

Eligibility criteria

Who can apply?

The NSW Seniors Week Grants Program is open to all not-for-profit and charitable organisations, public companies limited by guarantee and local government authorities based in New South Wales.

Workplaces or businesses that plan activities or projects that support the needs of seniors and the ageing population within the workplace can also apply for a NSW Seniors Week Grant.

To be eligible for funding organisations must be incorporated. Where an organisation is not incorporated the application must be sponsored by an incorporated or local government organisation.

Who cannot apply?

The following business structures are not eligible to apply for funding under this program:

- Federal and State Government agencies;
- Individuals.

Sponsoring bodies

The role of a sponsoring body is to:

- cover grant funded activities with Public Liability Insurance;
- accept the grant monies on behalf of the sponsored organisation;
- pay grant monies to the sponsored organisation in accordance with the grant conditions;
- provide project management assistance to the sponsored organisation; and
- ensure the required financial acquittal information is provided to ADHC after the event is held.

Important note: In all sponsored grant applications, ADHC's primary relationship is with the sponsoring body as they are responsible for the management of the grant.

To be eligible for funding under the 2012 NSW Seniors Week Grants Program, the organisation and the project must meet the following criteria:

1. NSW-based and held during NSW Seniors Week (18 March – 25 March 2012)

All projects or activities must be located within NSW and must be conducted during NSW Seniors Week.

2. Target audience

Your project must be specifically targeted to the NSW seniors' market. A senior is someone who is 60 years of age or older.

Aboriginal and Torres Strait Islander people and people with a lifelong disability are classified as a senior if they are 50 years or older.

3. Community involvement

Your project must clearly identify and address community involvement and must be of direct benefit to the local community and be seen to address a number of the objectives outlined in point 5.

4. Acquittal of past grants

Your organisation must have returned an acquittal for any previous NSW Seniors Week Grants received from ADHC that were due for acquittal. Organisations that have not met previous acquittal requirements will not be eligible for funding.

5. Applications must contribute and show relevance to the 2012 NSW Seniors Week Grant Program objectives

- challenge some of society's stereotypes around ageing and demonstrate that seniors can be healthy, active and social;
- demonstrate that seniors continue to learn and educate themselves at any age;
- highlight the importance of good nutrition, social interaction and physical activity for the wellbeing and vitality of seniors;
- promote, educate and celebrate mature workers within a workplace environment;
- provides intergenerational activities that contribute to seniors relationships with people across all generations, particularly young people;
- increase public awareness of the interests, achievements and aspirations of older people;
- increase public awareness of our ageing population and encourage them to plan for the future; and
- provide creative ageing opportunities through visual arts/dance and theatre activities.

6. Applicants must provide a detailed description of their proposed project and complete an itemised budget with their application

Applicants must provide a detailed budget for their project, not just show how the grant monies will be used.

7. Applications for \$1,000 must be matched by at least \$1,000 from your organisation's own resources

Your organisation must match ADHC's grant funding with your own resources. This can include sponsorship, cash contributions or in-kind contributions such as venue hire, catering and administration costs ([see example of budget on page 26 of the Grants PDF booklet](#)).

8. Applicants must be covered by Public Liability Insurance

Your organisation must be covered by Public Liability Insurance. If your organisation is not covered, you will need to approach another organisation to sponsor your application so that your event will be covered under their Public Liability Insurance ([see Sponsoring bodies on page 4 of the Grants PDF booklet](#)).

9. Number of applications

Only one application for funding will be accepted per organisation and project.

What the grants do not fund

Some activities are ineligible for funding under the 2012 NSW Seniors Week Grants Program. Grants will not be awarded to support the following:

- any activity of a commercial nature that is for personal profit;
- capital works i.e. building work;
- permanent salaries/wages (costs for temporary tutors for your project can be included);
- permanent equipment purchases i.e. tables, computers, buses;
- general operating expenses;
- events that encourage gambling, such as bingo, or the consumption of alcohol;
- the cost of travel to the Premier's Seniors Week Gala Concerts;
- the same event twice i.e. two different organisations applying for funds for the same event or activity; or
- projects and activities coordinated by NSW Government Departments and Statutory Authorities.

Important note: The purpose of the NSW Seniors Week Grants Program is to provide seed funding for local Seniors Week activities. You should take into account that grants are for subsidising a project, not to fund the total cost.