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## ATTACHMENTS

Minutes of Previous Meeting

Ordinary Council Meeting

16 June 2015

Extraordinary Council Meeting

25 June 2015

Works Committee Meeting

14 July 2015



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## UNCONFIRMED MINUTES

Oberon Council Ordinary Meeting  
Tuesday 16 June 2015

Commencing at 5.30pm  
at the Oberon Council Chambers

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## 1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5.30pm.

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## 2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 3. PRAYER

The Meeting was opened in prayer by Sister Maureen Schiemer.

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## 4. RECORD OF ATTENDANCE

Members      Mayor John McMahon (in the Chair)  
                 Deputy Mayor Kerry Gibbons  
                 Clr Ian Doney  
                 Clr Jill Evans  
                 Clr Neil Francis  
                 Clr Sam Lord  
                 Clr Clive McCarthy  
                 Clr John Morgan  
                 Clr Kathy Sajowitz

Staff           Alan Cairney, General Manager  
                 Gary Wallace, Planning and Development Director  
                 Chris Schumacher, Works and Engineering Director  
                 Lynette Safranek, Finance and Community Services Director  
                 Sharon Swannell, Executive Coordinator  
                 Sarah-Jane Holland, Customer Service Trainee

Apologies      Nil

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## 5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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## 6. GENERAL AND CIVIC PRESENTATIONS

Nil

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## 7. COMMUNITY PRESENTATIONS AND QUESTIONS

Nil

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## 8. CONFIRMATION OF MINUTES

### Ordinary Meeting 19 May 2015

Moved: Morgan  
Second: Doney

That the Minutes of the Ordinary Meeting held on 19 May 2015 be confirmed.

Carried 01 160615

### Matters Arising from the Minutes

Nil

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## 9. MAYORAL MINUTE AND REPORT

### 09.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary  
Author: Cllr John McMahon, Mayor

#### Summary

This report summarises the main activity for the Mayor since reported to the May Council Meeting.

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Moved: Sajowitz  
Second: Gibbons

That Report Item 09.01 is received as information.

Carried 02 160615

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## 10. NOTICES OF MOTIONS

Nil

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## 11. COUNCILLOR AND DELEGATES REPORTS

### 11.01 OBERON BUSINESS AND TOURISM ASSOCIATION

File No: Economic Dev/OBTA

Author: Clr Sam Lord

#### Summary

General Manager, Alan Cairney and I attended the Oberon Business and Tourism Association Meeting held on 13 May 2015 at the Oberon RSL Club. Mayor John McMahon submitted an apology for the meeting.

Moved: Lord

Second: McCarthy

That Delegate's Report item 11.01 is received as information.

Carried 03 160615

### 11.02 CENTROC BOARD MEETING – PARLIAMENT HOUSE, SYDNEY 28 MAY 2015

File No: Government Relations/Local and Regional Consultation/Centroc

Author: Alan Cairney, General Manager and Deputy Mayor Kerry Gibbons

#### Summary

Deputy Mayor, Councillor Kerry Gibbons and General Manager, Alan Cairney attended the Centroc Board Meeting held at Parliament House, Sydney on Thursday 28 May 2015.

Moved: McCarthy

Second: Gibbons

That Delegates Report Item 11.02 is received as information.

Carried 04 160615

Councillor McCarthy gave a verbal report on the RFS Medal presentation held at the Oberon RSL Club on Thursday 11 June 2015. The presentation was attended by Councillor McCarthy and Councillor Francis and Works and Engineering Director Chris Schumacher. Awards were presented by Commissioner Shane Fitzsimmons.

Councillor Francis advised that the RFS will be holding award presentations alternating between Oberon and Bathurst in the future.

Moved: Lord

Second Morgan

That the information be received and noted.

Carried 05 160615

## 12. COMMITTEE REPORTS

### 12.01 COMMUNITY SERVICES COMMITTEE

File: Governance/Ordinary/June 2015

Author: Lynette Safranek, Finance & Community Services Committee

#### Summary

Minutes of the Community Services Committee Meeting held on 7 May 2015 is submitted for Council's information and consideration, along with recommendation.

Moved: McCarthy  
Second: Sajowitz

That the Minutes be presented to Council for information and:

1. The Finance & Community Services Director sends all three candidates the Committee Charter and invites them to the next Community Services Committee Meeting, at which time they can confirm if they wish to proceed to join the Committee.
2. A member will be requested to stand down from this Committee due to his non attendance.
3. Council consider white directional line marking around Oberon, in particular outside the Community Centre and Library.

Carried 06 160615

### 12.02 OBERON YOUTH COUNCIL

File: Governance/Ordinary/June 2015

Author: Lynette Safranek, Finance & Community Services Committee

#### Summary

Minutes of the Oberon Youth Council Meeting held on 2 June 2015 is submitted for Council's information and consideration.

Moved: Evans  
Second: Sajowitz

That the Minutes be presented to Council for information and that:

1. The Engineering Department schedule the Stage 1 activities approved by Council at their April meeting as soon as possible following the start of the 2015-16 financial year.
2. Council allow the OYC Facebook page to be made 'public' rather than restricted to OYC Councillors to help improve promotion and participation by all Oberon Youth.
3. That Council approve the holding of a disco on Friday 28 August, which will be split into timeslots - under 12's from 6 - 8pm and 12 - 18 from 8:30 - 11.00pm – at the Oberon RSL Club, if it is available.

Carried 07 160615



### **12.03 HERITAGE COMMITTEE**

File: Governance/Meetings/Heritage Committee  
Author: Gary Wallace, Planning & Development Director

#### **Summary**

Minutes of the Heritage Committee held on 25 May 2015 submitted for Council's information and consideration.

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Moved: Doney  
Second: Morgan

That the Minutes of the Heritage Committee held on 25 May 2015 received as information.

Carried 08 160615

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## **13. REPORTS FOR DECISION**

### **13.01 PROGRESS UPDATE – FIT FOR THE FUTURE REFORM PROGRAM**

File No: Government Relations / State Liaison / Office of Local Government  
Author: Alan Cairney, General Manager

#### **Summary**

The last progress report and update on the NSW Government Reform Program was submitted to the March Council Meeting following which Councillor and Management Workshops were held to review the options for the Fit for the Future proposals. All NSW Councils are required to submit a proposal by 30 June 2015.

The Independent Pricing and Regulatory Tribunal (IPART) have been appointed as the “expert panel” to assess the proposals and have released details about the assessment process. The Office of Local Government (OLG) has also updated guidelines and templates to assist Councils in finalising their proposals.

This report item recommends that Council considers and adopts its final Fit for the Future proposal at the Extraordinary Meeting to be held on 25 June 2015.

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Moved: Morgan  
Second: Doney

That Councillor and Management Staff Workshops be arranged to complete a draft Fit for the Future proposal and that a final proposal be submitted to the Extraordinary Council Meeting on 25 June 2015 for formal approval by Oberon Council.

Carried 09 160615

### **13.02 LOCAL INFRASTRUCTURE RENEWAL SCHEME**

File No: Government Relations/Liaison/DLG  
Author: Alan Cairney, General Manager

#### **Summary**

At the 18 November 2014 Council Meeting it was advised that the NSW Office of Local Government (OLG) had confirmed that Council was successful in the NSW Local Infrastructure Scheme (LIRS) Application for Round Three for one of two applications submitted.

The successful application was for the Sealing of Mayfield Road, including Bridge Construction at \$1.6m. The LIRS Round Three provides a 3% Interest Subsidy on Loan Repayments for Projects.

OLG have now advised that the second application for Drainage Work and Gravel Resheeting of the Unsealed Road Network at \$3.4m is available for a Round Three Project. The 3% Interest Subsidy will apply and with relatively low Interest Rates it is recommended that Council accept the offer from the OLG for this Project.

---

Moved: McCarthy  
Second: Sajowitz

That no action be taken in relation to this matter at this time.

Amendment Moved: McMahon  
Second: Francis

That the matter be deferred to the Extraordinary Meeting being held on 25 June and that a report be provided detailing full loan repayments and the roads which will be included in this program.

The amendment was put and lost. The original motion stands.

Moved: McCarthy  
Second: Sajowitz

That no action be taken in relation to this matter at this time.

Councillor McCarthy and Councillor Sajowitz withdrew the motion.

Moved: Doney  
Second: McCarthy

That the LIRS application not be accepted until further information is provided to the July Ordinary Council Meeting

Carried 10 160615

### **13.03 CROWN ROAD CLOSURES**

File No: Roads/Rd Closure/Perm

Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

An application has been submitted for the closure of a section of Crown Road.

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Moved: McCarthy

Second: Francis

That Council has no objection to the closure of this section of Crown Road, as follows, provided that no properties are left without legal and practical access:

1. Crown Roads at Mozart. West of Shooters Hill Road, east of Murrays Lane, and north of Mozart Road (Ref. 15/05033)

Carried 11 160615

### **13.04 RICHARDS PARK OBERON – DECLINING PINUS RADIATA**

File No: Parks and Reserves/Maintenance/Parks

Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

This report is about the removal of 12 mature pine trees within Richards Park Oberon. The tree's are within a Council Reserve close the rear of several houses in Tasman Street & Hawkes Drive. Residents have raised safety concerns due to the declining health of the tree's, with large pine limbs dropping from the tree's.

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Moved: Gibbons

Second: Lord

That based upon professional arborists advice Council proceed with the removal of all 12 mature Pinus Radiata trees located within Richards Park.

That a more suitable species of native tree be replanted in place of the pine trees, as recommended in the professional arborists report.

Carried 12 160615

### **13.05 O'CONNELL FIRE SHED – LAND ACQUISITION**

File No: Emergency Services/Bushfire Sheds

Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

This report is about the acquisition of a private land holding on the corner of Box Flat Road and O'Connell Road for the purpose of constructing extensions to the existing Rural Fire Shed.

The existing lease agreement provides that at the expiration of the lease period that the building improvements revert to the landowner.

Moved: McCarthy  
Second: Francis

That based upon the valuation report from 'Ralph Toyer & Associates' for portion of Lot 4 (DP1023024) & Lot 7 (DP702585), that the General Manager be delegated authority to negotiate up to \$40,000 excl. GST for the acquisition of 1280sq/m of land and the building improvements facilitate the construction of extensions to the existing O'Connell Rural Fire Shed.

Carried 13 160615

### **13.06 TITANIA RD. ACCESS – 20 TITANIA ROAD**

File No: PR22.20

Author: Chris Schumacher, Works & Engineering Director & Gary Wallace, Planning & Development Director

#### **Summary**

This report provides a background with respect to Councils legal obligation to construct an access for Lot 91 in DP 882395, 20 Titania Road, Oberon.

Moved: McCarthy  
Second: Doney

That a legal representative be engaged to advise if Council is legally bound to provide access to this parcel of land.

Carried 14 160615

## **14. REPORTS FOR INFORMATION**

### **14.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER**

File No: Governance/Meetings/Ordinary

Author: Alan Cairney, General Manager

#### **Summary**

This report item summaries the main activity by the General Manager during MAY including Human Resources and Workplace Health & Safety, Executive Support matters, Information Technology & Communications, Community Activity, Regional Issues, Executive Management Team, and details of planned activity for the coming months.

### **14.02 MONTHLY ACTIVITY REPORT – PLANNING AND DEVELOPMENT**

File: Governance/Meetings/Ordinary

Author: Gary Wallace, Planning and Development Director

#### **Summary**

Providing details of major work within the Planning & Development Department for June and July and provide information on statistics of work that has occurred in May.

### **14.03 MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING**

File: Governance/Meetings/Ordinary

Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

Providing a summary of the major work in the Works & Engineering Department for the month of May 2015 plus planned work for the coming months.

### **14.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES**

File No: Governance/Meetings/Ordinary/June 2015

Author: Lynette Safranek, Finance and Community Services Director

#### **Summary**

This report provides a summary of major work within the Finance and Community Services Department during May 2015, plus planned activities for the following months.

### **14.05 STATEMENT OF INVESTMENTS**

File No: Financial Management/Investments/Register

Author: Timothy Booth, Management Accountant

#### **Summary**

Reporting the Statement of Investments as at 31 May 2015.

### **14.06 LEGAL FEES**

File No: S/Governance/Ordinary/June 2015

Author: Lynette Safranek, Finance & Community Services Director

#### **Summary**

This report has been requested as part of the Quarterly Budget Review Statements presented to the May Council Meeting. The report outlines the Legal Fee transactions for the period 1 July 2014 to 31 March 2015.

### **14.07 WATER AND SEWER PLANT REPORT**

File: Governance/Meetings/Ordinary

Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

Providing a summary of water consumption and sewerage treatment processes for the month of May 2015.

## **14.08 COUNCILLOR REQUEST FORMS**

File No: Governance/Councillors  
Author: Alan Cairney, General Manager

### **Summary**

Providing an update on the status of Councillor Request Forms submitted during the last month.

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Moved: Gibbons  
Second: Francis

That report item 14.01 to 14.08 is received as information.

Carried 15 160615

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## **15. URGENT BUSINESS**

Nil

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## **16. CLOSED SESSION / CONFIDENTIAL REPORTS**

There are no Closed Session Reports listed for Council's consideration.

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## **17. CLOSURE OF MEETING**

The Meeting closed at 7.27pm

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 20 July 2015  
commencing at 5.30pm

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.

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## UNCONFIRMED MINUTES

Oberon Council Extraordinary Meeting  
Thursday 25 June 2015

Commencing at 5.30pm  
at the Oberon Council Chambers

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## 1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5.30pm.

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## 2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 3. PRAYER

The Meeting was opened in prayer by Clr Ian Doney.

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## 4. RECORD OF ATTENDANCE

Members      Mayor John McMahon (in the Chair)  
                 Deputy Mayor Kerry Gibbons  
                 Clr Ian Doney  
                 Clr Jill Evans  
                 Clr Neil Francis  
                 Clr Sam Lord  
                 Clr John Morgan  
                 Clr Kathy Sajowitz

Staff            Alan Cairney, General Manager  
                 Christopher Schumacher, Works and Engineering Director  
                 Gary Wallace, Planning and Development Director  
                 Lynette Safranek, Finance and Community Services Director  
                 Sharon Swannell, Executive Coordinator

Apologies      Clr Clive McCarthy

Moved:        Francis  
Second:       Doney

That the apology of Clr Clive McCarthy be received and noted.

Carried 01 250615

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## 5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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## 6. REPORTS FOR DECISION

### 06.01 OBERON COMMUNITY STRATEGIC PLAN 2015

File No: Governance/Integrated Planning and Reporting/Community Strategic Plan  
Author: Alan Cairney, General Manager

#### Summary

The Draft Oberon Community Strategic Plan 2015 and associated documents was placed on formal Public Exhibition from Monday 25 May to Monday 22 June 2015.

During the Public Exhibition period presentations were made at Community Meetings held at Black Springs, Burruga, Oberon and O'Connell.

The Oberon Community Strategic Plan 2015 includes the Programs and Projects to be done from 1 July 2015 to 30 June 2016, as shown in the Delivery Program and Operational Plan.

Only two written submissions were received during this period. The report item provides details of each submission and proposed changes to the Draft documents.

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Moved: Doney  
Second: Morgan

1. Council adopt the Oberon Community Strategic Plan 2015, Delivery Program and Operational Plan 2015/16, and the Resourcing Strategy which includes:
  - a. Long Term Financial Plan 2015/16 to 2024/25
  - b. Workforce Management Plan 2015
  - c. Road Asset Management Plan 2015
2. Council adopt the Revenue Policy for 2015/16 as outlined in the Operational Plan 2015/16, including the Schedule of Fees and Charges as amended.

3. Council adopt the Rating Structure below as shown in the Operational Plan 2015/16:

RATING STRUCTURE

A. The **GENERAL FUND ORDINARY RATES for 2015/16** be made:

**Farmland** – a base amount of **\$198.00**, producing 32% of the total amount payable for the category, and an ad valorem amount of **0.3052410** cents in the dollar, on all rateable assessments categorised as farmland.  
**Residential** – a base amount of **\$180.00**, producing 33% of the total amount payable for the category, and an ad valorem amount of **0.4487110** cents in the dollar, on all rateable assessments categorised as residential.  
**Business** – a base amount of **\$260.00**, producing 8% of the total amount payable for the category, and an ad valorem amount of **0.4748353** cents in the dollar, on all rateable assessments categorised as business.  
**Residential Rural** – a base amount of **\$185.00**, producing 8% of the total amount payable for the category, and an ad valorem amount of **0.2635250** cents in the dollar on all rateable assessments categorised as residential rural.  
**Non-Urban Centres of Population** – a base amount of **\$255.00**, producing 8% of the total amount payable for the category, and an ad valorem amount of **0.3181484** cents in the dollar, on all rateable assessments categorised as non-urban centres of population.

B. The **TOWN IMPROVEMENT FUND SPECIAL RATES for 2015/16** be made on all rateable properties within the zoned Oberon Town area:

**Residential** – an ad valorem amount of **0.378766** cents in the dollar on all rateable land in the town improvement area categorised as residential.  
**Business** – an ad valorem amount of **0.757544** cents in the dollar on all rateable land within the town improvement area categorised as business.  
**Farmland** – an ad valorem amount of **0.265726** cents in the dollar on all rateable land within the town improvement area categorised as farmland.

C. The **WASTE WATER (SEWERAGE) SERVICE CHARGES for 2015/16** be made:

a) A charge of **\$590.00** for all residential properties accessible to the waste water system, consisting of an access charge of **\$163.00** and a usage charge of **\$427.00**.

b) An access charge for all non-residential properties accessible to the waste water system, levied in accordance with the size of the water meter for the respective property, as follows:

**Meter Size / Charge (\$)**

20 mm (¾") / <b>\$152</b>	25 mm (1") / <b>\$238</b>
30 mm (1¼") / <b>\$343</b>	38 mm (1½") / <b>\$550</b>
50 mm (2") / <b>\$954</b>	80 mm (3¼") / <b>\$2,444</b>
100 mm (4") / <b>\$3,818</b>	150 mm (6") / <b>\$8,583</b>

c) A usage charge of **\$2.25** per kilolitre for all non-residential properties accessible to the waste water system, based upon the estimated volume discharged into the waste water system utilising total water consumption figures, together with the SDF (Sewage Discharge Factor) determined for each property.

D. The **WATER SERVICE CHARGES** for 2015/16 be made:

An access charge of **\$330** and a consumption charge of **\$2.80** per kilolitre.

E. The **DOMESTIC WASTE MANAGEMENT CHARGES** for 2015/16 be made:

Vacant Land - **\$34 per annum**  
A 240 litre bin weekly collection service - **\$195** per annum.

F. The **NON-DOMESTIC WASTE MANAGEMENT CHARGES** for 2015/16 be made:

A 240 litre bin weekly collection service - **\$195.00** per annum.

G. The **INTEREST RATE CHARGED ON OVERDUE RATES & CHARGES** for 2015/16 be:

Set at the maximum recommended rate on overdue rates and charges at **8.5%**.

*The Delivery Program and Operational Plan provide that “the interest rate is set by the Minister of Local Government and will be charged at the maximum recommended*

4. That the offer from the Office of Local Government for a Round Three Local Infrastructure Renewal Scheme Project for \$3.4m be accepted, and the Operational Plan and Long Term Financial Plans be amended.
5. That copies of the Oberon Community Strategic Plan 2015 be available to the village groups and associations listed above and also on Council's website [www.oberon.nsw.gov.au](http://www.oberon.nsw.gov.au) and at the following locations:
  - Oberon Council Administration Centre
  - Oberon Library
  - Oberon Visitor Information Centre/Oberon Community Technology Centre
  - Oberon Community Centre (Robert Hooper Community Centre)
6. That all persons and organisations that made submissions be advised of the decision to adopt the Oberon Community Strategic Plan 2015, Delivery Program and Operational Plan 2015/16 and the Resourcing Strategy, and provided with feedback on their submissions.
7. That the General Manager make arrangements for Councillors and staff to attend meetings of each of the village groups and associations representatives for the villages in Black Springs, Burruga, O'Connell and to hold a public meeting in Oberon, on the basis of visiting each area at least once during 2015/2016.

Carried 02 250615

**06.02 OBERON COUNCIL – FIT FOR THE FUTURE PROPOSAL**

File No: Government Relations / State Liaison / Office of Local Government  
Author: Alan Cairney, General Manager

**Summary**

Oberon Council is required to submit a proposal by 30 June 2015 in response to the NSW Government Fit for the Future reform program.

Every proposal from all NSW Councils will be assessed by the Independent Pricing and Regulatory Tribunal (IPART) as the expert advisory panel appointed by the NSW Government.

Oberon Council's Draft Proposal has been developed through several workshops with Councillors and management staff, following participation in forums, workshops and other briefing sessions held by the Office of Local Government, LG NSW and others.

The Draft Proposal, with further amendments, is now submitted for final endorsement by Oberon Council prior to submission.

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Moved: Sajowitz  
Second: Morgan

That: Oberon Council endorses the Fit for the Future proposal to remain as a standalone Council within the Central West Joint Organisation, including the strategies and outcomes to improve performance against the Fit for the Future criteria – Sustainability, Infrastructure and Service Management, and Efficiency.

That all Councillors be provided with a copy of the final proposal prior to submission and provide the Mayor and General Manager with comments for any suggested changes.

Carried 03 250615

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**CLOSED COUNCIL**

**06.03 STAFF MATTERS**

File No: HR/Personnel  
Author: Alan Cairney, General Manager

This item is classified CONFIDENTIAL under Section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

(a) Personnel matters concerning particular individuals (other than Councillors)

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Moved: Sajowitz  
Second: Evans

That:

1. Council resolve into Closed Council to consider business identified, together with any late confidential reports tabled at the meeting.
2. Pursuant to Section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by Section 11(2) of the *Local Government Act 1993*.

Carried 04 250615

*Council moved into a Closed Session at 8.31pm, there were no members of the public present. Council staff with the exception of the General Manager left the meeting at this time.*

### **06.03 STAFF MATTERS**

File No: HR/Personnel  
Author: Alan Cairney, General Manager

Moved: McMahon  
Second:

That report item 6.03 be received as information

Carried 05 250615

Clr Doney requested his name be recorded as being opposed to the Motion.

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## **7. CLOSURE OF MEETING**

The Meeting closed at 9.31pm.

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## UNCONFIRMED MINUTES

Oberon Council Works Committee Meeting  
14 July 2015

Commencing at 5.30pm  
at the Oberon Council Chambers

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## 1. OPENING OF MEETING & ACKNOWLEDGEMENT OF COUNTRY

The Deputy Mayor welcomed members and declared the meeting open at 5.35pm.

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 2. RECORD OF ATTENDANCE

Members Deputy Mayor Kerry Gibbons (in the Chair)  
Clr Ian Doney  
Clr Jill Evans  
Clr Neil Francis  
Clr Sam Lord  
Clr Clive McCarthy  
Clr John Morgan  
Clr Kathy Sajowitz

Staff Alan Cairney, General Manager  
Chris Schumacher, Works and Engineering Director  
Lynette Safraneck, Finance and Community Services Director  
Sharon Swannell, Executive Coordinator

Apologies Mayor John McMahon

Moved: Francis  
Second: Doney

That apologies be received and accepted for the non-attendance of Mayor John McMahon.

Carried 01 140715

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## 3. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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## 4. CONFIRMATION OF MINUTES

### **Works Committee Meeting**

Minutes of the Works Committee Meeting held on 7 April were accepted by Council at its Ordinary Meeting held on 21 April 2015, resolution number 03 210415.

### **Matters Arising from the Minutes**

Clr Doney asked in relation to item 05.01, how Council is going with RMS investigation regarding Arkstone Road and its suitability as a B-Double Route.

Works and Engineering Director Chris Schumacher advised this matter had been referred to the last TALC Meeting. David Vant is to provide details of the contact person in the Heavy Vehicle Unit and we will continue to follow up this matter. Council is undertaking some roadside maintenance to assist with improving sight distance on Arkstone Road.

Clr McCarthy asked a question in relation to the issue of unsightly Garbage at Hassall Park.

General Manager, Alan Cairney replied that Council has received a letter from K1 Students at O'Connell Public School, regarding rubbish at Hassall Park and Flat Rock. General Manager Alan Cairney along with Planning and Development Director Gary Wallace and Works and Engineering Director Chris Schumacher, will meet to review actions that may come out of the letter from the students.

Clr Doney mentioned that it has previously been suggested to replace the type of bins.

Clr McCarthy suggested we seek costs for a small Cleanaway type bin and try to restrict the type of rubbish that goes in. Clr McCarthy also suggested we put up a dummy camera to deter people.

Clr Evans stated that the same issue is occurring at the Oberon Common. A lot of people are driving past, pull up and put their garbage in the bins at the Common then drive off.

Clr Sajowitz asked a question about a serious motor accident on Abercrombie Road. She was notified that this was discussed with John Cobb MP. Clr Sajowitz asked what the outcome of this discussion was.

General Manager Alan Cairney advised that John Cobb was quite supportive of us putting in an application under the Black Spot Funding Program for three locations including Abercrombie Hill.

Follow up was sought regarding Clr McCarthy's suggestion to change the speed limit on Mayfield Rd to 80km/hr rather than 100km/hr.

Works and Engineering Director, Chris Schumacher replied that it has been referred to TALC and is currently with David Vant.

Clr Evans asked a question in relation to the Tidy Towns any follow up regarding that program?

General Manager Alan Cairney replied that a report has been prepared for the July Council Meeting regarding a volunteer program, not specifically tidy towns.

Clr McCarthy asked about the location of the accident on Abercrombie Road, was it on Abercrombie Hill or on Cat Hill.

Works and Engineering Director Chris Schumacher replied that he will investigate the Roads and Maritime Services Accident Data.

## 5. REPORTS

### **05.01 ROAD CONSTRUCTION PROGRAM 2015/2016**

File No: Roads/Programs/Maintenance  
Author: Chris Schumacher, Works & Engineering Director

#### **Summary**

The report provides details of the Road Construction Program listing the major works to be completed within the 2015/2016 financial year.

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Moved: Morgan  
Second: Evans

That Council note the listed Road Construction Program for 2015/2016.

Carried 02 140715

### **05.02 TENDER T2015/3 – SPRAYED BITUMINOUS SURFACING WORKS**

File No: Corporate Management/Tendering/Roads and Bridges  
Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

Open Tenders were invited for the renewal of Oberon Council's Bitumen Spray Sealing Contract. The duration of the Contract is for a further three years from 1 July 2015 to 30 June 2018. Six Tender Submissions were received through the NSW eTendering on-line system.

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Moved: Lord  
Second: McCarthy

That Council accept the Tender Submission T2015/3 from SRS Roads Pty Ltd for Sprayed Bituminous Surfacing Works in the Oberon Council LGA, from 1 July 2015 to 30 June 2018.

That the Mayor and General Manager be authorised to sign Contract documents.

Carried 03 140715

### **05.03 TOWN IMPROVEMENT PROGRAM PROJECTS 2015/2016**

File No: Governance/Meetings/Works  
Author: Chris Schumacher, Works & Engineering Director

#### **Summary**

The report lists the Town Improvements Program Projects for 2015/2016.

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Moved: Sajowitz  
Second: Evans

That the Town Improvements Program Projects for 2015/2016 be noted as information.

Carried 04 140715

**05.04 MAYFIELD ROAD PROJECT – PROGRESS REPORT**

File No: R12

Author: Chris Schumacher, Works and Engineering Director

**Summary**

This report outlines progress and accumulative expenditure on the Construction of the box culverts over Wisemans Creek in conjunction with the \$1.6m Mayfield Road Project.

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Moved: Morgan

Second: Francis

That report item 05.04 is received as information.

Carried 05 140715

**05.05 LIRS – UNSEALED ROAD IMPROVEMENTS ACTION PLAN 2015/2016**

File No Government Relations/Liaison/DLG and Roads/Funding

Author: Chris Schumacher, Works & Engineering Director.

**Summary**

Listed are the unsealed roads to be improved as part of the \$3.4M LIRS Improvements Program for the next 3 year period.

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Moved: McCarthy

Second: Lord

That the listed unsealed roads in the \$1.2M LIRS Improvements Program for 2015/2016 be noted as information.

Carried 06 140715

**05.06 OBERON COUNCIL ROADS – ANNUAL AVERAGE DAILY TRAFFIC**

File No: Traffic and Transport/Monitoring/Traffic Studies or Accidents

Author: Hamish Gunning, Civil Assets Coordinator

**Summary**

Providing details of Annual Average Daily Traffic (AADT) counts for Council roads.

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Moved: Doney

Second: Gibbons

That report item 05.06 be received as information.

Carried 07 140715

**05.07 AMENDED LONG TERM FINANCIAL PLAN, DELIVERY PROGRAM and OPERATIONAL PLAN**

File No: Governance/Integrated Planning & Reporting/Community Strategic Planning  
Author: Alan Cairney, General Manager

**Summary**

This report outlines changes to the recently adopted Delivery Program and Operational Plan 2015/16 and additional Fees and Charges. This is due to the acceptance of an offer from the Office of Local Government of a Local Infrastructure Renewal Scheme (LIRS) Round Three Project for \$3.4m and also a new Fee and Charges for Liquid Trade Waste.

Moved: Sajowitz  
Second: Morgan

That arrangement be made to place on Public Exhibition an amended Delivery Program, Operational Plan 2015/16 and Long Term Financial Plan 2015/16 to 2024/25, plus the additional Fees and Charges for Liquid Trade Waste as detailed within the report item.

Carried 08 140715

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**6. CLOSED SESSION / CONFIDENTIAL REPORTS**

There are no Closed Session Reports listed for consideration.

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**7. GENERAL BUSINESS**

Nil

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**8. CLOSURE OF MEETING**

The meeting closed at 7.14pm.

The next Works Committee Meeting of Oberon Council will be held on:

Tuesday 13 October 2015  
commencing at 5.30pm

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.