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UNCONFIRMED MINUTES

Oberon Council Ordinary Meeting
Tuesday 21 March 2017

Commencing at 5.30pm
at the Oberon Council Chambers

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1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

3. PRAYER

The Meeting was opened in prayer by Councillor Ian Doney.

4. RECORD OF ATTENDANCE

Members Mayor Kathy Sajowitz (in the Chair)
 Deputy Mayor Kerry Gibbons
 Clr Ian Doney
 Clr Jill Evans
 Clr Neil Francis
 Clr Sam Lord
 Clr Clive McCarthy
 Clr John Morgan

Staff Lynette Safranek, Acting General Manager & Finance and Community Services Director
 Gary Wallace, Deputy General Manager & Planning and Development Director
 Chris Schumacher, Works and Engineering Director
 Sarah-Jane Holland, Customer Service Trainee

Apologies Nil

5. DECLARATIONS OF INTEREST

Pecuniary - Nil

Non-Pecuniary - Nil
Significant

Non-Pecuniary - Nil
Less than
Significant

6. GENERAL AND CIVIC PRESENTATIONS

Nil

7. COMMUNITY PRESENTATIONS AND QUESTIONS

Nil

8. CONFIRMATION OF MINUTES

Ordinary Meeting 21 February 2017

Moved: Lord
Second: Francis

That the Minutes of the Ordinary Meeting held on 21 February 2017 be confirmed.

Carried 01 210317

Matters Arising from the Minutes

Nil

9. MAYORAL MINUTE AND REPORT

09.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary
Author: Mayor Kathy Sajowitz

Summary

This report summaries the main activity for the Mayor since the last report.

Moved: McCarthy
Second: Morgan

That report item 09.01 is received as information.

Carried 02 210317

09.02 MAYORAL MINUTE – GENERAL MANAGER RECRUITMENT TERM OF CONTRACT

File No: Governance/Meetings/Ordinary
Author: Mayor Kathy Sajowitz

Summary

Council resolved at the December 2016 council meeting to recruit a General Manager on a one year contact. As at Thursday March 2 2017 formal advice was received from the Minister of Local Government the Hon Gabrielle Upton that the proposed merger between Oberon Council and Bathurst Regional Council would not proceed. As such we are no longer constrained by Section 23A Guidelines thus enabling Council to offer a standard five year contract.

Moved: Sajowitz
Second:

That council formally resolve to offer a five year contract in the employment of a General Manager.

Carried 03 210317

10. NOTICES OF MOTIONS

Nil

11. COUNCILLOR AND DELEGATES REPORTS

11.01 OBERON BUSINESS AND TOURISM ASSOCIATION MEETING

File No: Economic Dev/OBTA
Author: Mayor Kathy Sajowitz

Summary

Councillor Sajowitz attended the last meeting of the Oberon Business & Tourist Association held on 8 February 2017.

Moved: Lord
Second: McCarthy

That report item 11.01 is received as information.

Carried 04 210317

11.02 CENTROC BOARD MEETING

File No: Government Relations/Local and Regional Liaison/CENTROC
Author: Mayor Kathy Sajowitz

Summary

Mayor Kathy Sajowitz and Deputy General Manager, Gary Wallace attended the Centroc Board Meeting held at the Forbes Services Club on 23 February 2017.

Moved: McCarthy
Second: Lord

That report item 11.02 is received as information.

Carried 05 210317

11.03 OBERON ARTS COUNCIL

File No: Community Relations/Community Consultation/Oberon Arts Council
Author: Mayor Kathy Sajowitz

Summary

Councillor Sajowitz attended the last meeting of the Oberon Arts Council Committee.

Moved: McCarthy
Second: Morgan

That report item 11.03 is received as information.

Carried 06 210317

11.04 LIBRARY ZONE MEETING

File No: Governance/Ordinary/March 2017
Author: Kathy Beesley, Community Services Coordinator

Summary

Mayor Kathy Sajowitz and Kathy Beesley, Community Services Coordinator, attended the last Library Zone meeting in Parkes. A copy of the agenda of the meeting are provided for Council's information.

Moved: Doney
Second: Gibbons

That report item 11.04 is received as information.

Carried 07 210317

11.05 CHIFLEY LOCAL AREA COMMAND COMMUNITY SAFETY PRECINCT COMMITTEE MEETING

File No: Community Services/Service Provision/Police Services (Community Precinct)
Author: Mayor Kathy Sajowitz

Summary

The Deputy General Manager Gary Wallace and I attended a Chifley Local Command Meeting in Bathurst on Monday March 6 2017.

Moved: McCarthy
Second: Francis

That report item 11.05 is received as information.

Carried 08 210317

12. COMMITTEE REPORTS

12.01 LOCAL EMERGENCY MANAGEMENT COMMITTEE

File: Governance/Meetings/Local Emergency Management Committee
Author: Chris Schumacher, Works and Engineering Director

Summary

Minutes of the Local Emergency Management Committee held on 13 February 2017 are submitted for Council's information and consideration.

Moved: McCarthy
Second: Gibbons

That the Minutes of the Local Emergency Management Committee held on 13 February 2017 are received as information.

Carried 09 210317

12.02 TRAFFIC ADVISORY LOCAL COMMITTEE

File: Governance/Meetings/Traffic Advisory Local Committee
Author: Chris Schumacher, Works and Engineering Director

Summary

Minutes of the Traffic Advisory Local Committee held on 22 February 2017 are submitted for Council's information and consideration.

Moved: Gibbons
Second: Francis

That the Minutes of the Traffic Advisory Local Committee held on 22 February 2017 are received as information.

Carried 10 210317

12.03 HERITAGE COMMITTEE

File: Governance/Meetings/Heritage Committee
Author: Gary Wallace, Deputy General Manager

Summary

Minutes of the Heritage Committee held on 27 February 2017 submitted for Council's information and consideration.

Moved: McCarthy
Second: Doney

That:

1. The Minutes of the Heritage Committee held on 27 February 2017 received as information.
2. That Council lodge an expression of Interest with the Office of Environment and Heritage of interest for funding for a Heritage trail around Pise and Cob Barns

Carried 11 210317

13. REPORTS FOR DECISION

13.01 BLACK SPRINGS ICE SKATING RINK

File No: Governance/Community Services
Author: Lynette Safranek, Acting General Manager

Summary

The Black Springs Community Hall Committee meeting in August 2016 asked Council to consider the installation of a portable ice rink in the Black Springs Community Hall. Council considered the request and follow a report to Council in August 2016, Council requested that staff obtain community support for and use of a portable ice rink during the winter months of 2017 and report back to Council.

Moved: Gibbons
Second: Morgan

That Council delegate the Finance & Community Services Director to investigate the placement of a portable ice rink within the town of Oberon in line with Council's Tourism Strategy.

Carried 12 210317

14. REPORTS FOR INFORMATION

14.01 MONTHLY ACTIVITY REPORT – ACTING GENERAL MANAGER

File No: Governance/Meetings/Ordinary
Author: Lynette Safranek, Acting General Manager

Summary

This report item summaries the main activity by the Acting General Manager since the February Council Meeting including Human Resources and Workplace Health & Safety , Community Activity, Regional Issues, Executive Management Team Meetings, and planned activities.

Moved: McCarthy
Second: Francis

That report item 14.01 is received as information.

Carried 13 210317

Page 8 of the Minutes of the Ordinary Meeting of Oberon Council held on Tuesday, 21 Mar 2017.

14.02 MONTHLY ACTIVITY REPORT – DEPUTY GENERAL MANAGER

File No: Governance/Meetings/Ordinary
Author: Gary Wallace, Deputy General Manager

Summary

This report item summaries the main activity by the Deputy General Manager since the February Council Meeting and major work within the Planning & Development Department.

Moved: McCarthy
Second: Lord

That report item 14.02 is received as information.

Carried 14 210317

14.03 MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING

File: Governance/Meetings/Ordinary
Author: Chris Schumacher, Works and Engineering Director

Summary

Providing a summary of the work activities in the Works & Engineering Department for the month of February 2017 and including scheduled work for the coming month of March 2017.

Moved: Gibbons
Second: McCarthy

That report item 14.03 is received as information.

Carried 15 210317

14.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES

File No: Governance/Meetings/Ordinary/March 2017
Author: Lynette Safranek, Finance and Community Services Director

Summary

This report provides a summary of work within the Finance and Community Services Department during February 2017, plus planned activities for the upcoming months.

Moved: Doney
Second: Lord

That report item 14.04 is received as information.

Carried 16 210317

14.05 GRANTS MONTHLY UPDATE

File No: Governance/Grants/March 2017
Author: Gillian Salmon, Grants Officer

Summary

This report provides a summary of Grant Funding applications and submissions, both internal and external, during February 2017.

Moved: Morgan
Second: Gibbons

That report item 14.05 is received as information.

Carried 17 210317

14.06 STATEMENT OF INVESTMENTS

File No: Financial Management/Investments/Register
Author: Lisa Koleda, Management Accountant

Summary

Reporting the Statement of Investments as at 28 February 2017.

Moved: McCarthy
Second: Gibbons

That report item 14.06 is received as information.

Carried 18 210317

14.07 WATER AND SEWER PLANT REPORT

File: Governance/Meetings/Ordinary
Author: Chris Schumacher, Works and Engineering Director & Richard Robinson, Sewer & Water Plant Operator.

Summary

This report provides a summary Water & Waste Water Activity for the month of February 2017.

Moved: McCarthy
Second: Francis

That report item 14.07 is received as information.

Carried 19 210317

14.08 CAPITAL WORKS PROGRAM – PROGRESS UPDATE 2016/2017

File No: Financial Management/Budgeting/Capital Works Program
Author: Works and Engineering Director, Chris Schumacher

Summary

This report provides Council with a progress report on the current operational construction program activity for capital works for the 2016/2017 financial year.

Moved: McCarthy
Second: Morgan

That report item 14.08 be received as information.

Carried 20 210317

15. URGENT BUSINESS

Nil

16. CLOSED SESSION / CONFIDENTIAL REPORTS

There are no Closed Session Reports listed for Council's consideration.

17. CLOSURE OF MEETING

The Mayor declared the meeting closed at 6.40pm.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 18 April 2017
commencing at 5.30pm

in the Oberon Council Chambers
137 – 139 Oberon Street, Oberon.