



OBERON COUNCIL

Councillor Reporting Form

Have you:

- Noticed something that needs fixing or changing?
- Been given information by a community member or received a complaint?
- A need for more details of a Council function?

Then you can use this form as a reporting/request document.

Name: _____

Date: _____

Nature of Report/Request:

Officer Action

Response to Councillor: _____

Action Taken:

Entered on File:

Date: _____ File No: _____

Report for Council Meeting: Yes

No