

137-139 Oberon Street  
PO Box 84  
Oberon NSW 2787

Telephone: (02) 6329 8100  
Fax: (02) 6329 8142  
Email: [council@oberon.nsw.gov.au](mailto:council@oberon.nsw.gov.au)



## CONFIRMED MINUTES

Oberon Council Ordinary Meeting  
Tuesday 20 May 2014

Commencing at 5.30pm  
at the Oberon Council Chambers

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## 1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5.30pm.

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## 2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 3. PRAYER

The Meeting was opened in prayer by Pastor Andy Godden.

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## 4. RECORD OF ATTENDANCE

Members      Mayor John McMahon (in the Chair)  
                 Deputy Mayor Kerry Gibbons  
                 Clr Ian Doney  
                 Clr Jill Evans  
                 Clr Neil Francis  
                 Clr Sam Lord  
                 Clr Clive McCarthy  
                 Clr John Morgan  
                 Clr Kathy Sajowitz

Staff           Alan Cairney, General Manager  
                 Gary Wallace, Planning and Development Director  
                 Aruna Wickramasinghe, Works and Engineering Director  
                 Lynette Safranek, Finance and Community Services Director  
                 Sharon Swannell, Executive Coordinator

Apologies    Nil

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## 5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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## 6. GENERAL AND CIVIC PRESENTATIONS

Nil

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## 7. COMMUNITY PRESENTATIONS AND QUESTIONS

Veronika Cvitanovic presented a petition to Council of people in the community who do not want fluoridation to go ahead. Veronika advised that they have been door knocking in Oberon and have been overwhelmed by the response received against fluoridation.

Robin Wiseman provided a flyer to Council which outlined recommended dosages for fluoride for children up to 6 yrs. of age in America.

Phillip Haynes spoke about some of the impurities that come with fluoride when used in water. Phillip outlined information from a study done by Columbia University which discussed the levels of lead and arsenic found in fluoride used to dose water.

Chris Freeman addressed Council in relation to the fluoride debate and urged Council to consider the views of the community when voting for this issue.

Maree Arrow spoke about the health professionals that endorse fluoridation of water supplies. With the volume of information that has been provided it is difficult to weigh up the data so she has deferred to the view of the medical professionals, the majority of whom endorse water fluoridation.

Luke Simon commented that from all the data that has been presented one notable study is the Hawkesbury/Katoomba study which is over 50 years old. All the studies presented by NSW Health are pre modern fluoride toothpaste.

Phillip Haynes commented that at the Community Forum the General Manager had advised that questions will be directed to both the Department of Health and the Fluoride Action Network as appropriate. Who decided that there were no questions appropriate to be sent to Marilyn Haines?

The General Manager took the question on notice.

Chris Freeman suggested that Council ask NSW Health to supply all residents with toothpaste instead of fluoridating the water supply.

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Moved: Morgan  
Second: Evans

That Item 14.02, Fluoridation of Water Supply be bought forward and dealt with at this point in time.

Carried 01 200514

## 14.02 FLUORIDATION OF WATER SUPPLY

File: Governance/Meetings/Ordinary

Author: Aruna Wickramasinghe, Works & Engineering Director; Alan Cairney, General Manager

### Summary

Following a presentation by representatives of NSW Health a decision was made to agree in principle to the fluoridation of the Oberon Water Supply. This decision was subject to obtaining details on the costs of adding fluoride to the town water supply and also any financial assistance.

Council also decided to carry out a community consultation program and an Information Session and two Community Forums were held in March. There has been a significant amount of letters and other documents forwarded to Councillors both in support and against the proposal.

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Moved: Morgan  
Second: Evans

That Oberon Council, as a water supply authority, makes application to the Director General NSW Health, to fluoridate the Oberon Town Water Supply noting that NSW Health will fund the capital costs of the required infrastructure.

The motion was put and lost.

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## 8. CONFIRMATION OF MINUTES

### Ordinary Meeting 15 April 2014

Moved: Lord  
Second: Francis

That the Minutes of the Ordinary Meeting held on 15 April 2014 be confirmed.

Carried 02 200514

### Matters Arising from the Minutes

Nil

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## 9. MAYORAL MINUTE AND REPORT

### 09.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary

Author: Clr John McMahon, Mayor

### Summary

This report summarises the main activity for the Mayor since reported to the April Council Meeting.

Moved: McCarthy  
Second: Doney

That Report Item 09.01 is received as information.

Carried 03 200514

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## 10. NOTICES OF MOTIONS

None Received

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## 11. COUNCILLOR AND DELEGATES REPORTS

### 11.01 BLUE MOUNTAINS LITHGOW OBERON TOURISM (BMLOT)

File No: Economic Development/Regional Tourism/Blue Mountains, Lithgow and Oberon Tourism  
Author: Alan Cairney, General Manager

#### Summary

The General Manager is a Board Member of BMLOT and attended Board Meetings held on 20 and 24 February, 19 March and 16 April 2014. An Annual General Meeting was also held on 24 February with new Board Members appointed, replacing retired members and vacancies.

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Moved: Francis  
Second: Morgan

That delegate's report item 11.01 is received as information.

Carried 04 200514

### 11.02 OBERON ARTS COUNCIL

File No: Community Relations/Community Consultation/Oberon Arts Council  
Author: Alan Cairney, General Manager

#### Summary

The Mayor, Councillor McMahon and the General Manager are Council's delegates to the Oberon Arts Council (OAC) and attended the meeting held on 29 April 2014.

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Moved: Lord  
Second: Gibbons

That delegate's report item 11.02 is received as information.

Carried 05 200514

### **11.03 OBERON PLATEAU TOURISM ASSOCIATION**

File No: Economic Development/Visitor Information Centre/OPTA  
Author: Clr Sam Lord

#### **Summary**

Oberon Plateau Tourism Association (OPTA) met on Monday 12 May 2014. At the time of preparing the report, the Minutes of the OPTA meeting were not available.

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Moved: Lord  
Second: Sajowitz

That report item 11.03 is received as information.

Carried 06 200514

### **11.04 UPPER MACQUARIE COUNTY COUNCIL MEETING**

File No: Environmental Management/Meetings/Upper Macquarie County Council  
Author: Clr John McMahon, Mayor

#### **Summary**

Councillor Francis and the Mayor, Clr John McMahon are delegates to the Upper Macquarie County Council.

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Moved: McCarthy  
Second: Francis

That delegate report item 11.04 is received as information.

Carried 07 200514

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## **12. COMMITTEE REPORTS**

### **12.01 HERITAGE COMMITTEE – 28 APRIL 2014**

File: Governance/Meetings/Heritage Committee  
Author: Gary Wallace, Planning & Development Director

#### **Summary**

Minutes of the Heritage Committee held on 28 April 2014 submitted for Council's information and consideration.

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Moved: McCarthy  
Second: Lord

That the Minutes of the Heritage Committee held on 28 April 2014 received as information.

Carried 08 200514

Page 1 of the Minutes of the Ordinary Meeting of Oberon Council held on Tuesday, 20 May 2014.



**12.02 TRAFFIC ADVISORY LOCAL COMMITTEE – 30 APRIL 2014**

File: Governance/Meetings/Traffic Advisory Local Committee  
Author: Matilda Dwyer, Engineering Administration Assistant

**Summary**

Minutes of the Traffic Advisory Local Committee (TALC) held on 30 April are submitted for Council's information and consideration.

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Moved: McCarthy  
Second: Lord

That the Minutes of the Traffic Advisory Local Committee held on 30 April be received as information.

That Council investigate options to change the existing parking facilities at the Community Precinct to meet the required standards.

Carried 09 200514

**12.03 OBERON SPORTS FACILITIES COMMITTEE – 30 APRIL 2014**

File: Governance/Meetings/Oberon Sports Facilities Committee  
Author: Matilda Dwyer, Engineering Administration Assistant

**Summary**

Minutes of the Oberon Sports Facilities Committee held on 30 April is submitted for Council's information and consideration.

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Moved: Gibbons  
Second: McCarthy

That the Minutes of the Oberon Sports Facilities Committee held on 30 April be received as information.

Carried 10 200514

**12.04 FINANCE COMMITTEE MEETING – 13 MAY 2014**

File: Governance/Meetings/Finance Committee  
Author: Sharon Swannell, Executive Coordinator

**Summary**

Providing details of the Finance Committee Meeting held on 13 May 2014.

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Moved: Morgan  
Second: Lord

1. That the Minutes of the Finance Committee Meeting held on 13 May 2014 be received for information.
2. That the Quarterly Budget Review Statements for the period ending 31 March 2014 be received and noted, and the revised budgeted income and expenditure items be amended.
3. That \$2,500 be allocated for the O'Connell Community Water Bore Action Group from the O'Connell Village Improvement Funds from the 2013/14 Budget.

Carried 11 200514

## **12.05 WORKS COMMITTEE MEETING – 13 MAY 2014**

File: Governance/Meetings/Works Committee  
Author: Sharon Swannell, Executive Assistant

### **Summary**

Providing details of the Works Committee Meeting held on 13 May 2014.

Note: The General Manager tabled an Interim Improvement Action Plan for the period to December 2014.

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Moved: McCarthy  
Second: Lord

1. That the information be received and noted.
2. That Council undertake repairs to any boundary shafts which are damaged or without lids.
3. That defect notices be issued to property owners with damaged or incorrect gully traps, or where vent pipes are damaged at their base, or where down pipes or tank overflows are connected to the sewer.
4. That notices be sent to property owners with vent pipes damaged above ground level.
5. That there be no major upgrade work carried out until an inspection of the works recently completed on the Abercrombie Road "Nestle Brae" section is undertaken and discussed at the next Ordinary Council Meeting on 20 May 2014.
6. That Council note the contents of the Interim Improvement Action Plan tabled by the General Manager.

Carried 12 200514

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## 13. REPORTS FOR INFORMATION

### 13.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER

File No: Governance/Meetings/Ordinary  
Author: Alan Cairney, General Manager

#### Summary

This report item summaries the main activity by the General Manager during April including Human Resources and Workplace Health & Safety, Executive Support matters, Information Technology & Communications, Community Activity, Regional Issues, Executive Management Team, and details of planned activity for the coming months.

### 13.02 MONTHLY ACTIVITY REPORT – PLANNING AND DEVELOPMENT

File: Governance/Meetings/Ordinary  
Author: Gary Wallace, Planning and Development Director

#### Summary

Providing details of major work within the Planning & Development Department for April.

### 13.03 MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING

File: Governance/Meetings/Ordinary  
Author: Aruna Wickramasinghe, Works and Engineering Director, Ian Tucker, Works Manager

#### Summary

Providing a summary of the major work carried out in the Works and Engineering Department for April 2014.

### 13.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES

File No: Financial Management/Financial Reporting/Periodic Reports  
Author: Lynette Safranek, Finance and Community Services Director

#### Summary

This report provides a summary of major work within the Finance and Community Services Department during April 2014.

### 13.05 STATEMENT OF INVESTMENTS

File No: Financial Management/Investments/Register  
Author: Tim Booth, Management Accountant

#### Summary

Reporting the Statement of Investments as at 30 April 2014.

### 13.06 MEDIA

File No: Information Management/Information and Communications/Media Releases  
Author: Carolyn Hendry, Information and Communications Officer

#### Summary

The Report Item provides a list of Media Releases issued during April 2014, has been published and a sample of Media Articles where Council is mentioned.

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### **13.07 INWARDS CORRESPONDENCE**

File No: Governance/Meetings/Ordinary  
Author: Sharon Swannell, Executive Assistant

#### **Summary**

The Report Item provides a summary of incoming correspondence for the period 1 - 30 April 2014.

### **13.08 STATUS REPORT – ACTIONING COUNCIL DECISIONS**

File No: Governance/Meetings/Ordinary  
Author: Sharon Swannell, Executive Assistant

#### **Summary**

Providing details of the status in actioning Council decisions, with reference to the actual Resolution Number as shown in the Minutes for each Council Meeting.

### **13.09 UPCOMING MEETINGS**

File No: Governance/Meetings/Ordinary  
Author: Sharon Swannell, Executive Assistant

#### **Summary**

A calendar of upcoming meetings is provided for information.

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Moved: Francis  
Second: Morgan

That report item 13.01 to 13.09 is received as information.

Carried 13 200514

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## **14. REPORTS FOR DECISION**

### **14.01 POLICY REVIEWS**

File No: Governance/Policies  
Author: Alan Cairney, General Manager

#### **Summary**

At the April Council Meeting a proposed project outline to have all Policy Reviews completed before the end of 2014 was presented along with a strategy involving each Department Director, and the General Manager, taking a shared responsibility for reviewing each Policy with the General Manager reporting proposed changes to Council.

Moved: Doney  
 Second: Lord

1. That the following Policies be deleted and removed from the Policy Register and Council Website:

Policy Description / Number	Summary of Reason for Deletion/Removal
<b>1106</b> Financial Statements	<b>Deletion</b> Not required
<b>1120</b> Community Engagement	<b>Deletion</b> A revised document replaces this Policy
<b>1204</b> Appointment of Solicitors	<b>Deletion</b> This is an operational issue and responsibility of the General Manager, subject to Performance Review process
<b>2111</b> Staff Engagement - Medical	<b>Deletion</b> now a contemporary human resource management practice
<b>2204</b> Donation of Sewerage Charges	<b>Deletion</b> Is reviewed annually, and is to be included in Policy 2209
<b>2206</b> Provision of Water to the Golf Club	<b>Deletion</b> Is reviewed annually, and is to be included in Policy 2209
<b>2207</b> Stepped Tariff for Major Water Consumers	<b>Deletion</b> Is reviewed annually, and is to be included in Policy 2209
<b>3117</b> Energy Efficiency Building Award	<b>Deletion</b> No current funding in the Delivery Program and Operational Plan. Few guidelines and has NOT be applied in many years.
<b>3124</b> Burials on Private Land	<b>Deletion</b> Subject to requirements of Public Health Regulation 2012.
<b>3202</b> Street Vending Vehicles	<b>Deletion</b> Policy is overridden by the State Environment Planning Policy (SEPP) – Exempt and Complying 2008

2. That the following Policies be updated and amended as detailed within the report item.

Policy Description / Number	Summary of Update / Amendment
<b>Positive Working Relationships</b>	<b>Amendment</b> Minor change. To be indexed and renumbered.
<b>2105</b> Long Service of Employees <b>2106</b> Gratuity Payments	<b>Amendment</b> Policies were combined into a single policy Recognition of Long Service. To be indexed and renumbered.
<b>2209</b> Financial Assistance	<b>Amendment</b> Include Policies 2204, 2206 and 2207. Annual Review in Operational Plan.

3. That Council note the progress to date as detailed within the report item.

Carried 14 200514

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Note: Item 14.02 FLUORIDATION OF WATER SUPPLY was dealt with earlier in the meeting.

**14.03 DRAFT OBERON COMMUNITY STRATEGIC PLAN 2014**

File No: Governance/Integrated Planning & Reporting/Community Strategic Plan  
Author: Alan Cairney, General Manager

**Summary**

During April and May Workshops were held with Councillors to develop a Draft Oberon Community Strategic Plan 2014, and to review the Delivery Program and Operational Plans.

The first Oberon Community Strategic Plan (CSP) was developed in 2012 and contained 6 key Future Directions for the whole of the Oberon Local Government Area (LGA). This first CSP was reviewed and the Oberon CSP 2013 was prepared for commencement from 1 July 2013, along with a revised Delivery Program and Operational Plans.

The Draft Oberon CSP 2014 has now been prepared and is required to be placed on formal Public Exhibition, and following consideration of submissions received and any changes made by Council, the Oberon CSP 2014 will commence from 1 July 2014.

A Draft Resourcing Strategy which includes the Long Term Financial Plan (LTFP), Workforce Management Plan (WMP) and Asset Management Plan (AMP) have been revised and will also be placed on Public Exhibition.

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Moved: Gibbons  
Second: Francis

1. That Council place the Draft Oberon Community Strategic Plan 2014 on Public Exhibition along with the Draft Delivery Program 2014/2015-2017/2018, The Draft Operational Plans 2014/2015 to 2017/2018 and the Draft Resourcing Strategy which includes:
  - Draft Long Term Financial Plan 2014/2015 to 2023/2024
  - Draft Workforce Management Plan 2014
  - Draft Asset Management Plan 2014
2. The period of Public Exhibition be from **Monday 26 May 2014 to Monday 23 June 2014** with written submissions closing on **23 June 2014**.
3. An Extraordinary Meeting be held **on Thursday 26 June 2014** to consider submissions received and to finalise the Oberon Community Strategic Plan 2014, Delivery Program and Operational Plans.
4. Additional projects identified by the Village areas be allocated from the Village Improvement Fund
  - a. 2MCE Assistance with Broadcasting of signal to the Oberon area - \$5,000
  - b. Black Springs Village Association improvements for Black Springs village - \$5,000
  - c. O'Connell Community Water Bore Action Group investigation - \$2,500
  - d. Burruga & District Community Association – relocation of Burruga Mine model to be placed in Perspex in a public area - \$5,000

Carried 15 200514

## 15. URGENT BUSINESS

### Summary

In accordance with Clause 241 of the Local Government (General) Regulations 2005 business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:

- a) A motion is passed to have the business transacted at the meeting; and
- b) The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.

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Clr Francis advised that Burruga Regional Mineral Exploration and Development will be holding an information evening on 29 May, commencing at 6.00pm at the Burruga Sports and Recreation Club and Councillors are invited to attend.

Councillor Gibbons raised concern about the truck accident which occurred at the bottom of the Oberon Mount on O'Connell road on Monday 19 May. This is the second truck accident in this area. Can we apply for black spot funding to improve the road design in this area?

The Works and Engineering Director advised that he will forward details to the RMS and they will inspect this area. RMS would need to apply for any funding as this is a State Road.

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## 16. CLOSED SESSION / CONFIDENTIAL REPORTS

### Summary

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

There are no Closed Session Reports listed for Council's consideration.

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## 17. CLOSURE OF MEETING

The Meeting closed at 8.48pm.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 17 June 2014  
commencing at 5.30pm

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.