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**OBERON COUNCIL**

## ATTACHMENTS

Minutes of Previous Meetings

Ordinary Council Meeting

21 September 2017



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PO Box 84  
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## UNCONFIRMED MINUTES

Oberon Council Ordinary Meeting  
Thursday 21 September 2017

Commencing at 5.30pm  
at the Oberon Council Chambers

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## 1. OPENING OF MEETING

Mayor Kathy Sajowitz welcomed members and declared the meeting open at 5.30pm.

## 2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

## 3. PRAYER

Mayor Kathy Sajowitz acknowledge the passing of former Councillor Jill Evans. Vale Jill Evans.

The Meeting was opened in prayer by Sister Maureen Schiemer.

## 4. RECORD OF ATTENDANCE

Members      Mayor Kathy Sajowitz (Chair)  
                  Deputy Mayor Kerry Gibbons  
                  Clr Don Capel  
                  Clr Ian Doney  
                  Clr Mark Kellam  
                  Clr Brenda Lyon  
                  Clr Clive McCarthy  
                  Clr Mick McKechnie  
                  Clr Andrew McKibbin

Staff            Gary Wallace, General Manager  
                  Shane Wilson, Planning and Development Director  
                  Chris Schumacher, Works and Engineering Director  
                  Lynette Safranek, Finance and Community Services Director  
                  Sharon Swannell, Executive Coordinator

Apologies      Nil

### **04.01      OATH OR AFFIRMATION OF OFFICE BY COUNCILLORS**

File No: Governance/Councillors  
Author: Gary Wallace, General Manager

#### **Summary**

As outlined in the Office of Local Government Circular to Councils (LGNSW Circular No 16-32) a recent change to the Local Government Act 1993 now requires that councillors to take an oath or affirmation at the first meeting of Council.

Moved: Sajowitz  
Second:

That Council note the councillors that took the Oath or Affirmation of Office at the commencement of the meeting.

That Councillors sign the Oath or Affirmation document confirming their pledge.

Carried 01 210917

The Mayor vacated the Chair and the General Manager assumed the role of returning officer in relation to the election of Mayor and Deputy Mayor.

#### **04.02 ELECTION OF MAYOR AND DEPUTY MAYOR**

File No: Governance/Elections/Local Government Elections  
Author: Gary Wallace General Manager

##### **Summary**

Section 290 of the Local Government Act 1993 requires that the Election of the Mayor and Deputy Mayor be held within three weeks of an Ordinary Council Election. The Election of Mayor and Deputy Mayor will take place at the start of the Ordinary Council Meeting on Thursday 21 September 2017. In accordance with Section 230 of the Local Government a mayor and deputy mayor elected by the councillors holds the office of mayor for two years.

##### **ELECTION OF MAYOR**

The General Manager advised that one nomination had been received for the position of Mayor, being Councillor Kathy Sajowitz, and declared the election of Councillor Kathy Sajowitz to the position of Mayor unopposed.

##### **ELECTION OF DEPUTY MAYOR**

The General Manager advised that one nomination had been received for the position of Deputy Mayor, being Councillor Kerry Gibbons, and declared the election of Councillor Kerry Gibbons to the position of Deputy Mayor unopposed.

Mayor Sajowitz assumed the Chair for the continuation of the meeting.

#### **5. DECLARATIONS OF INTEREST**

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Clr Clive McCarthy declared an interest in Report Item 13.09 Clr McCarthy is a landholder the subject of the report.
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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General Manager

Mayor

## 6. PRESENTATIONS

Nil

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## 7. QUESTIONS FROM THE PUBLIC

Mr Richard Precians presented a letter to the Mayor requesting that the unsealed section of Bloom Hill Road be completely sealed. Mr Precians outlined the reasons for the request including the increase in traffic using this road as a thoroughfare to Bathurst and Oberon, including residents from Purdon's Lane using it as their chosen and quickest route to Bathurst daily. Mr Precians advised that his property and his neighbours property is affected by dust. The road becomes very corrugated immediately after grading, he also raised safety concerns regarding several sections of the road.

The Mayor accepted the correspondence and thanked Mr Precians for his presentation.

Mr Paul Hennessey, owner of Macquarie addressed Council. He advised that six months ago Bathurst Council had requested that he convert the road accessing his property from O'Connell Road to the Fish River to be sealed. Mr Hennessey advised he had contacted the Chair of the Council's Heritage Committee seeking their support to have the road remain unsealed. Mr Hennessey advised he was extremely disappointed and appalled at the lack of response to this request.

The Mayor thanked Mr Hennessey for his comments.

Mr George Kemery addressed Council in relation to the Oberon Common. Mr Kemery advised he would like to put in a submission to Council regarding the selection of trees planted at the Common. He believes that London Plane Tree's are not suitable for planting in the Common. He would also like to see additional street trees planted. Mr Kemery advised he was happy to provide information to staff about suitable tree selections for the Common. He believes the Common is a very attractive area and has the potential to attract a lot of visitors to Oberon if it is continued to be developed properly.

The Mayor suggested Mr Kemery provide a written submission and make a time to come and meet with her in the near future.

---

## 8. CONFIRMATION OF MINUTES

### Ordinary Meeting 15 August 2017

Moved: Doney  
Second: Gibbons

That the Minutes of the Ordinary Meeting held on 15 August 2017 be confirmed.

Carried 02 210917

### Matters Arising from the Minutes

Nil

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## 9. MAYORAL MINUTE AND REPORT

### 09.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary  
Author: Clr Kathy Sajowitz, Mayor

#### Summary

This report summaries the main activity for the Mayor since my last report.

Moved: McCarthy  
Second: Kellam

That Report Item 09.01 is received as information.

Carried 03 210917

## 10. NOTICES OF MOTIONS

Moved: Doney  
Second: Capel

That Council express their appreciation and thanks for the community for their attendance at the meeting tonight and for their participation and ongoing interest in the Council.

Carried 04 210917

## 11. COUNCILLOR AND DELEGATES REPORTS

### 11.01 OBERON BUSINESS AND TOURISM ASSOCIATION MEETING

File No: Economic Dev/OBTA  
Author: Clr Sam Lord

#### Summary

The Oberon Business and Tourism Association Meeting was held on 9 August 2017 at the Oberon Golf Club. Councillor Sam Lord attended the meeting.

Moved: Capel  
Second: McKibbin

That report item 11.01 is received as information.

Carried 05 210917

### **11.02 COUNTRY MAYORS ASSOCIATION MEETING – 11 AUGUST 2017**

File No: Government Relations/Regional/Country Mayors Association  
Author: Mayor Kathy Sajowitz

#### **Summary**

On 11 August 2017 General Manager Gary Wallace and I attended the NSW Country Mayors Association (NSWCMA) Meeting held at NSW Parliament House in Macquarie Street.

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Moved: Lyon  
Second: Gibbons

That report item 11.02 is received as information.

Carried 06 210917

### **11.03 CENTROC BOARD MEETING**

File No: Government Relations/Local and Regional Liaison/CENTROC  
Author: Mayor Kathy Sajowitz

#### **Summary**

Along with General Manager Gary Wallace, I attended the Centroc Board Meeting at Parliament House Canberra on August 10 2017. The Hon Michael McCormack Minister for Small Business and Member for Riverina sponsored this meeting.

---

Moved: McKechnie  
Second: Kellam

That report item 11.03 is received as information.

Carried 07 210917

## **12. COMMITTEE REPORTS**

### **12.01 TRAFFIC ADVISORY LOCAL COMMITTEE**

File: Governance/Meetings/Traffic Advisory Local Committee  
Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

Minutes of the Traffic Advisory Local Committee held on 9 August 2017 are submitted for Council's information and consideration.

Moved: McKibbin  
Second: Gibbons

That the Minutes of the Traffic Advisory Local Committee held on 9 August 2017 are received as information.

Carried 08 210917

*It was noted that the minutes contained an error in the attendance list. Cllr John Morgan and Tim Charge are noted as attending and were not in attendance at the meeting. Mayor Kathy Sajowitz attended the meeting and had been omitted from the attendance list. The minutes will be amended to reflect these changes.*

## **12.02 LOCAL EMERGENCY MANAGEMENT COMMITTEE**

File: Governance/Meetings/Local Emergency Management Committee  
Author: Chris Schumacher, Works and Engineering Director

### **Summary**

Minutes of the Local Emergency Management Committee Meeting held on 14 August 2017 are submitted for Council's information and consideration.

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Moved: Kellam  
Second: Doney

That the Minutes of the Local Emergency Management Committee Meeting held on 14 August 2017 are received as information.

Carried 09 210917

## **12.03 BLACK SPRINGS COMMUNITY HALL COMMITTEE**

File: Governance/Meetings/Black Springs Community Hall Committee  
Author: Lynette Safranek, Finance & Community Services Director

### **Summary**

Minutes of the Black Springs Community Hall Committee held on 14 August 2017 is submitted for Council's information.

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Moved: Gibbons  
Second: McCarthy

That the Minutes of the Black Springs Community Hall Committee Meeting held on 14 August 2017 are received as information.

Carried 10 210917

#### **12.04 OBERON SPORTS FACILITIES COMMITTEE**

File: Governance/Meetings/Oberon Sports Facilities Committee  
Author: Chris Schumacher, Works and Engineering Director

##### **Summary**

Minutes of the Oberon Sports Facilities Committee held on 16 August 2017 are submitted for Council's information.

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Moved: McCarthy  
Second: Gibbons

That the Minutes of the Oberon Sports Facilities Committee held on 16 August 2017 are received as information.

Carried 11 210917

#### **12.05 COMMUNITY SERVICES COMMITTEE**

File: Governance/Meetings/Community Services Committee  
Author: Lynette Safranek, Finance & Community Services Director

##### **Summary**

Minutes of the Community Services Committee held on 24 August 2017 is submitted for Council's information.

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Moved: Lyon  
Second: McKechnie

That Council:

1. Receive the Community Services Committee report 12.05 as information,
2. Approach both IGA and Foodworks, and request boxes be placed in front of their shop for people to place items in for Oberon St Vincent De Paul to collect and distribute as part of Poverty Week, and
3. Staff be asked to create a flyer to send to schools and place in noticeboards for National Australian Flag Day on Sunday 3 September 2017.

Carried 12 210917

#### **12.06 HERITAGE COMMITTEE**

File: Governance/Meetings/Heritage Committee  
Author: Shane Wilson Planning and Development Director

##### **Summary**

Minutes of the Heritage Committee held on 28 August 2017 submitted for Council's information and consideration.

Moved: McCarthy  
Second: Doney

That:

1. The Minutes of the Heritage Committee held on 28 August 2017 received as information.
2. Council write to Mr Hennessy acknowledging receipt of his email of the 22 August 2017 and advising that the Heritage Committee has no comments to make.

Carried 13 210917

Clr McKibbin requested his vote against the motion be recorded.

## **12.07 OBERON YOUTH COUNCIL**

File: Governance/Meetings/OYC  
Author: Lynette Safranek, Finance and Community Services Director

### **Summary**

Minutes of the Oberon Youth Council Meetings held on 26 July and 30 August 2017 are submitted for Council's information and consideration.

Moved: McCarthy  
Second: Capel

That Council receive the minutes of the Oberon Youth Council Meetings held on 26 July and 30 August 2017 as information.

Carried 14 210917

## **13. REPORTS FOR DECISION**

### **13.01 OBERON LGA ELECTION RESULT, MEETING SCHEDULE AND COUNCIL COMMITTEES**

File No: Governance/Meetings/Committees General  
Author: Gary Wallace General Manager

### **Summary**

The report item provides details of the candidates Elected to Oberon Council, at the 9 September 2017 Local Government Elections, and presents an opportunity for the Elected Council to determine a schedule with the dates and times for Council Meetings.

The new elected Councillors are Kathy Sajowitz, Mick McKechnie, Kerry Gibbons, Clive McCarthy, Mark Kellam, Andrew McKibbin, Don Capel, Brenda Lyon and Ian Doney.

There are a number of Section 355 Committees and other Council Committees. This report seeks the confirmation of the Councillor appointments to these Committees.

Moved:       McCarthy  
 Second:       Doney

That:

1. Ordinary meetings of council be held on the third Tuesday of each Month, commencing at 5.30pm with the exception of January when no meeting is held.
2. Council confirm its appointments and Chair of the Section 355 Committees; and make appointments to other Council Committees, Community Committees and Working Parties for a period of 2 years as follows:

**1. Section 355 Committees**

<b>Committee</b>	<b>Councillors Appointed</b>
Community Services Committee	Councillor Lyon (chair) Councillor Kellam Mayor Sajowitz Councillor Capel
Hazelgrove Public School Reserve	Councillor McCarthy (chair)
Heritage	Councillor McCarthy (chair) Councillor Doney
Oberon Sports Facilities	Councillor Gibbons (chair) Councillor McKechnie
Black Springs Community Hall	Councillor Gibbons (chair) Councillor Capel Councillor McKibbin

*Note: the Elected Mayor is also a member of these Committees*

**2. Council Committees**

Finance Committee	Whole Council
Performance Review Committee	Whole Council
Traffic Advisory Local Committee <i>Is a statutory Committee</i>	Councillor Gibbons Councillor Kellam (alternate delegate)
Works Committee	Whole Council

**3. Community Committees & Working Parties**

Australia Day Working Party	Mayor Sajowitz Councillor Lyon
Cemetery Headstone Maintenance Committee (Working Party reporting to Works Committee)	Mayor Sajowitz
Community Precinct Working Party	Councillor Lyon (Chair of Community Services Committee)
Self Care Units Tenants Panel	Councillor McCarthy Councillor McKechnie (alternate delegate)

Timber Heritage Walk Committee (Working Party reporting to Heritage Committee)	Councillor McCarthy (Chair of Heritage Committee)
Youth Council Working Party	Councillor Capel Mayor Sajowitz (alternate delegate)
Oberon Common Working Party	Whole of Council
Lake Oberon Cycle/Walking Track	Mayor Sajowitz Councillor Capel
Oberon Sewer Projects	Councillor McCarthy Councillor McKechnie Councillor Gibbons

3. Council re-confirm its community delegates to its Section 355 Committees.

Carried 15 210917

## 13.02 DELEGATES TO EXTERNAL ORGANISATIONS

File No: Governance/Meetings  
Author: Gary Wallace General Manager

### Summary

Following the election of the Mayor and Deputy Mayor, Council traditionally reviews its delegates to a number of external organisations. Council may wish to nominate delegates to external organisations for a longer period in line with the recent amendment to the Local Government Act which extended the period a Mayor and Deputy Mayor are elected to two years.

Moved: Doney  
Second: Lyon

That Council appoint its delegates to external organisations for the following two years as follows:

- Arts OutWest
  - Fran Charge, Oberon Arts Council
- Ben Chifley Catchment Management Steering Committee
  - Deferred pending future report
- Central Tablelands Alliance Internal Audit Committee (proposed)
  - Will be considered at October Ordinary Meeting
- CENTROC
  - Mayor and General Manager are automatic delegates
- CENTROC Health Workforce
  - Councillor Lyon
- Chifley Local Area Command – Community Safety Precinct Committee
  - Mayor and General Manager are automatic delegates
- Country Mayors Association
  - Mayor and General Manager are automatic delegates

- Hawkesbury/Nepean Catchment Management Authority
  - No delegate currently appointed
- Joint Regional Planning Panel
  - Councillor Kellam
  - Councillor McCarthy
  - Councillor Doney (alternate delegate)
- Lachlan Catchment Management Committee
  - No delegate currently appointed
- Lachlan Regional Transport Committee Incorporated
  - No delegate currently appointed
- Local Government NSW Councils affected by Forestry non rateable land working party
  - Mayor and General Manager are automatic delegates
- Macquarie Catchment Management Committee
  - No delegate currently appointed
- National Timber Council Association (NTCA)
  - Councillor Gibbons
- NSW Public Libraries Authorised Elective Representative
  - Mayor Sajowitz
- Oberon Arts Council (OAC)
  - Mayor Sajowitz
- Oberon Business & Tourism Association (OBTA)
  - Councillor Capel
- Oberon Correctional Centre Community Consultative Committee
  - Councillor Lyon
  - Councillor Kellam
- Oberon Timber Complex Community Consultative Committee Meeting
  - Councillor McKibbin
  - Councillor Doney
- Rural Fire Service Chifley Zone Liaison Committee
  - Councillor McCarthy
  - Councillor McKibbin
  - General Manager & Works & Engineering Director
- Sydney Water Catchment Management Authority
  - No delegate currently appointed
- Union Fenosa Pre Development Application Community Consultative Committee
  - Mayor Sajowitz
  - Councillor Gibbons
  - Councillor Capel
  - Planning & Development Director
- Upper Macquarie County Council
  - Councillor McKibbin
  - Councillor Capel

Carried 16 210917



### **13.03 DELEGATIONS OF AUTHORITY – GENERAL MANAGER**

File No: Government Relations/Local and Regional Liaison/OLG  
Author: Gary Wallace, General Manager

#### **Summary**

In accordance with Section 377 (1) of the Local Government Act Council may by resolution, delegate to the General Manager or any other person or body (not including another employee of the Council) any of the functions of the Council, other than those listed in that section.

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Moved:       McCarthy  
Second:      McKibbin

That the Delegations to the General Manager be endorsed as tabled by Council.

Carried 17 210917

### **13.04 POLICY REVIEWS**

File No: Governance/Meetings/Ordinary  
Author: Gary Wallace, General Manager

#### **Summary**

The following Policies have been reviewed and updated and are presented to Council for their information and formal adoption:

- Policy 1101 Code of Meeting Practice
- Policy 1102 Code of Conduct
- Policy 1103 Payment of Expenses and Provision of Facilities to Councillors

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Moved:       McKibbin  
Second:      McKechnie

That Council:

1. Place the following Policies on public exhibition from Monday 25 September 2017 to Monday 6 November 2017 and submissions be invited to Council during that period:
  - a. Policy 1101 Code of Meeting Practice
  - b. Policy 1102 Code of Conduct
  - c. Policy 1103 Payment of Expenses and Provision of Facilities to Councillors
2. If no submissions are received within the exhibition period the policies be adopted as presented.

Carried 18 210917

### **13.05 RETURNS DISCLOSING INTERESTS & RELATED PARTIES DISCLOSURE**

File No: Corporate Management/Administration/Register of Disclosures  
Author: Gary Wallace, General Manager

#### **Summary**

In accordance with Section 449 of the Local Government Act; returns disclosing interests of councillors and designated persons; a councillor or designated person must complete and lodge with the general manager, within 3 months after becoming a councillor or designated person, a return in the form prescribed by the regulations.

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Moved:       McCarthy  
Second:       Doney

That:

1. Council note the requirement to lodge a return disclosing interests of Councillors and designated persons.
2. Council note the requirement to lodge a Related Parties disclosure for newly elected Councillors.

Carried 19 210917

### **13.06 SOCIAL MEDIA POLICY**

File No: Governance/Policies/2017 Reviews  
Author: Lynette Safranek, Finance & Community Services Director

#### **Summary**

A Social Media Policy has been created to enhance Council's public profile and encourage effective community engagement through the use of social media; to set operational guidelines to enhance the effectiveness of Council's social media activity; to encourage positive marketing and promotion of Council activities; and minimise the potential for negative impacts to Council's reputation. Staff have been consulted regarding this policy through the Oberon Council Consultative Committee.

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Moved:       Capel  
Second:       Lyon

That Council approve the Social Media Policy 2130 as provided to the meeting.

Carried 20 210917

**13.07 REVISED ENGINEERING AND WORKS FEES & CHARGES/PRIVATE WORKS CHARGES FOR 2017/18**

File No: Governance/Integrated Planning and Reporting/Community Strategic Plan

Author: Chris Schumacher Works & Engineering Director & Prasanna Kariyawasam Acting Works Manager

**Summary**

The Report seeks Council approval to adopt changes to Councils Engineering Fees & Charges / Private Works Charges for 2017/18. The proposed Fees & Charges were placed on Public Exhibition for the period from 27 July 2017 to 7 September 2017.

---

Moved: Gibbons  
Second: Kellam

That Council endorse the Works and Engineering Fees and Charges for 2017/18 following due consideration of the written submission received during the public exhibition period.

Carried 21 210917

**13.08 REVISED CEMETERY MANAGEMENT FEES AND CHARGES 2017/18**

File No: File No: Governance/Integrated Planning and Reporting/Community Strategic Plan

Author: Chris Schumacher Works & Engineering Director & Rebecca Burgess Administrative Assistant

**Summary**

The draft 2017/18 Operational Plans with respect to the Fees and Charges for Cemetery Management were placed on formal Public Exhibition from 27 July 2017 to 7 September 2017. During the exhibition period no written submissions were received.

---

Moved: Capel  
Second: Doney

That Council adopt and endorse the 2017/18 Operational Plans with respect to the Fees and Charges for Cemetery Management incorporating the changes outlined within the report.

Carried 22 210917

Clr McKechnie and Clr Gibbons requested their vote against the motion be recorded.

Clr McCarthy declared a pecuniary interest in report item 13.09. Clr McCarthy left the meeting at 6.57pm.

### **13.09 PROPOSED CROWN ROAD CLOSURES**

File No: Roads/RCI/Perm

Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

Council has received notification of the intent to close Crown Roads within the Westmoreland area.

---

Moved: McKibbin  
Second: McKechnie

That Council has no objection to the closure of these sections of Crown Road, File ref: 17/08752 provided that no properties are left without legal and practical access.

Carried 23 210917

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Clr McCarthy returned to the meeting at 6.58pm.

### **13.10 REGIONAL ROADS HEAVY PATCHING PROGRAM 2017/18**

File No: File No: Governance/Integrated Planning and Reporting/Community Strategic Plan

Author: Chris Schumacher Works & Engineering Director & Prasanna Kariyawasam Acting Works Manager

#### **Summary**

Council undertakes various maintenance works on the four (4) regional roads namely, Abercrombie Road, Titania Road, Edith Road & Albion Street every year funded by the Annual Block Grant of \$694,000. Amongst the types of various maintenance programs is heavy patching work and this program is generally undertaken during the warmer summer months as it requires a new seal over the new work.

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Moved: McCarthy  
Second: Gibbons

That Council endorse the 2017/18 Regional Roads Heavy Patching Program on Abercrombie Road & Titania Road to be carried out during October/November 2017.

Carried 24 210917

### **13.11 WHITE SPRINGS CEMETERY - CROWN ROAD CLOSURE**

File No: Roads/RCI/Perm

Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

At the Ordinary Meeting 15 March 2016, Council voted to object to the unformed Crown Road Closure (W386682) known as the section of road which could potentially provide formal and legal access to the existing White Springs Cemetery. Presently Council now have formal ownership and control of this unformed section of road.

---

Moved: Gibbons  
Second: McCarthy

That Council write to the DPI Crown Lands indicating that Oberon Council has no further interest in this unformed road, DPI can now proceed to dispose of it to other interested parties.

Carried 25 210917

### **13.12 LAND ACQUISITION FOR FUTURE ROAD WORK IMPROVEMENTS**

File No: Roads/RCI/Perm

Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

Land negotiations have been in progress with owners of land located at the intersection of Abercrombie Road and Swatchfield Road and including the intersection of Abercrombie Road and Beaconsfield Road to facilitate future road realignment work at these two (2) locations.

---

Moved: McCarthy  
Second: Gibbons

That:

1. Council agree to meet the requests of the owners in accordance with the terms outlined within the report.
2. That the General Manager and Mayor be authorised to execute all documents associated with the land transfers.

Carried 26 210917

### **13.13 MAYFIELD FIRE SHED – LAND ACQUISITION**

File No: Roads/Acquisitions

Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

This report outlines the steps and financial commitments required of Oberon Council by the Crown Land Department to formalise the acquisition of land for the purposes of constructing a new Rural Fire Shed for the Mayfield Rural Fire Service.

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General Manager

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Mayor

Moved: McCarthy  
Second: Gibbons

That Council endorse

1. Proceeding with the compulsory acquisition of Part Lot 7307 DP 1147753 for the purposes of constructing a new Rural Fire Shed for the Mayfield Rural Fire Service in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
2. Making application to the Minister and the Governor for approval to acquire Part Lot 7307 DP 1147753 by compulsory process under section 186(1) of the Local Government Act 1993.
3. That the land Part Lot 7307 DP 1147753 is to be classified as operational land.
4. The commissioning of an acquisition plan and the payment to Crown Lands of compensation as determined by the Valuer General for the acquisition of lands under the Land Acquisition (Just Terms Compensation) Act 1991, as required to formalise the acquisition of land for the purposes of constructing a new Rural Fire Shed for the Mayfield Rural Fire Service.
5. That the General Manger and Mayor be authorised to sign all necessary legal and survey documents.

Carried 27 210917

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## 14. REPORTS FOR INFORMATION

### 14.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER

File No: Governance/Meetings/Ordinary  
Author: Gary Wallace, General Manager

#### Summary

This report item summaries the main activity by the General Manager since the August Council Meeting. Items including Human Resources and Workplace Health & Safety, Community Activity, Regional Issues, Executive Management Team Meetings and planned activities.

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Moved: Kellam  
Second: McCarthy

That report item 14.01 is received as information.

Carried 28 210917

### 14.02 MONTHLY ACTIVITY REPORT – PLANNING & DEVELOPMENT DEPARTMENT

File No: Governance/Meetings/Ordinary  
Author: Shane Wilson, Planning and Development Director

#### Summary

This report item summaries the main activity in the Planning and Development Department since the August Council Meeting.

Moved: Capel  
Second: Doney

That report item 14.02 is received as information.

Carried 29 210917

### **14.03 MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING**

File: Governance/Meetings/Ordinary  
Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

Providing a summary of the work activities in the Works & Engineering Department for the month of August 2017 and including scheduled work for the coming month of September 2017.

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Moved: Gibbons  
Second: McCarthy

That report item 14.03 is received as information.

Carried 30 210917

### **14.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES**

File No: Governance/Meetings/Ordinary  
Author: Lynette Safranek, Finance and Community Services Director

#### **Summary**

This report provides a summary of work within the Finance and Community Services Department during August 2017, plus planned activities for the upcoming months.

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Moved: McCarthy  
Second: Doney

That report item 14.04 is received as information.

Carried 31 210917

### **14.05 GRANTS MONTHLY UPDATE**

File No: Governance/Grants/September 2017  
Author: Gillian Salmon, Grants Coordinator

#### **Summary**

This report provides a summary of Grant funding applications and submissions, both internal and external, during August and early September 2017.

Moved: McCarthy  
Second: McKibbin

That report item 14.05 is received as information.

Carried 32 210917

#### **14.06 STATEMENT OF INVESTMENTS**

File No: Financial Management/Investments/Register  
Author: Lisa Koleda, Management Accountant

##### **Summary**

Reporting the Statement of Investments as at 31 August 2017.

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Moved: Doney  
Second: McKibbin

That report item 14.06 is received as information.

Carried 33 210917

#### **14.07 WATER AND SEWER PLANT REPORT**

File: Governance/Meetings/Ordinary  
Author: Chris Schumacher, Works and Engineering Director & Richard Robinson, Sewer & Water Plant Operator.

##### **Summary**

This report provides a summary Water & Waste Water Activity for the month of August 2017.

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Moved: McCarthy  
Second: Kellam

That report item 14.07 is received as information.

Carried 34 210917



**14.08 OBERON 2017/18 DRAFT OPERATIONAL PLAN, DELIVERY PLAN, FEES & CHARGES AND RATING STRUCTURE**

File No: Governance/Integrated Planning and Reporting/Community Strategic Plan  
Author: Gary Wallace, General Manager; Lynette Safranek, Finance & Community Services Director; and Chris Schumacher, Works & Engineering Director

**Summary**

At its Ordinary Meeting on 20 June 2017 the Oberon Council adopted the 2017/18 Operational Plan, Delivery Plan, Fees & Charges, Rating Structure and Disability Inclusion Action Plan, which forms Council's Integrated Planning & Reporting (IP&R) requirements. This report is to provide the newly elected Oberon Councillors with a copy of these plan, as well as a brief explanation.

Moved: McCarthy  
Second: Doney

That report item 14.08 is received as information.

Carried 35 210917

**14.09 UNAUDITED DRAFT 2016/17 FINANCIAL STATEMENTS**

File No: Governance/Ordinary/September 2017  
Author: Lynette Safranek, Finance & Community Services Director

**Summary**

The Financial Statements are currently being audited by Crowe Horwath and the Auditor General's Department as part of the annual audit process. This report provides a briefing of the unaudited draft 2016/17 financial statements.

Moved: Doney  
Second: McKibbin

That report item 14.09 is received as information.

Carried 36 210917

**14.10 CENTRAL TABLELANDS ALLIANCE (CTA) AUDIT COMMITTEE**

File No: S: Governance/Meetings/Ordinary  
Author: Lynette Safranek, Finance & Community Services Director

**Summary**

The Oberon, Lithgow City and Mid Western Councils previously participated in a joint Internal Audit Committee. During the Fit for the Future and pending amalgamation period over the last 18 months, this Committee had not met. The Oberon and Lithgow City Councils are looking at revitalising the Committee, which is proposed to be called the Central Tablelands Alliance (CTA) Audit Committee.

Moved: McCarthy  
Second: Capel

That Report Item 14.10 is received as information.

Carried 37 210917

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## 15. URGENT BUSINESS

Nil

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## 16. CLOSED SESSION / CONFIDENTIAL REPORTS

Nil

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## 17. CLOSURE OF MEETING

The Mayor declared the meeting closed at 8.16pm.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 17 October 2017  
commencing at 5.30pm

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.