the Ordinary Meeting.
DRAFT 2018/19 OPERATIONAL PLAN

The Draft 2018/19 Operational Plan has total income forecasted at $18.5m, with a Net Operating Surplus of $131,662 after Continuing Operations and Capital Expenditure.

At the time of writing this report, there have been no changes to the 2018/19 Operational Plan submitted to Council at the May Ordinary Meeting and placed on public exhibition.

2018-19 RATES

The Ordinary Rates have increased by 7.0%. This is made up of the 4.7% Special Rate Variation (SRV) and 2.3% Rate Peg set by the NSW State Government.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Land Value</th>
<th>Current Valuation</th>
<th>General Rates</th>
<th>TI</th>
<th>Total Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Adval</td>
<td>Base</td>
<td>Total</td>
</tr>
<tr>
<td>Business</td>
<td>3.2254%</td>
<td>$28,173,741</td>
<td>160,750</td>
<td>59,584</td>
<td>$220,334</td>
</tr>
<tr>
<td>Farmland</td>
<td>63.480%</td>
<td>$554,638,190</td>
<td>1,819,987</td>
<td>230,405</td>
<td>$2,050,392</td>
</tr>
<tr>
<td>Residential</td>
<td>11.454%</td>
<td>$100,074,560</td>
<td>489,633</td>
<td>239,841</td>
<td>$729,474</td>
</tr>
<tr>
<td>Rural Res</td>
<td>18.549%</td>
<td>$162,061,650</td>
<td>522,472</td>
<td>142,766</td>
<td>$665,238</td>
</tr>
<tr>
<td>Non Urban</td>
<td>3.293%</td>
<td>$28,769,200</td>
<td>120,068</td>
<td>55,900</td>
<td>$175,968</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>100%</strong></td>
<td><strong>$873,717,341</strong></td>
<td><strong>3,112,910</strong></td>
<td><strong>728,496</strong></td>
<td><strong>$3,841,406</strong></td>
</tr>
</tbody>
</table>

The rates forecast has been based on the anticipated Ad Valorem and Base Rates as follows:

<table>
<thead>
<tr>
<th>Classification</th>
<th>General Rates Adval %</th>
<th>Town Improvement Adval %</th>
<th>Base Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business</td>
<td>0.0057057</td>
<td>0.0077182</td>
<td>266.00</td>
</tr>
<tr>
<td>Farmland</td>
<td>0.0032814</td>
<td>0.0024032</td>
<td>203.00</td>
</tr>
<tr>
<td>Residential</td>
<td>0.0048927</td>
<td>0.0031639</td>
<td>185.00</td>
</tr>
<tr>
<td>Rural Res</td>
<td>0.0032239</td>
<td></td>
<td>190.00</td>
</tr>
<tr>
<td>Non Urban</td>
<td>0.0041735</td>
<td></td>
<td>260.00</td>
</tr>
</tbody>
</table>

It should be noted that Council rates will increase by $251,332 for 2018/19.

At the time of writing this report, there were no changes to the Rating Structure submitted to Council at the May Ordinary Meeting and placed on public exhibition.

TOWN IMPROVEMENT

The Town Improvement levy is raised on every rateable assessment within the zoned Oberon town area. The purpose of this rate is to provide for town improvements. The categories applicable are residential, business and farmland.
The 2018/19 Town Improvement will raise approx. $462,707 and Council is considered funding the following projects:

- The Common (including a master plan, $1,000 of Daffodil planting, and a major project) $121,000
- Oberon town bulky goods collection $20,000
- Drainage Project for Balfour, Fleming and Queen Streets $200,000
- Yearly top soil of sporting grounds $40,000
- Oberon Urban Tree beautification program $20,000
- Council amenity blocks upgrade $73,707

At the time of writing this report, there were no changes to the proposed Town Improvements submitted to Council at the May Ordinary Meeting and placed on public exhibition.

**RESIDENTIAL AND INDUSTRIAL WASTE WATER (SEWERAGE) CHARGES**

An increase of 1.5% increase on Waste Water (sewerage) service charges has been applied in line with operational and maintenance costs to deliver services as a sustainable water utility provider.

- The typical residential waste water charge of $616.80 has been applied for all residential properties which discharge directly to Oberon Councils waste water reticulation system. The above figure consists of a standard access charge of $170.40 and a usage charge component of $446.40. This revenue goes directly back into providing for maintained and sustainable system for delivery of services to our community.

- An access charge is for all non-residential/commercial properties has been applied to those industries discharging to Councils waste water reticulation system. This charge is levied in accordance with the size of the water meter for the respective property, as follows:

<table>
<thead>
<tr>
<th>Meter Size / Charge ($)</th>
<th>20 mm (¾&quot;) / $159</th>
<th>25 mm (1&quot;) / $249</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 mm (1¼&quot;) / $358</td>
<td>38 mm (1½&quot;) / $575</td>
<td></td>
</tr>
<tr>
<td>50 mm (2&quot;) / $998</td>
<td>80 mm (3¼&quot;) / $2,555</td>
<td></td>
</tr>
<tr>
<td>100 mm (4&quot;) / $3,992</td>
<td>150 mm (6&quot;) / $8,973</td>
<td></td>
</tr>
</tbody>
</table>

- A usage charge of $3.37 per kilolitre will be applicable for all non-residential/commercial properties currently discharging directly to Oberon Councils waste water reticulation system during 2018/2019. The applicable fee charges is based on the total amount of water consumed by the individual premise with assumption of equal discharge into the waste water reticulation system, together with the SDF (Sewage Discharge Factor) determined for each property.

At the time of writing this report, there were no changes to the proposed residential and industrial waste water (sewerage) charges submitted to Council at the May Ordinary Meeting and placed on public exhibition.
RESIDENTIAL WATER SERVICE CHARGES

The standard water access charge of $345 has been set for all residential premises in the Oberon township connected to Council’s water reticulation system; in addition the new water consumption charge of $2.92 per kilolitre will apply. (1kL = 1000 litres).

At the time of writing this report, there were no changes to the proposed residential water service charges submitted to Council at the May Ordinary Meeting and placed on public exhibition.

DOMESTIC WASTE MANAGEMENT CHARGES

- Vacant Land - $37 per annum
- A 240 litre bin weekly collection service - $205 per annum.

At the time of writing this report, there were no changes to the proposed domestic waste management charges submitted to Council at the May Ordinary Meeting and placed on public exhibition.

NON-DOMESTIC WASTE MANAGEMENT CHARGES

- A 240 litre bin weekly collection service - $205 per annum.

At the time of writing this report, there were no changes to the proposed non-domestic waste management charges submitted to Council at the May Ordinary Meeting and placed on public exhibition.

OVERDUE RATES & CHARGES

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the 2018-19 rating year will be 7.5%.

WASTE EXPENDITURE

Total running costs for Waste recovery operations (excluding Kerbside Contract) has been estimated at $102,958.08 for 2018/19 financial year.

- Council will once again provide four (4) free Tip Vouchers to each Rate Assessment
  - 4 x $10 (per vehicle) x 3,624 (no. of assessments) = $144,960.
  - However as part of the collection process it was found that only 2,450 vouchers were used during the 2017/18 financial year, making the actual cost of the scheme $24,500
- Council will hold one (1) Free Tip Day – Approx. 260 trips x $10 = $2,600 + ($27.41 Operators (x2) Hours x 8 = $438.56) = $3,038.56
- Heavy Bulky goods pick up will be conducted during 2018/19. $18,000 has been included in Town Improvement for this to take place in Oberon township only
- North Street Recycling Centre continued operations (2 hrs a day for 2 Staff) 2 x 7 x $27.41 x 48 = $18,419.52
- Transfer Station running costs at Black Springs & Burraga - $39,000
Given the success of the extra service to the Burraga & Black Springs Villages, it is recommended that these current arrangements now become permanent. Council will explore all available options in relation to the operation and management of the Village waste facilities to ensure that it is in the best interest of the Council and community.

At the time of writing this report, there were no changes to the proposed Waste Management expenditure submitted to Council at the May Ordinary Meeting and placed on public exhibition.

**CAPITAL AND MAINTENANCE EXPENDITURE**

Council’s expected capital and maintenance road expenditure includes operational expenditure, depreciation and road projects outlined below. It should be noted that this also include $20,000 for bridge work.

**Council Capital Road Projects - $4.3m**

Meadows Road – Upgrade 2.6km of sealed rural road network with the assistance of grant funding through ‘Fixing Country Roads’.  

Regional Roads - Edith Road: Funding through the 2018/2019 REPAIR grant program will allow further work to be undertaken on the Edith Road from Dudley Street to the bridge.

RMS Regional Block Grant Funding – Planned upgrade to a 1km section of the Abercrombie Road west of Bracken Glen Lane

Roads to Recovery Funding – supplement capital work improvements for works planned on the Edith and Campbell’s River Roads.

Special Rate Variation Funding – supplement capital road improvement work on Campbell’s River Road

Abercrombie River Bridge Road Approaches – In conjunction with Upper Lachlan Shire Council road approaches works to be undertaken to the new ULSC Bridge project each side of the river.

**Local Roads Maintenance Work**

Sealed Urban Local Streets - Maintenance and repairs of town streets line marking and stormwater drainage upgrades and cleaning maintenance, bitumen reseals to local road street network.

Sealed Rural Roads - Maintenance repairs of the local road network including road surface repairs, table drain cleaning, vegetation management, line marking, and bitumen reseals to local sealed roads.

Unsealed Rural Roads - Ongoing grading maintenance to keep the unsealed road network to an acceptable standard, gravel re-sheeting of unsealed roads, piped culvert table drain maintenance.

$1,300,000  

$800,000  

$250,000  

$437,864  

$180,000  

$370,000  

$178,712  

$461,567  

$345,000
Regional Roads – Ongoing maintenance and repair to 100km of the roads within Oberon LGA will allow Council to provide bitumen including road surface repairs, table drain cleaning, vegetation management, line marking, bitumen reseals to local sealed roads. $560,000

**State Road Capital Projects**
Duckmaloi Road - Council will be undertaking road improvement work on Duckmaloi Road from Titania Road to approx. 1.2km due east. $1,200,000

**State Roads Maintenance Work**
Councils “Road Maintenance Council Contract” with RMS will allow Council to provide ongoing maintenance work on the O’Connell and Duckmaloi Roads. $400,000

**Other Capital Expenditure**
- Water Reticulation Upgrades (replace aging AC water mains) $160,000
- Water Filtration Plant (including replacement or renewal plant items) $414,455
- New independent living units (Hathaway sale and Leith Johnson Trust) $720,000

The capital expenditure totals have not changed from that placed on public exhibition. However, the Technical Services Department has outlined in more detail the work anticipated for this expenditure during the 2018/19 financial year.

**SECTION 356 DONATIONS**
Council resolved to provide a total of $92,459 in Section 356 Financial Assistance donations during the 2018/19 financial year, as follows:

<table>
<thead>
<tr>
<th>Community Group</th>
<th>Project</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Schools</td>
<td>School Annual Presentations: Black Springs, Oberon High, Oberon Public, O’Connell Public, St Joseph’s Central ($250 each)</td>
<td>$1,250</td>
</tr>
<tr>
<td>Bathurst Harness Racing</td>
<td>Sponsorship of the 2019 Oberon Community Cup Night to be held on 18 January 2019.</td>
<td>$500</td>
</tr>
<tr>
<td>Black Springs Public School</td>
<td>To resource and implement the “Bounce Back” program</td>
<td>$500</td>
</tr>
<tr>
<td>Can Assist</td>
<td>Ongoing support for cancer patients and their families in our community</td>
<td>$2,000</td>
</tr>
<tr>
<td>Country Women’s Assoc. of NSW – Central West</td>
<td>Schools Public Speaking Competition</td>
<td>$100</td>
</tr>
<tr>
<td>Friend of the Oberon Library</td>
<td>“Welcome Baby Bags” through community nurse</td>
<td>$450</td>
</tr>
<tr>
<td>LiveBetter</td>
<td>Rent and utilities in kind assistance for Oberon Community Transport</td>
<td>$26,000</td>
</tr>
<tr>
<td>Oberon District Museum</td>
<td>Assistance with Rates</td>
<td>$500</td>
</tr>
<tr>
<td>Organization</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>------------------------------------------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Oberon &amp; District Relay for Life</td>
<td>19 hour Relay for Life event in November 2018 in Oberon</td>
<td>$1,000</td>
</tr>
<tr>
<td>Oberon Community and Farmers Markets</td>
<td>Sound system/PA system</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon District Little Athletics</td>
<td>Purchase IAAF competition equipment</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon Garden Club Inc.</td>
<td>Acquire/produce 2 banners, 4 tear drop flags and a brochure to raise awareness</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon Golf Club</td>
<td>Assistance with purchase of fuel</td>
<td>$5,000</td>
</tr>
<tr>
<td>Oberon Heritage &amp; Collectors Club</td>
<td>Funding and in kind assistance to host the Highlands Steam &amp; Vintage Fair on 9-11 March 2019</td>
<td>$12,000</td>
</tr>
<tr>
<td>Oberon High School</td>
<td>Project based learning for years 7 and 8</td>
<td>$200</td>
</tr>
<tr>
<td>Oberon Junior Hockey</td>
<td>Operation of the Junior Hockey Club for 2018 season</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon Junior Rugby League</td>
<td>Assist with presentation day for 2018</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon Masonic Centre</td>
<td>Assist with Rates</td>
<td>$580</td>
</tr>
<tr>
<td>Oberon Men’s Shed</td>
<td>Assist with insurance and rent</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon Netball Club</td>
<td>Assist with presentation in September 2018</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon Pony Club</td>
<td>Annual Gymkhana</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon Public School P&amp;C</td>
<td>Support educational activities/excursions</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon RSL Sub Branch</td>
<td>Assist with rates</td>
<td>$400</td>
</tr>
<tr>
<td>Oberon RSL Sub Branch</td>
<td>Assist with Council Water and Sewer Rates</td>
<td>$680</td>
</tr>
<tr>
<td>Oberon Senior Hockey Club</td>
<td>Weekly training at Oberon Tennis Centre</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon Senior Rugby League</td>
<td>Assist with presentation</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon Show Committee</td>
<td>In kind support to prepare Showground and facilities, and sponsorship for Fireworks</td>
<td>$8,500</td>
</tr>
<tr>
<td>Oberon Showgirl</td>
<td>Assist with Oberon Showgirl event</td>
<td>$2,000</td>
</tr>
<tr>
<td>Oberon Showground Trust</td>
<td>Repair doors with Pavilion at Showground</td>
<td>$1,000</td>
</tr>
<tr>
<td>Oberon Squash Club</td>
<td>Assist with prizes for championship in November</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon Tarana Heritage Railway</td>
<td>In kind support for excavator</td>
<td>$5,000</td>
</tr>
<tr>
<td>Oberon Tuesday evening Needlenworkers</td>
<td>Assist hold a quilting workshop during 2018</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon United Football Club</td>
<td>Assist with presentation day in September</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon United Junior Football Club</td>
<td>Assist with trophies and presentation in September</td>
<td>$500</td>
</tr>
<tr>
<td>Oberon Writers Group: The Accidental Ensemble</td>
<td>Assist with purchase of Yamaha Electric Piano</td>
<td>$500</td>
</tr>
<tr>
<td>Rotary Club of Oberon</td>
<td>Assist restore Rotary Lookout</td>
<td>$500</td>
</tr>
</tbody>
</table>
St Vincent’s De Paul Society  | Christmas Hampers 2018                      | $500  
Wrap with Love Knitters  | Assist with wool for knitting blankets for Columbia residents | $500  
Village Improvement Fund | Assistance for Black Springs, Burraga and O’Connell Villages | $15,000  
Western Regional Academy of Sport | Annual operation of WRAS | $299  

**TOTAL** $92,459

**DRAFT FEES & CHARGES**

The only changes to the 2018/19 Fees and Charges submitted to the May Ordinary Meeting and placed on Public Exhibition were animal statutory increases as indicated below:

- Desexed - $57
- Not desexed - $207
- Desexed (Pensioner) - $24
- Desexed purchased from RSPCA/Council pound - $28.50

**ASSET MANAGEMENT PLAN**

Version 3 of Council’s Infrastructure Asset Management Plan (IAMP) has been updated to incorporate updated Roads Condition data, other asset classes data have been adjusted where relevant, and the “Forward” included in the Draft IAMP on public exhibition has been included as Section 2.2.

With the use of the Assetic Predictor asset renewal forecasting tool, the 10-year Renewal Funding Gap has been forecasted to be the equivalent of $83,500 per year or an Asset Renewal Funding Ratio of 98%. The IAMP points out that this modest gap can be managed without funding increases through improved asset management practices.

However, the report identifies the need for the Block Grant to be increased in order for Council to increase or match the renewal need for Regional Roads. Council has been able to apply other funding sources to boost the Block Grant for the past four (4) years to ensure our infrastructure backlog continues to be addressed. Council needs to continue to lobby the Government to ensure that smaller Councils, such as Oberon, with large road networks receive a higher level of the Block Grant.

**Notes:**
From: Ben O'Regan [mailto:yesbenno@gmail.com]
Sent: Wednesday, 21 February 2018 2:44 PM
To: council
Subject: Submission for inclusion in 2018/19 and future operational plans

General Manager,

I am writing to ask that Council include in it's 2018/19 operational plan and budget either or both of two items.

The first is an amount to reduce ongoing maintenance in the western area of O'Connell on unsealed roads.

The proposal would be for $160,000 to be included each year for the next five years to allow the sealing of the following roads:

- Bosworth Falls Rd 5.7km
- Bloom Hill Rd 2km
- Ryans Ln/O'Briens Hill Rd 2.5km
Total of 10.2km

I understand that a reasonable cost is $80,000 per kilometer, therefore two kilometers per year could be achieved. This would allow the whole of the remaining section of Bloom Hill Rd or Ryans Lane/O'Briens Hill Road to be completed in one year and the other the following. Bosworth Falls Road could then be done in two-kilometer sections.

While there would be suggestions the roads need to be fully reconstructed to current standards which would increase the cost, I believe the current alignment meets the requirement of residents who would see the continual deterioration of the road surface to be a greater issue. No doubt Council has already allowed for reconstruction costs in the long-term management plan of the roads (given a 60-80 year pavement life), however, the current issue is the unsealed surface and the opportunity to reduce Council's ongoing maintenance grading costs. The existing pavements underlying the surface are in good condition and a weatherproof seal would only enhance their useful lives (and reduce future maintenance costs).

Always there is the question of funding new items in the budget. I would expect Council has already recovered Section 94 contributions from the developers in these areas as they were subdivided to produce the smaller holdings in the past. No doubt there is also a land valuation premium on these highly desirable lifestyle properties (even though they are in an RUI zone) that has afforded Council a generous return under the Special Rate Variation. Between the future grading maintenance saving, S94 and SRV I'm sure the short term cost would be mostly, if not entirely covered.

The second request, which is much less desirable than the first but of benefit across a wider part of the LGA is to increase the grading maintenance budget to allow for a water cart to be used with all maintenance grading. Use of a water cart produces a much better and longer lasting result reducing the number of times per year each road needs to be graded - therefore reducing costs. This procedure has been in clear evidence on Bosworth Falls Road in the past 12 months with each of the 'dry' or just after rain gradings resulting in a
surface that deteriorated within weeks as opposed to the most recent grading using a water cart which has lasted from November last year to now.

I trust the Councillors will understand the long-term value of a short-term investment in this small part of Council's road network when they come to approve the new Operational Plan and Budget.

Yours sincerely,

Ben O'Regan
155 Bosworth Falls Road
O'Connell NSW 2795

This e-mail has been scanned for viruses by MCI's Internet Managed Scanning Services - powered by MessageLabs. For further information visit http://www.mci.com
31st May 2018

Mr Gary Wallace  
General Manager  
Oberon Council  
PO Box 84  
OBERON NSW 2787

Dear Mr Wallace,

Re: Strategic Planning & Development Committee

Thank you for the opportunity to address the meeting at Black Springs on 30th May 2018 regarding the 2018/19 Community Strategic Plan. I attach my submission to that meeting for your record.

Yours sincerely,

Ewen Stewart
OBERON COUNCIL

STRATEGIC DEVELOPMENT PLANNING COMMITTEE

Mission: Development of a long term Strategic Plan for the future development of Oberon Township and the surrounding LGA

Background

The exodus from Sydney is in its embryonic stage and will continue to accelerate. Sydney is becoming prohibitively expensive and overcrowded. People are leaving for a number of reasons. Some are retirees; some are families seeking different lifestyles and opportunities.

The Central Coast, the North & South Coasts are reaching saturation point and are showing the symptoms of conditions which are manifest in Sydney.

The next destination is likely to become the Central West. Centres such as Bathurst, Orange, Mudgee, Cowra could become the focus of areas of influx of newcomers. Where does Oberon fall in this Mix?

Bathurst is expecting a population increase in the vicinity of 20K-30K within the next two decades. Some of these people could also be considering Oberon as an alternate place to settle because of our beautiful countryside and cool climate.

The danger is that if we don’t rise to the challenge we will face the prospect of becoming a backwater and could be overtaken by a substantially larger LGA and possibly be once again be threatened with amalgamation.
Planning Strategies

How do we meet the future requirements of Oberon?

The principal parameters which will drive this change are

Changing Demographics

Changing technological developments

Changing Economic and Social pressures

These pressures will have profound influences on the future of our townscape and rural landscape.

If we continue to develop the expansion of the township as we are presently doing we run the risk of providing inappropriate development which could drive away those whom we should be attracting. Many of our prospective new settlers are wealthy and are looking for that “Country experience”. Many however having built their dream home on their 20 acre block realise that it has become too much to handle, and would prefer something less expansive but still retaining the essential essence of rural pleasures. Others on the other hand may be looking for something more modest and closer to the services which a small town can provide. Retirement living is something which could be strongly promoted within Oberon.

We need to consider our rural landowners who may be seeking to leave the land and settle within the township. Many of these people could afford to purchase a well designed and well appointed dwelling within Oberon but unfortunately a large proportion of the housing stock is of poor quality. Bathurst on the otherhand has a supply of housing which may be more attractive because it is newer and well positioned close to shopping, medical services etc. Can we afford to lose these people who would prefer to remain within Oberon LGA.
The present Community Strategic Plan/LEP should probably be reviewed to extend the outlook for another 25 years and beyond.

The following suggestions are reflective of how could Oberon be redeveloped.

Expansion of the town centre to allow future development for:-

Civic centre, town hall, administration centre

Town Square

Pedestrian Mall in Oberon Street from Fleming St. to Ross St.

Shopping Malls, taverns, bistros, restaurants

Commercial and professional office space

Residential accommodation within the centre

Medium density Housing

Retirement Villages

Aged persons housing

Reprioritising residential streets such as Dart St. and Queen St. to become feeders to bring traffic into the centre and to not have Oberon St. as a main thoroughfare.

Planning & implementation of strategies for the future shaping of our township is a long term undertaking and should be under consideration now.
CSP PUBLIC EXHIBITION SUBMISSIONS

The DRAFT 2018 Community Strategic Plan and associated documents are on Public Exhibition until 14 June 2018.

WRITTEN SUBMISSIONS are to be addressed to The General Manager and can be delivered to Council either by mail to:

Oberon Council
PO Box 84
OBERON NSW 2787

OR via email:
council@oberon.nsw.gov.au

OR hand delivered to:
- Oberon Council Administration Office, 137 Oberon Street, Oberon
- Oberon Library, Corner Dart St & Fleming St, Oberon
- Oberon Visitor Information Centre, Corner Ross St and Edith Rd, Oberon

Please provide your comments below:

<table>
<thead>
<tr>
<th>NAME OF PERSON PROVIDING FEEDBACK:</th>
<th>Lynn Maloney</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTACT DETAILS (email address or phone number):</td>
<td>No Email or Phone</td>
</tr>
</tbody>
</table>

| COMMENTS: | White lines on Shooters Hill Road from Evers Road to Mount Werong Road are faded to nearly non-existing. This section of Shooters Hill Road is a high risk area in times of thick fog and with the increase of tourist traffic. Some dirt roads were not mentioned for any major road works in the Council future plans. The roads mentioned are the same ones which have had large funds allocated in past years are still acquiring more funds for more major road works.

Why are the quarry haulage trucks and some timber Industry trucks are allowed to resume to travel through the main street and other streets close to the main shopping centre. Some years ago Council was granted funds from the 3 x 3 petrol tax and other government grants to build the by-pases for the safety of the public in the main shopping areas and school children. |
<table>
<thead>
<tr>
<th>COMMUNITY CONSULTATION SUMMARY</th>
<th>PROPOSED ACTION/COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Oberon – 21 May 2018</strong></td>
<td>47 community members present</td>
</tr>
</tbody>
</table>

Lexi Kellam - In relation to Council's Urban Tree program does that apply to other areas apart from the Common? It is important that the implementation of the policy involves planting of exotic trees that will be beautiful for years to come and that trees are planted in areas that won't be damaged in future years such as under power lines. Donna Russo added that it would be nice to see natives and bird attracting species included in the beautification program.

Robin Wiseman asked for information about the Skate Park as she has observed children being injured on the current skate park at the Recreation Ground. This matter will be addressed as part of the Stronger Country Communities Grant Funding. The new skate park is currently being designed and will be located at the Common. In the next 4 – 6 weeks we will be undertaking community consultation for design and location. A modern state of the art facility which we believe will see a lot of interest from the youth of Oberon.

Phillip Haynes asked about Gingkin Road, he advised when he moved to Oberon 30 years ago he was advised the road would be sealed to where the school bus turns around. To date only about half this distance has been sealed, I notice there are no plans for further sealing for Gingkin Road. Gingkin Road is not one of the eight priority roads identified via the SRV, however it does form part of the local road network priorities.

Donna Russo asked if it is possible to increase signage warning motorists of animals on the road. There are more native species on the roads with the dry weather, from a tourism perspective it is not good for visitors to see dead animals on roadsides. Noted for follow up action.

Rosie Ward asked about the condition of pipes in Oberon. It is noted in the report on Pg 26 that 46% of the pipes are in poor or bad condition. Are these pipes all asbestos or are they some other material? What percentage of the pipes are metal? Technical Services Director advised there is an array of pipes, the replacement program is focusing on some of the older larger pipes that carry large volumes of water into the main areas. Not all of the pipes are asbestos, they are either fibre cement or plastic PVC. Approx. 8 – 10% of the pipes are metal.

Phillip Haynes commented about re-sheeting the gravel section of his road, previously council has used a shale type material. Is there any way we can avoid this from now on. The rocks stand up vertically and the shale is particularly nasty on tyres. Issue is worse when Forestry are logging in the area as they re-sheet the road prior to harvesting with very sharp material. Do forestry contact Council when they are going to do work on their roads – i.e. Sheepstation Forest Road? Some of the raw gravel used can be an issue if it is not crushed. There were a lot of pits, particularly in that area that we have stopped using due to these types of issues. Council has ongoing discussions with Forestry about a number of gravel pits and this type of material should not be used in the future.
Kay Jones advised she is really interested in having an enclosed pool for Oberon and asked about the plans for the $150,000 grant funding. She commented this doesn’t seem like enough, we also need to have the showers upgraded and would like to have hot water available. In future strategic plans can Council look at further upgrades to this facility? There also needs to be better opening hours. After knee operation the only time I could get there was when all the kids were in the pool and had to be very careful. When I went there in October for the first aqua class, nearly died from the cold as there were issue with water temperature in the pool.

Robin Wiseman added her support for the pool and appreciates the opportunity to use the facility free of charge as a pensioner. She suggested blinds that could be pulled up and down would assist with the breeze and temperature issues.

Donna Russo commented that the free tip vouchers are fantastic. She asked what is the income that the waste provides back into the community? We must make a profit from steel etc.

Phillip Haynes asked does Council’s sewerage get recycled?

Annette Mazrani – when reading the CSP got confused, some of the more important themes that are coming up in some of the community policy changes, it was not clear to me where they fit in the future direction and strategic outcomes. In terms of transparency and getting the dialogue with the community will there be any review of these plans. I wanted more clarity, we are having this engagement, consultation. When I read it and we have the issue of fluoridation, does that mean categorically we are going to revise this? In relation to the Vision I don’t see a clearly articulated vision, do we have one at the moment?

Rosie Ward asked for clarification around the CSP. Council is going to redo its CSP between June and December. Council is also looking at the fluoride issue on 18 June, will we miss the boat of having this included in the CSP as the Council is looking at fluoride in June?

<p>| Kay Jones advised she is really interested in having an enclosed pool for Oberon and asked about the plans for the $150,000 grant funding. She commented this doesn’t seem like enough, we also need to have the showers upgraded and would like to have hot water available. In future strategic plans can Council look at further upgrades to this facility? There also needs to be better opening hours. After knee operation the only time I could get there was when all the kids were in the pool and had to be very careful. When I went there in October for the first aqua class, nearly died from the cold as there were issue with water temperature in the pool. Robin Wiseman added her support for the pool and appreciates the opportunity to use the facility free of charge as a pensioner. She suggested blinds that could be pulled up and down would assist with the breeze and temperature issues. | A fully enclosed pool is not in range for Oberon. The plan for the funding is to upgrade the conditions inside to make it more comfortable. The pool is heated to 28 degrees. The breeze coming in makes it uncomfortable. There is no option to fully enclose the pool due to ventilation. Planning and Development Director advised there are plans for a further stage 3 project. There will be a louvre system and some doors included. |
| Donna Russo commented that the free tip vouchers are fantastic. She asked what is the income that the waste provides back into the community? We must make a profit from steel etc. | Planning and Development Director replied not from the residential scale, we do receive some income from the bulk steel that we are receiving from some of the major developments in town. It assists to offset some of the cost of recycling. |</p>
<table>
<thead>
<tr>
<th>O’Connell – 23 May 2018</th>
<th>51 community members present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cherie McGowan asked it at the end of the SRV period will it be dropped.</td>
<td>The rate will not drop but there will be no further SRV applied for by Council. We will return to normal rating after the SRV period.</td>
</tr>
<tr>
<td>David McKibbin asked is Council actively pursuing forestry to get a contribution for road funding. At the end of the five year SRV period if Council doesn’t get anywhere with State Government will Council be looking for more money for rates.</td>
<td>Council is continuing to pursue this. Oberon is quite reliant on forests. Council continuing to pursue the State Government in relation to this. The Mayor is chair of the unrateable land committee, which is a group of similar councils who are currently making representations to the Deputy Premier in this space. The rates go wider than roads, but roads are the major issue. Forestry impact on the road maintenance costs. We have recently received a grant for Meadows Road to haul forestry products, there is a forestry in kind contribution to this. In the last 12 months Forestry has bought significant private forests which they have said they will continue to pay rates on. When we get to the end of 2019/20 we believe we will have removed the backlog and the rest of the expenditure will fall within the maintenance budget. Council will continue to pursue additional road funding where possible including via grants.</td>
</tr>
<tr>
<td>Phillip Haynes asked about the average spent during the LIRS project on unsealed roads. What does the average of $10,000 per km get?</td>
<td>We tried to share the rate funding around the shire. $10,000 includes drainage upgrades, resheeting, vegetation clearing, signage, widening, pipe culverts under the road. We did piggyback on the opportunity to utilise other funding to assist with sections, for example on Hazelgrove Road we did 4km on top of SRV funding to get the road sealed.</td>
</tr>
<tr>
<td>Kevin Webb – Carlwood Road has had some additional seal, Council has done a good job widening etc. The unsealed section at the moment is atrocious. Grading standard has gone downhill badly. It was graded around 12 months ago, on the red bend there were corrugations 3 inches deep. Had to be graded twice, at the moment it is back to a similar condition. The gravel that was put down a few years ago has never settled down, grey matter and very unsafe. Carlwood Rd is a historically significant, tourist attraction, in its current condition it is not a good image to show visitors.</td>
<td>Technical Services Director has taken on notice. It is difficult given budget constraints, however Council has added a lot of funding in this area which included significant drainage works and the addition of piped culverts. The lack of moisture has delayed the grading maintenance schedule.</td>
</tr>
<tr>
<td>Henk Haselhoff commented that Bosworth Falls Road had work completed 2 – 3 weeks ago and has already started to deteriorate quite badly.</td>
<td>Technical Services Director has taken on notice. Council utilised a lot of reclaimed material in this area. Technical Services Director will inspect.</td>
</tr>
<tr>
<td>Ewen Chandler – heard a lot about rates and SRV. There is nothing in your plans about efficiency, yet</td>
<td>TSD advised we strive for efficiencies through our operations such as reclaiming</td>
</tr>
</tbody>
</table>
you are hitting ratepayers for an increase. Do you benchmark yourselves against other councils. Where in the strategic plan is there anything about efficiencies. Strategic plan should have a specific emphasis on productivity, no focus in the plan.

road base. Grading practices need to be reviewed. Going through the amalgamation process we did loose some staff, getting back together now and hoping to get.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference themselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly reference ourselves to contractors, always a heated debate, use of contractors and upskilling our own workforce. Regularly compare ourselves to other group 10 councils as well as our larger neighbours.

Councillors constantly referen...
| Sue Croall asked if there any way Oberon and Bathurst can get together to put a footpath across the Fish River so people don't have to risk their lives crossing the river. | TSD advised Council has been in discussions with RMS, the School and the cycling community. It will be raised again with RMS very soon at council's biannual meeting with RMS. There was good progress when we did the Pedestrian Access Mobility Plan, we will raise again and try to get the working party together again to move it forward. |
| Iain McPherson asked if its possible to have joint meetings with Bathurst to have both councils thinking about what needs to be done as O'Connell is a shared responsibility. Unfortunately the O'Connell area is split down the middle. Perhaps an O'Connell community working party with both councils progressing matters for the area could be considered. | Council has had strategic meetings in recent years, particularly in relation to the crossing over the fish river. |
| Veronika Cvitanovic asked about the recycling service in Oberon and asked why in the North Street Recycling area you have to split everything up into glass, paper etc. and this is not the case at the tip? Robin Wiseman also asked how often the recycling is collected from the North Street bins as it is an eyesore, are bigger bins an option? | Currently the collection is taken as one item. The bins used are the standardised signage for recycling but happy to take on board the inconsistency. Collection occurs twice per day on weekdays and on Saturday. It is an issue we are working hard to address. |
| Peter asked is the council truck able to water the smaller trees in the avenue, the trees are struggling. | Will be actioned. |
| Glen McGowan commented with the drought conditions at moment, why won't council let us use the aerated systems with recycled water? Find it disgusted that we are not allowed to recycle our water, it is fully treated. Its not a NSW Health requirement, I have rang them and checked. | PDD advised the systems are not suitable in this climate as they don't function when they freeze. There are options to have the systems split and there are a number of different ways you can have them so you get the benefit of the water. Happy to have further discussion regarding this. |
| David McKibbin asked about the new STP is it going to take the fluoride out of the water and is the water that comes down the Fish River going to be clean? | TSD advised there is no decision at this stage, however if fluoride were to be added there would still be fluoride in the water released. There are some processes that do remove fluoride from water but this would require further discussion. |
| Ian Brown – there has been a DA put in in O'Connell for a 17 lot subdivision on Belvior. The staff people come up with technical information and then councillors make a decision. If the staff come up with opposition to a proposal on technical grounds how do the elected councillors go against this? Why don't they just go along with the advice? Could the councillors explain what went on? How did the Councillors make a decision that was against the technical recommendation? | PDD advised it is a Planning Proposal, which had a determination made by Council and is now with the Department of Planning. Councillor McCarthy advised he was one of the councillors that asked it to be overturned. The whole area is off a tarred sealed road, two private contractors come to your household for garbage. This area should have been included in the LEP for development. Land poor class. I would rather see the Condon’s lucerne flats maintained. |
Cherie Brown added when I came 35 years ago there was virtually no subdivision. I don't begrudge anybody the opportunity, however enough is enough. I don't understand how you can describe the land as poor land. It is one of the most historic areas in NSW. We want to maintain what we have here. This is in the heart of O'Connell, the most beautiful part of O'Connell in the village, we are trying to promote the history and heritage. Trying to promote tourism for the Oberon area. The Avenue of Trees has been saved, countless people in council tried to have them cut down. Don't chop that precious bit of land up.

Brenda Doney added I find it difficult to understand how the council staff can advise councillors against such a subdivision and the majority of councillors ignore their staff and vote for such a development in O'Connell. Nobody is against subdivision per say, O'Connell has been used as a milking cow and has received very little back from council. Made some people a lot of money, the impact on the rest of the community has been quite large. Council staff tell us there are plenty of subdivisions in this area. What is the point of continuing to subdivide land, the Hills made quite a good living off the land they didn't see it as marginal. A lot has been bought to the village but this is enough, a large part of the community is saying enough.

Sally Newton-Chandler asked what is the point of a LEP if we don't follow it.

Phil Le Breton asked what is the agricultural class of the land? What is the overall plan over the next 20 years? Are we just going to keep cutting up blocks because some have been cut up, or do we try to maintain some kind of rural vista which is what people came here for? Ask that you don't just carve up paddocks into smaller blocks. Does council have some sort of plan so in 20 years or 100 years there will still be animals, not just house after house. I have an issue where you have agricultural land that is class 1 or 2, productive and suddenly someone can just come in and carve it up and move on. The whole valley is surrounded by bushland, put it there where you aren't impacting on farming land. Intrinsically changing the nature of the village is against my beliefs.

Cllr Doney advised the process was that council officers assessed a planning proposal. The council officers did assess that and put forward a recommendation. Then became a political decision when it was put before the councillors. The councillors chose to overturn that recommendation and that was then referred to the Department of Planning in Dubbo.

PDD advised the Department of Planning has requested additional information and they are still making their determination. At this stage its not open for public comment. If a gateway determination is granted and then they will specify the public exhibition requirement. It then means that submissions are invited and a report then goes back to council prior to making the LEP. This matter has not been on public exhibition yet. If the gateway determination is not granted will go no further.

Cllr McCarthy advised this land was supposed to be included at the time. The good lucerne flats should be kept for primary production. The lower ground, that has been looked at, farmers in council support that. I have several blocks and I don't subdivide because I don't want it.

The land is zoned R1 land – believe it was class 2. Some of the lower areas where the water was were class 3.

PDD advised there is a LUS, which was referenced within the report.

Cllr McCarthy commented when we did the last LEP, there were farmers who wanted to do 300 lot subdivisions, we rejected that and took that on board so you have a rural vista.

Cllr Kellam – what we started talking about this evening was a 2045 Community Strategic Plan, that is tough, people need to get involved as it will lead into how we plan the next LEP. Takes us where we want to be in 2045. We don't do that by dwelling too much on the past, trying to predict what will be like in 2045 is scary. Unless public contribute in a significant way we are going to get it wrong. Ask you get involved and help
Geoff Powell asked to what extent the water table will be affected by septic systems with more population coming in. I don’t think council addresses it strongly enough, particularly in some of these new developments. To what extent potential pollution of the water table is affected.

Carla Brown – agree the character of the village is very important, the historic buildings are very important. That should be taken into consideration as to what can be built, size, heritage value. Are people able to install bores? Don’t have a subdivision, but it concerns me to hear they might make a decision based on the fact they think some people are being hypocritical. Wait for the information but urge councillors when making decisions to put aside the personal opinions of individuals in O’Connell and look at the matters as they stand as it will affect the whole area. Ask that you may try to put those things aside and focus on the issues.

Ian McPherson – Chair of the Bathurst district branch of the National Trust. Proud to have been involved in saving O’Connell Avenue of Trees. O’Connell is a unique area and needs to maintain a rural village atmosphere. Listed on the National Trust Register outlined in a series of collections linked together by the O’Connell Avenue, a village established in the 1820’s and 1830’s. Area where Gov Macquarie established camp, unique place in the history of European settlement. Also important for Aboriginal culture. How we preserve our heritage is to have community discussions. I and others participated in what should be in our LEP, the O’Connell community were not 100% successful. They did decide not to allow 200 plus lots, but they didn’t allow this subdivision. Daunting to think that it is now revisited and this is being ignored. We need to participate in the process of developing a LEP and then rely on it being enforced. We need to have the confidence to say we are the custodians of a unique part of Australia that we have a responsibility to preserve.

Henk Hasslehoff – Shane just mentioned about documents being publically available. I have a different experience with a lot of documents being only available via GIPA which you have to pay for. I think people should be able to see what is happening with a DA. Bathurst Council have every document that is submitted to the council available on their website, why does Oberon not have that available?

PDD advised the requirement for assessment if a DA is submitted. Applications are available for public viewing. They can then form their own professional opinion in relation to the type of system that’s being used.
Phillip Haynes mentioned planning, used to live in Sydney, moved here 30 yrs ago. In Europe you cannot subdivide farming land. Growing up in Sydney we had some of the best market garden country in Western Sydney. Planning should be about looking to the future, but what about you project your population level, how much farming land do you need to support what you have. We live in a dry land, most of vegies in Sydney are coming from QLD. If we had an oil price hike, the freight cost to bring fruit and veg to Sydney and then out here are going to make it very hard to survive. We need to look at what is needed to plan for food production in the future. In Gingkin a lot of the farming land in our area has been carved up. There is a lot of land that has been subdivided and is now not being used for farming, excess weeds, all gone out of production. Think this should be the focus of the Council and the State Government.

Cherie Brown added I grew up in Western Sydney too, in an area now all under mansions. Think you have a huge responsibility as our climate is drying, its getting hotter, less food production as well as all the heritage stuff. We cannot keep carving up and spoiling our farming land.

Susan Willis wanted to add comments to Phillip and Cherie’s words regarding chopping up farming country. Food security for our nation is vital and is becoming a world wide problem. It’s an issue of very poor planning by governments and greed. We need to look after our prime agricultural land. As for chopping up this beautiful village, its important from a heritage point of view. Not just about beautiful old buildings, its also about the space, the feeling. Its something that the heritage people talk about now, its a cultural landscape, that’s what we have here that’s absolutely priceless. We have a responsibility to protect that, preserve and enhance that for future generations. The LEP was supposed be for 25 years, if that can be changed can the Condon lucerne flats be taken out of the rezoning?

Cir Doney commented that many of these opinions were expressed in submissions to the LEP. Urge you to continue to make that.

PDD advised that reversing something in the LEP cannot be done by Council without duly compensating the property owners. It is very difficult to reverse.

---

<table>
<thead>
<tr>
<th>Ian Browne commented about the process for advertising meetings. A lot of personal effort has gone in by people in the area to advertise this meeting. Can Council send notifications via email of community meetings occurring in O'Connell.</th>
<th>A data base of names from the sign in sheet will be established to allow emails to be sent advising of future meetings.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sonia Nunan asked about her husbands family property at Duckmaloi. The original property was split by down the middle by the road and a lot of building permissions were lost. Who makes the game change?</td>
<td>PDD advised the last change was to standardise the LEP’s. Any changes now are either via an application from council or the public. There are opportunities via dual occupancy rights.</td>
</tr>
</tbody>
</table>
Iain McPherson commented that it is a valuable opportunity for community to talk directly to Councillors. The O’Connell community would suggest the best way of supporting Oberon Shire is to sell blocks in Oberon so people can have the beautiful rural views in Oberon, grow the Oberon Shire, including O’Connell as part of that but keep Oberon as the economic centre.

**Burraga – 28 May 2018**

<table>
<thead>
<tr>
<th>12 community members present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shane Stapleton asked about Arkstone Road. B-Doubles heavily utilise this road and the road is narrow, trucks run you off in places. Work has been done on one section but at the other end there are overhanging tree branches, the road is narrow and dangerous. There are spots where there are guide posts on the side of the road and as you go over blind hills when you meet a B-Double they won’t move over, the trucks are too long and the back trailer swings over the road. There is also biddy bush in places right up to the edge of the road.</td>
</tr>
<tr>
<td>Anthony Francis also commented that Arkstone Road had received some funding in the last two years and asked if that has all been used? Are there any funds left. The section near Jim’s Creek just before that there is no signs and if people aren’t careful they will nose into the creek.</td>
</tr>
<tr>
<td>Shane Stapleton asked if there is any sort of petition for lobbying the government for Abercrombie Road to be classified as a State Road.</td>
</tr>
<tr>
<td>Sandra Stapleton raised an issue with the fencing around the Burraga Cemetery. I have been asking Council for years to address the fencing issue. The neighbours sheep keep getting into the cemetery and damaging headstones.</td>
</tr>
<tr>
<td>Bill Klower asked when the 2018/19 Village Grant fund becomes available?</td>
</tr>
<tr>
<td>The Mayor advised that council has commenced the process and if community support is needed we will certainly come back to the community. Members of the community can write to their local member at any time.</td>
</tr>
<tr>
<td>There has been some fencing done as part of a grant around private cemeteries. In relation to the Burraga Cemetery this is under the care and control of Council. The dividing fences act is applicable as Council do not have stock, it is up to the neighbour to keep their fences in a reasonable state to ensure their livestock are contained. Council has had discussion with the landholder previously and will pursue this matter. The Mayor advised she will follow this matter up on behalf of the community.</td>
</tr>
<tr>
<td>The fund is available from 1 July. Council has received an application for the 17/18 unspent funds. It is suggested that the application be submitted after 1 July for a suitable project that benefits the community.</td>
</tr>
</tbody>
</table>
Shane Stapleton advised that there is inconsistency with the amount being charged at the Burraga Transfer Station. One day I may take 2 otto bins and be charged $8 and the next time I am charged $12. What happens when metal is taken to the transfer station, does Council get this or does it go to the contractor.

PDD has taken this on notice. There is a fixed fee and this will be distributed with the next timetable.

Under the existing contract it goes to the contractor. It will be reviewed when it is re-tendered in the future.

Shane Stapleton asked when are you going to sell the paveliner truck and buy a couple of shovels and put the stuff in the pothole. As soon as a truck drives over the stuff put in by the paveliner it causes issues, bumps etc and ends up all under the car. You have to use harsh chemicals to get rid of it.

Anthony Francis added that its a safety issue, they use the paveliner along the edge of the road, it pulls cars and trucks off the edge, it makes the road look wider than it is and its soft and not really a drivable surface. Up the hill towards the Burraga Dam there is a section right along the edge and its quite a fall.

This is a matter that has been previously reported. Taken on notice.

Anthony Francis asked if the Bridge across Thompsons has it been cleaned off. I have reported it twice.

FCSD advised this will be taken on notice.

Bill Klower asked about a survey that was conducted some time ago for a Telstra tower in Burraga, what’s happened with that, we have very little mobile service around here.

FCSD advised we have collected information and its waiting for funding to become available. We are hoping that some more funding will become available for mobile black spots and that data will be used to support any funding applications. We are happy to provide a copy of the survey and will include this on our website.

PDD suggested community members also lobby the Federal Member, Andrew Gee.

The Mayor advised we have had ongoing discussion with Andrew Gee regarding this and his advice is to keep lobbying. I raise this matter with Andrew every time I see him and we put in funding applications for each round that becomes available.

Shane Stapleton added Rockley got two towers and we are still in the dark. If a tower was installed on top of the hill at Jeremy it would cover the whole area.

Neil Francis asked that future meetings be held later at either 6.30 – 7.00pm. Our numbers tonight are way down. I would like to see it at least ½ hr to 1 hr later.

Ross McDonald – we have asked about some reduced speed signs out near the timber mill.

Clr McKibbin commented that Forestry are coming to council to see if they can put flashing lights on so its triggered when trucks come out and there will be flashing lights for around 100 metres. Could also be used on
Anthony Francis advised some of the truck drivers and the people coming into the mill have raised it. In the west on sunset you can't see anyone coming.

We have also asked approximately 3 years ago about getting some horse signs erected around the village, particularly when we have the endurance event on. The two locations are on the corner where Buck Burraga Station is and the racecourse and on the other side near Campbells River. There were approved about three years ago but it has never been actioned.

The Mayor advised we have approached RMS re the Jeremy Hill one. We had raised it with RMS, we can certainly lobby for this. PDD added that road rules would still apply, the flashing lights don’t give the right to break road rules.

The Mayor asked that an email be sent in to keep it on the radar so it can be raised at the next TALC Meeting.

<table>
<thead>
<tr>
<th>Black Springs</th>
<th>25 Community Members Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ewan Stewart – comment re forestry unrateable land not only do they damage roads and cost a lot of money. Believe they damage the environment, damage to streams and river systems. Also issue of the impact to their neighbours, the farmers. Phillip Haynes added he agreed regarding forestry impacting on waterways. Along the road to Tuglow just before Sheepstation Forest Road, when the pines were harvested in that area the creeks started flowing again, within two years of the replant I have never seen the creeks run again. We need the forest but there is definitely an impact.</td>
<td>The Mayor advised this is something we continue to pursue. We are also pursuing the weed issue onto neighbouring properties. Council has just started a relationship with the Tuglow Landcare Group as well.</td>
</tr>
</tbody>
</table>

Phillip Haynes – it seems truck drivers are charged a lot for their registration, surely going to RMS and asking for some of it back may be another avenue. That money is supposed to go back into our road system. | GM advised Council receives a rebate under state grants for both state and regional roads. State roads fully funded, we have 50km of State Road, Duckmaloi and O’Connell Roads. Council is seeking dedication of the Abercrombie Road as a State Road. We have Block Grants and allocation of funding we receive every year that has to be spent on the regional road networks and is only partially funded by the state. Local roads are fully funded by Council and that is the type of roads we are advocating for. Unfortunately the forest network extensively utilise the local road network in the haulage of their product. We also recognise the economic input of the timber industry into the community. |

Christine Healey commented about repairs Council has undertaken on Abercrombie Road between Black Springs and Oberon. On the way into Oberon it’s very potholed, we can see the damage that’s done in such a short time. The trucks are out in the forests on rough muddy roads, they come back onto the main roads, they have sticks, stones | GM advised this is something that we address with forests. We will take it on board to pursue again. The area of Abercrombie Road going into town is the area we are advocating to become a state road. Having that classified as a state road opens up a lot more opportunities. Council spoke with the |
and debris is flying out on the road when they are travelling along at 100km per hour.

| Roads Minister last week and she asked for the information to have a look at this. We are limited as a local council in our ability to fund this type of work, as it would draw our resources away from the other roads across the shire. |

<table>
<thead>
<tr>
<th>Eddie Gibbons asked does Council have a program for installing Guard Rail on the Dog Rocks Road.</th>
</tr>
</thead>
<tbody>
<tr>
<td>TSD advised it will need to be looked at and took this on notice.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lois Gibbons asked has Council considered doing more recycling in Black Springs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>GM responded there is a free recycling area in town, which is getting to the point we are getting complaints as it is being used so well. It started as a trial to garner some interest in recycling in our community. We don't have kerbside recycling in Oberon. It will be looked at as part of the new CSP. We are also talking to Tomra regarding the new Return and Earn system and are looking at all opportunities around recycling. The way we run our transfer stations also needs to improve.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Phillip Haynes commented he has noticed an increase in rubbish being thrown out of car windows, bottles, bags, plastic bottles on our road, Sheepsstation Forest Road and Tuglow Road etc. Is it worth putting up some signs to say there is a fine for dumping rubbish, its very disappointing.</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Mayor advised Council has a MOU with the Shooters Hill Correctional Centre, we are looking at some roadside clean up as part of that program. Clr Doney added the community run a Clean Up Australia Day in O'Connell each year, walk down the road and pick up the rubbish. If they are all complimented together it provides a good outcome.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ewan Stewart suggest to council there ought to be establishment of a Strategic Planning and Development Committee to develop a strategic long term for the future planning of growth in the Oberon area. There is an increasing incidence of people moving to the country areas leaving Sydney for lifestyle. Central West will be a focus area in the future, where does Oberon fit with this. Bathurst have high predicted growth, some may be considering Oberon as a place to settle. If we don't rise to the challenge we face the prospect of becoming a backwater and the ongoing threat of amalgamation. Changing demographics and changing social and economical pressures, these factors will have an impact on the future. If we continue to expand as we are currently doing we run the risk of becoming a backwater or being left behind. People have moved to their 20 acres, then find it too large for them to maintain. Need to consider our rural landholders who are seeking to leave the land and move into the township. A large proportion of housing stock in Oberon is old and of very poor quality. Bathurst is newer, more centrally located and a larger variety of appropriate housing.</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Mayor encouraged Ewen to put his submission forward in writing. Councillor Doney added Council has recently appointed an Economic Development Officer, he is working with State Government on Integrated Planning on a regional basis. Sometimes people don't see what’s important to a community. We have the opportunity to stand up for those things and try to ensure that the community's views are heard. I encourage the rest of the community to think about what they want the towns and communities to look like over the long term vision.</td>
</tr>
</tbody>
</table>
The present CSP should probably be reviewed to extend beyond the 2024. Want to see a civic centre, town hall, pedestrian mall in Oberon Street, shopping malls, taverns, restaurants, residential accommodation within the centre, aged persons housing, retirement villages. Believe these are things we need to consider for the future.

<table>
<thead>
<tr>
<th>Phillip Haynes asked about asbestos piping in town, heard a little bit of chat from people who want to know if their water is coming through asbestos pipes. There has been research overseas which shows when you wash clothes with water that go through asbestos pipes that the clothes then contain small amounts of asbestos fibre. People want to know if their water travels through these pipes. Is it possible to know these types of things?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ewen Stewart commented that when fibro pipes were introduced years ago I understood there was a polyurethane coating in the pipe to protect the pipes. Think we should allay people’s fears, the lining was pretty durable.</td>
</tr>
<tr>
<td>Phillip Haynes advised the research I have read shows that the asbestos fibres can be released in the air through the drying of clothing.</td>
</tr>
<tr>
<td>TSD advised there are a number of older pipes within the system that we are upgrading. The water is within the water testing guidelines. It is an ongoing issue to upgrade and replace these pipes. The majority of water in the township travels through these pipes.</td>
</tr>
<tr>
<td>GM added we are in the third year of a replacement program and substantial work has already been undertaken in this space. TSD confirmed that description is pretty accurate, they do break down with wear over many years. It is an ongoing replacement program.</td>
</tr>
<tr>
<td>GM advised that most dryers have filters on them now. At some point in time some water could go through a fibrous pipe that has a protective mechanism around it.</td>
</tr>
</tbody>
</table>
Summary
The Burraga and District Community Association has written to Council to request the use of 2016/17 and 2017/18 allocation of Village Improvement Funds during the 2018/19 financial year to complete the project being undertaken at the Burraga Sports and Recreation Club.

The Black Springs Progress Association has written to Council to request that use of the 2017/18 and 2018/19 Village Improvement Funds for an all weather car park at the front of the Black Springs Community Hall.

Recommendation:
That Council:

1. Approve carry over of the balance of $4,500 of 2017/18 Village Improvement funds to the 2018/19 financial year for use with the 2018/19 $5,000 allocation, for the project currently underway at the Burraga Sports and Recreation Club, and

2. Approve carry over of the unused $5,000 of 2017/18 Village Improvement funds to 2018/19 financial year, to combine with the $5,000 allocation of 2018/19 funds for the installation of a car park at the front of the Black Springs Community Hall.

Comment
A copy of the requests from Burraga and Black Springs FOLLOWS.

Burraga Town Improvement Funds
Council has received a request from the Burraga community for the carry over unexpended funds from the 2016/17 and 2017/18 Village Improvement allocations into the 2018/19 financial year. The Burraga community intend to use the unused funds and 2018/19 allocation to finalise the accommodation project underway at the Burraga Sports Club.

The Village Improvement funds are not carried over from year to year. Therefore, the only funds remaining for the Burraga Village Improvement Fund are $4,500 of the 2017/18 allocation.

Council staff recommend Council carry over the $4,500 from 2017/18 for the community to add to the allocated $5,000 in 2018/19, thus providing $9,500 to finalise their project.

Black Springs Town Improvement Funds
Council has received a request from Elsbeth Alexander, Secretary, Black Springs Community Association Inc. for the unused $5,000 Village Improvement funds from the current financial year be carried over to 2018/19 financial year.

At the meeting of the Black Springs Community Association held on 14 May 2018, a motion was put forward by Kerry Gibbons and seconded by Greg Healy that:

Black Springs Community Association Inc. apply for the Council grant of $5000 for the 17/18 FY and combine the 18/19 financial year $5000 grant with the purpose of placing an all-weather car park surface such as a hot mix seal between the front of the Black Springs Hall to the Dog Rocks Rd, running the length of the hall. This surface would give an all-
weather path to the front door and allow for parking in the same area, with landscaping aesthetically pleasing to the area, with Black Springs Community Association Inc. contributing to the project.

This would provide a pool of $10,000 for the construction of an all weather car park at the entrance to the Black Springs Community Hall.

The Black Springs Community Association has advised Council via email that they will contribute $10,000 towards this project, thereby providing a total of $20,000 for the car park.

Council staff recommend Council carry over the $5,000 from 2017/18 and allocate the 2018/19 $5,000 Village Improvement Funds for the car park construction.

Notes:
## EXPENDITURE FROM OBERON COUNCIL

<table>
<thead>
<tr>
<th>DETAILS</th>
<th>DEBIT</th>
<th>CREDIT</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016/17 community village grant</td>
<td>5000.00</td>
<td></td>
<td>5000.00</td>
</tr>
<tr>
<td>Doalman timbers (fence materials)</td>
<td>984.40</td>
<td></td>
<td>4015.60</td>
</tr>
<tr>
<td>Calare Civil (effluent disposal report)</td>
<td>1518.00</td>
<td></td>
<td>2497.60</td>
</tr>
<tr>
<td>Oberon Council DA fees</td>
<td>967.70</td>
<td></td>
<td>1529.90</td>
</tr>
<tr>
<td>2017/18 Community village grant</td>
<td>5000.00</td>
<td></td>
<td>6529.90</td>
</tr>
<tr>
<td>Mawhood Hardware (sand &amp; cement)</td>
<td>494.00</td>
<td></td>
<td>6035.90</td>
</tr>
</tbody>
</table>
FYI as discussed.

Sharon Swannell
Executive Coordinator

02 6329 8151 Direct
0428 552 982 Mobile
sharon.swannell@oberon.nsw.gov.au
www.oberon.nsw.gov.au

Gary Wallace
General Manager

02 6329 8125 Direct
0409 157 003 Mobile
gary.wallace@oberon.nsw.gov.au
www.oberon.nsw.gov.au

Sorry Gary,

Yes it was supported unanimously by the members present.
Hi Elsbeth

Thanks for your correspondence. Can you confirm that this motion was supported by progress? I only say that to give the request additional carriage.

Thanks in advance

Gary

---

**Gary Wallace**

General Manager

02 6329 8125 Direct

0409 157 003 Mobile

gary.wallace@oberon.nsw.gov.au

www.oberon.nsw.gov.au

---

Please consider the environment before printing this email

---

**From:** Elsbeth Alexander [mailto:elsalex4@gmail.com]

**Sent:** Tuesday, 15 May 2018 9:04 AM

**To:** Gary Wallace

**Cc:** Sharon Swannell

**Subject:** $5,000 Village Improvements
Good Morning,

At the meeting of the Black Springs Community Association held last night (14 May) a motion was put forward by Kerry Gibbons and seconded by Greg Healy that:-

Black Springs Community Association Inc. apply for the council grant of $5000 for the 17/18 FY and combine the 18/19 financial year $5000 grant with the purpose of placing an all-weather car park surface such as a hot mix seal between the front of the Black Springs Hall to the Dog Rocks Rd, running the length of the hall. This surface would give an all-weather path to the front door and allow for parking in the same area, with landscaping aesthetically pleasing to the area, with Black Springs Community Association Inc contributing to the project.

--

I understand that Kerry will be talking to you about this project as some stage.

Elsbeth Alexander

Secretary

Black Springs Community Assoc. Inc.
Good Morning,

After our discussion last night Black Springs Community Association Inc. has agreed to pay the residual amount of $10K as our contribution to the paving of the hall front.

Elsbeth
Secretary
Black Springs Community Association Inc
ABN 43153157296

This e-mail has been scanned for viruses by MCI's Internet Managed Scanning Services - powered by MessageLabs. For further information visit http://www.mci.com
13.06 RELATED PARTY DISCLOSURE POLICY REVIEW

File No: Governance/Policies
Author: Lynette Safranek, Finance & Community Services Director

Summary
In accordance with the Australian Accounting Standard 124, the Related Party Disclosures and Policy are required to be reviewed annually.

Recommendation:
That Council approve the Related Parties Disclosures Policy 2220.

Comment
A copy of Related Parties Disclosures Policy 2220 FOLLOWS.

The objective of this policy is to establish guidelines for an effective internal reporting system which encourages and facilitates the reporting of disclosures in regards to corruption, maladministration and serious and substantial waste.

This policy is designed to complement normal communication channels between supervisors and staff. Staff are encouraged to continue to raise appropriate matters at any time with their supervisors, but as an alternative have the option of making a protected disclosure in accordance with this policy.

There are no changes to the Policy.

Councillors, General Managers, Director and Supervisors are required to complete the Related Party Disclosures form annually.

Council’s Finance Department maintain a register of all declared and identified related parties for Councillors, General Manager, Directors and Supervisors. Council’s Finance Coordinator is responsible for identifying Council subsidiaries, associates and joint ventures.

Notes:
Related Parties Disclosures

1. Intent of Policy

The objective of this policy is to establish guidelines for an effective internal reporting system which encourages and facilitates the reporting of disclosures in regards to corruption, maladministration and serious and substantial waste.

This policy is designed to complement normal communication channels between supervisors and staff. Staff are encouraged to continue to raise appropriate matters at any time with their supervisors, but as an alternative have the option of making a protected disclosure in accordance with this policy.

2. Scope of Policy

This policy applies to the General Manager, Mayor, Councillors, Directors and Supervisors of Oberon Council.

3. Definitions

- **Related Parties**
  A person or entity that is related to the entity that is preparing its financial statements i.e. a related party is party that exhibits control or joint control, or significant influence over the reporting entity or key management personnel of the reporting entity.

- **Related Party Transactions**
  A related party transaction is a transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged.

- **Key Management Personnel (KMP)**
  Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly. Council’s KMP would include the Mayor, Councillors, General Manager, Directors and Supervisors.

- **Close Family Members**
  Close family members are people who can be expected to influence or be influenced by key management personnel and include that persons children and spouse or domestic partner; children of that persons spouse or domestic partner; and dependants of that person or that persons spouse or domestic partner.

- **KMP Compensation**
  Compensation includes all employee benefits (as defined in AASB 119 Employee Benefits) and include all forms of consideration paid, payable or provided by the entity, or on behalf of the entity, in exchange for services rendered to the entity. They include short term
employment benefits e.g. wages etc.; post employment benefits e.g. pensions; other long
term benefits e.g. long service leave; and termination benefits.

*Arm's length transaction*
A transaction between two related parties that is conducted as if they were unrelated, so that there is no question of conflict if interest.

*Control*
Is the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

*Joint Control*
Is the contractually agreed sharing of control over an economic activity.

*Significant influence*
Is the power to participate in the financial and operating policy decisions of an entity, but is not control over those policies. Significant influence may be gained by share ownership, statute or agreement.

*Responsible Accounting Officer*
A position of Council that has legislative responsibilities under the Local Government (General) Regulation 2005.

*Material transaction*
Transactions assessed as material based on some or all of the following criteria
- Significance in terms of size
- Carried out on non-marker terms
- Outside normal day to day business operations
- Disclosed to regulatory or supervisory authorities
- Reported to senior management.

4. **Guidelines**

The *Public Interest Disclosures Act* aims to encourage and facilitate disclosure in the public interest by enhancing and augmenting established procedures for making disclosures, protecting persons from reprisals that might otherwise be inflicted on them because of these disclosures, and providing for those disclosures to be properly investigated and dealt with.

Oberon Council is committed to the objectives of the *Public Interest Disclosures Act 1994* and encourages the disclosure of instances of corrupt conduct, maladministration or serious and substantial waste.

This Policy establishes guidelines for the reporting and management of protected disclosures in accordance with the *Public Interest Disclosures Act 1994*.

4.1 **Obligation to Report**

All Councillors, General Manager, Directors and Supervisors have an obligation under Council’s Code of Conduct to:
- Fulfil their statutory duty, to act honestly and exercise a reasonable degree of care and diligence
- Identify and resolve situations which involve a conflict of interest or improper use of their position
- Act in a way which enhances public confidence in the system of local Government
• Report instances of corruption, maladministration and serious and substantial waste.

4.2 What disclosures are protected under the Act?
To be protected under the Act, a disclosure must show or tend to show corrupt conduct, maladministration or serious and substantial waste of public money. It must be more than a mere allegation without substantiation and must include evidence that if substantiated would amount to the alleged conduct.

To be protected the disclosure must be made voluntarily to a person or authority nominated in this policy.

4.3 What disclosures are not protected?
A disclosure is not protected under the Act if it is made by a public official in the exercise of a duty imposed by or under an Act. Protection is also not available for disclosures which:
• Are made frivolously or vexatiously,
• Primarily question the merits of government policy, or
• Are made solely or substantially with the motive of avoiding dismissal or other disciplinary action.

It is an offence to wilfully make a false or misleading statement when making a disclosure.

4.3 Disclosures to journalist or Member of Parliament
In very limited circumstances disclosures made to journalists or a Member of Parliament will be protected if:
• The person making the disclosure to a journalist or member of Parliament must have already made substantially the same disclosure through the internal reporting system or to the General Manager or an investigating authority in accordance with the Act,
• The investigating authority, council, staff or public official to whom the matter was originally referred has:
  i. Decided not to investigate the matter, or
  ii. Decided to investigate the matter but not completed the investigation within six months of the original disclosure, or
  iii. Investigated the matter but not recommended any action in respect of the matter, or
  iv. Failed to notify the person making the disclosure, within six months of the disclosure, of whether the matter is to be investigated.
• The responsible officer must have reasonable grounds for believing that the disclosure is substantially true.

5. Examples of Transactions
The following are examples of transactions that are required to be disclosed if they are transacted with a related party:
• Purchase or sale of goods
• Purchase or sale or property and other assets
• Rendering or receiving services
• Leases
• Quotations and/or tenders
• Commitments
• Settlements of liabilities on behalf of Council or by Council on behalf of the related party
• Grants and subsidy payments made to associated entities of Council
• Non-monetary transactions
• Compensation made to key management personnel and their close family members.

6. **Review of Related Party Declarations**

A review of KMP and their related parties will be completed prior to 5 July each year. Whereby the identified KMP will be required to complete the Related Party Declaration and return this to Council’s Finance Coordinator by 31 July.

The method of identifying the close family members and associated entities of KMP will be by KMP self-assessment. KMP are responsible for keeping the Finance Coordinator updated when any changes to those related parties occur outside of those times.

Particular events, such as a change in Councillors, General Manager, Directors, or Supervisors will trigger a review of Council’s related parties immediately following such an event.

Council’s Finance Coordinator will be responsible for identifying Council subsidiaries, associates and joint ventures. Council’s Finance staff will maintain a register of all declared and identified related parties.

7. **Policy Review**

This Policy shall be reviewed annually to ensure that it meets the object of the legislation, and facilitates the making of disclosures under the Act.

8. **Related Legislative and Regulatory Requirements**

**NSW Local Government Act**
Accounting Standard AASB 124 Related Party Disclosures
Accounting Standard AASB 10 Consolidated Financial Statements
Accounting Standard AASB 11 Joint Arrangements
Privacy and Personal Information Protection Act 1998 (PPIPA)
Government Information (Public Access) Act 2009 (GIPA Act)

<table>
<thead>
<tr>
<th>Approving Authority</th>
<th>Oberon Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact</td>
<td>Finance &amp; Community Services Director</td>
</tr>
<tr>
<td>Approval</td>
<td>Ordinary Meeting 19 June 2018</td>
</tr>
<tr>
<td>Revision Date</td>
<td>June 2019</td>
</tr>
<tr>
<td>Issue Date to Staff</td>
<td>June 2018</td>
</tr>
</tbody>
</table>
**13.07 UNIFORM POLICY**

File No: Governance/Policies  
Author: Lynette Safranek, Finance & Community Services Director

**Summary**

Council’s Uniform Policy 2107 has been updated, was presented to the Consultative Committee at its meeting in September 2017, and is presented to Council for ratification. This policy outlines the assistance providing to all staff for a Council Uniform.

---

**Recommendation:**

That Council approve the Uniform Policy 2107 as provided to the meeting.

---

**Comment**

A copy of the Uniform Policy 2107 FOLLOWS.

The changes to this policy are as follows:

- **Indoor Employees:**
  - The uniform allowance amount over the 3 year period has not changed, however, it is now evenly spread at $300 per annum; rather than $500 year 1, $200 year 2, $200 year 3.
  - The maximum carry over value for a uniform allowance has been capped at $600.
  - A maximum of $100 per year can be spent on corporate footwear.

- **Corporate Image section has been included to ensure transparency of expectations in relation to Uniform for all Council staff.**

Uniform clothing that has been endorsed outside of our provider needs to be embossed with Council’s logo (at Council cost) prior to reimbursement.

The Consultative Committee has been consulted regarding the review of this policy at their September 2017 meeting and the only comment at the meeting was that it “appears fair to all employees”.

Since the endorsement of the Consultative Committee and the time prior to this report presented to Council. Three new employees have commenced utilised the old provision, a consent in the new policy is proposed that reads “that in this instance if $500 was spent by an employee on an initial allowance, in the following year, the allocation will be reduced to $100 bringing it in line with the uniform allowance.

Councillors are asked to endorse the Uniform Policy 2107 as presented.

---

**Notes:**

---

---

---
Uniform Policy

1. **Intent of Policy**

This policy provides direction to management and employees on the purchasing, wearing and reimbursement of uniform items.

2. **Scope of Policy**

A uniform is essential in the establishment of the overall corporate image of Council. It ensures that Council employees are easily identifiable and appropriate standards are maintained.

This policy applies to all full time and permanent part time employees of Council. Casual employees will be allocated clothing as required.

All staff members should only wear the uniform while on official duty, including travel to and from work. The wearing of a uniform is compulsory for all staff.

3. **Overview**

3.1. **Outdoor Employees**

Employees engaged in the works area will be issued with the following items of clothing upon commencement of employment from Council’s store.

On commencement employees will be issued with 3 shirts, 3 trousers, 2 jumpers, 1 safety boots, 1 water resistant coat, 1 hat, 1 safety vest, and 1 fleecy vest. An employee may choose 1 pair of overalls in lieu of 1 shirt and 1 pair of trousers.

On each anniversary, the employee may choose up to seven (7) items of clothing.

The following items are to be issued and replaced only as required: rubber boots; disposable overalls, safety helmet, and any other specialised personal protective equipment.

Other items may be issued with approval of the Works & Engineering Director.

3.2. **Pool Employees**

Seasonal pool employees will be provided with appropriate uniform to be worn while working during the pool season. Each employee is responsible for ensuring the uniform items are maintained in reasonable condition and cleaned according to manufacturer’s instructions.

The items of uniform are to be returned at the end of each pool season. The employee may be required to reimburse the cost of any items of uniform not returned, or returned in an unreasonable condition.
Pool employees are required to wear suitable footwear such as gym shoes or joggers with non-slip sole.

All identified personal protective equipment is to be worn at all appropriate times.

3.3. Indoor Employees

- **Uniform allowance**
  Upon commencement of employment, of a full time employee will be granted $330 (including GST) to subsidies the cost of the corporate uniform. This amount will be pro-rata for permanent part time employees. Employees on a probationary period will only be allocated half their allowance on commencement and the remaining half at the successful completion of their probationary period.

  Each following year, indoor employees will be granted $330 (including GST) on 1 July. The annual grant will be based on the hours the employee is working as of 1 July.

  Staff may choose not to use the preferred supplier but need to present any purchased clothing to the Human Resources Coordinator for embroidering prior to any refund from the uniform allowance upon presentation of a receipt.

  The balance of individual employee’s uniform allowance will be monitored and the employee will be advised once the allocation has been exhausted. A reasonable approach will be taken by the employees Director with respect to an employee over spending their allowance or a balance which is carried forward into the next financial year. A maximum allowance will be capped at $600.

  Casual employees who work regularly may be provided with suitable corporate clothing, or be approved a reasonable corporate uniform allowance by their Director.

  The Corporate Uniform is mandatory for all corporate employees and will be reinforced by the employee’s Director.

- **Shirts**
  A selection of corporate shirts has been approved and are listed on the Uniform Order form provided by the preferred supplier. The selection is refreshed from time to time to reflect a current and up to date corporate image of Council.

  These items should be purchased from Council’s preferred uniform supplier to maintain consistency in the corporate image.

- **Jumpers/Jackets/Vests**
  Employees may wear a suitable black or charcoal jumper, vest, jacket or cardigan provided it is corporate design and in keeping with the image of Council.
- **Pants**  
Employees may wear suitable corporate dress pants or skirts in black or charcoal.

- **Dresses**  
Employees may choose to wear an appropriate corporate style dress in black or charcoal.

- **Scarves/Ties**  
A selection of corporate scarves and ties are available from Council’s preferred uniform supplier.

- **Footwear**  
Footwear should be corporate style in either black or charcoal. Footwear must have an enclosed toe and heel, and non-slip sole. Female shoes should have a sensible heel. An employee may choose to use their corporate uniform allowance to purchase one pair of suitable shoes annually, up to a value of $100.

4. **Embroidery**

All uniform clothing is to be embroidered with the Oberon Council logo. Clothing ordered from the preferred supplier will be embroidered before delivery.

Staff may choose not to use the preferred supplier and will need to present any purchased clothing to the Human Resources Coordinator for embroidering prior to any refund from the uniform allowance upon presentation of a receipt.

5. **Corporate Image**

The cleaning and repair of the corporate uniform is the responsibility of individual staff member. All items need to be kept in a clean and presentable manner.

It is essential for all employees to demonstrate a positive and professional image of Council by ensuring:
- Clothing and footwear is appropriate and in reasonable condition,
- Personal hygiene and general appearance is respectable and appropriate,
- Any jewellery, hairbands or any other item is appropriate for a corporate environment, and
- Any tattoos or piercings which may offend a reasonable member of the public or colleague is either concealed or removed during working hours or at work related functions.

6. **Exceptions**

There may be occasions when wearing corporate uniform is not possible or plausible. Each situation will be assessed on merit by the employee Director and the employee will be advised of the decision. Should the employee not agree with the decision they may seek advise from Human Resources.
7. Termination of Employment

Should an employee leave the Council within the first year of employment, the employee will pay back half of the contribution made by Council.

An employee whose employment is terminated for any reason, must return all uniform items which have been embroidered with Council’s logo. This is to protect the image of Council and ensure the identity of Council employees is accurate.

An employee may be requested to refund any funds spent on uniform in the one month prior to termination, if the items are not used or redeemed by another employee.

8. Review

These guidelines will be reviewed by at least every two (2) years, or when significant changes are required.
13.08 COUNCIL SECTION 355 COMMITTEES

File No: Governance/Meetings/Committees General
Author: Gary Wallace General Manager

Summary
There are a number of Section 355 Committees. This report seeks the confirmation of the community representatives appointed to these Committees.

Recommendation:

That:

1. Council confirm its community delegates to the Section 355 Committees for a period of 2 years.
2. Council seek additional interest for both the Sports Facilities and Community Services Committees from local organisations with a further report provided to Council upon completion.

Comment
Council has a number of Section 355 Committees which act as a liaison with the community. Each of the Committees is set up for a specific purpose in accordance with the adopted terms of reference. In September 2017 Council reconfirmed its Committee Structure and appointed a Chair and Councillor delegates to each Committee for a two year period. Council also resolved to reconfirm their community delegates to these committees at that time. The name and purpose of each of Councils Section 355 Committees along with the nominated Councillor Chair and Delegates is as follows:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Services Committee</td>
<td>Councillor Brenda Lyon (Chair)</td>
<td>To act as a liaison and make recommendations to Council on behalf of community groups including senior and youth activities and to discuss and advise Council on the development of non-sporting community facilities, services and policies.</td>
</tr>
<tr>
<td>Hazelgrove Public School Reserve Committee</td>
<td>Councillor Clive McCarthy (Chair)</td>
<td>To control and regulate the use of the grounds at the Hazelgrove Public School Reserve and recommend to Council any proposed changes.</td>
</tr>
<tr>
<td>Heritage Committee</td>
<td>Councillor Clive McCarthy (Chair)</td>
<td>To report and recommend to Oberon Council matters relating to Heritage in the Oberon LGA.</td>
</tr>
<tr>
<td>Oberon Sports Facilities Committee</td>
<td>Councillor Kerry Gibbons (Chair)</td>
<td>To act as a liaison between Council and sporting groups for the ongoing maintenance and development of sporting facilities in the Oberon LGA. Sporting organisations are invited to apply to be on the committee and send a representative.</td>
</tr>
<tr>
<td>Black Springs Community Hall</td>
<td>Councillor Kerry Gibbons (Chair)</td>
<td>To act as a liaison between Oberon Council and the community user groups and interested community members associated with the Black Springs Community Hall.</td>
</tr>
</tbody>
</table>

During May 2018 Council wrote to all community representatives on its current Section 355 Committees advising that the community delegates would be reappointed and inviting the
delegates to re-nominate themselves if they wished to continue as a delegate to the committee. Advertisements were also placed in the Oberon Review and on Council's Website and Facebook page inviting members of the community to put forward their nomination if they wished to join any of the Council Section 355 Committees. Community members were asked to advise of their interest or reason for nomination.

The following table provides a list of nominees for each of the Committees:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Nominees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Services Committee</td>
<td>Robin Toedter – current member of the CSC Megan Sovik – liaison officer for Meals on Wheels and Volunteer for Oberon U3A</td>
</tr>
<tr>
<td>Hazelgrove Public School Reserve Committee</td>
<td>Brett Fitzpatrick – current member of the committee, lives in close proximity to the facility</td>
</tr>
<tr>
<td>Heritage Committee</td>
<td>Ewen Stewart – current member, retired architect with keen interest and skills in Heritage Graham Williams – current member represents OTHR Brenda Doney – current member and interested in continuing on the committee Philippa Gemmell-Smith – current member and interest in history of Oberon Susan Willis – current member and interested in continuing on the committee David Willis – new applicant, member of “Friends of Lindlegreen” passion for heritage in the Oberon area Tina Slattery (late application) – interest in preserving the built and natural environment of the Oberon area Bob Mills – interested in remaining as an observer This Committee is also assisted by a National Trust delegate which is proposed to continue.</td>
</tr>
<tr>
<td>Oberon Sports Facilities Committee</td>
<td>Spiro Kavalieros – Oberon Junior Rugby League Club Ian Christie-Johnston – Oberon Tigers Rugby League Club Veronika Cvitanovic (late application) – Oberon Pistol Club Bob Mills – Oberon Heritage and Collectors Club – interest in remaining as an observer</td>
</tr>
<tr>
<td>Black Springs Community Hall</td>
<td>Eddie Gibbons – current member wants to continue. Elsbeth Alexander – interested in being on the committee. Christine Healey – President Black Springs Community Association and want to help ensure the community hall is cared for and maintained. Michelle Swaan – current member wants to continue.</td>
</tr>
</tbody>
</table>

Some years ago Council developed a Management Manual for Section 355 Committees and Volunteers to assist with providing the appropriate framework and guidance for Council to operate its Section 355 Committees. The Manual provides an overview of the relevant policies that Councillors and Community delegates operate under when carrying out their responsibilities as members of a Section 355 Committee. The manual also sets out the legislative basis of the committees, the responsibility and conduct for committee members, day to day operation of committees as well as WHS and Risk Management responsibilities. A copy of the relevant requirements and charter for each committee is also included in the Manual. Council is currently reviewing this manual and will provide it to the next available Council meeting. It is anticipated that
each Committee will additionally endorse the requirements of the charter within this revised Manual.

After the advertising of Committees seeking nominations it was found that some Committees had limited uptake. As a result the following is proposed:

**Oberon Sports Facilities Committee**

The Oberon Sports Facilities Committee provides an opportunity to seek involvement from all sports users in and around the Oberon LGA. In an attempt to provide a more flexible arrangement for this committee it is proposed to identify all sporting groups within the LGA and seek a representative to sit on the Committee rather than individuals (apart from those who have nominated). As such it is considered that Council should write to all Sporting groups seeking interest in their group having an interest rather than an individual in an attempt to reinvigorate the committee. Should this not be forthcoming further options will be tabled upon this attempt being unsuccessful.

**Community Services Committee**

The Community Services Committee was established as an amalgam of the former Seniors Facilities Committee and the Community Facilities Committee in 2016. It is considered that a more specific effort is required to attract users onto this committee. Users such as U3A and Meals on Wheels have been nominated however the need to engage with local providers in the health space is required. It is considered that additional correspondence should be sent to local providers to gauge interest and should this be not forthcoming further options presented to Council.

<table>
<thead>
<tr>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>
13.09 BLACK SPRINGS COMMUNITY ASSOCIATION – COUNCILLOR/S DELEGATE
File No: Governance/Ordinary/June 2018
Author: Lynette Safranek, Finance & Community Services Director

Summary
Council is in receipt of a request from the newly formed Black Springs Community Association seeking interest from Oberon Council to have a delegate, or delegates sit on the Association.

Recommendation:
That Council nominate a delegate, or delegates to sit on the Black Springs Community Association

Comment
Previously Black Springs Progress Association undertook a host of activities within the Black Springs locality. This has previously been undertaken with limited collaboration with Council.

Recently, the Association looked to take a new direction and closed the Progress Association in lieu of a new Committee known as the Black Springs Community Association.

This Association has been formed under the Model Code and has become incorporated as part of the requirements under the Code. Additionally, as part of this new direction the Association has provided an invitation to have a Councillor, or Councillors sit on the Association in an attempt to align its projects and programs with Councils own.

It is considered that this new collaboration will allow an easier way for the community of Black Springs and Council to align interests to the benefit of the community.

It is recommended that Council nominate a Councillor, or Councillors to sit on the Association and report back to Council on the projects and programs the Black Springs Community Association would like to advance.

Notes:
13.10 OBERON COMMON TOILETS – REPLACEMENT CEILING

File No: Parks and Reserves/Maintenance/Facilities
Author: Chris Schumacher Technical Services Director

Summary
This report seeks Council support and allocation of funding to replace the existing Gyprock lined toilet ceiling within the existing toilet amenity block at the Oberon Common.

Recommendation:

That Council allocate a further $9,702 from current 2017/2018 Town Improvement reserves to replace toilet ceiling linings in the Oberon Common toilet facility to deter further vandalism.

Comment:
Quotations and pictures of the internal damage to the Oberon Common toilet facilities FOLLOW.

During the last four years vandalism has occurred to the Toilet amenities at the Oberon Common.

Typically the damage sustained has been to the internal componentry of the toilet amenities block, but not limited to other area’s including art works, gym equipment and playground equipment.

Vandals have typically broke out section of the gyprock roof lining in the both the main toilet areas, each time creating a large mess and cost for Council to continually patch.

In order to deter ongoing vandalism it is proposed to remove the gyprock ceiling linings in both the men’s and women’s amenities and replace the internal roof lining with a modern metal colour bond lining. The cheapest quotation to complete this work is $9,702 GST inc. and would undertaken by a building contractor.

Given the capital cost associated with this work it requested that Council allocate additional funding from the 2017/2018 Town Improvement reserve to allow work to be completed within the current financial year.

Notes:
**THANK YOU FOR THE OPPORTUNITY OF SUBMITTING THIS QUOTATION, AS LISTED BELOW**

<table>
<thead>
<tr>
<th>QTY/REF</th>
<th>DESCRIPTION</th>
<th>GST</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>*</td>
<td>TOILETS AT COMMON X 2.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>REMOVE GYPROC CORNICE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>INSTALL H2 TIMBER NOCKING</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>INSTALL STYLING STEEL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>PANEL 850</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>INSTALL + PAINT DESK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>PENSE AD CORNICE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>DISCONNECT LIGHTING &amp; FANS.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>REMOVE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>RECONNECT + INSTALL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>LIGHTING &amp; FANS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>LABOUR + MATERIAL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PLEASE NOTE**

* COUNCIL TO SUPPLY BIN FOR RUBBISH.

* SAME LIGHTING + FANS TO BE REPLACED

**SUB TOTAL** $8820

**GST** $882

**TOTAL INCLUSIVE OF GST** $9702

**QUOTATION WILL REMAIN VALID UNTIL**

**SIGNATURE**

(W319.63.401)
THANK YOU FOR THE OPPORTUNITY OF SUBMITTING THIS QUOTATION, AS LISTED BELOW

<table>
<thead>
<tr>
<th>QTY/REF</th>
<th>DESCRIPTION</th>
<th>GST</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Supply labour and materials to replace the existing gyprok ceiling etc in the common toilet block Oberon and replace with BS0 Panel colourbond corrugate using existing fans and lights etc.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

QUOTATION WILL REMAIN VALID UNTIL

SUB TOTAL  
GST 95791
TOTAL INCLUSIVE OF GST 1053700

SIGNATURE
13.11 MAYORAL AND COUNCILLOR FEES 2018/19

File No: Governance/Ordinary/June 2018
Author: Lynette Safranek, Finance & Community Services Director

Summary
The Local Government Remuneration Tribunal (the Tribunal) determines an increase for mayoral and councillor fees each year in accordance with Sections 248 and 249 of the Local Government Act 1993.

Recommendation:
Council accept the 2.5% increase for Mayoral and Councillor Fees as set by the Local Government Remuneration Tribunal for the 2018/19 financial year.

Comment
In accordance with Office of Local Government Circular 18-18/13 June 2018/A597665 the Local Government Remuneration Tribunal (the Tribunal) has determined an increase of 2.5% to mayoral and councillor fees for the 2018/19 financial year, with effect from 1 July 2018.

The Tribunal also reviewed the criteria that apply to the categories of councils and the allocation of councils into those categories. The categories enable the Tribunal to determine the maximum and minimum amounts of fees to be paid to mayors and councillors in each of the categories.

The Tribunal found that there was no strong case to change the criteria or the allocation of councils into categories at this time.

Sections 248 and 249 of the Local Government Act 1993 require councils to fix and pay an annual fee based on the Tribunal’s determination of 2.5% for the 2018/19 financial year.

The Council can determine to accept the 2.5% increase or remain at their current fee level for 2018/19.

Notes:
13.12 EAST OBERON SEWERAGE INSPECTIONS

Summary
This report seeks Councils endorsement of an inspection program proposed to gather information on septic systems in the East Oberon area. The report seeks Council resolution to undertake the program.

Recommendation:

That:

1. Council undertake the inspection program for the East Oberon area to gather information as to the current state of septic systems.

2. A report be brought back to Council outlining the results of the inspection for further consideration.

Comment
Previously Council has considered the potential to reticulate the East Oberon area with sewer. This is to connect the area with which currently is reticulated with town water and relies on septic tanks to treat effluent.

In March 2018 Council resolved to provide information to landowners in the East Oberon area and outline the process proposed to be undertaken in an attempt to gather appropriate information for Council and landowner with regard to existing septic systems. The status of the investigation is summarised below:

- The Hunter H2O investigation recommended a low pressure sewerage system be installed in the area.
- There was strong community objection through a consultation meeting in November 2017 and with several written submissions received.
- Council resolved in its Ordinary Meeting 21 March 2018 to undertake further consultation with Oberon East property owners outlining options available subject of the assessment of existing septic systems which will also provide further information to Council prior to any decision being reached.
- Newsletters outlining proposed investigation were distributed by mail to all affected property owners in April 2018 inviting comments by 27 April. No comments were received in response to the newsletter.

CURRENT PROPOSAL
It is proposed to carry out inspection of septic tanks of the affected properties. A suitable external inspector has been sourced to undertake the inspections so as independent analysis can be carried out, and to finalise the inspection plan.

TIMING
It is envisaged that the properties would be inspected in August over 2-3 days. There were some concerns about carrying out the inspection after a long dry period – the impact of this is to be determines.
COST
The estimated cost is $16 – 18k. Council has the authority to charge residents for the septic tank inspections, however it is proposed to carry out the inspection at no cost to the residents. All associated costs will come from the project budget, with 50% funding from Infrastructure NSW available.

SCOPE
It is proposed to focus on the septic tanks only at this stage. The outcome of the inspections will provide individual reports for each properties system, and a summary report. Copies of the individual reports will also be provided to property owners.

Council may decide at a later stage to test the impact on Kings Stockyard Creek. Subject of the septic tank inspections further Geotechnical investigation may be considered if it is deemed that there is evidence to warrant further studies.

It is recommended that Councils Planning & Development Department proceed with the inspection phase and upon the finalisation report all results back to Council for further consideration.

Notes:
14. REPORTS FOR INFORMATION

14.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER

File No: Governance/Meetings/Ordinary
Author: Gary Wallace, General Manager

Summary
This report item summaries the main activity by the General Manager since the May 2018 Council Meeting. Items including Human Resources and Workplace Health & Safety, Community Activity, Regional Issues, Executive Management Team Meetings, and planned activities.

Recommendation:
That report item 14.01 is received as information.

Commentary

1. PLANNED ACTIVITY FOR JUNE and JULY

ECONOMIC DEVELOPMENT STRATEGY – Work continues on the development of a Regional Economic Development Strategy between Oberon and Bathurst. This strategy seeks to identify links between the two LGA’s in an attempt to increase potential funding opportunities. The third draft has been received and comments forwarded to the consultant regarding potential additions. From further consultation with the Department of Premier and Cabinet further work will now be undertaken in order to further look at Oberon opportunities through an economic analysis. This analysis is currently being undertaken and should be finalised in the coming weeks.

COMMUNITY STRATEGIC PLAN REVIEW – work is continuing on the review of Councils Community Strategic Plan for the Oberon Local Government Area. Work will commence on finding appropriate suppliers who can facilitate this strategic initiative moving towards 2040. In light of recent events and now ongoing surety it is considered a great time to review and consider the next steps in the evolution of Oberon. Initiatives relating to Branding, Destination Management, Tourism and Economic Development all sit at the forefront of Councillor expectation and a new and improved CSP will help deliver on these actions. Council will be resolving a new Community Engagement Strategy that will look at new ways to engage with the community.

DRAFT OPERATIONAL & DELIVERY PLAN – work on consultation of Councils draft Operational and Delivery Plans for the 2018/19 financial year has now been developed has commenced with senior staff and finance teams working through the proposed 2018/19 Operational Plan and Delivery Program. This is to be tabled for Council consideration at the June meeting.

2. ACTIONING COUNCIL DECISIONS
Following each Council Meeting the General Manager and Directors review the decisions and agree on a priority for actioning these decisions. Each Director has been requested to provide an update in the Monthly Activity Report, as well as reporting on actions to the General Manager.

<table>
<thead>
<tr>
<th>Minute Number</th>
<th>Summary/Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 December 2016</td>
<td>ORDINARY COUNCIL MEETING</td>
</tr>
<tr>
<td>19 201216 Skoda And Tatra</td>
<td>1. Council defer a decision in relation to the request and have an onsite meeting to evaluate its possible support for this project.</td>
</tr>
</tbody>
</table>
### Museum – Request For Assistance

2. Council continue to support and assist the Skoda & Tatra Museum though ongoing grant applications for the development. Inspection to be held on 15 Feb 2017 Finalisation of lease documentation still with John Holland and Skoda

*Matter ongoing*

### 15 August 2017

#### ORDINARY COUNCIL MEETING

<table>
<thead>
<tr>
<th>32 150817</th>
<th>Land Sale – Operational Land Abercrombie Road</th>
</tr>
</thead>
</table>
| 1. Council determine the sale of 2.1267ha of road reserve fronting 1300 Abercrombie Road, Oberon.  
2. Council determine an appropriate price for the sale of the land in accordance with the valuation of OPTEON Group Pty Ltd.  
3. The General Manager and Mayor be delegated authority to sign relevant legal documents associated with the transfer of the land. |

*Action: In Progress*  
*Reported to November Ordinary Meeting*

Contract exchanged and signed

*Matter ongoing*

### 20 February 2018

#### ORDINARY COUNCIL MEETING

<table>
<thead>
<tr>
<th>14 200218</th>
<th>Ben Chifley Catchment Steering Committee</th>
</tr>
</thead>
</table>
| 1. Oberon Council investigate the proposal of Ben Chifley Catchment Steering Committee (BCCSC) for undertaking works to care for Oberon Waterways including the activities outlined in the letter dated 13 February 2018.  
2. The General Manager, or his delegate undertake inspections with the BCCSC Coordinator to identify areas of concern and report back to Council a proposed means of funding identified works within the Oberon Local Government Area and the proposed budget.  
General Manager has met with BCCSC and opportunities to collaborate on weed eradication and environmental beneficial projects for Oberon LGA will be considered on a case by case basis. |

*Matter closed*

<table>
<thead>
<tr>
<th>30 200218</th>
<th>Land Purchase Corner Abercrombie and Campbells River Road, Black Springs</th>
</tr>
</thead>
</table>
| 1. Council approve the sale of the land parcel on the Corner of Abercrombie and Campbell’s River Road as per plan design reference 16142 for a sale price of not less than $4,200 ex. GST.  
2. That all costs associated with formalising the allotment including legal, survey, valuation and registration of the land shall be borne by the applicant.  
3. Councils General Manager be authorised to determine which licenced real estate will be engaged to sell the land.  
4. Councils General Manager be authorised to sign and affix the Councils Common Seal to Contract of Sale.  
GM to meet with local agents to progress the matter  
EoI signed and with agent to advertise for 60 days |

*Matter ongoing*

<table>
<thead>
<tr>
<th>31 200218</th>
<th>Property and Land Development</th>
</tr>
</thead>
</table>
| That Council not accept the proposal from the proponent and provide the General Manager with an appropriate delegation to respond.  
Will be reported to May meeting for consideration of Council. |

*EoI signed and with agent to advertise for 60 days*
<table>
<thead>
<tr>
<th>Date</th>
<th>Ordinary Council Meeting</th>
<th>Business Matter</th>
<th>Status</th>
</tr>
</thead>
</table>
| 20 March 2018| Ordinary Council Meeting | Property and Land Development – Industrial Estate  
That Council consider the offer to purchase the land and provide the General Manager with an appropriate delegation to negotiate.  
GM to progress  
Offer made to purchaser in line with delegation  
Offer accepted. Contract, legals and survey currently being undertaken. | Matter closed                  |
| 35 200318    | Expression of Interest – Land Matter  
That Council delegate to the Mayor and General Manager the authority to engage with the proponent pertaining to the land swap and report back to Council any additional information provided after initial contact.  
Contact made with Borg representative. Meeting to follow.  
Initial meeting held. Actions to be considered by all parties.  
Council has progressed its requirements. Awaiting Borg requirements to move project forward. | Matter ongoing                  |
| 17 April 2018| Ordinary Council Meeting | Fluoridation  
1. That Council undertake a review through the current Community Engagement Strategy of the standing resolution not to add fluoride to the Oberon town water supply.  
2. That the issue is tabled at the June or July Council Meeting for decision.  
Community meetings have been set for late May  
Report to be provided to July meeting | Matter ongoing                  |
| 13 170418    | Mount Ryan UFH CB Service  
That Council give in principle support to maintaining the UHF CB Service at Mt Ryan and write to the Minister for Forestry outlining its ongoing need and seek to have all fees associated with its ongoing utilisation waived.  
Correspondence forwarded to Minister | Matter ongoing                  |
| 15 May 2018  | Ordinary Council Meeting | Oberon Bicentennial Tapestries  
That Council provide $1,000 from the General Fund to undertake repairs to the Oberon Bicentennial Tapestries.  
Cleaning and repair currently in progress. | Matter ongoing                  |
| 31 150518    | Purchase of Land O'Connell  
1. Council reconsider the delegation granted the General Manager with respect to negotiations related to land purchases for a recreation ground at O'Connell.  
2. Necessary funds be sourced from land bank reserves. | Matter ongoing                  |
With respect to outstanding actions from previous Council Meetings the General Manager will review these with the Mayor and the Directors on at least a monthly basis.

If any Councillor requires an update on a specific item they should contact the General Manager or the relevant Director, or submit a Councillor Request Form to the Executive Coordinator.

3. HUMAN RESOURCES

Recruitment Activities

Interviews, medicals and reference checks have all been completed for positions within the Finance & Community Services directorate.

Commencement of new employees will be as follows:

- Technical Services Manager – 18 June 2018
- Human Resources Coordinator – Interviews completed, offer made.
- Records & Communications Officer – Advertising complete, interviewing in June.
- Planning & Development Administration Officer – Offer accepted starting 9 July

Human Resources Coordinator interviews were undertaken in March and after an offer was made the successful applicant declined the offer. The position is now being re-advertised utilising additional employment channels including SEEK that distribute Australia wide.

4. WORKPLACE HEALTH AND SAFETY

There were no injuries reported in May 2018.
Lost Time Injury Days May

<table>
<thead>
<tr>
<th>Department/work area</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>0</td>
</tr>
<tr>
<td>Works</td>
<td>0</td>
</tr>
<tr>
<td>Library</td>
<td>0</td>
</tr>
<tr>
<td>OVIC</td>
<td>0</td>
</tr>
<tr>
<td>Workshop</td>
<td>0</td>
</tr>
</tbody>
</table>

Meetings /activities attended
- 10 May  JLT Event Management Workshop, Bathurst
- 17 May  Local Government Risk Forum, Blayney

Upcoming meetings/events
- 5 June  CENTROC WHS & Risk committee meeting, Cowra
- 13 June  StateWide Central West NSW Mock Trial, Bathurst

Michael Down and Nikki Scoble of Mills Oakley will lead a program of mock trials that highlight the negligence issues Councils face associated with roadworks, particularly when contractors are used. The mock trial is based on a real case in which Mills Oakley acted for Council.

- 19 June  Sparke Helmore Lawyers, The inside story on effective investigations, Sydney

Workplace investigations are serious business. They are a critical step in responding to workplace issues and incidents as well as managing risk. Investigations are commonly implemented in connection with safety incidents, allegations/grievances and performance concerns. Those that are more complex are characterised by multiple stakeholders, overlapping issues/processes, regulatory obligations and imperfect evidence. A flawed investigation can make an already difficult situation much worse.

5. COMMUNITY ACTIVITY, REGIONAL ISSUES and OTHER MEETINGS (MAY – JUNE 2018)

The following is a summary of meetings attended by the General Manager.

- 9 May  Kevin Bone, Louisa McKay and Bree Godden from YMCA
- 9 May  Kim Hodges – Girl Over the Edge Author Talk
- 9 May  Oberon Business and Tourism Association Meeting
- 10 May  Rob Campbell re Internal Audit Committee
- 10 May  Regional Economic Development Strategy Project – The Tablelands Way project
- 11 May  Michael Minns – HR Consultant
- 11 May  Waste to Art Award Presentation Evening
- 14 May  Vineet Gounder and Paul Dwyer - Service NSW easy to do business
- 14 May  Ray Pemberton re Dog Issue
- 15 May  Oberon High School Presentation of Recycling Project
- 15 May  FFCU Audit Committee Meeting
- 15 May  Ordinary Council Meeting
- 16 May  Meeting with Public Health Network re Oberon Health Profile
- 17 May  TALC Meeting
- 17 May  Teleconference with NSW Health
17 May  
Nigel Price, Tuglow Landcare
17 May  
Department Premier and Cabinet re Regional Economic Development Strategy
17 May  
David Young, Upper Macquarie County Council
21 May  
Oberon Tigers Rugby League Club re Change Room Renovations
21 May  
Community Consultation Meeting – Draft CSP Presentation, Oberon
23 May  
Dinner Centroc Board
24 May  
Centroc Board Meeting, Parliament House Sydney and Inaugural Meeting of the Central NSW Joint Organisation
28 May  
Community Consultation Meeting – Draft CSP Presentation, Burraga
29 May  
The Caves Café Grand Opening, Jenolan Caves
29 May  
Paul Toole MP presentation of Community Volunteer Awards
30 May  
ICAC Community Leaders Forum
30 May  
OBTA website demonstration
30 May  
Community Consultation Meeting – Draft CSP Presentation, Black Springs
31 May  
Country Mayors Association Dinner
1 June  
Country Mayors Association Meeting
4 June  
Expression of Interest for Tablelands Way discussion
4 June  
Oberon Economic Analysis
5 June  
Interviews for HR Coordinator role
6 June  
Centroc Regional Tourism Managers Meeting
6 June  
Andrew Bird, McIntosh McPhillamy & Co
7 June  
Shane Reece, United Services Union
7 June  
Mark Genovese – Introduction to Upstairs Start Up Hub, Bathurst
12 June  
Meet with StateWide Mutual re Distribution of Annual Rebate
12 June  
Common Working Party Meeting
12 June  
Councillor Informal Briefing Session

6. EXECUTIVE SUPPORT – MEETINGS & VISITOR INFORMATION CENTRE

ACTIVITIES & MEETINGS

Council Page in the Oberon Review was prepared each week during May with advertising and information. Advertising included the Mayoral Column and articles including current works, Positions Vacant, HR Coordinator and Planning and Development Administration Assistant, Council Meetings May 2018, Community Nominations to Council Section 355 Committees; Oberon Community Consultation Meetings; Quotations for Hire of Plant 2018/19; Oberon Kerbside Garbage Collection; Public Exhibition of the Draft 2018 Oberon Community Strategic Plan; Determinations – March and April 2018; Australia's Biggest Morning Tea Bake Off; National Simultaneous Storytime at the Oberon Library; Positions Vacant Records and Communications Coordinator; Animals for sale at the Oberon Council Pound; Council Meetings June 2018 and invitation to join the Oberon Youth Council.

Council Website and Council Facebook Page updated with media releases and relevant articles.

“Good News Week” newsletter was issued to councillors and staff on 4, 11, 18 and 25 May 2018.
VISITOR STATISTICS

May 2018
Domestic 1037
International 57
Total 1094

Major Tourism Requests – May 2018

<table>
<thead>
<tr>
<th>Request</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mushrooming</td>
<td>352</td>
</tr>
<tr>
<td>Mayfield Garden</td>
<td>97</td>
</tr>
<tr>
<td>Fossicking</td>
<td>61</td>
</tr>
<tr>
<td>Jenolan Caves</td>
<td>47</td>
</tr>
<tr>
<td>Fishing</td>
<td>28</td>
</tr>
</tbody>
</table>

Events held during May included:
9 – 12 May Waste 2 Art Exhibition, Community Centre
12 May Morning Noon and Night Allegri Singers
19 May Rotary presents Bollywood Night at Oberon Show Grounds
May (ongoing) Beyond Avalon Garden open until end of May

Upcoming Events:
2 June Oberon Community and Farmers Market
21 June Author Talk at the Oberon Library
24 June Oberon Country Music Club RSL Club
30 June Music On Mount David Concert
7 – 22 July Winter Festival at Mayfield

General
ABC Media visited the region on 4 May to conduct an interview regarding Mushrooming as an ‘activity’ in Oberon and how the drought has affected our region with tourist visitor numbers.

The Grand Opening of the new-look Café at Jenolan Caves was held on 29 May. The facility was opened by the Hon Gabrielle Upton MP and the Hon Paul Toole MP and attracted significant media coverage.

The Hungry Hare has reopened in the Tourist Hotel offering a lunch service Wednesday – Saturday and dinner on Friday and Saturday nights.

The new Oberon Business and Tourism Association website www.visitoberon.com is now live. The website will be officially launched at a function in the near future. The main features of the website are improved images and an easy to navigate system which means visitors can reach their desired information within three clicks of landing on the page.
14.02 MONTHLY ACTIVITY REPORT – PLANNING & DEVELOPMENT DEPT.

File No: Governance/Meetings/Ordinary
Author: Shane Wilson, Planning and Development Director

Summary
This report item summaries the main activity in the Planning and Development Department since the May Council Meeting.

Recommendation:
That report item 14.02 is received as information.

Commentary

1. PLANNED ACTIVITY FOR JUNE and JULY

COMPLIANCE – work continues to investigate compliance issues in development assessment and building control when they arise. This has resulted in one matter involving earthmoving and road construction being escalated to the point of legal action has commenced with dates set for the matter to be heard in the Land & Environment Court.

Animal incidents, especially dog attacks have increased over the past month with several notices and penalties having been issued. It is hoped that the consistent approach to enforcement actions will continue to see improvement in the level of compliance in the future.

STRATEGIC PLANNING – Work continues on finalising several strategic planning initiatives that have been supported by Council. The planning proposal to rezone open space, public reserves and parks to an RE1 Public Recreation zone was amended and tabled at the May Council meeting and resubmitted to Planning and Environment for further approval.

Given the implementation of the Crown land Management Act on the 1st July 2018, the preparation of a further Planning Proposal to the re-classification of Council land to either operational or community land. This has been delayed as the new CLM Act requires Classifications to occur on the Crown land under management and control of Council including the creation of Plan of Management for the land, in which funding will be provided.

A review of the current Development Control Plan and conditions has commenced, with a major revision to be undertaken, with a view to having it ready for implementation later in 2018. It is noted that the Department of Planning and Environment has embarked on a project to standardise Development Control Plans (DCPs) across NSW, however the proposed implementation is expected to be at least 12-18 months away.

BURRAGA AND BLACK SPRINGS TRANSFER STATIONS – the Thursday & Tuesday opening hours at the facilities has been included within the Operational Plan for consideration to continue the current opening days on a permanent basis.

CONTAINER DEPOSIT SCHEME – An initial discussion has been held with TOMRA with the view of Council considering the establishment of a collection point, with TOMRA to make further contact to provide details of the possible options available. If this was to proceed it would also consider the relocation of the current recycling area in North St, to a more suitable and controllable location.
2. **ACTIONING COUNCIL DECISIONS**

Following each Council Meeting the General Manager and Directors review the decisions and agree on a priority for actioning these decisions. Each Director has been requested to provide an update in the Monthly Activity Report, as well as reporting on actions to the General Manager.

<table>
<thead>
<tr>
<th>Minute Number</th>
<th>Action Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>30160413</td>
<td>Waste Less Recycle More</td>
</tr>
<tr>
<td></td>
<td>Councillor Workshop held 9/12/14. Recycling Area established September 2015 Waste Strategy developed Further consideration to be included within the CSP process. Matter Ongoing</td>
</tr>
<tr>
<td>19 December 2018</td>
<td><strong>ORDINARY COUNCIL MEETING</strong></td>
</tr>
<tr>
<td>13 191217</td>
<td>Heritage Committee</td>
</tr>
<tr>
<td></td>
<td>4. Letters sent to DPI Lands and State Heritage office. Letter being prepared for RMS.</td>
</tr>
<tr>
<td></td>
<td>Item 4, reply still pending, follow up email sent. Matter Ongoing</td>
</tr>
<tr>
<td>20 February 2018</td>
<td><strong>ORDINARY COUNCIL MEETING</strong></td>
</tr>
<tr>
<td>04 200218</td>
<td>O'Connell Planning Proposal</td>
</tr>
<tr>
<td></td>
<td>1. Council support the Planning Proposal and request for gateway determination due to the following reasons:</td>
</tr>
<tr>
<td></td>
<td>• This area should have been included in the 2013 LEP.</td>
</tr>
<tr>
<td></td>
<td>• The land release is of low agricultural value.</td>
</tr>
<tr>
<td></td>
<td>• Services and infrastructure are currently available in the area.</td>
</tr>
<tr>
<td></td>
<td>• Community interest in the adoption of the 2013 LEP.</td>
</tr>
<tr>
<td></td>
<td>2. Forward the endorsed Planning Proposal to the Department of Planning and Environment with a request for a Gateway determination and proceed to public exhibition subject to advice received and</td>
</tr>
<tr>
<td></td>
<td>3. Request that the Gateway delegate plan making functions to Council under Sections 59(2) and (3) of the Environmental Planning and Assessment Act 1979, in this instance.</td>
</tr>
<tr>
<td></td>
<td>Planning Proposal forward to Planning and Environment for a Gateway Determination.</td>
</tr>
<tr>
<td></td>
<td>Report tabled at this meeting for Council consideration, as the Gateway Determination has been issued. Matter on going</td>
</tr>
<tr>
<td>20 March 2018</td>
<td><strong>ORDINARY COUNCIL MEETING</strong></td>
</tr>
<tr>
<td>12 200318</td>
<td>Heritage Committee Meeting</td>
</tr>
<tr>
<td></td>
<td>1. Council support the potential listing of the Local Heritage listing of the Chimney Stack at Burraga through normal process unless the item is of immediate threat of loss.</td>
</tr>
<tr>
<td></td>
<td>2. Council write to the owners of Ramsgate asking if they could maintain the property as it is a significant Heritage item in Oberon's main street.</td>
</tr>
<tr>
<td></td>
<td>NSW Heritage trust are currently finalising the listing of the Burraga chimney, with Council's listing to follow.</td>
</tr>
<tr>
<td></td>
<td>Ramsgate maintenance to be undertaken once the funding is available. Matter ongoing</td>
</tr>
</tbody>
</table>
18 200318
Oberon Kerbside Waste Collection Contract – T2018/1

That Council nominate the selective tendering method as prescribed in accordance with Clause 166(b) of the Local Government Regulation 2005 for the Oberon kerbside waste collection tender –T2018/1.

Expression closed, with six companies invited to submit a tender, which close 21st June 2018.

Matter ongoing

36 200618
Legal Matter

That Council authorise the General Manager to approve appropriate legal action to be undertaken.

Refer to Closed Council report.

Matter ongoing

17 April 2018
ORDINARY COUNCIL MEETING

30 170418
Oberon Independent Living Units

That Council:
1. Select Option C as the preferred concept design option that will be progressed to full design.
2. Nominate the Open tendering method as prescribed in accordance with Clause 166(a) of the Local Government Regulation 2005 for the Construction of the units and associated works for tender T2018/3.

Design and pre-works now being undertaken.

Matter ongoing

15 May 2018
ORDINARY COUNCIL MEETING

06 150518
DA10.2018.31.1 – Construction of a Shed

Council vary Part C.6.4 – “Carports and Garages of its current DCP 2001 associated to Development Application 10.2018.31.1 for the construction of a shed at Lot 50 Section A in DP 2364, being known as 22 Herborn Street, Oberon.

Consent issued

07 150518
DA 10.2016.12.9

Council vary Part B14.12.9 – Dwelling Setbacks and Buffers of the Oberon Development Control Plan 2001 associated DA 10.2016.61.1 for a proposed dwelling with a boundary setback of 40m from the western boundary of Lot 10 in DP 864594, 251 Beattie Road, Oberon.

Consent issued

08 150518
DA 10.2018.18.1 – Fire Shed

Council vary Part A.4.3 – Building Setback from Roads of the Oberon Development Control Plan 2001 associated DA 10.2018.18.1 for a proposed fire shed with boundary setbacks of 1.66m from Simmons Road boundary, 12.15m from Beaconsfield Road boundary and 2.00m from Crown Road boundary of Lot 12 in DP 759100, Section 5, 3 Simmons Road, Wisemans Creek.

Consent issued

09 150518
Planning Proposal

1. Council support the amended planning proposal dated April 2018 to amend the Oberon Local Environmental Plan 2013 to incorporate the RE1 Public Recreation Zone into the plan and identify permissible compatible land uses,
2. As part of the proposal to include the RE1 Public Recreation zone, that Council seek to rezone identified public recreation, open space and parkland areas to the RE1 Public Recreation zone,
3. Council authorise the General Manager to submit the attached amended planning proposal to the Department of Planning and Environment requesting a modification to the Gateway Determination dated 13 September 2018 in accordance with the requirements of section 3.33 of the Environmental Planning and Assessment Act 1979.

4. Request that an extension of the Gateway determination be granted for a further 6 months, and

5. Council receive a further report on the outcomes of the planning proposal following the mandatory public exhibition period and prior to final authorisation.

Amended Planning Proposal submitted with the department. Matter ongoing

With respect to outstanding actions from previous Council Meetings the General Manager will review these with the Mayor and the Directors on at least a monthly basis.

If any Councillor requires an update on a specific item they should contact the General Manager or the relevant Director, or submit a Councillor Request Form to the Executive Coordinator.

3. PLANNING AND DEVELOPMENT MATTERS

DETERMINATIONS –2018

<table>
<thead>
<tr>
<th>Case Number</th>
<th>Determination</th>
<th>Details</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.2018.35.1</td>
<td>Boundary Adjustment</td>
<td>1310 Abercrombie Road, NORWAY</td>
<td></td>
</tr>
<tr>
<td>19.2018.54.1</td>
<td>On-Going Use of On-Site Waste Water System - septic tank and disposal trench</td>
<td>1541 Carwood Road, O'CONNELL</td>
<td></td>
</tr>
<tr>
<td>10.2018.27.1</td>
<td>Transportable Building</td>
<td>140 Queen Street, OBERON</td>
<td></td>
</tr>
<tr>
<td>20.2018.24.1</td>
<td>Shed</td>
<td>34 Warego Lane O'CONNELL NSW 2795</td>
<td></td>
</tr>
<tr>
<td>11.2018.16.1</td>
<td>Shed</td>
<td>6 Blenheim Avenue OBERON NSW 2787</td>
<td></td>
</tr>
<tr>
<td>10.2018.21.1</td>
<td>Shed</td>
<td>24-30 Oberon Street Oberon NSW 2787</td>
<td></td>
</tr>
<tr>
<td>10.2018.34.1</td>
<td>Shed</td>
<td>15 Springfield Street OBERON NSW 2787</td>
<td></td>
</tr>
<tr>
<td>10.2018.39.1</td>
<td>Shed</td>
<td>11 Dickson Close OBERON NSW 2795</td>
<td></td>
</tr>
<tr>
<td>10.2018.31.1</td>
<td>Shed with WC and Carport</td>
<td>22 Herborn Street OBERON NSW 2787</td>
<td></td>
</tr>
<tr>
<td>11.2018.31.1</td>
<td>Convert Shed to Dwelling</td>
<td>979 Carwood Road O'CONNELL NSW 2795</td>
<td></td>
</tr>
<tr>
<td>20.2018.26.1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

135 | Page
Additions to Dwelling
74 Marks Crescent OBERON NSW 2787

Dwelling and connection to sewer
24 Edith Road OBERON NSW 2787

Copies of determinations are available for inspection at Council's Administration Centre.

Total fees for Applications during May 2018 were $20648.65. The year to date income is $119,780.36 which is 121% of the total income ($99,000) estimated.

Applications for the calendar year are being provided in a table form to give an outline of applications being lodged against those of the previous year.

CERTIFICATES ISSUED

During the Conveyancing process, normally as part of the sale of a property, various Certificates are applied for by Solicitors, Real Estate Agents or by the public.

In May 2018 the following Certificates were issued:

<table>
<thead>
<tr>
<th>CERTIFICATES - MAY</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SECTION 10.7 PLANNING CERTIFICATES Environmental Planning and Assessment Act, 1979</td>
<td>28</td>
</tr>
<tr>
<td>SECTION 735A CERTIFICATES AS TO NOTICES Local Government Act, 1993.</td>
<td>4</td>
</tr>
<tr>
<td>SECTION 121ZP CERTIFICATES AS TO ORDERS Environmental Planning and Assessment Act, 1797</td>
<td>5</td>
</tr>
<tr>
<td>SECTION 6.26 BUILDING CERTIFICATES Environmental Planning and Assessment Act, 1797</td>
<td>0</td>
</tr>
</tbody>
</table>

Certificates for the calendar year are being provided in a table form to give an outline of certificates being lodged against those of the previous year.
OBERON ANIMAL POUND

The following are details of activity at the Animal Pound in May 2018.

In May 2018 there was number of Show cause letters issued during the month, however no Dangerous Dog Declarations, no Dangerous Dog Orders, no Notice of Intentions to declare a dog dangerous, no Notice of Intentions to declare a dog menacing and no Notices of Intentions to declare a nuisance dog.

MISCELLANEOUS MATTERS

Various inspections, including building inspections, health inspections, environmental inspections and complaints were conducted during May 2018.

<table>
<thead>
<tr>
<th>TYPE OF INSPECTIONS</th>
<th>May 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Inspections</td>
<td>34</td>
</tr>
<tr>
<td>Food Inspections</td>
<td>0</td>
</tr>
<tr>
<td>Environmental Inspections (Air, Noise and Water Pollution)</td>
<td>1</td>
</tr>
<tr>
<td>Subdivisions Certificate Inspections</td>
<td>1</td>
</tr>
<tr>
<td>Complaints (Including Animal Control)</td>
<td>9</td>
</tr>
<tr>
<td>Building Maintenance Inspections</td>
<td>8</td>
</tr>
</tbody>
</table>
14.03 MONTHLY ACTIVITY REPORT – TECHNICAL SERVICES

File: Governance/Meetings/Ordinary
Author: Chris Schumacher, Technical Services Director

Summary
This report provides a summary of the completed and proposed works in the Technical Services area for the month of May and planned work for the month of June.

Recommendation:
That report item 14.03 be received as information.

Comment

1. UPCOMING/PLANNED WORKS
The following works will commence during the month of July 2018:

- O’Connell & Duckmaloi Roads – Roadside shoulder and vegetation maintenance works.
- Snake Valley Bridge – removal of old timber decking, replace with new concrete slabs and restore the timber king posts and rail.
- Oberon Common Toilet – Replace the vandalised gyprock ceiling with new colour bond metal ceiling.
- Design and fabrication costings to extend the overhead awning in Oberon Street, Cook Park to Bower Livermore real estate.
- Install new bus shelter at the intersection of Springmount Road and Gingkin Road.
- Maintenance Grade – Gilmandyke Rd, Howes Rd, Bastard Point Rd, Tilsbury Lane and Isabella Road.
- Repair damaged footpath paving in Oberon Street adjacent Cook Park
- Perthville RMS works – finalise road and drainage project works at Perthville.

2. ACTIONING COUNCIL DECISIONS
The actions resulting from previous Council Meetings to be undertaken by the Technical Services Director are summarised:

<table>
<thead>
<tr>
<th>21 February 2017</th>
<th>ORDINARY COUNCIL MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 210217 Oberon Sports Facilities</td>
<td>Council consider allocate $15,000 from the 2017/2018 Town Improvement Fund in support</td>
</tr>
<tr>
<td>Committee Meeting</td>
<td>of 6 signs to facilitate the identification of Council sporting assets in Oberon, subject</td>
</tr>
<tr>
<td></td>
<td>to the finalisation of Councils branding strategy plan.</td>
</tr>
<tr>
<td></td>
<td>Action: To be reviewed once Oberon Council Branding Strategy completed.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>20 February 2018</th>
<th>ORDINARY COUNCIL MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 200218 Dog Rocks Road Compulsory</td>
<td>1. Council authorise the compulsory acquisition of the land shown within the attached</td>
</tr>
<tr>
<td>Acquisition</td>
<td>Deposited Plan (DP 1235365) Lot 101 1.055Ha to be purchased and consolidate into the</td>
</tr>
<tr>
<td></td>
<td>existing Dog Rocks Road.</td>
</tr>
</tbody>
</table>
of Forestry Corporation NSW Land

1. Council authorise an application to be made to the Minister for the Compulsory Acquisition of the land.
2. Council agree to the terms and conditions of the 'Memorandum of Understanding' between the Forestry Corporation of New South Wales and Oberon Council dated 23 December 2016.
3. Council authorise an application to be made to the Minister for the Compulsory Acquisition of the land.
4. That the General Manager be duly authorised to execute legal documents on Councils behalf for the purchase and transfer of this compulsory land acquisition.
5. Oberon Council pay Forestry Corporation NSW the amount of $2,900.00 for the transfer of land to Oberon Council, in accordance with the licenced valuation completed by Opteon 22 March 2017.
6. That Council puts survey marks on each corner to highlight the concerned area.

**20 March 2018**

<table>
<thead>
<tr>
<th>Action: In Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 200318 Oberon Rugby Leagues Club Change Room Renovations</td>
</tr>
<tr>
<td>15 200318 Oberon Common Car Park Upgrade off Curtis St</td>
</tr>
</tbody>
</table>
| 16 200318 Heavy Vehicle Safety and Productivity Program | That:  
  1. Council endorse the submission of the $500,000 Road Improvement project for Abercrombie Road from the start of the 100 kph speed zone (south of Oberon Cemetery) to 221 Abercrombie Rd (Suntop Property) a length of 900m. This project will be 50% funded from the Regional Road Block Grant. 
  2. Council allocate $260,000 from current Section 94 Rural Roads Reserves and combine it with the 2018/2019 SRV funding of $140,000 to make a combined project submission of $400,000, 50% of project funding allocation toward road improvement works on the Campbell's River Road at Campbell's River. 
  3. That Council continue to pursue other options for the establishment of realignment and an all weather crossing at the Campbell's River on Campbell's River Road whilst improving line of sight. This should be done in parallel with the application noted in 2 above. If the Heavy Vehicle Safety and Productivity Program Grant is approved this be reviewed and suitable funding options be considered. Action: In Progress application submitted under assessment. |
| 29 200318 & 30 200318 Oberon Sewerage Projects | Council nominate the Open Tendering method as prescribed in accordance with Clause 166(a) of the Local Government Regulation 2005 for the Oberon STP Concept Design and Review of Environment Factors (Tender No. T2018/2). Council undertake further consultation with Oberon East property owners outlining options available to the assessment of existing |
systems and provide further information to Council prior to any decision being reached.
Action: In progress

<table>
<thead>
<tr>
<th>17 April 2018</th>
<th>ORDINARY COUNCIL MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>18 170418</strong></td>
<td>Annual Plant Contractor Hire Tender</td>
</tr>
<tr>
<td><strong>19 170418</strong></td>
<td>Bitumen Spray Seal Tender</td>
</tr>
</tbody>
</table>

| 1 | Council nominate the Open Tendering method as prescribed in accordance with Clause 166(a) of the Local Government Regulation 2005 for the provision Plant Contractor Hire services for the next 12 month period. (T2018/6). |
| 2 | At the conclusion of the Tender period a report will be brought back to the Council Meeting of June 2018 with a recommendation for the next 12 month period commencing 01 July 2018 to 30 June 2019. |
Action: In Progress

| 1 | Council nominate the Open Tendering method as prescribed in accordance with Clause 166(a) of the Local Government Regulation 2005 for the provision of hot bitumen spray sealed services for the next 3 year period commencing 01 July 2018 to 30 June 2021 (T2018/5). |
| 2 | At the conclusion of the Tender period a detailed report be brought back to the Council meeting of June 2018 for the adoption of a suitably qualified company to commence from 01 July 2018. |
Action: In Progress

| 1 | In accordance with the Opteon Valuation Report of December 2017, Council proceed to offer a one-off payment of $10,000 for the land purchase of 10,000sq/m to facilitate for future road realignment of Beaconsfield Road. |
| 2 | All Survey, Legal and Registration costs of the land transfer to be paid in full by Oberon Council. |
| 3 | Fencing arrangements shall not be undertaken immediately, but rather at the time future road works occur at the full cost of Oberon Council. |
| 4 | That should the current property owners agree to the above purchase, that the 10,000sq/m of land remain in its current format as farming land until such time Oberon Council elect to undertake road realignment works, at no cost to the property owner. |
| 5 | The General Manager be authorised to execute all documents associated with land transfer, subject of the acceptance. |
Action: In Progress letter sent, waiting reply

<table>
<thead>
<tr>
<th>15 May 2018</th>
<th>ORDINARY COUNCIL MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>10 150518</strong></td>
<td>Boundary Adjustment 19 Brien Road</td>
</tr>
</tbody>
</table>

| 1 | That the General Manager be authorised to obtain a market value for both the adjustment of boundaries for 1812sq/m and the 70 to 100sq/m of land on the north eastern corner of Lot 20 In DP 860460 taking account of: |
| a | The current fence along the frontage of Lot 20 shall be designated as the new property boundary alignment. |
| b | The existing water bore located within the Titania Road reserve is to be relocated fully within the confinements of Lot 20, at full cost to the owner. |
| c | All costs associated with survey, and legal expenses be at the applicants full cost. |
| 2 | That a further report be provided to Council before the matter is progressed. |
Action: In Progress, waiting for additional information from applicant.
1. Council accept the offer from the owner of the property to dedicate the already formalised private road existing on Lot 2 which links the northern end of the constructed portion of Baileys Lane to a public road reserve which exists beside the western boundary of Lot 152.
2. Council relinquish its interest of the unformed section of Council Public Road known as Baileys Lane which traverses Lot 152 and agree to transfer the unformed public road to the current property owner for consolidation purposes into Lot 152.
3. All costs associated with the legal formalisation of this request be borne by the applicant.
Action: In Progress

1. Receive and note the information contained in report item 13.09
2. Agree to participate in a Regional Procurement process for line marking services
3. Advise Centroc of its decision
Action: Completed

That subsequent to Councils resolution dated 20 February 2018, Resolution No. 15 200218, Council authorise an application to be made to the Minister of Lands and the Governor for the compulsory acquisition of land described as Lot 101 DP 1235365 being 1.055Ha currently held by the Forestry Corporation NSW in the amount of $2,900.00.
Action: Completed

1. Endorse Boral Asphalt and Civil Independence as the preferred suppliers for the supply and delivery of cold-mix asphalt.
2. Advise Centroc of its decision.
Action: Completed

3. WORKS ON LOCAL ROADS, BRIDGES AND PARKS

Maintenance grading has been carried out on the following roads:
- Ryan’s Lane
- Bloom Hill Road
- Bosworth Falls Road
- Kanangra Walls Road
- Bald Ridge Road
- Schumacher’s Road
- Beaconsfield Road

Gravel resheeting has been carried out on the following roads:
- Bosworth Falls Rd
- Soldiers Hill Rd
- Purdon’s Lane

Drainage maintenance and roadside tree trimming works have been carried out on the following roads:
- Shooters Hill Road
- Hazelgrove Road
- Mount Werong Road
- Bald Ridge Road
Porters Retreat Cemetery the access from Abercrombie Road has been bitumen sealed. The new car park at The Common, off Cutis St, has been Hot-mix sealed.

Guide posting and line marking has been completed at Arkstone Road.

Reconfiguration of existing piped culverts and headwalls on Faugha Ballaugha Rd have been completed including construction of additional pipes.

Mowing, pruning and ground maintenance has been carried out at:

- Oberon St gardens
- The Common
- Apex Park
- Recreation Ground
- Leagues Fields

The Parks and Gardens crew have cleaned town gutters and pruned and watered the trees on Oberon St and watered the trees on O’Connell Rd.

Council plumbers continue replacing residential water meters as part of the long-term replacement program. Scotia & Carrington Avenue recently completed. Three separate 3 sewer blockages were attended to by Council staff during June, the primary cause of tree roots growing into sewer lines. Plumbers have continued with replacement high pressure new water main running along the rear of properties in North Street.

Kerb and gutter maintenance repairs have been undertaken in Ross Street, Tarana Road, Blenheim Avenue and Dr Perkins Crescent.

4. WORKS FOR ROADS AND MARITIME SERVICES (RMS)

- Routine Maintenance Works is on going at O’Connell and Duckmaloi Roads - in accordance with RMCC contract
- Trunkey Project - work commenced on 09/04/2018 and the project works status is on-going with approximately 95% of the works competed, work outstanding installation of guard rail waiting for contractor.
- Trunkey Village - Line Marking (fog line and centre line) has been completed at the request of RMS.
- Hartley and Forty Bends - works on Great Western Highway works guard rail extension works are still outstanding, waiting for contractor.
- Perthville - Further works have been undertaken on Perthville village shoulder widening and drainage. The works proposal has been submitted to RMS and the work order for this job has now been issued by RMS with an additional $300,000.00 having been approved, the total revised project budget is now $500,000.
- O’Connell & Duckmaloi Roads – Roadside shoulder and vegetation clearing works commenced 04/06/2018 total allocated budget of $110,000 for both works.

5. WORKS ON TOWN IMPROVEMENTS

The Technical Services department are investigating options for extending the awning over Cook Park.
Council is awaiting a quote from an electrical contractor for upgrade to lighting brackets at the Oberon Leagues Club.

Council proposes to form a Working Party to investigate options for the main street footpath. This is detailed further in a separate report to Council this month.

6. WORKSHOP REPORT
The following plant was serviced during the month of May:

<table>
<thead>
<tr>
<th>DATE</th>
<th>PLANT</th>
<th>DESCRIPTION OF WORK</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/05/2018</td>
<td># 5 - BOMAG COMPACTOR</td>
<td>LH DRIVE PUMPS</td>
</tr>
<tr>
<td>2/05/2018</td>
<td># 5 - BOMAG COMPACTOR</td>
<td>LH DRIVE PUMPS</td>
</tr>
<tr>
<td>2/05/2018</td>
<td># 41 - FUSO WATER CART</td>
<td>REPLACE SPEED SENSOR</td>
</tr>
<tr>
<td>3/05/2018</td>
<td># 5 - BOMAG COMPACTOR</td>
<td>HYDRAULIC LEVEL MALFUNCTION #579 LOOSE WIRING</td>
</tr>
<tr>
<td>3/05/2018</td>
<td># 12 - KUBOTA MINI EXCAVATOR</td>
<td>REPLACE HYDRAULIC HOSE (TILT BUCKET)</td>
</tr>
<tr>
<td>3/05/2018</td>
<td># 2 - CAT 12M GRADER</td>
<td>4X NEW DRIVE TIRES</td>
</tr>
<tr>
<td>4/05/2018</td>
<td># 79 - TOYOTA HILUX 4X4</td>
<td>REPLACE FRONT BRAKE PADS</td>
</tr>
<tr>
<td>4/05/2018</td>
<td># 92 - ISUZU TRUCK 2X4</td>
<td>REPLACE BATTERIES</td>
</tr>
<tr>
<td>7/05/2018</td>
<td># 6 - CAT 938K LOADER</td>
<td>TAKE TEETH AND ADAPTORS BACK TO WESTRAC</td>
</tr>
<tr>
<td>7/05/2018</td>
<td>#3670.350</td>
<td>DATA FUEL</td>
</tr>
<tr>
<td>7/05/2018</td>
<td>#3540.501</td>
<td>WORKSHOP MAINTANCE</td>
</tr>
<tr>
<td>8/05/2018</td>
<td># 2 - CAT 12M GRADER</td>
<td>FLAT TYRE-HYDRAULIC STEERING HOSE</td>
</tr>
<tr>
<td>8/05/2018</td>
<td># 60 - TOYOTA KLUGER</td>
<td>20,000 KMS SERVICE</td>
</tr>
<tr>
<td>8/05/2018</td>
<td># 74 - TOYOTA RAV 4</td>
<td>90,000 KMS SERVICE</td>
</tr>
<tr>
<td>8/05/2018</td>
<td># 75 - TOYOTA RAV 4</td>
<td>90,000 KMS SERVICE</td>
</tr>
<tr>
<td>8/05/2018</td>
<td># 66 - TOYOTA RAV-4</td>
<td>70,000 KMS SERVICE</td>
</tr>
<tr>
<td>9/05/2018</td>
<td># 74 - TOYOTA RAV-4</td>
<td>TAKE TO BATHURST TOYOTA FOR DIAGNOSE GEARBOX FAULT</td>
</tr>
<tr>
<td>9/05/2018</td>
<td># 2 - CAT 12M GRADER</td>
<td>HYDRAULIC HOSE AND FITTING</td>
</tr>
<tr>
<td>9/05/2018</td>
<td># 5 - BOMAG COMPACTOR</td>
<td>NEW FAN BELTS</td>
</tr>
<tr>
<td>10/05/2018</td>
<td># 30 - TORO GM 4010 MOWER</td>
<td>FUEL PROBLEM- FAULT FIND AND DIAGNOSE</td>
</tr>
<tr>
<td>14/05/2018</td>
<td># 11 - CAT 432F BACKHOE</td>
<td>2500 HR SERVICE</td>
</tr>
<tr>
<td>14/05/2018</td>
<td># 46 - ISUZU WATER CART</td>
<td>70,000 KMS SERVICE OIL ONLY</td>
</tr>
<tr>
<td>14/05/2018</td>
<td># 507 - CHAINSAW</td>
<td>CHAINSAW MAINTANCE</td>
</tr>
<tr>
<td>15/05/2018</td>
<td># 58 - WESTERN STAR TRUCK</td>
<td>FIX HOLE IN TIPPER BODY</td>
</tr>
<tr>
<td>15/05/2018</td>
<td># 2 - CAT 12M GRADER</td>
<td>STRAIGHTEN MIRROR AND HEADLIGHT</td>
</tr>
<tr>
<td>16/05/2018</td>
<td># 7 - CAT D7R DOZER</td>
<td>8000 HRS SERVICE</td>
</tr>
<tr>
<td>17/05/2018</td>
<td># 58 - WESTERN STAR TRUCK</td>
<td>10500 HRS SERVICE</td>
</tr>
<tr>
<td>17/05/2018</td>
<td># 2 - CAT 12M GRADER</td>
<td>HYDRAULIC WHEEL TILT HOSES</td>
</tr>
<tr>
<td>17/05/2018</td>
<td># 4 - CAT 12M GRADER</td>
<td>FLAT TYRE BALD RIDGE ROAD</td>
</tr>
<tr>
<td>18/05/2018</td>
<td># 88 - HINO CREW CAB 2X4</td>
<td>60,000 KMS SERVICE</td>
</tr>
</tbody>
</table>
Repairs to RFS Plant were:

<table>
<thead>
<tr>
<th>DATE</th>
<th>BFO VEHICLE</th>
<th>DESCRIPTION OF WORK</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/05/2018</td>
<td>BFO 7846 HAZELGROVE CAT 1</td>
<td>REPLACE PUMP BATTERY</td>
</tr>
<tr>
<td>10/05/2018</td>
<td>BFO 7846 HAZELGROVE CAT 1</td>
<td>FAULT FIND STARTING ISSUES</td>
</tr>
<tr>
<td>15/05/2018</td>
<td>BFO 4479 JENOLAN CAT 1</td>
<td>FIX LH MUDFLAP</td>
</tr>
<tr>
<td>16/05/2018</td>
<td>BFO 7846 HAZELGROVE CAT 1</td>
<td>REPLACE STARTER MOTOR</td>
</tr>
<tr>
<td>21/05/2018</td>
<td>BFO 0111 BACK CREEK CAT 7</td>
<td>ANNUAL SERVICE- PINK SLIP</td>
</tr>
<tr>
<td>28/05/2018</td>
<td>BFO 3525 EDITH CAT 7</td>
<td>ANNUAL SERVICE- PINK SLIP</td>
</tr>
<tr>
<td>29/05/2018</td>
<td>BFO 6054 OBERON CAT 7</td>
<td>FLAT TYRE</td>
</tr>
<tr>
<td>30/05/2018</td>
<td>BFO 4479 JENOLAN CAT 1</td>
<td>ANNUAL SERVICE- PINK SLIP</td>
</tr>
</tbody>
</table>

7. **ATTENDING EXTERNAL MEETINGS**
The Works and Engineering Director attended the following:-

- 01/05/2018 FRWS Operational Forum, Wallerawang
- 02/05/2018 RFS Zone Liaison Committee Meeting, Oberon
- 03/05/2018 WaterNSW Meeting, Parramatta
- 07/05/2018 On site meeting with landholders to discuss roadworks, Campbell’s River Rd
- 09/05/2018 RMS Jenolan Caves Steering Committee Meeting, Jenolan Caves
- 11/05/2018 Centroc Energy Group Meeting, Orange
- 16/05/2018 On site meeting with plumbers, Springfield St development
- 17/05/2018 RMS - RMCC Progress Meeting, Oberon
- 21/05/2018 Centroc Roads Technical Committee Meeting, Orange
- 29/05/2018 FRWS Operational Forum, Wallerawang
14.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES

File No: Governance/Meetings/Ordinary
Author: Lynette Safranek, Finance and Community Services Director

Summary
This report provides a summary of work within the Finance and Community Services Department during May 2018, plus planned activities for the upcoming months.

Recommendation:
That report item 14.04 is received as information.

Comment

1. PLANNED ACTIVITIES FOR JUNE and JULY

July School Holiday Activities
Activities will be held at the Library from 10 to 19 July. Details of the program are in the Community Services section of this report.

End of Financial Year
The end of the 2017/18 financial year is upon us again. Council staff will be finalising procurement by 15 June to enable Financial Statements to be compiled and completed in accordance with the Audit schedule.

2. STATUS OF COUNCIL DECISIONS

Following each Council Meeting the General Manager and Directors review the decisions and agree on a priority for actioning these decisions. Each Director has been requested to provide an update in the Monthly Activity Report, as well as reporting on actions to the General Manager.

<table>
<thead>
<tr>
<th>Minute Number</th>
<th>Summary/Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>21 June 2016</td>
<td>\begin{itemize} \item Erect a new free standing sign at the Black Springs Community Hall that also incorporates a noticeboard, in consultation with the Black Springs Progress Association. \item F&amp;CS Director attended BSPA meeting to discuss. \item Quotes being sources. \end{itemize} Matter Ongoing</td>
</tr>
<tr>
<td>20 March 2018</td>
<td>\begin{itemize} \item Set a cut off date of Friday 13 April 2018 for non-council applications to Council, and \item Consider all project proposals against the fund criteria and the merits of each project for both Council and non-Council prior to proceeding to the application stage. \end{itemize} Applications submitted. Expect results in August 2018 Completed</td>
</tr>
<tr>
<td>17 April 2018</td>
<td>ORDINARY COUNCIL MEETING</td>
</tr>
<tr>
<td>---------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>2018/19 Section 356 Financial Assistance Program</td>
<td>That Council approve Section 356 Financial Assistance for appropriate applications submitted in this report, with amendments discussed at this meeting, for inclusion in the draft 2018/19 Budget. That Council indicate that Section 356 Financial Assistance applications approved will not exceed the level of assistance provided in the 2017/18 Operational Plan plus CPI. Included in Draft CSP documents for public exhibition.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>15 May 2018</th>
<th>ORDINARY COUNCIL MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 150518 QBR Jan – Mar 18</td>
<td>Accept the budget adjustments made for the third quarter of 2017/18 adopted budget. Completed</td>
</tr>
<tr>
<td>17 150518 Drought Assistance</td>
<td>That Council approve assistance to rural and non residential ratepayers through potable drinking water, for us only within the Oberon Local Government area, at a rate of $0.55 cents per kilolitre reduced from the standard residential rate of $2.92 for a period of 3 months. Completed</td>
</tr>
<tr>
<td>30 150518 Late Section 356 Applications</td>
<td>That Council accept the late Section 356 Donation Applications from the Oberon Golf Club, Oberon Show Society and St Aidan's Committee as presented to the meeting. Council support the application from Oberon Show Society and Oberon Golf Club request for in kind support for fuel as presented and provide an allocation for raw water for the Oberon Golf Club as part of its annual maintenance budget. On exhibition</td>
</tr>
</tbody>
</table>

With respect to outstanding actions from previous Council Meetings the General Manager will review these with the Mayor and the Directors on at least a monthly basis. If any Councillor requires an update on a specific item they should contact the General Manager or the relevant Director, or submit a Councillor Request Form to the Executive Coordinator.

3. FINANCE

Crowe Horwath Audit Conference
Council’s Finance & Community Services Director attended the recent Audit Conference by Crowe Horwath in Albury. The conference provided information in relation expectations of the Audit Office for the 2017/18 audits, as well as LG Solutions cloud products, Financial Reporting Update, Tax Updates, Corporate Services: Be an Enabler; Global Trade and Customs Duties, Finance Transformation, Review of 2016/17 financial statements from Office of Local Government, Creating Economic Change, 12 months on after amalgamations, Code #26 update and changes for 2018, Best Practice – Accounts Payable Shared Services (Wodonga City Council), Single Touch Payroll and Fraud, Audit arrangements for 2018 by NSW Audit Office, and Fraud Controls.

As expected, a focus for 2017/18 audits will be the asset management, IT, Procurement Management and Contract Management.
Rates and Charges
Following are the Rates and Charges collected to 31 May 2018.

<table>
<thead>
<tr>
<th></th>
<th>Farmland</th>
<th>Residential</th>
<th>Rural Residential</th>
<th>Non-urban Centre</th>
<th>Business</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brought forward 30/06/17</td>
<td>$103,584</td>
<td>$231,014</td>
<td>$30,350</td>
<td>$16,835</td>
<td>$19,972</td>
<td>$401,755</td>
</tr>
<tr>
<td>Current Levy</td>
<td>$1,917,181</td>
<td>$2,216,940</td>
<td>$621,188</td>
<td>$164,455</td>
<td>$626,090</td>
<td>$5,545,855</td>
</tr>
<tr>
<td>Payments, concessions &amp; interest</td>
<td>-$1,758,832</td>
<td>-$2,066,210</td>
<td>-$566,707</td>
<td>-$146,854</td>
<td>-$596,046</td>
<td>-$5,134,649</td>
</tr>
<tr>
<td>Balance outstanding</td>
<td>$261,933</td>
<td>$381,745</td>
<td>$84,831</td>
<td>$34,436</td>
<td>$50,015</td>
<td>$812,961</td>
</tr>
<tr>
<td>Overpayments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>-$80,432</td>
</tr>
<tr>
<td>Legal charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$699</td>
</tr>
<tr>
<td>Total rates outstanding</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>-$733,227</td>
</tr>
<tr>
<td>Total collected as at 31 May 2018</td>
<td>87%</td>
<td>84%</td>
<td>87%</td>
<td>81%</td>
<td>92%</td>
<td>86%</td>
</tr>
</tbody>
</table>

Employee Leave Entitlements
LG Solutions have recently provided Councils with information surrounding Employee Leave Entitlement (ELE) liability. The question is “how much cash Council should have set aside as an Internal Reserve to fund its ELE liability. This reserve depends on the value of ELE outstanding and the age profile of its employees, rather than a “golden rule of thumb %”.

The problem with ELE funding is that the simple accounting of ELE by:
- recognising expenses (in the Income Statement) and

Instead, the physical funding of ELE is generally provided for in 1 of 2 ways:
1. The existing (or future year) Salaries & Wages budgets of Council (being 52 weeks per year) can fund any and all accrued ELE where employees take accrued ELE “in service”.

2. For the longer term payments occurring in future years (which are the result of past leave entitlements being “banked up”), Councils have traditionally set aside (and restricted) a cash reserve to fund ELE payable on retirement or resignation.

   Generally speaking, however, this amount is not 100% funded along the lines of the highly persuasive argument that “in the short term the total value of ELE liabilities will not require immediate payout”!

But in the longer term of course, unless employees (i) take their leave as it accrues and/or (ii) also take their “banked up” leave before they go (i.e. in service), Council will need to fund ELE amounts when they are required to be paid on resignation and retirement !

The big question is “how much should Council have set aside in its ELE Reserve at YE”?!?

At this point in time, Council and its external auditor is comfortable with the level of ELE Reserve it holds. As usual, this will be reviewed as part of the end of financial year process.
4. INFORMATION TECHNOLOGY

The NBN is here
The main internet link for Council is now on NBN and running about 4 times faster than the previous link. As this link also services the library and the Community Technology Centre, these extra speeds are also benefitting the general public.

Goodbye phone lines
Now that the NBN has hit town, all old copper phone lines will soon be redundant. The final cut-off date is 12 April 2019. To prepare for this we have done an audit of our phone lines. All building alarms that were previously on landlines now communicate with mobile technology and this saves us about $20 per month per line.

Goodbye Amlib, hello Spydus
Following up from having completely new library staff, we are getting a completely new library system. The old Amlib library management system which is no longer supported will be replaced with a shiny new system called Spydus. This system from Civica provides a much better library management system and integrates with our e-book providers. Our current system doesn't do this. The project will also involve cleaning up the library data as we currently have more borrowers than there are people in the LGA. Staff are about to undergo training and the new system is expected to go live in August 2018.

Seeing how that other half live
The saying goes that “None of us is as smart as all of us” and so there is definite benefit in getting together with your peers in other Councils to find out how they do things and swap ideas to improve processes. To this end Council’s IT/GIS Coordinator has been visiting neighbouring Councils to ‘pick the brains’ of their IT staff. He has so far visited Blayney and Bathurst, and Lithgow will follow shortly.

5. GRANTS UPDATE FOR JUNE

Successful Grant Applications
The Oberon Golf Club has been successful with their grant application for $1,300 for a mobile Defibrillator for the Golf Course and Clubhouse.

Council will be aware from reports in the Oberon Review that Mayfield Garden has been awarded a grant of $20,000 from Destination NSW 2018 Incubator Event Fund to market their National Cool Climate Wine and Food Festival.

Congratulations to Jenolan Caves, Mayfield Garden and Oberon Golf Club who have all been successful this month in receiving funding from the NSW State Government. It is pleasing to see so many community groups and tourist providers working with Council to build their capacity to successfully apply for grant funding.

Grant Applications in Progress
Community Building Partnership (CBP) applications close on Friday 15 June 2018. Council is working with three groups to submit applications for the following projects:
1. Black Springs Community Association Incorporated (previously known as the Black Springs Progress Association) for a project to upgrade the amenities block at the Black Springs Reserve.
2. Oberon Children’s Centre for a project to install a back to grid solar system at the Preschool.
3. Burraga Progress Association for a project to install fire pits and shelters at Burraga Dam subject to receiving permission from Crown Lands.

Grant Opportunities Opening in June
Resources for Regions Fund Round 6 - Council has been advised that Oberon now meets the criteria for the Resources for Regions Fund which targets mining impacted LGAs as its Mining Employment Location Quotient is greater than one. The Resources for Regions Fund forms part of the State Government’s Regional Growth Fund and supports job creation and economic growth in mining communities in regional NSW. This fund will help build infrastructure across health, water, road, education, tourism and CBD renewals to attract new business, tourists and residents.

Minimum grant amount for Resources for Regions is $1 million with a minimum financial co-contribution of 25% of total grant amount however co-contribution must be from sources other than the NSW Government.

Council staff are investigating project options for an Expression of Interest to Round 6 of the Resources for Regions Fund which opens on 12 June and closes on 23 July 2018.

6. COMMUNITY SERVICES

Oberon Library
During May visitor numbers remained steady at 1,463. We issued 768 loans, 846 returns, 9 interlibrary loans, 15 new items, 354 deleted items, and 160 public computers uses with 19 of these being senior uses.

Author Kim Hodges visited Oberon Library on Wednesday 9 May. As a high functioning adult, mother and academic, Kim’s world was rocked when five years ago she was diagnosed with Bi-polar 2 and severe depression. Kim’s quest is to break-down misconceptions about living with mental health conditions. Her second book *Girl over the edge* describes candidly and openly what it has meant to her life living with these conditions.
National Simultaneous Storytime was held on Wednesday 23 May. Mayor Kathy Sajowitz read the story Hickory Dickory Dash, which was written by Tony Wilson and illustrated by Laura Wood to 50 children from Oberon Public School and the Oberon Children’s Centre.

Children at public libraries right across Australia were being read to with the same story at the same time. NSS is an initiative of the Australian Library and Information Association and has been running since 2000 as part of Library Week.

It is an annual campaign that aims to encourage more young Australians to read and enjoy books.

Council hosted a Biggest Morning Tea Bake Off at the Oberon Council Library. Community members and Council employees were invited to attend to show off their baking skills. We invited Barbara Coleman to judge the home baked items – and the winner was our very own Library Manager Astrid! Oberon Pharmacy and Rosedale Gifts kindly donated items to put towards a raffle prize and the lucky winner was community member Rhonda Elms. A total of $375.85 was raised, with all proceeds being donated to the Cancer Council. All of the donations made across the country go towards helping your local Cancer Council achieve its mission of a cancer free future.

July School Holiday
Activities will be held at the Library from 10 to 19 July. At the time of writing this report, the program is as follows:

Tuesday 10 July
10.30 – 11.30am  “Programming the future” activity van. Children will have fun making simple robots and paper circuits. Ages 6+

10.30 – 12 noon  Minute-to-win-it. A series of fun activities to test children’s skills at simple science activities. Suitable for younger siblings and those who have completed activities in the digital technologies van. School age children.

Thursday 12 July  Ice Skating at the Bathurst Winter Festival. Ages 8-17

Tuesday 17 July
10.30 – 12 noon  LEGO Children can test their skills and imaginations to build creations with Lego. Ages 5+

Thursday 19 July
**OBERON SKATEPARK**
Soil testing to determine if there is any Naturally Occurring Asbestos located with the site for the skatepark has been carried out. The excavation appears to not identify any major problems, however, lab testing will now be undertaken. The detailed design is progressing well with a stakeholder meeting being arranged for mid June to discuss the finer details of the design. The workshop will see the engagement with the local skating community and any other parties who have an interest. Full community consultation will follow the completion of the current design works.

The detailed design of the skate park, has advanced to a point they are now ready for community involvement to finalise the skate park design. A consultation meeting will be held at 10am Saturday 16 June at the Robert Hooper Community Centre. Oasis Skate Parks – John Gray (Australian Skateboarding Champion) will be at the meeting to hear from the future users and other as to what they would like to have included within the final design. Further community consultation will shortly commence to consider the location and associated infrastructure that will provided within the precinct.

7. **FUTURE EVENTS/ACTIVITIES**
- Oberon Youth Council Meeting: Wednesday 27 June, 5.30pm
- Author in the Library, Noel Braun: Thursday 21 June
- NAIDOC Week: 8-15 July 2018
- July School Holiday Program: 10-19 July 2018

**Notes:**
14.05 LEGAL AND CONSULTANCY FEES

Summary
This report outlines the Legal Fee transactions for the period 1 July 2017 to 31 March 2018.

Recommendation
That Report 14.05 is received as information.

Comment
As requested by Councillors at the May Ordinary Meeting, please find below is a list of all legal and consultancy expenditure by Council for the period 1 July 2017 to 31 March 2018.

<table>
<thead>
<tr>
<th>Company</th>
<th>Reason</th>
<th>Total ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Legal</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patterson, Byfield &amp; Byren</td>
<td>Anti Amalgamation</td>
<td>31,859</td>
</tr>
<tr>
<td>McIntosh McPhillamy &amp; Co</td>
<td>Sale of Hathaway and Land Acquisitions</td>
<td>11,198</td>
</tr>
<tr>
<td>Crennan Legal</td>
<td>Middle Creek Quarries/ Kiangath Holdings</td>
<td>4,884</td>
</tr>
<tr>
<td>SR Law</td>
<td>Legals on Debt Recovery</td>
<td>1,600</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$49,541</strong></td>
</tr>
<tr>
<td><strong>Consultants</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Australis</td>
<td>Building Revaluations</td>
<td>12,505</td>
</tr>
<tr>
<td>Assetic</td>
<td>Asset support offset by budget for Asset staff</td>
<td>64,452</td>
</tr>
<tr>
<td>AP Sheere Consulting</td>
<td>Sewer Project</td>
<td>6,804</td>
</tr>
<tr>
<td>ARUP Pty Limited</td>
<td>Sewer Project</td>
<td>20,960.65</td>
</tr>
<tr>
<td>DCM Process Control P/L</td>
<td>Sewer Project</td>
<td>8100.00</td>
</tr>
<tr>
<td>WaterOz</td>
<td>Sewer Project</td>
<td>43,680</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$156,502</strong></td>
</tr>
</tbody>
</table>

It is intended that this report will be provided as part of the Ordinary Council Meeting each quarter.
14.06 STATEMENT OF INVESTMENTS

File No: Financial Management/Investments/Register
Author: Lisa Koleda, Management Accountant; Lynette Safranek, Finance & Community Services Director

Summary
Reporting the Statement of Investments as at 31 May 2018.

Recommendation
That Council receive report item 14.06 as information.

Comment
Interest accrued on active investments for the month of May 2018 came to $22,917 with an average interest rate of 2.73% performing above the 90 day Bank Bill Swap Rate of 1.98%. Current interest accrued at the end of May 2018 on active Term Deposits sits at $152,254. Total year to date interest receipted on matured investments is $257,774. This includes quarterly interest receipts for three individual 5 year floating term deposits with CBA, which mature in 2021.

The Reserve Bank of Australia has left the cash rate unchanged at 1.50% at its meeting on 5 June 2018. Higher rates in the United States have flowed through to other countries including Australia for higher short-term interest rates. The price of oil has increased over recent months, including the prices of some base metals. Terms of trade for Australia see a decline over the next couple of years, however expected to remain at a relatively high level. Financial markets have been affected by political developments in the Eurozone. Inflation remains low globally. The Australian economy continues to be supported by the low level of interest rates.

![Oberon Council Annualised Monthly Return vs 90 Day BBSW](image_url)
At 31 May 2018 - $13,300,000 was invested as shown in the following Statement. Total cash at call being $14,555,221.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Date of Investment</th>
<th>Interest rate</th>
<th>Date of Maturity</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash at Call</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CBA Business Online Saver</td>
<td>1,000,309.87</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CBA Business At Call</td>
<td>245,879.16</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NAB Business Online Saver</td>
<td>9,032.44</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,255,221.47</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Active Term Deposits</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reliance Credit Union</td>
<td>7/06/2017</td>
<td>2.70%</td>
<td>7/06/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>Intech Bank Ltd</td>
<td>14/06/2017</td>
<td>2.85%</td>
<td>14/06/2018</td>
<td>1,000,000.00</td>
</tr>
<tr>
<td>Bank of Queensland</td>
<td>26/07/2017</td>
<td>2.70%</td>
<td>26/07/2018</td>
<td>1,000,000.00</td>
</tr>
<tr>
<td>Family First CU</td>
<td>7/08/2017</td>
<td>2.75%</td>
<td>7/08/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>ME Bank</td>
<td>30/11/2017</td>
<td>2.60%</td>
<td>30/08/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>Bank Australia</td>
<td>22/05/2018</td>
<td>2.60%</td>
<td>5/09/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>Bank Australia</td>
<td>06/09/2017</td>
<td>2.80%</td>
<td>6/09/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>Bank Australia</td>
<td>07/09/2017</td>
<td>2.80%</td>
<td>06/09/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>AMP Bank</td>
<td>14/05/2018</td>
<td>2.60%</td>
<td>14/09/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>Bank of Queensland</td>
<td>3/01/2018</td>
<td>2.60%</td>
<td>2/10/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>Beyond Bank Australia</td>
<td>9/01/2018</td>
<td>2.60%</td>
<td>9/10/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>AMP Bank</td>
<td>21/02/2018</td>
<td>2.65%</td>
<td>21/11/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>Family First CU</td>
<td>22/11/2017</td>
<td>2.75%</td>
<td>22/11/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>ME Bank</td>
<td>30/11/2017</td>
<td>2.60%</td>
<td>30/11/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>AMP Bank</td>
<td>14/05/2018</td>
<td>2.75%</td>
<td>14/12/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>AMP Bank</td>
<td>28/05/2018</td>
<td>2.80%</td>
<td>31/01/2019</td>
<td>1,000,000.00</td>
</tr>
<tr>
<td>AMP Bank</td>
<td>31/05/2018</td>
<td>2.80%</td>
<td>14/02/2019</td>
<td>1,000,000.00</td>
</tr>
<tr>
<td>Bank of Queensland</td>
<td>7/09/2017</td>
<td>2.85%</td>
<td>6/09/2019</td>
<td>500,000.00</td>
</tr>
<tr>
<td>ING Bank</td>
<td>1/12/2017</td>
<td>2.90%</td>
<td>2/12/2019</td>
<td>500,000.00</td>
</tr>
<tr>
<td>Commonwealth Bank (5yr TD)</td>
<td>30/06/2016</td>
<td>2.79%</td>
<td>30/06/2021</td>
<td>500,000.00</td>
</tr>
<tr>
<td>Commonwealth Bank (5yr TD)</td>
<td>17/08/2016</td>
<td>2.79%</td>
<td>17/08/2021</td>
<td>800,000.00</td>
</tr>
<tr>
<td>Commonwealth Bank (5yr TD)</td>
<td>31/08/2016</td>
<td>2.79%</td>
<td>31/08/2021</td>
<td>500,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$13,300,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Cash at Call</strong></td>
<td>$14,555,221.47</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
The following three (3) term deposits matured during May 2018:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Date invested</th>
<th>Rate</th>
<th>Maturity date</th>
<th>Amount</th>
<th>Interest earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank Australia</td>
<td>21/11/2017</td>
<td>2.65%</td>
<td>22/05/2018</td>
<td>500,000.00</td>
<td>6,606.85</td>
</tr>
<tr>
<td>AMP Bank</td>
<td>28/08/2017</td>
<td>2.60%</td>
<td>28/05/2018</td>
<td>500,000.00</td>
<td>9,723.29</td>
</tr>
<tr>
<td>AMP Bank</td>
<td>31/05/2017</td>
<td>2.60%</td>
<td>31/05/2018</td>
<td>500,000.00</td>
<td>13,000.00</td>
</tr>
</tbody>
</table>

Total Interest earned $29,330.14

The following five (5) new deposits were placed in May 2018:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Date of Investment</th>
<th>Interest rate</th>
<th>Date of Maturity</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMP Bank</td>
<td>14/05/2018</td>
<td>2.60%</td>
<td>14/09/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>AMP Bank</td>
<td>14/05/2018</td>
<td>2.75%</td>
<td>14/12/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>Bank Australia</td>
<td>22/05/2018</td>
<td>2.60%</td>
<td>5/09/2018</td>
<td>500,000.00</td>
</tr>
<tr>
<td>AMP Bank</td>
<td>28/05/2018</td>
<td>2.80%</td>
<td>31/01/2019</td>
<td>1,000,000.00</td>
</tr>
<tr>
<td>AMP Bank</td>
<td>31/05/2018</td>
<td>2.80%</td>
<td>14/02/2019</td>
<td>1,000,000.00</td>
</tr>
</tbody>
</table>

Total $3,500,000.00

**Note:** Funding receipted in May gave Council negotiating power with AMP Bank, enabling Council to use larger consideration parcels for two term deposits to secure a higher interest rate.

I certify that the investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulations 2005, and Council’s Investments Policy.

Lynette Safranek
Responsible Accounting Officer
14.07 WATER AND SEWER PLANT REPORT

File: Governance/Meetings/Ordinary
Author: Chris Schumacher, Works and Engineering Director

Summary
Providing a summary of Oberon Council LGA water consumption and sewerage treatment processes for the month of May 2018 and WaterNSW outlook and Oberon dam activity update.

Recommendation:
That report item 14.07 is received as information.

Comment

1. WEEKLY OBERON DAM LEVELS
The following is a weekly dam level recording for Oberon Dam, conducted by State Water:

07/05/2018 – 62.1%
14/05/2018 – 61.5%
21/05/2018 – 60.8%
28/05/2018 – 60.1%

2. WATER CONSUMPTION kL FROM STATE WATER

01/05/2018 – 07/05/2018 = 13.7 ML
08/05/2018 – 14/05/2018 = 13.4 ML
15/05/2018 – 21/05/2018 = 12.2 ML
22/05/2018 – 28/05/2018 = 13.4 ML
29/05/2018 – 31/05/2018 = 6.4 ML

The total is 59.1 ML for May.

3. REPORTS OF WATER ISSUES
There were no reports of dirty water, supply issues, water odour or taste issues logged in Council’s complaints system during May 2018.

4. SEWER PLANT – WEEKLY PLANT kL INTAKE FOR TREATMENT OF WASTE WATER

01/05/2018 – 07/05/2018 = 4572 kL
08/05/2018 – 14/05/2018 = 5213 kL
15/05/2018 – 21/05/2018 = 4944 kL
22/05/2018 – 28/05/2018 = 5726 kL
29/05/2018 – 31/05/2018 = 2290 kL

The total is 22745 kL for May.

Presently there is no outflow volume monitoring of treated water from the Oberon STP discharge into the Fish River, nor is this a requirement of Oberon Council’s EPA Operational Licence.
However, it is assumed that the amount of intake is very close to that of discharge from the plant plus or minus of up to a 5% factor for absorption and evaporation. The variation would also be subject to seasonal temperatures and rainfall activity.

**PLANT FAULTS**

No faults were recorded at the water and waste water plants during the month of May 2018.

5. **PLANT UPGRADES AND PRO-ACTIVE MAINTENANCE**

Water Plant:
- Preventative maintenance on all pumps
- Online instruments all calibrated
- Replaced pH and chlorine probe on online analyser
- Received a quote for dosing system replacement, awaiting a second quote
- New pH meters have arrived onsite

Operators are currently developing a water sampling and testing plan to undertake regular scheduled testing on the distribution system. Operators will commence testing of pH, temp, Cl2 free and total, manganese, hardness, dissolved oxygen and conductivity. This will be done 3 times weekly. The aim of the testing is to gain a better understanding of what is happening through the distribution network. It is envisaged that the testing will give indications of effective disinfection and also determine where mains flushing needs to be done.

Testing equipment has been ordered and the majority of it is already onsite.

**Waste Water:**

- Trickling filter arms have been cleaned of rubbish and greased
- Preventative maintenance on all pumps around the site
- Cleared rubbish from Screen extractor
- Removed grit from grit chamber

6. **PUMP STATIONS**

All pumps have been checked and no faults have been recorded.

7. **WATERNS NSW**

The Fish River Water System Customer Meeting Minutes for the May Meeting is attached, outlining customer information activities within the FRWS catchment and future Oberon Dam outlook.

A copy of the Lake Oberon and Duckmaloi Weir raw water quality report is included in the attachments to this report, referencing the current internal dam stratification conditions.
Background

WaterNSW conducts water quality monitoring in Lake Oberon and Duckmaloi weir for operational decision making. Lake sampling is conducted monthly near the valve tower (DOBR01), at the inlet to the Duckmaloi Water Filtration Plant (DOBR04) and in Duckmaloi weir (DDUC01). In addition, non-routine (special) monitoring may be conducted to target identified risks or provide further information for lake management.

This report collates data from field sampling, laboratory analysis and in-situ instruments. Routine sampling conducted at DOBR01, DOBR04 and DDUC01.

Proposed Actions

- Consider closing valve 6 and opening valve 3 however this is not based on water quality but based on flow requirements and the prevention of vortexing at the inlet.

Actions and Special Monitoring

- Weekly monitoring program at Duckmaloi weir to evaluate inflow water quality across Duckmaloi weir to recommence when sufficient water is present.

Configuration

- Lake Oberon supplies raw water which is chlorinated to Oberon Council, the Duckmaloi Water Filtration Plant and Blue Mountains System.

- As at 30th May, 2018 - Lake Oberon water storage is 5.04 m below FSL (60.0% water available).

<table>
<thead>
<tr>
<th>Screen status for supply to Oberon Council and Duckmaloi WFP</th>
<th>Valve 6</th>
<th>Valve 5</th>
<th>Valve 4</th>
<th>Valve 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Screen Level From FSL (m)</td>
<td>7.93</td>
<td>10.83</td>
<td>13.77</td>
<td>16.78</td>
</tr>
<tr>
<td>Screen Level From Surface (m)</td>
<td>2.88</td>
<td>5.79</td>
<td>8.73</td>
<td>11.74</td>
</tr>
</tbody>
</table>
Observations

- Oberon storage is now completely homogenous, any residual stratification has now disappeared. The storage shows consistent water quality in temperature, dissolved oxygen, pH, conductivity and turbidity.

- Minor detections of *E. coli* were noted at all depths but significant quantities of total coliforms were detected (130 – 650 orgs/100 mL). These levels do not represent a risk to water treatment and probably reflect natural biota in the lake.

- Despite chlorination occurring downstream of the dam (before the inlet to Duckmaloi WFP), a minor (1 orgs/100mL) detection of *E. coli* was noted in the raw water feed to the plant. It is difficult to be certain what has generated this result however the detection was minor and subsequent chlorination is likely to have removed any residual *E. coli*.

- Colour shows a gradient from top to bottom with the lowest level of colour at the point of withdrawal. Colour ranges from 18 – 21 CU\(^{420nm}\) at the height of the offtakes, elsewhere in the water column ranges from 24 – 30 CU\(^{420nm}\).

- Carbon levels are decreasing across the profile with total carbon now 5.0 – 5.1 mg/L at all depths excluding the surface (6.5 mg/L). This slightly elevated result probably reflects decaying flotsam at the surface.

- Total iron remains consistent with last month’s results of between 0.08 to 0.09 mg/L (filterable is generally less than detectable). Total manganese has reduced to between 0.1 and 0.144 mg/L (filterable manganese remains negligible).

- Nitrate concentrations have increased throughout the water column but are consistent as you move down the profile. Concentrations ranges from 0.127 to 0.145 mg/L. Very low level of nitrite or ammoniacal nitrogen was detected. The increase in nitrate is probably related to a transition in algal assemblage related to destratification or the decay of any other vegetative matter in the storage. Phosphorus concentrations are low and consistent, ranging from 0.006 – 0.015 mg/L.

- The algal assemblage has shifted and few phytoplankton were detected in the storage in early May. No potentially toxic species were detected.

- Duckmaloi weir has ceased to flow when the sample was collected on the 24\(^{th}\) May. Results thereby do not reflect flowing water quality however the results have been provided for reference.

- Silica levels in Oberon are low and not of concern (total silica 0.6 mg/L, colloidal silica <0.3 mg/L).

Outlook

- As the lake is now destratified, external forcing by cooler nights, inflows or wind events are the only processes that may generate a change in water quality. Wind and declining temperatures may generate vertical uplift in the water column but unless the forcing is enough to disturb the sediment, it is unlikely to impact water quality.
Water Column Profiles

Seasonal plots

90 day data provided by the vertical profiler in Oberon Dam. Note sensor recalibrations appear as collective shifts in the data.
### Water Quality Data Tables

Site DOBR01 (Station 1) – 24th May. Shaded area denotes offtake height.

<table>
<thead>
<tr>
<th>Sample ID</th>
<th>318005243</th>
<th>318005244</th>
<th>318005245</th>
<th>318005246</th>
<th>318005250</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depth/Location</td>
<td>0</td>
<td>6</td>
<td>12</td>
<td>18</td>
<td>18</td>
</tr>
<tr>
<td>Sample Type</td>
<td>Routine</td>
<td>Routine</td>
<td>Routine</td>
<td>Routine</td>
<td>Duplicate</td>
</tr>
<tr>
<td>Coliforms Total (cfu/100mL)</td>
<td>130</td>
<td>370</td>
<td>340</td>
<td>370</td>
<td>650</td>
</tr>
<tr>
<td>E. coli (orgs/100mL)</td>
<td>4</td>
<td>1</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Iron Filtered (mg/L)</td>
<td>&lt;0.01</td>
<td>&lt;0.01</td>
<td>&lt;0.01</td>
<td>&lt;0.01</td>
<td>0.01</td>
</tr>
<tr>
<td>Iron Total (mg/L)</td>
<td>0.07</td>
<td>0.08</td>
<td>0.08</td>
<td>0.08</td>
<td>0.09</td>
</tr>
<tr>
<td>Manganese Filtered (mg/L)</td>
<td>0.014</td>
<td>0.015</td>
<td>0.018</td>
<td>0.022</td>
<td>0.022</td>
</tr>
<tr>
<td>Manganese Total (mg/L)</td>
<td>0.1</td>
<td>0.114</td>
<td>0.126</td>
<td>0.136</td>
<td>0.144</td>
</tr>
<tr>
<td>Total Organic Carbon (mg/L)</td>
<td>6.5</td>
<td>5</td>
<td>5.1</td>
<td>5.1</td>
<td>5.1</td>
</tr>
<tr>
<td>Nitrate as N</td>
<td>0.127</td>
<td>0.13</td>
<td>0.129</td>
<td>0.145</td>
<td>0.145</td>
</tr>
<tr>
<td>Nitrite as N</td>
<td>&lt;0.002</td>
<td>&lt;0.002</td>
<td>&lt;0.002</td>
<td>&lt;0.002</td>
<td>&lt;0.002</td>
</tr>
<tr>
<td>Nitrogen Ammoniacal (mg/L)</td>
<td>&lt;0.005</td>
<td>&lt;0.005</td>
<td>0.007</td>
<td>0.006</td>
<td>0.014</td>
</tr>
<tr>
<td>Phosphorus Total (mg/L)</td>
<td>0.015</td>
<td>0.012</td>
<td>0.01</td>
<td>0.006</td>
<td>0.009</td>
</tr>
<tr>
<td>Silicate Reactive (SiO2 mg/L)</td>
<td>0.32</td>
<td>0.33</td>
<td>0.34</td>
<td>0.36</td>
<td>0.35</td>
</tr>
<tr>
<td>Silicon (SiO2 mg/L)</td>
<td>0.6</td>
<td>0.6</td>
<td>0.6</td>
<td>0.6</td>
<td>0.6</td>
</tr>
<tr>
<td>Alkalinity (mgCaCO3/L)</td>
<td>36</td>
<td>37</td>
<td>36</td>
<td>36</td>
<td>59</td>
</tr>
<tr>
<td>Total Hardness (mgCaCO3/L)</td>
<td>25</td>
<td>25</td>
<td>25</td>
<td>22</td>
<td>25</td>
</tr>
<tr>
<td>True Colour at 420nm</td>
<td>18</td>
<td>21</td>
<td>26</td>
<td>24</td>
<td>30</td>
</tr>
</tbody>
</table>
Site DOBR04 (Inlet to Duckmaloi WFP) – 7th May, 2018 Tap sample

*Note: Results reflect offtake height and are post chlorination*

<table>
<thead>
<tr>
<th>Sample ID</th>
<th>505405863</th>
</tr>
</thead>
<tbody>
<tr>
<td>Station Code</td>
<td>DOBR04</td>
</tr>
<tr>
<td>Depth/Location</td>
<td>Tap</td>
</tr>
<tr>
<td>Sample Type</td>
<td>Routine</td>
</tr>
<tr>
<td>E. coli by MPN</td>
<td>1</td>
</tr>
<tr>
<td>Total Coliform by MPN</td>
<td>410</td>
</tr>
<tr>
<td>Calcium Filtered (mg/L)</td>
<td>4.8</td>
</tr>
<tr>
<td>Iron Total (mg/L)</td>
<td>0.123</td>
</tr>
<tr>
<td>Magnesium Filtered</td>
<td>3.62</td>
</tr>
<tr>
<td>Manganese Total (mg/L)</td>
<td>0.1902</td>
</tr>
<tr>
<td>Total Organic Carbon (mg/L)</td>
<td>6.5</td>
</tr>
<tr>
<td>Alkalinity (mgCaCO3/L)</td>
<td>37</td>
</tr>
<tr>
<td>Bicarbonate alkalinity</td>
<td>45</td>
</tr>
<tr>
<td>pH (Lab/Field)</td>
<td>7.4</td>
</tr>
<tr>
<td>Total Hardness (mgCaCO3/L)</td>
<td>27</td>
</tr>
<tr>
<td>True Colour at 420nm</td>
<td>17</td>
</tr>
<tr>
<td>Turbidity Lab/Field (NTU)</td>
<td>2.5</td>
</tr>
<tr>
<td>Apparent Color Spectrometric @ 420nm (Unfiltered)</td>
<td>54</td>
</tr>
<tr>
<td>Hydroxide Alkalinity as CaCO3</td>
<td>0</td>
</tr>
<tr>
<td>Carbonate Alkalinity as CaCO3</td>
<td>0</td>
</tr>
</tbody>
</table>
## Site DDUC01 - Duckmaloi Weir – 24th May, 2018.

<table>
<thead>
<tr>
<th>Sample ID</th>
<th>318005249</th>
</tr>
</thead>
<tbody>
<tr>
<td>Station Code</td>
<td>DDUC01</td>
</tr>
<tr>
<td>Depth/Location</td>
<td>0</td>
</tr>
<tr>
<td>Sample Type</td>
<td>R</td>
</tr>
<tr>
<td>Coliforms Total (cfu/100mL)</td>
<td>2400</td>
</tr>
<tr>
<td>E. coli (orgs/100mL)</td>
<td>24</td>
</tr>
<tr>
<td>Iron Filtered (mg/L)</td>
<td>0.48</td>
</tr>
<tr>
<td>Iron Total (mg/L)</td>
<td>1.1</td>
</tr>
<tr>
<td>Manganese Filtered (mg/L)</td>
<td>0.031</td>
</tr>
<tr>
<td>Manganese Total (mg/L)</td>
<td>0.054</td>
</tr>
<tr>
<td>Total Organic Carbon (mg/L)</td>
<td>4.6</td>
</tr>
<tr>
<td>Nitrate as N</td>
<td>0.167</td>
</tr>
<tr>
<td>Nitrite as N</td>
<td>&lt;0.002</td>
</tr>
<tr>
<td>Nitrogen Ammoniacal (mg/L)</td>
<td>0.049</td>
</tr>
<tr>
<td>Phosphorus Total (mg/L)</td>
<td>0.043</td>
</tr>
<tr>
<td>Silicate Reactive (SiO2 mg/L)</td>
<td>1.92</td>
</tr>
<tr>
<td>Silicon (SiO2 mg/L)</td>
<td>3.2</td>
</tr>
<tr>
<td>Alkalinity (mgCaCO3/L)</td>
<td>22</td>
</tr>
<tr>
<td>Conductivity Field (mS/cm)</td>
<td>0.063</td>
</tr>
<tr>
<td>Dissolved Oxygen (%Sat)</td>
<td>92.9</td>
</tr>
<tr>
<td>Dissolved Oxygen (mg/L)</td>
<td>10.68</td>
</tr>
<tr>
<td>pH (Lab/Field)</td>
<td>7.6</td>
</tr>
<tr>
<td>Temperature (Deg C)</td>
<td>9.18</td>
</tr>
<tr>
<td>Total Hardness (mgCaCO3/L)</td>
<td>13</td>
</tr>
<tr>
<td>True Colour at 420nm</td>
<td>72</td>
</tr>
<tr>
<td>Turbidity Lab/Field (NTU)</td>
<td>10</td>
</tr>
</tbody>
</table>
Algal Reports

Site DOBR01 (Station 1) – 7th May Surface Sample

<table>
<thead>
<tr>
<th>TAXA</th>
<th>Cells/mL</th>
<th>Significance</th>
<th>Pot. Toxic?</th>
<th>ASU/mL</th>
<th>Biovolume mm³/L</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bacillariophyta (Diatom)</td>
<td></td>
<td></td>
<td></td>
<td>ASU/mL</td>
<td>Biovolume mm³/L</td>
</tr>
<tr>
<td>Cyclotella - sp.</td>
<td>50</td>
<td>Filter clogging</td>
<td>No</td>
<td>3</td>
<td>0.008</td>
</tr>
<tr>
<td>Subtotal</td>
<td></td>
<td></td>
<td></td>
<td>3</td>
<td>0.008</td>
</tr>
<tr>
<td>Chlorella (Green)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chlorella - sp.</td>
<td>700</td>
<td></td>
<td>No</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Subtotal</td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td></td>
<td></td>
<td>750</td>
<td>0.008</td>
</tr>
</tbody>
</table>

Site: DOBR04 (Inlet to WFP) – 7th May Tap Sample.

Note: Results reflect offtake height and are post chlorination.

<table>
<thead>
<tr>
<th>TAXA</th>
<th>Cells/mL</th>
<th>Significance</th>
<th>Pot. Toxic?</th>
<th>ASU/mL</th>
<th>Biovolume mm³/L</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cryptomonas (brown to olive green)</td>
<td></td>
<td></td>
<td></td>
<td>ASU/mL</td>
<td>Biovolume mm³/L</td>
</tr>
<tr>
<td>Cryptomonas - sp.</td>
<td>33</td>
<td>Common after flood, Taste &amp; Odour</td>
<td>No</td>
<td>6.4</td>
<td>0.014</td>
</tr>
<tr>
<td>Subtotal</td>
<td></td>
<td></td>
<td></td>
<td>6.4</td>
<td>0.014</td>
</tr>
<tr>
<td>Bacillariophyta (Diatom)</td>
<td></td>
<td></td>
<td></td>
<td>ASU/mL</td>
<td>Biovolume mm³/L</td>
</tr>
<tr>
<td>Aulacoseira - sp.</td>
<td>60</td>
<td>Filter clogging</td>
<td>No</td>
<td>21</td>
<td>0.041</td>
</tr>
<tr>
<td>Fragilaria - sp.</td>
<td>1200</td>
<td></td>
<td>No</td>
<td>405.6</td>
<td>0.43</td>
</tr>
<tr>
<td>Subtotal</td>
<td></td>
<td></td>
<td></td>
<td>426.6</td>
<td>0.471</td>
</tr>
<tr>
<td>Chlorella (Green)</td>
<td></td>
<td></td>
<td></td>
<td>ASU/mL</td>
<td>Biovolume mm³/L</td>
</tr>
<tr>
<td>ALL GENERA - sp.</td>
<td>100</td>
<td></td>
<td>No</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Closterium - sp.</td>
<td>75</td>
<td></td>
<td>No</td>
<td>752.5</td>
<td>1.086</td>
</tr>
<tr>
<td>Ditychosphaerium - sp.</td>
<td>130</td>
<td></td>
<td>No</td>
<td>3.9</td>
<td>0.002</td>
</tr>
<tr>
<td>Subtotal</td>
<td></td>
<td></td>
<td></td>
<td>756.4</td>
<td>1.088</td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td></td>
<td></td>
<td>1598</td>
<td>1.573</td>
</tr>
</tbody>
</table>

Site: Duckmaloi Weir (DDUC01) – site not sampled due to lack of flow.
Rainfall in the catchment areas was low, around the 90th percentile for April and May (incl data to the 25th).
2. Inflows

Total inflows into Oberon Dam remained low during April and May, around the 90\textsuperscript{th} percentile flow (i.e. the lowest 10 percent of inflows).

There were no flows at Duckmaloi Weir during April and May, though the water level did rise into the instrument range in mid-May.
3. **Demand**

Demand during April and May was roughly equivalent to Level 1 Restrictions. Demand was below the total unrestricted allocation. YTD demand is 9,850 ML.

Note: Full allocation is 286 ML per week.
4. **Storage Level in Oberon Dam**

On the 28th of May 2018 Oberon Dam was at 60.1% holding 26,920 ML, a reduction of 6.7% in 9 weeks of April & May. Storage adjusted for banked water was 54.2%.

![Oberon Dam Storage](image)

5. **Storage Level Projections**

Projections were updated to 16 April 2018. will only be updated periodically. Actual level (adjusted for bank) to 28 May has been shown below against the projections.

Since 16 April the actual storage behaviour has been tracking slightly above the Red and Green lines (90%ile inflows and Usage of Full Allocation). This is due to demands being less than full allocation. At the current rate of decline the adjusted storage will reach 50% in 6 weeks.

![Oberon Dam Behaviour](image)
6. **Climate Outlook:**

Likely hotter than normal and possibly dry.

BoM prediction for the Oberon catchment for:
- **June** - exceeding median rainfall is 50%, exceeding median max temp is 65%
- **July** - exceeding median rainfall is 40%, exceeding median max temp is 60%.
FRWS Customer Operations Forum  
D2018/53386 - Meeting Minutes

**DATE & TIME OF MEETING:** 11:00am – 12.00pm, Tuesday 1 May 2018  

**PLACE OF MEETING:** WaterNSW Wallerawang Office  

**ATTENDEES:** Chris Schumaker (OC), Geoff Grellman (EA), Rhys Brownlow (LCC), Matthew Trapp (LCC), Janaka Weeraratne (WNSW), Pete Littlejohns (WNSW), Rob Nolan (WNSW)  

**APOLOGIES:** Dave Tomlinson (WNSW), Brendon Lahiff (EA)

**Minutes**  

**System Status**

**FRWS**

- The latest Oberon Dam water quality report was issued 1 March 2018. Next WQ report to be issued within the week.  
- A System Storage Projection update was provided on 30 April 2018. Should high demand and low inflow conditions continue the storage (adjusted for bank) is expected to reach 50% in July/Aug.  
- An Operations Report was not provided this month.  
- Oberon Dam currently 63% and falling  
- Rydal Dam approximately 75%  
- Duckmaloi WFP currently supplying around 70L/s or 6ML/d (?)  
- Generally Supplying 2-3ML/d to LCC system (?)  
- Supplying 9ML/d to Cascades.  
- Supplying around 22 ML/d to EA  
- Oberon Dam - Stratification broke down in mid-April. As expected, this resulted in increased metals in the water supplied.  
- Supply from 3 outlets closest to surface level. Intention is to move one offtake down once water quality results are available, to move away from the falling surface level.  
- Latest algal results show low levels of potentially toxic cyanobacteria  
- Metals (Manganese) expected to reduce over the coming weeks.  
- Profiler in place – still commissioning will send through auto emails to Oberon when available.  
- Stage 1 meeting ADWG requirements  
- Condition assessment of Mt Piper Pump Station Carried out 20-21 March. Report indicates station is in good condition. Some analysis on flow meters and pump efficiency should be carried out to confirm delivery capability.  
- Narrowneck booster pump removed for maintenance/refurbish.
**LCC**
- Tender for the upgrade to 20 ML Shaft St is out. Will re-commission the old 5.6 ML reservoir. Reservoir will be out of service for 2 months in Sept/Oct. Have to do in warmer months so that temperatures allow the epoxy coating of the steel reservoir.
- Once WNSW fix minor leaks in Stage 1, LCC will take full draw back into Shaft St (?) Reservoir.
- Had some Chlorine dips: there was a chlorine dosing issue with a WNSW chlorinator only operating on one pump (now fixed). Rhys suspected it may have been a sampling issue and wanted to compare results.
- Dam holding steady at 73%

**EA**
- Couple of minor leaks in Stage 2 pipelines. EA preference was to delay for 4 weeks. WNSW agreed to delay and aim to repair in June. EA can reduce demand as required.
- EA interested in WNSW assessment of WQ (manganese & silica) concentrations in the worst case storage projections (i.e. storage 30% in mid 2019).
  - EA have been doing spectrum analysis of silica (cations/anions) over the last couple of years. Offered to provide results to the forum.
  - Oberon Council offered to provide their WQ results to EA and the forum.
  - EA requested record of when Oberon Dam was at its lowest in the last drought – for review of WQ data from that period.
- EA planning to use maximum allocation (i.e. 22.5ML/d average or max day 27ML/d) through to June 2019.
- Outages tentatively planned for September 2018 – 2 weeks – 50% reduction in demand.
  - WNSW to use as opportunity for maintenance – e.g. Mt Piper pumps.
- Possibility to take more water at Wallerawang – up to 2ML/d for a short period of time. EA to confirm. Water will be used to top up ash dam in order to minimise dust.
  - Usage to Wallerawang fluctuating, peaking at 200 l/s. Is that water to the ash dam? Goeff to check.
- Construction of WFP has commenced. Due to commence operation June 2019. 36ML/d capacity (RO plant).
  - EA to see if they can send through a general arrangement diagram to forum as background information.
- EA updating logic to maintain steady demand from Mt Piper Pump Station. Implementation delayed.
  - EA to advise WNSW when in place so that pump station operation can be monitored for change.
- Wallerawang issues from pressure surges have been resolved.

**OC**
- No issues
- Oberon WFP advised that manganese readings were approx. 0.2 mg/l.

**Potential Usage of Lidsdale 9 ML Reservoir**
- EA may be finished using the reservoir in January 2019.
- Currently is back-up supply to the two pipelines to Wallerawang Power Station.
- May be possible demand when demolition being carried out.
- WNSW own reservoir. Land owned by WNSW
- Not roofed (Peter Davis) and hasn’t been cleaned in 20 years.
- Couldn’t gravity serve to Portland.
- EA happy for LCC & WNSW to start investigating if viable to re-utilise the reservoir into the system, and what steps would need to be taken.

**Installation of Flouridation at Duckmaloi WFP**
- Technical Specification out to market in the next few weeks.
- Will use Sodium Fluoride. Likely to be vacuum loaded powder system.
• Felicity has been preparing Talking Points – not sent out yet?
• 18 customers in the Oberon Council area.
• Will be running a “CHAIR” workshop.
  o Rhys (LCC) suggested inviting the Fire Brigade.
  o The primary response agency will change to Fire & Rescue (Hazmat)
• Janaka to ask Oberon Council to raise at Local Emergency Management Committee meeting.

Outages
Stage 1
• Potential outages associated with Duckmaloi WFP SCADA upgrade – Project is at business case phase so little detail currently available. Outages should be planned to coincide with low demand.
• Installation of Fluoridation Plant tentatively planned for completion by June 2018 (condition of approval from NSW Health is for installation to be complete by October 2018).

Stage 2
• No further outages planned.
• Investigating flow/pressure issues with supply to Wallerawang Power Station site.

General
• Inspection of Rydal Dam outlet pipe (and inlet pipe) waiting on Approval To Spend.
• SCADA upgrade at Duckmaloi WFP, includes replacing the flowmeters at the WFP: Tenders close 8 May.
• WaterNSW still working through plans for next stage of pipeline renewal – looking at section from Dam to Duckmaloi – no works planned for 2018.
• LCC and EA again highlight need for WaterNSW to progress pipeline replacement to make up for underspend in previous years. Would like to see a long term capital works program. This is something to be addressed at upcoming CAG forum.
• WaterNSW assessing Duckmaloi water quality data to progress implementation of protocols to utilise flow at Duckmaloi Weir prior to storage level in Oberon Dam falling to 40% capacity as per Water Management Licence.
<table>
<thead>
<tr>
<th>ACTION NO.</th>
<th>ACTION</th>
<th>RESPONSIBLE</th>
<th>DUE BY</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Follow up incident with Oberon Council - storm taking out telemetry and unable to stop pumps resulting in overflow.</td>
<td>WNSW/OC</td>
<td>11/12</td>
<td>Need to confirm out of hours communications. Investigate possibility of Oberon Council operating the station during incidents. Overflows to have impact on some landholders. Issue was mainly about access. Martin and Oberon to resolve.</td>
</tr>
<tr>
<td>2</td>
<td>Provide update to Oberon Council with regards to status of warning buoys – spillway exclusion zone.</td>
<td>WNSW</td>
<td>11/12</td>
<td>WaterNSW liaising with contractors to determine best solution – likely marker buoys in conjunction with a boom across the spillway. Rob Nolan to get update off Steve Hamson.</td>
</tr>
<tr>
<td>3</td>
<td>WaterNSW to continue development of protocols to utilise supply from Duckmaloi Weir. Needs to be in place prior to storage levels in Oberon Dam reaching 40% as per Water Management Licence.</td>
<td>WNSW</td>
<td></td>
<td>In progress – reviewing data to assess catchment risk and inform development of protocols with Sydney Water and determine potential impacts to Energy Australia.</td>
</tr>
<tr>
<td>5</td>
<td>WaterNSW to investigate power supply requirements for East Wallerawang Pump Station as LCC are looking to disconnect.</td>
<td>WNSW</td>
<td></td>
<td>WaterNSW do currently have power supply needs at East Wang. LCC and WNSW to confirm ownership of the asset. Currently Energy bill is approximately $300/quarter.</td>
</tr>
<tr>
<td>6</td>
<td>Send through 20 Year Infrastructure Plan to Customers</td>
<td>WNSW</td>
<td></td>
<td>Currently with CE. Not yet public. WaterNSW Strategic Planning will be in touch in April to further progress long term planning.</td>
</tr>
<tr>
<td></td>
<td>Item</td>
<td>Responsible Party</td>
<td>Notes</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Update on metering upgrades and ISMART</td>
<td>WNSW</td>
<td>Janaka is providing update at the meetings.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Arrange meeting with EA and Rob N to discuss supply to Mount Piper, current status of pumps, communication, controls and potential improvements.</td>
<td>WNSW</td>
<td>Need for meeting to be reviewed after effects of EA update to supply control logic has been in effect for suitable period.</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>WNSW to increase rate of chlorine dosing at Wallerawang to maintain residual into LCC system.</td>
<td>WNSW</td>
<td>9/2/2018 Complete?</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>EA to provide information on system outages (tentatively planned for October 2018) to allow for improved planning of maintenance and project activities.</td>
<td>EA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>WNSW and LCC to meet onsite to determine best location to install flow meter to more accurately account for transfers in and out of the system.</td>
<td>WNSW/LCC</td>
<td>Rhys and Rob Nolan to meet on site in May.</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>OC want to discuss further with WaterNSW with regards to Oberon Dam picnic area and potential replacement of Oberon Dam playground facilities.</td>
<td>WNSW/OC</td>
<td>Rob to follow up with Steve Hamson.</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>WNSW to provide regular updates on status of Duckmaloi Fluoridation Plant installation and any consultation/notification process with customers.</td>
<td>WNSW</td>
<td>Complete. Janaka providing updates at Operations Forums.</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>EA requested assessment of WQ concentrations (manganese and silica) in worst case storage level at June 2019.</td>
<td>WNSW</td>
<td>July 2018?</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Investigation into potential system utilisation of 9 ML Lidsdale Reservoir after EA no longer require (approx. Jan 2019)</td>
<td>WNSW &amp; LCC</td>
<td>Ongoing</td>
<td></td>
</tr>
</tbody>
</table>

---

**SIGNED:**

**DATE:** 03/04/2018

**NEXT MEETING:** Tuesday 29 May 2018 11am – WaterNSW Wallerawang Office – Timing may change to ensure availability
Fish River System Storage Projection Update for 16 April 2018

In the first graph actual level (adjusted for bank) has been shown below against the projections done in Aug and Nov. From Aug to Nov actual storage behaviour closely matched the Blue projection (90%ile and 8,000 ML per year usage). Since Nov the actual demand has been near the full allocation and the dam level continues to closely match the behaviour of the red line – 90%ile inflows and demand of full allocation.

In the second graph the projections have been updated to run from the adjusted storage of 58.5% at 16 April 2018.
The third graph is an expansion of the second graph to focus in on the 2 years Sept 2017 to Sept 2019.
**Summary:**
The *Crown Land Management Act 2016* (CLM Act) will commence on 1 July 2018, introducing a consolidated, modern piece of legislation to govern the management of Crown land in NSW.

The CLM Act will introduce significant changes to the management of Crown land by councils. Specifically, Councils will manage their dedicated or reserved land as if it were public land under the *Local Government Act 1993* (LG Act). Most of this land is expected to be classified as "community land" under the LG Act, meaning that councils will be required to have plans of management in place for the land. The CLM Act provides a transition period of 3 years from commencement for councils to have these plans in place.

**Recommendation:**
That report item 14.08 is received as information.

**Comment:**
During the rollout and transition of the CLM Act, Council’s will be provided with resources and support material, including:

- A range of materials to support councils in their preparations, including newsletters, webinars and FAQs.
- Two important resources were recently provided to councils:
  1. An Interim Schedule of Crown Reserves was distributed to each council to help complete the preparatory work of classifying and categorising Crown Reserves; and
  2. A webcast on the Classification and Categorisation of Crown Reserves by councils was hosted by OLG and the Department of Industry on 29 May 2018.
- Further key support materials for councils will be rolled-out over the coming months, as set out in the table below:

<table>
<thead>
<tr>
<th>June 2018</th>
<th>Release of Classification and Categorisation of Crown Reserves guidelines and webcast Q&amp;As.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Release of guidance material on plans of management (PoM) preparation under the Local Government Act 1993.</td>
</tr>
<tr>
<td></td>
<td>Webinar on PoM framework, funding and transition preparation</td>
</tr>
<tr>
<td>July 2018</td>
<td>Commencement of CLM Act (1 July)</td>
</tr>
<tr>
<td></td>
<td>Release of Crown land reserve manager portal (phase 1) for councils for formal use in management of Crown reserves</td>
</tr>
<tr>
<td>August 2018</td>
<td>Distribution of PoM funding to councils.</td>
</tr>
<tr>
<td></td>
<td>OLG to host regional, face-to-face training sessions for council Crown land managers on PoM development.</td>
</tr>
</tbody>
</table>

- It is very important that council staff engage with the materials provided, to ensure councils meet their legislative requirements.
Native title manager
A key change to the way councils manage Crown land under the CLM Act will be the requirement for each council to employ or engage a trained native title manager who will be responsible for providing advice on certain dealings for land that may be affected by native title. The Planning & Development Director has undertaken the required training and will be taking responsibility of council’s native title manager.

Plans of management (PoM)
A plan of management is a useful tool to provide strategic planning and governance for the management and use of land. Plans of management set out objectives and performance targets for community land and provide for active land management and use, including the issuing of tenures over the land.

Council Crown land managers must ensure that there is a compliant plan of management for all Crown land that they manage as community land within three years of the commencement of Part 3 of the CLM Act.

- The NSW Government has allocated $7 million in funding to support councils prepare PoMs for Crown land.
- Funding will be delivered using an equitable and relative-needs-based apportionment methodology, developed in consultation with the Council Reference Group.
- The methodology will be based on each council’s resourcing requirements and capacity to deliver PoMs.
- To support equitable distribution of the funds, there is a base level of funding set at $30,000 and a funding cap of $100,000.
- From June 2018, OLG and Department of Industry will provide other resources to assist councils develop PoMs within the statutory period, including guidance, templates and training.
- Councils will be informed of the allocation prior to commencement of the CLM Act on 1 July 2018. Funding is expected to be allocated in August 2018.

New transitional arrangements
- The Government is providing an additional 12 month transition period for councils and corporate entities managing Crown reserves. This recognises that these organisations may need additional time to make the necessary operational changes, such as updating financial, banking, tax and insurance details associated with their reserve trusts.
- The existing reserve trust structure will therefore be kept in place until 1 July 2019.
- The transition period does not delay the requirement to comply with all other provisions of the CLM Act, which will commence on 1 July 2018.
- To assist with monitoring and implementing the new framework for the management of Crown lands, the first Crown Land Commissioner (the Commissioner) will be appointed under the CLM Act.

Land Negotiation Program
- The CLM Act includes provisions for the transfer of specified local lands to councils under the Land Negotiation Program which is being rolled out by DOI – Crown Land. All transfers of local land to local councils will be voluntary and there will be no forced transfers.
- Crown land that is identified as State land, being land that is of significance to all the peoples of NSW, will not be available for transfer under this program. The negotiation process will be run in partnership with both local councils and Aboriginal Land Councils.
14.09 WATER USAGE – DROUGHT ASSISTANCE

File No:  
Author: Gary Wallace, General Manager

Summary
This report outlines the take up of drought assistance (water usage) for the period 16 May 2018 – 13 June 2018.

Recommendation
That Report 14.09 is received as information.

Comment
Previously, Council resolved to assist the rural and non residential ratepayers through potable drinking water, for us only within the Oberon Local Government Area.

Under normal seasonal conditions August to December have the highest estimated daily pasture growth rates on the Central Tablelands. Some farmers suggest that the current conditions are “the worst they have seen in the district”.

Dams and water courses are drying up and many graziers are buying in supplementary feed such as hay and grain at premium prices. Significant numbers of livestock are also being sold or sent away on Agistment due to the dry conditions.

Higher than normal rainfall is needed now to replenish subsoil moisture profiles to support autumn pasture growth and create a feed wedge going into winter. Unfortunately, the forecast for the next three (3) months is for below average rainfall in southern NSW.

To accommodate this concern Council resolved to assist by reducing the cost of potable water to the rural and rural residential users subject to monthly tracking.

Below is a table of usage from residents in the Oberon LGA.

<table>
<thead>
<tr>
<th>AMOUNT (l)</th>
<th>PURPOSE (DOMESTIC/STOCK)</th>
<th>COST TO CONSUMER ($)</th>
<th>CNORMAL COST RESIDENTIAL RATE ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>25,000</td>
<td>Stock</td>
<td>$13.75</td>
<td>$73.00</td>
</tr>
<tr>
<td>10,000</td>
<td>Domestic</td>
<td>$5.50</td>
<td>$29.20</td>
</tr>
<tr>
<td>75,000</td>
<td>Stock</td>
<td>$41.25</td>
<td>$219.00</td>
</tr>
<tr>
<td>25,000</td>
<td>Stock</td>
<td>$13.75</td>
<td>$73.00</td>
</tr>
<tr>
<td>50,000</td>
<td>Stock</td>
<td>$27.50</td>
<td>$146.00</td>
</tr>
<tr>
<td>25,000</td>
<td>Domestic/Stock</td>
<td>$13.75</td>
<td>$73.00</td>
</tr>
<tr>
<td>25,000</td>
<td>Domestic/Stock</td>
<td>$13.75</td>
<td>$73.00</td>
</tr>
<tr>
<td>20,000</td>
<td>Domestic</td>
<td>$11.00</td>
<td>$58.40</td>
</tr>
<tr>
<td>10,000</td>
<td>Stock</td>
<td>$5.50</td>
<td>$29.20</td>
</tr>
<tr>
<td>10,000</td>
<td>Stock</td>
<td>$5.50</td>
<td>$29.20</td>
</tr>
<tr>
<td>20,000</td>
<td>Domestic</td>
<td>$11.00</td>
<td>$58.40</td>
</tr>
<tr>
<td>10,000</td>
<td>Domestic</td>
<td>$5.50</td>
<td>$29.20</td>
</tr>
<tr>
<td>25,000</td>
<td>Domestic</td>
<td>$13.75</td>
<td>$73.00</td>
</tr>
<tr>
<td>Quantity</td>
<td>Description</td>
<td>Domestic</td>
<td>Stock</td>
</tr>
<tr>
<td>----------</td>
<td>-----------------</td>
<td>----------</td>
<td>--------------</td>
</tr>
<tr>
<td>25,000</td>
<td>Domestic</td>
<td>$13.75</td>
<td>$73.00</td>
</tr>
<tr>
<td>20,000</td>
<td>Domestic/Stock</td>
<td>$11.00</td>
<td>$58.40</td>
</tr>
<tr>
<td>25,000</td>
<td>Domestic</td>
<td>$13.75</td>
<td>$73.00</td>
</tr>
<tr>
<td>10,000</td>
<td>Stock</td>
<td>$5.50</td>
<td>$29.20</td>
</tr>
<tr>
<td>25,000</td>
<td>Domestic</td>
<td>$13.75</td>
<td>$73.00</td>
</tr>
<tr>
<td>5,000</td>
<td>Stock</td>
<td>$2.75</td>
<td>$14.60</td>
</tr>
<tr>
<td>75,000</td>
<td>Domestic</td>
<td>$41.25</td>
<td>$219.00</td>
</tr>
<tr>
<td>20,000</td>
<td>Domestic</td>
<td>$11.00</td>
<td>$58.40</td>
</tr>
</tbody>
</table>

Total water sales for the month were 560,000 litres of water being allocated between 21 customers. A total of $308.00 being spent under the assistance program from potential residential water charge of $1635.20.

However under the standard fees and charges for the sale of water from the existing standpipe for domestic water, (being $8.00 per thousand litres) the cost is $4,480. This is a saving to the community in the order of $4,000.

Notes:
15. URGENT BUSINESS

Summary
In accordance with Clause 241 of the Local Government (General) Regulations 2005 business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:

a) A motion is passed to have the business transacted at the meeting; and
b) The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.

Recommendation:
That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council

16. CLOSED SESSION / CONFIDENTIAL REPORTS

Summary
In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

(a) Personnel matters concerning particular individuals (other than Councillors)
(b) The personal hardship of any resident or ratepayer
(c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business
(d) Commercial information of a confidential nature that would, if disclosed:
   (i) Prejudice the commercial position of the person who supplied it, or
   (ii) Confer a commercial advantage on a competitor of the Council, or
   (iii) Reveal a trade secret
(e) Information that would, if disclosed, prejudice the maintenance of law
(f) Matters affecting the security of the Council, Councillors, Council staff or Council property
(g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
(h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
16.01 WATER WRITE OFF REQUEST – ACCOUNT 12384405
File No: Governance/Ordinary/Confidential
Author: Lynette Safranek, Finance & Community Services Director

This item is classified CONFIDENTIAL under Section 10A (2) (d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:
Section 10A (2)
(a) personnel matters concerning particular individuals (other than Councillors).

16.02 WRITE OFF REQUEST – ASSESSMENT 12350037
File No: Governance/Ordinary/Confidential
Author: Chris Schumacher, Technical Services Director

This item is classified CONFIDENTIAL under Section 10A (2) (d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:
Section 10A (2)
(a) personnel matters concerning particular individuals (other than Councillors).

16.03 LEGAL MATTERS
File No: Legal
Author: Shane Wilson – Planning & Development Director

This report item contains matters and information which relate to Section 10A (1) – (3) of the Local Government Act 1993.
This report item contains matters and information listed in Section 10A (2) of the Act:
(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.

16.04 TENDER T2018/5 – SPRAYED BITUMINOUS SURFACING WORKS
File No: Corporate Management/Tendering/Roads and Bridges
Author: Chris Schumacher, Technical Services Director

This report item contains matters and information which relate to Section 10A (1) – (3) of the Local Government Act 1993.
This report item contains matters and information listed in Section 10A (2) of the Act:
(c) Information that would if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
17. CLOSURE OF MEETING

The Mayor will declare the Meeting closed.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 17 July 2018
commencing at 5.30pm

in the Oberon Council Chambers
137 – 139 Oberon Street, Oberon.