



Corporate Uniforms

1. Intent of Policy

Council contributes towards the cost of a uniform with participating salaried indoor staff members.

2. Scope of Policy

All participating staff members should only wear the uniform whilst on official duty, including travel to and from work. The wearing of a uniform is compulsory for all Visitor Information Centre staff members.

Staff participation in the corporate uniform is recognised as voluntary, with the exception of Visitor Information Centre permanent staff.

3. Guidelines

Council will enter into a rolling three-year subsidy arrangement with participating salaried indoor staff members. The subsidy for part time staff is to be calculated on a pro-rata basis. Council will meet the full reasonable cost of provision of uniforms for permanent Visitor Information Centre staff.

The rolling three-year subsidy arrangement will be on the following basis, net of GST:

1 st year	\$500.00
2 nd year	\$200.00
3 rd year	\$200.00
TOTAL	<u>\$900.00</u>

Staff will be responsible for selection of the appropriate supplier, having regard for price, quality, availability of suitable sizes and acceptable delivery times.

The cleaning and repair of the corporate uniform is the responsibility of the individual staff member.

Should an employee leave the Council (except Visitor Information Centre staff) within the first year of employment, the employee will pay back half of the contribution made by Council.

Approving Authority	Oberon Council
Contact	Director of Corporate Services
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