



# OBERON COUNCIL

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## Application for Subdivision Certificate (Form 13)

*The Environmental Planning and Assessment Act 1979 (Sections 109C(1)(d))*

<b>Certificate number</b> <i>(Council use only)</i>		<b>Responsible Officer</b>	
<b>Property File No</b>		<b>Related Files</b>	

### APPLICATION

<b>Applicant</b> Name Address  Contact No  Signature		
	Post Code	
	Telephone: (W)	(H)
	Fax:	Mobile:
<b>Subject Land</b>  <b>Address</b>	Property Name:	
	No.	Street:
	Lot(s):	Section
	DP	
	Locality	Altitude
	Assessment No:	Parcel No:
<b>Description of development</b> Description of subdivision Approved <i>(eg boundary adjustment, no. of lots)</i>		



<b>Owner/s</b> <i>(if not the same as applicant)</i> Name(s) Address	
Contact	Post Code Telephone (W) (H) Fax Mobile
Contact No.	Post Code Telephone (H) (W) Fax Mobile
<b>Consent of all owner(s)</b> Signature(s)	I/we consent to this application
<b>Development Consent</b> <input type="checkbox"/> Development consent No <input type="checkbox"/> Complying Development Certificate No. Date of Determination	
<b>Construction Certificate</b> Certificate No. Date of issue	
<b>Required attachments</b> <i>(Please tick)</i>	<input type="checkbox"/> The matters details in "Note 1" to accompany this application have been submitted.
<b>Date of receipt</b> (Council Use Only)	



## Notes for completing a Subdivision Certificate Application

### SUBDIVISION WORKS

**Note 1** The following information must accompany an application:

- a) Original plan of subdivision prepared by a qualified surveyor and 7 copies of the original plan
- b) Relevant development consent or complying development certificate
- c) Detailed subdivision engineering plans endorsed with a construction certificate (where applicable)
- d) For a deferred commencement consent, evidence that the applicant has satisfied the consent authority on all matters which it must be satisfied of before the consent can operate
- e) Evidence that the applicant has complied with all conditions of consent, that it is required to comply with before a subdivision certificate can be issued (where applicable)
- f) A certificate of compliance from the relevant water supply authority (where applicable)
- g) If a subdivision is the subject of an order of the Land and Environment Court under section 40 of the Land and Environment Court Act 1979 evidence that required drainage easements have been acquired by the relevant council
- h) For subdivision involving subdivision works evidence that:
  - The work has been completed, or
  - Agreement reached with the relevant consent authority regarding payment of the cost of work or as to the time for carrying out the work, or
  - Security given to the consent authority with respect to the completion of the work

### Privacy and Personal Information Act 1998

The personal information provided on this form is collected by Oberon Council for the purposes of processing this application by Council employees and other authorised persons. If you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. The intended recipients of the information are: staff, Councillors, data service providers, or agents (such as consultants), the public (as permitted by legislation such as section 12 of the Local Government Act) and details may be displayed on the Council internet site.

This form will be stored within Council's Record Management System and may be available for public access and/or disclosure under various New South Wales Government legislation. This use and disclosure will be in accordance with the Information Protection Principles and Public Register provisions of the Privacy Code of Practice for Local Government.

You may request access to or amendment to personal information held by Council. You may request that Council suppress your personal information from a public register if your safety or well being are affected.

For further information please contact Oberon Council's Privacy Contact Officer