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ATTACHMENTS

Minutes of Previous Meeting

Minutes Ordinary Council Meeting

17 June 2014

Minutes Extraordinary Council Meeting

26 June 2014

137-139 Oberon Street
PO Box 84
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UNCONFIRMED MINUTES

Oberon Council Ordinary Meeting
Tuesday 17 June 2014

Commencing at 5.30pm
at the Oberon Council Chambers

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1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

3. PRAYER

The Meeting was opened in prayer by Sister Maureen Schiemer.

4. RECORD OF ATTENDANCE

Members Mayor John McMahon (in the Chair)
 Deputy Mayor Kerry Gibbons
 Clr Ian Doney
 Clr Jill Evans
 Clr Neil Francis
 Clr Sam Lord
 Clr Clive McCarthy
 Clr John Morgan
 Clr Kathy Sajowitz

Staff Alan Cairney, General Manager
 Gary Wallace, Planning and Development Director
 Aruna Wickramasinghe, Works and Engineering Director
 Lynette Safranek, Finance and Community Services Director
 Sharon Swannell, Executive Coordinator

Apologies Nil

5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary - Nil

Non-Pecuniary - Nil
Significant

Non-Pecuniary - Clr Gibbons declared an interest in Item 14.02, Clr Gibbons
Less than is related to the owner.
Significant

6. GENERAL AND CIVIC PRESENTATIONS

Nil

7. COMMUNITY PRESENTATIONS AND QUESTIONS

Veronica Cvitanovic asked that the Minutes of the previous Council Meeting held on 20 May 2014 be amended to include who voted for and against the motion to fluoridate the Oberon water supply as the votes have been recorded previously when this matter was considered.

The Mayor advised that this could be done and the confirmation of the minutes will be made in the meeting.

Phillip Haynes asked the Mayor to comment on his interview with ABC Radio in which he stated he was disappointed in the decision made by Council in relation to fluoridation and that the opponents to fluoride had distributed mis-information in the community.

Veronika Cvitanovic also indicated the Mayor had made comment at the Oberon Arts Council Meeting and expressed his disappointment in relation to the decision.

The Mayor once again advised that he was disappointed in the decision and it had been accurately reflected in the Minutes of the Arts Council Meeting.

8. CONFIRMATION OF MINUTES

Ordinary Meeting 20 May 2014

Moved: Doney
Second: Francis

That the Minutes of the Ordinary Meeting held on 20 May 2014 be confirmed.

Carried 01 170614

Matters Arising from the Minutes

Nil

9. MAYORAL MINUTE AND REPORT

09.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary
Author: Clr John McMahon, Mayor

Summary

This report summaries the main activity for the Mayor since reported to the May Council Meeting.

Moved: Morgan
Second: Gibbons

That Report Item 09.01 is received as information.

Carried 02 170614

10. NOTICES OF MOTIONS

Nil

11. COUNCILLOR AND DELEGATES REPORTS

11.01 CHIFLEY LOCAL AREA COMMAND COMMUNITY SAFETY PRECINCT COMMITTEE MEETING

File No: Community Services/Service Provision/Police Services (Community Precinct)
Author: Alan Cairney, General Manager

Summary

Mayor John McMahon, General Manager, Alan Cairney and community representative Leanne Barlow attended the last meeting of the Chifley Local Area Command Community Safety Precinct Committee, held on Monday 2 June 2014 in Oberon.

Moved: McCarthy
Second: Sajowitz

That delegate's report item 11.01 is received as information.

Carried 03 170614

11.02 OBERON ARTS COUNCIL

File No: Community Relations/Community Consultation/Oberon Arts Council
Author: Alan Cairney, General Manager

Summary

The Mayor, Councillor McMahon and the General Manager are Council's delegates to the Oberon Arts Council (OAC) and attended the meeting held on 27 May 2014.

Moved: Lord
Second: Gibbons

That delegate's report item 11.02 is received as information and the Mayor, General Manager and any interested Councillor meet with representatives of the Oberon Arts Council to discuss the proposal for acknowledging past Oberon Council Australia Day Award recipients.

Carried 04 170614

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11.03 OBERON BUSINESS ASSOCIATION

File No: Community Relations/Community Consultation/Oberon Business Association
Author: Alan Cairney, General Manager

Summary

The Mayor, Councillor McMahon and the General Manager are Council's delegates to the Oberon Business Association (OBA) and attended the meeting held on 5 June 2014.

Moved: McCarthy
Second: Francis

That delegate's report item 11.03 is received as information.

Carried 05 170614

12. COMMITTEE REPORTS

12.01 SENIORS WELFARE COMMITTEE

File: Governance/Meetings/Seniors Welfare Committee
Author: Lynette Safranek, Finance & Community Services Director

Summary

Minutes of the Seniors Welfare Committee Meeting held on 12 May 2014 are submitted for Council's information and consideration.

Moved: Morgan
Second: Evans

That the Minutes of the Seniors Welfare Committee Meeting held on 12 May 2014 be received as information.

That Council approve the updated Seniors Welfare Committee Charter and Terms of Reference.

Carried 06 170614

12.02 OBERON YOUTH COUNCIL REPORT

File: Governance/Meetings/OYC
Author: Lynette Safranek, Finance & Community Services Director

Summary

Minutes of the Oberon Youth Council Meeting held on 6 May 2014 are submitted for Council's information and consideration.

Moved: Sajowitz
Second: McCarthy

That the Minutes of the Oberon Youth Council Meeting held on 6 May be received as information.

Carried 07 170614

12.03 COMMUNITY SERVICES COMMITTEE

File: Governance/Meetings/Community Services Committee
Author: Lynette Safranek, Finance & Community Services Director

Summary

Minutes of the Community Services Committee Meeting held on 29 May 2014 is submitted for Council's information and consideration.

Moved: Sajowitz
Second: McCarthy

That the Minutes of the Community Services Committee Meeting held on 29 May be received as information.

That Council adopt the following recommendations from the Community Services Committee:

1. That the Community Services Committee Terms of Reference and Charter be adopted as presented.
2. That a Working Party be formed to investigate options and possible funding for a Live Smart Expo, and that members of local groups be invited to join the Working Party.

Carried 08 170614

13. REPORTS FOR INFORMATION

13.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER

File No: Governance/Meetings/Ordinary
Author: Alan Cairney, General Manager

Summary

This report item summaries the main activity by the General Manager during May including Human Resources and Workplace Health & Safety, Executive Support matters, Information Technology & Communications, Community Activity, Regional Issues, Executive Management Team, and details of planned activity for the coming months.

13.02 MONTHLY ACTIVITY REPORT – PLANNING AND DEVELOPMENT

File: Governance/Meetings/Ordinary
Author: Gary Wallace, Planning and Development Director

Summary

Providing details of major work within the Planning & Development Department for May.

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13.03 MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING

File: Governance/Meetings/Ordinary

Author: Aruna Wickramasinghe, Works and Engineering Director, Ian Tucker, Works Manager

Summary

Providing a summary of the major work in the Works and Engineering Department for May 2014.

13.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES

File No: Financial Management/Financial Reporting/Periodic Reports

Author: Lynette Safranek, Finance and Community Services Director

Summary

This report provides a summary of major work within the Finance and Community Services Department during May 2014.

13.05 STATEMENT OF INVESTMENTS

File No: Financial Management/Investments/Register

Author: Tim Booth, Management Accountant

Summary

Reporting the Statement of Investments as at 31 May 2014.

13.06 ABERCROMBIE ROAD CONSTRUCTION WORK

File No: Roads/Design & Construction/Sealing & Resealing

Author: Ian Tucker, Works Manager

Summary

This report explains the circumstances behind the decision to proceed with the sealing of Abercrombie Road in early May, and the plans monitoring and rectification of work.

There have been failures with the bitumen seal on the reconstruction of 700m of Abercrombie Rd, north of the Mt Norway Rd intersection. This report provides details of the failures and planned remedial work.

13.07 COUNCILLOR REQUEST FORMS

File No: Governance/Councillors

Author: Alan Cairney, General Manager

Summary

Providing an update on the status of Councillor Request Forms submitted during the last month.

13.08 INTERIM IMPROVEMENT ACTION PLAN

File No: Corporate Management

Author: Alan Cairney, General Manager

Summary

In recognition of concerns about current Work Practices associated with Road Construction on Local Sealed Roads a number of initiatives will be implemented by the General Manager and the Works & Engineering Director. An Interim Improvement Action Plan was tabled at the May

Ordinary Council Meeting and expected outcomes in the Plan will be reviewed with progress reported to each Monthly Council Meeting by the General Manager.

13.09 INTERACTIONS BETWEEN COUNCILLORS AND STAFF

File No: Governance/Councillors
Author: Alan Cairney, General Manager

Summary

Recently a number of separate enquiries have been made by management staff relating to guidelines for interaction between Councillors and staff. The General Manager has issued instructions to each Departmental Director and all Councillors have been made aware of requirements during Informal Briefing Sessions, specific training and workshop sessions.

13.10 INWARDS CORRESPONDENCE

File No: Governance/Meetings/Ordinary
Author: Sharon Swannell, Executive Assistant

Summary

The Report Item provides a summary of incoming correspondence for the period 1 - 31 May 2014.

13.11 MEDIA

File No: Information Management/Information and Communications/Media Releases
Author: Carolyn Hendry, Information and Communications Officer

Summary

The Report Item provides a list of Media Releases issued during May 2014, has been published and a sample of Media Articles where Council is mentioned.

13.12 STATUS REPORT – ACTIONING COUNCIL DECISIONS

File No: Governance/Meetings/Ordinary
Author: Sharon Swannell, Executive Assistant

Summary

Providing details of the status in actioning Council decisions, with reference to the actual Resolution Number as shown in the Minutes for each Council Meeting.

13.13 UPCOMING MEETINGS

File No: Governance/Meetings/Ordinary
Author: Sharon Swannell, Executive Assistant

Summary

A calendar of upcoming meetings is provided for information.

Moved: Doney
Second: Morgan

That report items 13.01 to 13.13 be received as information.

Carried 09 170614

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14. REPORTS FOR DECISION

14.01 OBERON LIBRARY HOURS OF OPERATION

File No: Governance/Ordinary

Author: Lynette Safranek, Finance & Community Services Director

Summary

A trial has been undertaken to test a change in opening hours at the Oberon Library.

Moved: Evans
Second: Sajowitz

That Council approve the change in Library opening hours of 9.30am to 5.30pm Monday to Friday and 9.00am to 1.00pm on Saturday as a permanent arrangement.

Carried 10 170614

14.02 DEVELOPMENT APPLICATION 10.2014.36.1 - DWELLING

File No: PO386-13

Author: Gary Wallace, Planning & Development Director

Summary

An application for the construction of a residential dwelling has been received and is referred to Council in accordance with Part C6.2 of Development Control Plan (DCP) 2001 as a variation to the DCP is proposed.

Clr Gibbons declared an interest in item 14.02, Clr Gibbons left the meeting at 6.55pm.

Moved: McCarthy
Second: Morgan

That delegation is made to the Planning and Development Director to vary Part C6.2 of the Oberon Development Control Plan 2001 to Development Application 10.2014.36.1 for construction of a residential dwelling located on Lot 17 in DP: 1139404, 13 Stevenson Close, Oberon.

Carried 11 170614

In accordance with Section 375A of The Local Government Act 1993 the following votes are recorded for and against the Motion:

Votes For: Councillors Francis, Morgan, Sajowitz, McCarthy, Lord, Doney, Evans and
McMahon
Against Nil

Clr Gibbons returned to the meeting at 6.57pm.

14.03 DEVELOPMENT APPLICATION 10.2014.26.1 – DWELLING ADDITIONS

File No: PO35-7

Author: Jaclyn Burns, Health and Building Manager

Summary

An application for the construction of proposed residential additions to an existing dwelling has been received and is referred to Council in accordance with Parts C5.5 and C5.3 of Development Control Plan (DCP) 2001 as well as a request to vary a covenant registered over the properties within Links Close.

Moved: McCarthy
Second: Lord

That delegation is made to the Planning and Development Director to vary Parts C5.5 and C5.3 of the Oberon Development Control Plan 2001 and Section 4 of the covenant associated to Links Close, applicable to Development Application 10.2014.26.1 for the construction of residential additions on Lot 7 in DP: 848793, 7 Links Close, Oberon.

Carried 12 170614

In accordance with Section 375A of The Local Government Act 1993 the following votes are recorded for and against the Motion:

Votes For: Councillors McMahon, Francis, Gibbons, Morgan, Sajowitz, McCarthy, Lord, Doney and Evans
Against: Nil

14.04 DEVELOPMENT APPLICATION 10.2014.35.1 – RESIDENTIAL SUBDIVISION

File No: PO15-96

Author: Jaclyn Burns, Health and Building Manager

Summary

An application for the excision of One (1) residential lot has been received and is referred to Council for determination in accordance with Part B10.2 of Development Control Plan (DCP) 2001, which requires a minimum street frontage of 20 metres for general shaped lots.

Moved: Morgan
Second: Francis

That delegation is made to the Planning and Development Director to vary Part B10.2 of the Oberon Development Control Plan 2001 associated to Development Application 10.2014.35.1 for the excision of One (1) residential allotment at Lot 7 in DP: 758805 Section 27, being 69 Curtis Street, Oberon.

Carried 13 170614

In accordance with Section 375A of The Local Government Act 1993 the following votes are recorded for and against the Motion:

Votes For: Councillors McMahon, Francis, Gibbons, Morgan, Sajowitz, McCarthy, Lord Doney and Evans

Against: Nil

15. URGENT BUSINESS

Nil

16. CLOSED SESSION / CONFIDENTIAL REPORTS

There are no Closed Session Reports listed for Council's consideration.

17. CLOSURE OF MEETING

The Meeting closed at 7.02pm.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 21 July 2014
commencing at 5.30pm

in the Oberon Council Chambers
137 – 139 Oberon Street, Oberon

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UNCONFIRMED MINUTES

Oberon Council Extraordinary Meeting
Thursday 26 June 2014

Commencing at 5.30pm
At the Oberon Council Chambers

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1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5.34pm.

2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

3. PRAYER

Nil

4. RECORD OF ATTENDANCE

Members	Mayor John McMahon (in the Chair) Deputy Mayor Kerry Gibbons Clr Ian Doney Clr Jill Evans Clr Neil Francis Clr Sam Lord Clr Clive McCarthy Clr John Morgan Clr Kathy Sajowitz
Staff	Alan Cairney, General Manager Gary Wallace, Planning and Development Director Aruna Wickramasinghe, Works and Engineering Director Lynette Safranek, Finance and Community Services Director Sharon Swannell, Executive Coordinator Jane Nicholl, Administration Assistant
Apologies	Nil

5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	- Nil
Non-Pecuniary Significant	- Nil
Non-Pecuniary Less than Significant	- Nil

6. REPORTS FOR DECISION

06.01 OBERON COMMUNITY STRATEGIC PLAN 2014

File No: Governance/Integrated Planning and Reporting/Community Strategic Plan
Author: Alan Cairney, General Manager

Summary

The Draft Oberon Community Strategic Plan 2014 and associated documents was placed on formal Public Exhibition from Monday 26 May 2014 to Monday 23 June 2014 with nine (9) written submissions received, which includes one (1) received on 24 June.

The report item provides details of each submission and proposed changes to the Draft documents. During the Public Exhibition period community presentations were held at Black Springs, Burruga, Oberon and O'Connell, with Councillors and Management Staff also attending meetings with individuals and other groups.

The Oberon Community Strategic Plan 2014 includes the Programs and Projects to be provided from 1 July 2014 to 30 June 2015, as shown in the Delivery Program and Operational Plan.

Moved: Morgan
Second: Evans

1. Council adopt the Oberon Community Strategic Plan 2014, Delivery Program and Operational Plan 2014/15, and the Resourcing Strategy which includes:
 - a. Long Term Financial Plan 2014/15 to 2023/24
 - b. Workforce Management Plan 2014
 - c. Road Asset Management Plan 2014
2. Council adopt the Revenue Policy for 2014/15 as outlined in the Operational Plan 2014/15, including the Schedule of Fees and Charges as amended including removal of venue hire fee for not for profit and/or self help community user groups using Council's facilities.
3. Council adopt the Rating Structure below as shown in the Operational Plan 2014/15:

RATING STRUCTURE

The following **GENERAL FUND ORDINARY RATES for 2014/15** be made:

Farmland – a base amount of **\$198.00**, producing 18% of the total amount payable for the category, and an ad valorem amount of **0.279298** cents in the dollar, on all rateable assessments categorised as farmland.

Residential – a base amount of **\$180.00**, producing 42% of the total amount payable for the category, and an ad valorem amount of **0.394855** cents in the dollar, on all rateable assessments categorised as residential.

Business – a base amount of **\$260.00**, producing 34% of the total amount payable for the category, and an ad valorem amount of **0.423035** cents in the dollar, on all rateable assessments categorised as business.

Residential Rural – a base amount of **\$185.00**, producing 27% of the total amount payable for the category, and an ad valorem amount of **0.237676** cents in the dollar on all rateable assessments categorised as residential rural.

Non-Urban Centres of Population – a base amount of **\$255.00**, producing 40% of the total amount payable for the category, and an ad valorem amount of **0.280648** cents in the dollar, on all rateable assessments categorised as non-urban centres of population.

The following **TOWN IMPROVEMENT FUND SPECIAL RATES for 2014/15** be made on all rateable properties within the zoned Oberon Town area:

Residential – an ad valorem amount of **0.369889** cents in the dollar on all rateable land in the town improvement area categorised as residential.

Business – an ad valorem amount of **0.739789** cents in the dollar on all rateable land within the town improvement area categorised as business.

Farmland – an ad valorem amount of **0.259498** cents in the dollar on all rateable land within the town improvement area categorised as farmland.

The following **WASTE WATER (SEWERAGE) SERVICE CHARGES for 2014/15** be made:

a) A charge of **\$513.00** for all residential properties accessible to the waste water system, consisting of an access charge of **\$141.50** and a usage charge of **\$371.50**.

b) An access charge for all non-residential properties accessible to the waste water system, levied in accordance with the size of the water meter for the respective property, as follows:

Meter Size / Charge (\$)

20 mm (¾") / \$138.00	25 mm (1") / \$216.00
30 mm (1¼") / \$312.00	38 mm (1½") / \$500.00
50 mm (2") / \$867.00	80 mm (3¼") / \$2,222.00
100 mm (4") / \$3,471.00	150 mm (6") / \$7,803.00

c) A usage charge of **\$1.95** per kilolitre for all non-residential properties accessible to the waste water system, based upon the estimated volume discharged into the waste water system utilising total water consumption figures, together with the SDF (Sewage Discharge Factor) determined for each property.

That the following **WATER SERVICE CHARGES for 2014/15** be made:

An access charge of **\$291.50** and a consumption charge of **\$2.13** per kilolitre.

The following **DOMESTIC WASTE MANAGEMENT CHARGES for 2014/15** be made:

Vacant Land - **\$33.00 per annum**

A 240 litre bin weekly collection service - **\$195.00 per annum**

The following **NON-DOMESTIC WASTE MANAGEMENT CHARGES for 2014/15** be made:

A 240 litre bin weekly collection service - **\$195.00 per annum**

The **INTEREST RATE CHARGED ON OVERDUE RATES AND CHARGES for 2014/15** be:

Set at the maximum recommended rate on overdue rates and charges at **8.5%**

Advice has been received from the Division of Local Government that the maximum allowable charge to be made for overdue rates and charges under the Local Government Act for 2014/2015 is 8.5%. The Delivery Program and Operational Plan provide that “the interest rate is set by the Minister of Local Government and will be charged at the maximum recommended rates on overdue rates and charges“

4. That a Councillor Workshop be held to review the Rating Structure for 2015/16, including the proposed Ordinary Rates increases for 2015/16 and 2016/17 and the proposal to include the Stratford Estate area for Town Improvement Special Rate and that further workshops be held on the financial sustainability and the road asset management plan.
5. That Council allocate \$5,000 for community projects in the Villages of Black Springs, Burruga, and O’Connell, subject to applications for funds being determined by Council.
6. That \$2,500 is allocated from the O’Connell Village Improvements from 2013/14 for improvements to the picnic area at Hassell Park, including seating.
7. That Council add \$500 for the Robey Centre request for funding under Section 356 Donations 2014/15.
8. That the General Manager make arrangements for Councillors and staff to attend meetings of each of the village groups and associations representatives for the villages in Black Springs, Burruga, O’Connell and to hold a public meeting in Oberon, on the basis of visiting each area at least once during 2014/2015.
9. That all persons and organisations that made submissions be advised of the decision to adopt the Oberon Community Strategic Plan 2014, Delivery Program and Operational Plan 2014/15 and the Resourcing Strategy.
10. That copies of the Oberon Community Strategic Plan 2014 be available to the village groups and associations listed above and also on Council’s website www.oberon.nsw.gov.au and at the following locations:
 - Oberon Council Administration Centre
 - Oberon Library
 - Oberon Visitor Information Centre/Oberon Community Technology Centre
 - Oberon Community Centre

Carried 01260614

7. CLOSURE OF MEETING

The Meeting closed at 6.39pm.