



OBERON COUNCIL

137 Oberon Street
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Oberon NSW 2787

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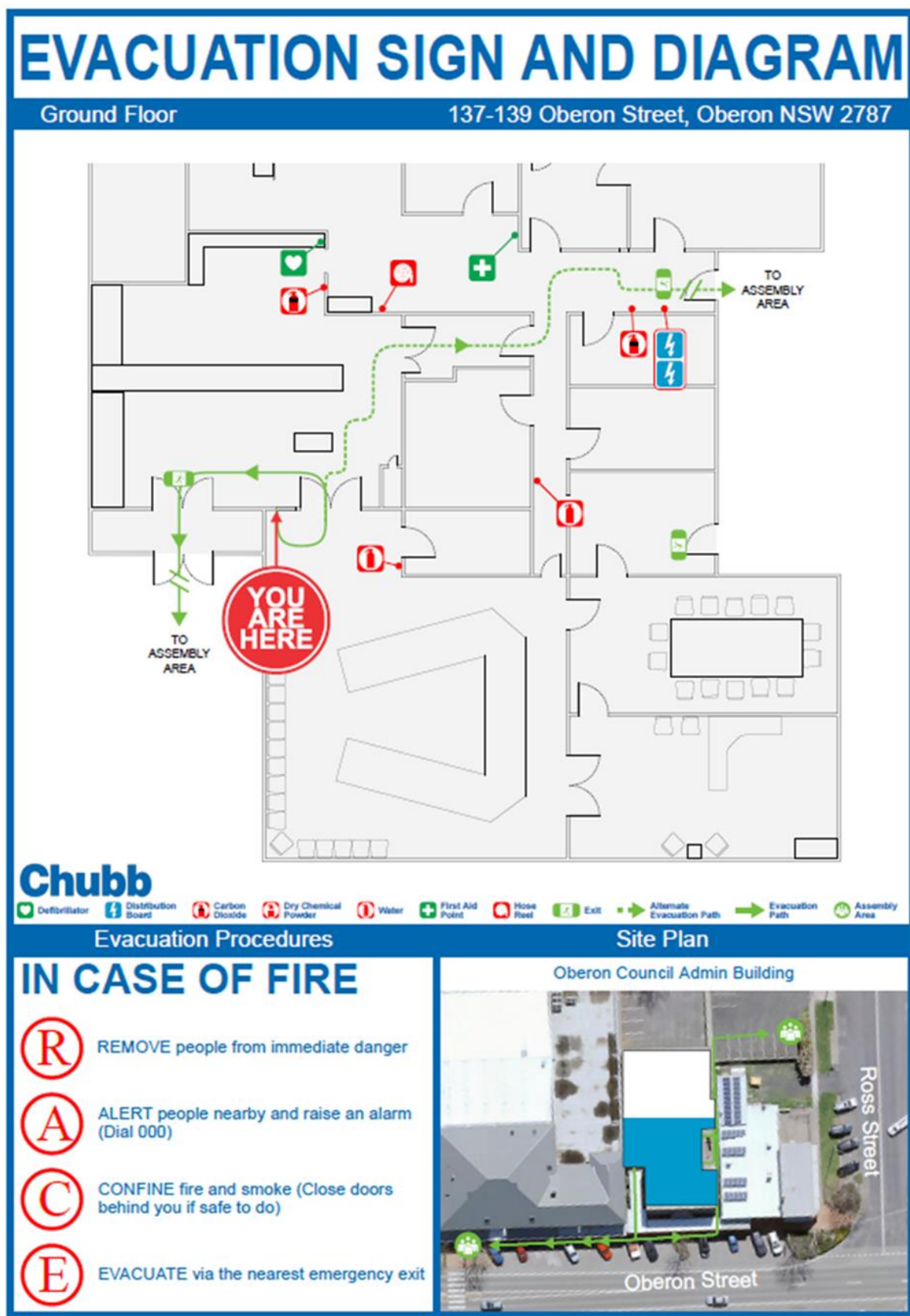
Oberon Council Ordinary Meeting Tuesday 21 May 2024

Commencing at 5:30 pm
To be held at the Oberon Council Chambers



OBERON

MORE THAN YOU IMAGINE



Risk Matrix Legend

Through its Enterprise Risk Management Processes, Oberon Council has developed Risk Appetite Statements which are shown in the following table.

Category of Risk	Avoid	Resistant	Accept	Receptive
Business Continuity			PRIMARY	
Financial	PRIMARY	Secondary		
Safety	PRIMARY			
Environment		PRIMARY	Secondary	
People & Culture	Secondary	PRIMARY		
Project Performance			PRIMARY	
Technical Complexity			PRIMARY	Secondary
Public Image and Reputation	Secondary	PRIMARY		
Assets & Infrastructure		Secondary	PRIMARY	
Governance	PRIMARY			
Service Delivery			PRIMARY	

Each risk is evaluated in terms of potential loss, likelihood of occurrence and the effectiveness of controls in place to manage the risks according to the criteria set out below:

Likelihood	Negligible	Minor	Moderate	Major	Extreme
Almost Certain (95%)	Low	Medium	High	Extreme	Extreme
Likely (65%)	Low	Medium	Medium	High	Extreme
Possible (39%)	Low	Low	Medium	High	High
Unlikely (26%)	Low	Low	Low	Medium	High
Rare (20%)	Low	Low	Low	Medium	High

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1 OPENING OF MEETING

The Mayor will welcome members and declare the meeting open.

The meeting will be livestreamed via Zoom webinar facilities.

Recordings of Council Meetings or parts thereof cannot be copied, recorded, reproduced, reused or transmitted without the prior written consent of the General Manager. The meeting is being recorded and will be made publicly available on Council's website. Persons attending the meeting should refrain from making any defamatory statements.

2 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri, Gundungurra and Dharug People, and respects the history and culture of the elders both past and present.

3 PRAYER

The Meeting will be opened in prayer.

4 RECORD OF ATTENDANCE

Members	Mayor Mark Kellam Deputy Mayor Andrew McKibbin Clr Katie Graham Clr Helen Hayden Clr Clive McCarthy Clr Mick McKechnie Clr Lauren Trembath (via Zoom) Clr Ian Tucker Clr Bruce Watt
Staff	Gary Wallace, General Manager Damian O'Shannassy, Planning and Development Director Mathew Webb, Corporate Services Director Dr Cornelia Wiebels, Technical Services Director Sharon Swannell, Executive Coordinator
Leave of Absence	Nil

5 DECLARATIONS OF INTEREST

A GUIDE TO ETHICAL DECISION-MAKING

(Provided by the Independent Commission Against Corruption)

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and code of conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- Pecuniary – regulated by the Local Government Act and Department of Local Government
- Non-pecuniary – regulated by codes of conduct and policy. ICAC, Ombudsman, Department of Local Government (advice only)

The test for conflict of interest:

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain
- Important to consider public perceptions of whether you have a conflict of interest

Identifying problems

- 1st Do I have private interests affected by a matter I am officially involved in?
- 2nd Is my official role one of influence or perceived influence over the matter?
- 3rd Do my private interest's conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

When making a Declaration of Interest the reason for making the declaration should be clearly stated. Pecuniary and Non-Pecuniary Significant Interests should be managed by leaving the room while the matter is considered.

Pecuniary	-
Non-Pecuniary Significant	-
Non-Pecuniary Less than Significant	-

6 PRESENTATIONS

A presentation will be provided by Heath Molden, Fifth Estate on behalf of the Central West Forestry Hub. The presentation will provide Council with a copy of the socio-economic study which has been completed by the Forestry Hub.

7 QUESTIONS FROM THE PUBLIC

The public gallery is open to members of the community. The community is to be given the opportunity to ask questions at the commencement of the council meeting, and the Mayor is to ask for questions from the gallery prior to the commencement of the ordinary meeting.

Members of the public wishing to address Council are permitted to do so provided the following guidelines are adhered to:

1. The person asking the question at the Council meeting must clearly state their name and in what capacity they are acting.
2. If the person asking the questions is acting as another person/organisation's agent, they must advise Council if they have their prior consent/authority.

Questions from the public is not an opportunity for debate with elected representatives or staff, it is an opportunity for the community to ask a question in relation to an issue or put a point of view relating to an issue that may be causing interest or concern. Due to time constraints a time frame of three minutes per speaker is allocated. All questions and comments must be directed through the Mayor and in the instance of a question, if it cannot be answered it will be taken on notice and a response given within a reasonable period. This is the only opportunity for a community member to address Council during an Ordinary Meeting.

None received.

8 CONFIRMATION OF MINUTES

8.1 Ordinary Meeting 16 April 2024

Attached is the Minutes of the Ordinary Council Meeting held on 16 April 2024.

Recommendation:

That the Minutes of the Ordinary Meeting held on 16 April 2024 be confirmed.

Matters Arising from the Minutes

Nil



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Unconfirmed Minutes Oberon Council Ordinary Meeting Tuesday 16 April 2024

Commencing at 5:30 pm
Held at the Oberon Council Chambers

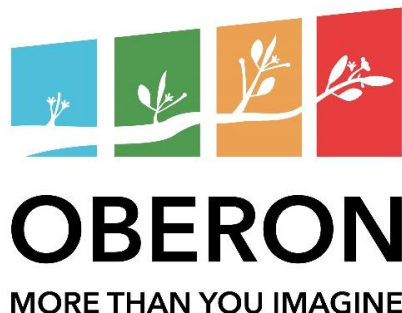


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1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5:30 pm.

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2 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri, Gundungurra and Dharug People, and respects the history and culture of the elders both past and present.

3 PRAYER

The Meeting was opened in prayer by Clr McKechnie.

4 RECORD OF ATTENDANCE

Members	Mayor Mark Kellam Deputy Mayor Andrew McKibbin Clr Katie Graham Clr Helen Hayden Clr Clive McCarthy Clr Mick McKechnie Clr Lauren Trembath Clr Ian Tucker Clr Bruce Watt
Staff	Gary Wallace, General Manager Damian O'Shannassy, Planning and Development Director Mathew Webb, Corporate Services Director Dr Cornelia Wiebels, Technical Services Director Hannah Booth, Records & Communications Coordinator
Leave of Absence	Deputy Mayor Andrew McKibbin
Moved:	Clr Hayden
Second:	Clr Graham

That the leave of absence of Clr McKibbin be noted and their apology be received.

Carried - Resolution No: 1 - 16/04/2024

Division

Votes for: Cllr Kellam, Cllr Graham, Cllr Hayden, Cllr McCarthy, Cllr McKechnie, Cllr Trembath,
Cllr Tucker and Cllr Watt

Votes against: Nil

5 DECLARATIONS OF INTEREST

Pecuniary - Nil

Non-Pecuniary Significant - Nil

Non-Pecuniary Less than
Significant - Nil

6 PRESENTATIONS

Nil

7 QUESTIONS FROM THE PUBLIC

During this segment of the meeting, over 40 community members were present, voicing various questions and providing general statements concerning The Laundry Pad and the overall water quality in Oberon. General statements were made by multiple attendees, articulating dissatisfaction with the current state of water quality in Oberon and emphasising the urgency for action from Council. Below summarise those who spoke and the questions that were asked of Council:

Marjorie Armstrong - Oberon resident

Vicki Walsh - Owner/operator The Laundry Pad and Oberon resident

Billy Walsh on behalf of Levi Yates - BORG Crossmuller

Billy Walsh - Oberon Resident

Maureen Evans-Austin on behalf of Sharon & Hayley Whittaker - Pick of the Bunch

Beverly Ball - Oberon LGA ratepayer

Nicky Holbrook - Porters Retreat resident

Cllr Helen Hayden on behalf of John Giblin - Oberon LGA ratepayer

Melissa Jones - Oberon LGA ratepayer

Lyn Tiernan - Oberon resident

Chris O'Neil - Oberon LGA ratepayer

Jade Ryan - Oberon resident

Robyn Wiseman - Oberon resident

Donald Kirk - Manager Oberon Tourist Park

Kieran Lawless - Oberon resident

Michael Kantares - Oberon LGA ratepayer

- How important is a laundry in Oberon and does Council understand how much a professional laundromat is needed?
- Does Council believe that they have done everything possible to ensure water is safe and suitable for most purposes?
- Does Council believe Tourism is vital to Oberon?
- Should it be a joint responsibility with State Water to remedy manganese issues?
- When will Clearflow be engaged again to undertake mains pigging?
- Where has the money allocated for the cancelled pigging gone?
- Has Council sent water samples to an external laboratory for testing?
- What should I do as a town water customer if I experience dirty water?

- Is it safe to drink the water?
- Is the manganese the reason behind my child's skin irritation and allergies?
- How can we be expected to bathe our children in dirty water?
- Are the manganese levels responsible for soiled laundry?
- Is fluoride the reason for the water quality issues due to a reaction with other elements in the water, such as manganese?
- Can the addition of fluoride cause dirty water?
- Does adding fluoride to town water cause tooth decay?
- Does manganese in water accelerate tooth decay?
- Does fluoride deteriorate water pipes?
- Should we be expected to experience water quality issues?
- Is Council working with Water NSW to improve town water quality?
- Should I be expected to buy bottled water when I live in town and have town water connected?
- Why is there a chlorine smell to my town water?
- Does boiling water remove the manganese?
- Why should I have to install a rainwater tank when I can access town water?
- Is it necessary to filter my water?
- Does manganese clog filters?
- What should I be doing as a resident/business owner to ensure water quality suits my needs?
- Will Oberon Council compensate businesses for dirty water?
- In Council's opinion, how important is The Laundry Pad compared to outsourcing this service to a non-local business
- What has Council done to help The Laundry Pad

The Mayor acknowledged those who spoke and advised questions would be taken on notice for further consideration. The Mayor provided an overview regarding the reticulation system of Oberon Township, outlining Clearflow's involvement and the rationale behind engaging CWT. It was noted that both Council-conducted and independent tests by a NATA accredited lab are undertaken on samples. Additionally, all filters in the Water Treatment Plant (WTP) were replaced in the previous year. Council has sought clarification on a specific recommendation within the CWT report and expressed the intention to conduct pigging every 3 to 5 years. The evidence presented within the CWT report suggests satisfactory water quality within the pipes, but further investigation into other areas is warranted. A written response addressing these queries will be prepared and presented before the next Ordinary Council Meeting.

Other questions asked:

Marjorie Armstrong - Oberon resident

- Is Council aware of the current time frame after lodging an application for planning matters?

The mayor took this question on notice and advised he would seek clarification from the Director of Planning and Development.

Robert Snotch - President, Oberon Against Wind Towers (OAWT)

- expressed sympathy for Vicki Walsh
- inquired about the status of the referral concerning the report from the heritage committee regarding the Avenue of Trees in O'Connell
- Requested a timeline for the process, suggesting possible duration's based on experience: 3, 6 or 9 months

The General Manager advised the Heritage Committee met in February and endorsed the recommendations and the process has since commenced. The NSW Department of Planning have also endorsed the listing however, it is a significant process and we are unable to provide a concrete

timeline. This will also be included as part of Council's comprehensive Land Use Strategy, which is currently under review.

Frank O'Connor - Oberon resident, Treasurer for OAWT

- Regretted lack of response from Council to Vicki Walsh
- Sought assurance from Council that no trimming, pruning or removal of the Avenue of Trees in O'Connell would occur
- Inquired whether any Councillors or the Mayor had engaged in discussions with State Forest or any other entities regarding the Avenue of Trees

The Mayor advised that Council have commenced the process to have a Heritage Listing in place although it will be complicated by the fact that Council do not own the road or road reserve as it is owned by Transport for NSW. However, TfNSW have expressed there is a mutual want for protection of the trees. There is also an Urban Conservation Plan which encompasses the O'Connell area and does provide a level of protection and Council will continue to do everything possible to provide protection for the trees. The Mayor advised that had recently received correspondence from GPG requesting an urgent meeting with Council. This was deemed inappropriate and a response was provided stating if a meeting was to be held, it would need to be a community meeting. It was evident back in 2021 that GPG are not a community focused organisation.

8 CONFIRMATION OF MINUTES

8.1	Ordinary Meeting 19 March 2024
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Moved: Clr Trembath

Second: Clr Hayden

That the Minutes of the Ordinary Meeting held on 19 March 2024 be confirmed.

Matters Arising from the Minutes

Nil

Carried - Resolution No: 2 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

9 MAYORAL MINUTE AND REPORT

9.1	Mayoral Minute and Report - April 2024
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File No:	Governance/Mayor/General
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Author:	Acting Mayor Andrew McKibbin and Mayor Mark Kellam
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Summary

This report summarises the main activity for the Acting Mayor and Mayor since the last report. It is noted that the Deputy Mayor acted in the Mayoral capacity until 5 April 2024.

Moved: Clr Hayden

Second: Clr Tucker

That Report Item 09.01 is received as information.

Carried - Resolution No: 3 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

10 NOTICES OF MOTION

10.1	Return and Earn Facility
File No:	Governance/Meetings/Ordinary
Author:	Clr Hayden

Moved: Clr Hayden

Second: Clr McCarthy

That Council:

1. Investigate the installation of a Return and Earn facility for the Oberon community to utilise, and
2. A report be provided to Oberon Council's May Ordinary Meeting that will provide information around the following:
 - Cost requirements
 - Accessible locations
 - Responsibility factors (Council/Contractor)
 - Any other required information as suggested by Technical Services

Lost - Resolution No: 4 - 16/04/2024

Division

Votes for: Clr Hayden and Clr McCarthy

Votes against: Clr Kellam, Clr Graham, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

10.2 Cat Curfew

File No: Governance/Meetings/Ordinary

Author: Clr Hayden

Moved: Clr Hayden

Second:

That Council write to the Companion Animals Taskforce, the Minister for Local Government and the Minister for Primary Industries to request advice on the possibility of implementing a cat curfew in the Oberon Local Government Area, and request information or ministerial approval for the following sections point 1. and 2.

1. That all cats are to be confined to the owner's yard/home between the hours of 7pm and 7am daily
2. Failing to adhere to the curfew will result in a penalty being issued if the animal/s are impounded.

The motion lapsed for want of a Seconder.

11 COUNCILLOR AND DELEGATES REPORTS

11.1 Oberon Business and Tourism Association - February Meeting

File No: Governance/Meetings/Ordinary

Author: Clr Helen Hayden

Summary

The Oberon Business and Tourism Association Annual General Meeting was held on 14 February 2024.

Moved: Clr Hayden

Second: Clr Tucker

That Council receive and note the delegates report to the 14 February 2024 Oberon Business and Tourism Association Annual General Meeting.

Carried - Resolution No: 5 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

11.2 Burraga and District Community Association (BDCA) - March Meeting

File No: Governance/Meetings/Ordinary

Author: Clr Andrew McKibbin

Summary

The most recent meeting of the Burraga and District Community Association (BDCA) was held on 14 March 2024, commencing at 7.30pm. Clr McKibbin attended as Council's delegate.

Moved: Clr Trembath

Second: Clr McKechnie

That Council receive and note the delegates report to the 14 March 2024 Burraga and District Community Association Meeting.

Carried - Resolution No: 6 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

11.3 Black Springs Community Association - March Meeting

File No: Governance/Meetings/Ordinary

Author: Clr Helen Hayden

Summary

The most recent meeting of the Black Springs Community Association (BSCA) was held on 11 March 2024, commencing at 7.00pm. Clr Hayden attended as Council's delegate.

Moved: Clr Hayden

Second: Clr Trembath

That Council receive and note the delegates report to the 14 March 2024 Black Springs Community Association Meeting

Carried - Resolution No: 7 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

11.4	Oberon Arts Councils - March Meeting
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File No:	Governance/Meetings/Ordinary
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Author:	Clr Katie Graham
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Summary

This report provides an overview of the February and March Meetings of the Oberon Arts Council.

Moved: Clr Graham

Second: Clr Trembath

That Council receive the report as information

Carried - Resolution No: 8 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

12 COMMITTEE REPORTS

12.1	Community Services Committee
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File No:	CSD/CSC
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Author:	Brooke Perry (Community Services and Youth Coordinator), Mathew Webb (Corporate Services Director)
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Summary

A Community Services Committee meeting was scheduled for 14 March 2024, unfortunately the meeting failed to reach a quorum.

Moved: Clr Graham

Second: Clr Watt

That Council note that a quorum was not reached for the 14 March 2024 Community Services meeting.

Carried - Resolution No: 9 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

12.2 Audit Risk and Improvement Committee Meeting 14 March 2024

File No: ARIC24

Author: Gary Wallace (General Manager), Mathew Webb (Corporate Services Director)

Summary

Minutes of the Audit Risk and Improvement Committee Meeting held on 14 March 2024 are submitted for Council's information and endorsement.

Moved: Clr Tucker

Second: Clr Trembath

That Council:

1. Endorse the updated Oberon Audit Risk and Improvement Committee Terms of Reference and note the new membership requirements.
2. Endorse the proposed Internal Audit Charter and note the internal audit arrangements.
3. Receive and note minutes of the Audit Risk and Improvement Committee Meeting held on 14 March 2024.

Carried - Resolution No: 10 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath,
 Clr Tucker and Clr Watt

Votes against: Nil

12.3 Traffic Advisory Local Committee Meeting 8 February 2024

File No: Traffic Advisory Local Committee Meeting 08 February 2024

Author: Donah Foley (Technical Services Administration Assistant)

Summary

Minutes of the Traffic Advisory Local Committee Meeting held on 08 February 2024 are submitted for Council's information and endorsement.

Moved: Clr Tucker

Second: Clr McCarthy

That Council receive and note minutes of the Traffic Advisory Local Committee held on 08 February 2024.

Carried - Resolution No: 11 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

12.4 Local Emergency Management Committee Meeting 12 February 2024

File No: Local Emergency Management Committee Meeting 12 February 2024

Author: Donah Foley (Technical Services Administration Assistant)

Summary

Minutes of the Local Emergency Management Committee Meeting held on 12 February 2024 are submitted for Council's information and endorsement.

Moved: Clr McCarthy

Second: Clr Tucker

That Council receive and note minutes of the Local Emergency Management Committee held on 12 February 2024.

Carried - Resolution No: 12 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

12.5 Oberon Sports Facilities Committee Meeting 21 February 2024

File No: Oberon Sports Facilities Committee Meeting 21 February 2024

Author: Donah Foley (Technical Services Administration Assistant)

Summary

Minutes of the Oberon Sports Facilities Committee Meeting held on 21 February 2024 are submitted for Council's information and endorsement.

Moved: Clr Trembath

Second: Clr McCarthy

That Council receive and note minutes of the Oberon Sports Facilities Committee held on 21 February 2024.

Carried - Resolution No: 13 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

13 REPORTS FOR DECISION

13.1	Policy 2203 - Pensioner Concessions
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File No:	Policies/Policy 2203 - Pensioner Concessions
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Author:	Zoe Marks (Finance Manager)
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Summary

Council has undertaken a review of the Pensioner Concessions Policy.

Moved: Clr Hayden

Second: Clr Trembath

That Council:

1. Place the revised Pensioner Concessions Policy 2203 on public exhibition for 28 days and submissions be invited to Council during that period.
2. If no submissions are received within the exhibition period, the policy be adopted as presented.
3. Delegate to the General Manager to amend any minor changes proposed.

Carried - Resolution No: 14 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

13.2	Policy 2201 - Debt Recovery Policy
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File No:	Policies/Policy 2201 - Debt Recovery Policy
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Author:	Zoe Marks (Finance Manager)
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Summary

Council has undertaken a review of the Debt Recovery Policy.

Moved: Clr Trembath

Second: Clr McKechnie

That Council:

1. Place the revised Debt Recovery Policy 2201 on public exhibition for 28 days and submissions be invited to Council during that period.
2. If no submissions are received within the exhibition period, the policy be adopted as presented.
3. Delegate to the General Manager to amend any minor changes proposed.

Carried - Resolution No: 15 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt
Votes against: Nil

13.3	Policy 2117 - Corporate Credit Cards & Other Cards
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File No:	Policies/Policy 2117 - Corporate Credit Cards & Other Cards
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Author:	
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Summary

Council has undertaken a review of the Corporate Credit Cards & Other Cards Policy.

Moved: Clr Hayden

Second: Clr McCarthy

That Council:

1. Place the revised Corporate Credit Cards & Other Cards Policy 2117 on public exhibition for 28 days and submissions be invited to Council during that period.
2. If no submissions are received within the exhibition period, the policy be adopted as presented.
3. Delegate to the General Manager to amend any minor changes proposed.

Carried - Resolution No: 16 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt
Votes against: Nil

13.4	Policy 2211 - Investment Policy
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File No:	Policies/Policy 2211 - Investment Policy
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Author:	Zoe Marks (Finance Manager)
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Summary

Council has undertaken a review of the Investment Policy.

Moved: Clr Hayden

Second: Clr Graham

That Council:

1. Place the revised Investment Policy 2211 on public exhibition for 28 days and submissions be invited to Council during that period.
-

2. If no submissions are received within the exhibition period, the policy be adopted as presented.
3. Delegate to the General Manager to amend any minor changes proposed.

Carried - Resolution No: 17 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath,
Clr Tucker and Clr Watt

Votes against: Nil

13.5	Roads Budget Funding Reallocation
File No:	Governance/Meetings/Ordinary
Author:	David Basil (Technical Services Manager)

Summary

This report seeks Council approval to allocate additional funding to the roads budget from s7.11 Roads for:

1. Baileys Lane Causeway ineligible expenditure under the grant guidelines for council employee costs \$9,644.22.
2. Roadside tree trimming for Mutton Falls Road \$30,000.

Moved: Clr Trembath

Second: Clr Hayden

That Council endorse the reallocation of \$39,644.22 funding from the s7.11 Roads to the roads budget for the following projects:

1. Baileys Lane Causeway ineligible expenditure \$9,644.22.
2. Mutton Falls Road tree trimming \$30,000.

Carried - Resolution No: 18 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath,
Clr Tucker and Clr Watt

Votes against: Nil

14 REPORTS FOR INFORMATION

14.1 Monthly Activity Report General Manager - April 2024

File No: Governance/Meetings/Ordinary

Author: Gary Wallace (General Manager), Sharon Swannell (Governance and Executive Manager), Rebecca Burgess (Work Health Safety and Risk Manager)

Summary

This report item summarises the main activity by the General Manager since the last report. Items include Human Resources, Workplace Health & Safety, Community Activity, Regional Issues, Executive Management Team Meetings and planned activities.

Moved: Clr Hayden

Second: Clr Trembath

That report item 14.1 is received as information.

Carried - Resolution No: 19 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

14.2 Monthly Activity Report - Planning & Development - April 2024

File No: Governance/Meetings/Ordinary

Author: Kirsty Hanrahan (Building Surveyor), Janet Bailey (Development Control Administration Officer), Damian O'Shannassy (Planning and Development Director)

Summary

This report item summarises the main activity in the Planning and Development Department since the February 2024 Council Meeting.

Moved: Clr Hayden

Second: Clr Trembath

That report item 14.2 is received as information.

Carried - Resolution No: 20 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

14.3 Monthly Activity Report Technical Services - April 2024

File No: Governance/Meetings/Ordinary

Author: David Basil (Technical Services Manager), Lauren Dukes (Trainee Civil Engineer), Sam Golam (Project Engineer), Donah Foley (Technical Services Administrative Assistant), Andrew Krol (Water and Sewer Officer in Charge)

Summary

This report provides a summary of works in progress and/or completed during March 2024. The report also provides an outline of proposed works in the Technical Services and Works area for the months of April/May 2024.

General Managers Note: With the resignation of the previous Technical Services Director, the activity report has been developed by the Technical Services Manager with assistance from Councils Infrastructure and Water Engineer and based on the Directors activity during the period. With the appointment of Dr Cornelia Wiebels as Director of the Technical Services portfolio in early April, the TDS Monthly Report will revert to Cornelia from the May Ordinary Meeting.

Moved: Cllr Hayden

Second: Cllr McCarthy

That report item 14.3 is received as information.

Carried - Resolution No: 21 - 16/04/2024

Division

Votes for: Cllr Kellam, Cllr Graham, Cllr Hayden, Cllr McCarthy, Cllr McKechnie, Cllr Trembath, Cllr Tucker and Cllr Watt

Votes against: Nil

14.4 Monthly Activity Report Corporate Services - April 2024

File No: Governance/Meetings/Ordinary

Author: Mathew Webb (Corporate Services Director), Debra Keane (Tourism and Economic Development Manager), Zoe Marks (Finance Manager), Brooke Perry (Community Services and Youth Coordinator), Julie Baker (Library Manager), AJ Jack (IT and GIS Co-ordinator)

Summary

This report provides an update on the activities of the Corporate Services Directorate for March and forward plans.

Moved: Cllr Hayden

Second: Cllr Trembath

That report item 14.4 is received as information.

Carried - Resolution No: 22 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt
Votes against: Nil

14.5 Investments

File No: Financial Management/Investments/Register

Author: Lisa Koleda (Management Accountant), Zoe Marks (Finance Manager)

Summary

This report provides Council with the Statement of Investments as of 16 April 2024.

Moved: Clr Tucker

Second: Clr McKechnie

That report item 14.5 is received as information.

Carried - Resolution No: 23 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt
Votes against: Nil

- 14.6 Grants Update - April 2024

File No: Governance/Grants 2024

Author: Toni Dwyer (Grants Co-ordinator), Mathew Webb (Corporate Services Director)

Summary

This report provides a summary of grant funding applications submitted and funding notifications received during March 2024.

Moved: Clr Hayden

Second: Clr Tucker

That report item 14.6 is received as information.

Carried - Resolution No: 24 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt
Votes against: Nil

14.7 Status of Council Resolutions - April 2024

File No: Governance/Meetings/Ordinary

Author: Gary Wallace (General Manager), Mathew Webb (Corporate Services Director),
Damian O'Shannassy (Planning and Development Director)

Summary

This report item summarises the current status of Council resolutions and provides updates for actions taken.

Moved: Clr Hayden

Second: Clr Trembath

That report item 14.7 is received as information.

Carried - Resolution No: 25 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath,
Clr Tucker and Clr Watt

Votes against: Nil

14.8 Quarterly Budget Review Statement 3 - January - March 2024

File No: Governance/Meetings/Ordinary

Author: Zoe Marks (Finance Manager), Mathew Webb (Corporate Services Director)

Summary

The Quarterly Budget Review Statements (QBRS) for the period 1 January to 31 March 2024 are provided as an attachment following this report in accordance with the requirements, of the Office of Local Government.

Moved: Clr Hayden

Second: Clr McCarthy

That report Item 14.8 is received as information.

Carried - Resolution No: 26 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath,
Clr Tucker and Clr Watt

Votes against: Nil

15 URGENT BUSINESS

Nil

16 CLOSED SESSION - CONFIDENTIAL REPORTS

Moved: Clr Hayden

Second: Clr Tucker

That:

1. Council resolve into Closed Council to consider the business identified, together with any late confidential reports tabled at the meeting.
2. Pursuant to Section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by Section 11(2) of the *Local Government Act 1993*.

Carried - Resolution No: 27 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath,
Clr Tucker and Clr Watt

Votes against: Nil

Council moved into Closed Council at this point 7.46pm. Members of the public present left the meeting.

16.1	Oberon Fitness Centre Tender Enclosure Rear of Facility
File No:	Grants/RLCIP Oberon Fitness Centre
Author:	Damian O'Shannassy (Planning and Development Director)

This report is CONFIDENTIAL under the provisions of Section 10A(2)(d) of the Local Government Act 1993, as it relates to commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of the council, or (iii) reveal a trade secret.

Moved: Clr Hayden

Second: Clr Tucker

That Council:

1. Accept the tender submission from Exceptional Builds Carpentry and Constructions to enclose the rear section of the existing Oberon Fitness Centre building.
2. Delegate authority to the General Manager to sign the MW21-LG contract.

Carried - Resolution No: 28 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath,
Clr Tucker and Clr Watt

Votes against: Nil

16.2 Water Write-Off Request - Assessment 12361334

File No: Finance/Rates

Author: Mathew Webb (Corporate Services Director)

This report is CONFIDENTIAL under the provisions of Section 10A(2)(b) of the Local Government Act 1993, as it relates to the personal hardship of any resident or ratepayer.

Moved: Clr Hayden

Second: Clr McCarthy

That Council do not write-off the water consumption chargers for Assessment 12361334 but instead offer a payment plan arrangement for full cost recovery.

Carried - Resolution No: 29 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

16.3 STP Construction Tender Update

File No: Infrastructure/STP Upgrade

Author: Gary Wallace (General Manager), Garry Styles (Special Projects Engineer)

This report is CONFIDENTIAL under the provisions of Section 10A(2)(c) of the Local Government Act 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

This report is CONFIDENTIAL under the provisions of Section 10A(2)(d) of the Local Government Act 1993, as it relates to commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of the council, or (iii) reveal a trade secret.

Moved: Clr McKechnie

Second: Clr Hayden

That Council;

1. Note the Sewerage Treatment Plant Tender Update Report
2. Enter negotiations for the supply of the construction of the Sewerage Treatment Plant with the lowest two (2) compliant Tenderers, given the closeness in the price of the Tenders and Council's wish to achieve the most advantageous supply of the project.

Carried - Resolution No: 30 - 16/04/2024

Division

Votes for: Clr Kellam, Clr Graham, Clr Hayden, Clr McCarthy, Clr McKechnie, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

Open Council resumed at 8:06 pm. Recording of the meeting re-commenced at this point in time. There were no members of the public present.

The Mayor advised of the resolutions that were made while the meeting was closed to the public.

17 CLOSURE OF MEETING

The Mayor declared the meeting closed at 8:08 pm.

8.2	Extraordinary Meeting 23 April 2024
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Attached is the Minutes of the Extraordinary Council Meeting held on 23 April 2024.

Recommendation:

That the Minutes of the Extraordinary Meeting held on 23 April 2024 be confirmed.

Matters Arising from the Minutes

Nil



137 Oberon Street
PO Box 84
Oberon NSW 2787

Telephone: (02) 6329 8100
Email: council@oberon.nsw.gov.au

Unconfirmed Minutes
Oberon Council Extraordinary Meeting Works
and Finance
Tuesday 23 April 2024

Commencing at 2:00 pm
Held at the Oberon Council Chambers



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1 OPENING OF MEETING AND ACKNOWLEDGEMENT OF COUNTRY

The Mayor welcomed members and declared the meeting open at 2:00 pm.

The meeting was livestreamed via Zoom webinar facilities. Recordings of Council Meetings or parts thereof cannot be copied, recorded, reproduced, reused or transmitted without the prior written consent of the General Manager. The meeting is being recorded and made publicly available on Council's website and persons attending the meeting should refrain from making any defamatory statements.

2 RECORD OF ATTENDANCE

Members	Mayor Mark Kellam Deputy Mayor Andrew McKibbin (from 2.01pm) Clr Katie Graham Clr Helen Hayden Clr Clive McCarthy Clr Lauren Trembath Clr Ian Tucker Clr Bruce Watt
Staff	Gary Wallace, General Manager Damian O'Shannassy, Planning and Development Director Mathew Webb, Corporate Services Director Dr Cornelia Wiebels, Technical Services Director Sharon Swannell, Governance and Executive Manager
Leave of Absence	Clr Mick McKechnie

Clr McKibbin entered the meeting at 2.01pm.

Moved: Clr Tucker
Second: Clr Graham

That the leave of absence of Clr McKechnie be noted and their apology be received.

Carried - Resolution No: 1 - 23/04/2024

Division

Votes for: Clr Kellam, Clr McKibbin, Clr Graham, Clr Hayden, Clr McCarthy, Clr Trembath,
 Clr Tucker and Clr Watt
Votes against: Nil

3 DECLARATIONS OF INTEREST

Pecuniary	- Nil
Non-Pecuniary Significant	- Nil
	- Clr McCarthy declared an interest in one application under report item 6.1. Clr McCarthy's daughter is on the application committee.
Non-Pecuniary Less than Significant	- Clr Graham declared an interest in one application under report item 6.1. Clr Graham assisted with the application.

4 CONFIRMATION OF MINUTES

4.1	Extraordinary Meeting - Finance 26 April 2023
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Moved: Clr Hayden
Second: Clr McKibbin

That the Minutes of the Extraordinary Meeting held on 26 April 2023 be noted.

Matters Arising from the Minutes

Nil

Carried - Resolution No: 2 - 23/04/2024

Division

Votes for: Clr Kellam, Clr McKibbin, Clr Graham, Clr Hayden, Clr McCarthy, Clr Trembath, Clr Tucker and Clr Watt

Votes against: Nil

5 REPORTS FOR DECISION

5.1	Notice of Motion - Reallocate Rail Crossing Funds
File No:	Governance/Meeting/Extraordinary
Author:	Clr Clive McCarthy

Moved: Clr McCarthy
Second: Clr Hayden

That Council use funds that have been set aside for Rail Crossings to complete the path from Curtis Street to the link path near the proposed garden in The Oberon Common.

Amendment

Moved: Clr McKibbin
Second: Clr Trembath

1. That Council investigate the source of the funds which were used for construction of the Rail Crossing and whether the funds have any relationship to Town Improvement fund.
2. Council investigate the cost of constructing the proposed footpath from Curtis Street to the link path near the proposed garden in The Oberon Common and report back to the May Ordinary Meeting.
3. The General Manager to report on the available resources to undertake the proposed project.

The Amendment was put and won, the Amendment becomes the Motion.

Moved: Clr McKibbin
Second: Clr Trembath

1. That Council investigate the source of the funds which were used for construction of the Rail Crossing and whether the funds have any relationship to Town Improvement fund.
2. Council investigate the cost of constructing the proposed footpath from Curtis Street to the link path near the proposed garden in The Oberon Common and report back to the May Ordinary Meeting.
3. The General Manager to report on the available resources to undertake the proposed project.

Carried - Resolution No: 3 - 23/04/2024

Division

Votes for: Clr Kellam, Clr McKibbin, Clr Graham, Clr Hayden, Clr McCarthy, Clr Trembath,
Clr Tucker and Clr Watt
Votes against: Nil

5.2 2024-25 Integrated Planning and Reporting

File No: Governance/Integrated Planning and Reporting/Operational Plan
Author: Zoe Marks (Finance Manager), Damian O'Shannassy (Planning and Development Director), Gary Wallace (General Manager), Mathew Webb (Corporate Services Director)

Summary

This report seeks a Council resolution to consider the draft 2022-26 Delivery Program, 2024/25 Operational Plan and Long-Term Financial Plan and draft Statement of Revenue Policy for public exhibition in accordance with the Local Government Act 1993.

The Draft 2024/25 Operational Plan is based on a forecast of \$27.4 million income, with a Net Operating Loss after Continuing Operations and Capital expenditure being \$191,620.

Moved: Clr McKibbin
Second: Clr Tucker

That Council place the draft 2022-26 Delivery Program, which has been updated with financial data for the 2024-25 to 2025-26 financial years in accordance with the Local Government Act 1993 on public exhibition for a minimum of 28 days and seek community feedback during the exhibition period.

Carried - Resolution No: 4 - 23/04/2024

Division

Votes for: Clr Kellam, Clr McKibbin, Clr Graham, Clr McCarthy, Clr Trembath, Clr Tucker and Clr Watt
Votes against: Clr Hayden

Moved: Clr McKibbin
Second: Clr Tucker

That Council place the draft 2024-25 Operational Plan and Long-Term Financial Plan and resolve to publicly exhibit the plans for a minimum of 28 days in accordance with the Local Government Act 1993. Submissions received during public exhibition period will be considered and presented to the June Ordinary Council Meeting prior to final adoption.

Carried - Resolution No: 5 - 23/04/2024

Division

Votes for: Clr Kellam, Clr McKibbin, Clr Graham, Clr Hayden, Clr McCarthy, Clr Trembath, Clr Tucker and Clr Watt
Votes against: Nil

Moved: Clr McKibbin
Second: Clr Tucker

That Council place the draft Statement of Revenue Policy on public exhibition for a minimum of 28 days, noting the document includes the 2024-25 Fees & Charges and Rating Structure in accordance with Chapter 15, Part 1 of the Local Government Act 1993.

Carried - Resolution No: 6 - 23/04/2024

Division

Votes for: Clr Kellam, Clr McKibbin, Clr Graham, Clr Hayden, Clr Trembath, Clr Tucker and Clr Watt
Votes against: Clr McCarthy

Moved: Clr McKibbin
Second: Clr Tucker

That Council:

1. Include its ongoing support for a reseal program in lieu of a 1 – 2 kilometre sealed road program.
2. Endorse the proposed communications and consultation strategy.
3. Delegates the General Manager authorisation to make any necessary editorial and content changes to the Integrated Planning and Reporting documentation for public exhibition, in order to give effect to Council resolutions.

Carried - Resolution No: 7 - 23/04/2024

Division

Votes for: Clr Kellam, Clr McKibbin, Clr Graham, Clr Trembath, Clr Tucker and Clr Watt
Votes against: Clr Hayden and Clr McCarthy

6 CLOSED SESSION - CONFIDENTIAL REPORTS

Moved: Clr McKibbin
Second: Clr Hayden

That:

1. Council resolve into Closed Council to consider the business identified, together with any late confidential reports tabled at the meeting.
2. Pursuant to Section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by Section 11(2) of the *Local Government Act 1993*.

Carried - Resolution No: 8 - 23/04/2024

Division

Votes for: Clr Kellam, Clr McKibbin, Clr Graham, Clr Hayden, Clr McCarthy, Clr Trembath,
Clr Tucker and Clr Watt
Votes against: Nil

Council moved into Closed Council at this point 3:49 pm. Members of the public present left the meeting.

6.1	2024/2025 Section 356 Financial Assistance
File No:	CSD/356
Author:	Mathew Webb (Corporate Services Director)

*This report is CONFIDENTIAL under the provisions of Section 10A(2)(b) of the Local Government Act 1993, as it relates to the personal hardship of any resident or ratepayer.
This report is CONFIDENTIAL under the provisions of Section 10A(2)(d) of the Local Government Act 1993, as it relates to commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of the council, or (iii) reveal a trade secret.*

Moved: Clr Trembath
Second: Clr McKibbin

That Council:

1. Approve an overall allocation of \$80,000 in the draft 2024-25 FY operational plan to fund the Section 356 Financial Assistance program.
2. Place the successful Section 356 applicant list on public exhibition for 28 days.

Amendment

Moved: Clr Hayden
Second: Clr McCarthy

That Council:

1. Approve an overall allocation of up to \$80,000 in the draft 2024-25 FY operational plan to fund the Section 356 Financial Assistance program.
2. Place the successful Section 356 applicant list on public exhibition for 28 days.
3. That no applications be accepted after 1 July 2024 unless accompanied by substantiating evidence that falls within the parameters of the Financial Hardship Policy.

The Amendment was put and won, the Amendment becomes the Motion.

Moved: Clr Hayden
Second: Clr McCarthy

That Council:

1. Approve an overall allocation of up to \$80,000 in the draft 2024-25 FY operational plan to fund the Section 356 Financial Assistance program.
2. Place the successful Section 356 applicant list on public exhibition for 28 days.
3. That no applications be accepted after 1 July 2024 unless accompanied by substantiating evidence that falls within the parameters of the Financial Hardship Policy.

Carried - Resolution No: 9 - 23/04/2024

Division

Votes for: Clr Kellam, Clr McKibbin, Clr Graham, Clr Hayden, Clr McCarthy, Clr Trembath and Clr Watt
Votes against: Clr Tucker

6.2	2024/2025 Section 356 Late Funding Request
File No:	Finance/356
Author:	Mathew Webb (Corporate Services Director)

This report is CONFIDENTIAL under the provisions of Section 10A(2)(b) of the Local Government Act 1993, as it relates to the personal hardship of any resident or ratepayer.

Moved: Clr Tucker
Second: Clr Trembath

That Council support the recommendation contained within the report.

Carried - Resolution No: 10 - 23/04/2024

Division

Votes for: Clr Kellam, Clr McKibbin, Clr Graham, Clr Hayden, Clr McCarthy, Clr Trembath, Clr Tucker and Clr Watt
Votes against: Nil

6.3	Industrial Subdivision Stage 2
File No:	Tender/Industrial Subdivision Stage 2
Author:	Gary Wallace (General Manager)

This report is CONFIDENTIAL under the provisions of Section 10A(2)(d) of the Local Government Act 1993, as it relates to commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of the council, or (iii) reveal a trade secret.

This report is CONFIDENTIAL under the provisions of Section 10A(2)(f) of the Local Government Act 1993, as it relates to matters affecting the security of the council, councillors, council staff or council property.

Moved: Clr Tucker
Second: Clr Trembath

That Council proceed with the recommendations outlined within the report.

Carried - Resolution No: 11 - 23/04/2024

Division

Votes for: Clr Kellam, Clr McKibbin, Clr Graham, Clr Hayden, Clr McCarthy, Clr Trembath,
Clr Tucker and Clr Watt

Votes against: Nil

*Open Council resumed at 5:56 pm. Recording of the meeting re-commenced at this point in time.
There were no members of the public present.*

The Mayor advised of the resolutions that we made while the meeting was closed to the public.

7 CLOSURE OF MEETING

The Mayor declared the meeting closed at 5:58 pm.

9 MAYORAL MINUTE AND REPORT

9.1 Mayoral Minute and Report - May 2024

File No: Governance/Mayor/General

Author: Mayor Mark Kellam

Summary

This report summarises the main activity for the Mayor since the last report.

Recommendation:

That Report Item 09.01 is received as information.

A. Meetings

9 Apr 2024	2BS Radio Interview – Live and Local
12 Apr 2024	2BS Radio Interview
15 Apr 2024	Joseph Succar re Cedar of Lebanon Trees
16 Apr 2024	The Hon Jennifer Aitchison, Minister for Regional Transport and Roads
16 Apr 2024	STP Working Party Meeting
16 Apr 2024	Ordinary Council Meeting
17 Apr 2024	ABC Central West Radio Interview
19 Apr 2024	2BS Radio Interview
23 Apr 2024	Extraordinary Meeting – Finance
24 Apr 2024	2BS Radio Interview – Live and Local
26 Apr 2024	2BS Radio Interview
1 May 2024	Jack Antcliff, Communications and Engagement Manager, Office of Senator Ross Cadell
2 May 2024	Oberon Health Council Meeting
3 May 2024	2BS Radio Interview
6 May 2024	Central West Forestry Hub Meeting
7 May 2024	Central NSW Joint Organisation Mayoral Advocacy Opt-In Subcommittee
8 May 2024	Corner Pocket Experiment re Planning Matters
8 May 2024	2BS Radio Interview – Live and Local
10 May 2024	2BS Radio Interview
10 May 2024	Country Mayors Association Meeting
13 May 2024	Black Springs Community Association Meeting
14 May 2024	Councillor Informal Briefing Session

B. Representation

12 Apr 2024	Black Springs Public School ANZAC Ceremony
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20 Apr 2024	Lifetchurch Oberon Youth Event
24 Apr 2024	Oberon RSL Sub-branch Welcome Dinner
25 Apr 2024	O'Connell ANZAC Dawn Service
25 Apr 2024	Oberon ANZAC March, Wreath Laying and Commemorative Service
3 May 2024	St Ignatius Catholic Debutant Ball
13 May 2024	Lunch - Trade Delegation from China visiting Oberon regarding Beef Trade

C. Correspondence

10 Apr 2024	Invitation to attend the Lifetchurch Oberon Youth Week Event being held at the Oberon Common on Saturday 20 April 2024.
10 Apr 2024	Invitation to attend the Oberon RSL Sub-Branch ANZAC Day services, including a welcome dinner on 24 April 2024.
11 Apr 2024	Invitation to attend the Oberon Hospital Auxiliary 80th Birthday celebrations.
19 Apr 2024	Mayor Sue Heins, Northern Beaches Council outlining safety concerns for pedestrians on shared pathways and footpaths caused by e-bikes and seeking legislative change to address the issues.
22 Apr 2024	Shirley Asimus advising of opposition to any proposal to have wind towers around Oberon and Burruga.
22 Apr 2024	Regional Australia Institute requesting regional, rural and remote local governments to take a survey in response to the Federal Government's Inquiry into the financial sustainability of local councils.
25 Apr 2024	Paul Scully MP, Minister for Planning and Public Spaces responding to Councils correspondence to the Hon Penny Sharpe MLC which outlined concerns about community consultation undertaken on the Paling Yards Wind Farm proposal
30 Apr 2024	Correspondence forwarded to Keith Sullivan a copy of CMDR Bulters' Anzac Day address
3 May 2024	Western Region Academy of Sport invitation to attend the 2024 Presentation Evening being held on 29 June 2024.
4 May 2024	Chris Muldoon, Oberon Against Wind Towers regarding a newsletter for the Paling Yards Wind Farm – May 2024
6 May 2024	Chris Taylor, Regional General Manager Telstra advising that Telstra has extended the 3G closure by two months until 31 August 2024.
9 May 2024	Invitation to attend a welcome function for a Trade Delegation from China visiting Oberon regarding Beef Trade.
9 May 2024	Neil O'Grady, Reliance Bank invitation to attend an information night regarding alternate banking services in Oberon following the closure of the Oberon Branch of the National Australia Bank.
10 May 2024	The Hon Ron Hoenig MP, Minister for Local Government nominations open for the 2024 Ministers Awards for Women in Local Government.
14 May 2024	Invitation to attend the unveiling of the NSW Health apology to survivors Stolen Generations plaque at Oberon Health Service Ceremony being held on 5 June 2024.

10 NOTICES OF MOTION

10.1	Extension of Herborn Street
File No:	Governance/Meetings/Ordinary
Author:	Clr McCarthy

Motion

That Oberon Council support the construction of a link road or extension of Herborn Street in the new land use study.

Reason

1. At present Herborn Street only runs three residential blocks plus 20 feet to the west from Crete Street.
2. By linking O'Connell Road to existing Herborn Street would provide a potential 17 new lots or more.
3. One design could be a one way street coming from O'Connell Road east lessening traffic in pack at entry to new Sports Ground.
4. Existing lots in Herborn Street are all close to existing factories with no impact.
5. Most lots in Scotia Avenue have building across all of their allotments, thus no rear access.
6. New lots would need to contribute to costs of all the development of roadway and utilities.
7. A wide foot path to sports facility would enhance access on the north side.
8. Noise zone now runs into new Springfield Estate but this does not preclude development.
9. Entry of O'Connell Road can be designed to provide roadway and entry to new complex as this has not been finished.

10.2	Lodgement of Development Applications
File No:	Governance/Meetings/Ordinary
Author:	Clr McCarthy

Motion

That Oberon Council write to the NSW Premier and Minister for Planning to seek approval to return to paper lodged Development Applications as the Planning Portal has too many hold ups.

Reason

The Planning Portal has been highlighted as not working properly by recent Local Government Conferences. The Portal is holding NSW back.

11 COUNCILLOR AND DELEGATES REPORTS

11.1	Rural Fire Service Zone Liaison Committee Meeting 17 April 2024
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File No:	Governance/Meetings/Ordinary
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Author:	Clr McCarthy
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Summary

The Rural Fire Service Zone Liaison Committee met on 17 April 2024. Clr McCarthy attended as the Council's delegate.

Recommendation:

That Council receive and note the Delegates Report for the 17 April 2024 Rural Fire Service Zone Liaison Committee Meeting.

List of Attachments

1. ZLC Meeting Minutes - 17.4.2024 [11.1.1 - 3 pages]

Comment

Oberon benefited from a cash injection into the area.

1. Solar upgrade at Native Dog RRS Station
2. Drainage issues at Paling Yards RFS Station
3. Upgrade to floor coverings at Oberon Headquarters is on plan as well.



RFS

Meeting Minutes

Description

Meeting	Zone Liaison Committee
Convened by:	Superintendent John Bennett
Attendees:	Superintendent John Bennett – NSW RFS, Maurice McMillen – NSW RFS, Geoff Ryan – NSW RFS, Scott Hoy – NSW RFS, Barry Richard – NSW RFS, Nicholas Murphy – Bathurst Regional Council, Clive McCarthy – Oberon Council, David Basil – Oberon Council
Location:	Chifley FCC & Teams
Date and time:	Tuesday 17 April 2024 0934HRS
Apologies:	Katie Graham – Oberon Council, Lisa Koleda – Oberon Council
Minutes by:	Lisa Bennett

1. Apologies

As listed above

2. Confirmation of Previous Meetings Minutes

The minutes of the meeting held on Thursday 9 November 2023 were accepted as a true and accurate record.

Moved: SH

Seconded: GR

3. Business Arising / Action Items

3.a – Solar Panels on the Chifley FCC

SH tender out at the moment to install solar panels to the Chifley FCC.
COMPLETED

3.b – Write to Bathurst Regional Council Regarding Reducing the Speed Limit on Walang Drive, Glanmire.

SH will write to the Traffic Committee about lowering the speed limit.
ONGOING

3.d – Roadside Mowing

SH advised last years subsidy had been paid and letters issued for this year.
COMPLETED

4. Quarterly Financial Report – Expenditure

SH advised that the financials from Bathurst and Oberon Councils look ok. Bathurst Council budget on target and he will be working on completing some work with the Oberon's restricted account.

NM requested that a letter be sent to the GM with any request to roll over funds.

Discussion within the committee on roll over funds, welfare accounts, with SH advising MM that catering for volunteers is not to come from M&R funds.

JB advised that once a new Service Level Agreement was in place, steps can be taken to merge the DLC and ZLT so that all Councils are across budgets/spending and works, however with the Inquiry currently underway into Council/RFS, he was unsure how long it would be until a new Service Level Agreement would be available.

5. Senior Leadership Team Recommendations

MM – As previously mentioned – Walang Drive and reducing the speed limit.

6. General Business

6.a – Use of RFS Stations for Community Events

SH raised the topic of RFS stations being used for community events, smaller villages that do not have community halls usually have an RFS Station and we have received requests to use the stations for community events and wanted to know if Council had any objection to this.

NM – From a community hall perspective, public liability is required and applications are required. Use of an RFS station has safety concerns as they have operational equipment and community events cannot be held in an operational section of a station.

SH discussed the use of other agencies using the stations as they will have public liability.

JB also stated he was not spending M&R to upgrade stations for the use of community events.

6.a – Yetholme

SH advised that the slab has been laid and the frame is up, the Telstra cabling has not been moved yet, however the builders are moving forward with an estimated completion date in August 2024. All payments have been made to Bathurst Council and Public Works will manage at EOFY until build completed.

6.b – Station Quick Wins

SH advised the committee that we had been able to secure last minute funding and complete the following works.

Native Dog solar installations

Back Creek concrete apron

Jerrong Paling Yards drainage

Turondale Station – tree removal, awaiting quotes

Wattle Flat roller doors are on the list, however we are having trouble getting an electrician out there
Works at the Chifley FCC
Fitzgerald Vally funding for gyprock and slab maintenance

CM asked if Hazelgrove was getting an apron in front of the station, with SH advising that 3 other
Brigades have work being carried out in the Oberon LGA.

JB advised that he had met with the Oberon GM to discuss the Oberon Office, major work needs to be
completed with carpet removal, relaying of lino floors, the roof had water damage and had collapsed
in places. The drainage at the front of the building is a major issue and it floors in the building with a
heavy down pour. Oberon office is also the EOC for Oberon and it is not equipped with the technology
to run an EOC from that location. Council will need to upgrade the building before it is suitable, he
will raise this with the LEMC, there is funding available they can access for works. It is also proving
difficult to get quotes for work to be completed at Oberon.
DB said he could take this feedback back to the GM.

MEETING CLOSED: 1013HRS

Table 1: Action items

Ref.	Item description	Owner	Due date	Status
3.b	Write to Traffic Control Committee regarding the speed limit on Walang Drive Glanmire to 60km	Scott Hoy	Next Meeting	ONGOING

Table 2: Documents referred to in the meeting

Document title	Author	Version	Date

Table 3: Next meeting

Date	Start time	Finish time	Location
17 July 2024	9.30am	10.30am	O'Connell Station

For further information regarding the Zone Liaison Committee, please contact
Chifley Lithgow team on 1300 258 737 or email Chifley.Zone@rfs.nsw.gov.au



11.2 Burraga and District Community Association Meeting 10 May 2024

File No: Governance/Meetings/Ordinary

Author: Cllr Andrew McKibbin

Summary

The most recent meeting of the Burraga and District Community Association was held on 10 May 2024. Councillor McKibbin attended the meeting as the Council's delegate.

Recommendation:

That:

1. Report item 11.2 is received as information.
 2. The General Manager advise the Burraga and District Community Association on the process for renaming part of Lloyd Street to Bill Klower Drive (or similar) and on the specific issues requested in Section 7 of this report.
-

List of Attachments

Nil

Comment

1. Attendance

The meeting was attended by Leon Booth (President), Cheryl Booth (Treasurer), Chris Francis, Neil Francis, Cllr Clive McCarthy and Cllr Andrew McKibbin.

2. Apologies

Apologies Accepted from Ross McDonald (Secretary) and Clint Booth.

3. Work at the Hall

As mentioned in March Meeting the power connection to the fascia of hall had been identified by Essential Energy as dangerous. Leon had spoken to Troy Stapleton, an electrician, and was waiting on him go advise if he could fix it. Cllr McCarthy was asked to look at it due to the delay in being able to fix it and advise on possible solution including another Level 2 Electrician that could be engaged.

The updated Ramien's timber quote for \$3,645 for 270 linear metres of 15mm wide Cypress flooring had been obtained and the Secretary was looking at Stronger Communities Grant opportunities to fund its purchase. The Cypress is to replace the section of hall flooring where chipboard is currently installed.

Noted at end of March 2024 Cumulative Village Fund and other amounts Council held for work on the hall was about \$12,100.

4. Section 356 Council Grants

Cllr McKibbin advised that submissions for 2024-25 Section 356 Grants had been awarded.

The BDCA had been allocated \$5,000 for the Pump and Burraga dam pump shed upgrade. The Burraga Agricultural Bureau had been allocated \$5,000 for:

- a) Sheep Show and Fair
- b) Seniors Lunch

5. Pump at Dam

It was noted and appreciated that Oberon Council had allocated \$5,000 under Section 356 Grants for the pump, pump shed plumbing and wiring at Burruga Dam. Further investigation on most appropriate solution was being investigated. A second pump was the priority.

Clr McCarthy suggested Borg be approached to see if that entity would contribute noting that the supply was also used for firefighting and supplying the tanker overhead filler behind shop. Burruga RFS meets on 24 June 24 and suggested they provide a letter of support prior to any request to Borg. Leon to Liaise with Clr McKibbin on a letter from BDCA to Borg.

6. Buckburruga Cemetery

Clr McKibbin was asked if Council had contacted Leonie Lawson about access to the Cemetery for maintenance purposes including clearing and poisoning the elm suckers. Clr McKibbin to follow up again with the General Manager.

7. Renaming All or part of Lloyds Rd to Bill Klower Drive

Clr Mick McKechnie had sent an email to gain the Burruga Community interest in renaming part of Lloyd Street from the Burruga Sport and Recreation Club to either:

- a) the intersection of Lloyd Street and Edgar Hanrahan Drive; or
- b) the intersection of Hackney Street.

with a new name being “Bill Klower Drive” or similar.

This would be in recognition of a lifetime of work for the Burruga community by Bill Klower who has been a mainstay of the district and was instrumental in the establishment of the Burruga Sports and Recreation Club. He was also instrumental in establishing the water supply to the Village among many other achievements for the Community. Bill was also a Citizen of the Year when Burruga was in Abercrombie/ Evans Shire Council.

The BDCA believed this should be supported but were uncertain as to the implications for residents living on Lloyd St in changing their details to Australia Post, taxation Office, Banks and other entities that required their addresses.

BDCA would like Council to advise on:

- a) Ability to rename part of Lloyd St to “Bill Klower Drive” and would the name be permissible to Geographical Names Board.
- b) Is it possible to dual name the road e.g. Lloyd Street - Bill Klower Drive?
- c) How many businesses and residences would be affected if Lloyd St was renamed from the Sport and Recreation Club to:
 - i. Hackney Street; only Sport & Rec Club?
 - ii. Rockley Street?
 - iii. Edgar Hanrahan Drive?

8. Next meeting

The next meeting is 13 June 2024 at 7.30pm. The meeting closed at 8.30pm.

12 COMMITTEE REPORTS

12.1	Black Springs Community Hall Committee Meeting
File No:	Governance/Meetings/Black Springs Community Hall Committee
Author:	Brooke Perry (Community Services and Youth Coordinator), Mathew Webb (Corporate Services Director)

Summary

Minutes of the Black Springs Hall Committee Meeting held on Thursday 4 April 2024 are submitted for Council's information and endorsement.

Recommendation:

1. That Council receive and note minutes of the Black Springs Hall Committee held on 4 April 2024.
-

List of Attachments

1. 240404 Black Springs Community [12.1.1 - 3 pages]

Comment

Minutes of the Black Springs Hall Committee held on 4 April 2024 as follows.

Items discussed are listed below and full details are available in the minutes.

- Band Room budget
- Memorial Plaque request
- Alternative uses for Black Springs Hall
- Hall Works Updates and Bookings

Next Meeting Date

The next meeting will be held on 6 June 2024, commencing at 6.00pm at the Black Springs Community Hall.



MINUTES

BLACK SPRINGS COMMUNITY HALL COMMITTEE MEETING

<p>Members Councillor Helen Hayden (Chairperson) Elsbeth Alexander Kerry Gibbons Karol Hogan Michelle Swaan</p> <p>Observers Clr Clive McCarthy Peter Bowditch</p> <p>Staff Delegates Mathew Webb, Corporate Services Director</p>	<p>Copies to Councillors Executive Management Team</p>
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1 APOLOGIES

Christine Healey, Ceanne Barron

2 DECLARATIONS OF INTEREST

Pecuniary	- NIL
Non-Pecuniary Significant	- NIL
Non-Pecuniary Less than Significant	- NIL

3 CONFIRMATION OF PREVIOUS MINUTES

3.1 Minutes from meeting held on 8 February 2024

Recommendation:

That the Minutes of the Black Springs Community Hall Committee Meeting held on 8 February 2024 be noted.

Mover – Michelle Swann
Second - Elsbeth Alexander

Matters Arising from the Minutes

Nil

4 REPORTS

4.1 Meeting Reports

Author: Brooke Perry (Community Services and Youth Coordinator)

Summary

The following items were discussed by the committee in relation to Hall.

Recommendation:

That the report be noted and accepted.

Mover – Michelle Swann
Second – Elsbeth Alexander

List of Attachments

Nil

Comment

A) Band Room Budget

Staff provided an update on the request to Council to fund the repairs to the Band Room. Staff indicated this has been included in the draft budget for the FY24/25 and are awaiting Council endorsement of the budget at the June Council meeting. The works will be scheduled following this decision.

B) Memorial Plaque Request

Staff provided an update on a request received for a small memorial plaque and tree to be planted on the grounds of the hall as a family memorial. The committee discussed the proposal and indicated this might be more suitable as part of a broader discussion involving the masterplan for the recreation ground. Remembrance and memorial installations could be a positive inclusion to the design. Members from the BSCA indicated they would discuss the matter further at upcoming BSCA meetings.

C) Alternative uses for Black Springs Hall

The committee discussed some of the opportunities and challenges in relation to business ventures using the hall, such as cafes etc. Some members were aware of potential interest in

using the hall or surrounding recreation facilities and Cllr McCarthy gave some details on a potential café concept. Cllr Hayden provided some indicative costs involved in setting up a café in the hall and indicated this is not commercially viable both with compliance and the infrastructure required. Cllr McCarthy exited the meeting.

The committee indicated they were open to evaluate any commercial proposals developed by interested parties.

D) Hall Works Updates and Bookings

Staff provided an update on projects undertaken.

- Downpipe to drain work completed
- Awaiting contractor to provide blind and curtain quotes
- 2 group bookings taken during the time, both for private events.

5 ACTION ITEMS

5.1 Hall Ventilation

Staff are awaiting further costings from contractors regarding possible blinds and awnings to assist with the heat during summer.

6 GENERAL BUSINESS

Kerry Gibbons – Sought information on the Council maintenance budget for the hall. Also reported a tree for removal.

Elsbeth Alexander – Indicated a faulty power point was noticed during a recent event. Staff have since had an electrician check and all are working appropriately.

7 NEXT MEETING DATE AND MEETING CLOSE

7.1 Next Meeting Date And Meeting Close

The next meeting of the Black Springs Community Hall Committee will be held on Thursday 6 June 2024 commencing at 6pm.

The meeting closed at 6.50pm.

13 REPORTS FOR DECISION

13.1	Development Application 10.2024.9.1 - Farm Shed at 2 Langs Road, Essington
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File No:	PR68-2
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Author:	Mark Hitchenson (Consultant Town Planner), Damian O'Shannassy (Planning and Development Director)
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Summary

Council has received a Development Application (10.2024.9.1) for a farm shed at 2 Langs Road, Essington. The shed will be ancillary to existing agricultural activities on the land. The shed is 12.5m by 24m (300m²).

Recommendation:

That

1. Council vary Part A.4.3 – “Building Setback from Roads” of its current DCP 2001 in relation to Development Application 10.2024.9.1 for construction of a farm shed at Lot 24 in DP 871411 being known as 2 Langs Road, Essington.
 2. A division be called in accordance with Section 375A of the Local Government Act 1993.
-

List of Attachments

Nil

Comment

Development Application 10.2024.9.1 has been received for the construction of a farm shed within the RU1 Primary production Zone. Given the farm shed is proposed to be located more than 150m from any adjoining property, it was determined that notification of the development application was not required.

A variation to DCP 2001 is sought in relation to Part A.4.3.

Part A.4.3 - “Building Setback from Roads” in relation to rural land requires:

“To maintain rural aesthetic amenity and to minimise any potential traffic conflicts, a minimum building line of 20 m will apply to all land zoned rural (1a).”

The proposed farm shed is located with a 2m setback from Langs Road. This is a 90% variation from the control and can therefore not be determined by delegated authority. While it is generally standard practice to notify development applications where there is a variation to a development standard, in this case, as the farm shed will be located more than 150m from any adjoining property, it was determined that notification was not required.

In requesting the variation, the applicant has advised that, *“whilst the shed could be placed elsewhere on the allotment the amount of earthworks will be significant due to the undulating nature*



View from Langs Road looking south towards proposed shed site.



View of Langs Road looking north. Proposed farm shed will be to the west of the vegetation.

Relevance to Oberon Community Strategic Plan

Theme 3: Caring for the Environment

Action 3.2 Work with other agencies to protect fauna and biodiversity

3.2.1 Provide regulatory services required by the Environmental Planning and Assessment Act 1979 and other legislation

Theme 4: Infrastructure and Services

Action 4.4 Plan for infrastructure and land use needs ready for future growth

4.4.2 Councils Local Environmental Plan (LEP) and Development Control Plans (DCP)

Risk Category

Environment

Risk Severity Ranking

Minor - 32%

13.2	DA10.2019.25.2 - Modification to enclose the rear of the existing fitness centre 1-11 Cunynghame Street Oberon
File No:	PO14-1-11
Author:	Mark Hitchenson (Consultant Town Planner), Damian O'Shannassy (Planning and Development Director)

Summary

Council has received an application to modify Development Consent DA10.2019.25.1 at 1-11 Cunynghame Street, Oberon (Lot 23 in DP 1220101), for an Indoor Fitness Centre. The modification seeks approval to enclose the rear part of the existing building and change the use of the new enclosed area to a multi-purpose space associated with the gymnasium.

The purpose of the modification is to facilitate the continued existing use of the fitness centre allowing group classes and activities associated with the gymnasium, including but not limited to aerobic classes, yoga, group learning, health and allied health training activities. The purpose for enclosing the existing space is to create an amenable environment all year round for the conduct of activities related to the gymnasium.

The proposal also involves the relocation of a storeroom to within the new enclosed space and the change of the existing store room to a consultation room.

The subject land is Crown Land. Owner's consent has been granted for the submission of the application.

The original development application for an Indoor Fitness Centre was approved by Council on 15 May 2019.

The modification application has been submitted under Section 4.55(1A) of the *Environmental Planning and Assessment Act 1979*. The application notified with no submissions received. The proposed modification results in a development that is substantially the same as approved and will have minimal environmental impacts.

Pursuant to Council's "*Council Development - Conflict Of Interest Policy 3133*", it is considered appropriate to present the application to Council for determination as it relates to a significant development of a Council owned building on Crown Land.

Recommendation:

That:

1. Council approve Modification Application 10.2019.25.2 for an Indoor Fitness Centre at Lot 23 in DP 1220101, being known as 1-11 Cunynghame Street OBERON in accordance with Section 4.55(1A) of the Environmental Planning and Assessment Act 1979, subject to the modified conditions contained within this report, for the following reasons:
 - The modification remains permissible within the Oberon Local Environmental Plan 2013.
 - The modification remains compliant with the controls of the Oberon Local Environmental Plan 2013 and the Oberon Development Control Plan 2001.
 - Subject to conditions, the development is considered to be appropriate and will not impact the locality unreasonably.

2. A division be called in accordance with Section 375A of the Local Government Act 1993.
-

List of Attachments

1. Attachment A - Modified Conditions of Consent [**13.2.1** - 7 pages]
2. Indoor Fitness Centre 4.55 SOEE - v 2 PA N-366305 (1) [**13.2.2** - 17 pages]
3. Architectural plans - 1-11 Cunynghame Street OBERON DACC F V 1 PA N-366305 (4) [**13.2.3** - 8 pages]

1. LOCATION OF THE PROPOSAL

The proposal is located at 1-11 Cunynghame Street, Oberon (Lot 23 in DP 1220101), as shown in the following map.



2. ZONING

1-11 Cunynghame Street, Oberon is zoned RE1 – Public Recreation. Neighbouring allotments are RE1 and R1 General Residential.

3. PERMISSIBILITY

The development is permissible with consent in the Oberon Local Environmental Plan 2013.

4. EXISTING CONSENTS THAT RELATE TO THE LAND

- 10.2010.61.1 – Additions to Pool Facility
- 10.2013.70.1 – Additions to Pool Facility
- 10.2014.107.1 – Subdivision
- 10.2019.25.1 – Indoor Fitness Centre

5. CONNECTION OF SERVICES

The site is connected to available utilities (water, sewer, electricity, telecommunications).

6. ACCESS LOCATION

No change is proposed to the existing access arrangements.

7. EASEMENTS

Nil.

8. HERITAGE

The site does not contain a heritage item, is not in a heritage conservation area and is not located in the vicinity of a heritage item.

9. INDUSTRIAL BUFFER

Not applicable.

10. FINANCIAL IMPLICATIONS

The proposed development has an estimated cost of \$585,000.00.

11. ASSESSMENT

11.2 Crown Land Management Act 2016

An AHIMS search of the subject site and the vicinity has identified no items of Indigenous Heritage. There is no known land claim on the site from any Local Aboriginal Land Council. The subject site is identified in Council's Draft Plan of Management as Community Land and Public Recreation (RE1) zone under Oberon Local Environmental Plan 2013.

Council's Native Title Manager has considered the proposal and has advised that it meets Section 2.23(2) of the Crown Land Management Act, and the proposed development will have no impact on any indigenous heritage items.

11.3 Biodiversity Conservation Act 2016

The proposed development is not considered a risk to threatened species or ecological communities, or their habitats. The subject land is not mapped on the Biodiversity Values Map. With a site area of 12,400m², the Biodiversity Offset Scheme (BOS) threshold is 0.5ha. No trees are to be removed as part of the application. Therefore, the BOS is not applicable to the development. The proposed development is not proposed to be carried out in a declared area of outstanding biodiversity value under Section 7.2(c) of the BC Act.

11.4 Environmental Planning and Assessment Act 1979

Section 4.55(1A) Modifications involving minimal environmental impact

The modification application has been lodged under S4.55(1A) of the Environmental Planning and Assessment Act 1979. This section states as follows:

"A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if—

- (a) it is satisfied that the proposed modification is of minimal environmental impact, and*
- (b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and*
- (c) it has notified the application in accordance with—*
 - (i) the regulations, if the regulations so require, or*
 - (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and*

- (d) *it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.*

The proposed development does not change the nature of the approved development. The development will continue to be for an indoor fitness centre as originally approved. The proposed modification is therefore considered to be substantially the same development. Given the works are within the existing building footprint and no earthworks are proposed, it is considered that the modification is of minimal environmental impact.

The modification application has been notified in accordance with the Regulations and Council's Community Participation Plan, with no submissions received.

11.5 Oberon Local Environmental Plan 2013

The proposed modification does not change the original assessment that the development complies with the relevant provisions of the Oberon Local Environmental Plan 2013.

11.6 State Environmental Planning Policies

SEPP (Resilience and Hazards) 2021

Chapter 4 of this SEPP relates to the remediation of contaminated land. The land has a history of recreational use. As such it is unlikely that any previous use or activity has caused contamination of the land. The site is considered suitable for the proposed development. Council does not have records of potential contamination.

SEPP (Biodiversity and Conservation) 2021

In relation to the protection of koala habitat, the subject land is cleared of native vegetation. The proposal is not considered likely to affect koalas or koala habitat. The proposal is considered appropriate having regard to the provisions of the SEPP.

11.7 Draft Environmental Planning Instruments

There are no draft environmental planning instruments applicable to the proposal.

11.8 Oberon Development Control Plan 2001

The original development application was assessed in accordance with the DCP and the proposed modification does not require further detailed assessment. The proposal as modified is satisfactory having regard to the provisions of the DCP.

11.9 Likely Impacts of the Development

Context and setting

The proposal is a recreation use on land zoned RE1 public recreation. The development will have no impacts on surrounding properties. The proposal will have no impact on the context or setting of the area.

Access, transport and traffic

No change is proposed to the existing access arrangements. The development will not generate additional traffic.

Noise and vibration

The enclosing of the rear gymnasium area will reduce potential noise impacts on adjoining properties from the use of this space.

Natural Hazards

The subject land is not mapped as bushfire prone. The land is not known to be flood prone.

Social and Economic Impacts

The proposed modification does not change the social or economic impacts of the development.

Suitability of the Site

The site is considered to be suitable for the development. The development is permissible in the zone and is consistent with the aims and objectives of the RE1 Public Recreation zone. There are no human or natural hazards that would cause the proposal to not be considered. As such the application is considered to be suitable for the site.

The Public Interest

Neighbour notification was undertaken in accordance with the Community Participation Plan. No submissions were received. The proposed development will ensure year round use of the whole of the facility which is considered to be in the public interest.

12. CONCLUSION

The proposed development is permissible with consent in the RE1 Public Recreation zone of the Oberon Local Environmental Plan 2013 (LEP) and is consistent with the Oberon Development Control Plan 2001. It is considered that the development is appropriate in the context of the locality and is worthy of gaining development approval, subject to an amendment to condition 1 to refer to the modified plans and reports. The prescribed conditions of consent have also been updated to reflect the current regulations.

Financial Implications

Council received a Stronger Country Community Fund Round 5 grant for \$585,362.00.

Relevance to Oberon Community Strategic Plan

Theme 1: Community Well Being

Action 1.2 Meet the social, cultural and physical activity needs of the community

1.2.17 Design and project manage the construction of Oberon Fitness Centre

Theme 1: Community Well Being

Action 1.3 Meet the health, education and social service needs of the community

1.3.1 Support community health initiatives

Theme 3: Caring for the Environment

Action 3.2 Work with other agencies to protect fauna and biodiversity

3.2.1 Provide regulatory services required by the Environmental Planning and Assessment Act 1979 and other legislation

Theme 4: Infrastructure and Services

Action 4.4 Plan for infrastructure and land use needs ready for future growth

4.4.3 Development assessment and building approval services

Risk Category

Financial

Environment

Public Image and Reputation

Assets and Infrastructure

Risk Severity Ranking

Minor - 32%

ATTACHMENT A – MODIFIED CONDITIONS OF CONSENT**1. Approved Plans**

The development is to be carried out generally in accordance with the approved stamped plans except as otherwise provided by the conditions of this determination.

Plan Title	Prepared/Drawn by	Date/reference
Plans and Elevations	Calare Civil	Dated: 31 March 2019 Project No. 2019.129
Statement of Environmental Effects	Shane Wilson – Oberon Council	Dated: 4 March 2019
DACC 01 Cover Page, Issue F	Brett Moulds Design and Drafting	19 September 2023
DACC 02 Site Plan, Issue F	Brett Moulds Design and Drafting	19 September 2023
DACC 03 Floor Plan – Existing, Issue F	Brett Moulds Design and Drafting	19 September 2023
DACC 04 Floor Plan – Proposed, Issue F	Brett Moulds Design and Drafting	19 September 2023
DACC 05 Floor Plan – Detail, Issue F	Brett Moulds Design and Drafting	19 September 2023
DACC 06 Elevations, Issue F	Brett Moulds Design and Drafting	19 September 2023
DACC 07 Section AA and Part J Specification, Issue F	Brett Moulds Design and Drafting	19 September 2023
DACC 08 Specification, Issue F	Brett Moulds Design and Drafting	19 September 2023
BCA Assessment Report – Section J	Kiho Building Consulting	16 September 2023
Statement of Environmental Effects, Revision 2.0	CWPM	13 November 2023

(Note:- modifications to the approved plans will require the lodgement and consideration by Council of a modification pursuant to Section 96 4.55 of the Environmental Planning and Assessment Act).

Reason:- To confirm and clarify the terms of Council's approval.

2. Operational Conditions

Within the following daily operational hours the facility must adhere to:

6am to 8am:

- Use of internal facilities only.
- Music and other noise generation must not be audible internal to nearby residential properties or caravan park cabins.

8am to 8pm:

- Full use of internal and semi-enclosed facilities is allowed.

8pm to 10pm:

- Use of internal facilities only.
- Music and other noise generation must not be audible internal to nearby residential properties or caravan park cabins.

10pm to 6am:

- No use of indoor or semi-enclosed facilities.

Reason:- To ensure that residential dwellings and caravan park cabins in close proximity are not unreasonably impacted by noise and vibration from the use of the proposed facility.

3. Submission of a Construction Certificate

Site works are not to commence until such time as Council has received a construction certificate for the proposed works. Council or an Accredited Certifier may issue construction certificates.

Note: Only the person who appointed the PCA may be the applicant for the Construction Certificate.

Reason:- To comply with the requirements of Section 81A of the Environmental Planning and Assessment Act.

4. Application for Drainage Works

Prior to the undertaking of any sewer or stormwater drainage work an approval for these works under section 68 of the Local Government Act 1993 must be obtained.

Reason:- To ensure that the sewer and stormwater drainage works involving Council infrastructure are to Councils satisfaction.

5. Engineered Stormwater System

Stormwater from the development is to be conveyed by approved drains and connected to the Council's drainage system. The system shall be designed by an engineer and details submitted to Council prior to the issue of a construction certificate.

Reason:- Due to the scale of the development an engineered stormwater drainage system is required to ensure that increased stormwater run off will not impact on the locality.

6. Notice of Commencement

At least two (2) days prior to the commencement of building works, the applicant is required to submit to Council the attached "Notice of Commencement of Building or Subdivision Works and Appointment of Principal Certifying Authority".

Reason:- To meet the requirements of Section 4.19 of the Environmental Planning and Assessment Act 1979.

7. Hours of Work

Building works involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 8.00 pm on weekdays and between 8.00 am to 8.00 pm Saturdays. No work shall be undertaken on Sundays and Public Holidays.

Reason:- To ensure building works do not cause noise nuisance to surrounding premises after hours and on Sundays and public holidays.

8. Copy of Approval On Site

A copy of the development consent and approved plans and specifications shall be kept on site at all times.

Reason:- To ensure a copy of the approval is available for builders/tradespersons on site.

9. Colour Scheme

The exterior of the building is to be constructed of non-reflective materials.

Reason:- To ensure the external appearance of the development is not obtrusive or offensive and does not degrade the visual quality of the surrounding area.

10. Sediment Control

To contain soil and sediment on the property, controls are to be implemented prior to clearing of the site vegetation and the commencement of site works. This will include the installation of a sediment fence with returned ends across the low side of the site so that all water flows through. These shall be maintained at no less than 70% capacity at all times. Drains, gutters, roadways etc., shall be kept clean and free of sediment. Soil erosion fences shall remain and must be maintained until all disturbed areas are restored by turfing, paving, revegetation.

Reason:- To prevent the movement of soil and sediment in accordance with the blue book.

11. Site Identification

A sign is to be erected in a prominent position at the entrance of the work site, stating that unauthorised access is prohibited, and showing the name and contact phone number of the person or company in charge of construction on the site.

Reason:- To identify the site and builder, and prevent unauthorised access.

12. Builders Toilets

Prior to the commencement of works, temporary toilet facilities shall be provided on site for the use of builders or tradespersons during the construction works.

Reason:- To ensure adequate standard of amenities are available to workers on site.

13. Builders Waste

All building rubbish, including that which can be wind blown, shall be suitably contained on site, until disposed of at Council's Solid Waste Disposal Depot.

Reason:- To ensure the building site and surroundings are kept in a clean and tidy condition and to prevent a nuisance to surrounding premises.

14. Durable Termite Notice

A durable notice must be permanently fixed to the building in a prominent location, such as the electricity meter box, indicating method of termite risk management, date of installation of the system, life expectancy of chemical barrier (if used) and installer's recommendations of frequency of inspections.

Reason:- To comply with Part 3.1.3.2 of the Building Code of Australia and to inform future owners of the building.

15. Smoke Alarm Installation

If not provided, smoke alarms are required to be installed in accordance with the requirements of the Building Code of Australia. Multiple smoke alarms are to be interconnected.

Reason:- To ensure compliance with Part 3.7.2 of the Building Code of Australia.

16. Retaining walls

Should retaining walls or other approved methods of preventing movement of the soil be installed. Adequate provision must be made for drainage behind the retaining wall.

Note: Retaining walls exceeding 600mm in height will require the submission of an engineered footing design.

Reason:- To retain the soil and prevent it from causing structural damage.

17. Occupation Certificate

The applicant is to obtain an Occupation Certificate pursuant to Section 109C of the Environmental Planning and Assessment Act 1979, from either Council or an accredited certifying authority prior to occupation of the building.

Reason: - Because it is in the public interest that an Occupation Certificate be issued prior to occupation of the building. Section 4.15 of the Environmental Planning and Assessment Act 1979, as amended.

18. Submission of a Final Fire Certificate

Prior to the occupation of the building, the owner of the building shall submit to Council, a final fire certificate in relation to each essential fire safety measure specified in the fire safety schedule, attached to the construction certificate.

Such certificate shall state that each essential fire safety measure specified:

- (a) has been assessed by a properly qualified person, and
- (b) was found, at the date of assessment, to be capable of performing to a standard not less than that required by the current fire safety schedule for the building for which the certificate is issued.

NOTES:

As soon as practicable after a final fire safety certificate is issued the owner of the building to which it relates:

- 1. must cause a copy of the certificate (and current fire safety schedule) to be given to the Commissioner of NSW Fire Brigades, and
- 2. must cause a further copy of the certificate (and current copy of the current fire safety schedule) to be prominently displayed in the building.
- 3. A "fire safety measure" is defined as any measure (including any item of equipment, form of construction or fire safety strategy) that is, or is proposed to be, implemented in the building to ensure the safety of persons using the building in the event of the fire.

Reason: To ensure compliance with Regulation 80E of the Environmental Planning and Assessment Regulation, 1994.

19. Submission of an Annual Fire Safety Certificate

The owner of any building in which fire safety measures are installed, must cause the Council to be given an annual fire safety statement, within 12 months after the last such statement or final fire safety certificate was issued.

The certificate shall certify:

- (a) That each essential fire safety measure has been assessed by a properly qualified person and was found, at the date of assessment, to be capable of performing to a standard not less than that required by the current fire safety schedule.
- (b) That a properly qualified person has inspected the building and has certified that, as at the date of inspection, the condition of the building did not disclose any grounds for a prosecution under Division C.

NOTES:

1. As soon as practicable after an annual fire safety statement is issued, the owner of the building to which it relates:
2. Must cause a copy of the statement (and current fire safety schedule) to be given to the Commissioner of NSW Fire Brigades, and
3. Must cause a further copy of the statement (and current copy of the current fire safety schedule) to be prominently displayed in the building.
4. A "fire safety measure" is defined as any measure (including any item of equipment, form of construction or fire safety strategy) that is or is proposed to be, implemented in the building to ensure the safety of persons using the building in the event of fire.

Reason: To ensure compliance with Regulations 80GA and 80GB of the Environmental Planning and Assessment Regulation, 1994.

PRESCRIBED CONDITIONS OF CONSENT

The following conditions are known as "Prescribed Conditions" and are required by the Environmental Planning and Assessment Regulation 2021 to be imposed as part of any development consent whether or not they are relevant to the development approved under this consent. Please do not hesitate to contact staff in Council's Development Department who will be happy to advise you as to whether or not the conditions are relevant to your consent.

1. All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate or complying development certificate was made).

Reason:- So that the development complies with the requirements imposed under Clause 69 of the Environmental Planning and Assessment Regulation 2021.

2. In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of the Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.

Reason:- So that the development complies with the requirements imposed under Clause 69 of the Environmental Planning and Assessment Regulation 2021.

3. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the Council) has given the Council written notice of the following information:

☐ in the case of work for which a principal contractor is required to be appointed:

- (i) the name and licence number of the principal contractor, and
- (ii) the name of the insurer by which the work is insured under Part 6 of the Act,

☐ in the case of work to be done by an owner-builder:

- (i) the name of the owner-builder, and
- (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

Reason:- So that the development complies with the requirements imposed under Clause 71 of the Environmental Planning and Assessment Regulation 2021.

4. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

☐ showing the name, address and telephone number of the principal certifying authority for the work, and

☐ showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and

☐ stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work is being carried out and must be removed when the work has been completed.

Note: This condition does not apply to building work that is carried out inside an existing building that does not affect the external walls of the building.

Reason:- So that the development complies with the requirements imposed under Clause 70 of the Environmental Planning and Assessment Regulation 2021.

5. Any development that involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the development consent must, at the person's own expense:

- i. protect and support the adjoining premises from possible damage from the excavation, and
- ii. where necessary, underpin the adjoining premises to prevent any such damage.

NOTE: The condition referred to in sub clause (1) does not apply if the person having the benefit of the development consent owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

Reason:- So that the development complies with the requirements imposed under Clause 74 of the Environmental Planning and Assessment Regulation 2021.



SoEE for Section 4.55 Oberon Indoor Fitness Centre Enclosing Rear of Building

Revision	Date	Issued to	Issued by
1.0	09/04/2021	For Submission	Chris Milne
2.0	13/11/2023	Response to Submission	David Hull



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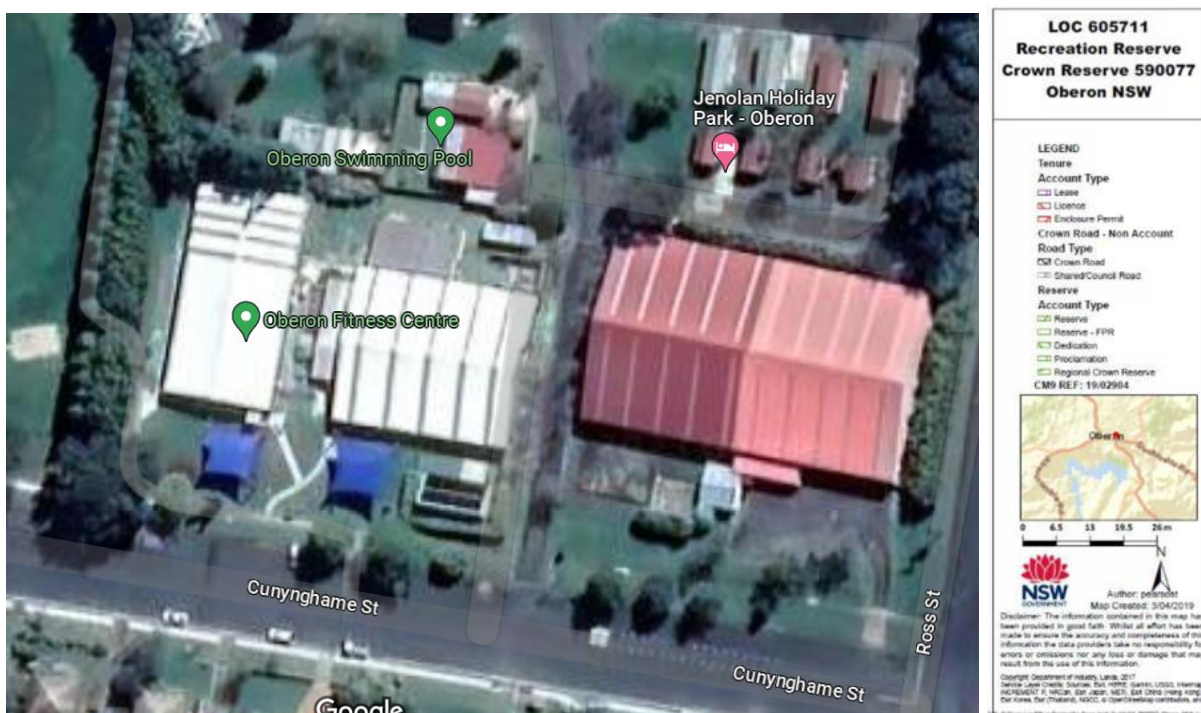
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This Statement of Environmental Effects has been prepared to describe the proposed modifications to the Oberon Indoor Fitness Centre, for which DA 10.2019.25.1. was approved in 2019. The development application was for the construction of an 840m2 building to be used as an indoor and semi enclosed fitness centre at Lot: 23 DP: 1220101 being 9-21 Cunynghame Street, Oberon. This site forms part of Crown reserve 590077.

The fitness centre operates between 6am to 10pm seven days a week. It is staffed between 6.00am - 9.00am and 3.00 pm - 8.00 pm. The other times members are able to access the facility with their security pass.

2 SITE DESCRIPTION



The land being affected by the proposed development is Lot: 23 DP: 1220101 being 9-21 Cunynghame Street, Oberon. This site forms part of Crown reserve 590077. The land is known as "Recreation" reserve.

The land is zoned as RE1 – Public Recreation and the allotment is approximately 1.24 hectares with a total size of 3.6ha which includes the existing swimming pool complex and sporting fields.

Zone RE1 Public Recreation

1. Objectives of Zone

- To enable land to be used for public open space or recreational purposes.
- To provide a range of recreational; settings and activities and compatible land uses.
- To protect and enhance the natural environment for recreational purposes.

The following extracts from the Oberon LEP 2013 (NSW), indicates that the proposed use is permitted with consent.

3 Permitted with consent

Animal boarding or training establishments; Aquaculture; Boat launching ramps; Boat sheds; Camping grounds; Car parks; Caravan parks; Cemeteries; Centre-based child care facilities; **Community facilities**; Dwelling houses; Educational establishments; Emergency services facilities; Entertainment facilities; Environmental facilities; Flood mitigation works; Food and drink premises; Function centres; Information and education facilities; Jetties; Kiosks; Markets; Places of public worship; Public administration buildings; **Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor);** Registered clubs; Sewerage systems; Signage; Waste or resource transfer stations; Water recreation structures; Water supply systems

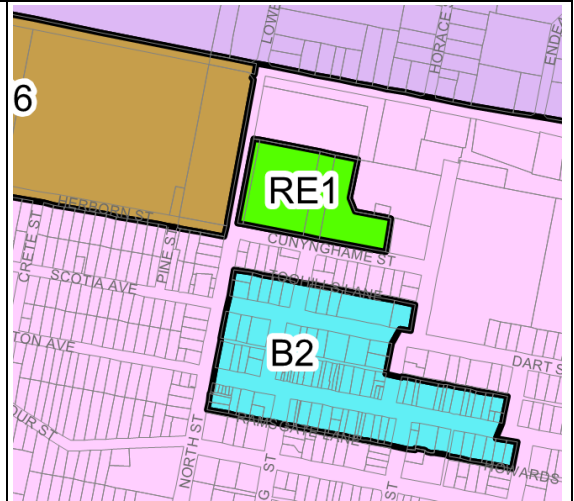


Figure 2 LEP Zone Map and Description

The Existing building is located on the western side of the existing swimming pool complex and is on generally level ground, with no site works proposed or required. The areas impacted are at the rear of the property and are not visible from the road, or neighbouring properties.



Figure 3, Street View of Gym and Pool facilities



Figure 4 Gym facility showing connection to adjacent Football Field

Further photos of the existing facility can be found in Appendix A.

3 PROPOSAL

The proposal is to enclose the rear section (370m²) of the existing building. The existing building is approximately 860m² in size, clad in Colourbond steel. The building is presently used as an indoor and semi enclosed fitness centre which will include a full modern indoor gymnasium with all required amenities. The proposed alterations will enhance the facilities operation, in particular during the winter season and will provide some indirect connection to the existing sporting/recreation facilities within the nearby area.

The modifications is to create a multi-purpose space to facilitate the continued existing use of the fitness centre allowing group classes and activities associated with the gymnasium, including but not limited to aerobic classes, yoga, group learning, health and allied health training activities,. The purpose for enclosing the existing space is to create an amenable environment all year round for the conduct of activities related to the gymnasium.

The relocation of the store-room to within the enclosed area allows for direct access to resources, while the existing store room within the gymnasium is to be converted to an office for allied health professionals to conduct services for those utilising the gymnasium.

The proposed works are set out in the attached drawings prepared by Brett Moulds Design and Drafting. These drawings include the following sheets and will be uploaded to the Planning Portal in support of the Section 4.55 Submission.

- DACC 01 Cover Page
- DACC 02 Site plan
- DACC 03 Floor Plan – Existing
- DACC 04 Floor Plan Proposed
- DACC 05 Floor Plan Detail
- DACC 06 Elevations
- DACC 07 Specification



4 PLANNING CONSIDERATIONS

The following is a review of the original Statement of Environmental Effects, which has reviewed the stated requirements. The outcome of the review is that there have been some enhancements, however there are no negative impacts due to the proposed development.

The primary change to the Planning considerations is that the site is now within the RE1 Zone and the proposed use is still permissible.

5 LEGAL IMPLICATIONS

5.1 Any Environmental Planning Instrument

Consider SEPPs, REPs & LEPs. RELEVANT Provisions of LEP (eg permissibility, development standards, heritage listing, advertising requirements of another authority who administers a SEPP or REP).

Local Environmental Plan (LEP)

The subject land is currently zoned RE1 – Public Recreation, the existing development and proposed changes are permissible as “Recreation facilities (indoor)” and are a permissible use under that zone and will be consistent with all requirements applicable for that use. The proposed changes are consistent with the existing permissible use.

5.2 Any Development Control Plan

Councils DCP 2001 applies to the proposed development. The applicable parts of the DCP are Part D Commercial and Industrial Development, Part F Vehicle Circulation and Parking and Part H Notification – Development Control. Compliance with the DCP provisions is addressed in detail below.

5.2.1 Part D - Commercial and Industrial Development.

This is the only section on which this recreational facility can be classified and is most relevant.

D.4.1 Building Setback

Provide a building setback minimum of 6 metres from the Street and 4.5 metres from any side street. This area is not in any circumstance to be utilised for car parking.

The building is to be setback some 15m from the street frontage of Cunynghame Street, and therefore has complied with this requirement.

- No Proposed Impact

D.4.2 Building Façade

The building facade should be designed to enhance the visual amenity of the area. The building designer will be required to give special consideration to the building facade and the site landscaping.

Although the building is generally an industrial style portal building the façade has been altered to break up the frontage with the addition of an awning over the entry and use of windows and a variety of materials



to the finish. Given the above and the fact that the building is setback behind the existing playground, the visual impact on the local amenity is considered to be low impact on the visual amenity in the local area.

- No Proposed Impact

D.4.3 Setback Area Use

Each development will be considered on its merits and having regard to the adjoining development and the development when considered within the existing streetscape.

The setback is consistent with the setback of the swimming pool roof which is located on the eastern side of the proposed development.

- No Proposed Impact

D.4.4 Parking

The development will be required to provide for car parking at the rear of the development site in accordance with Council's Parking Code.

The site is not suitable for placing carparking at the rear, especially given the fact that it used as a public recreation area and any such parking would create a conflict in uses between vehicle and pedestrians.

- No Proposed Impact

D.4.5 Access Driveways

The access driveways must be designed in accordance with appropriate Engineering Specifications at full cost to the Developer to Councils satisfaction. The access crossing over the footpath from the kerb of the road/street to the gateway of the development is to be concreted.

Not applicable as no off-street parking is proposed.

- No Proposed Impact

D.4.6 Site Access

*The design of the driveways and manoeuvring areas are to be, wherever possible, accessible to rigid trucks for loading and unloading and will enable on site reversing movements for the **forwards direction entry and exit of all vehicles**, including the rigid trucks. Council will require turning circles to be detailed on the site plan. Council may consider a variation to this standard for minor commercial &/or industrial development that is not serviced by heavy vehicles.*

Not applicable as no off-street parking is proposed.

- No Proposed Impact

D.4.7 Signs

The development will be required to ensure that no sign is projecting over the front boundary of the lot. Refer to State Environmental Planning Policy 64 – Advertising and Signage for the requirements for signage. The SEPP 64 provides for business and building identification signs.

The only signage proposed at this time, will be located flush with the front of the building, as per the plans.

- No Proposed Impact



D.4.8 Awnings

Council will require all commercial development in the Oberon Street to provide awnings over the adjacent footpath to provide weather protection for pedestrians.

Not applicable.

- No Proposed Impact

5.2.2 Part F Vehicle Circulation and Parking

The required minimum number of spaces to be provided for a Gymnasium is 1 per 20m² thus, a total of 40 spaces would be required to comply with the Oberon Council DCP 2001. The modification to the consent does not increase the approved building footprint nor the occupation of the facility. As previously approved, there are no off-street spaces proposed as a result of the suite and potential land use conflict. It has been accepted that the existing street frontage has provision for street parking to occur on both sides of the road with the wide street providing adequate space for such. It is noted that there is also existing off-street parking available at the recreation reserve that directly adjoins this site and forms part of the exiting Crown Reserve, this has not been used within this assessment, but could feasibly be used to fulfil additional carparking requirements of the DCP should they be required.

It is estimated that the parking on Cunynghame Street would allow for a total of 79 cars, using the existing parallel and angle parking without interfering with the access or safety to existing properties along the street.

Given the above, the development is considered to have complied with the required car-parking provision of the DCP.

- No Proposed Negative Impact

6 LIKELY IMPACTS OF THE DEVELOPMENT

The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality:

6.1 Context and Setting

The proposed development for the enclosure of the rear 370m² of the total 860m² building to be used as an indoor fitness centre which the site forms part of Crown reserve 590077 that is for the purposes of public recreation. This reserve currently has a semi enclosed swimming pool, indoor tennis facility, playground and sports field.

The proposed facility will include a full modern indoor gymnasium and all required amenities which can be used for other fitness type activities.

The site is located within an established public recreation precinct, with a residential area on the opposite side of the road. The design is generally of a bulk and scale that is appropriate in the context and setting of the surrounding built environment among the existing recreational buildings.

The design of the development will not result in any unreasonable impacts on privacy, noise generation or view loss.

- No Proposed Negative Impact



6.2 Access, transport and traffic

As detailed above the required minimum number of spaces have been provided byway of on-street parking meeting the Oberon Council DCP requirements. The increase in traffic as a result of this development is not anticipated to adversely impact the existing road network, with the local road network being adequate to handle the expected additional 40 cars per day using the facility.

- No Proposed Negative Impact

6.3 Public domain

The proposed development will not have a substantial impact on the public domain. Aside from the potential changes to traffic generation as discussed above, the development will be fully contained within the site and will not result in negative impacts on the public domain or unreasonable demands on public infrastructure.

- No Proposed Impact

6.4 Stormwater

A detailed design of the stormwater system to manage and dispose of stormwater runoff from the site that mitigates and prevents unnecessary impacts on neighbouring properties, will be provided prior to the issue of the CC, with all stormwater to be directed into the existing system within the road reserve at the front of the site.

It is proposed to install water tanks at the rear of the building, which will catch stormwater from the roof. This water will be stored and used for gardens and flushing of toilets.

- No Proposed Negative Impact

6.5 Utilities

The subject site is located within a recreational and urban environment with access to standard infrastructure services. No upgrades to infrastructure are required as a result of the development. Electrical and gas capacity was increased during the original stage of the development.

- No Proposed Impact

6.6 Heritage

The proposed development is not expected to impact on items of heritage. The subject site has been previously developed and is in an urban environment with no known heritage values.

- No Proposed Impact

6.7 Other land resources

The proposed development is within the existing building footprint and will not result in unreasonable impacts on other land resources.

- No Proposed Impact



6.8 Water

The development will be serviced by Council's reticulated water supply and wastewater (sewage) will be disposed of via Council's reticulated sewage system.

- No Proposed Impact

6.9 Soils

Minor earthworks to surface topsoil will be required for new footpaths only.

- No Proposed Impact

6.10 Air and microclimate

The proposed development will not result in negative impacts on the surrounding air and microclimate.

- No Proposed Impact

6.11 Flora and fauna

The site is largely devoid of vegetation and does not comprise significant habitat. The site is not in an identified conservation zone and the development does not increase the existing building footprint. As such there are no issues with the development and its impacts on flora and fauna.

- No Proposed Impact

6.12 Waste

The recreational facility is serviced by Council's regular waste collection services. During construction, works will be subject to Council's standard waste management requirements for construction sites will be implemented.

- No Proposed Impact

6.13 Energy

The proposed development will not result in substantial additional energy demands.

- No Proposed Impact

6.14 Noise and vibration

The development will not result in unreasonable increases in noise and vibration. Impacts during construction will be regulated by Council's standard requirements and the operational noise is to be controlled through managed hours of operation.

- No Proposed Impact



6.15 Natural hazards

There are no natural hazards expected to impact on the proposed development nor is the development expected to increase the risk of natural hazards in the locality.

- No Proposed Impact

6.16 Technological hazards

There are no technological hazards expected to impact on the proposed development nor is the development expected to increase the risk of technological hazards in the locality.

- No Proposed Impact

6.17 Safety, security and crime prevention

There are no issues with the safety and security of the design of the development. Appropriate security will be implemented to the facility to ensure deter any anti-social or illegal activities.

- No Proposed Impact

6.18 Social impacts in the locality

The proposal will enhance the provision of the existing fitness facility in the Oberon area. The changes will result in a net benefit to the community, especially given that they will be facility that can be used by the community to encourage a healthy lifestyle. The proposed development is considered appropriate for the site and will meet a need of the Oberon community.

- No Proposed Negative Impact

6.19 Economic impact in the locality

In general, a positive economic benefit to the community can be expected.

- No Proposed Negative Impact

6.20 Site design and internal design

The modified design of the facility if consistent with the other recreational building in the local area, with the increased setback and height retained to be similar with the other buildings on the adjoining land only complementing the local area.

The proposed development is considered to meet the requirements of the standard and will be an appropriate design for the site.

- No Proposed Impact

6.21 Construction

No issues are expected during the construction of the proposed development. If approved, consent would be subject to standard regulatory requirements for construction activities. A Construction Certificate application if required will be submitted once Section 4.55 consent is issued.

- No Proposed Impact



6.22 Cumulative impacts

The modification to the Indoor fitness centre will result in an increase of traffic and users around the recreational precinct, however these are not expected to greatly interfere with the amenity of the local area.

- No Proposed Impact

6.23 Does the proposal fit in the locality?

The subject site is within the existing recreational precinct and is considered suitable for appropriately designed to suit the locality. As outlined above, the quality of the design of the development and its compatibility with the character of the desired built form of the Oberon township is considered suitable.

- No Proposed Impact

6.24 Are the site attributes conducive to development?

In general, the site is considered suitable for appropriately designed recreational development.

- No Proposed Impact

7 DEVELOPMENT ON CROWN LANDS

Section 2.23 of the *Crown Land Management Act 2016* (CLM Act) has introduced kinds of development where the Minister has taken to have given land owners consent on behalf of the Crown (deemed consent) for Crown Land Managers (CLMs) and holders of a lease or licence (Tenure Holders) to make a development application (DA) under Part 4 of the *Environmental Planning and Assessment Act 1979*.¹

Table 1 – Crown Lands Deemed Consent Provision Development Types

Deemed consent provision	Development types	Response
s2.23(2) (a)	The repair, maintenance, restoration or renovation of an existing building on the land; as long as it does not; <ul style="list-style-type: none"> (i) alter the footprint of the building by adding or removing more than one square metre (or any other area that may be prescribed by the regulations), (ii) alter the existing building height by adding or removing one or more storeys, (iii) involve excavation of the land 	Complies
s2.23(2) (b)	Erection, repair, maintenance or replacement of fencing	Complies
s2.23(2) (c)	The use of the land for any of the following purposes: <ul style="list-style-type: none"> (i) a purpose for which the land may be used under the CLM Act, (ii) a purpose for which a lease or licence has been granted under the CLM Act, 	Complies

¹ Crown Land Manager Fact Sheet, NSW Department of Planning, Industry and Environment | DOC19 136746 - Deemed consent provision, Development types



Deemed consent provision	Development types	Response
s2.23(2) (d)	Erection, repair, maintenance or replacement of signage	Not in scope of proposal
s2.23(2) (e)	Erection, repair, maintenance or replacement of temporary structures	Not in scope of proposal
s2.23(2) (f)	Installation, repair, maintenance or replacement of services	Complies
s2.23(2) (g)	Erection, repair, maintenance or replacement of any of the following on the land: (i) a building or other structure on the land permitted under the lease, (ii) a toilet block, (iii) a structure for the protection of the environment	Complies
s2.23(2) (h)	The carrying out on the land of any other development of a kind prescribed by the regulations or permitted under a plan of management for the land.	Complies
Works to be undertaken beyond specified above		Nil

8 DISCUSSION AND CONCLUSIONS

The application is permissible in the RE1 Public Recreation Zone and is consistent with the aims and objectives of that zone. The Modification to the Development is recommended for a positive determination due to the lack of any negative impact on the amenity of the area combined with the benefit it will deliver to the Oberon Community.

9 Appendices

A Site Photos

Appendix A - Site Photos



Photo 1:Rear of Northeastern Elevation, showing space to be enclosed and proposed location of storm water tanks. Note dence planting on rear boundary.



Rear of Northeastern Photo 2: Rear of Northeastern elevation showing connection with pool and setback from street.



Photo 3: Rear of Northwestern elevation showing connection to adjacent football field.

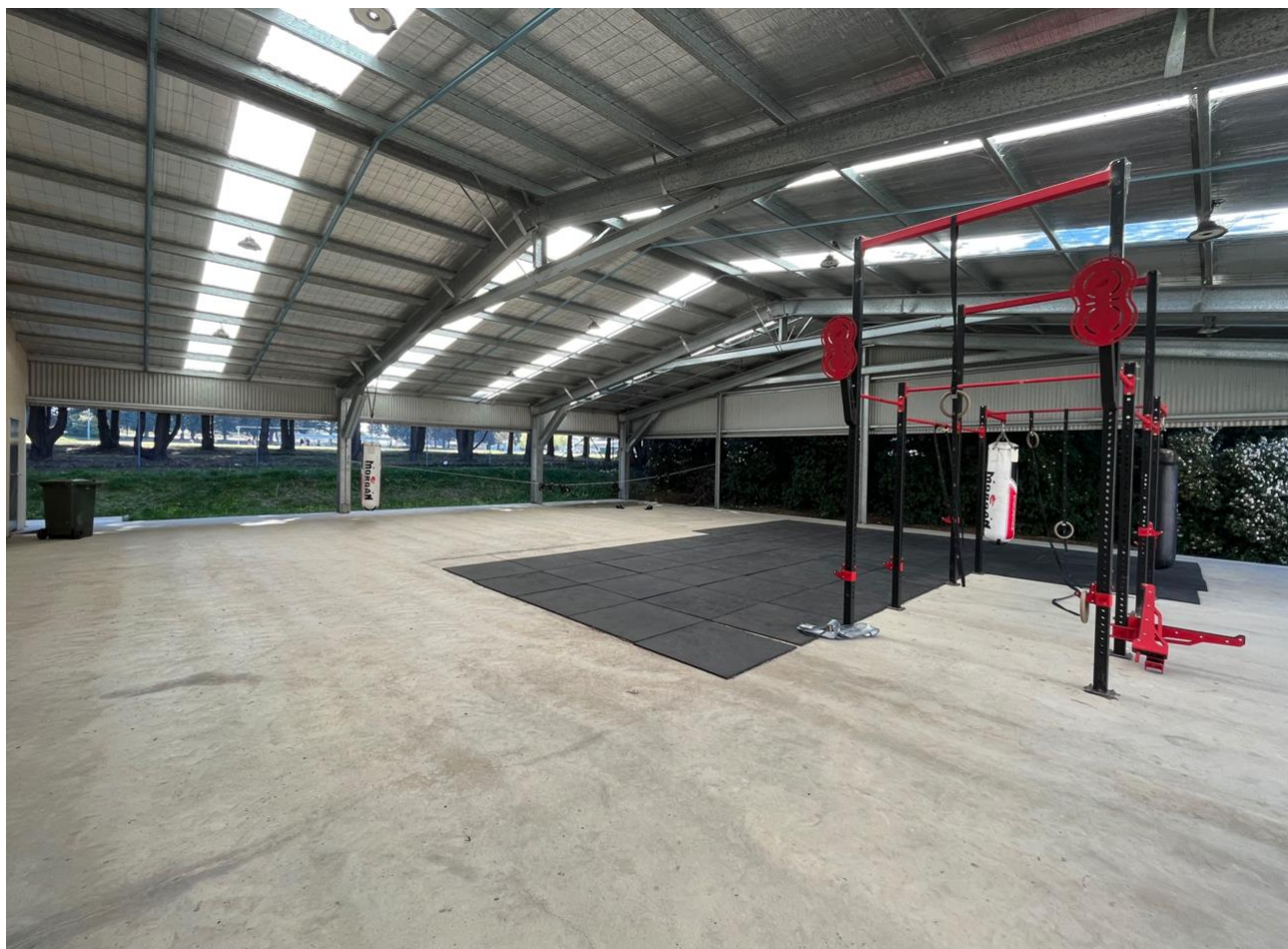


Photo 4: Internal space to be enclosed

DACC 01 Cover Page

DACC 02 Site Plan

DACC 03 Floor Plan - Existing

DACC 04 Floor Plan - Proposed

DACC 05 Floor Plan - Detail

DACC 06 Elevations

DACC 07 Section AA & Part J Specification

DACC 08 Specification

P 02 6332 5885
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12 MAXWELL DRIVE, EGLINTON NSW 2795



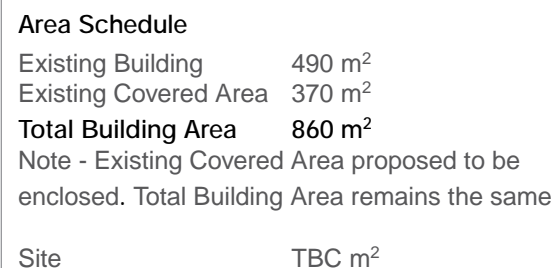
Section J BCA requirements – 9-21 Cunynghame Street, Oberon NSW
(to be read in conjunction with Section J report)

- Insulation**
- Roof (light colour with SA<0.45): reflective sarking / anticon blanket
 - Ceiling: R3.5
 - External walls: R2.5 bulk insulation and vapour permeable sarking
 - Ground floor slab: Nil
 - Thermal breaks required for steel framed construction: R0.2
- External windows**
- All external façades: U = 5.8 & SHGC = 0.60
 - Glazing to comply with AS2047
- Draught sealing**
- External doors to have foam seal around perimeter, draught stopper along bottom edge and self-closer.
- Air conditioning**
- To comply with Part J6 as applicable
 - Package AC units to comply with MEPS
 - Single conditioned zone OR when serving more than 1 zone, thermostatically control the temperature of each zone in accordance with J6D3.
 - All AC units with a heating or cooling capacity of more than 2kW_r to have a time switch controller (refer to spec 40 of BCA for details).
 - Ductwork (if installed) to be insulated to R1.0.
- Internal lighting & power control**
- Multi-purpose area - maximum illumination power density of 8 W/m²
 - Storage area - maximum illumination power density of 1.5 W/m²
 - 95% of lighting to be controlled by a time switch or occupant sensing device.
 - Maximum of 250 sq.m of lighting controlled per light switch.
- External lighting**
- All new external lighting to be controlled by either a daylight sensor or time switch and where total perimeter lighting exceeds 100W have a minimum of 90% of light fittings to be LEDS or be controlled by a motion sensor.
 - Façade lighting or illuminated signs to be controlled by a time switch or daylight sensor.

Section J summary table



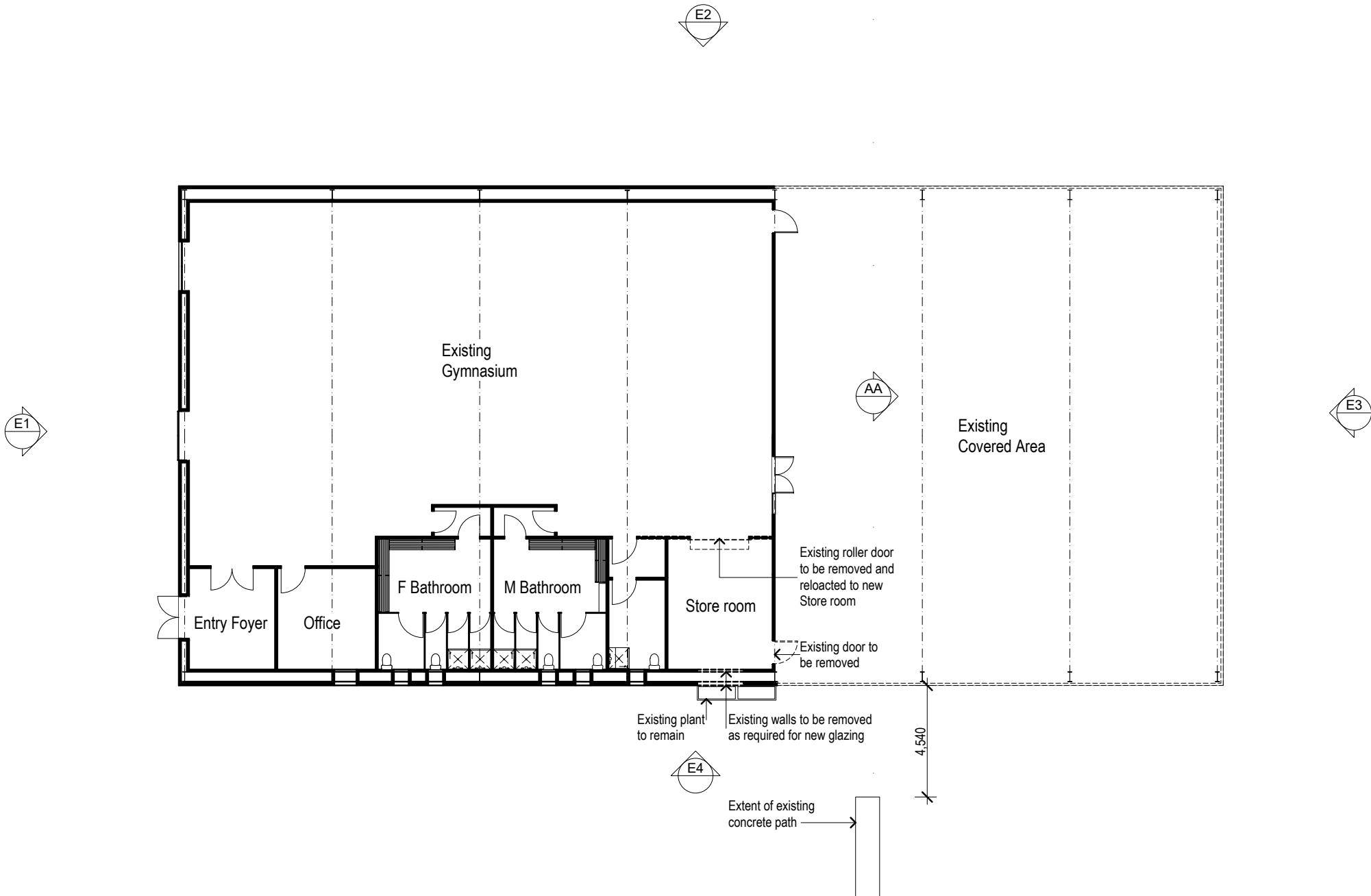
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2. All dimensions are to be verified on site by contractor prior to commencement of any works.
3. All discrepancies are to be referred to designer for action.



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04/09/23	B	Issued for comment
30/08/23	A	Issued for comment
Date		Amendment

- AAluminium
- BBasin
- BDRYBoundary
- BPBBagged & Painted Brickwork
- BVBBrick Veneer
- CLCeiling Level
- CONCConcrete
- CPConcrete Paver
- CPTCarpet
- CRSCorrugated Roof Sheet
- CS Cavity Sliding Door
- CTCeramic Tile
- DHDouble Hung
- DPDownpipe
- EMBElectrical Meterboard
- ENSEnsuite
- FBFace Brick
- FCFibre Cement
- FFLFinished Floor Level
- FFixed Glass
- FWFloor Waste
- GMGas Meter
- HCHollow Core
- HWSHot Water Service
- LDRYLaundry
- MHManhole
- PPantry
- PBPlasterboard
- OFixed Panel
- OGObscure Glass
- REFRefrigerator
- RHRangehood Above
- RLReduced Level
- SCSolid Core
- SDSliding Door
- SHRShower
- SSStainless Steel Sink
- SVStone Veneer
- TTub
- TCTexture Coated Hebel
- TFTimber Floor Finish
- TYPTypical
- UBOUnder Bench Oven
- VFVinyl Floor Finish
- WBWeatherboards
- WCWater Closet
- WWater Meter
- WMWashing Machine
- XSiding panel

1. Builder to confirm coordination of architectural and structural documentation prior to construction.
2. All dimensions are to be verified on site by contractor prior to commencement of any works.
3. All discrepancies are to be referred to designer for action.



Area Schedule		
Existing Building	490 m ²	
Existing Covered Area	370 m ²	
Total Building Area	860 m ²	
Note - Existing Covered Area proposed to be enclosed. Total Building Area remains the same		
Site	TBC m ²	
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30/08/23	A	Issued for comment
Date	Amendment	

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12 MAXWELL DRIVE, EGLINTON NSW 2795

Attachment 13.2.3 Architectural plans - 1-11 Cunynghame Street OBERON

DACC F V 1 PA N-366305 (4)



Alterations to Commercial Premises

Oberon Indoor Fitness Centre

9-21 Cunynghame Street OBERON 2787



Floor Plan - Existing

DACC 03

Issue: F

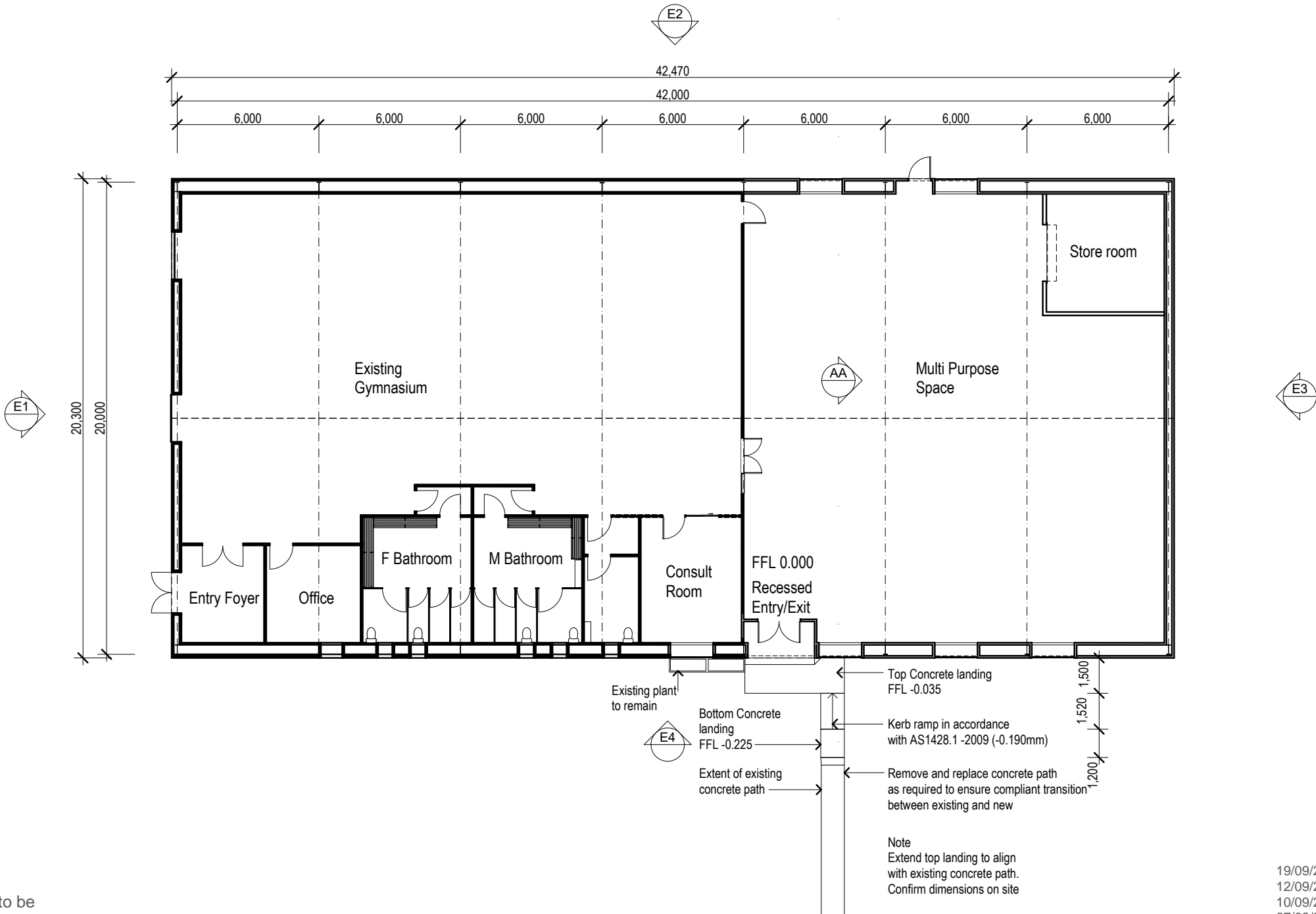
Scale: 1:200 @ A3

Date: 19/09/2023

Project: BMD22239928

- AAluminium
- BBasin
- BDRYBoundary
- BPBBagged & Painted Brickwork
- BVBBrick Veneer
- CLCeiling Level
- CONCConcrete
- CPConcrete Paver
- CPTCarpet
- CRSCorrugated Roof Sheetting
- CS Cavity Sliding Door
- CTCeramic Tile
- DHDouble Hung
- DPDownpipe
- EMBElectrical Meterboard
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- FBFace Brick
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- FFixed Glass
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- LDRYLaundry
- MHManhole
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- PBPlasterboard
- OFixed Panel
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- REFRefrigerator
- RHRangehood Above
- RLReduced Level
- SCSolid Core
- SDSliding Door
- SHRShower
- SSStainless Steel Sink
- SVStone Veneer
- TTub
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- TYPTypical
- UBOUnder Bench Oven
- VFVinyl Floor Finish
- WBWeatherboards
- WCWater Closet
- WWater Meter
- WMWashing Machine
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1. Builder to confirm coordination of architectural and structural documentation prior to construction.
2. All dimensions are to be verified on site by contractor prior to commencement of any works.
3. All discrepancies are to be referred to designer for action.



Area Schedule

Existing Building	490 m ²
Existing Covered Area	370 m ²
Total Building Area	860 m²
Note - Existing Covered Area proposed to be enclosed. Total Building Area remains the same	
Site	TBC m ²

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DACC F V 1 PA N-366305 (4)

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12 MAXWELL DRIVE, EGLINTON NSW 2795



Alterations to Commercial Premises

Oberon Indoor Fitness Centre

9-21 Cunynghame Street OBERON 2787



Floor Plan - Proposed

DACC 04

Issue: F
Scale: 1:200 @ A3

Date: 19/09/2023
Project: BMD22239928

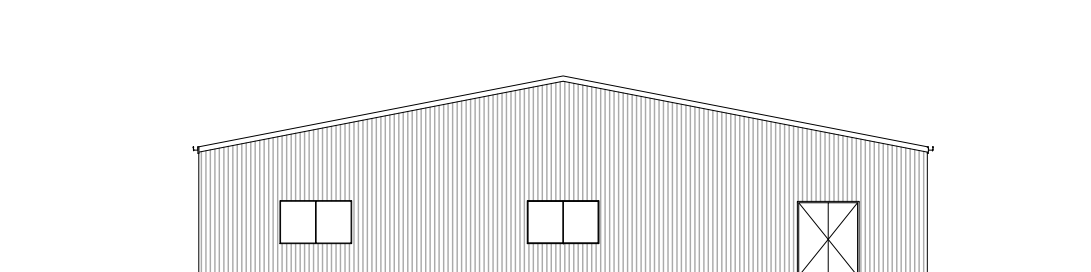
465
90
465
90
5,000
150

1. Builder to confirm coordination of architectural and structural documentation prior to construction.
2. All dimensions are to be verified on site by contractor prior to commencement of any works.
3. All discrepancies are to be referred to designer for action.
4. **External Walls**
New 90mm timber framing to existing steel structure.
External walls to be clad with prefinished metal sheeting to match existing.
- Insulated as required to comply with NCC Part J.
Refer to NCC Part J report for minimum standards.
5. **Internal Walls**
New 90mm timber framing.
Internal walls to be lined with plasterboard for paint finish, both sides. Acoustic insulation to be provided.
6. New ceiling to match gym ceiling. Confirm details on site.
7. All new windows to be double glazed.
Refer to NCC Part J report for minimum standards.
8. Provide heating and cooling to new enclosed area similar to existing. Refer to NCC Part J report for minimum standards.
9. Review existing lighting and allow for 3 additional light fittings. Confirm new locations on site.
10. Allow for 6 double gpos to be installed in new areas. Confirm new locations on site.
11. Allow for 6 double data connections. Confirm new locations on site.
12. A1 Rubber matting to Multi Purpose Space.
Carpet tile flooring to Consult Room. Vinyl path from existing internal flooring to new foyers, Sealed concrete to Store Room & remaining spaces.

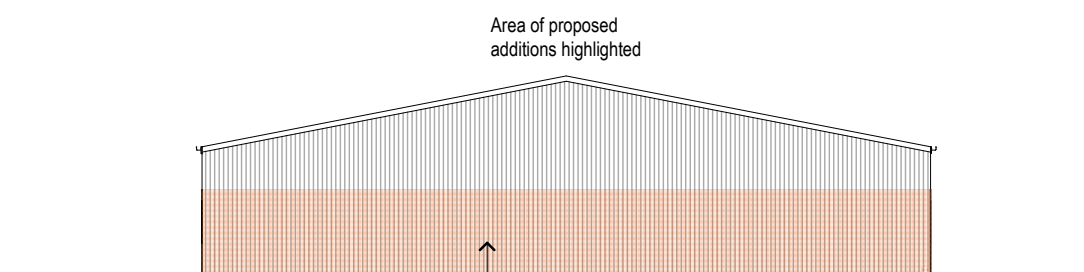
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Legend

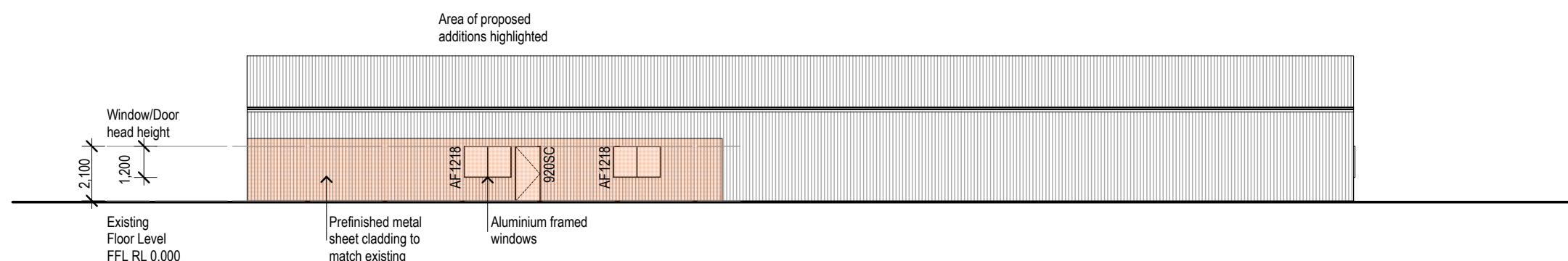
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CRS	Corrugated Roof Sheetting
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CT	Ceramic Tile
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FFL	Finished Floor Level
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FW	Floor Waste
GM	Gas Meter
HC	Hollow Core
HWS	Hot Water Service
LDRY	Laundry
MH	Manhole
P	Pantry
PB	Plasterboard
O	Fixed Panel
OG	Obscure Glass
REF	Refrigerator
RH	Rangehood Above
RL	Reduced Level
SC	Solid Core
SD	Sliding Door
SHR	Shower
SS	Stainless Steel Sink
SV	Stone Veneer
T	Tub
TC	Texture Coated Hebel
TF	Timber Floor Finish
TYP	Typical
UBO	Under Bench Oven
VF	Vinyl Floor Finish
WB	Weatherboards
WC	Water Closet
W	Water Meter
WM	Washing Machine
X	Sliding panel



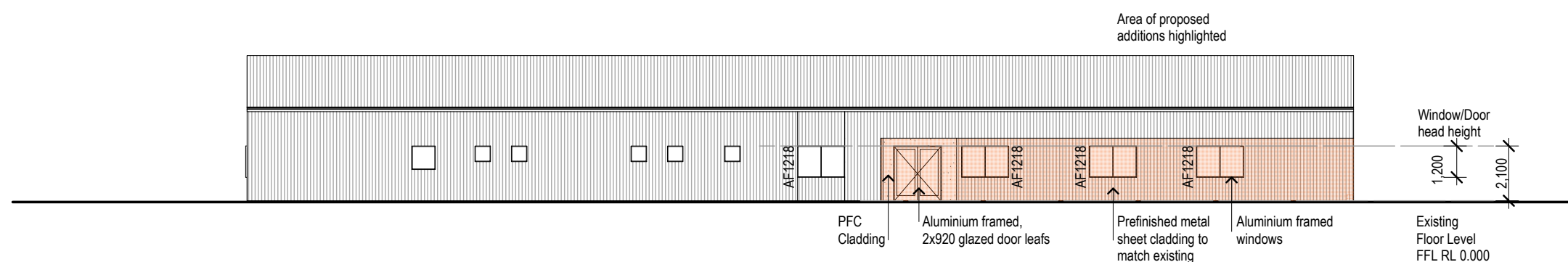
Elevation 1
Scale 1:200



Elevation 3
Scale 1:200



Elevation 2
Scale 1:200



Elevation 4
Scale 1:200

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DACC F V 1 PA N-366305 (4)

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Alterations to Commercial Premises
Oberon Indoor Fitness Centre
9-21 Cunynghame Street OBERON 2787



Elevations
DACC 06
Issue: F
Scale: 1:200 @ A3

Date: 19/09/2023
Project: BMD22239928

 **Section AA**
Scale 1:100

Section J BCA requirements – 9-21 Cunynghame Street, Oberon NSW

(to be read in conjunction with Section J report)

Insulation

- Roof (light colour with SA<0.45): reflective sarking / anticon blanket
- Ceiling: R3.5
- External walls: R2.5 bulk insulation and vapour permeable sarking
- Ground floor slab: Nil
- Thermal breaks required for steel framed construction: R0.2

External windows

- All external façades: $U = 5.8$ & SHGC = 0.60
- Glazing to comply with AS2047

Draught sealing

- External doors to have foam seal around perimeter, draught stopper along bottom edge and self-closer.

Air conditioning

- To comply with Part J6 as applicable
- Package AC units to comply with MEPS
- Single conditioned zone OR when serving more than 1 zone, thermostatically control the temperature of each zone in accordance with J6D3.
- All AC units with a heating or cooling capacity of more than 2kW_r to have a time switch controller (refer to spec 40 of BCA for details).
- Ductwork (if installed) to be insulated to R1.0.

Internal lighting & power control

- Multi-purpose area - maximum illumination power density of 8 W/m²
- Storage area - maximum illumination power density of 1.5 W/m²
- 95% of lighting to be controlled by a time switch or occupant sensing device.
- Maximum of 250 sq.m of lighting controlled per light switch.

External lighting

- All new external lighting to be controlled by either a daylight sensor or time switch and where total perimeter lighting exceeds 100W have a minimum of 90% of light fittings to be LEDs or be controlled by a motion sensor.
- Façade lighting or illuminated signs to be controlled by a time switch or daylight sensor.


Section J summary table

1. Builder to confirm coordination of architectural and structural documentation prior to construction.
2. All dimensions are to be verified on site by contractor prior to commencement of any works.
3. All discrepancies are to be referred to designer for action.
4. **External Walls**
New 90mm timber cladding to existing steel structure.
External walls to be clad with prefinished metal sheeting to match existing.
Insulated as required to comply with NCC Part J.
Refer to NCC Part J report for minimum standards.
5. **Internal Walls**
New 90mm timber framing.
Internal walls to be lined with plasterboard for paint finish, both sides. Acoustic insulation to be provided.
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General

- Design & Construct drawings prepared on the basis of DA approved drawings and the Client supplied Design Brief.
- Dimensions are in millimetres unless otherwise noted.
- All dimensions shall be verified on site by Contractor prior to commencement of any works.
- Figured dimensions take precedence over scaled.
- Do not scale off drawings.
- It is the responsibility of the Builder to verify documents as to their accuracy and suitability.
- These plans are to be read in conjunction with Engineer's details.
- NCC refers to the National Construction Code - Volume 1 2022, Building Code of Australia, Class 2 to 9 Buildings
- All discrepancies are to be referred to designer for action.
- Ground levels shown are subject to preliminary survey only and as such final levels and confirmation of same remains the Contractors responsibility.
- No liability will be accepted due to failure to observe & implement any of the above.

Statutory Requirements - NCC Volume 1 2022

- All work to be carried out in accordance with the NCC, conditions imposed by the local authority and the commitments outlined in the relevant Part J Assessment.
- The Builder is to comply with the requirements of all legally constituted authorities having jurisdiction over the building works.
- Soil & sediment erosion control in accordance with requirements of the department of land & water conservation are to be put into place prior to commencement of building works.
- Prior to the commencement of building work, the Builder shall provide temporary toilet facilities for the use of subcontractors. On completion the Builder shall remove the amenity.

BCA Requirements

- All materials shall comply with Section B - Structure of the NCC.
 - All materials & assembly materials & structure must comply with Specification 7 of the NCC.
 - All selected floor coverings to comply with Clause C2D11 of the NCC. A compliance report is to be provided to Council prior to granting of the Occupation Certificate in accordance with this Clause.
 - All wet area floors are to be graded and drained to floor wastes to NCC & plumbing codes.
 - An approved impervious wall/floor joint is to be provided to the perimeter of all wet areas to NCC & Council requirements.
 - The electricity supply system must comply with Clause C3D14 of the NCC.
 - All services penetrating building elements required to have an FRL are to be done so in accordance with NCC Clause C4D15
- Openings for Service Installations.
- All construction joints, spaces and the like in and between building elements required to be protected are to be done so in accordance with NCC Clause C4D16 Construction Joints.
 - Exits must be constructed in accordance with Part D2 of the NCC
 - The unobstructed height of the exit path must not be less than 2m in accordance with NCC Clause D2D7.
 - The unobstructed width of the exit path must not be less than 1m in accordance with NCC Clause D2D8.
 - The stair, handrails & balustrades shall comply with Part D3 'Construction of exits' of the NCC.
 - Doors & operation of latches are to comply with Parts D3D24, DD3D25 & D3D26 of the NCC.
 - All accessible doors shall have a luminance contrast in accordance with AS 1428.1 - 2009 Clause 13.1 Luminance contrast.
 - Thresholds shall comply with Clause D3D16 of the NCC.
 - Location of services & equipment must comply with Clause D3D8 of the NCC.
 - All full height glazing to have visual indicators in accordance with BCA 2016 Clause D4D13 Glazing on an accessway.
 - Enclosure of space under Non fire-isolated stairs to comply with NCC Clause D3D9(2)(a). Enclosing walls and ceilings to have an FRL of not less than 60/60/60; and, ii. access doorway to the enclosed space to be fitted with a self-closing -/60/30 fire door
 - Disabled access is to comply with AS1428.1.
 - Accessible facilities, services & features are to comply with Clause D4D7 of the NCC.
 - Tactile indicators are to be provided to comply with Clause D4D9 of the NCC.
 - Certificates relating to essential services (list to come from Council) shall be submitted pursuant to Section E of the NCC.
 - Exits are not to be locked at point of discharge.
 - An automatic smoke detection and alarm system complying with Specification 20 E2D5 General Requirements of the NCC.
 - An emergency lighting system is to be provided in accordance with AS 2293.1 and Clause E4D2 of the NCC.
 - Exit signage must be supplied and operated in accordance with Clauses E4D5 & E4D8 of the NCC.
 - Directional signage must be installed in accordance Clause E4D6 of the NCC.
 - Fire precautions during construction shall be undertaken in accordance with Section D, Clause E1D16 of the NCC.
 - All stormwater drainage work shall be carried out to comply with Clause F1D3 of the NCC & AS/NZ 3500.3.
 - All roof coverings to be installed in accordance with Clause F3D2 of the NCC & AS/NZ 1562.1.
 - All Sarking to be provided and installed in accordance with Clause F3D3 of the NCC.

BCA Requirements continued

- Wet area watreproofing shall be carried out in accordance with Clauses F2D2 & F2D3 of the NCC.
- All damp-proofing to be carried out in accordance with Clauses F1D6 & F1D7 of the NCC.
- All wet area floors are to be graded and drained to floor wastes in accordance with Clause F2D4 of the NCC.
- To comply with Clause F3D4 & Part J2 of the BCA, window and door frame and glazing qualities are to be supplied in accordance with the Glazing calculator attached to the BCA Part J Assessment.
- Adequate means of disposal of sanitary towels must be provided in sanitary facilities for use by female in accordance with Clause F4D4 Facilities in Class 3 to 9 buildings of the NCC.
- Disabled toilets & the fit out of the same are to comply with Part F4D5 of the NCC & AS1428.1.
- An accessible unisex sanitary compartment must contain a closet pan, washbasin, shelf, or bench top and adequate means of disposal of sanitary towels in accordance with Clause F4D5d Accessible sanitary facilities of the NCC.
- The circulation spaces, fixtures and fittings of all accessible sanitary facilities must comply with F4D5d Accessible Sanitary Facilities of the NCC and AS1428.1
- Artificial lighting must be provided in accordance with Clause F6D5(1) and (2) of Artificial lighting.
- The ventilation of each room is to comply with Clause F6D6 of the NCC. The proposed mechanical ventilation system is to comply with AS 1688.2 and AS/NZS 3666.1.

Signage must be provided in accordance with BCA 2022 Clause D4D7 Signage

- In a building required to be accessible—
- (a) braille and tactile signage complying with Specification 15 must -
- (i) incorporate the international symbol of access or deafness, as appropriate, in accordance with AS 1428.1 must identify each -
- (A) sanitary facility, except a sanitary facility associated with a bedroom in a Class 1b building or a sole occupancy unit in a Class 3 or a Class 9c building; and
- (B) space with a hearing augmentation system; and
- (ii) identify each door required by E4D5 to be provided with an exit sign and state -
- (A) "Exit" and
- (B) "Level"; and
- (C) the floor level number or floor level descriptor, or a combination of the two.
- (b) signage including the international symbol for deafness in accordance with AS 1428.1 must be provided within a room containing a hearing augmentation system identifying -
- (i) the type of hearing augmentation; and
- (ii) the area covered within the room; and
- (iii) if receivers are being used and where the receivers can be obtained; and
- (c) signage in accordance with AS 1428.1 must be provided for accessible unisex sanitary facilities to identify if the facility is suitable for left or right handed use; and
- (d) signage to identify an ambulant accessible sanitary facility in accordance with AS 1428.1 must be located on a door of the facility; and
- (e) where a pedestrian entrance is not accessible, directional signage incorporating the international symbol of access in accordance with AS 1428.1 must be provided to direct the person to the location of the nearest accessible pedestrian entrance; and
- (f) where a bank of sanitary facilities is not provided with an accessible unisex sanitary facility, directional signage incorporating the international symbol of access in accordance with AS1428.1 must be placed at the location of the sanitary facilities that are not accessible, to direct a person to the location of the nearest accessible unisex sanitary facility.

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BRETT MOULDS

DESIGN & DRAFTING

Attachment 13.2.3 Architectural plans - 1-11 Cunyngame Street OBERON
DACC F V 1 PA N-366305 (4)

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Alterations to Commercial Premises

Oberon Indoor Fitness Centre

9-21 Cunyngame Street OBERON 2787



Specification

DACC 08

Issue: F

Scale: NTS @ A3

Date: 19/09/2023

Project:BMD22239928

13.3 Council Red Fleet Assets

File No: Finance/2023-24FY

Author: Zoe Marks (Finance Manager)

Summary

This report provides an update of Councils review of its Red Fleet assets and the approach to the accounting treatment in the compilation of the 2023-24 Financial Statements.

Recommendation:

That Council recognises Red Fleet assets in the compilation of the 2023-24 Annual Financial Statements.

List of Attachments

Nil

Comment

Disputes in relation to the accounting treatment of Rural Fire Service Assets (Red Fleet) continue, with a variety of stakeholders across local and state government providing opinions and impact reports on Council finances.

Local Government NSW (LGNSW) has taken the position that Councils do not control the Red Fleet Assets and therefore should not be required to include them in the Annual Financial Statements. This contrasts with the NSW Audit Office, who has instructed Councils to include them based on the premise that they are a Council controlled asset, via NSW Government Legislation, and non-compliance may result in a qualified audit.

Oberon Council has historically included the Red Fleet in the Financial Statements.

For the 2023-24 Financial Year Oberon Council holds RFS Assets in six categories:

- Plant & Equipment
- Furniture & Fittings
- Other Structures
- Land - Community
- Land - Operational
- Buildings – Specialised

The term Red Fleet specifically relates to the assets Council holds in the Plant & Equipment (P&E) category.

Below is a summary of Oberon Council's total Plant & Equipment category and the Red Fleet assets held within.

	Replacement Value	Accumulated Depreciation		Written Down Value
	Closing Balance 30 June 2024	Depreciation Expense	Closing Balance 30 June 2024	Closing Balance 30 June 2024
Total P&E Assets	12,880,939.11	820,645.56	8,814,027.51	4,066,911.60
Red Fleet Assets	2,436,305.40	61,094.81	2,268,359.03	167,946.37
	18.9%	7.4%	25.7%	4.1%

* Draft data as at time of report writing

Due to Red Fleet making up 7.4% of Plant and Equipment Depreciation Expenses and 4.1% of Written Down value, recognising the assets on the balance sheet does have a material impact on the financial position and performance presented in the financial statements.

As such it is recommended that Council continues to include Red Fleet in the compilation of the Annual Financial Statements until further guidance is provided by the NSW Audit Office.

Financial Implications

Material impact on the financial position and performance presented in the financial statements.

Relevance to Oberon Community Strategic Plan

Theme 5: Leadership and Engagement

Action 5.5 Ensure financial stability and support efficient council operations

5.5.1 Manage plant and fleet

5.5.3 Ensure sound financial management

5.5.4 Financial reporting

Risk Category

Financial

Assets and Infrastructure

Risk Severity Ranking

Insignificant - 20%

13.4	Electric Vehicle Charging Strategy
File No:	ED/CSD
Author:	Debra Keane - Manager Economic Development & Tourism

Summary

Oberon Council has engaged ChargeWorks to prepare an EV Charging Strategy detailing the initiatives that Council may undertake to best support EV charging, EV tourism and EV uptake within the region. The plan will assist further development of EV opportunities and support grant applications going forward.

Recommendation:

That Council place the proposed Electric Vehicle Charging Strategy on public exhibition for 28 days and seek feedback during this time.

List of Attachments

1. Oberon Council EV Charging Strategy - April 2024 [**13.4.1** - 38 pages]

Comment

In response to the regional and local stakeholder interest in development of Electric Vehicle (EV) infrastructure, Council with the assistance of Chargeworks has developed a localised strategy. The strategy is comprised of four sections including an overview of the EV market, charging analysis, infrastructure assessments and options for Council consideration. These are presented over a short, medium and long-term timeframe.

Currently Council EV related initiatives have been predominantly focused on a regional engagement with the Central West Joint Organisation. This has assisted in the development of regional plans and grant applications, although the main transportation hubs such as Bathurst and Orange have been prioritised in grant funding and infrastructure.

A localised strategy will assist Council to source grant funding and other financial models that work for our community and visitor markets. This includes potential financial partnerships with the local business association (OBTA) and appropriate locations that are identified and supported through an endorsed strategy.

It is proposed to place the plan on public exhibition for 28 days and have more detailed discussions with stakeholders such as OBTA, local groups and other businesses to capture feedback in the finalisation of the plan.

Financial Implications

EV infrastructure hardware and software will require funding from Council or other stakeholders over the short to medium term.

Relevance to Oberon Community Strategic Plan

Theme 2: A Growing Economy

Action 2.1 Develop strong relationships with local industry, organizations and government to ensure a sustainable local economy

2.1.1 Provide innovative tourism services and infrastructure across the region

2.1.2 Assist local tourism providers to scale their business and maximise tourism returns

Risk Category

Environment

Assets and Infrastructure

Risk Severity Ranking

Moderate - 48%



OBERON
MORE THAN YOU IMAGINE

Electric Vehicle Charging Strategy April 2024

Prepared by



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Glossary of Terms

AC Charging	Level 1 or level 2 charging of an EV using an 'alternating current' EVSE
ATDW	Australian Tourism Data Warehouse
CCS	Combined charging system - a fast charging plug/cable system which is all but standard in all new EVs in Australia. It comprises both an AC port (usually Type 2) and a DC port.
CHAdemo	A fast charging system that has become all but superseded by CCS.
DC Charging	Level 3 fast charging of an EV using a 'direct current' EVSE
EV	Electric Vehicle
EVSE	Electric Vehicle Supply Equipment (often referred to as a 'charger')
Level 1	Power level suitable for trickle charging an EV using non-dedicated equipment.
Level 2	Power level suitable for destination charging an EV using dedicated equipment.
Level 3	Power level suitable for fast charging an EV using dedicated DC equipment.
RCD	Residual current device – an electrical safety device that detects earth faults in electrical equipment. It is a requirement for dedicated EVSEs.
Type 1	AC plug/cable system which has been superseded.
Type 2	AC plug/cable system which is now standard for all new EVs in Australia.
7kW charger	De-facto standard 'single-phase charger' referring to a 32A single-phase EVSE.
22kW charger	De-facto standard 'three-phase charger' referring to a 32A three-phase EVSE.
32A	De-facto standard current rating for level 2 charging.

Introduction

Oberon Council has engaged ChargeWorks to prepare an **EV Charging Strategy** detailing the initiatives that Council may undertake to best support EV charging, EV tourism and EV uptake within the region.

Council believes that a proactive approach to the unfolding electric vehicle transition could present significant economic benefits to Oberon, and will contribute to reducing carbon emissions in NSW.

This strategy document is comprised of 4 sections:

1. Electric Vehicle Charging Overview
2. EV Charging in Oberon Council LGA
3. EV Charging Infrastructure Assessment
4. Council Initiatives

This strategy document also identifies Council's intended short, medium and long-term initiatives to facilitate EV charging infrastructure in the local government area.



Oberon Street, Oberon

1. Electric Vehicle Charging Overview

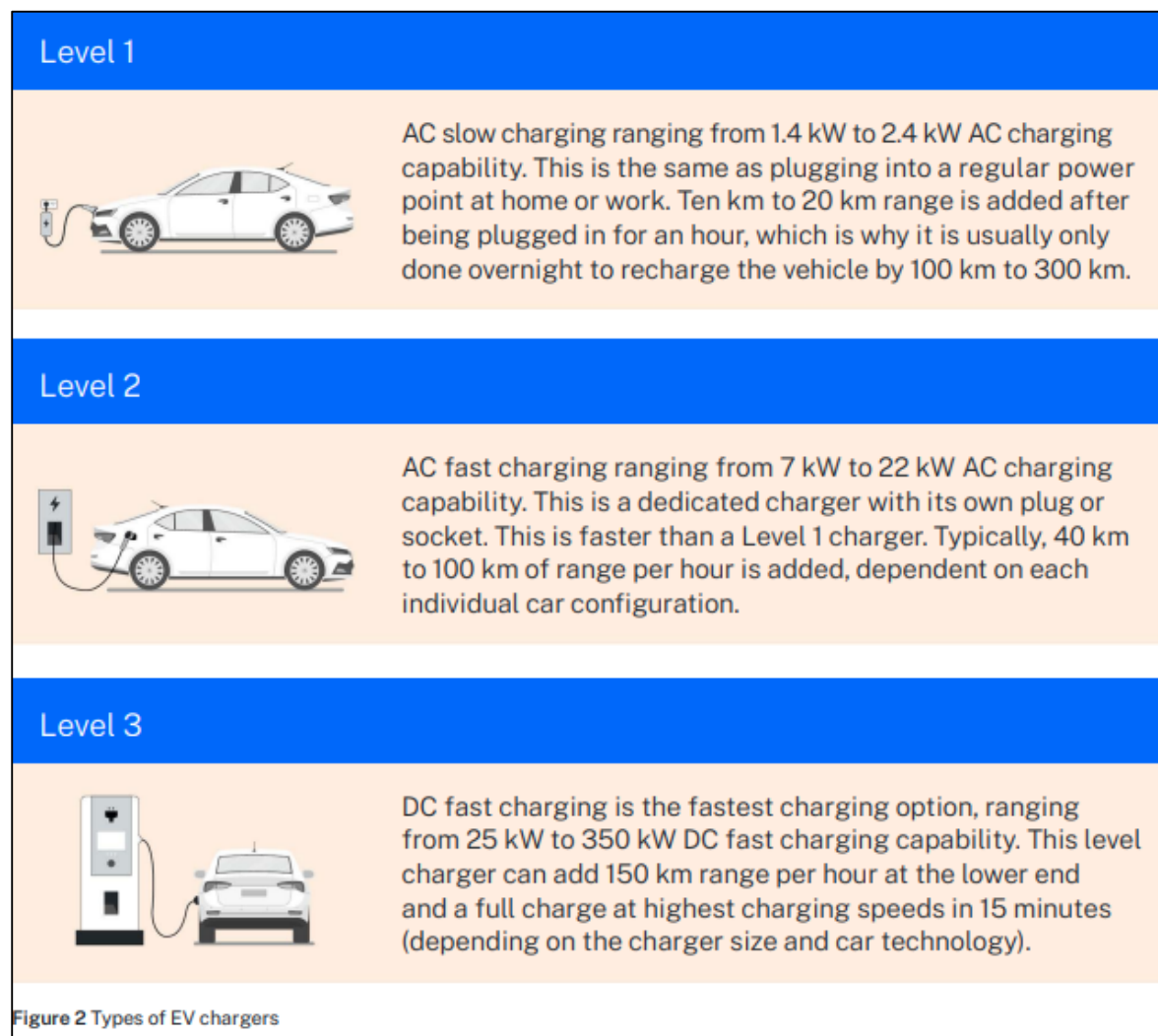
Section 1 of this strategy provides an overview of EV charging technologies, operational considerations and the available NSW government grants that are supporting EV charging infrastructure in regional NSW.

The rate at which an EV can charge depends on both the vehicle and the power capacity of the electric vehicle supply equipment (EVSE).

EVSEs can be understood simply as devices that supply electricity to EVs. Although the power levels vary, general power outlets and dedicated charging points are both examples of EVSEs.

An EVSE is not a 'charger', or at least no more of a charger than a power point is. The battery charger is in fact located on-board an electric vehicle and it is the vehicle that controls the charging process.

The charging power of the equipment is broadly categorised into three levels:



Source: Drive electric NSW EV destination charging grants: funding guidelines 2022

Level 1 – Trickle Charging

Level 1 charging is performed using AC power from general power outlets and is suitable for charging an electric vehicle overnight.

Public level 1 charging is commonly found in caravan parks and council showgrounds where visitors are parked for long durations. The example below is from Mid Coast Council.



Gloucester Public Car Park – Level 1 Charging

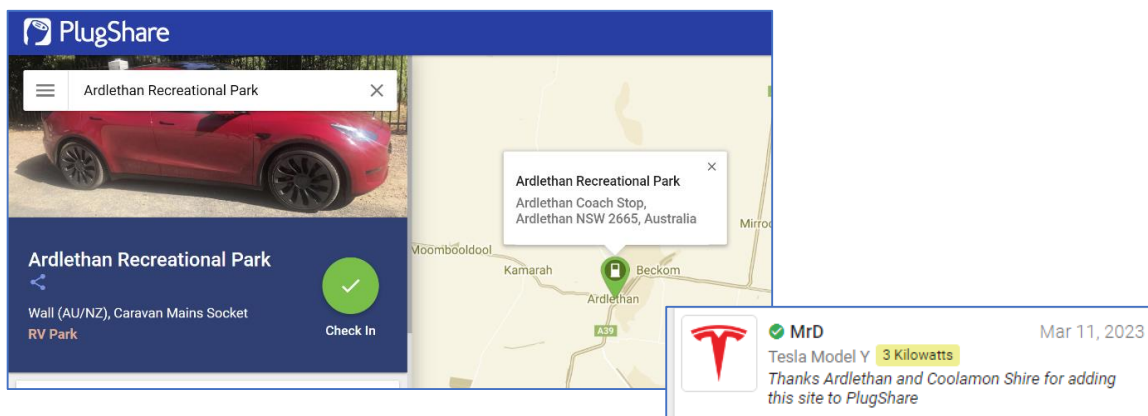
Level 1 charging is slower and less convenient than using a dedicated level 2 charger and cannot be easily monitored or controlled.

While early adopters of EVs often carry the necessary cables or extension cords, most EV owners will prefer to use a dedicated level 2 charger when in a public setting.

Caravan parks

Powered caravan parks are already full of level 1 EV charging infrastructure, and this power can be used to charge any electric vehicle. A \$10 payment is a fair value to cover the cost of electricity.

Adding existing sites (i.e. Jenolan Holiday Park – Oberon) to plugshare.com may encourage electric vehicles to visit and stay in these facilities.



Level 2 – Destination Charging

The majority of EV charging is performed using AC power from Level 2 EVSEs either at home, work, or in a public setting. Public level 2 charging is commonly referred to as 'destination charging'.

Both local and visiting drivers will specifically seek to use destination chargers when it is convenient to do so while completing other tasks. Examples may include visiting a shopping centre, tourist attraction, or staying overnight at a hotel.

Example destination	Coffee	Winery	Museum	Restaurant dinner	Trip to the zoo	Overnight accommodation
Example dwell time	10 min	1 hr	1.5 hr	2 hr	5 hr	12 hr
Average driving range added from a 7 kW charger	7 km	40 km	60 kms	80 km	200 km	Full charge
Average driving range added from a 22 kW charger*	6 km – 22 km	40 km – 130 km	60 km – 198 km	80 km – 260 km	200 km – full charge	Full charge
*Range added is dependant on the individual car's charging capability. Not all EVs can charge at 22 kW AC.						

Figure 4 Average range provided by 7 kW AC and 22 kW AC EV destination chargers

Source: Drive electric NSW EV destination charging grants: funding guidelines 2022

EV drivers often select their destinations based on availability of charging infrastructure. Charging stations are visible on car GPS, mobile apps, or online such that installing a charger in a small town may serve to "put it on the map". Destination chargers may be installed by Councils or private businesses.

The examples below show destination charging stations provided by Bathurst Regional Council at tourist locations. Level 2 charging stations may be mounted on walls, posts, or be free standing.



Bathurst Regional Council – Level 2 destination charging ('wall mount' left, dual port right)

All electric vehicles currently sold in Australia have a standard 'Type 2' plug that is used for level 2 charging. Public charging stations may be fitted with a tethered plug-and-lead or, be socketed which requires drivers to 'Bring Your Own (BYO)' cable. Socketed units are recommended for public charging.

Level 3 – Fast Charging

Level 3 charging, commonly referred to as 'fast charging', provides DC power to a vehicle and enables very high charging speeds (50-350kW).

Fast charging is similar to the conventional petrol station model where drivers specifically go to recharge for between 5 and 30 minutes.

Fast charging is **not** the norm for EV drivers except for very long journeys. Fast charging sites should be close to major roads and be quickly and easily accessed.



Bathurst Visitor Information Centre – Tesla + NRMA fast charging

Councils typically do not own or operate fast charging infrastructure, however, they may choose to be a site host and enter a leasing arrangement with a fast charging provider.

Councils may reach out to providers directly or submit an EOI on the [electric vehicle fast charging grants portal](#) for a specific site. Unfortunately, Oberon was not identified by the NSW government as an optimal zone for ultra-fast charging and has not been contacted by charging providers for round 1 and 2 of the fast-charging program.

A 3rd round of funding is expected in 2024-25 to fill the remaining gaps in the NSW regional charging network. Oberon Council intends to submit an EOI for this funding round.

Vehicle compatibility

All new electric vehicles sold in Australia (with the exception of the Nissan Leaf and Mitsubishi Outlander Hybrid) use a standard CCS (Combined Charging System) plug for fast charging.

Tesla brand chargers, which also use a CCS plug, has been enabled for non-Tesla vehicles at most charging stations in NSW.

Under the NSW government funding scheme, **all** Tesla charging stations installed under the program must service **all** brands of EVs.

Further information has been provided around EV charging infrastructure in the appendix.

Operating cost and considerations

Council must consider the ongoing operational requirements of EV charging infrastructure.

Maintenance

Electric vehicle destination chargers have no moving parts and require very little maintenance.

Site hosts may use a charge management software platform to assist with the maintenance and operation of infrastructure. Council (and the software operator) will automatically be alerted of any system faults via the monitoring software. Depending on Council's service level agreement, an electrician can be engaged by the software operator to immediately repair any issues.

Recommended maintenance practices include:

- Basic physical inspections
 - Check for physical damage.
 - Check for water ingress in charging port.
 - Check that any components have not come loose
- As per Australian Standards, RCDs in the distribution board must be checked once per year by a licensed electrician.

Council may elect to enter a maintenance agreement with a charging provider or local electrician to perform regular maintenance of each charger. This is estimated to cost approximately \$150-200 per charger per annum.

Electrical cost

The cost of electricity varies depending on hours of use, site electricity rates and the charging speed determined by the vehicle.

Typical costs to Council are:

- 7kW charger - \$1.50 per hour
- 22kW charger - \$1.50-\$3 per hour (depending on the vehicle).

A 7kW charger that is used for an average of 4 hours a day will cost approximately \$2,000 p.a. in electricity to operate.

This amount of electricity is approximately equivalent to over 6,000L of fuel (worth around \$10,000) – which essentially reduces the cost per kilometre of travel by a factor of five when compared to equivalent internal combustion engine vehicles.

Software

Monitoring and billing software is required to facilitate billing to the customer as well as provide information about charger usage behaviour. This includes typical charging duration, total energy delivered, and state of charge of vehicles, as well as identification of any system faults.

Software is also useful for users to identify charging locations, whether they are occupied, and to provide status updates on charging.

Monitoring software subscriptions range from \$150-\$390 p.a. per charging port depending on the provider.

Additional 4G sim card fees may be applicable in some cases which range from \$100-\$200 p.a. per site.

Other optional costs

There are a range of other services that Council may consider to enhance EV charging installations including:

- Bay painting and signage
- Bollards and wheel stops
- Extended warranty
- Maintenance agreements.

Some indicative prices for these services are provided in the table below:

Optional extras					
Bay painting	Extended warranty (per year)	Bollards	Wheel stops	Signage	Maintenance agreement (per charger per year)
\$1,250	\$800	\$200	\$200	\$55	\$180

Billing and cost recovery

EV charging operators may choose to offer EV charging for free or implement a fee-for-service.

Where appropriate, billing of customers is typically performed through an EV charging mobile app linked to a customer's credit card. Fee structures may be easily modified through the integrated software to recover costs or even generate profit in high use areas.

In some cases, it may be beneficial to provide a free charging service as the indirect benefits generated from increased visitors outweigh the costs.

Common examples of free charging include Council carparks, shopping centres, wineries, hotels, and RSLs. By giving a few dollars-worth of electricity, these sites can attract more visitors for longer durations.

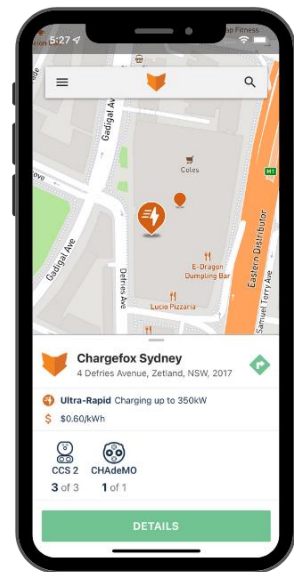
Depending on utilisation, council may choose to implement billing to recover costs. The typical price for destination charging in metropolitan areas with high utilisation is 30c per kilowatt-hour.

This pricing structure equates to:

- 7kW charger - \$2.10 per hour
- 22kW charger – up to \$6.30 per hour (depending on the vehicle).

An alternative pricing structure is to offer free charging for 1 hour (or only during business hours) to ensure that drivers do not misuse the infrastructure. This can be easily configured by the software provider at Council's direction.

Charging infrastructure has the potential to generate revenue as EV adoption increases, especially if energy tariffs and pricing are well managed.



EV Charging Grants Overview

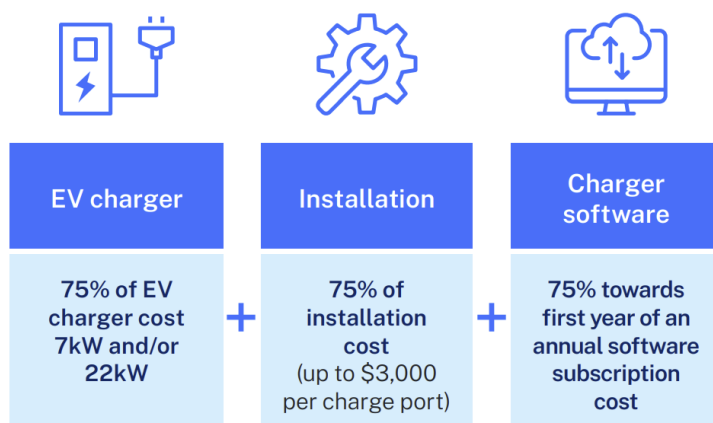
Under the NSW Electric Vehicle Strategy, the state has committed to a \$171 million investment over 4 years to develop a world-class charging network.

Of the total investment:

- \$131 million is for **ultra-fast** charging infrastructure to establish **EV superhighways**.
- \$20 million is for charging infrastructure in or near **commuter carparks**.
- \$20 million is for **destination** charging infrastructure at **regional tourist locations**, such as motels, restaurants, wineries, libraries, and galleries (this is the grant most suited to regional councils).
- \$10 million is for **kerbside charging** to support local governments and charge point operators in metropolitan NSW.

The second round of [Destination Charging Funding](#) is currently open to councils and businesses until Friday 2nd of August 2024. A third round of funding is expected in 2024/25.

What can be co-funded



Council may consider an application for grant funding at sites within its portfolio, or support local businesses such as hotels, motels, attractions, and clubs to apply.

To be eligible for destination charging grant funding, sites must have a live ATDW ([Australian Tourism Data Warehouse](#)) listing. The ATDW is a national platform for digital tourism marketing where sites may be listed for free. Eligible council destinations include but are not limited to:

- Visitor Information Centres, libraries, art gallery, museums.
- Parks and gardens in the middle of town.
- Public carparks nearby to a destination – with existing power.
- Pools and sports facilities.
- Caravan and holiday parks.

A well-placed charger at these locations, while not necessarily an EV driver's primary destination, will facilitate access to nearby shops, restaurants, and other local businesses. Public destination charging will encourage regional tourism and stimulate the local and visitor economy.

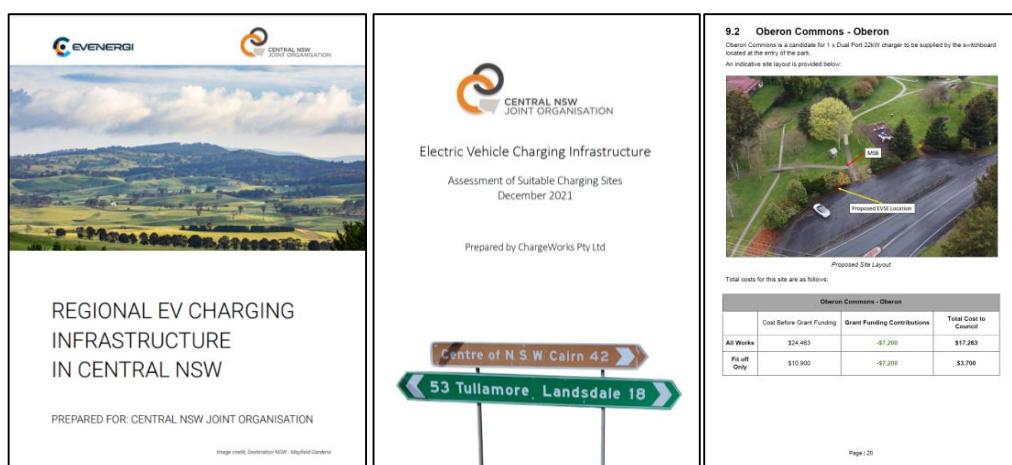
2. EV Charging in Oberon Council LGA

Section 2 of this strategy reviews the current state of EV charging in Oberon and the future requirements to facilitate EV tourism and uptake within our LGA.

Progress to date

Oberon Council has already participated in regional EV charging assessments facilitated by the Central NSW Joint Organisation including:

- Regional EV Charging Infrastructure in Central NSW – 2020 (Ene Energi)
- CNSWJO Electric Vehicle Charging Infrastructure Assessment - Dec 2021 (ChargeWorks)
- Electric Vehicle Destination Charging Cost Summary Report – Sep 2022 (ChargeWorks)



These reports identified and assessed the feasibility of 5 potential sites within Oberon for EV charging including:

- The Oberon Common
- Oberon VIC
- Oberon Library / Community Centre
- Oberon Dam
- Apex Park

Unfortunately, the [NSW Electric Vehicle Fast Charging Infrastructure Masterplan](#) did not identify Oberon as an optimal zone for ultra-fast charging. There is one remaining fast-charging funding round scheduled, for which Oberon may be considered.

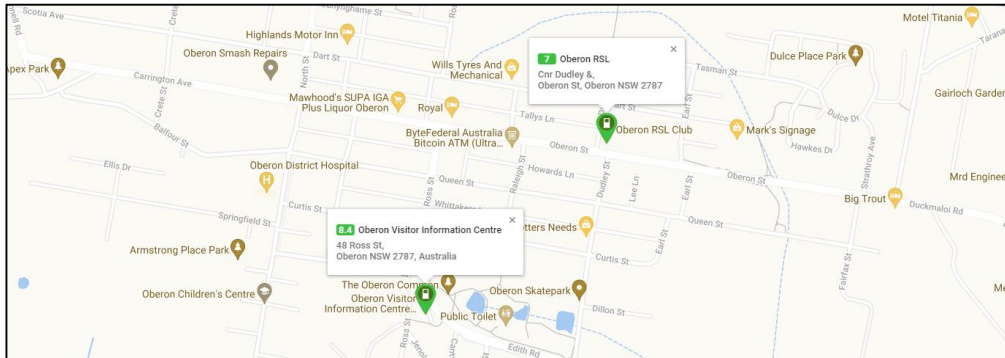
Grant funding for EV charging in Oberon is currently only available as part of the destination charging funding stream. ChargeWorks provided recommendations (and cost estimates) on whether the 5 sites above would be suitable for [destination charging grant funding applications](#).

Whilst Council did not submit an application for round 1 of this funding program, round 2 has opened and offers even greater subsidies (up to 75% for hardware, software and install costs). Round 2 of the destination charging grant is open until the 2nd of August 2024.

Gap in existing charging infrastructure

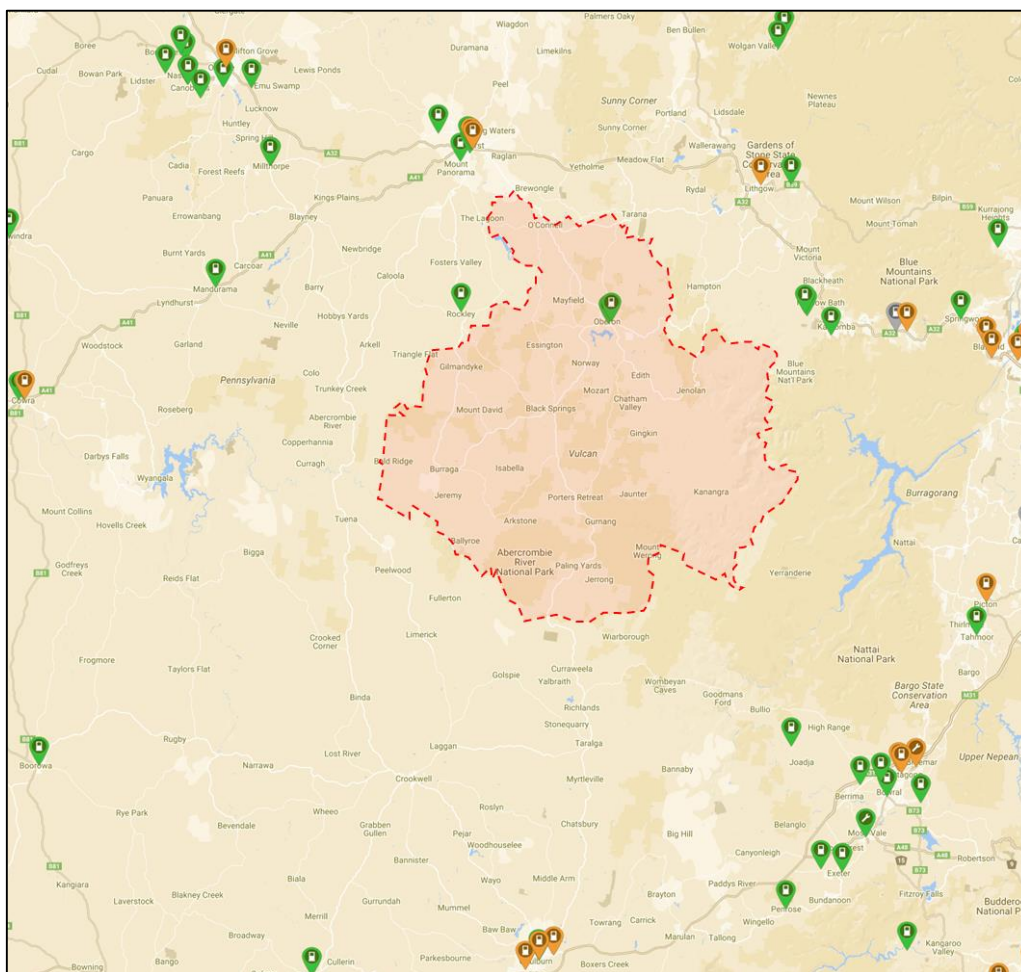
It was identified through the charger locator platform plugshare.com that, as of 2024, destination charging (green) and fast charging (orange) infrastructure in Oberon Council LGA includes:

- Tesla destination charger – Oberon Visitor Information Centre (2 ports - Tesla only)
- Destination charger – Oberon RSL (4 ports)



Oberon Destination Charging

There are currently **no publicly available fast-chargers** in the Oberon LGA.



2024 Charging Infrastructure

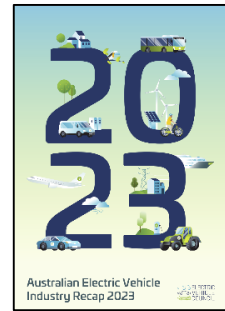
Electric vehicles driving through Oberon currently rely on fast chargers in surrounding towns, primarily Bathurst, as well as Cowra, Lithgow, Blue Mountains, and Goulburn. The lack of fast charging infrastructure in Oberon makes it difficult for EV drivers to plan their visits.

Future Oberon EV Charging Requirements

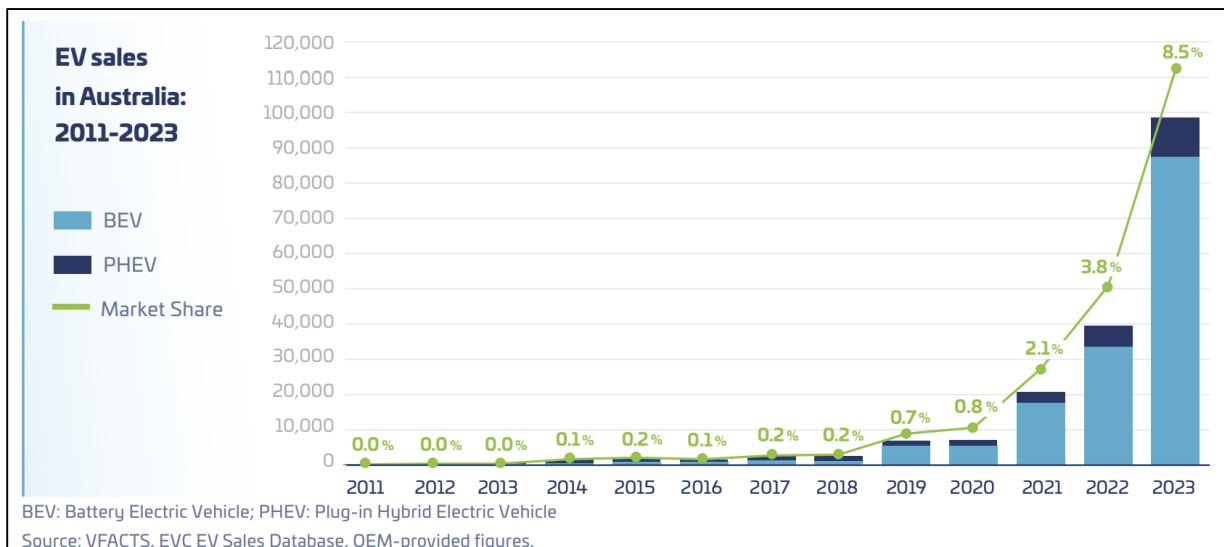
Electric Vehicle Council – State of Electric Vehicles

The Australian Electric Vehicle Council has published its [Australian EV Industry Recap 2023](#).

EV sales in Australia are growing exponentially each year contributing to 8.5% market share in 2023. Figures from the first quarter of 2024 show that EV sales in NSW are at 11%, or roughly 1 in 10 vehicles. It is estimated that there are now over 180,000 EVs on Australian roads, of which over half of these were purchased in 2023 alone.



It is also notable that 18% of EV sales are in regional and rural areas.



Australian Electric Vehicle Sales EVC 2023

The NSW state government has introduced incentives to support the transition to electric vehicles by investing heavily in a state-wide charging network whilst also offering rebates, among other mechanisms, to help make EVs more affordable.

Model availability and supply constraints will continue to restrict the speed in which Australia transitions to electric vehicles, however, there are now 99 different EV models delivered to the Australian market (up from 70 in 2022).

Dedicated electric vehicle manufacturers such as Tesla and BYD have responded to this high demand, with 80% of EV sales attributable to models made in China (Tesla 3/Y, BYD Atto3, MG4).

EV Charging Use Cases

EV charging in the Oberon LGA may service a range of different use cases:

Locals

Locals will typically charge their vehicles at home. They may choose to use a general-power-outlet (GPO) for level 1 charging or otherwise install a dedicated level 2 charging station.

Charging at home is usually the most affordable and convenient way to operate an electric vehicle. Drivers usually charge overnight when electricity prices are low, or during the day to make use of solar power.

If convenient, locals may use low cost/free destination chargers whilst going about their day in Oberon. Locals which do not have access to charging at home (i.e. no off-street parking) may have to rely on public charging infrastructure or charging at their workplace. These drivers will be happy to pay for public charging, provided it is fairly priced and convenient.

According to Transport NSW, there are 11 EVs currently registered by locals in the Oberon LGA.

Day visitors

On average, EVs have a battery range of 400km, with some models travelling over 600km on a single charge. Oberon's high altitude and cool climate may cause higher-than-average energy consumption.

Depending on their origin, and state-of-charge, day visitors to Oberon may require charging to enable their journey. For example, a return trip from Sydney to Oberon is 360km, which is on the range limit of the average EV. Visitors to the Jenolan caves will require charging at some point on their journey. These drivers currently rely on fast charging infrastructure in the Blue Mountains, Lithgow or Western Sydney, with some driver using the destination chargers at the Oberon Visitor Information Centre or Oberon RSL.

A short stop at a destination charger (as opposed to a full charge) should be sufficient to provide drivers with enough charge to complete the return journey, and is preferable to using congested fast chargers on a highway.

Overnight visitors

Overnight visitors also typically seek to recharge, and charging at accommodation is the most convenient and preferred method to do this. Charging overnight enables plenty of time to fully recharge, and is more convenient and cheaper than fast-charging stations.

Non-visitors travelling through

Non-visitors travelling through Oberon, on the other hand, may require fast charging. This is because 1-3 hours of destination charging is not practical for this type of tourist. EV drivers currently traveling through (but not stopping) in Oberon will typically use the fast chargers in Bathurst, Lithgow, Blue Mountains, Goulburn and Cowra.

A fast charger in Oberon could incentivise these types of users to choose Oberon instead.

Council fleet

Charging infrastructure at Council facilities is required to enable Council's electric fleet. Leaseback vehicles, for example, may need to charge at work during the day, whereas operational vehicles (pool cars / utility vehicles) will be recharged overnight. An electric fleet requires a large number of level-2 chargers, but should rarely require fast charging.

Oberon CBD Planning

Electric vehicle tourism should be considered as part of Council's future CBD planning. Facilitating charging in optimal locations enhances the visitor experience and should attract the economic benefits of tourism.

An example of this is the existing destination charger at the Oberon Visitor Information Centre. This charger was installed in 2019 and has been highly utilised by Tesla drivers visiting Oberon. However, this site is 500m from the CBD, and is an inconvenient distance for EV drivers wishing to visit restaurants or local shops in Oberon whilst charging their vehicle, especially for people with poor mobility. Visitor spending opportunities, and the incentive to stay in Oberon longer is low.

Council has identified three central locations in Tallys Lane which may be more attractive for EV charging and enhancing the charging experience.

These include:

1. The carparking adjacent to the public toilet (Tallys Lane);
2. The Dart St public carpark, and;
3. The Library carpark.

These locations should encourage EV drivers to drive into the centre of Oberon (nearby to shops and businesses), whilst not impacting the aesthetic of Oberon St.

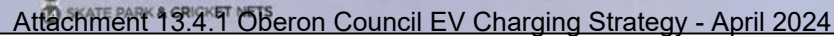
According to a [Deloitte Global Automotive Consumer Study](#), the top amenities sought by EV drivers when charging include coffee/beverages (64%), bathroom access (56%) and snacks and light meals (43%).

Locating fast charging (as well as destination charging) in the centre of town encourages spending from visitors and those passing through - rather than losing that income to highway locations or other towns.

Council has prepared a map below with existing and potential future EV charging locations. This includes Council operational facilities, Council destinations, and some privately owned destinations which may be suitable.

Further details on these sites are presented in section 3.

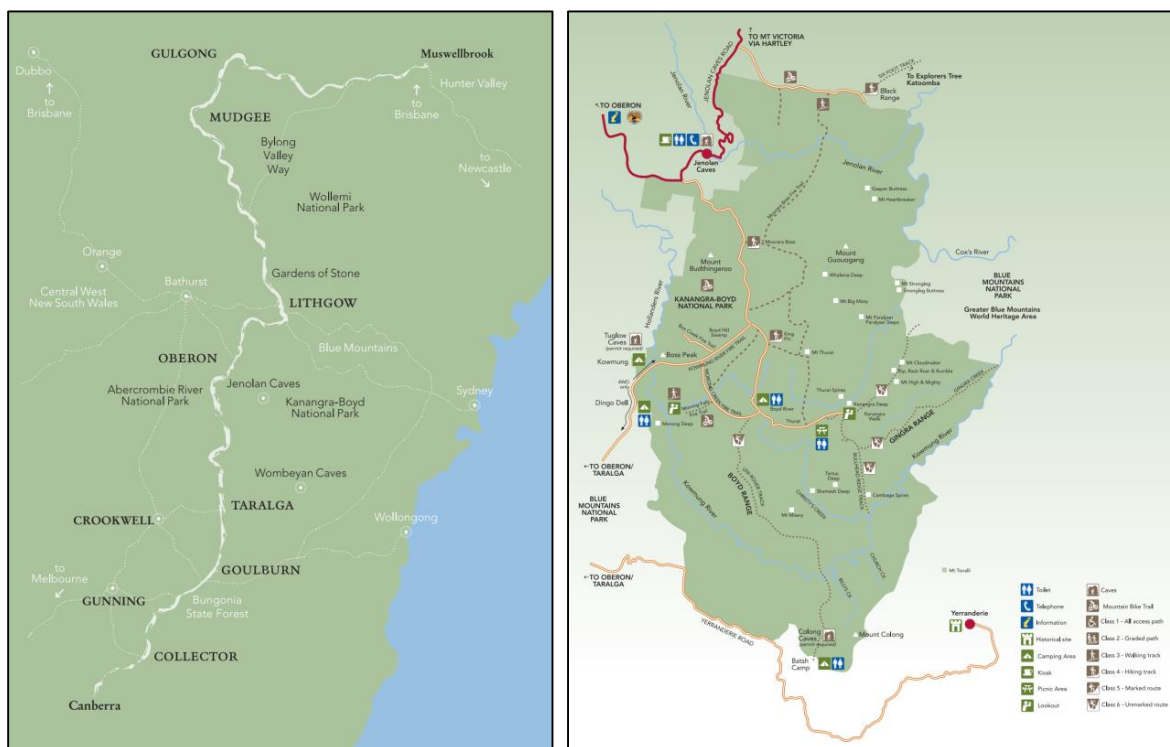
- 2024 Council Fleet Charging
- Council Public Charging
- Destination Charging
- Overnight Charging
- Existing Destination Charging



Tablelands Way and EV Journeys

The Tablelands Way is a themed touring route that runs along the western fall of the mountains, connecting the Capital Country of Canberra and Goulburn with the Hunter Valley.

The Tablelands Way features a range of destinations within Oberon LGA that would benefit from being more accessible to EV tourism.



Tablelands Way Map

In conjunction with the destination charging grant program, the NSW government is developing a portfolio of **"EV Tourist Drives"** which will be promoted to encourage regional travel and alleviate range anxiety.

Facilitating charging along this route will make The Tablelands Way an excellent candidate for becoming an EV tourist drive.

This may include:

- Fast charging in major towns, including Oberon.
- Overnight charging at accommodation spots along the route.
- Destination charging at attractions along the route - i.e. historic sites, nature sites, wineries, and restaurants.

Oberon Council may choose to not only install charging at Council sites to help this initiative but also encourage private businesses to install charging along the Tablelands Way.

The Role of Council

Council's role in supporting this transition is to ensure that adequate infrastructure is available for the community and the region as the EV transition accelerates.

Council can support the installation of EV charging infrastructure in a variety of different ways:

Install destination chargers

By taking advantage of the NSW Government funding, Council can install charging at a range of **Council-owned** destinations.

These public chargers will attract visitors, enhance their experience, and have the potential to generate revenue for Council. Under this model, Council would be responsible for the ongoing operation and maintenance of these assets.



Encourage local businesses

NSW destination charging funding is also open to **private businesses** such as motels, restaurants, clubs, and wineries.

Council may encourage suitable local businesses in Oberon LGA to apply for this funding to enhance their offerings.

Council could help by arranging local electricians to provide quotes, or even offer further incentives.



Site host for fast charging

Council still has the option of submitting an expression-of-interest to become a site host for fast charging.

Under the 3rd round of the fast-charging funding stream, providers will be searching for suitable locations throughout NSW, without existing infrastructure, to install fast charging.

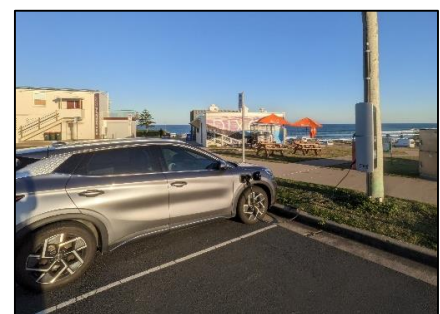
Council may consider offering to lease its parking locations to fast charging providers, not only to create revenue for Council, but for the benefit of tourists and the local community.



Destination charging site host

While destination charging as a business model is very much in its infancy, some Council sites with high visitation numbers may be attractive for third-party providers to install and operate destination charging infrastructure.

Council could lease carparks for level 2 charging without having the responsibility of managing the asset. Examples of this model include Newcastle and Wollongong Councils who are currently trialling partnerships with electricity network operators for pole mounted EV charging.



3. EV Charging Infrastructure Assessment

This section of Council's strategy explores the suitability of Oberon Council sites for electric vehicle charging.

ChargeWorks has conducted an infrastructure assessment of the following sites to guide Council on how it may best support EV tourism throughout the LGA and pursue grant funding.

At each location ChargeWorks examined the:

- Future use case for both local and visiting EV drivers, including the impact on Council's nearby residents and businesses.
- Suitable equipment size to satisfy use case requirements.
- Electrical considerations including required upgrades to service required capacity.
- Considerations for future expansion.
- Impact on existing carparking i.e., space availability.
- Considerations for potential EV charging providers.
- Estimated price for implementation.

ChargeWorks recommends that Oberon Council **invest in destination charging** in up to **three locations** so that tourists, and locals, may charge their electric vehicles whilst visiting a range of shops, restaurants and attractions in Oberon.

ChargeWorks recommends that Council also facilitate the installation of **fast charging** in the carpark off Tallys Lane to support EV drivers on longer journeys.

ChargeWorks recommends that Council also **strongly encourage local accommodation providers and businesses** in Oberon to consider applying for grant funding. Installing charging at a motel is likely to be the most convenient charging solution for EV drivers staying in Oberon. Council may choose to assist private businesses by arranging a local electrician to provide quotations for EV charging at these private sites.

Providing destination charging infrastructure enhances the visitor experience, encourages longer dwell times and supports the NSW public charging network as EV adoption increases.

Proposed Sites

Potential sites assessed for EV charging include:

Site Description	Site Type	Priority
Oberon Public Toilets (Tallys Lane)	Destination	High
Dart St Public Carpark	Fast Charging	High
Oberon Council Admin + Depot	Fleet charging	High
Oberon VIC	Destination	Low
Oberon Library	Destination	Low
Ross St	Destination/Fast	Low
Private Destinations		
Oberon RSL	Day/Meals	Operational
Jenolan Caves	Day/Overnight	High
Mayfield Garden	Day/Overnight	High
Oberon Golf Club	Day/Meals	High
Jenolan Holiday Park (Oberon)	Overnight	High
Oberon hotels/motels	Overnight	High

Oberon Public Toilet – Tallys Lane – Destination chargers

Recommendations

Tallys Lane is a candidate for **2 x dual-port 22kW destination chargers** to service 4 parking spaces at the rear of the building.

This site should be considered **high priority** for a round 2 destination charging grant application.



Use case

Tallys Lane Public Toilet is located in central Oberon nearby to a range of shops, restaurants and businesses. This location is convenient for EV drivers to charge their vehicle whether they are travelling through or visiting Oberon.

Council should **initially offer free charging** at this location to encourage longer visitor dwell times and also to attract drivers paying high rates for charging at fast-charging stations in Bathurst and Lithgow.

Council can monitor energy usage at this site and then implement a **fee-for-service** to cover ongoing operating costs **as EV adoption increases**. It may be beneficial to offer free charging (or 1-hour free charging) during business hours but then require payment from EV drivers overnight prevent misuse of the free service.

The exact pricing structure can be easily modified on an ongoing basis via the charging system's accompanying charge management software.

Physical and Electrical Considerations

There is an existing 3 phase switchboard on the public toilet that can be used to supply EV charging. ChargeWorks was unable to access the switchboard, however, from basic inspection there appears to be sufficient electrical capacity to service EV charging with some basic load management.

An underground trench will be required to facilitate the cable run from the corner of the public toilet to the proposed charging bays. These parking spaces should be reserved for EVs only. Council should install wheel stops and bollards to reduce the likelihood of damage to charging hardware.

Estimated cost of implementation

The table below shows the estimated cost for 2 x dual port 22kW chargers (4 ports).

		With Destination Charging Grant Round 2 Funding	
	Cost (ex GST)	Grant Funding	Total Cost
EV Charger	\$15,200	\$11,400	\$3,800
Installation (Materials and labour)	\$23,302	\$12,000	\$11,302
Software (1 year)	\$600	\$450	\$150
TOTAL	\$39,102	\$23,850	\$15,252

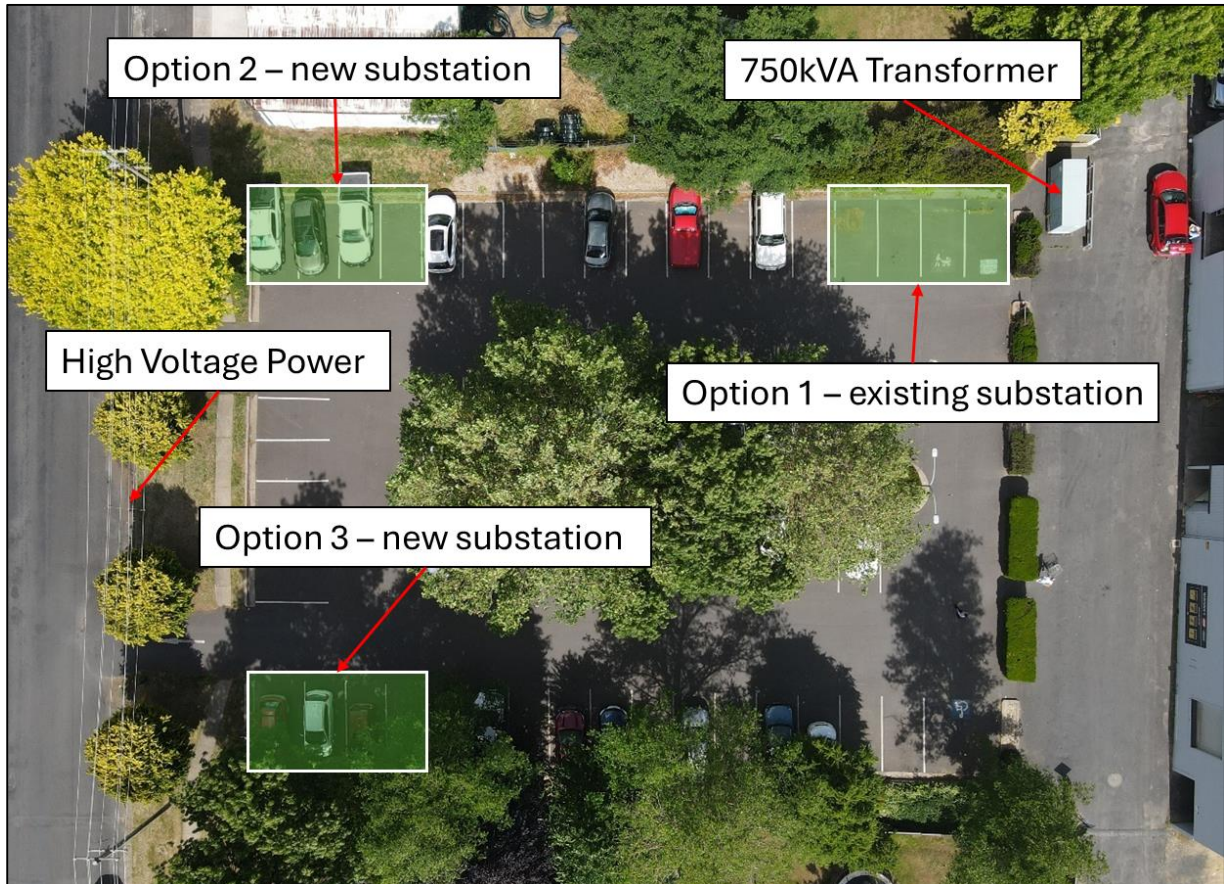
The estimated cost to Council after grant funding is \$15,252.

Dart St Carpark - Fast Charging

Recommendations

Dart St Carpark is a candidate for **4 x ultra-fast chargers**.

There is also potential for expansion of this infrastructure over time (i.e. more charging bays) and Council should provision accordingly.



Use case

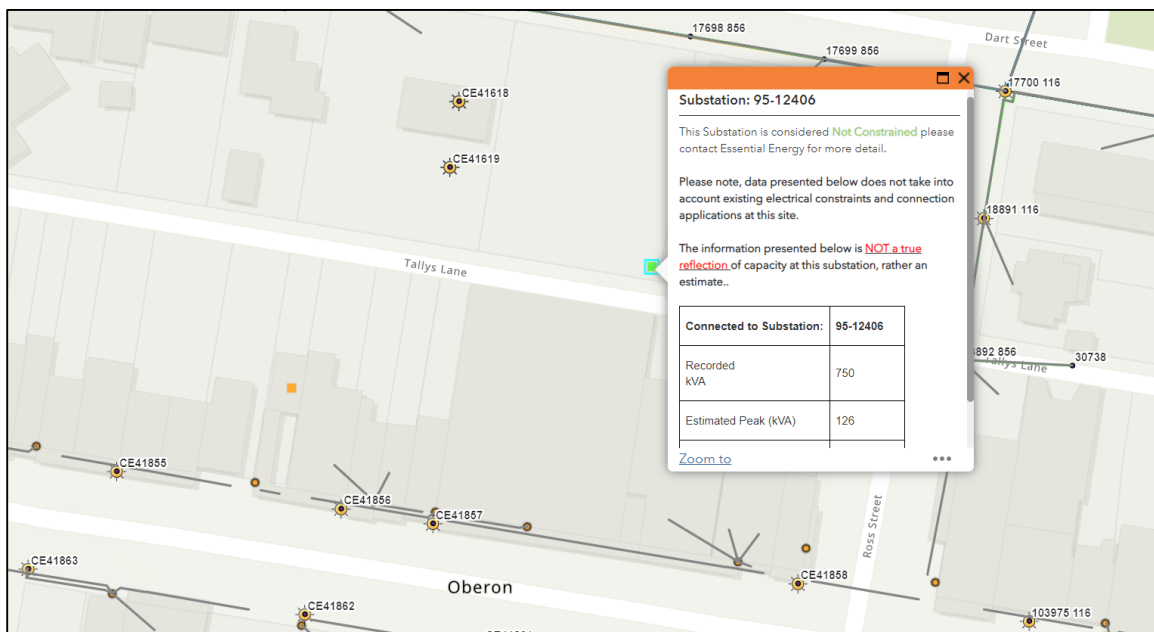
Dart St Carpark is located in central Oberon nearby to a range of shops, restaurants and businesses.

This location is convenient for EV drivers to charge their vehicle whether they are travelling through or visiting Oberon. Visitors at this location will typically visit for 15 minutes up to 1 hour.

This site will be attractive to fast charging providers and has potential to generate significant **revenue to Council** from an ongoing leasing agreement.

A photograph of a parking lot area. On the left, a white pickup truck is partially visible. In the center, there is a large, dense green bush. To the right of the bush, there is a light blue utility cabinet. The background shows more trees and a building under a blue sky with clouds.

According to Essential Energy's estimated network capacity map there is a spare 624kVA available on this substation. A new ultra-fast charger connection will typically require the installation of a new sub-station (500kVA minimum). As there is more than 500kVA available, this may mean that a new substation is not required. This will need to be verified with Essential Energy.



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Attachment 13.4.1 Oberon Council EV Charging Strategy - April 2024

Alternatively, there are 2 other locations nearby Dart St which may be suitable for a new substation + charging bays.



Option 2 (left), Option 3 (right)

The proposed charging location will require a minimum of 4 parking bays. Council should ensure that the chargers are located in an area of the carpark with capacity for expansion.

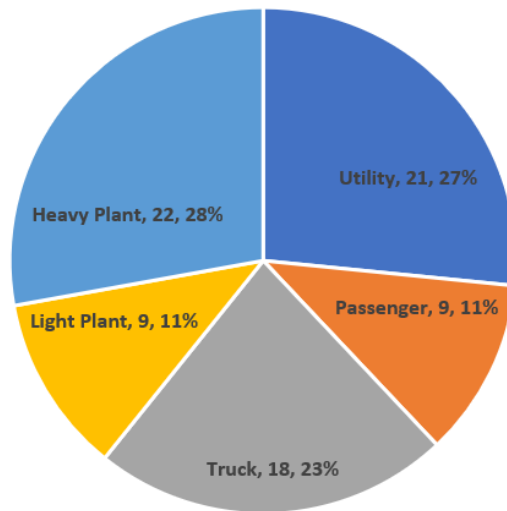
Estimated cost of implementation

Oberon Council may enter a leasing arrangement for these parking spaces with a fast-charging provider. The value of this lease should be determined in consultation with providers and Council's planning department.

A free or nominally insignificant fee **should not** be the expectation.

Oberon Council Administration Building + Depot – Fleet Charging

Oberon Council currently operates 79 vehicles in its fleet. Council will need to install charging infrastructure at the admin building and depot to enable the electrification of its fleet.



Oberon Council Fleet Categories

Recommendations

The administration building is suitable for a combination of 7kW and 22kW AC chargers to service pool and leaseback vehicles. These vehicles may be charged during the day when not in use. These chargers will add 50-80km of range per hour of charging, depending on the vehicle.

ChargeWorks recommends that Council install a small number of chargers initially with provision for expansion over time.



Council Administration Building Carpark

Council's heavy, utility and plant vehicles are stored at the works depot. These vehicles typically have higher energy consumption and will require significant energy throughput from electrical infrastructure.

These vehicles are typically parked for 15 hours overnight (4pm-7pm) allowing for plenty of time to recharge from level 2 charging infrastructure i.e. 7kW or 22kW.

ChargeWorks recommends that Council install a small number of 22kW chargers to facilitate the charging of EVs, with provision for expansion over time. Council should consider EV charging as part of the long-term planning of this site as it is essential for supporting an electric fleet.



Council Works Depot

Both the Council Admin and Council Depot should be considered **high priority** for at least some EV charging stations.

Installing charging at these locations will enable Council to purchase its first electric vehicles as well as support any employees who may own EVs privately or wish to drive an electric leaseback vehicle.

Oberon Library

Recommendations

Oberon Library is a candidate for **1 x dual-port 22kW destination charger** to service 2 parking spaces.

This site should be considered a **low priority** for a round 2 destination charging grant application.



Use case

Oberon library carpark is accessed via Tallys Lane and is very close to the public toilet location above. This site is located in central Oberon nearby to a range of shops, restaurants and businesses. This location is convenient for EV drivers to charge their vehicle whether they are travelling through or visiting Oberon. Locals visiting the library may also charge at this location.

As above, if charging is installed at this location, Council should **initially offer free charging** to encourage longer dwell times for visitors. Council can monitor usage and implement a **fee-for-service** for this site to cover ongoing operating costs as EV adoption increases.

Physical and Electrical Considerations

This site has recently been renovated. It has a 3-phase switchboard with sufficient capacity to supply EV charging. An underground trench across the footpath will be required to facilitate the cable run from the corner of the building to the carpark.

Installing charging in this location will take away parking spaces from library/community centre patrons.

Estimated cost of implementation

The table below shows the estimated cost for 1 x dual port 22kW charger (2 ports).

		With Destination Charging Grant Round 2 Funding	
	Cost (ex GST)	Grant Funding	Total Cost
EV Charger	\$7,600	\$5,700	\$1,900
Installation (Materials and labour)	\$18,888	\$6,000	\$12,888
Software (1 year)	\$300	\$225	\$75
TOTAL	\$26,788	\$11,925	\$14,863

Oberon Visitor Information Centre

The Oberon Visitor Information Centre (VIC) has 2 existing 22kW Tesla brand EV chargers. These chargers only work on Tesla vehicles and do not have billing or monitoring functionality.

Recommendations

Oberon VIC is a candidate for **1 x dual-port 22kW destination charger** to replace the existing Tesla brand chargers.

As there is already charging at this site, this site should be considered a low priority for a round 2 destination charging grant application (sites in the centre of Oberon should be addressed first).

In the short term, Council may be able to contact Tesla and request that the chargers be unlocked to charge non-Tesla vehicles. New models of this charger are unlocked for other vehicle brands.



Use case

Oberon VIC is located 500m from the Oberon CBD. It is nearby to the Oberon Commons which has public toilets and picnic areas. This site is not particularly convenient for visitors wishing to visit shops, restaurants and businesses within Oberon.

Council should monitor usage of this site to determine whether it is suitable to replace the chargers and implement a fee-for-service.

Physical and Electrical Considerations

The existing chargers have a 22kW (63A) supply. This supply may be easily reused if the chargers are replaced.

There is insufficient space in this carpark for additional EV chargers without substantially higher (and unwarranted) cost.

Ross St

Council has identified the NAB branch site (Council owned) on Ross St as a potential future site for development. EV charging may be considered as part of future constructions with on-street or off-street parking both viable options.



This site is very close to the centre of town and would be an attractive location for EV drivers to charge their vehicle whilst visiting local shops, restaurants and businesses.

There are aerial power lines on the opposite side of the road which may be used to supply future charging infrastructure. This would likely require a new aerial connection across Ross St.

This site should be considered a low priority for EV charging, but charging should be considered as part of any long-term CBD carpark planning.

Privately Owned Destinations

Council, in preparing this strategy, has also reviewed the privately managed destinations identified in the '*Regional EV Charging Infrastructure in Central NSW*' report prepared by Evenergi.

This list is not exhaustive - other destinations within the LGA may also be suitable for destination charging.

Oberon RSL Club

Oberon RSL Club recently installed 2 x 22kW dual port EV chargers in their carpark under round 1 of the destination charging grants.

This location is an excellent site for EV charging as locals and visitors can conveniently charge their vehicles whilst playing bowls or enjoying a meal.

This site has a fee-for-service of 42c/kWh. This is relatively expensive for EV charging and may discourage some drivers from using the infrastructure. Some drivers may prefer to charge at the VIC as it is currently free-to-use.

Depending on utilisation, Oberon RSL Club may benefit from lowering the price of charging as it will encourage visitors to spend more time in the club and instead spend money on food and beverages.

This location is currently the only place in Oberon which will charge a non-Tesla vehicle.



Jenolan Caves

Jenolan caves is a very popular tourist attraction and is an excellent candidate for destination charging. This site is relatively isolated and would become far more accessible for EVs if there was charging on site.

There are 2 large carparks which appear to have electrical connections. ChargeWorks recommends that the owners investigate installing charging in these locations, or at other suitable carparks in the area.

A 7kW charger for example would deliver 200km of range in a 4-hour visit, sufficient to drive from Jenolan Caves to Sydney.



Mayfield Garden

Mayfield Garden is also a very popular tourist attraction in the LGA. This site caters for daytime visitors (restaurant/tourism) as well as overnight stays.

This site would be suitable for 7kW destination chargers to service daytime and overnight guests.



Oberon Golf Club

Oberon Golf Club is a candidate for 1 x wall mounted 7kW destination charger to service 1 parking space adjacent to the club house. Installing a wall mounted charger adjacent to the main switchboard will be relatively low cost. Depending on electrical capacity, a 2nd charger may also be suitable.

Golf patrons will typically be parked at this location for 2-5 hours whilst they play a round of golf and visit the restaurant/bar. This is sufficient time to deliver 100-250km of range to an electric vehicle.



ChargeWorks recommends that the golf club offer free charging **for patrons only** at this location to encourage longer dwell times for visitors. The charger may be activated by request.

It is recommended that the club offers free-charging during business hours (to encourage visitors), but enforce payment overnight to stop drivers from misusing a free service.

Jenolan Holiday Park Oberon

Jenolan Holiday Park is an excellent candidate for 7kW destination chargers on the cabins. Installing charging at this location would make it an attractive option for EV drivers staying overnight in Oberon.

Depending on electrical capacity, load management may be required to enable multiple chargers to operate simultaneously without exceeding the capacity of the main switchboard.



Oberon Hotels and Motels

Other hotels and motels within Oberon are also great candidates for overnight destination charging. Installing charging at overnight accommodation takes load off public charging infrastructure.

Council encourages these businesses to apply for destination charging grant funding.

Summary of EV Charging Assessment

The table below summarises a range of sites assessed in this report. Four sites have been identified as high priority for immediate Council action.

Site Description	Site Type	Priority
Oberon Public Toilets (Tallys Lane)	Destination	High
Dart St Public Carpark	Fast Charging	High
Oberon Council Admin + Depot	Fleet charging	High
Oberon VIC	Destination	Low
Oberon Library	Destination	Low
Ross St	Destination/Fast	Low
Private Destinations		
Oberon RSL	Day/Meals	Operational
Jenolan Caves	Day/Overnight	High
Mayfield Garden	Day/Overnight	High
Oberon Golf Club	Day/Meals	High
Jenolan Holiday Park (Oberon)	Overnight	High
Oberon hotels/motels	Overnight	High

Destination Charging

ChargeWorks recommends that Council pursue grant funding applications for 1 destination charging sites at the public toilets in Tallys Lane.

This is estimated to cost \$15,252 for 2 x 22kW dual port EVSEs. ChargeWorks, on behalf of Council is in the process of arranging formal quotations for this site.

Council should also **strongly encourage local accommodation providers and businesses** to consider applying for grant funding. Installing charging at a motel will be the most convenient charging solution for EV drivers staying in Oberon.

Council may choose to assist private businesses by engaging an electrician to provide quotations for EV charging at their sites.

Fast Charging

ChargeWorks recommends that Council **submit a fast charging EOI** for Dart St Carpark. Council should contact charging providers directly to indicate its support for leasing this site for EV charging.

An expression-of-interest may attract fast charging providers but is not guaranteed to be successful.

Fleet Charging

ChargeWorks recommends that Council plan to install a small number of level 2 chargers (i.e. 7kW or 22kW) at Council's administration building and Council's works depot to prepare for its own electric vehicle transition. Any charging infrastructure installed in these locations should make provision for future expansion over time.

Council would benefit from coordinating its fleet management plan with the long-term infrastructure planning of these sites, specifically with regards to electrical infrastructure, trenching and any carpark resurfacing.

4. Council Initiatives

The final section of this strategy document summarises the initiatives that Council intends to undertake to facilitate EV charging within the LGA.

Initiative	Proposed Council Actions
Council destination charging	Submit a round-2 destination charging grant funding application for the public toilets in Tallys Lane.
	Monitor and review the VIC and Library for future destination charging grants.
Private destination charging	Continue to liaise with and facilitate information sessions with the Oberon Business Association
	Support local businesses to apply for destination charging grants
	Support local businesses to participate in and promote EV tourism initiatives
Fast charging	Submit an EOI to fast charging providers through the NSW government portal for Dart St Carpark.
	Engage with fast charging providers directly about fast charging opportunities within Oberon.
Fleet charging	Conduct a formal assessment of the administration building and works depot to determine short-term and long-term fleet charging requirements.
	Install a small number of level 2 chargers at the admin building and works depot to facilitate adoption of EVs into the fleet.
Tablelands Way	Facilitate the Tablelands Way being recognised as an EV tourist drive.
Long term planning	Establish a policy that EV charging be considered as part of all new civil works projects i.e. carparks/new buildings/ renovations.
Regional Charging	Continue to work with the Central NSW Joint Organisation on regional EV charging projects including but not limited to: <ul style="list-style-type: none"> • EV tourism projects • Electric fleet projects • Bulk purchasing and procurement opportunities • Uniformity in charging infrastructure

These initiatives will enable Oberon Council to support EV tourism and EV uptake within the region, deliver significant economic benefits to Oberon, and will help to contribute to reducing carbon emissions in NSW.

Appendix 1 – EVSE plugs and cables

Plugs: Type 2 and CHAdeMO

Most EVs in Australia use a Type 2 plug.

Type-2 plugs have 7 pins and provide the ability to charge with either three-phase or single-phase. This covers all types of vehicles and all charging speeds.

CCS Type 2 plugs are used exclusively for DC fast charging. They are the same form-factor as regular type-2 plugs with the addition of two dedicated DC pins below.

Nissan and Mitsubishi brand cars use type-2 plugs for level 2 AC charging but use a CHAdeMO plug for DC fast charging.

A comparison of each can be seen below.



Most DC fast-charging systems in Australia simultaneously offer both CCS 2 and CHAdeMO.

For all AC charging, Type-2 has become all but ubiquitous (all new vehicles now use this standard plug). Council, in considering EVSEs, should similarly choose AC EVSEs with type-2 plugs and DC chargers with both CCS 2 and CHAdeMO plugs.

Cables

EVSEs feature either a **tethered plug-and-lead** or **socket**.

A tethered plug-and-lead is designed to plug directly into the charging port of a vehicle.

- The advantage of tethered plugs is the user experience - it is easy for drivers to simply park and plug-in.
- The disadvantage is that these cords get damaged over time, particularly in high use public carparks. If the cord of a tethered EVSE is destroyed, then the whole device must be replaced at high cost.
- Tethered plug-and-lead is the norm for fast charging. Larger fast charging units have built-in cable management systems.

A socketed (also known as 'universal') EVSE requires drivers to Bring Your Own Cable (BYOC).

- The advantage of BYOC is that between charging sessions there are no cables lying around, mitigating the risk of tripping, cable wear and tear and reducing the risk of vandalism or theft.
- The disadvantage of BYOC is the user experience of needing to retrieve a stored, furled cable from the vehicle and then plugging it into both the EVSE and the vehicle.

Tethered leads are better suited to fast charging and home charging, whilst more exposed locations such as public carparks and workplaces are often better suited to a socketed EVSE.

Socketed EVSEs are more suitable for public destination charging as they limit risk and reduce maintenance issues.



Tethered plug and lead



Socketed EVSE

13.5 Prioritisation of Capital Works for Footpaths Construction

File No: Governance/Meetings/Ordinary

Author: Dr Cornelia Wiebels (Technical Services Director), Geoff Paton (Works Engineer), David Basil (Technical Services Manager)

Summary

A previous Notice of Motion proposed to allocate \$46,973 from the Town Improvement Levy Fund to the construction of pram crossings and the upgrading of all-ability ramps to comply with gradient requirements; the carried Motion determined further assessment including focus on Pedestrian Refuge crossings and pedestrian linkages to the new Sports Ground.

The assessment concludes that a determination of best allocation of the available funds cannot be made until current strategic plans, new constructions and criticalities have further been reviewed. The assessment further found the need to refine current asset management documentation and practices.

Recommendation:

That Council

1. Review its Tier 1 and Tier 2 Levels of Service for existing footpaths.
2. Re-instates proactive footpath inspections.
3. Develop more objective condition assessment criteria for existing footpaths.
4. In the short term, i.e. within FY 24/25 – and prior to allocating the ‘unallocated’ \$46,973.45 from the Legacy Town Improvement Fund to a specific project – develop a prioritised program for upgrading of existing and installation of new pedestrian facilities under consideration of Council’s strategic documents and plans, new footpath constructions since the development of those, criticality and risk to pedestrians as well as expected use frequency, new key trip destinations such as Council’s new sports ground and in line with Australian Standards.
5. In the longer term, i.e. by September 2025, develop an improved approach on how to sustainably manage Council assets, including footpath under consideration of Council’s current Asset Management Plan Improvement Plans.
6. Investigate the feasibility of including footpaths data into Council’s GIS system.

List of Attachments

Nil

Comment

During the March 2014 Ordinary Council meeting, the following motion was carried:

That the funds currently allocated in the Town Improvement Levy Fund for footpaths be assessed by the new Technical Services Director with a focus on PR crossings and the pedestrian linkages to the new Sports Ground and a report be brought back to the May Council meeting with recommendations and costs. Carried – Resolution No:5 – 19/03/2024

Following review of the matter, the following information can be provided:

- Council’s 2016 Oberon Active Transport Strategy contains a map of concrete footpath and pedestrian crossings at that time as well as recommendations for expansion of the footpath network based on key trip destinations, such as the CBD, sports and recreational grounds, schools, hospital and aged care facility. The program recommended the installation of > 5.3 km

of new footpath in Oberon over a period of 10 years with an estimated cost of ~\$345k at the time. Refer to **Figures 1 to 3** below.



Figure 1: Existing pedestrian facilities as per 2016 Oberon Active Transport Strategy



Figure 2: Key Trip Generators as per 2016 Oberon Active Transport Strategy



Figure 3: Proposed combined footpaths and crossing network for Oberon as per 2016 Active Transport Strategy

It is noted that this Strategy does not consider the New Sports Ground at Albion St.

- The April 2022 Ordinary Council meeting reported the New Concrete Footpath Construction Program 2020-2021 complete. It contained 1.4 km of new footpath and was projected to cost ~\$154k (**Table 1** below). There was some overlap with recommended expansions in the Active Transport Strategy.

Table 1: New concrete footpath construction program 2020 - 2021

Street	Location	Length	Est. Cost
Scotia Avenue	North Street to O'Connell Road (North side)	630m	\$73,210
Fleming Street	Dart to Cunynghame (Eastern Side)	120m	\$13,000
Cunynghame Street	Fitness Centre to North Street (South side)	200m	\$21,000
Cunynghame Street	Fleming Street to Ross Street (South side)	210m	\$23,210
Tarana Road	Miss Wilson Park to Duckmaloi Road	240m	\$24,000
Total cost			\$154,420

- Council's GIS mapping system currently does not contain information on footpath locations, dimensions, time of construction or condition.
- Council's 2020 Infrastructure Asset Management Plan
 - o States that, generally, Oberon's footpath are in good to very good condition; however, highlights the critical need for ongoing maintenance to mitigate minor defects that can present hazards to the community.
 - o Details that the majority of condition assessment methods used by Oberon Council fall at the subjective end of the range and that Council will need to progressively introduce more objective condition assessment methods.
 - o Includes Tier 1 (strategic) and Tier 2 (operational) Levels of Service (LoS) for footpaths, including a pro-active inspection regime.
 - o Points out the required annual depreciation expense of \$22k for the footpath infrastructure network at the time.

- Includes an Improvement Plan (IP) – **Table 2** details the IP actions for footpaths.

Table 2: 2020 Infrastructure Asset Management Plan Improvement Plan action items for footpaths

Action	IAMP Section	Timeline	
		Commence	Finish
Submit a Footpaths Asset Management Plan to Council for adoption.	8.2		April 2022
4.1 Review Condition Assessment methodology and engage a suitable contractor to undertake a Condition Assessment of the Footpath assets.		November 2020	December 2020
4.2 Footpaths Condition Assessment survey undertaken.		February 2021	May 2021
4.3 Asset Revaluation (using Condition Assessment data where applicable)		May 2021	July 2021
4.4 Review of Levels of Service and other decision parameters that comprise the Footpaths Business Process Manual.		August 2021	October 2021
4.5 Prepare financial forecasts using latest condition data.		September 2021	October 2021
4.6 Prepare Footpaths Asset Management Plan using the information obtained through the previous steps.		October 2021	December 2021
4.7 Internal review of Draft Asset Management Plan and submission to April Council meeting.		February 2022	March 2022

- Council's 2022 – 2026 Disability Inclusion Action Plan (DIAP) introduced further actions, including
 - The review the width of all paths and laybacks with regard to accessibility for prams, walking frames and mobility scooters.
 - Improve surface levels on all existing footpaths.

Considering the above, a strategic allocation of funds for new footpaths cannot be suggested as this time. To arrive at this, a consolidated review of existing infrastructure and strategic plans will need to be undertaken.

Financial Implications

The Legacy Town Improvement (TI) Fund has an 'unallocated' allocation to Footpath Construction of \$46,973. It is proposed to allocate and expend this Legacy TI portion within FY 2024/25 on the most appropriate project.

Relevance to Oberon Community Strategic Plan

Theme 4: Infrastructure and Services

Action 4.3 Provide infrastructure which encourages the use of sustainable transport, such as cycle ways and walking tracks

4.3.1 Parks, walkways and playgrounds maintenance program

Risk Category

Assets and Infrastructure

Risk Severity Ranking

Insignificant - 20%

13.6 Kerb and Gutter Capital Works Allocations for 2024 - 2025

File No: Governance/Meetings/Ordinary

Author: Dr Cornelia Wiebels (Technical Services Director), Dani Bradshaw (Change Management Analyst), David Basil (Technical Services Manager)

Summary

A previous Notice of Motion proposed to allocate \$50,000 from the Town Improvement (TI) Levy Fund to modify existing drainage pits; the Resolution determined further consideration including a reported issue at East Dillon St.

Council staff recommend to

- Re-prioritise and implement Council's seven-year Kerb & Gutter Capital Works Program in financial year 2024/25 with funding for this program to be allocated from the Legacy TI Drainage, Kerb & Gutter Unallocated Fund.
- Further review of the Kerb & Gutter Program to be undertaken with regards to any roads requiring widening to meet kerb & gutter road width standards, potential additional costs for drainage and alignment with Councils program for sealed town roads,
- To further investigate the reported sewer-overflow issues at East Dillon St. This issue is unlikely to be related to any drainage issues as outlined in the report.

Recommendation:

That Council

1. Allocate \$155,000 from the Legacy Town Improvement (TI) unallocated 'Drainage, Kerb & Gutter' allocation to start implementing part of Council's seven-year Kerb & Gutter Capital Works Program in Financial Year (FY) 2024/25 with the project of Edith Rd – Canterwell Lane to Ross St (southern side only, 160m) and investigation, design and installation of drainage in Dudley St between Dillon St and the unnamed road to the south.
2. Review its Kerb & Gutter program under consideration of required road widening and requirements for significant additional drainage installations including associated costs and alignment with Council's sealed town roads program.
3. Further investigate the reported sewer-overflow issue at East Dillon St through its Technical Services Department and that a report is provided back to Council with findings, recommendations and estimated costings once the investigation has progressed.

List of Attachments

Nil

Comment

During the March 2024 Ordinary Council Meeting, the following Resolution was carried:

That the \$50,000 of the funds currently allocated in the Town Improvement Levy Fund for drainage projects be assessed by the new Technical Services Director and a report be brought back to the May Council meeting with recommendations and costs for improvements to drainage including consideration of East Dillon Street. Carried – Resolution No: 4 19/03/2024

Following investigation of the matters, the following information can be provided:

Comparison of Lintel vs Grate

- For new Kerb & Gutter (K&G), the decision whether to install a side drain lintel pit only, a side drain lintel pit with a grate or a drainage pit with a grate only is dependent on the individual location of installation as each have their advantage and disadvantages. Considerations would include hydraulics and geographics, surrounding vegetation, capital cost and maintenance requirements.

Advantages of a side drain lintel with a grate include greater flow in comparison to a side drain lintel only or a grate only.

Advantages of a grate include capture of debris, such as leaves, that can be cleaned off the grate instead of entering the drainage system, causing built up in it and potentially increased maintenance intervals. Council operates a street sweeper program that includes sweeping of kerb drain surfaces.

Advantages of a side drain lintel only include limited blockage at stormwater entry point due to the wider opening and significantly reduced capital cost for new installations.

- Council's standard storm water pits are combination pits which consist of a side entry pit and grated gully inlet. However, retro-fitting an existing grated pit with a side-drain lintel would require the replacement of the drainage pit and would normally be considered a non-sustainable use of funds.

Kerb & Gutter Program

- Council decided on a seven-year K&G Capital Works program in December 2022 for the Financial Years 2022/23 through to 2028/29, detailed below. This program however has not been commenced, mainly due to the significant and externally funded Roads Capital Works program.

	Location	Distance (m)	Financial Year
a)	Earl Street – Dart to Tasman Street (east & west sides)	266m	2022/2023
b)	Earl Street – Queen to Oberon Street (east & west sides)	260m	2023/2024
c)	Herborn Street – Pine to Crete Street (southern side only)	260m	2024/2025
d)	Dillon Street - Dudley to end (southern side only)	170m	2025/2026
e)	Queen Street – Dudley to Earl Street (southern side only)	190m	2025/2026
f)	Queen Street – Dudley to Earl Street (northern side only)	224m	2026/2027
g)	Queen Street – Earl Street to Robinson Park (northern side)	260m	2027/2028
h)	Edith Road – Cantwell Lane to Ross Street (southern side only)	160m	2028/2029
i)	Tasman St, from Earl to Parkes St (south side)	170m	2028/2029

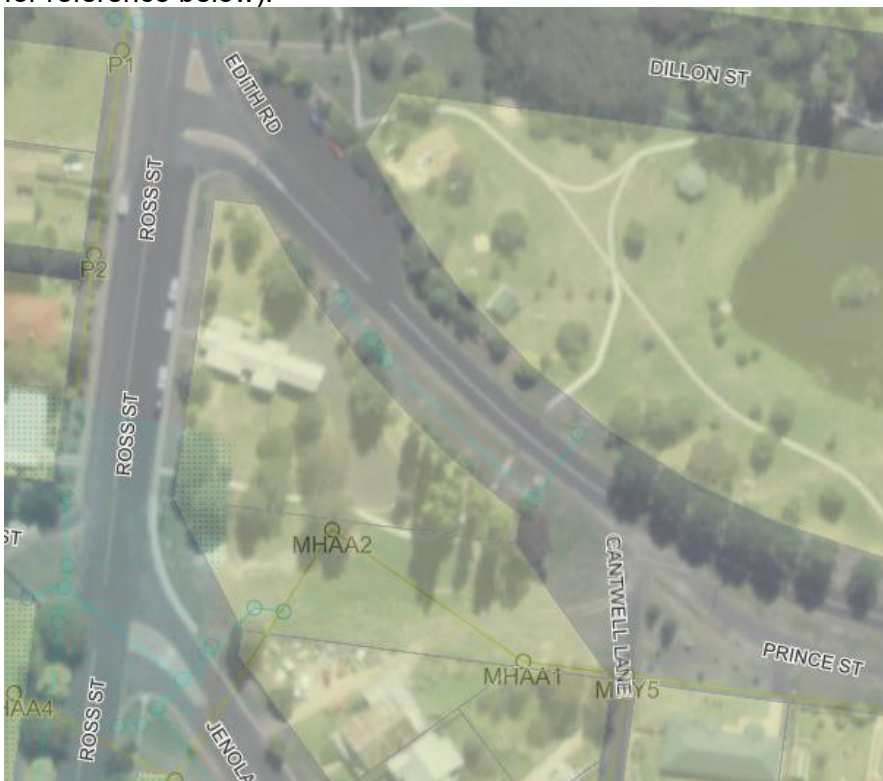
- The above program includes sections that require road widening prior to the installation of K&G, as well as sections that require installation of additional drainage infrastructure such as pipes and pits.
- The cost estimate at the time included an allocation within Council's budget of \$100,000 per 280m of new K&G. Prices for some components have since significantly increased, e.g. the m³ cost for concrete.
- The Legacy Town Improvement (TI) fund includes an 'unallocated' amount of \$197,855.26 for 'Drainage, Kerb & Gutter'. It is proposed to use the available funds to start implementing the

previously determined Kerb & Gutter Capital Works program, prioritised by sections that do not require road widening (as this would incur extra cost for road works).

- The K&G program is currently not aligned with Council's sealed town roads program.
- The above program includes four sections that do not require road widening, these include:
 - o Herborn St – Pine to Crete St (southern side only, 260m)
 - o Dillon St – Dudley to end (southern side only, 170m)
 - o Edith Rd – Canterwell Lane to Ross St (southern side only, 160m)
 - o Tasman St, from Earl towards Parkes St (south side only, ~110m)

Tasman St however requires significant drainage considerations.

Based on the total available relevant Legacy TI funds, previous cost estimates and material cost increases, it is recommended to construct K&G on Edith Rd on the section identified above (image for reference below).



It is also recommended to investigate, design and install drainage along Dudley St between Dillon St and the unnamed road to the south, prior to installing K&G in Dillon St between Dudley and Earl St.

Installing K&G in Dillon St would divert stormwater into Dudley St, where currently limited drainage exists. The block of land between Dudley, Curtis, Earl and Dillon St is Council owned and subject to potential future development, which will need to be considered for drainage to the south (refer to image below).



Reported Sewer Overflow at East Dillon St

- The reported sewer overflow issues at East Dillon St are unlikely to be related to drainage issues. The issues are more likely to be in relation to stormwater entering the sewer system via different channels:
 - o Illegal connections, i.e. stormwater connections to sewer
 - o Other non-compliant or problematic property internal sewer infrastructure, allowing stormwater to enter, e.g. low-lying yard traps with stormwater pooling, broken boundary shaft caps
 - o Stormwater infiltration into the sewer collection network, e.g. via sewer mains or joints integrity issues (cracks, root intrusion) or low-lying or damaged manhole lids
- Or possibly, additionally, due to sewer main internal insufficient transportation to the pump station via insufficient fall or diameter reductions.

The above will need to be investigated and a remedy decided on for the best course of action to resolve the issue.

Financial Implications

The proposed projects on Edith Rd and Dudley St are expected to cost \$155000 to complete works. There will be no cost recovery for drainage work and the relevant land adjoining Edith Rd is Council owned.

It is recommended that the expenditure for these projects is funded from the Drainage, Kerb & Gutter Legacy TI Fund.

Expenditures for any actions from the outcome of the investigation in relation to reported sewer overflows at East Dillon St can be significant and can include sewer mains relining, manhole lid replacements and manhole lid rising. Any cost for property-internal non-compliances will need to be

borne by the property owner. Council would need to develop an approach to enforce implementation of actions in relation to rectifying any such issues.

Relevance to Oberon Community Strategic Plan

Theme 4: Infrastructure and Services

Action 4.1 Provide a program to improve local roads and work with partners on state road infrastructure

4.1.1 Maintenance program for roads, bridges, drains and walkways in the Oberon LGA

Risk Category

Assets and Infrastructure

Risk Severity Ranking

Insignificant - 20%

13.7 Water Filling Stations Project

File No: Governance/Meetings/Ordinary

Author: Lauren Dukes (Trainee Civil Engineer), Dr Cornelia Wiebels (Technical Services Director)

Summary

This report seeks Council approval for funding to be allocated from the Water Fund Reserve to install Water Filling Stations at O'Connell and Black Springs along with the purchase of and installation of insulated cages on North Street, O'Connell, and Black Springs.

Recommendation:

That Council provide additional funding of \$42,000 from the Water Fund Reserve to supply and install three insulated cages and install the remaining two Water Filling Stations at O'Connell and Black Springs.

List of Attachments

Nil

Comment

The Water Filling Stations project has progressed with the installation of the unit at North Street. During this installation it was identified that a greater insulation requirement was necessary to protect the stations in Oberon's alpine environment. The vendor recommended that a full insulation cage be used, and all piping installed be completely insulated to ensure the longevity of the assets.

Council staff have investigated the available options to meet the recommendations of the vendor. To supply and install the three insulated cages and install the remaining two units at Black Springs and O'Connell a further \$42,000 is required.

Financial Implications

It is recommended that Council allocate \$42,000 from the Water Fund Reserves to install the Water Filling Station units at O'Connell and Black Springs along with the insulated cages at the Water Filling Stations on North Street, O'Connell, and Black Springs.

Relevance to Oberon Community Strategic Plan

Theme 4: Infrastructure and Services

Action 4.2 Provide accessible, safe and well maintained community spaces and facilities

4.2.11 Assets maintenance and improvement program for Council properties

Risk Category

Assets and Infrastructure

Risk Severity Ranking

Minor - 32%

13.8 Playground Risk Assessment Report

File No: Governance/Meetings/Ordinary

Author: Dr Cornelia Wiebels (Technical Services Director), Geoff Paton (Works Engineer), Dani Bradshaw (Change Management Analyst)

Summary

Recent playground inspection reports and risk assessments identified significant safety risks stemming from current playground conditions. Council operates a large number of playgrounds (16) across its Local Government Area. There is potential to reduce this number to strategic locations, allowing better prioritising of the limited resources to maintain and improve the premier facilities, hence providing a more meaningful service to the community. The decommissioning, refurbishment, or renewal of relevant playground equipment will constitute a significant cost to Council.

Recommendation:

That Council

1. Prioritise its resourcing on maintaining and improving ten (10) out of its 16 playgrounds and, decommission the remaining six (6) being Miss Wilson; Glyndwr Ave South and North; Bligh Street; Buckley Crescent; and Armstrong Place.
 2. Remove non-compliant playground equipment as a priority.
 3. Allocate \$81,000 for playground decommissioning (Miss Wilson, Glyndwr North & South, Bligh St, Buckley Cr, Armstrong Pl) and short-term safety improvements (Common Upper & Middle, Cunningham Oval) in the FY 2024/25 from the Section 7.11 & 7.12 Contributions funds for Open Spaces and Community Facilities.
 4. Explore funding opportunities, or other funding sources to allocate ~\$300,000 for playground refurbishments and renewals (Common Upper & Middle, Cunningham Oval) over the FYs 2025/26 to 2027/28.
-

List of Attachments

1. PLAYGROUND INSPECTION FORM [13.8.1 - 2 pages]
2. Miss Wilson Park RA April 2024 [13.8.2 - 5 pages]
3. Glyndwr Ave Park North RA April 2024 [13.8.3 - 5 pages]
4. Glyndwr Ave Park South RA April 2024 [13.8.4 - 6 pages]

Comment

Council operates 16 distinct playgrounds across its Local Government Area. They are listed in **Table 1** below.

Number	Name/Location of Playground/Park
1	Common - Accessible Playground
2	Common - Upper Park
3	Common - Middle Playground
4	Common - Skate Park
5	Miss Wilson Park
6	Glyndwr Avenue Park (South)
7	Glyndwr Avenue Park (North)
8	Herb David Park
9	Black Springs Recreational Park
10	Burraga Park
11	Bligh Street Park
12	Buckley Crescent Park
13	Cunningham Oval Park
14	Armstrong Place Park
15	Hassel Park (O'Connell Rest Area)
16	Pool/Gym Park

Table 1: Playgrounds in Oberon's Local Government Area

Council's Playground Inspection Form is included as **Attachment 1**. Recent playground inspections and risk assessments have identified major safety concerns with the current equipment; three (3) risk assessments are included as **Attachments 2 to 4**.

An example of a playground inspection is shown in **Figure 1** below. An abstract from the risk assessments is shown in **Figure 2** below.

PLAYGROUND INSPECTION REPORT: Bligh Street Park		
Inspection Date	22/04/2024	
Inspector	Rowan Henderson	
OVERALL STRUCTURE	WEAR/DAMAGE RATING	REPAIRS/ACTION REQUIRED/NOTES
1. Post and play event footings are not exposed, cracking or loose.	4	Borders need replace softfall
2. Clamps show no sign of slippage, cracking or failure.	5	worn and rusted
3. Clamp drive screws and/or pins are secure	5	
4. Weld condition (intact and free of cracks)	2	
4a. Slide and deck enclosures	N/A	
4b. Challenge ladders	5	Ladders do not comply
4c. Swing, ring trek and track ride cross seams	N/A	
4d. Arch, Curley and pipe climbers	N/A	
4e. Mounting blocks	2	
5. Rust or corrosion	5	All pipes rusted unable to check pipe thickness
6. splintered, cracked or otherwise deteriorated wood	N/A	
7. Scratched, chipped, peeling paint or offrsive graffiti	N/A	
8. Metal parts (visiable cracks, bending warping or breakage)	3	Welds broken
9. Missing bolts, nut, screws, ect	N/A	
10. Tight bolts nuts screws	N/A	
11. Joints security (especially tunnel slides and S & C ladder)	5	As above ladders
12. Lubrication/wear of swivels, bearings, grease fittings and moving parts (especially tyre swings, tot swings, belt swings, track rides and ring treks.)	5	No lube all parts worn out
13. Broken or missing parts (vandalism)	N/A	
14. Sharp edges or unsafe protrusion (check metal corners, bolts, etc.)	5	Slippery dip edges
possible pinch or crush points	N/A	
OVERALL STRUCTURE - PLAY ITEMS		
1. Post and play footings are not exposed, cracking or loose.	4	Soft fall top up
1a. Cuts/cracks to platic items.	N/A	
2. All slide supports/anchor are intact & secure.	2	Worn out over 5cm limit
3. All S hooks - closure/wear	5	
SWINGS		
1. All S hooks - closure/wear	5	Worn out
2. Swing seats - exposed metal	5	Seats need replacement
3. Swing chain condition/wear	5	Worn out rusted
4. Chain connector movement	5	Worn out
5. Seat height (no less than 350mm when laden or maximum 550mm above ground level; Group swings minimum height 400mm)	1	
SURROUNDING AREA		
1. Under surfacing material resilience/wear	5	Rock bar
1a. Depth/impact absorbing abilities as specified at installation (Pay special attention to area at the end of slides & under swings)	5	Decaded soft fall
2. Edging border condition/weed overgrowth	5	No edge border over ground
3. Tripping hazards (roots, rocks or other objects)	5	Rocks showing though park
4. Litter (broken glass or bottles, etc.)	N/A	
5. Graffiti	N/A	
1 - Very good condition: Only normal maintence required		
2 - Minor defects only: Minor repairs required of a cosmetic nature		
3 - Significant mainance required		
4 - Requires renewal		
5 - Equipment unserviceable		

Figure 1: Example playground inspection report for Bligh Street Park

Task/Activity	Hazard	Initial Risk Rating	Controls	Residual Risk Rating	Acceptable Risk Rating as per Council Risk Appetite
Person/s accessing the park	Physical Injury	Low (unlikely/minor)	<ul style="list-style-type: none"> Signs as Remote Supervision 	Low	Low (Appetite: Avoid – Category: Safety)
Person/s using the playground equipment	Physical Injury	Extreme (likely/major)	<ul style="list-style-type: none"> Remove playground equipment and reinstate area to grass 	Low	Low (Appetite: Avoid – Category: Safety)
Safety Control		Description			
Signs as Remote Supervision		<ul style="list-style-type: none"> Install park signage in line with the <i>Statewide Mutual Best Practice Manual for Signs as Remote Supervision</i> 			
Remove playground equipment and reinstate area to grass		<ul style="list-style-type: none"> Remove playground equipment including any concrete and steel footing components and reinstate the area back to a level grass. 			

Figure 2: Abstract from risk assessment on Miss Wilson Park

It is highly recommended to remove non-compliant equipment, posing a safety risk, as soon as practicable.

The options include:

- Re-establish non-compliant equipment to compliant standards where possible
- Remove non-compliant equipment without replacement (most economical)
- Remove non-compliant equipment and replace with other/equivalent playground equipment (least economical)
- Remove non-compliant equipment and replace with less costly/less maintenance intense alternative (e.g. bench, table, rubbish bin, small footpath extension where footpath already available)
- Reduce the number of playgrounds by decommissioning the ones in worst condition, least used, located at least favourable/strategic locations and only maintain and improve a smaller number of playgrounds – this is the recommended option.

Table 2 below lists the recommendations and required works, including cost estimates (short and longer term) for each park.

Table 2: Summary of parks condition, recommendation for keeping/decommissioning, required works and cost estimates

Name/Location of Playground/Park	Average Condition	Recommendation	Required works	Cost estimate
Common - Accessible	New	Keep this park	softfall top up	covered
Common - Upper	Good	Keep this park	replace nuts & bolts, plastics, softfall top-up, remove swing-set; refurbish/ replace	\$5k (short term) longer term: \$30k-\$50k
Common - Middle	Good	Keep this park	flying fox refurb; remove jetti; drainage, softfall, mouse house refurb; climbing net replacement (within 5 years)	short term: \$16k; \$5k; >\$150k over three years;
Common - Skate Park		Keep this park		
Miss Wilson	Renewal	Decommission		\$5k
Glyndwr Ave (Sth)	Unserviceable	Decommission		\$5k
Glyndwr Ave (Nth)	Unserviceable	Decommission		\$5k
Herb David	Very good	Keep this park	fence (cutting hazard), landscaping, painting	minor (>\$1k)
Black Springs Rec	Very good	Keep this park	softfall/trip hazards, rocking horse needs footing anchorage fixed	\$3k (covered)
Burruga	Good	Keep this park	remove 2nd swing set; cleaning	minor/covered
Bligh Street	Renewal	Decommission		\$5k
Buckley Cres	Unserviceable	Decommission		\$5k
Cunningham Oval	Renewal	Keep this park		~\$25 (short term - make compliant) ~\$100k (rebuild)
Armstrong Place	Unserviceable	Decommission		\$5k
Hassel Park	Good	Keep this park	gate repair	minor (>\$1k)
Pool/Gym Park	Good	Keep this park		
			sum short term:	\$81k
			+sum longer term:	\$300k

Note: The above works and cost estimates do not include playground/park additions/ rejuvenations such as adding of lighting to the Common (passive surveillance), additional signage (remote supervision) or additional shading.

Financial Implications

The estimated cost to decommission six (6) and safety improve three (3) playgrounds in the short term (FY 2024/25 is \$81,000. It is recommended to use Section 7.11 & 7.12 contributions for Open Spaces and Community Facilities to cover this expenditure.

The estimated cost to renew/refurbish three (3) playgrounds over FYs 2025/26 to 2027/28 is \$300,000. It is recommended to explore funding opportunities or other funding sources to cover this expenditure.

Relevance to Oberon Community Strategic Plan

Theme 4: Infrastructure and Services

Action 4.3 Provide infrastructure which encourages the use of sustainable transport, such as cycle ways and walking tracks

4.3.1 Parks, walkways and playgrounds maintenance program

Risk Category

Safety

Assets and Infrastructure

Service Delivery

Risk Severity Ranking

Major - 60%

PLAYGROUND INSPECTION REPORT		
Inspector Name:	Inspection Date:	Location:
OVERALL STRUCTURE	Wear / Damage Rating	REPAIRS REQUIRED
1. Post & play event footings are not exposed, cracking or loose		
2. Clamps show no sign of slippage, cracking or failure		
3. Clamp drive screws and / or pins are secure		
4. Weld condition (intact and free of cracks)		
a. Slide & Deck Enclosures		
b. Challenge Ladders		
c. Swing, Ring Trek and Track Ride Cross Seams		
c. Arch, Curly and Pipe Climbers		
e. Mounting Blocks		
5. Rust or corrosion		
6. Splintered, cracked or otherwise deteriorated wood		
7. Scratched, chipped, peeling paint or offensive graffiti		
8. Metal parts (visible cracks, bending, warping or breakage)		
9. Missing bolts, nuts, screws, etc		
10. Tight bolts, nuts, screws, etc		
11. Joints security (especially Tunnel Slides & 'S' & 'C' Ladders)		
12. Lubrication / wear of swivels, bearings, grease fittings & moving parts (especially Tire Swings, Tot Swings, Belt Swings, Track Rides & Ring Treks.)		
13. Broken or missing parts (vandalism)		
14. Sharp edges or unsafe protrusion (check metal corners, bolts, etc.)		

15. Exposed mechanisms, junctions of moving parts, or components posing possible pinch or crush points		
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PLAY ITEMS

OVERALL STRUCTURE	Wear / Damage Rating	REPAIRS REQUIRED
1. Post & play event footings are not exposed, cracking or loose		
1. Cuts / cracks to plastic items		
2. All slide supports / anchor are intact & secure		
3. All 'S' hooks - closure / wear		
SWINGS		
1. All 'S' hooks - closure / wear		
2. Swing seats - exposed metal		
3. Swing chain condition / wear		
4. Chain connector movement		
5. Seat Height (no less than 350mm when laden or maximum 550mm above ground level; Group swings minimum height 400mm)		
SURROUNDING AREA		
1. Under surfacing material resilience / wear		
a. Depth / impact absorbing abilities as specified at installation (Pay special attention to area at the end of slides & under swings)		
2. Edging border condition / weed overgrowth		
3. Tripping hazards (roots, rocks, or other objects)		
4. Litter (broken glass or bottles, etc.)		
5. Graffiti		

1 Very good condition: Only normal maintenance required.

2 Minor defects only: Minor repairs required of a cosmetic nature.

3 Significant maintenance required: Significant maintenance required to return to acceptable level (10% – 20% of the equipment).

4 Requires renewal: Significant renewal/upgrade required (20%-40% of the equipment).

5 Equipment unserviceable: Over 50% of the equipment requires replacement.



Risk Assessment

Date:	02/05/2024
Assessment By:	WHSR Leader
Responsible Manager:	Director of Technical Services, Manager of Technical Services
Description:	Miss Wilson Park

Executive Summary

This risk assessment will provide guidance to Council's Director of Technical Services, Manager of Technical Services and the Executive Leadership Team when making decisions about Miss Wilson Park.

Miss Wilson Park is located at 3 Dr Perkins Court, being Lot 34 in DP 700974, between Tarana Rd and Dr Perkins Court in Oberon. The park occupies approx.. 763 square metres of predominantly flat land. There is a brick/tile toilet block on the western side, a concrete footpath providing pedestrian access to the park between Dr Perkins Crt and Tarana Rd, 4-5 trees of various species, and playground equipment in a four seat children's spring rocker (with horse shaped seats). There are 4-5 large rocks placed along the grass parallel to the footpath on Tarana Rd. To the north is a residential home with a Colourbond fence and to the south is a residential home with a wood slat fence. Neighbouring fences are intact and in reasonable condition.

Council's WHSR Leader inspected the park in April 2024 and calculated a facility risk rating (FRR) of 4 (based on the *Statewide Mutual Best Practice Manual for Playgrounds, May 2023*). Council staff with current competency for Inspection of Park Facilities inspected the playground equipment in April 2024 and found extensive rust/corrosion/deterioration throughout the four-seat spring rocker metal parts and substantial fading/erosion of the plastic seat and horse components, rendering these brittle and damaged. There is no soft fall for this equipment. This equipment is dated and unserviceable.

As a result of these inspections and risk assessment it is recommended to remove the playground equipment (four seat spring rocker) with an Urgent priority. A sign advising the public that the playground equipment is not safe for use should be erected only as an interim risk control measure until budget and resources allow the permanent removal of the playground equipment. Signage for Miss Wilson Park should be updated, in line with the *Statewide Mutual Best Practice Manual for Signs as Remote Supervision* however given the low FRR for Miss Wilson Park this is a low priority.

Risk Assessment





Risk Assessment

Minimising Risk for Council

Council has a duty of care to ensure that the location, construction, and maintenance of all playgrounds under our care, control and management is carried out in a manner that is as safe as possible for the users of the playgrounds. Council also has a legal responsibility regarding inspecting, maintaining, and repairing our playground assets.

In order for Council to reduce the possibility of a public liability claim being made we must satisfy the requirements of the Civil Liability Act by defining the service level (work standard and extent) that is applied to playgrounds and be able to demonstrate that the service level has been achieved, for e.g. a playground and playground equipment inspection schedule, documented inspections as per the schedule and a regular maintenance schedule in addition to a process for addressing ad hoc maintenance issues when they arise.

Task/Activity	Hazard	Initial Risk Rating	Controls	Residual Risk Rating	Acceptable Risk Rating as per Council Risk Appetite
Person/s accessing the park	Physical Injury	Low (unlikely/minor)	<ul style="list-style-type: none"> Signs as Remote Supervision 	Low	Low (Appetite: Avoid – Category: Safety)
Person/s using the playground equipment	Physical Injury	Extreme (likely/major)	<ul style="list-style-type: none"> Remove playground equipment and reinstate area to grass 	Low	Low (Appetite: Avoid – Category: Safety)
Safety Control		Description			
Signs as Remote Supervision		<ul style="list-style-type: none"> Install park signage in line with the <i>Statewide Mutual Best Practice Manual for Signs as Remote Supervision</i> 			
Remove playground equipment and reinstate area to grass		<ul style="list-style-type: none"> Remove playground equipment including any concrete and steel footing components and reinstate the area back to a level grass. 			



Risk Assessment

Risk Matrix					
		Minor	Moderate	Major	Severe
Almost Certain	Medium	High	Extreme	Extreme	Extreme
Likely	Medium	Medium	High	Extreme	Extreme
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Hierarchy of Control

Elimination removal of the hazard or discontinuing the process.

Substitution using a less-hazardous process, chemical etc.

Engineering changing the physical characteristics of the plant eg. design modification, installation of guarding etc.

Isolation isolating the plant and using remote controls etc.

Administrative procedures that apply a safe system of work

Personal Protective Equipment (PPE) Equipment that protects the user.

This is the least preferred method of control and more suitable as a short term control measure.

Test of Practicability

Regard must be had to :

- the severity of the hazard or risk in question;
- the state of knowledge about that hazard or risk and any ways of removing or mitigating that hazard or risk;
- the availability and suitability of ways to remove or mitigate that hazard or risk; and
- the cost of removing or mitigating that hazard or risk

Risk Ranking Table			
Likelihood		Consequence	
Almost Certain	Expected to occur in most circumstances. Multiple time a year	Severe	Loss of life or permanent disability.
Likely	Probable occur in most circumstances Once per year.	Major	Injury or illness that results in hospitalisation or temporary disability.
Possible	Could occur at sometime Once every 5 years	Moderate	Injury or illness that results in medical treatment.
Unlikely	Not expected to occur Once every 5-10 years	Minor	Injury or illness that requires first aid treatment only.
Rare	Exceptional circumstances only Less frequency than once every 10 years	Minimal	No injury or an injury that does not require treatment.



Risk Assessment

AVOID	RESISTANT	ACCEPT	RECEPTIVE
(little-to-no appetite)	(small appetite)	(medium appetite)	(larger appetite)
Avoidance of adverse exposure to risks even when outcome benefits are higher	A general preference for safer options with only small amounts of adverse exposure	Options selected based on outcome delivery with a reasonable degree of protection	Engagement with risks based more on outcome benefits than potential exposure

Category of Risk	Avoid	Resistant	Accept	Receptive
Business Continuity			PRIMARY	
Financial	PRIMARY	Secondary		
Safety	PRIMARY			
Environment		PRIMARY	Secondary	
People & Culture	Secondary	PRIMARY		
Project Performance			PRIMARY	
Technical Complexity			PRIMARY	Secondary
Public Image and Reputation	Secondary	PRIMARY		
Assets & Infrastructure		Secondary	PRIMARY	
Governance	PRIMARY			
Service Delivery			PRIMARY	



Risk Assessment

Date:	02/05/2024
Assessment By:	WHSR Leader
Responsible Manager:	Director of Technical Services, Manager of Technical Services
Description:	Glyndwr Ave Park (North)

Executive Summary

This risk assessment will provide guidance to Council's Director of Technical Services, Manager of Technical Services and the Executive Leadership Team when making decisions about Glyndwr Ave Park (North).

Glyndwr Ave Park (North) is located at 34 Glyndwr Ave, being Lot 10 in DP 245689. The park occupies approx.. 1416 square metres of flat land. To the north, south and east of the park are residential homes fenced with Colourbond fences which are intact and in good condition. There are 4-5 large trees of various species in the park.

The west side of the park fronting Glyndwr Ave is unfenced. There are two pieces of playground equipment in the park –a metal and plastic swing set with two swings and a metal ladder and slide.

Council's WHSR Leader inspected the park in April 2024 and calculated a facility risk rating (FRR) of 5 (based on the *Statewide Mutual Best Practice Manual for Playgrounds, May 2023*). Council staff with current competency for Inspection of Park Facilities inspected the playground equipment in April 2024 and found extensive rust/corrosion/deterioration throughout both pieces of playground equipment, including exposed sharp and rusted edges, worn swivels and S hooks and extensive corrosion of the surface of the slide. There is no soft fall for this equipment. This equipment is dated and unserviceable.

As a result of these inspections and risk assessment it is recommended to remove the playground equipment with an Urgent priority. A sign advising the public that the playground equipment is not safe for use should be erected only as an interim risk control measure until budget and resources allow the permanent removal of the playground equipment.

A determination from Council is required as to whether the playground equipment is to be replaced, new equipment installed or whether any playground equipment is to be located at Glyndwr Ave Park (North).

Pending Council's decision with regards to playground equipment, signage for Glyndwr Ave Park (North) should be updated, in line with the *Statewide Mutual Best Practice Manual for Signs as Remote Supervision*.

Risk Assessment



Attachment 13.8.3 Glyndwr Ave Park North RA April 2024





Risk Assessment

Minimising Risk for Council

Council has a duty of care to ensure that the location, construction, and maintenance of all playgrounds under our care, control and management is carried out in a manner that is as safe as possible for the users of the playgrounds. Council also has a legal responsibility regarding inspecting, maintaining, and repairing our playground assets.

In order for Council to reduce the possibility of a public liability claim being made we must satisfy the requirements of the Civil Liability Act by defining the service level (work standard and extent) that is applied to playgrounds and be able to demonstrate that the service level has been achieved, for e.g. a playground and playground equipment inspection schedule, documented inspections as per the schedule and a regular maintenance schedule in addition to a process for addressing ad hoc maintenance issues when they arise.

Task/Activity	Hazard	Initial Risk Rating	Controls	Residual Risk Rating	Acceptable Risk Rating as per Council Risk Appetite
Person/s accessing the park	Physical Injury	Low (unlikely/minor)	<ul style="list-style-type: none"> Signs as Remote Supervision 	Low	Low (Appetite: Avoid – Category: Safety)
Person/s using the playground equipment	Physical Injury	Extreme (likely/major)	<ul style="list-style-type: none"> Remove playground equipment 	Low	Low (Appetite: Avoid – Category: Safety)

Safety Control	Description
Signs as Remote Supervision	<ul style="list-style-type: none"> Install park signage in line with the <i>Statewide Mutual Best Practice Manual for Signs as Remote Supervision</i>
Remove playground equipment	<ul style="list-style-type: none"> Remove playground equipment and either level and reinstate area to grass or install new playground equipment with appropriate soft fall



Risk Assessment

Risk Matrix					
		Minor	Moderate	Major	Severe
Almost Certain	Medium	High	Extreme	Extreme	Extreme
Likely	Medium	Medium	High	Extreme	Extreme
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Hierarchy of Control

Elimination removal of the hazard or discontinuing the process.

Substitution using a less-hazardous process, chemical etc.

Engineering changing the physical characteristics of the plant eg. design modification, installation of guarding etc.

Isolation isolating the plant and using remote controls etc.

Administrative procedures that apply a safe system of work

Personal Protective Equipment (PPE) Equipment that protects the user.

This is the least preferred method of control and more suitable as a short term control measure.

Test of Practicability

Regard must be had to :

- the severity of the hazard or risk in question;
- the state of knowledge about that hazard or risk and any ways of removing or mitigating that hazard or risk;
- the availability and suitability of ways to remove or mitigate that hazard or risk; and
- the cost of removing or mitigating that hazard or risk

Risk Ranking Table			
Likelihood		Consequence	
Almost Certain	Expected to occur in most circumstances. Multiple time a year	Severe	Loss of life or permanent disability.
Likely	Probable occur in most circumstances Once per year.	Major	Injury or illness that results in hospitalisation or temporary disability.
Possible	Could occur at sometime Once every 5 years	Moderate	Injury or illness that results in medical treatment.
Unlikely	Not expected to occur Once every 5-10 years	Minor	Injury or illness that requires first aid treatment only.
Rare	Exceptional circumstances only Less frequency than once every 10 years	Minimal	No injury or an injury that does not require treatment.



Risk Assessment

AVOID	RESISTANT	ACCEPT	RECEPTIVE
(little-to-no appetite)	(small appetite)	(medium appetite)	(larger appetite)
Avoidance of adverse exposure to risks even when outcome benefits are higher	A general preference for safer options with only small amounts of adverse exposure	Options selected based on outcome delivery with a reasonable degree of protection	Engagement with risks based more on outcome benefits than potential exposure

Category of Risk	Avoid	Resistant	Accept	Receptive
Business Continuity			PRIMARY	
Financial	PRIMARY	Secondary		
Safety	PRIMARY			
Environment		PRIMARY	Secondary	
People & Culture	Secondary	PRIMARY		
Project Performance			PRIMARY	
Technical Complexity			PRIMARY	Secondary
Public Image and Reputation	Secondary	PRIMARY		
Assets & Infrastructure		Secondary	PRIMARY	
Governance	PRIMARY			
Service Delivery			PRIMARY	



Risk Assessment

Date:	02/05/2024
Assessment By:	WHSR Leader
Responsible Manager:	Director of Technical Services, Manager of Technical Services
Description:	Glyndwr Ave Park (South)

Executive Summary

This risk assessment will provide guidance to Council's Director of Technical Services, Manager of Technical Services and the Executive Leadership Team when making decisions about Glyndwr Ave Park (South).

Glyndwr Ave Park (South) is located at 14 Duckmaloi Rd, being Lot 1 in DP 865394, at the end of the cul-de-sac of Glyndwr Ave in Oberon. The park occupies approx.. 741 square metres of relatively flat land. To the north and south of the park are residential homes fenced with Colourbond fences which are both intact and in good condition. On the south side a row of low hedge runs parallel to the neighbouring fence, and on the north side a concrete footpath runs parallel to the neighbouring fence and joins Glyndwr Ave to Duckmaloi Rd for foot traffic.

The north side of the park fronting Glyndwr Ave has two low timber beams bordering the entrance and a concrete and wood park bench. There are three pieces of playground equipment in the park – a metal and plastic rocking horse; a metal and plastic toy digging machine and a metal and plastic swing set with two swings.

Council's WHSR Leader inspected the park in April 2024 and calculated a facility risk rating (FRR) of 23 (based on the *Statewide Mutual Best Practice Manual for Playgrounds, May 2023*). This FRR was impacted by the parks proximity (approx.. 12m) to Duckmaloi Rd which has 1500-1800 vehicle movements per day. Compounding this is a retaining wall resulting in an open drop-off in excess of 1.5 metres between the pedestrian access strip on the south side of the park which is parallel to Duckmaloi Rd. Whilst there is no direct pedestrian access from the park to Duckmaloi Rd the risk of falls from the retaining wall is high given that the fence to the south side is only partial and provides unhindered access.

Council staff with current competency for Inspection of Park Facilities inspected the playground equipment in April 2024 and found that one of the swings was split and the swing structure corroded and rusted through and in places this deterioration has left sharp hazards. The rocking horse plastic is faded and brittle and the metal footing is rusted through leaving sharp hazards. There is no soft fall for the swings or the rocking horse. The levers of the toy digger are broken and do not function properly.

As a result of these inspections and risk assessment Council staff removed the rocking horse and both swings. The swings were removed by taking out the bolts whilst the swing metal frame remains. The rocking horse and small concrete footing it was attached to was removed and levelled with top soil.



Risk Assessment

The remaining broken toy digger is recommended for removal due to safety, with an Urgent priority. A sign advising the public that the toy digger is not safe for use should be erected only as an interim risk control measure until budget and resources allow the permanent removal of it.

The wood of the park bench on the northern side is cracked and split and requires removal and replacement with metal bench slats. This is a High priority. A sign advising the public that the wood park bench is hazardous for use should be erected only as an interim risk control measure until budget and resources allow the permanent upgrade of the park bench.

A determination from Council is required as to whether the playground equipment is to be replaced, new equipment installed or whether any playground equipment is to be located at Glyndwr Ave Park (South). The suitability for playground equipment in this location should be considered, given the proximity to high volumes of vehicular traffic as well as a drop off due to the retaining wall. Should Council determine to reinstate or replace the playground equipment this should be done in conjunction with the upgrade of the fence on the southern side, which should include a self-closing gate.

Pending Council's decision with regards to playground equipment, signage for Glyndwr Ave Park (South) should be updated, in line with the *Statewide Mutual Best Practice Manual for Signs as Remote Supervision*.



Risk Assessment



Minimising Risk for Council

Council has a duty of care to ensure that the location, construction, and maintenance of all playgrounds under our care, control and management is carried out in a manner that is as safe as possible for the users of the playgrounds. Council also has a legal responsibility regarding inspecting, maintaining, and repairing our playground assets.

In order for Council to reduce the possibility of a public liability claim being made we must satisfy the requirements of the Civil Liability Act by defining the service level (work standard and extent) that is applied to playgrounds and be able to demonstrate that the service level has been achieved, for e.g. a playground and playground equipment inspection schedule, documented inspections as per the schedule and a regular maintenance schedule in addition to a process for addressing ad hoc maintenance issues when they arise.



Risk Assessment

Task/Activity	Hazard	Initial Risk Rating	Controls	Residual Risk Rating	Acceptable Risk Rating as per Council Risk Appetite
Person/s accessing the park	Physical Injury	Medium (possible/mode rate)	<ul style="list-style-type: none"> Park bench upgrade Park levelled and seeded for grass Signs as Remote Supervision 	Low	Low (Appetite: Avoid – Category: Safety)
Person/s using the playground equipment	Physical Injury	Extreme (likely/major)	<ul style="list-style-type: none"> Remove playground equipment and reinstate area to grass 	Low	Low (Appetite: Avoid – Category: Safety)

Safety Control	Description
Park bench upgrade	<ul style="list-style-type: none"> Remove the wooden slats and install metal park bench slats
Park levelled and seeded for grass	<ul style="list-style-type: none"> If playground equipment is removed ensure that the area is levelled and seeded back for grass with no trip hazards
Signs as Remote Supervision	<ul style="list-style-type: none"> Install park signage in line with the <i>Statewide Mutual Best Practice Manual for Signs as Remote Supervision</i>
Remove playground equipment and reinstate area to grass	<ul style="list-style-type: none"> Remove playground equipment including any concrete and steel footing components and reinstate the area back to a level grass.



Risk Assessment

Risk Matrix					
		Minor	Moderate	Major	Severe
Almost Certain	Medium	High	Extreme	Extreme	Extreme
Likely	Medium	Medium	High	Extreme	Extreme
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Hierarchy of Control

Elimination removal of the hazard or discontinuing the process.

Substitution using a less-hazardous process, chemical etc.

Engineering changing the physical characteristics of the plant eg. design modification, installation of guarding etc.

Isolation isolating the plant and using remote controls etc.

Administrative procedures that apply a safe system of work

Personal Protective Equipment (PPE) Equipment that protects the user.

This is the least preferred method of control and more suitable as a short term control measure.

Test of Practicability

Regard must be had to :

- the severity of the hazard or risk in question;
- the state of knowledge about that hazard or risk and any ways of removing or mitigating that hazard or risk;
- the availability and suitability of ways to remove or mitigate that hazard or risk; and
- the cost of removing or mitigating that hazard or risk

Risk Ranking Table			
Likelihood		Consequence	
Almost Certain	Expected to occur in most circumstances. Multiple time a year	Severe	Loss of life or permanent disability.
Likely	Probable occur in most circumstances Once per year.	Major	Injury or illness that results in hospitalisation or temporary disability.
Possible	Could occur at sometime Once every 5 years	Moderate	Injury or illness that results in medical treatment.
Unlikely	Not expected to occur Once every 5-10 years	Minor	Injury or illness that requires first aid treatment only.
Rare	Exceptional circumstances only Less frequency than once every 10 years	Minimal	No injury or an injury that does not require treatment.



Risk Assessment

AVOID	RESISTANT	ACCEPT	RECEPTIVE
(little-to-no appetite)	(small appetite)	(medium appetite)	(larger appetite)
Avoidance of adverse exposure to risks even when outcome benefits are higher	A general preference for safer options with only small amounts of adverse exposure	Options selected based on outcome delivery with a reasonable degree of protection	Engagement with risks based more on outcome benefits than potential exposure

Category of Risk	Avoid	Resistant	Accept	Receptive
Business Continuity			PRIMARY	
Financial	PRIMARY	Secondary		
Safety	PRIMARY			
Environment		PRIMARY	Secondary	
People & Culture	Secondary	PRIMARY		
Project Performance			PRIMARY	
Technical Complexity			PRIMARY	Secondary
Public Image and Reputation	Secondary	PRIMARY		
Assets & Infrastructure		Secondary	PRIMARY	
Governance	PRIMARY			
Service Delivery			PRIMARY	

13.9 Oberon Common Footpath Extension

File No: Finance/Reserves

Author: Zoe Marks (Finance Manager), Dani Bradshaw (Change Management Analyst), Mathew Webb (Corporate Services Director), Dr Cornelia Wiebels (Technical Services Director)

Summary

At the April Extraordinary Council Meeting Finance, Council resolved to undertake further investigations regarding a proposed footpath from Curtis Street to the link path near the proposed garden in the Oberon Common. Further investigations have been undertaken regarding the proposed funding source, costings and resourcing outlined in the Notice of Motion.

Recommendation:

That Council include this project in the 24/25 Operational Plan deliberations for assessment and comparison to other infrastructure projects and priorities.

List of Attachments

Nil

Comment

At the April Extraordinary Council Meeting Finance, Clr McCarthy presented a notice of Motion requesting the use of the Rail Crossings internal reserve to complete the path from Curtis Street to the link path near the proposed garden in The Oberon Common. In response Council resolved the following

1. The Council investigate the source of funds which were used for construction of the Rail Crossing and whether the funds have any relationship to the Town Improvement Fund
2. Council investigate the cost of constructing the proposed footpath from Curtis Street to the link path near the proposed garden in the Oberon Common and report back to the May Ordinary Meeting.
3. The General Manager to report on the available resources to undertake the proposed project.

Staff provide the following comments in response

Rail Crossing Internal Reserve

The Restriction appears to have started as a part of the "Rail Corridor" Project commenced in the 2005/06FY. Within the project there were three elements:

1. Construction of a pathway from Oberon Station to the Old Hazelgrove Siding
2. Upgrade the railway from Oberon Station to the Old Hazelgrove Siding
3. Upgrade rail crossings from Oberon Station to the Old Hazelgrove siding

This project was funded by the following sources:

- Roads & Traffic Authority (RTA)
-

- Australian Tourism Grant
- Council Own Source Revenue
- Tarana Heritage Railway Inc Contribution
- Rail Corridor Committee Contribution

The project was noted as being complete at the end of the 2007/08FY to beginning of 2008/09FY. At this point original project was under budget and the Rail Crossing Internal Reserve was created for future work on rail crossings.

At the end of the 2008/09FY the Rail Crossing Internal Reserve contained \$23,463.09.

Movements since:

	FY Opening	In Council Cont	Out Expenditure	FY Closing
2009/10FY	23,463.09	-	14,347.29	9,115.80
2010/11FY	9,115.80	25,000.00	9,700.82	24,414.98
2011/12FY	24,414.98	10,000.00	-	34,414.98
2012/13FY	34,414.98	10,000.00	5,940.00	38,474.98
2013/14FY	38,474.98	-	124.98	38,350.00
2014/15FY	38,350.00	-	-	38,350.00
2015/16FY	38,350.00	-	-	38,350.00
2016/17FY	38,350.00	-	-	38,350.00
2017/18FY	38,350.00	-	-	38,350.00
2018/19FY	38,350.00	-	-	38,350.00
2019/20FY	38,350.00	-	-	38,350.00
2020/21FY	38,350.00	-	-	38,350.00
2021/22FY	38,350.00	-	-	38,350.00
2022/23FY	38,350.00	-	-	38,350.00

Council staff have been unable to note any connection between the Rail Crossing Internal Reserves and Town Improvement Levy. As such works on any Rail Crossing within the Oberon LGA could be performed using this reserve.

Approximate Construction Costs

At the request of Councillor McCarthy additional advice has been sought relating to the pedestrian linkage from the existing path in the Oberon Common to the Curtis Street exit in accordance with the Oberon Common Master Plan.

Whilst the plan highlights a footpath connection that is relatively straight forward the reality is that if constructed at that gradient significant accessibility non compliances would leave council at risk.

As a result preliminary works have been carried out to provide an estimate for the works. Currently a sq/m rate for footpath is in the vicinity of \$175sq/m. To provide adequate compliance access the length of the footpath is approximately 250m. Additionally it would be recommended that rail and retaining would need to be considered. As such a cost estimate (internally) of \$75,000 would be required to undertake this project. It is noted that no resolution from Council exists currently to undertake this entire project from existing allocations however could be considered as part of the TI legacy projects Council will deliberate at the June Ordinary meeting upon completion of the exhibition of the IP&R documents.

Resourcing Considerations

Councillors sought comment on the resourcing ability to deliver the works before the end of the financial year. While best efforts would be made the following would need to be confirmed prior to any works completing.

- Council resolution supporting the work and identified funding source.
- Contractor procurement or internal (depending on amount)
- Works plan and design
- Delivery

In support of the recommendation Councillors may wish to evaluate this project holistically and in consideration of the other infrastructure priorities and funds sitting within the Town Improvement that have been highlighted during the IP&R process. The Oberon Common is already well serviced by footpaths and this link will not immediately service any infrastructure as the proposed garden is not yet started. Based on this it is unlikely this project can be completed prior to the end of the financial year.

Financial Implications

This project can be funded from existing funds that are held in the Town Improvement fund for this purpose.

Relevance to Oberon Community Strategic Plan

Theme 4: Infrastructure and Services

Action 4.1 Provide a program to improve local roads and work with partners on state road infrastructure

4.1.1 Maintenance program for roads, bridges, drains and walkways in the Oberon LGA

Theme 4: Infrastructure and Services

Action 4.3 Provide infrastructure which encourages the use of sustainable transport, such as cycle ways and walking tracks

4.3.1 Parks, walkways and playgrounds maintenance program

Risk Category

Financial

Assets and Infrastructure

Risk Severity Ranking

Minor - 32%

13.10 Central NSW Joint Organisation Our PlaceMat Project

File No: Governance/IP & R

Author: Gary Wallace (General Manager)

Summary

Council will recall from past Mayoral reports that Central NSW Joint Organisation (CNSWJO) has been progressing regional strategic support for Integrated Planning and Reporting. Please request past reports. The first round of this work was completed at the end of 2022 and Council received a PlaceMat and report at that time.

Recommendation:

That Council note the Our PlaceMat Report and

1. Note the PlaceMat's purpose is to have an informed conversation with community about their aspirations, particularly for their Community Strategic Plan.
 2. Acknowledge that the PlaceMats use publicly provided data and as such can rapidly date.
 3. Note that this is the second iteration of this project and that repeating the process will show change and ultimately trends.
 4. Commend to the Central NSW Joint Organisation Board that it repeat the process in good time for the next round of Integrated Planning and Reporting (IP&R).
 5. Continue to advocate, including through the Central NSW Joint Organisation for better recognition of Integrated Planning and Reporting.
-

List of Attachments

1. Oberon Statistical Significance Placemat DRAFT PPT [13.10.1 - 2 pages]

Comment

Repeating the process in preparation for the upcoming round of IP&R at its 29 February 2024 meeting the CNSWJO Board resolved as follows:

Resolved Cr C Bembrick / Cr D Somerville

That the CNSWJO Board note the Community Engagement Collaboration Report and

...

...

adopt the Regional PlaceMat with a proforma report to go to councils on this project.

CSP workshops with State Agencies were arranged in conjunction with Regional NSW and CNSWJO staff and delivered in Orange in the second half of 2023. The intent of the workshop was to provide an opportunity for our region's Integrated Planning & Reporting (IP&R) practitioners and other Council representatives to hear from State Government agencies about matters that will inform the development of the next local Community Strategic Plan, including:

- a. State agency priorities and plans for the next 5 years;
 - b. Data collected or held by the agency that may assist Councils in their community planning;
 - c. Opportunities for State agencies to partner with local Councils (including to inform Delivery Program activities); and
-

- d. Where Councils can find additional information related to the agency's work.

A secondary purpose of the workshop was to help establish or cement relationships between State agencies that operate in the Central West and local Councils across this region, as well as providing an opportunity for Council practitioners to network with their peers, all of whom are undertaking the same IP&R tasks within the same timeframes. Council will be aware that State agency engagement with the Integrated Planning and Reporting Process is typically poor and this project has been a step forward in addressing this ongoing issue. Ongoing advocacy and facilitation in this regard is recommended.

A key output from this program has been "Our PlaceMat." The PlaceMat's purpose is to have an informed and honest conversation with community about their aspirations in line with the mandatory Community Engagement Strategy, particularly for the Community Strategic Plan.

Why call it Our PlaceMat?

The PlaceMat is designed to be opened up and laid on the kitchen table to enable conversations in community about their place. Opened up it is an A3 size and could be used as a traditional placemat for the table!

Ideally, this will empower community to provide informed requests of Councils and State agencies on infrastructure and services priority. Ideally, it will enable the community themselves to consider the support they themselves can provide or the changes they themselves can make to move the dial in areas over which they have some control, for example preventative health.

About the data in Our Placemat

The data sets for the PlaceMat were developed through a subcommittee of Council staff and elected representatives from across the region. It is important to note that the data sets were chosen to inform community about the priorities that are important to them. So, for example mental health, domestic violence and theft were selected by the subcommittee to inform communities. It is well known that communities' perceptions about their "problems" may not necessarily be borne out in the data.

Further, some communities have particular challenges where the input data into these public sites is poor. For example, if a community did not have a good response to the census its ABS data will be poor. If Council has concerns regarding specific data sets then it may be worth digging deeper into the underlying issues with the data and consider what Council can do to manage this. CNSWJO advise they would welcome any feedback in this regard with a view to providing advocacy and other support.

All data sets are publicly available and rely on their sources' timeframes for renewal. This can be notoriously slow. Classic examples of this problem in the PlaceMats are median house prices and Electric Vehicles. Please request where data has been sourced from including links for these interested in exploring the data sets to a greater degree. Central West RDA were engaged to update the data sets.

The data will become more meaningful as the program is repeated and Council will be able to see change and over time, trends.

It is important to note that the data sets were chosen to inform community about the priorities that matter to them. For example, mental health, domestic violence and theft were selected above other health and crime indicators. Council may have a view in this regard and is encouraged to provide feedback to CNSWJO.

Benchmarking

The PlaceMat benchmarks against other Councils in CNSWJO and then a regional placemat benchmarks against NSW. This enables informed conversations about the potential differences in one communities' data with a neighbour. The subcommittee's view was that this was more immediate and therefore appropriate to CSP than comparisons with NSW which includes the very different metrics generated in Sydney. It is always tricky and Council may have a view and is encouraged to share this with the CNSWJO.

Next steps

This is the second time that CNSWJO has undertaken this process. It has received good feedback, there is good scope for improvement and to repeat the process. All feedback is welcomed.

A copy of Our PlaceMat developed for Oberon is attached.

Financial Implications

There were no costs to Council outside membership fees paid to CNSWJO for this project as well as Council staff time.

Relevance to Oberon Community Strategic Plan

Theme 5: Leadership and Engagement

Action 5.1 Partner with local communities to create an ongoing culture of engagement to aid Council decision making

5.1.4 Community informed about matters that affect them

Risk Category

Governance

Risk Severity Ranking







Minor - 32%

HOW TO READ THIS DOCUMENT

The data included has been collated under four themes which reflect the quadruple bottom line: community, economy, urban and natural environment, and community leadership.

Oberon has been compared to the same data for the Central NSW region as a whole, including the 10 local government areas of Bathurst, Blayney, Cabonne, Cowra, Forbes, Lachlan, Lithgow, Orange, Parkes and Weddin.

The data included for Oberon is reflected as follows:

-  Indicates Oberon's data is comparable with the region as a whole (or a comparison is not useful).
-  Oberon's data shows a **higher result** which is **positive** compared to the regional average.
-  Oberon's data shows a **lower result** which is **positive** compared to the regional average.
-  Oberon's data shows a **higher result** which is **negative** compared to the regional average.
-  Oberon's data shows a **lower result** which is **negative** compared to the regional average.
-  Data boxes flagged with a **green** or **red** triangle highlight the data that deviates by more than 10% from the CNSW average.



SOURCING THE DATA

This Snapshot relies on data from a number of sources. These data sets are updated with varying frequency. The most recent and up-to-date data is included in the summary (and the date of its publication is provided in each data cell). This means that some data is older than others. The primary sources of data used in this Snapshot include:

- Australian Bureau of Statistics
- NSW Bureau of Crime Statistics and Research
- Transport for NSW road safety statistics
- SnapshotClimate.com.au
- NSW Health
- NSW Electoral Commission
- Destination NSW
- Local councils



FOR EXAMPLE: This data tile demonstrates the rate of domestic violence assaults per 100,000 in Oberon is **lower** compared to the rate of assaults per 100,000 in the other 9 LGA's within the CNSWJO which is a **positive** result.



OBERON NSW

OUR STATISTICAL SNAPSHOT 2023

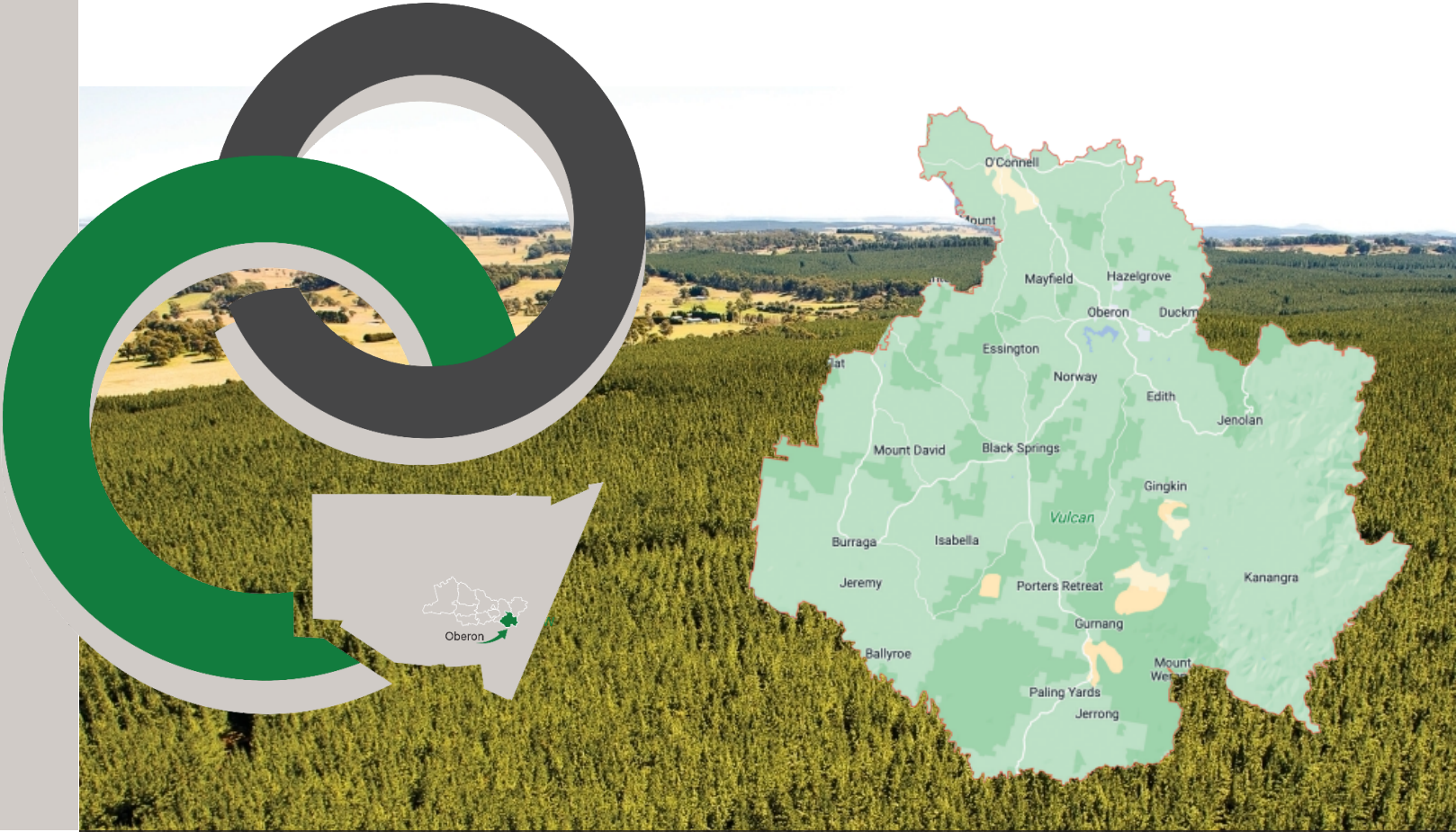
OBERON AT A GLANCE

- 5,569 population
- 46.8 average age
- \$944 median weekly income
- 2.3% unemployment rate
- \$410,000 average house price

ABOUT THIS SNAPSHOT OF OBERON

This Snapshot provides a non-exhaustive summary of information about the Oberon Local Government Area at a point in time. It helps our local community, government and other decision-makers to understand where some of the opportunities and challenges exist in the local area.

It is intended that this Snapshot will be updated with contemporary data ahead of each local government election (usually every four years) and will be available to local communities to inform the review and development of each Community Strategic Plan. Information on how to read this document is provided on the back page.



Central NSW Joint Organisation (CNSWJO) provides strong cohesive leadership that aligns all tiers of government to deliver our region's community derived strategic priorities. CNSWJO has co-ordinated this project.

Our member councils Bathurst Regional Council, Blayney Shire Council, Cabonne Council, Cowra Shire Council, Forbes Shire Council, Lachlan Shire Council, Lithgow City Council, Oberon Council, Orange City Council, Parkes Shire Council, and Weddin Shire Council all have unique strengths and weaknesses which shape their individual opportunities and challenges, as demonstrated in the following data Snapshot of Oberon.

KEY



Lower result which is positive



Higher result which is positive



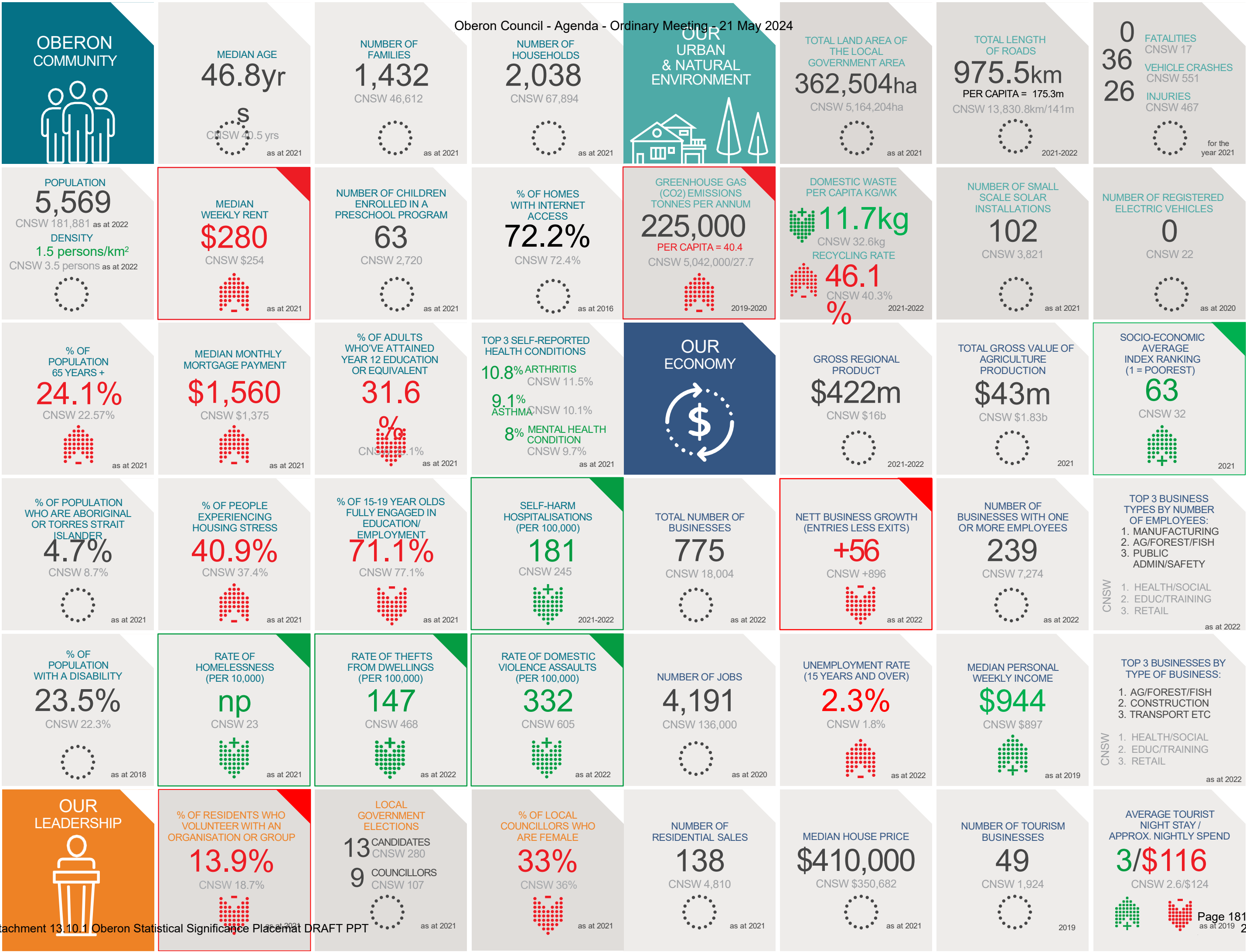
Lower result which is negative



Higher result which is negative



data is comparable



14 REPORTS FOR INFORMATION

14.1 Monthly Activity Report General Manager - May 2024

File No: Governance/Meetings/Ordinary

Author: Gary Wallace (General Manager), Rebecca Burgess (Work Health Safety and Risk Manager), Julie Baker (Library Manager), Sharon Swannell (Governance and Executive Manager)

Summary

This report item summarises the main activity by the General Manager since the last report. Items include Human Resources, Workplace Health & Safety, Community Activity, Regional Issues, Executive Management Team Meetings and planned activities.

Recommendation:

That report item 14.1 is received as information.

List of Attachments

Nil

1. PLANNED ACTIVITY

OPERATIONAL PLAN 2024/2025 - Work is progressing on the development of the draft operational plan for the 2024/25 Financial year. Staff have engaged with departments to consider all the facets in the day to day running of the organisation. Workshops with Councillors were undertaken in late early April and the draft documents placed on public exhibition following the extraordinary meeting on 23 April 2024. Council will deliberate the draft documents at the June Ordinary Meeting.

OBERON SPORTS GROUND – Significant work has been undertaken to progress the Oberon Sports Ground project. Early earthworks have commenced on site and a sod turning was undertaken on 13 February 2024 with our state and federal members present. This is a once in a generation project that has been supported through \$6.9M of State Government funding and a Direct Dealings process as outlined by ICAC. Council has developed and integrated its Probity Plan to ensure good governance and transparency through the entire project. Work on the preparation of a Statement of Environmental Effects for the Sports Club has concluded with the development application lodged early April with Council. To continue transparency with the project the Act requires any Council application the extends over \$2 million in construction must be undertaken by another authority than Council. As a result of this requirement Council has appointed Bathurst Regional Council to undertake the construction certificate and inspection oversight for the project.

COUNCIL CULTURAL OVERVIEW - Staff have been reviewing and updating the WHS Policy Statement, and in doing so also examining the Dignity & Respect @ Oberon Council Charter which appears in the bottom right of the current Policy Statement. Currently there are six pillars of the charter, they are: Work Ethics; Leadership; Communication; Trust; Empathy; Positivity. Consultation. This will now develop into the corporate charter which will be directly integrated from the existing Charter.

2. WHS/RISK COORDINATOR

	April 2024
Incidents/Accidents/Hazards Reported	7
Hazards Reported	0
Near Miss	3
No Injury, Damage to Assets	2
First Aid Injuries	2
Medical Treatment Injuries	0
Lost Time Injuries	0
Restricted Duty Injuries	0
Incident Reported to Regulator	0
Incidents Involving Pool or Gym Patrons	0
Toolbox/Safety Meetings	203
Plant Pre-Start Inspections	127

Work Health Safety and Risk Activities

- In the month of April the Waste Tip operators reported two near miss incidents of tip customers tipping items such as hot ash and lithium batteries inappropriately, causing smoulder and a small fire on the tip face. A sign is being procured advising Tip customers what not to tip in general waste, for example batteries, hot ash, tyres, pressure vessels, liquids.
- Council received a public liability claim relating to a broken window. Whilst mowing their front lawn a resident found their neighbours window had been broken possibly by a small rock. Council denied liability as the damage was in no way related to Council activities.
- WHSR updated the staff competencies for various Council plant operations.
- Statewide Mutual offered Council the opportunity for early bird registration to the 2024-25 Board Initiatives. Council has registered for a Climate Change Risk Assessment. This service will involve a scoping meeting and a facilitated workshop with Council's Leadership Team which will result in a full risk assessment of the identified climate change risks. This information will be provided to Council in the form of a report outlining the risk assessment findings that identifies any risk recommended for further action.
- WHSR worked with other Council directorates to examine the public liability insurance and risk assessment for a Lifechurch event which was held in Oberon.
- Council's Statecover Claims Manager was changed due to departure of staff. The new Claims Manager has many years of workers compensation experience and works closely with Council's WHSR to develop strategies that achieve durable and cost-effective outcomes.
- There is a current safety focus on silica and although no legislation has been changed yet there has been ministerial drive to tighten the laws, so that all silica work will need a risk assessment, occupational hygiene testing, and a control plan. Additionally, workers will need training. Council's operations where the potential for disturbing silica are highest during maintenance grading and when cutting pipes. Council's WHSR is proactively seeking out

occupational hygiene air testing so as to ascertain the levels of airborne silica during these activities. With this information Council can then determine if the current risk control measures in place, such as watering of works and air filtration of plant cabins, is sufficient to ensure that the airborne concentration of respirable crystalline silica does not exceed half the workplace exposure standard.

- The culmination of several months of staff consultation has resulted in an updated Work Health and Safety Policy Statement which includes a revised Staff Charter.

The design of the Charter was also revised and updated. The new design shows an arm reaching upwards as the trunk of a tree with the leaves of the tree displaying the pillars staff have agreed are the building blocks of a commitment to a safe and healthy workplace. The pillars are: Respect, Consultation, Recognition, Communication, Inclusivity and Leadership. The new WHS Policy Statement was endorsed by Council's Leadership Team and has been placed on display in the workplace and the Council intranet.

- The annual registration renewal for Council's pressure vessels was completed with Safework.
- Chubb completed the 6 monthly services of Council's fire extinguishers.
- WHSR undertook inspections of Council's parks, playgrounds and reserves and rated each based-on advice from the Statewide Best Practice manual. Staff trained in Playground Assessment inspected play equipment in Council parks. Unfortunately, many items of play equipment were found to be either defective or no longer meeting safety requirements. Council's Technical Services is working to compile this information via a report to Council on a strategic approach.
- Following endorsement by the WHS Committee, a defib was procured for the Waste Tip.
- Oberon Fire and Rescue staff visited the Waste Tip and undertook a pre-incident planning visit.
- WHS Induction training was undertaken for 3 new starters in the month of April. A thorough WHS Induction ensures new starters understand the WHS policies and procedures in place at Council, how to undertake their new roles safely and where to seek assistance if required.

3. HUMAN RESOURCES

Staff Movements							
2023/2024	Employee Separation	New employee	Casual	Part-time	Full Time	Senior Officer (GM)	Total Staff
September	0	4	14	5	71	1	91
October	1	14	24	6	71	1	102
November	2	0	23	6	70	1	102
December	0	0	23	6	70	1	100
January	3	2	24	4	67	1	96
February	1	3	25	4	71	1	101
March	3	3	26	4	73	1	104
April	0	3	26	4	76	1	107

General HR Matters

- The swim season ended in April 2024; casual pool staff were notified that their services are not required until the pool reopens in October 2024.

4. GOVERNANCE AND ADMINISTRATION

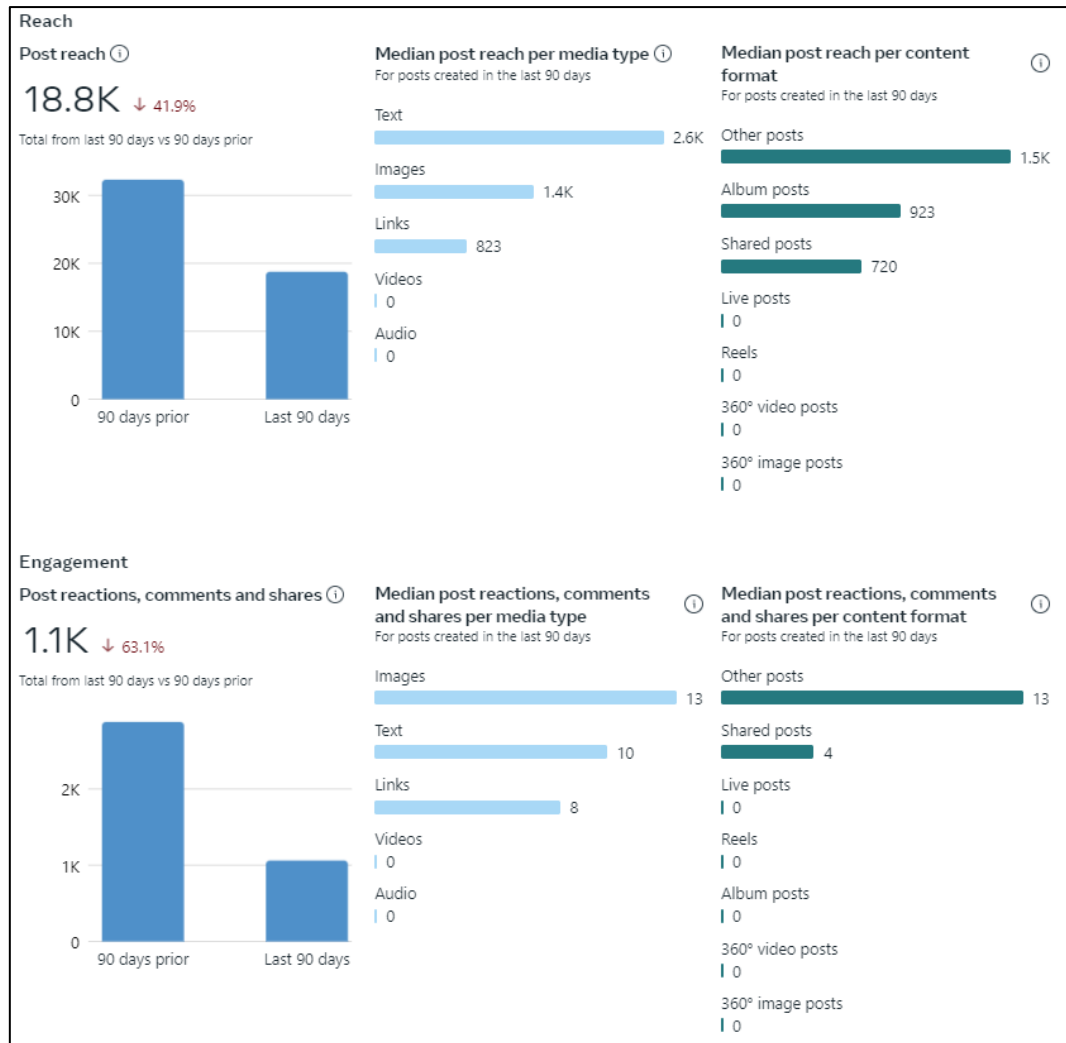
Council Page in the Oberon Review was prepared on 4, 11, 18 and 25 April 2024 with advertising and information. Notices included:

- Weekly Acting Mayor's Column
- Council Meetings – April 2024
- Public Exhibition – Sponsorship Request Oberon Can Assist Charity Golf Day
- Public Exhibition – Related Parties Disclosures Policy 2220 Review
- Public Exhibition – DA 10.2024.17.1
- Jenolan Caves Road at Hampton – Closures
- Planning & Development Determinations – May 2024
- Free Tip Day
- Youth Week Activities
- Snap Send Solve Community Legends

Oberon Council continues to use a wide variety of platforms to advertise and provide information to the community including the weekly page within the Oberon Review, updates on Council's website www.oberon.nsw.gov.au and Council's Facebook page <https://www.facebook.com/oberoncouncil>. Council Website, Council Facebook Page and Council LinkedIn page updated with media releases, positions vacant and relevant articles.

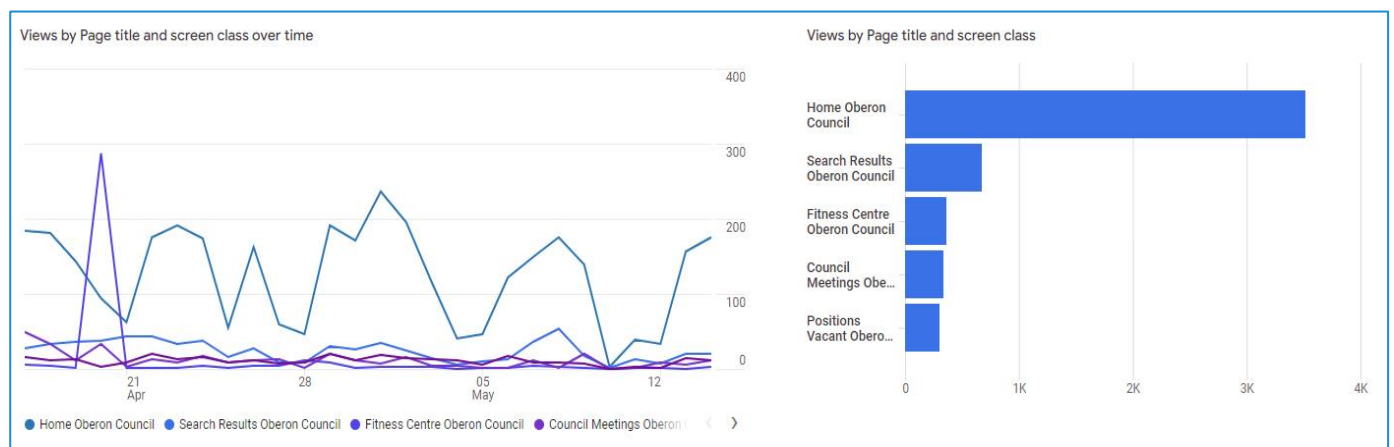
"Good News Week" newsletter issued to Councillors and staff on 5, 12, 19 and 26 April 2024.

Council's Records and Communications Coordinator has provided an overview of the February - April website and Facebook statistics. Below is a snapshot of the Oberon Council Facebook page performance during February, March & April 2024.

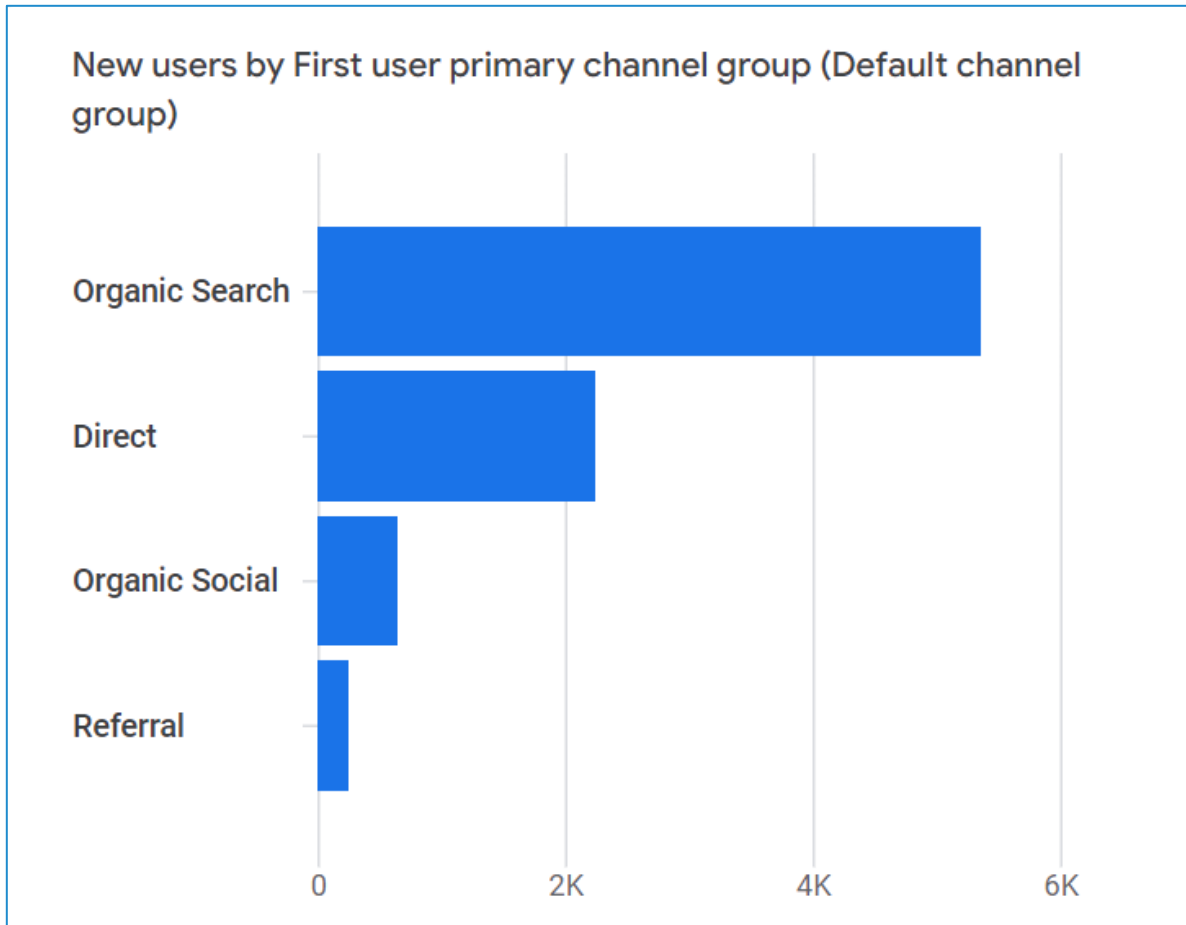


It is important to highlight a decrease in both page reach and engagement compared to the preceding 90 days leading up to February. This decline was anticipated, aligning the report with baseline expectations, following a significant digital information push during the Town Improvement Levy Review and subsequent Social Media Campaign.

The following is a snapshot of the views by page title and screen class on the Oberon Council website during February – April 2024.



In addition, an analysis of the traffic acquisition during the same period reveals that the primary source of website views is an organic search through Google. Following this, the second most common method of accessing the website is direct entry of the URL, and organic social media platforms like Facebook rank third in generating traffic.



5. COMMUNITY ACTIVITY, REGIONAL ISSUES and OTHER MEETINGS

15 Apr 2024	Joseph Succur regarding Cedar of Lebanon trees
16 Apr 2024	The Hon Jennifer Aitchison, Minister for Regional Transport and Roads
16 Apr 2024	David Finlayson, Service NSW
16 Apr 2024	STP Working Party Meeting
16 Apr 2024	Ordinary Council Meeting
17 Apr 2024	Andrew Le Lievre, Acting Director, Jenolan Caves Reserve Trust
23 Apr 2024	Oberon Sports Complex PCG Meeting
23 Apr 2024	Extraordinary Council Meeting – Finance
24 Apr 2024	Kelli Ennever, McIntosh McPhillamy & Co re Legal Matters
1 May 2024	Jack Antcliff, Communications and Engagement Manager, Office of Senator Ross Cadell
1 May 2024	Tim Johnston, Central Tablelands Weeds Authority
2 May 2024	Central NSW Joint Organisation GMAC Meeting, Oberon
6 May 2024	Central West Forestry Hub Meeting
6 May 2024	Keith Sullivan and Sig Sovik
10 May 2024	Country Mayor's Association Meeting

13 May 2024	Rural Bin Services
13 May 2024	Local Emergency Management Committee Meeting
14 May 2024	Staff Mental Health Check in with Sonia Cox of the Rural Adversity Mental Health Program (RAMHP)
14 May 2024	Councillor Informal Briefing Session

14.2 Monthly Activity Report Technical Services - May 2024

File No: Governance/Meetings/Ordinary

Author: Dr Cornelia Wiebels (Technical Services Director), Lauren Dukes (Trainee Civil Engineer), Geoff Paton (Works Engineer), Andrew Krol (Water and Sewer Officer in Charge), Sam Golam (Project Engineer), Donah Foley (Technical Services Administrative Assistant), David Basil (Technical Services Manager)

Summary

This report provides a summary of works in progress and/or completed during April 2024. The report also provides an outline of proposed works in the Technical Services and Works area for the months of May/June 2024.

Recommendation:

That report item 14.2 is received as information.

Comment

1. COMPLETED WORKS DURING APRIL 2024, WORKS IN PROGRESS AND PROPOSED DURING MAY/JUNE 2024

Arkstone Rd, Fixing Local Roads Rounds 3 & 4

1,100 m of guardrail and guideposts over 5.5 km of road were installed on Arkstone in April. Line marking is still to be done and is scheduled to be completed by mid-May 2024. Gravel resheeting on the Blue Road in selective areas was completed to return the Forestry Road back to conditions prior to using the road for access to the Blue Pit Quarry.

The reconstruction of Arkstone Road was funded under the Local Road and Community Infrastructure (LRCI) grant funding. Funding Round 4 was for pavement reconstruction for 5.5 km of road, whilst Funding Round 3 was completed by resealing 2km of the road.



Figure 1: New guardrail on Arkstone Rd

Road Reconstruction

Construction for 200 mm depth of pavement was undertaken during April with bitumen sealing occurring on 8 May for Abercrombie Road near the Black Springs intersection. Line marking and guideposts will be undertaken next. The programmed work was to widen the road seal from 7.5 m to 9 m, with a total road width of 11 m including road shoulders. This was to improve safety through wider travel lanes and allow for greater sight distances.



Figure 2: Left & Right – Seal on Abercrombie Rd

Road Sealing for Managing Erosion

Bitumen sealing for managing erosion on gravel roads was undertaken in April for Dreves Rd, Arties Rd, and Carlwood Road. Phil Falls Rd and Nunans Hill Rd were sealed in May.

The gravel resheeting of roads and bitumen sealing of the steep sections was funded by the Local Roads Community Infrastructure (LRCI) Round 3 funding. The intention of bitumen sealing of steep sections for gravel roads was to prevent gravel from washing into the table drains. The silting of table drains impedes the growth of vegetation which protects them from scouring.



Figure 3: Seal on Nunan's Hill Rd for erosion control

Resealing

Road resealing works was undertaken in early April for 4 km of Dog Rocks Road and 2.0 km of Beaconsfield Road as part of the Australian Government's Local Roads and Community Infrastructure (LRCI) funding.



Figure 4: Bitumen reseal on Beaconsfield Rd

O'Connell Recreation Ground

The addition of 50 mm of topsoil and shaping was completed in April at the O'Connell Recreational Ground. Approximately 1,400 t of topsoil were used, which was transported from the new Oberon Sports Field site that is under construction. Council's Parks and Gardens staff grass seeded the oval with perennial rye grass. The intention of the grass seeding is to allow some growth to protect the sports field through the winter season. Further grass seeding is intended to occur in the spring months.



Figure 5: O'Connell Sports Ground topsoil dressing and grass seeding completed

Gravel Resheeting and Grading Beaconsfield Road

Gravel re-sheeting was done in April on Beaconsfield Road for 1.5 km of rough sections. A further 2 km will be maintenance graded in May. Isabella Road will also be re-sheeted. The projects are funded under the LRCI program.

Oberon Landfill Weighbridge

Council engaged Macquarie Geotech through NuWeigh to undertake soil investigations at the Oberon Waste Facility to determine the specifications for placing a weighbridge at the facility. The test results showed highly reactive soils which require specific footing designs for the weighbridge, as do footing designs if placing the weighbridge on underground compacted waste. The most suitable location for the weighbridge is yet to be determined based on this and other relevant factors and the installation has been delayed, however is anticipated by 30 June 2024.

REGIONAL AND LOCAL ROADS POTHOLE PATCHING APRIL 2024

REGIONAL ROADS: APRIL	
Abercrombie Rd	230
Albion St	0
Edith Rd	0
Total	230

YTD Regional roads = 1755

LOCAL ROADS: APRIL	
Foleys Creek Rd	140
OConnel Plains Rd	110
Bloomhill Rd	40
Mutton Falls Rd	50
Carlwood	50
Curtis	170
Doctor Perkins Cres	100
Fairview Dr	100
Harris Rd	80
Whiteley	90
Total	930

YTD Local roads = 5753

TOTAL

1160

YTD Regional & Local Roads = 7508

2. RMCC (Road Maintenance Council Contract) WORKS FOR TRANSPORT FOR NEW SOUTH WALES (TfNSW).

Routine Maintenance

Routine road maintenance work and condition monitoring continues on both O'Connell and Duckmaloi Roads following TfNSW Roads Maintenance Council Contract.

Culvert Cleaning

Oberon Council has performed routine maintenance by cleaning seven (7) culverts along Duckmaloi Rd, with another three (3) culverts still to be cleaned; weather conditions have delayed these maintenance works.

Council has been unable to make progress on the seven (7) culverts along O'Connell Rd due to weather conditions.

Outstanding works are expected to be completed by 30 June 2024.

JPA (Joint Planning Assessment)

Oberon Council and TfNSW collaborated to conduct a Joint Planning Assessment (JPA) on O'Connell Rd and Duckmaloi Rd on 13 March 2024, to distribute funds for the 2024-2025 period and identify necessary future works.

Asphalts Works on Duckmaloi Road

Asphalt works on Duckmaloi Rd began on 6 February 2024, starting from the intersection of Jenolan Caves Rd and Duckmaloi Rd. The total area for asphalt works is approximately 7,000 m².

The asphalt works on Duckmaloi Rd have been completed on 24/04/2024, including line marking. The remaining outstanding task is the installation of RRPM (retro-reflective permanent marker) on the asphalted section.



Figure 6: Completed asphaltting and line-marking at Duckmaloi Rd

Reseal on Duckmaloi Road

Resealing on Duckmaloi Rd works have been completed including line marking. The allocated budget of \$400,000 has now been expended.

Heavy Patching on O'Connell Road

Heavy patching works on O'Connell Road were completed with line marking and RRPM outstanding. These are expected to be completed by 30 June 2024, weather depending. The total area of heavy patching was approximately 3,000 m².



Figure 7: Heavy patch on O'Connell Rd

Duckmaloi Rd Safety Project

The safety project on Duckmaloi Road is still underway and is expected to be fully completed by the end of this financial year. The outstanding part is 5.5 km of audio-tactile line-marking.

3. WATER & WASTEWATER REPORT SUMMARY

This report provides a summary of the Oberon Council Local Government Area water consumption and sewage treatment processes for April 2024 and a Water NSW Oberon Dam water level update.

Weekly Oberon Dam Levels

The following are weekly dam level recordings for Oberon Dam, for April 2024 as supplied and published by WaterNSW:

April 2024	
01.04.2024	97.1%
08.04.2024	98%
15.04.2024	97.9%
26.04.2024	97.7%

Water Consumption from WaterNSW Oberon Dam

April 2024
01.04.2024-06.04.2024 = 10.984 ML
07.04.2024-13.04.2024 = 12.407 ML
14.04.2024-20.04.2024 = 13.827 ML
21.04.2024-30.04.2024 = 20.269 ML

The total raw water consumption during April 2024 was 57.5 ML
The daily average consumption was 1.9 ML

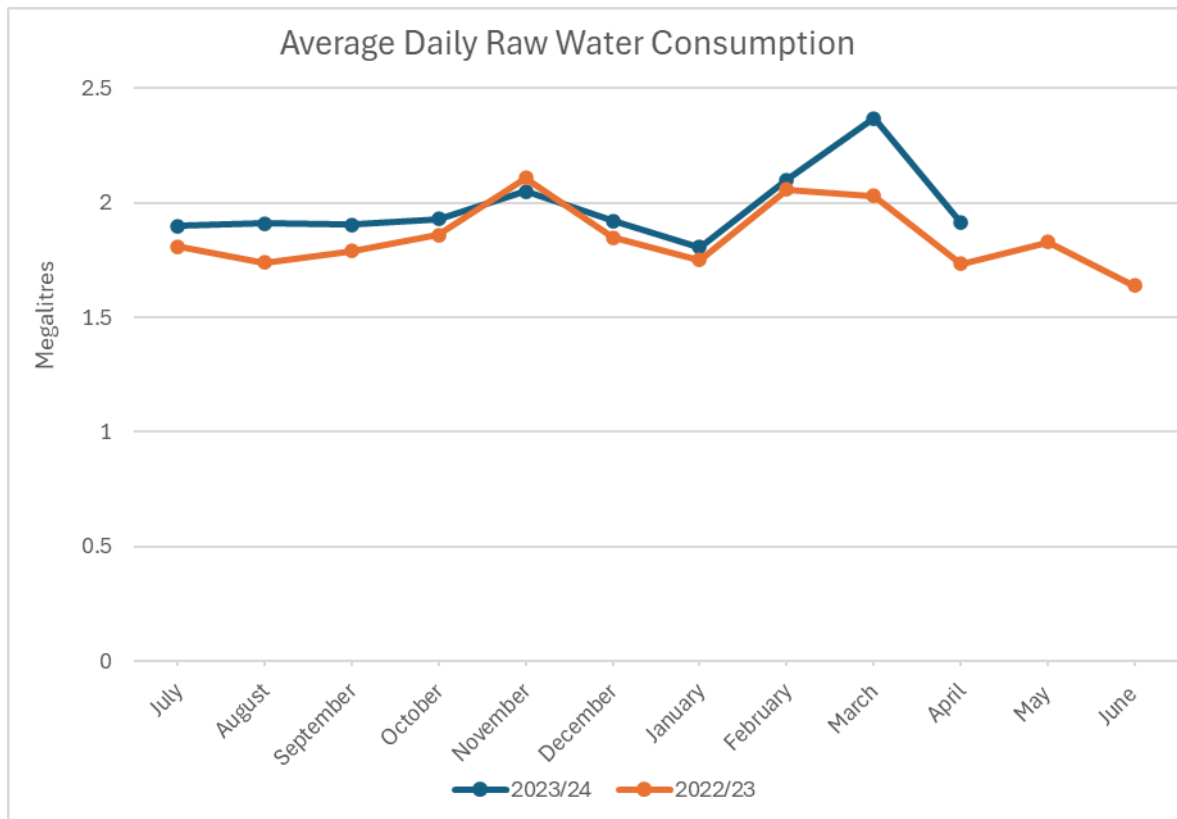


Figure 8: Oberon average daily consumption in ML

Water Quality Questions

Questions arising from the April 2024 Council meeting were answered and published on Council's website on 14 May 2024.

Sewer Plant – Weekly kL Intake for Treatment of Wastewater

April 2024
01.04.2024 - 06.04.2024 = 12,226 kL
07.04.2024 - 13.04.2024 = 12,153 kL
14.04.2024 - 20.04.2024 = 10,000 kL
21.04.2024 - 30.04.2024 = 20,269 kL

The daily average of wastewater flow into Oberon Sewerage Treatment Plant was 1,615 kL.
The total wastewater volume into Oberon Sewer Treatment Plant April 2024 was 48,461 kL.

Abberfield Water Filling Station

Water Filling Stations for O'Connell and Blacksprings have been purchased Council are currently awaiting quotes to install insulated cages at Albion Street, O'Connell and Blacksprings to protect the Water Fill Stations from the alpine weather conditions. The supplier recommended that an insulation cage be used and all piping installed be insulated to ensure the longevity of the water filling stations. A proposal to undertake these works is presented to Council

3. TECHNICAL SERVICES MEETINGS APRIL 2024

The following is a summary of meetings attended by the Director Technical Services.

03/04/2024 - TfNSW Monthly Meeting

04/04/2024 - Extra Ordinary Local Emergency Management Committee Meeting

11/04/2024 - On site inspections with Fisheries

15/04/2024 - Roads Minister Meeting – Minister Aitchison

16/04/2024 - STP Steering Committee Meeting

14.3 Monthly Activity Report - Planning & Development - May 2024

File No: Governance/Meetings/Ordinary

Author: Kirsty Hanrahan (Building Surveyor), Damian O'Shannassy (Planning and Development Director), Lyn Hancox (Planning and Development Administration Assistant), Janet Bailey (Development Control Administration Officer), David Sellers (Facilities Manager)

Summary

This report item summarises the main activity in the Planning and Development Department since the April 2024 Council Meeting.

Recommendation:

That report item 14.3 is received as information.

List of Attachments

Nil

Comment

1. PLANNED ACTIVITY FOR APRIL 2024

Development Applications

The number of applications submitted to Council during April 2024 is consistent with previous months other than the increase in March and applications being assessed remains high, with some complex applications continuing to be assessed. Council continues to utilise on a part time basis, a Town Planning Consultant to assist in reducing the backlog of Development Applications and other Planning related matters.

Comprehensive Land Use Strategy (CLUS) review

A Request for Tender (RFT) from Planning Consultants went live in late February on eProcure and closed on 5 April. At the close of submissions, five (5) Submissions were received, and Council staff are currently reviewing their responses to accurately addressing the brief and suitability for the task. Selection Criteria include expertise, value for money and suitability.

A report is presented to the Council as part of this agenda to determine the most suitable tender.

Food Premises inspection program

Councils' contractor with assistance from Councils Building Surveyor's undertook inspections of 44 food premises (total 54 inspections) between late February and the end of April. 10 premises were deemed unsatisfactory and required reinspection's. One business required multiple inspections and an Improvement Notice for displaying cold food at a temperature not permitted by the Food Standards.

Whilst the inspection of a food premise is to ensure the operators are complying with relevant food standards, much of the time is spent with educating the operators what their obligations are, when operating a food business. This includes ensuring current food safety supervisor certificates are available upon request.

At the completion of the program all food premises achieved compliance.

PROJECTS

Oberon Gym Complex (enclosure of the rear area)

A Modified Development Application is currently waiting on owners consent from The Crown prior to further progressing. This application is to enclose the existing rear open area to allow increased usage of the facility. These works are the result of Council receiving a Stronger Country Community Fund Round 5 grant for \$585,362.00. The project remains on track to be completed within the grant timeframe.

Council approved the successful tender on 16 April 2024 and the Modification to the Development Application is being presented to Council for determination as part of this agenda. Subject to determination the works are anticipated to commence in June 2024 and be completed in the last quarter of 2024.

Solar to the Oberon Pool, Gym and Library/Community Centre

A request for quotation (RFQ) was issued for a project to install additional solar to the Oberon Pool and new solar to the gym and Library/community centre.

These works are the result of Council receiving a Stronger Country Community Fund Round 5 grant for \$100,000.00. The project remains on track to be completed within the grant timeframe.

RFQ's have been received from three (3) contractors who undertake this type of work within the Oberon LGA and are currently being assessed for completeness prior to engaging the preferred contractor.

A review of the scope has been undertaken to bring the quotes below the approved grant income and an amended request for quotations has been made with the 3 previous contractors. dollars.

O'Connell Recreation Ground amenities and storage building.

Consultation is continuing with a local Architect to prepare a design of the amenities and storage building to proceed to RFQ from building contractors who can complete within the grant timeframe. An additional request for an extension of time has been made to the grant authority.



SUMMARY

The Oberon Fitness and Leisure Centre (OFLC) is pleased to submit the report for April 2024.

April saw the completion of the pool season and subsequent shut down of the plant.

COMMUNITY INITIATIVES

- Weekly Personal training sessions.
- Small group training sessions run for teacher groups from Oberon High School and St Josephs aimed at improving teacher wellbeing and reducing stress.
- Oberon U3a fitness sessions for community members.
- New social media campaign launched.
- Launch of Autumn fitness timetable.

Pool Report.

April saw the closure of the swimming pool for the season. The pool was closed on April the 12th after opening in October 23 ending a hugely successful season.

The pool open every day of the season compared to previous operation that was only open Monday, Wednesday, Friday and Saturday.

12 lifeguards (7 new Oberon residents) were employed on a casual basis over the season.

4 new learn to swim teachers were trained and provided 18 weeks of lessons and 10 days of intensive school lessons.

Visitation was through the roof with 4478 recorded casual visits during the season. +960 membership-based visits giving a total of 5438 casual visits. This does not include the swimming lessons, which included 95 students enrolled in term one and 96 for term 2. 200 students from Oberon public school also attended across 10 days totaling 3000 individual swimming lesson experiences.

This data shows the busiest season in recent memory. A huge all round success after Council re committing to the facility in September 23.

Fitness Centre Report.

Membership sales improved from March with 20 sales, however cancelations were also high for the month. Typical for the leaner fitness months leading into winter. This increased focus on member retention has influenced the plans for May. With a social media campaign focused on member engagement and highlighting some member testimonials. May will also see the launching of a “No Joining Fee” promotion to stimulate some sales in this quiet period.

April saw the start of Term 2 for the schools with school sport and teachers welfare groups restarting.

Centre visits	April
Memberships	972
Visit passes	1
Personal training	15
Total Attendance	988

Membership Type	April
Concession Fitness DD	35
Adult Fitness DD	134
1 Month Upfront	15
1 Week	1
Pt DD	14
Student 16-18	15
Teen Under 16	12
Fitness Passport	31
Council Staff Reduced Rate	11

Membership Movement	April
New Fitness Sales	20
Cancellations	20

Loss	0
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2. PLANNING AND DEVELOPMENT MATTERS

DETERMINATIONS – APRIL 2024

19.2024.4.1	Approval to Operate On-site Wastewater System	66 Rutters Ridge Road OBERON NSW 2787
10.2023.60.1 19.2023.29.1	New Dwelling & Install On-site Wastewater System	1443 Sewells Creek Road ESSINGTON NSW 2787
10.2023.25.3 11.2023.25.2	Modification of Existing DA 10.2023.25.2 & CC 11.2023.25.1 - New Dwelling and Shed	377 Tilsbury Lane BLACK SPRINGS NSW 2787
20.2024.3.1	Install New Grease Trap	131 Oberon Street OBERON NSW 2787
11.2023.19.2 19.2023.6.2	Modification to existing CC 11.2023.19.1 - New Dwelling & Modification to existing On-Site Wastewater System 19.2023.6.2	70 Humphries Drive OBERON NSW 2787
19.2023.31.2	Modify Existing On-site Wastewater System	10 Tiger Place OBERON NSW 2787
10.2024.4.1 11.2024.4.1 19.2024.2.1	New Dwelling & Install on-site Wastewater System	35 O'Briens Hill Road O'CONNELL NSW 2795
19.2024.5.1	Modify Existing On-site Wastewater System	1823 O'Connell Road O'CONNELL NSW 2795
18.2023.7.1 19.2023.24.1	New Dwelling & Install on-site Wastewater System	4 McMahon Court, OBERON NSW 2787
10.2023.27.2	Modification to existing DA 10.2023.27.1 - New Childcare Centre	6-8 Tasman Street OBERON NSW 2787
10.2023.44.1 11.2023.44.1	New Shed	1040 The Glen Road JERRONG NSW 2580
10.2023.40.2	Modification to existing DA 10.2023.40.1 - Boundary Adjustment	580 Sewells Creek Road & 482 Sewells Creek Road ESSINGTON NSW 2787
10.2024.10.1	New Shed	2A Blenheim Avenue OBERON NSW 2787
10.2023.48.2	Modification to Existing DA 10.2023.48.1 - 61 Place Childcare Centre	8 Brennan Cres OBERON NSW 2787
10.2023.62.1 11.2023.62.1 19.2023.30.1	New Dwelling with attached deck and garage and construction of a new storage shed & install on-site wastewater system	2 McMahon Court OBERON NSW 2787

DEVELOPMENT APPLICATIONS IN PROGRESS – APRIL 2024

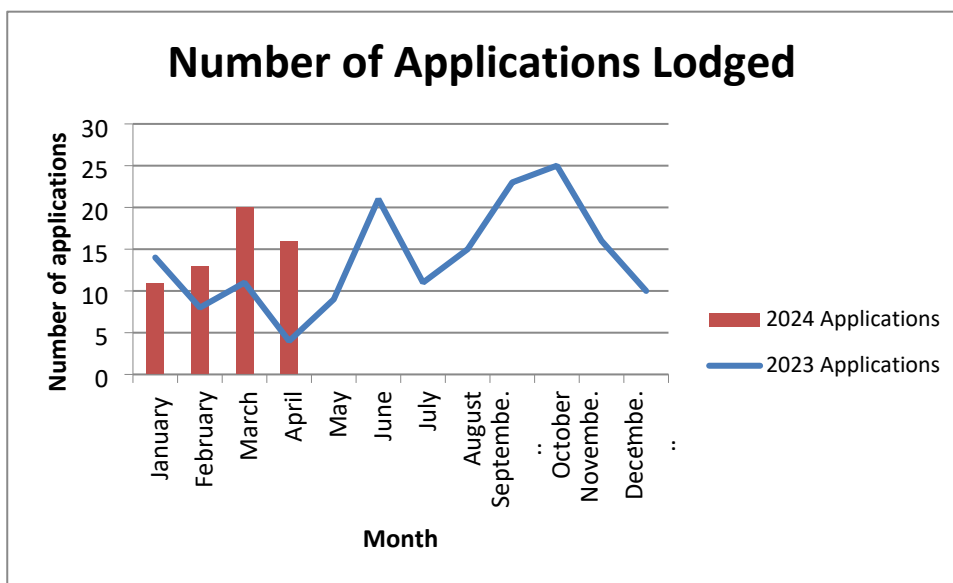
No.	Date sub Portal	Lodgement Date	Commencement Date	Stop the Clock Date	Information Received Date	Determination date
10.2021.72.1	22.09.2021	06.10.2021	10.11.2021	10.11.2021		
10.2022.8.1	16.12.2022	25.01.2023	21.02.2023	14.03.2023		
10.2023.16.1	13.03.2023	29.03.2023	18.07.2023	18.07.2023		
10.2023.28.1	08.05.2023	05.06.2023	04.07.2023	13.07.2023	24.04.2024	
10.2016.38.2	11.05.2023	05.06.2023	14.03.2024	15.03.2024		
10.2023.29.1	11.05.2023	08.06.2023	28.06.2023	04.07.2023		
10.2023.30.1	08.05.2023	09.06.2023	26.06.2023	14.07.2023		
10.2023.35.1	11.06.2023	27.06.2023	03.08.2023	03.08.2023		
10.2023.44.1	09.08.2023	15.08.2023	19.08.2023	19.08.2023	29.01.2024	24.04.2024
10.2022.97.2	22.08.2022	12.09.2022	17.09.2023	18.09.2023		
10.2019.25.2	29.09.2023	31.10.2023	06.11.2023	06.11.2023		
10.2023.60.1	06.10.2023	08.11.2023	20.12.2023	20.12.2023	02.01.2024	03.04.2024
10.2023.62.1	08.10.2023	08.11.2023	20.12.2023	20.12.2023	02.04.2024	30.04.2024
10.2023.63.1	26.10.2023	14.11.2023	20.12.2023	03.01.2024		
10.2023.65.1	14.11.2023	28.11.2023	20.12.2023	16.02.2024		
10.2023.67.1	02.11.2023	20.12.2023	02.02.2024	02.02.2024		
10.2024.1.1	02.12.2023	15.01.2024	02.02.2024	02.02.2024		
10.2024.2.1	02.01.2024	15.01.2024	18.01.2024	24.04.2024	24.04.2024	
10.2024.3.1	19.12.2024	15.01.2024	18.01.2024	26.02.2024	24.04.2024	
10.2024.4.1	03.01.2024	15.01.2024	05.03.2024	05.03.2024	21.03.2024	05.04.2024
10.2023.40.2	15.01.2024	02.02.2024	26.03.2024			26.04.2024
10.2024.5.1	13.01.2024	02.02.2024	26.03.2024	09.05.2024		
10.2024.7.1	01.02.2024	09.02.2024	19.03.2024		01.05.2024	
10.2024.8.1	05.02.2024	15.02.2024	26.03.2024			
10.2014.32.2	15.02.2024	21.02.2024	26.03.2024	27.03.2024		
10.2024.9.1	13.02.2024	21.02.2024	26.03.2024	Council - May		
10.2023.48.2	19.02.2024	23.02.2024	26.03.2024	26.03.2024	27.03.2024	01.05.2024
10.2024.10.1	15.02.2024	01.03.2024	26.03.2024	27.03.2024	28.03.2024	30.04.2024
10.2023.34.2	26.02.2024	11.03.2024	26.03.2024			
10.2024.11.1	27.02.2024	11.03.2024	26.03.2024	04.04.2024		
10.2024.12.1	27.02.2024	11.03.2024	26.03.2024			
10.2023.27.2	15.03.2024	19.03.2024	26.03.2024			22.04.2024
10.2022.95.2	26.02.2024	20.03.2024	26.03.2024			
10.1998.152.1	27.02.2024	27.03.2024				
10.2023.51.2	26.03.2024	05.04.2024	14.05.2024	14.05.2024		
10.2024.14.1	22.03.2024	08.04.2024				
10.2024.15.1	20.03.2024	11.04.2024				
10.2024.17.1	05.04.2024	17.04.2024				
10.2024.18.1	01.02.2024	18.04.2024				
10.2022.59.2	23.04.2024	26.04.2024				

10.2024.19.1	23.04.2024	29.04.2024				
10.2023.10.2	26.04.2024	01.05.2024				
10.2024.20.1	17.04.2024	03.05.2024				
10.1198.152.2	16.04.2024	08.05.2024				

Total fees for Applications during April 2024 were \$25,058.83.

The income from applications year to date is \$71,901.12.

Copies of determinations are available for inspection at Council's Administration Centre. Applications for the calendar year are being provided in a table form to give an outline of applications being lodged against those of the previous year.



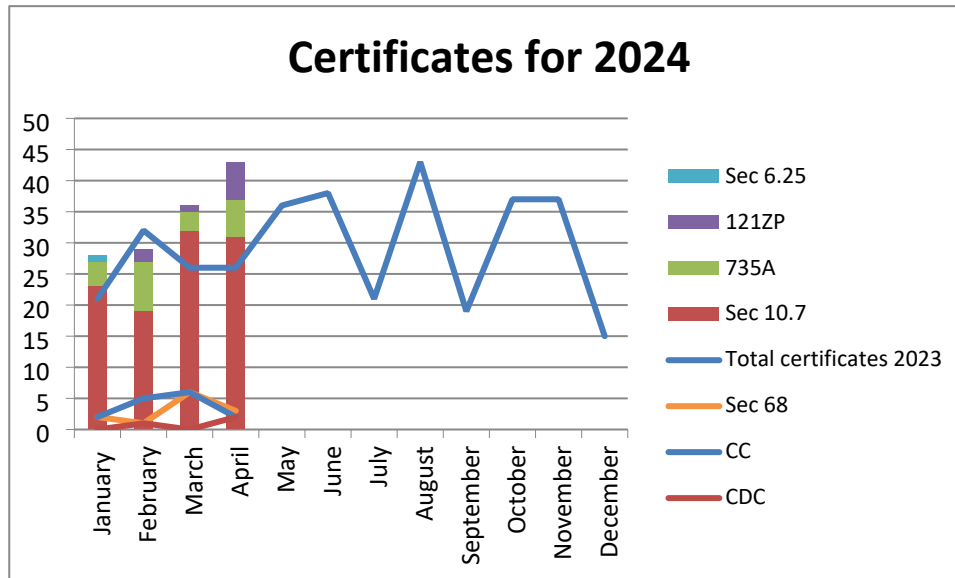
CERTIFICATES ISSUED

During the Conveyancing process and normally as part of the sale of a property, various Certificates are applied for by Solicitors, Real Estate Agents or by the public. In April 2024 the following Certificates were issued:

CERTIFICATES	APRIL 2024
SECTION 10.7 PLANNING CERTIFICATES	31
Environmental Planning and Assessment Act, 1979	
SECTION 735A CERTIFICATES AS TO NOTICES	6
Local Government Act, 1993.	
CERTIFICATES AS TO ORDERS SCHEDULE 5	6
Environmental Planning and Assessment Act, 1979	
SECTION 6.26 BUILDING INFORMATION CERTIFICATES	0
Environmental Planning and Assessment Act, 1979	
CONSTRUCTION CERTIFICATES	2

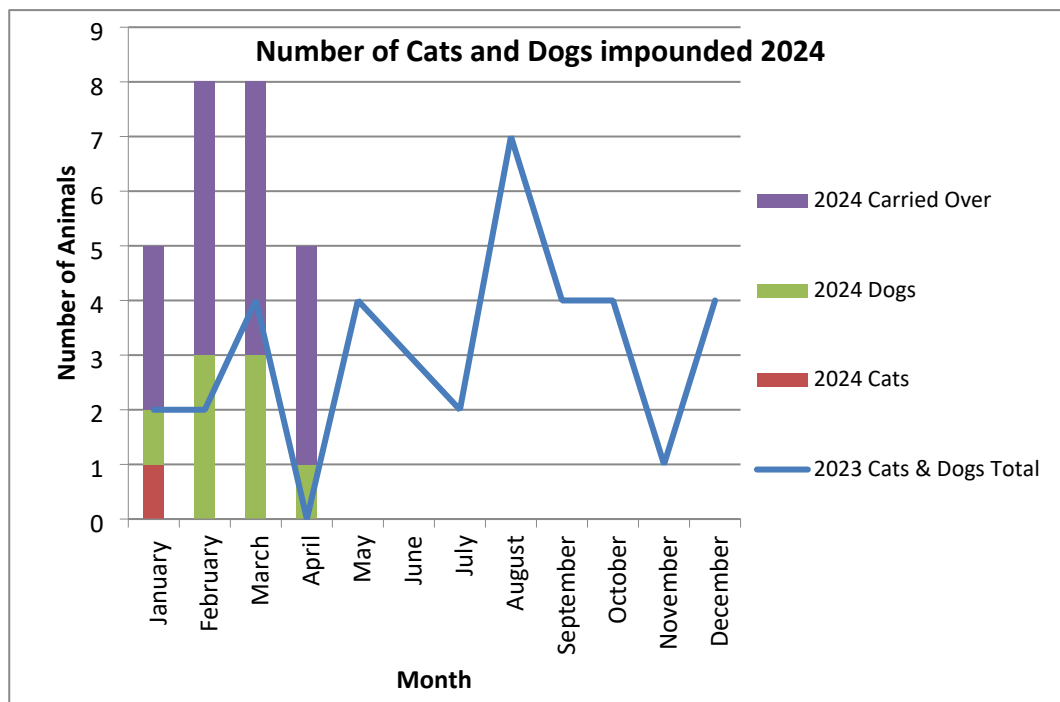
COMPLYING DEVELOPMENT	2
SECTION 68 APPLICATIONS Local Government Act 1993	3

Certificates for the calendar year are being provided in a table form to give an outline of certificates being lodged against those of the previous year.



OBERON ANIMAL POUND

The following are details of activity at the Animal Pound in April 2024



DOG DECLARATIONS	April 2024
Notice of Intention to Declare a Dog Dangerous	0
Notice to Declare a Dog Dangerous	0
Notice of Intention to Declare a Dog Menacing	0
Notice to Declare a Dog Menacing	0
Notice of Intention to Declare a Dog Nuisance	0
Notice to Declare a Dog Nuisance	0

MISCELLANEOUS MATTERS

Various inspections, including building inspections, health inspections, environmental inspections and complaints were conducted during April 2024.

TYPE OF INSPECTIONS	April 2024
Building Inspections	32
Food Inspections	4
Environmental Inspections (Air, Noise and Water Pollution)	1
Subdivisions Certificate Inspections	1
Complaints (Including Animal Control & Livestock)	29
Building Maintenance Inspections	5

14.4 Monthly Activity Report Corporate Services - April 2024

File No: Governance/Meetings/Ordinary

Author: Mathew Webb (Corporate Services Director), Debra Keane (Tourism and Economic Development Manager), AJ Jack (IT and GIS Co-ordinator), Brooke Perry (Community Services and Youth Coordinator), Zoe Marks (Finance Manager), Julie Baker (Library Manager)

Summary

This report provides an update on the activities of the Corporate Services Directorate for April and forward plans.

Recommendation:

That report item 14.4 is received as information.

List of Attachments

Nil

1. Information Technology

Document Migration

The final migration from S: drive to SharePoint went live on 6 May. This followed very successful training sessions for staff in SharePoint and making the most of Teams.

Enterprise System Migration

There are no outstanding issues with the planning module and final user acceptance testing will commence in May.

Central NSW JO

The Central NSW Joint Organisation IT Managers Meeting originally scheduled for May, has been postponed till June. Oberon Council will be hosting the meeting for the first time.

2. Finance

2024/25FY Budget Preparations

Staff held an IP&R workshop for Councillors in early April. Councillor workshops include the preparation of discussion documents, PowerPoint presentations and other resources. This assisted in the final compilation of the budget documents.

Employee Self Service Module

The payroll team have implemented the ESS module with all indoor staff required to complete their timesheets online. Ongoing training and support will be required as people get used to the new system.

Property and Rating Module Issues

The Finance Team have been working with ReadyTech, our new software provider to resolve some ongoing issues in the Property and Rating Modules. This includes an issue with BPAY reference numbers, and missing data from Water Rate Notices. These problems have now been rectified and communication undertaken to impacted assessments.

3. Community Services

Section 356 Donations 2024/25

49 applications were received for the 2024/25 section 356 Donation round. Staff continue to manage the administration and financial components of the program.

Waste 2 Art 2024

Waste 2 Art is a community art exhibition and competition open to all residents of the NetWaste region. It showcases creative works made from reused waste materials. The aim is to challenge perceptions about 'rubbish' and to celebrate the reuse and recycling of waste through arts and crafts.

Waste 2 Art provides an innovative approach to waste education, invites individuals, schools, and community groups to take up the challenge and create a new life for materials that would otherwise have been thrown away or, considered useless. Over the years many materials have been used, items like soft plastics, tin cans, bottle tops, plastic bags, parts from rusty farm machinery, scrap metal, bread tags, the options are limitless. Instead of ending up in landfill, these waste materials can be turned into fantastic works of art.

Key dates for the Oberon event are outlined below.

Entries available	Friday 1 March 2024
Entries due to Oberon Library & Community Centre	Monday 27 May by 5:30pm
Exhibition Dates	Friday 31 May: 9.30am -5.30pm
Oberon Library & Community Centre	Saturday 1 June: 9am - 1pm
Cnr Dart & Fleming St	Monday 3 June: 9.30am - 5.30pm
Oberon	Tuesday 4 June: 9.30am - 5.30pm
	Wednesday 5 June: 9.30am - 3pm
Award presentation	Wednesday 5 June from 4.30pm

Entry forms for Waste to Art are available from Oberon Library & Community Centre, Oberon Council or download from www.oberon.nsw.gov.au

4. Oberon Library & Community Centre

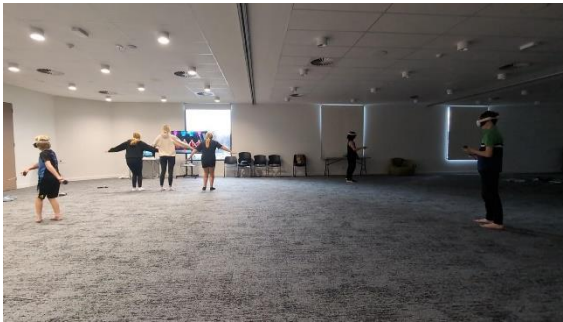
Month	Visits	Loan	New Members	New items	Program attendance	eLoans
July 2023	-	688	34	80	19	251
August 2023	-	725	29	98	97	212
September 2023	-	884	14	101	46	231
October 2023	-	664	18	112	45	221
November 2023	-	848	14	77	8	248

December 2023	-	618	10	65	26	186
January 2024	-	706	18	46	16	210
February 2024	-	633	13	46	73	263
March 2024		564	8	108	71	219
April 2024		705	16	90	98	236
Total 2023/2024		7,035	174	823	499	2,277
<i>Total 2022/2023</i>	-	<i>6,122</i>	<i>56</i>	<i>769</i>	<i>677</i>	<i>2,132</i>
<i>Total 2021/2023</i>	<i>9,690</i>	<i>6,710</i>	<i>79</i>	<i>712</i>	<i>1,081</i>	<i>1,815</i>

* Door count unavailable

Youth Week 15 – 19 April

Oberon Library had an action-packed week full of events to celebrate Youth Week. This was the first year in which a weeklong program had been attempted, staff were amazed by the overwhelming response of Oberon youth. The program included retro board games, movie screening, VR gaming and fun with food. Using grant funding board games and virtual reality headsets were purchased and will be used regularly throughout the year. A total of 67 people attended.



Operable Walls

Installation of the operable walls was completed in function room during April by Portable Partition Solutions. The function room can now be divided in 3 smaller spaces, allowing for greater flexibility and increased bookings. The walls are made up of individual panels which can be easily moved along the ceiling track by one person.



5. Tourism and Economic Development

Visitor Information Centre

Tourism numbers are still performing well and merchandise sales are up over 50% on the same time last year. Overseas visitation is continuing to steadily increase. CommBank ID data shared for March indicates that tourism contributed \$2.3 million to the local economy with visitors up 35.3% to 16K.

The Field to Forest Festival proved popular again this year, with the two food-based events selling out within a fortnight. Other events such as the Forestry Talks were well attended, and the team will continue to review and revamp the lineup going forward.

Indigenous Art Exhibition

An Expression of interest for participation in the Indigenous Art exhibition has been released and several responses from new artists received. This event will take place in the library during NAIDOC week commencing the 8th July and concluding on the 18th July this year.

This event will be run in conjunction with the Oberon Aboriginal Community Group who were part of the event committee last year.

Top Town Awards

Oberon has been nominated as a finalist in this years NSW Top Tourism Town awards. The team have released a large social media campaign seeking support from locals and visitors to vote for Oberon. Public voting contributes 25% to the final outcome. Winners will be announced at Destination Visitor Economy Conference on Wednesday 29th May. Oberon Visitor Centre will have staff representation at the conference.

14.5 Investments

File No: Financial Management/Investments/Register

Author: Lisa Koleda (Management Accountant), Zoe Marks (Finance Manager)

Summary

This report provides Council with the Statement of Investments as of 21 May 2024.

Recommendation:

That report item 14.5 is received as information.

List of Attachments

Nil

Comment

On 7 May, the Reserve Bank of Australia (RBA) has kept the cash rate at 4.35% and Exchange Settlement rate at 4.25%.

The Board believes that the current interest rates have been effective in bringing demand and supply closer to balance, as indicated by recent data.

Inflation management remains the Boards paramount concern, ensuring that projections align with established targets. Despite a trend towards decreasing inflation, the decline is progressing more gradually than anticipate, and the current levels are still considered elevated. The board is meticulously monitoring inflationary patterns and stands ready to modify interest rates in response to emergent data and risk evaluations.

The RBA has established an inflation objective of 2 to 3 percent, which serves to foster economic stability and contribute to sustained growth. This target is designed with a degree of flexibility, recognising the inherent unpredictability of economic forecasting and the lag effect of monetary policy interventions on the economy.

Cash at bank

Institution	Value
CBA Business - General Funds	1,934,418.98
CBA Business - Online Saver	2,002,841.04
NAB Business - Cheque	104,242.80
	<u>4,041,502.82</u>

As of 30 April 2024, Council had \$23,750,000 invested with term deposits. Total cash and cash equivalents were \$26,791,502. Below is a breakup of Council's Cash and Cash Equivalents:

Active Term Deposits:

Institution	Date Invested	Rate	Maturity Date	Amount
Bank Of Queensland.	7/06/2023	5.20%	8/05/2024	500,000.00
Macquarie Bank	5/07/2023	5.10%	22/05/2024	500,000.00
National Australia Bank	23/06/2023	5.35%	22/05/2024	500,000.00
AMP Bank	21/06/2023	5.65%	5/06/2024	500,000.00
National Australia Bank	5/07/2023	5.40%	5/06/2024	500,000.00
National Australia Bank	5/07/2023	5.40%	19/06/2024	500,000.00
Commonwealth Bank	5/07/2023	5.34%	2/07/2024	500,000.00
Commonwealth Bank	5/07/2023	5.34%	2/07/2024	500,000.00
Commonwealth Bank	5/07/2023	5.34%	3/07/2024	500,000.00
National Australia Bank	19/07/2023	5.35%	17/07/2024	500,000.00
National Australia Bank	5/07/2023	5.39%	17/07/2024	500,000.00
Bank Of Queensland.	19/07/2023	5.35%	17/07/2024	500,000.00
The Mutual Bank	5/07/2023	5.70%	31/07/2024	500,000.00
Macquarie Bank - STP	16/08/2023	4.92%	14/08/2024	500,000.00
Bank Of Queensland.	2/08/2023	5.25%	14/08/2024	500,000.00
Macquarie Bank	31/08/2022	4.41%	28/08/2024	500,000.00
Family First Credit Union	8/08/2023	5.25%	10/09/2024	500,000.00
Macquarie Bank	13/09/2023	4.82%	11/09/2024	500,000.00
Bank Of Queensland.	6/09/2023	4.95%	11/09/2024	500,000.00
Macquarie Bank	21/09/2022	4.42%	25/09/2024	500,000.00
G&C Mutual Bank	20/09/2023	5.25%	25/09/2024	500,000.00
Commonwealth Bank	16/08/2023	5.13%	8/10/2024	500,000.00
Commonwealth Bank	18/10/2023	5.02%	22/10/2024	500,000.00
Bank Of Queensland.	18/10/2023	5.10%	23/10/2024	500,000.00
Commonwealth Bank	8/11/2023	5.17%	5/11/2024	500,000.00
Judo Bank - STP	12/10/2022	4.45%	6/11/2024	500,000.00
Judo Bank - STP	12/10/2022	4.45%	6/11/2024	500,000.00
Defence Bank - STP	12/10/2022	4.70%	6/11/2024	500,000.00
Commonwealth Bank	22/11/2023	5.11%	19/11/2024	500,000.00
Macquarie Bank - STP	9/11/2023	5.09%	20/11/2024	500,000.00
AMP Bank	9/11/2023	5.10%	4/12/2024	500,000.00
Defence Bank - STP	8/11/2023	5.15%	18/12/2024	500,000.00
Judo Bank	8/11/2023	5.40%	18/12/2024	250,000.00
National Australia Bank	17/01/2024	5.05%	15/01/2025	500,000.00
Australian Unity Bank	6/12/2023	5.25%	15/01/2025	500,000.00
Illawarra Credit Union	31/01/2024	5.10%	29/01/2025	500,000.00
Australian Unity Bank	20/12/2023	5.20%	29/01/2025	500,000.00
Australian Unity Bank	21/12/2023	5.10%	26/02/2025	500,000.00
National Australia Bank	28/02/2024	5.00%	26/02/2025	500,000.00
National Australia Bank	28/02/2024	5.00%	26/02/2025	500,000.00
Australian Unity Bank	20/12/2023	5.10%	12/03/2025	500,000.00
National Australia Bank	13/03/2024	4.95%	12/03/2025	500,000.00
Australian Unity Bank	20/12/2023	5.10%	26/03/2025	500,000.00
AMP Bank - (Sewer)	24/04/2024	5.05%	23/04/2025	500,000.00
G&C Mutual Bank	21/12/2023	5.10%	7/05/2025	500,000.00
G&C Mutual Bank	21/12/2023	5.10%	21/05/2025	500,000.00

22,750,000.00**Total Cash & Cash Equivalents 26,791,502.82****Externally restricted 16,848,450.00****Internally restricted 8,501,098.00****Unrestricted Cash 1,441,954.82**

Investments matured during this reporting period:

<i>Institution</i>	<i>Date Invested</i>	<i>Rate</i>	<i>Maturity Date</i>	<i>Amount</i>
Defence Bank - (Sewer)	26/04/2023	4.65%	10/04/2024	500,000.00
National Australia Bank - (Sewer)	11/04/2023	4.40%	10/04/2024	500,000.00
AMP Bank - (Sewer)	24/05/2023	5.15%	24/04/2024	500,000.00

Investments placed during this reporting period:

<i>Institution</i>	<i>Date Invested</i>	<i>Rate</i>	<i>Maturity Date</i>	<i>Amount</i>
AMP Bank - (Sewer)	24/04/2024	5.05%	23/04/2025	500,000.00

Summary of Interest earned for the month of April 2024

Interest received on matured investments for the month	67,998.63
Year to Date interest received on matured investments	701,269.44
Monthly accrued interest on active investments	93,936.31
Average interest rate achieved	5.11%
90-day BBSW	4.41%
CBA Business - General Funds Acc (YTD Interest received)	72,981.49
CBA Business - Online Saver Acc (YTD Interest received)	73,245.51

Definitions:

Interest received for the month and YTD (year to date) represent the actual payments received into Council's general fund bank account.

Monthly accrued interest on active investments is accumulated interest that has yet to be paid – at time of reporting.

Average interest rate achieved is the sum of all interest dividends, divided by the length of time investments are held – at time of reporting.

90 days BBSW is a benchmark interest rate at the time of reporting.

Biz Saver Online Acc, interest received is the accumulated interest earned on fund held in the Biz Saver available for use.

I certify that the investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulations 2005, and Council's Investments Policy.

Zoe Marks
Responsible Accounts Officer

- 14.6 Grants Update - April 2024

File No: Governance/Grants 2024

Author: Toni Dwyer (Grants Co-ordinator), Mathew Webb (Corporate Services Director)

Summary

This report provides a summary of grant funding applications submitted and funding notifications received during March 2024.

Recommendation:

That report item 14.6 is received as information.

List of Attachments

Nil

Comment

This report summarises grant activities for April 2024.

GRANT APPLICATIONS & VARIATION REQUESTS

a. Australian Government, Department of Health and Aged Care, Play Our Way Program – Stream 1

The Play Our Way program provides funding to create greater opportunities for women and girls to access, participate in and remain involved in sport and physical activity. The Grant Opportunity has two streams, Facilities and Participation and equipment.

Oberon Council submitted an Expression of Interest Application to the Facilities Stream for a Hockey Pitch and facilities for \$2,000,000. The description in the application is as follows,

“To design and build the first Hockey pitch in Oberon Council's new Sports Centre Complex encompassing facilities that are safe, modern, and tailored and follow best practice design principles including inclusivity and accessibility for women and girls. The Hockey pitch is a direct acknowledgment of women and girl's successful past and present achievements of the teams representing Oberon until now in competitions played in other regions. Building a Hockey pitch will allow hockey to be played and trained for in the hometown and will increase participation, retention, create a sense of belonging and satisfaction especially for women. A Hockey pitch will enable enduring sporting programs and initiatives for participation in sport and physical activity and foster a culture of equality, respect, and inclusion. Research shows that safe, clean, private and gender-neutral facilities play a key role in encouraging women and girls' involvement. The result, everyone in the community benefits.”

If the Council is successful in this Expression of Interest, a further invitation will be extended to submit a full application.

b. Australian Government Local Roads and Community Infrastructure (LRCI) Program Phase 4

Oberon Council submitted a variation to the currently approved Work Schedule. This variation removed Hockey from the title previously approved Sportsground funding, due to the Play Our Way Application.

c. The Australian & NSW Government, Road Safety Program 2023-24 to 2025-26 & NSW Government, Towards Zero Program.

The Road Safety Program aims to deliver road safety upgrades and improvements across urban, regional, and remote areas. The Towards Zero Roads Program aims to deliver sustainable and long-term reductions in road trauma through upgrades of the existing road network. Oberon Council submitted applications for 2 projects to both programs as follows,

1. Raised Pavement Markers – Abercrombie Road, \$118,000.
2. Guard Railing – Lowes Mount Road, \$334,000.

A further application was made to the sub program (School Zone Infrastructure) of the Road Safety Program for

1. Extended raised footpath and pedestrian refuge - Dudley/Dart Street (similar to the application under the NSW Get Active Program), \$54,000. Should Oberon Council be successful, the Council will only be able to accept one of these. The Get Active Program application should be determined first.

All applications were made in the one portal and all required use of the iRAP Star Rating Methodology. The iRAP Star Rating Methodology provides an objective measure of road safety levels 'built in' to the road for vehicle occupants, motorcyclists, bicyclists, and pedestrians. It presents an evidence-based measure of the likelihood of a crash occurring and its severity. A 1-star rated road is the least safe while a 5-star road is the safest

GRANT PROGRESS

Grant Progress Table				
Submitted	Details/Description of Project	Grant Program	Grant Amount	Status
10 May 2024	Abercrombie Road-Raised Pavement Markers	Road Safety Program (Federal & State) and (State) Towards Zero Program	\$118,000	Pending – Advice expected from July 2024
10 May 2024	Lowes Mt Road – Guard Railing	Road Safety Program (Federal & State) and (State) Towards Zero Program	\$334,000	Pending – Advice expected from July 2024
10 May 2024	Dudley Dart Street footpath and pedestrian refuge	Road Safety Program – Sub School Zone Infrastructure	\$54,000	Pending – Advice expected from July 2024

29 April 2024	EOI (Expression of Interest) – Oberon Hockey Pitch and Facilities	Play our Way Grant Program (Federal Grant)	\$2,000,000	Pending Advice – expected June 2024
12 March 2024	Workshop and indigenous Art Exhibition	2024 NAIDOC Grants	\$3,000	Pending
22 February 2024	Cultural burning workshop and NAIDOC Family Day	NAIDOC Week 2024	\$10,000	Pending
15 Jan 2024	Sewage Treatment Plant	Growing Regions Program (Federal Grant)	\$3,000,000	Pending – Advice (Staff following up weekly)
13 December 2023	My kids can walk or ride to school! - Improving Safety Dart Street School Precinct.	Get NSW Active 2024-25, NSW Department of Transport	\$50,300	Pending – Advice expected April/May 2024
4 December 2023	Shared path extension to Rutters Ridge, Oberon Hills Estate	Get NSW Active 2024-25, NSW Department of Transport	\$370,260	Pending – Advice expected April/May 2024
15 November 2023	Black Springs Hall Seating	2023-24 Crown Reserves Improvement Fund	\$16,665	Pending – Advice expected May 2024

14.7 Status Update - May 2024

File No: Governance/Meetings/Ordinary

Author: Gary Wallace (General Manager), Damian O'Shannassy (Planning and Development Director), Mathew Webb (Corporate Services Director), Dr Cornelia Wiebels (Technical Services Director)

Summary

This report item summarises the current status of Council resolutions and provides updates for actions taken.

Recommendation:

That report 14.7 is received as information.

List of Attachments

1. 240516 Status Report May 2024 [**14.7.1** - 26 pages]

Comment

Following each Council Meeting the General Manager and Directors review the decisions and agree on a priority for actioning these decisions. Each Director will provide an update to the Council Action Checklist, as well as reporting on actions to the General Manager.

With respect to outstanding actions from previous Council Meetings the General Manager will review these with the Mayor and the Directors on at least a monthly basis.

If any Councillor requires an update on a specific item, they should contact the General Manager or the relevant Director or submit a Councillor Request Form to the Executive Coordinator.

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
Ordinary Meeting - Carried over actions from status report	15 210921 Business Case - Land at 34 Glyndwr Avenue, Oberon	That Council provide up to \$20,000 from the Land Bank to prepare documentation in preparation of a development application for a dual occupancy on land known as Lot 10 DP 245689 being known as 34 Glyndwr Avenue.	Gary Wallace	<p>02/02/2023 Gary Wallace</p> <p>Developing project scope for consultant services.</p> <p>Advice received for grant opportunities relating to residential and industrial developments to be considered from Regional Infrastructure Fund expected in October.</p> <p>03/02/2023 Gary Wallace</p> <p>No information has been forthcoming regarding the Regional Infrastructure Fund. Progression of plans and engineering for the site continue given the site constraints.</p> <p>14/06/2023 Gary Wallace</p> <p>Currently awaiting outcome of the Housing Australia Fund Bill and opportunities that may exist for Council to utilise this for subsidized housing.</p> <p>09/08/2023 Gary Wallace</p> <p>No further understanding of bill status. Options for medium density being considered given site constraints.</p> <p>13/09/2023 Gary Wallace</p> <p>The Australian Housing Bill has seen support at a Federal level between the Greens and Labour. Awaiting the detail to see if opportunities for Council exist.</p> <p>13/12/2023 Gary Wallace</p>	In Progress

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
				<p>No additional advice received as yet, however substantial housing packages are earmarked for 2024 from both Federal and State Governments</p> <p>14/02/2024 Gary Wallace</p> <p>Council is undertaking an assessment of the requirements for the Housing Australia Grant funding opportunity, applications open until 22 March 2024.</p> <p>15/05/2024 Gary Wallace</p> <p>Opportunities have potentially arisen from the Federal Budget and will look to progress when and if opportunities present.</p>	
Ordinary Meeting - Carried over actions from status report	14 150222 Faugha Ballaugha Road - Proposed Sectional Road Realignment	<ol style="list-style-type: none"> 1. Council proceed with the creation of new road realignment to a section of the Faugha Ballaugha Road eliminating the existing acute bend on this road. 2. Council allocate funding from Section 7.11 Rural Roads to an amount of up to \$35,000 to complete the acquisition works in advance of constructing a new section of unsealed road pavement. 	Cornelia Wiebels, Gary Wallace	<p>02/02/2023 Chris Schumacher</p> <p>Matter in progress, quotation for survey and design of new road alignment in progress. Survey to be undertaken during March 2022.</p> <p>Survey completed, new alignment pegged and design and legal formalities now in progress.</p> <p>Fencing contractor has ordered materials, work is expected to commence during December 2022 as issues have occurred during the gas outage and Jemena contractors.</p> <p>07/02/2023 Chris Schumacher</p> <p>Survey of new alignment and fencing completed December 2022. Transfer of small</p>	In Progress

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
				<p>parcel of acquired land to public road in progress.</p> <p>13/09/2023 Chris Schumacher</p> <p>Looking to undertake a training program with internal officers through our Legal practitioners. This has been delayed as officer is currently undertaking a seconded role.</p> <p>10/10/2023 Chris Schumacher</p> <p>Progressing with the finalisation of the land transfer.</p> <p>14/02/2024 Gary Wallace</p> <p>Resourcing for this project is currently slowing the finalisation of the project.</p> <p>14/03/2024 Gary Wallace</p> <p>To finalise this matter an external will be engaged.</p> <p>15/05/2024 Gary Wallace</p> <p>External engaged, currently awaiting signature of landholder to finalise.</p>	
Ordinary Meeting - Carried over actions from status report	33 150322 Humphries Road Oberon - Partial Road Reconstruction	A report be prepared detailing guidelines for developers in the construction of roads for future consideration by Council.	Damian O'Shannassy	<p>02/02/2023 Gary Wallace</p> <p>To be included in an update to the DCP as part of our strategic planning review.</p> <p>10/10/2023 Gary Wallace</p> <p>Strategic process to commence in November. Scope complete.</p>	In Progress

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
				<p>14/02/2024 Gary Wallace</p> <p>Tender for comprehensive Land Use Strategy to be advertised in February.</p> <p>14/03/2024 Gary Wallace</p> <p>Request for Tender uploaded on the E-Tendering Portal with closing date 4 April 2024. Further report to May Ordinary Meeting.</p>	
Ordinary Meeting - Carried over actions from status report	35 190422 Residential Land Development	<ol style="list-style-type: none"> 1. Nominate the Open Tendering method as prescribed in accordance with Clause 166(b) of the Local Government Regulation 2005 seeking interest in the development of residential land. 2. Upon completion of the mandatory 21-day tender period, assessment by a panel will provide a further report to Council for consideration and determination. 	Gary Wallace	<p>02/02/2023 Gary Wallace</p> <p>Noted – Design Specification and construction plans to supplement the Tender documentation is complete.</p> <p>Advice received for grant opportunities relating to residential and industrial developments to be considered from Regional Infrastructure Fund expected in November/December. Should no additional advice be received Tender will be sent out for costs.</p> <p>03/02/2023 Gary Wallace</p> <p>No further progress on the Regional Infrastructure Fund. Given the proximity of the NSW State election it is considered that this fund will be activated after the NSW State election in March. Council will progress to tender.</p> <p>14/03/2023 Gary Wallace</p> <p>Tender documents currently being prepared to be exhibited in March 2023.</p>	In Progress

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
				<p>10/05/2023 Gary Wallace</p> <p>Current opportunities re being considered for further options for construction. A report is provided to the May 2023 meeting.</p> <p>14/06/2023 Gary Wallace</p> <p>Reported to May 2023 Meeting.</p> <p>08/08/2023 Gary Wallace</p> <p>DA being prepared for Council consideration.</p> <p>13/09/2023 Gary Wallace</p> <p>The Australian Housing Bill has seen support at a Federal level between the Greens and Labour. Awaiting the detail to see if opportunities for Council exist.</p> <p>10/10/2023 Gary Wallace</p> <p>Scope finalised in October, will be uploaded to portal in December.</p> <p>14/02/2024 Gary Wallace</p> <p>Council undertaking an assessment of the requirements for the Housing Australia Grant funding opportunity, applications open until 22 March 2024.</p> <p>15/05/2024 Gary Wallace</p> <p>Opportunities have potentially arisen from the Federal Budget and will look to progress when and if opportunities present.</p>	

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
Ordinary Meeting - Carried over actions from status report	36 190422 Industrial Land Developments	<ol style="list-style-type: none"> 1. Nominate the Open Tendering method as prescribed in accordance with Clause 166(b) of the Local Government Regulation 2005 seeking interest in the development of Stage 2 of the Oberon Industrial Estate. 2. Upon completion of the mandatory 21-day tender period, assessment by a panel will provide a further report to Council for consideration and determination. 3. Revise the selling price per square metre rate as delegated to the General Manager in the Mayoral Memo. 	Gary Wallace	<p>02/02/2023 Gary Wallace</p> <p>Noted – Design Specification and construction plans to supplement the Tender documentation is complete.</p> <p>Advice received for grant opportunities relating to residential and industrial developments to be considered from Regional Infrastructure Fund expected in November/December.</p> <p>03/02/2023 Gary Wallace</p> <p>No further information as to the Regional Infrastructure Fund. Given the nature of the State election it is considered that this fund will be activated after the NSW State election in March. Council will progress to tender.</p> <p>14/03/2023 Gary Wallace</p> <p>Tender documents currently being prepared, to be exhibited in March 2023.</p> <p>10/05/2023 Gary Wallace</p> <p>Current opportunities re being considered for further options for construction. A report is provided to the May 2023 meeting.</p> <p>11/07/2023 Gary Wallace</p> <p>Revised options for layout being prepared and costed.</p> <p>08/08/2023 Gary Wallace</p> <p>Report to Council August 2023 Meeting.</p>	Matter closed

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
				<p>13/09/2023 Gary Wallace</p> <p>From actions at August Ordinary Meeting Tender will be prepared during September 2023.</p> <p>10/10/2023 Gary Wallace</p> <p>Tender finalised in October, will be uploaded to portal in December.</p> <p>14/02/2024 Gary Wallace</p> <p>Tender closed, outcomes to be reported to March meeting.</p> <p>14/03/2024 Gary Wallace</p> <p>Assessment of Tenders is progressing. It is anticipated to provide reports to April as finalisation of project was temporarily delayed due to resourcing.</p> <p>15/05/2024 Gary Wallace</p> <p>Report tabled to April Meeting.</p>	
Ordinary Meeting - Carried over actions from status report	14 190722 Dreves Road - Right of Carriageway and Release of Easement	That Council take appropriate action to have Lot 4 in DP1026840 classified as public road.	Chris Schumacher	<p>06/02/2023 Chris Schumacher</p> <p>Legal matter in progress with Councils solicitor and staff in order to resolve Lot 4 DP1026840 as Public Road.</p> <p>13/09/2023 Chris Schumacher</p> <p>Looking to undertake a training program with internal officers through our Legal</p>	In Progress

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
				<p>practitioners. This has been delayed as officer is currently undertaking a seconded role.</p> <p>10/10/2023 Chris Schumacher</p> <p>Progressing with the finalisation of the land transfer.</p> <p>14/02/2024 Gary Wallace</p> <p>Resourcing for this project is currently slowing the finalisation of the project.</p> <p>14/03/2024 Gary Wallace</p> <p>To finalise this matter an external will be engaged.</p> <p>15/05/2024 Gary Wallace</p> <p>External engaged, matter progressing.</p>	
230418 Ordinary Meeting 18 April 2023	22 - 18/04/2023 Policy 2123 Anti Bullying Positive Working Relationships Policy	That Workplace Behavioural Standards and Expectations Policy 2123 be further reviewed to ensure it is consistent with Policy 2101, and that Complaints Handling Policy 2101 also be reviewed.	Gary Wallace, Mathew Webb	<p>09/05/2023 Mathew Webb</p> <p>Review underway</p> <p>08/08/2023 Gary Wallace</p> <p>Working group established to critique current policy.</p> <p>13/12/2023 Gary Wallace</p> <p>Values and Commitments phase complete. Will be reported to March 2024.</p>	In Progress

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
				14/03/2024 Gary Wallace Resourcing (sickness) has delayed this. The finalisation of this action requires melding of two existing policies.	
230516 Ordinary Meeting 16 May 2023	9 - 16/05/2023 Tender 2023-09 Oberon Kerbside Garbage Collection	That Council: 1. Nominate the Open Tendering method as prescribed in accordance with Clause 166(a) of the Local Government Regulation 2005 for the provision of Kerbside Garbage Collection services for the next three (3) year period with an option for a further extension of 2-years (T2023-09). 2. At the conclusion of the Tender period all information will be assessed by a panel and a report will be put to the next available Ordinary Meeting of Council seeking endorsement of a suitable provider for the new Oberon Kerbside Garbage Collection Contract.	Dr Cornelia Wiebels	14/06/2023 Chris Schumacher Tender documents currently being prepared. 13/09/2023 Chris Schumacher Kerbside Waste Tender held over until following Councillor Waste Workshop. 10/10/2023 Chris Schumacher Waste Workshop held in September. Progress report presented to October Ordinary Meeting. 14/12/2023 Gary Wallace Council utilising options for 2023/24 and the development of a tender in the last quarter of 2023/24.	In Progress
230516 Ordinary Meeting 16 May 2023	21 - 16/05/2023 Bailey's Lane Causeway Replacement	That: 1. Council proceed with the supply and construction of a new single lane bridge structure by contractor Murray Valley Piling to replace the existing	Cornelia Wiebels	14/06/2023 Chris Schumacher Engagement with Murray Valley Piling proceeding. Works will be undertaken in July 2023.	Matter closed

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
		<p>low-level causeway on Baileys Lane.</p> <p>2. The existing \$206,905 plus an additional \$60,000 of funding be taken from the existing \$1M NSW Severe Weather & Flood Affected grant funding to assist the delivery of this new bridge infrastructure at a total cost of \$266,905.</p> <p>3. Council reduce the previously dedicated funding under the NSW Severe Weather & Flood Affected Grant Fund for gravel resheeting to make up the short fall for the development.</p> <p>4. That the bridge be installed including fitting of safety rails to be funded from the existing \$1M NSW Severe Weather & Flood Affected grant funding rural roads.</p> <p>5. The General Manager be authorised to sign the relevant contracts and authorise payments associated with the project.</p>		<p>09/08/2023 Chris Schumacher</p> <p>Work commenced on 7 August 2023 and is expected to be completed by the end of August 2023.</p> <p>13/09/2023 Chris Schumacher</p> <p>Works complete, close out report to be provided to October Meeting.</p> <p>10/10/2023 Chris Schumacher</p> <p>Awaiting final section of rail to be supplied. A close out report will be presented to the November Ordinary Meeting.</p> <p>14/02/2024 Gary Wallace</p> <p>Bridge ends have been installed, close out report will be provided at the next available meeting.</p> <p>15/05/2024 Gary Wallace</p> <p>Close out report provided to April 2024 Ordinary Meeting.</p>	
230919 Ordinary Meeting 19 September 2023	Delegates to Council Committees	<p>15 - 19/09/2023</p> <p>That Council endorse in principle the proposed alternative facility management options for the</p>	Mathew Webb	<p>12/10/2023 Mathew Webb</p> <p>Various scenarios and costings still being gathered.</p>	In Progress

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
		administration of the independent living units to reduce the associated psychosocial risks to staff with the General Manager to provide a variety of options including indicative costings to fund the options.		<p>14/02/2024 Mathew Webb</p> <p>Discussions continue with Columbia regarding a community outreach program. Units management model unchanged at this time</p> <p>15/05/2024 Mathew Webb</p> <p>Columbia in conjunction with Council submitted a grant application under Innovative Models of Care, Funding Community Supported Rural Primary Care Trials - Federal Government. The application would provide seed funding to kickstart a community outreach program at the ILU. Unfortunately this grant application was not successful.</p> <p>Investigations still underway regarding another appropriate model for the management of the ILUs.</p>	
231121 Ordinary Meeting 21 November 2023	8 - 21/11/2023 Common Working Party Meeting 10 October 2023	<p>That:</p> <ol style="list-style-type: none"> 1. Council receive and note minutes of the Common Working Party Meeting held on 10 October 2023. 2. Council note the re-dedication of the Oberon Treasures Display at the Common held on Saturday 18 November. 3. Up to \$1,000 from unallocated Town Improvement Funds be allocated to fund the opening ceremony for the Oberon Treasures Project. 	Gary Wallace	<p>13/12/2023 Gary Wallace</p> <p>1 – 7 Actions taken 8 – 9 Ongoing</p> <p>15/05/2024 Gary Wallace</p> <p>1 – 7 Completed 8 – Ongoing 9 – Refer to June 2024 Operational Plan deliberations</p>	In Progress

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
		<p>4. Council provide an allocation of \$1,000 from unallocated Town Improvement Funds to assist with the removal of the well at the Oberon Common.</p> <p>5. An allocation of \$500 be provided from the unallocated Town Improvement Fund to assist in providing a historical board outlining the old well and its significance to the Oberon Common.</p> <p>6. Up to \$1,000 be allocated to address the gardens around the memorial plaques for Mayors.</p> <p>7. Provide funding from the Town Improvement Common Fund to the installation of appropriate signage explaining the Oberon Treasures project.</p> <p>8. Provide funding from the Town Improvement Common Fund to the installation of a plaque to recognise the Women's Service in the defense forces and auxiliary services at the plinth already located in the Common.</p> <p>9. Any remaining unallocated Town Improvement Levy Funds for the Common be allocated towards the extension of footpaths in the Oberon Common.</p>			

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
231219 Ordinary Meeting 19 December 2023	4 - 19/12/2023 Black Springs Land	<p>That:</p> <ol style="list-style-type: none"> Oberon Council explore compulsory acquisition of the land situation at 67 Dog Rocks Road, Black Springs, (Lot 174, DP757072) being the Black Springs Transfer Station utilising their powers as outlined in the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> or other acquisition methods. Provide to Council at its February or March Meeting a further report on the acquisition of the subject land at 67 Dog Rocks Road, Black Springs. 	Gary Wallace	<p>14/02/2024 Gary Wallace</p> <p>Noted, Telco informed that they are currently in negotiations with private landholder. No further action at this time.</p> <p>14/03/2024 Gary Wallace</p> <p>No further information provided by Telco at this stage.</p>	In Progress
231219 Ordinary Meeting 19 December 2023	21 - 19/12/2023 Late Report - Oberon Sewerage Treatment Plant Replacement Project - Tender	<p>That:</p> <ol style="list-style-type: none"> Council acknowledge the changes to the closing of the new Sewerage Treatment Plant tender from 29 January 2024 to 16 February 2024. The Managing Director/CEO of Public Works Advisory be directed to attend the next Ordinary Council Meeting to explain the significant delay in providing detailed design documents for the Oberon Sewerage Treatment Plant project. 	Gary Wallace	<p>14/02/2024 Gary Wallace</p> <ol style="list-style-type: none"> Noted Correspondence forwarded to Public Works in line with Council resolution, awaiting response. Correspondence forwarded to Ministers office awaiting response. <p>14/03/2024 Gary Wallace</p> <p>No response received at this time.</p>	In Progress

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Document	Item	Action Required	Assignee/s	Action Taken	Status
		3. Correspondence be forwarded to the Minister responsible for the portfolio outlining the Council's concerns regarding delays to this project.			
240220 Ordinary Meeting - 20 February 2024	5 - 20/02/2024 Community Services Committee	<ol style="list-style-type: none"> 1. That Council commit to hosting another End of Year Spectacular event on 7 December 2024 and provide appropriate budget and resources as itemised in the 2024/25 Operational plan. 2. That Council receive and note minutes of the Community Services Committee held on 8 February 2024. 	Mathew Webb	14/03/2024 Mathew Webb Noted – contribution within the 2024/24 draft Operational Plan will be deliberated.	Matter closed
240220 Ordinary Meeting - 20 February 2024	11 - 20/02/2024 Social Media Policy 2130	That: <ol style="list-style-type: none"> 1. Council place the proposed Model Social Media Policy on exhibition for 28 days seeking input from the community. 2. Council delegate to the General Manager any minor administrative amendments to the draft (and final) should they be required. 3. Endorse the Model Social Media Policy should no submissions be received or report back to the next available Council meeting should non 	Gary Wallace	14/03/2024 Gary Wallace Currently on Public Exhibition until 5 April 2024. 16/05/2024 Gary Wallace No submissions received, policy endorsed.	Matter closed

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
		administrative submissions be provided.			
240220 Ordinary Meeting - 20 February 2024	20 - 20/02/2024 Quarterly Budget Review Statement 2 - October - December 2023	1. Report Item 14.8 is received as information. 2. That Council consider reallocation of Town Improvement funds currently allocated to the Rugby League Lighting Towers and Rugby League Change Rooms at the next Ordinary Council Meeting.	Mathew Webb	14/03/2024 Mathew Webb Noted - this report has been deferred until the outcome of the Town Improvement Levy deliberations have occurred. 15/05/2024 Mathew Webb Council will have the opportunity to relocate these funds when endorsing the Operational Plan and any Town Improvement reallocations in June.	Matter closed
240319 Ordinary Meeting - 19 March 2024	4 - 19/03/2024 Drainage	That the \$50,000 of the funds currently allocated in the Town Improvement Levy Fund for drainage projects be assessed by the new Technical Services Director and a report be brought back to the May Council meeting with recommendations and costs for improvements to drainage including consideration of East Dillon Street.	Dr Cornelia Wiebels	14/05/2024 Dr Cornelia Wiebels Report to May 2024 Ordinary Council Meeting	Matter closed
240319 Ordinary Meeting - 19 March 2024	5 - 19/03/2024 Footpaths	That the funds currently allocated in the Town Improvement Levy Fund for footpaths be assessed by the new Technical Services Director with a focus on PR crossings and the pedestrian linkages to the new Sports Ground and a report be brought back to the May Council meeting with recommendations and costs.	Dr Cornelia Wiebels	14/05/2024 Dr Cornelia Wiebels Report to May 2024 Ordinary Council Meeting	Matter closed

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Document	Item	Action Required	Assignee/s	Action Taken	Status
240319 Ordinary Meeting - 19 March 2024	9 - 19/03/2024 Audit Risk and Improvement Committee Meeting 14 December 2023	That Council: 1. Receive and note minutes of the Audit Risk and Improvement Committee Meeting held on 14 December 2023 and endorse the recommended actions. 2. A Councillor Workshop be held to review Council's Risk Appetite Statements. 3. Note the 2022/23 Audit Risk and Improvement Committee Annual Report as endorsed by the Audit Risk and Improvement Committee	Gary Wallace	15/05/2024 Gary Wallace 1. Noted 2. Workshop to be undertaken in early June 2024 3. Noted	In Progress
240319 Ordinary Meeting - 19 March 2024	10 - 19/03/2024 Heritage Committee Meeting 26 February 2024	1. That Council receive and note minutes of the Heritage Committee Meeting held on the 26 February 2024 2. That Council supports the listing of St Peters Anglican Church Mutton Falls as a Heritage Item in the next LEP. 3. That Council supports the listing of the O'Connell Avenue of Trees as a Heritage Item in the next LEP. 4. That the existing Structure of the Heritage Committee be retained as is and that Council widen the exposure and	Damian O'Shannassy	10/04/2024 Damian O'Shannassy Recommendations 2 & 3 will be added to the list of properties to be considered for Heritage listing as part of the next LEP review.	Matter closed

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
		notification of meeting dates and representatives.			
240319 Ordinary Meeting - 19 March 2024	11 - 19/03/2024 Hazelgrove School Committee Report	<p>That:</p> <ol style="list-style-type: none"> 1. Council receive and note minutes of the Hazelgrove School Reserve Committee held on 11 March 2024. 2. Council note that the Hazelgrove School Reserve Committee has resolved to prioritise the following projects within the precinct as follows; <ul style="list-style-type: none"> • School House Building • Tennis Courts • Tennis Court Lighting • Surrounding grounds and area 3 That Oberon Council fund the full pest and building inspection as per quote received on 21 December 2023 up to \$600 to be funded from Oberon Parks and Gardens Maintenance Fund, and on completion the report be provided to Council and the Hazelgrove School Reserve Committee. 	Gary Wallace	<p>15/05/2024 Gary Wallace</p> <p>Money provided to undertake building report, awaiting finalisation of the report.</p>	In progress
240319 Ordinary Meeting - 19 March 2024	12 - 19/03/2024 Town Improvement Levy Review	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the findings of the 90-day community consultation process. 2. Endorse Scenario 3 to 	Mathew Webb	<p>15/05/2024 Mathew Webb</p> <p>Scenario 3 has been used as the basis for the development of the draft Operational and Delivery plans that are currently on exhibition.</p>	In Progress

Oberon Council - Agenda - Ordinary Meeting - 21 May 2024

Document	Item	Action Required	Assignee/s	Action Taken	Status
		<p>discontinue the Town Improvement Levy and distribute this component of rating revenue into the base rate component within the ordinary rate structure for development of the FY24/25 Operational and Delivery Plan.</p> <p>3. Retain current governance protocols on any funds raised under the previous Town Improvement Levy until all projects are delivered.</p>		Project delivery and governance of the TI funds is unchanged and ongoing	
240319 Ordinary Meeting - 19 March 2024	15 - 19/03/2024 Central Tablelands Weeds Authority Request for Additional Funds	<p>That Council</p> <p>1. Request for detailed project forecasts and risk mitigation information in relation to the delivery of Roadside Weed Control program.</p> <p>2. Do not commit additional funding until further review and information has been provided.</p>	Gary Wallace	<p>15/05/2024 Gary Wallace</p> <p>Met with Tim Johnston, awaiting final report from Central Tablelands Weeds Authority</p>	In Progress
240319 Ordinary Meeting - 19 March 2024	16 - 19/03/2024 Regional Emergency Roads Repair Fund Works Program	That Council approve the proposed funding categories for the Regional Emergency Road Repair Funding of \$2.492m.	Dr Cornelia Wiebels	<p>01/05/2024 Cornelia Wiebels</p> <p>Submitted</p>	Matter closed
240319 Ordinary Meeting - 19 March 2024	18 - 19/03/2024 Close Out Report - The Reef Amenities	That Council note the report and contribution required to complete the project from the Building Maintenance Fund.	Damian O'Shannassy	<p>08/04/2024 Damian O'Shannassy</p> <p>Noted</p>	Matter closed

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Document	Item	Action Required	Assignee/s	Action Taken	Status
240319 Ordinary Meeting - 19 March 2024	19 - 19/03/2024 Yarning Circle MOU	That Council: 1. Endorse in principle the revised MOU relating to the Yarning Circle project within the Common. 2. Delegate the General Manager to make all necessary amendments by Council and suggested changes by Pejar Local Aboriginal Land Council. 3. Delegate to the General Manager to sign the final Memorandum of Understanding.	Gary Wallace	15/05/2024 Gary Wallace MOU supported and amended accordingly.	Matter closed
240319 Ordinary Meeting - 19 March 2024	21 - 19/03/2024 Grants Update and Contribution	That Council: 1. Commit \$21,000 for a Consultant to undertake a thorough review and determine which is the best project in our Renewable Energy Action Plan and work towards a January 2025 submission under the Community Energy Upgrades Fund. 2. That Council consider as part of its ongoing Operational Plan a reserve fund to support energy initiatives as identified from our Renewable Energy Action Plan analysis to help ongoing support for grant funding.	Mathew Webb	15/05/2024 Mathew Webb Consultant appointed and work underway on the development of the plan and grant application documentation.	In Progress

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Document	Item	Action Required	Assignee/s	Action Taken	Status
		3. Note other grant updates and activities have been included in the report.			
240319 Ordinary Meeting - 19 March 2024	29 - 19/03/2024 Water Write-off Request - Assessment 12368376	That Council do not write-off the water consumption charges for Assessment 12368376 but instead offer a payment plan arrangement for full cost recovery.	Mathew Webb	15/05/2024 Mathew Webb Applicant notified and payment plan discussions underway.	Matter closed
240416 Ordinary Meeting - 16 April 2024	10 - 16/04/2024 Audit Risk and Improvement Committee Meeting 14 March 2024	That Council: 1. Endorse the updated Oberon Audit Risk and Improvement Committee Terms of Reference and note the new membership requirements. 2. Endorse the proposed Internal Audit Charter and note the internal audit arrangements. 3. Receive and note minutes of the Audit Risk and Improvement Committee Meeting held on 14 March 2024.	Mathew Webb	15/05/2024 Gary Wallace TOR's implemented	Matter closed
240416 Ordinary Meeting - 16 April 2024	14 16/04/2024 Policy 2203 - Pensioner Concessions	That Council: 1. Place the revised Pensioner Concessions Policy 2203 on public exhibition for 28 days and submissions be invited to Council during that period. 2. If no submissions are received within the exhibition period,	Mathew Webb	15/05/2024 Mathew Webb Public Exhibition undertaken until 20 May 2024. No submission received to date. Matter closed subject to no submissions being received during exhibition period.	Matter closed

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Document	Item	Action Required	Assignee/s	Action Taken	Status
		<p>the policy be adopted as presented.</p> <p>3. Delegate to the General Manager to amend any minor changes proposed.</p>			
240416 Ordinary Meeting - 16 April 2024	15 - 16/04/2024 Policy 2201 - Debt Recovery Policy	<p>That Council:</p> <p>1. Place the revised Debt Recovery Policy 2201 on public exhibition for 28 days and submissions be invited to Council during that period.</p> <p>2 If no submissions are received within the exhibition period, the policy be adopted as presented.</p> <p>3. Delegate to the General Manager to amend any minor changes proposed.</p>	Mathew Webb	<p>15/05/2024 Mathew Webb</p> <p>Public Exhibition undertaken until 20 May 2024. No submission received to date. Matter closed subject to no submissions being received during exhibition period.</p>	In Progress
240416 Ordinary Meeting - 16 April 2024	16 - 16/04/2024 Policy 2117 - Corporate Credit Cards & Other Cards	<p>That Council:</p> <p>1. Place the revised Corporate Credit Cards & Other Cards Policy 2117 on public exhibition for 28 days and submissions be invited to Council during that period.</p> <p>2. If no submissions are received within the exhibition period, the policy be adopted as presented.</p>	Mathew Webb	<p>15/05/2024 Mathew Webb</p> <p>Public Exhibition undertaken until 20 May 2024. No submission received to date. Matter closed subject to no submissions being received during exhibition period.</p>	In Progress

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Document	Item	Action Required	Assignee/s	Action Taken	Status
		3. Delegate to the General Manager to amend any minor changes proposed.			
240416 Ordinary Meeting - 16 April 2024	17 - 16/04/2024 Policy 2211 - Investment Policy	That Council: 1. Place the revised Investment Policy 2211 on public exhibition for 28 days and submissions be invited to Council during that period. 2. If no submissions are received within the exhibition period, the policy be adopted as presented. 3. Delegate to the General Manager to amend any minor changes proposed.	Mathew Webb	15/05/2024 Mathew Webb Public Exhibition undertaken until 20 May 2024. No submission received to date. Matter closed subject to no submissions being received during exhibition period.	In Progress
240416 Ordinary Meeting - 16 April 2024	18 - 16/04/2024 Roads Budget Funding Reallocation	That Council endorse the reallocation of \$39,644.22 funding from the s7.11 Roads to the roads budget for the following projects: 1. Baileys Lane Causeway ineligible expenditure \$9,644.22. 2. Mutton Falls Road tree trimming \$30,000.	Dr Cornelia Wiebels	15/05/2024 Gary Wallace Noted	Matter closed
240416 Ordinary Meeting -	28 - 16/04/2024 Oberon Fitness Centre Tender	That Council: 1. Accept the tender submission from Exceptional Builds	Damian O'Shannassy	15/05/2024 Damian O'Shannassy Contract to be signed with the contractor once the Modified Development application is determined by Council on 21 May 2024.	In Progress

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Document	Item	Action Required	Assignee/s	Action Taken	Status
16 April 2024	Enclosure Rear of Facility	<p>Carpentry and Constructions to enclose the rear section of the existing Oberon Fitness Centre building.</p> <p>2. Delegate authority to the General Manager to sign the MW21-LG contract.</p>			
240416 Ordinary Meeting - 16 April 2024	29 - 16/04/2024 Water Write-Off Request - Assessment 12361334	That Council do not write-off the water consumption chargers for Assessment 12361334 but instead offer a payment plan arrangement for full cost recovery.	Mathew Webb	15/05/2024 Mathew Webb Actioned	Matter closed
240416 Ordinary Meeting - 16 April 2024	30 - 16/04/2024 STP Construction Tender Update	<p>That Council;</p> <p>1. Note the Sewerage Treatment Plant Tender Update Report</p> <p>2. Enter negotiations for the supply of the construction of the Sewerage Treatment Plant with the lowest two (2) compliant Tenderers, given the closeness in the price of the Tenders and Council's wish to achieve the most advantageous supply of the project.</p>	Gary Wallace	15/05/2024 Gary Wallace Awaiting advice on outcome of grant application.	In Progress
240423 Extraordinary Council Meeting Works and Finance - 23 April 2024	3 – 23/04/2024 Notice of Motion - Reallocate Rail Crossing Funds	<p>1. That Council investigate the source of the funds which were used for construction of the Rail Crossing and whether the funds have any relationship to Town Improvement fund.</p> <p>2. Council investigate the cost of constructing the proposed</p>	Dr Cornelia Wiebels, Mathew Webb	16/05/2024 Dr Cornelia Wiebels Report to May 2024 Council Meeting	Matter closed

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Document	Item	Action Required	Assignee/s	Action Taken	Status
		<p>footpath from Curtis Street to the link path near the proposed garden in The Oberon Common and report back to the May Ordinary Meeting.</p> <p>3. The General Manager to report on the available resources to undertake the proposed project.</p>			
240423 Extraordinary Council Meeting Works and Finance - 23 April 2024	6 - 23/04/2024 Integrated Planning and Reporting	That Council place the draft Statement of Revenue Policy on public exhibition for a minimum of 28 days, noting the document includes the 2024-25 Fees & Charges and Rating Structure in accordance with Chapter 15, Part 1 of the Local Government Act 1993.	Mathew Webb	16/05/2024 Mathew Webb Currently on public exhibition until 3 June 2024	In Progress
240423 Extraordinary Council Meeting Works and Finance - 23 April 2024	5 - 23/04/2024 Integrated Planning and Reporting	That Council place the draft 2024-25 Operational Plan and Long-Term Financial Plan and resolve to publicly exhibit the plans for a minimum of 28 days in accordance with the Local Government Act 1993. Submissions received during public exhibition period will be considered and presented to the June Ordinary Council Meeting prior to final adoption.	Mathew Webb	16/05/2024 Mathew Webb Currently on public exhibition until 3 June 2024.	In Progress
240423 Extraordinary Council Meeting Works and Finance - 23 April 2024	4 - 23/04/2024 Integrated Planning and Reporting	That Council place the draft 2022-26 Delivery Program, which has been updated with financial data for the 2024-25 to 2025-26 financial years in accordance with	Mathew Webb	16/05/2024 Mathew Webb Currently on public exhibition to 3 June 2024.	In Progress

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Document	Item	Action Required	Assignee/s	Action Taken	Status
Finance - 23 April 2024		the Local Government Act 1993 on public exhibition for a minimum of 28 days and seek community feedback during the exhibition period.			
240423 Extraordinary Council Meeting Works and Finance - 23 April 2024	7 - 23/04/2024 Integrated Planning and Reporting	That Council: 1. Include its ongoing support for a reseal program in lieu of a 1 – 2 kilometer sealed road program. 2. Endorse the proposed communications and consultation strategy. 3. Delegates the General Manager authorisation to make any necessary editorial and content changes to the Integrated Planning and Reporting documentation for public exhibition, in order to give effect to Council resolutions.	Gary Wallace, Mathew Webb	16/05/2024 Gary Wallace 1. Noted 2. Community consultation being undertaken in accordance with communication strategy. 3. Noted	In Progress
240423 Extraordinary Council Meeting Works and Finance - 23 April 2024	9 - 23/04/2024 2024/2025 Section 356 Financial Assistance	That Council: 1. Approve an overall allocation of up to \$80,000 in the draft 2024-25 FY operational plan to fund the Section 356 Financial Assistance program. 2. Place the successful Section 356 applicant list on public exhibition for 28 days.	Mathew Webb	16/05/2024 Mathew Webb Currently on public exhibition until 3 June 2024.	In Progress

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Document	Item	Action Required	Assignee/s	Action Taken	Status
		3. That no applications be accepted after 1 July 2024 unless accompanied by substantiating evidence that falls within the parameters of the Financial Hardship Policy.			
240423 Extraordinary Council Meeting Works and Finance - 23 April 2024	10 23/04/2024 2024/2025 Section 356 Late Funding Request	That Council support the recommendation contained within the report.	Mathew Webb	15/05/2024 Mathew Webb Action as per the endorsed recommendation.	Matter closed
240423 Extraordinary Council Meeting Works and Finance - 23 April 2024	11 23/04/2024 Industrial Subdivision Stage 2	That Council proceed with the recommendations outlined within the report.	Gary Wallace	15/05/2024 Gary Wallace In progress	In Progress

15 URGENT BUSINESS

Summary

In accordance with Clause 232 of the Local Government (General) Regulations 2021 "Model Code of Meeting practice" business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:

- a) A motion is passed to have the business transacted at the meeting: and
- b) The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.

Recommendation:

That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council.

16 CLOSED SESSION - CONFIDENTIAL REPORTS

Summary

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (b) The personal hardship of any resident or ratepayer
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business
- (d) Commercial information of a confidential nature that would, if disclosed:
 - (i) Prejudice the commercial position of the person who supplied it, or
 - (ii) Confer a commercial advantage on a competitor of the Council, or
 - (iii) Reveal a trade secret
- (e) Information that would, if disclosed, prejudice the maintenance of law
- (f) Matters affecting the security of the Council, Councillors, Council staff or Council property
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land
- (i) alleged contraventions of any code of conduct requirements applicable under section 440

16.1	Tender Comprehensive Land Use Strategy 2041
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File No:	Land Use Planning
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Author:	Bennett Kennedy (Senior Town Planner), Damian O'Shannassy (Planning and Development Director)
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This report is CONFIDENTIAL under the provisions of Section 10A(2)(d) of the Local Government Act 1993, as it relates to commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of the council, or (iii) reveal a trade secret.

16.2	Water Assessment Write Off 12368376
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File No:	Finance/Water Rates
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Author:	Zoe Marks (Finance Manager), Mathew Webb (Corporate Services Director)
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This report is CONFIDENTIAL under the provisions of Section 10A(2)(a) of the Local Government Act 1993, as it relates to personnel matters concerning particular individuals (other than councillors).

16.3	Water Write Off Request Assessment 1236500
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File No:	Finance/Rates
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Author:	Zoe Marks (Finance Manager), Mathew Webb (Corporate Services Director)
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This report is CONFIDENTIAL under the provisions of Section 10A(2)(b) of the Local Government Act 1993, as it relates to the personal hardship of any resident or ratepayer.

16.4	Entering into Contract for Bridge Capacity Assessments
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File No:	Roads/Bridges
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Author:	Dr Cornelia Wiebels (Technical Services Director), David Basil (Technical Services Manager)
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This report is CONFIDENTIAL under the provisions of Section 10A(2)(c) of the Local Government Act 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

16.5	Entering into Contracts for the Supply and Delivery of Bitumen Emulsion
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File No:	Contracts
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Author:	Dr Cornelia Wiebels (Technical Services Director), David Basil (Technical Services Manager)
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This report is CONFIDENTIAL under the provisions of Section 10A(2)(c) of the Local Government Act 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

16.6	Entering into Contracts for the Supply Delivery and or Installation of Guard Rail and Wire Rope Safety Fencing
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File No:	Contracts
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Author:	David Basil (Technical Services Manager), Dr Cornelia Wiebels (Technical Services Director)
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This report is CONFIDENTIAL under the provisions of Section 10A(2)(c) of the Local Government Act 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

16.7	Clarification of Section 356 Requests
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File No:	Finance/S356
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Author:	Mathew Webb (Corporate Services Director)
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This report is CONFIDENTIAL under the provisions of Section 10A(2)(a) of the Local Government Act 1993, as it relates to personnel matters concerning particular individuals (other than councillors).

16.8	Request for Land
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File No:	Community Relations/Planning and Requests
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Author:	Gary Wallace (General Manager)
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This report is CONFIDENTIAL under the provisions of Section 10A(2)(c) of the Local Government Act 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

17 CLOSURE OF MEETING

The Mayor will declare the meeting closed.

The next Ordinary Meeting of Oberon Council will be held on Tuesday 18 June 2024 commencing at 5.30pm, in the Oberon Council Chambers, 137 Oberon Street, Oberon.