

137-139 Oberon Street  
PO Box 84  
Oberon NSW 2787

Telephone: (02) 6329 8100  
Fax: (02) 6329 8142  
Email: council@oberon.nsw.gov.au



*Confirmed Minutes  
Oberon Council Special Meeting  
Thursday 27 June 2013  
5.30pm Council Chambers*

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## 01 Opening of Meeting

The Mayor welcomed members and declared the meeting open at 5.30pm.

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## 02 Record of Attendance

Members        Mayor, Councillor John McMahon  
                  Deputy Mayor, Councillor Kerry Gibbons  
                  Councillor Ian Doney  
                  Councillor Jill Evans  
                  Councillor Neil Francis  
                  Councillor Clive McCarthy  
                  Councillor John Morgan  
                  Councillor Kathy Sajowitz

Officers        Alan Cairney, General Manager  
                  Gary Wallace, Planning and Development Director  
                  Aruna Wickramasinghe, Works and Engineering Director  
                  Sharon Swannell, Executive Coordinator

Apologies     Councillor Sam Lord

Moved:        Evans  
Second:       McCarthy

That apologies be received and noted for the non-attendance of Councillor Sam Lord.

Carried 01270613

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## 03 Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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## 04 Reports

### 04.01 COMMUNITY STRATEGIC PLAN 2013

File No: Governance/Integrated Planning and Reporting/Community Strategic Plan  
Author: Alan Cairney, General Manager & John Chapman, Director Corporate Services

#### Summary

Following legislative requirements and the Division of Local Government (DLG) guidelines and the Integrated Planning and Reporting framework (IP&R), a draft Community Strategic Plan (CSP) was prepared along with a Delivery Program and Operational Plans, and a Resourcing Strategy.

The draft CSP and associated documents was placed on Public Exhibition from 27 May to 24 June 2013. Community presentations were held at Black Springs, Burruga, Oberon and O'Connell.

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Moved: Morgan  
Second: Gibbons

Following Public Exhibition of Oberon Council's draft Community Strategic Plan 2013 and associated documents and in consideration of submissions and amendments to these documents as detailed in this Report and as determined by Council that:

1. Council adopt the Community Strategic Plan 2013 the Delivery Program 2013/14 to 2016/17 and Operational Plan 2013/14, and the Resourcing Strategy which includes:
  - a. Long Term Financial Plan
  - b. Workforce Management Plan
  - c. Asset Management Plan and the Interim Improvement Plan
2. Council adopt the Revenue Policy for 2013/14 as outlined in the Operational Plan 2013/14, including the Schedule of Fees and Charges as amended
3. Council adopt the Rating Structure below as shown in the Operational Plan 2013/14:

#### RATING STRUCTURE

The following **GENERAL FUND ORDINARY RATES for 2013/14** be made:

**Farmland** – a base amount of **\$198.00**, producing 15% of the total amount payable for the category, and an ad valorem amount of **0.273779** cents in the dollar, on all rateable assessments categorised as farmland.

**Residential** – a base amount of **\$180.00**, producing 43% of the total amount payable for the category, and an ad valorem amount of **0.381300** cents in the dollar, on all rateable assessments categorised as residential.

**Business** – a base amount of **\$260.00**, producing 35% of the total amount payable for the category, and an ad valorem amount of **0.429075** cents in the dollar, on all rateable assessments categorised as business.

**Residential Rural** – a base amount of **\$185.00**, producing 28% of the total amount payable for the category, and an ad valorem amount of **0.231853** cents in the dollar on all rateable assessments categorised as residential rural.

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General Manager

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Mayor

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**Non-Urban Centres of Population** – a base amount of **\$255.00**, producing 41% of the total amount payable for the category, and an ad valorem amount of **0.274663** cents in the dollar, on all rateable assessments categorised as non-urban centres of population.

The following **TOWN IMPROVEMENT FUND SPECIAL RATES for 2013/14** be made on all rateable properties within the zoned Oberon Town area:

**Residential** – an ad valorem amount of **0.361573** cents in the dollar on all rateable land in the town improvement area categorised as residential.

**Business** – an ad valorem amount of **0.723156** cents in the dollar on all rateable land within the town improvement area categorised as business.

**Farmland** – an ad valorem amount of **0.253664** cents in the dollar on all rateable land within the town improvement area categorised as farmland.

The following **WASTE WATER (SEWERAGE) SERVICE CHARGES for 2013/14** be made:

a) A charge of **\$446.00** for all residential properties accessible to the waste water system, consisting of an access charge of **\$123.00** and a usage charge of **\$323.00**.

b) An access charge for all non-residential properties accessible to the waste water system, levied in accordance with the size of the water meter for the respective property, as follows:

**Meter Size / Charge (\$)**

20 mm (¾") / <b>\$120.00</b>	25 mm (1") / <b>\$188.00</b>
30 mm (1¼") / <b>\$271.00</b>	38 mm (1½") / <b>\$435.00</b>
50 mm (2") / <b>\$754.00</b>	80 mm (3¼") / <b>\$1,932.00</b>
100 mm (4") / <b>\$3,018.00</b>	150 mm (6") / <b>\$6,785.00</b>

c) A usage charge of **\$1.48** per kilolitre for all non-residential properties accessible to the waste water system, based upon the estimated volume discharged into the waste water system utilising total water consumption figures, together with the SDF (Sewage Discharge Factor) determined for each property.

That the following **WATER SERVICE CHARGES for 2013/14** be made:

An access charge of **\$265.00** and a consumption charge of **\$1.93** per kilolitre.

The following **DOMESTIC WASTE MANAGEMENT CHARGES for 2013/14** be made:

Vacant Land - **\$32.00 per annum**

A 240 litre bin weekly collection service - **\$188.00 per annum**

The following **NON-DOMESTIC WASTE MANAGEMENT CHARGES for 2013/14** be made:

A 240 litre bin weekly collection service - **\$188.00 per annum**

The **INTEREST RATE CHARGED ON OVERDUE RATES AND CHARGES** for 2013/14 be:

Set at the maximum recommended rate on overdue rates and charges at **9.0%**

*Advice has been received from the Division of Local Government that the maximum allowable charge to be made for overdue rates and charges under the Local Government Act for **2013/2014 is 9%**. The Delivery Program and Operational Plan provide that “the interest rate is set by the Minister of Local Government and will be charged at the maximum recommended rates on overdue rates and charges“*

4. The Division of Local Government be advised of the adoption of the Delivery Program and Operational Plan, and the Resourcing Strategy within 28 days.
5. That all persons and organisations who made submissions be advised of the decision in adopting the Community Strategic Plan 2013, the Delivery Program and Operational Plan, and the Resourcing Strategy.
6. That the General Manager make arrangements for Councillors and staff to attend meetings of each of the village groups and associations representatives of the villages in Black Springs, Burruga, O’Connell and to hold a public meeting in Oberon, on the basis of visiting each area at least once during 2013/2014.
7. That copies of the adopted plans be available to the village groups and associations listed above and also on Council’s website [www.oberon.nsw.gov.au](http://www.oberon.nsw.gov.au) and at the following locations:
  - Oberon Council Administration Office
  - Oberon Library
  - Oberon Visitor Information Centre
  - Oberon Community Centre
  - Oberon Community Technology Centre
8. With respect to submission no. 6 from Kay Lyme Council propose to continue to liaise with Centroc and local suppliers and to investigate opportunities for the installation of solar panels on Council buildings.

Carried 02270613

#### **04.02 LOCAL GOVERNMENT INFRASTRUCTURE AUDIT**

File: Governance/Integrated Planning and Reporting/Community Strategic Plan  
Author: Alan Cairney, General Manager

##### **Summary**

The Division of Local Government (DLG) has publicly released the *Local Government Infrastructure Audit* Report. This Report follows the audits of infrastructure backlogs for all Councils in NSW and the DLG advise that Councils should review the Report and that Councillor’s be briefed on its content.

Moved: Sajowitz  
Second: Evans

The Councillors and staff conduct Workshops to consider Borrowing and accessing the Local Infrastructure Renewal Scheme to address the infrastructure backlog.

Carried 03270613

**04.03 CODE OF CONDUCT AND CONFLICTS OF INTERESTS**

File No: Governance/Code of Conduct/Code of Conduct  
Author: Joanne Barton, Human Resources Coordinator

**Summary**

Training and Information Sessions were arranged with all Staff and Councillors in relation to the adopted Code of Conduct and addressing Conflicts of Interests.

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Moved: Evans  
Second: Doney

That report item 04.03 is received as information.

Carried 04270613

**04.04 INVESTMENT POLICY**

File No: Governance/Policies  
Author: David Mead, Finance Coordinator

**Summary**

This report provides a summary of the "Review of NSW Local Government Investments" as detailed in the Division of Local Government (DLG) April 2013 document, and a review of Councils Investment Policy 2211.

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Moved: Doney  
Second: Morgan

That Item 04.04 be deferred to the July Ordinary Council Meeting.

Carried 05270613

**04.05 OBERON GOLF CLUB RESERVE TRUST**

File No: Property/PO47-107  
Author: Alan Cairney, General Manager

**Summary**

The Oberon Golf Club has been successful in obtaining a grant from the Veolia Mulwaree Trust, for extensions to the existing Golf Clubhouse. The proposed extensions will include the adjoining land and it has now been determined that the current lease over the adjoining land expires on 30 June 2013. It is proposed to include the adjoining land with the existing Reserve, which is managed by Council, and create a lease over the whole of the land.

Moved: Gibbons  
Second: Francis

That Council seek to have Lots 6 and 7 in DP 758805 included with Reserve No. 79502, with a view to creating a lease with the Oberon Golf Club over the whole land for the purposes and with the covenants, conditions and restrictions contained in the original lease document.

That the General Manager be delegated authority to enter into the lease agreement in accordance with the existing terms and conditions relating to Reserve No. 79502. and as amended by the Crown Lands Division.

Carried 06270613

*This concluded the business of the meeting. The meeting rose at 6.43pm.*

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

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Mayor