

137-139 Oberon Street
PO Box 84
Oberon NSW 2787

Telephone: (02) 6329 8100
Fax: (02) 6329 8142
Email: council@oberon.nsw.gov.au



OBERON COUNCIL

*Minutes
Finance Committee Meeting
Tuesday 31 January 2012
4.30pm Council Chambers*

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General Manager

Mayor

01 Opening of Meeting

The Mayor welcomed members and declared the meeting open at 4.30pm.

02 Record of Attendance

Members Cr Don Fitzpatrick, Mayor - Chair
 Cr John McMahon, Deputy Mayor
 Cr Ian Doney
 Cr Neil Francis
 Cr Kerry Gibbons
 Cr Clive McCarthy
 Cr Bob O’Bernier
 Cr Keith Sullivan

Officers Alan McCormack, Acting General Manager
 John Chapman, Director of Corporate Services
 Aruna Wickramasinghe, Director of Engineering
 Peta Heffernan, Manager Customer and Community Services
 Sharon Swannell, Executive Assistant

Apologies Mark Dicker, Acting Director of Development

Moved: O’Bernier
Second: McCarthy

That apologies be received and accepted for the non-attendance of Acting Director of Development, Mark Dicker.

Carried 01310112

03 Declarations of Interest

Pecuniary - Nil
Conflicts - Nil
Staff - Nil

04 Closed Session Reports

04.01.01 Transfer of Lease – Jenolan Caravan Park

This item is classified CONFIDENTIAL under section 10A(2)(g) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret
-

Moved: O’Bernier
Second: McCarthy

That:

1. Council resolve into closed Council to consider business identified, together with any late confidential reports tabled at the meeting.
2. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions of section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

Carried 02310112

Council closed the meeting at 4.32pm, there were no members of the public present at this point in time.

Moved: O’Bernier
Second: McCarthy

That Council move out of closed Council and into open Council.

Carried 03310112

Open Council resumed at 4.47pm.

The following resolutions made by Council while the meeting was closed to the public were read to the meeting by the Mayor, there were no members of the public present.

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04.01.01 Jenolan Caravan Park – Transfer of Lease

File Nos: A6.2, PO14.7

Moved: McCarthy
Second: O’Bernier

That Council accede to the request to transfer to current lease of Jenolan Caravan Park from MJBA Pty Ltd to Mr R and Mrs S Parrington.

Carried 04310112

Jenolan Caravan Park

Councillor Gibbons raised the road at the Jenolan Caravan Park. Staff are requested to re-install the speed humps in the Caravan Park prior to resealing the road.

The Director of Engineering advised that he would investigate the reason the speed humps were removed and ensure they were re-installed prior to resealing the road.

Oberon Indoor Sports and Tennis Complex

Councillor Gibbons commented that there is a lot of water pooling on the top side of the Oberon Indoor Sports and Tennis Complex.

Councillor McCarthy commented that the drain at the rear of the complex is level with the building and allows water to seep into the building. Councillor McCarthy requested this matter to be referred to the next Works Committee Meeting.

The Director of Engineering advised that on site meetings have been held with the management of the complex and they don’t believe the issue is significant, however it will be referred to the Works Committee for full investigation.

05 Reports

05.01.01 Annual Financial Reports 30 June 2011

File: C15.2

Moved: McMahon
Second: Francis

That the information be received and noted.

Carried 05310112

Discussion was held in relation to the provisions for Annual and Long Service Leave. A detailed analysis is required. Council has previously requested a plan to reduce the leave liability.

It was noted that a report will be provided to Council detailing the annual movements in the Annual Leave and Long Service Leave provision accounts.

05.01.02 Investments Policy

File Nos: A1.2.7, C17.2.2

Moved: McMahon
Second: Doney

That Council's Investments Policy be amended in accordance with the attached draft subject to the inclusion of the following statement "*The General Manager has the responsibility to manage and overview the Council investments ensuring the portfolio is maintained within Council's guidelines*" and the deletion of paragraph 2 and 3 under the heading *3. Guidelines* under the sub-heading *Delegation*.

Carried 06310112

05.01.03 Swimming Pool Advisory Committee Funds

File: D55.3.2

Moved: McCarthy
Second: Gibbons

1. That staff be requested to contact previous committee members to arrange a meeting with the Manager of Community and Customer Services and interested Councillors to establish an understanding of how they would like the funds to be utilised.
2. A further report be provided to Council.

Carried 07310112

05.01.04 Workers Compensation Insurance Premiums

File: C25.3

Moved: O’Bernier
Second: McCarthy

That the information be received and noted.

Carried 08310112

05.01.05 Ryans Lane

File: R49

Moved: McMahon
Second: McCarthy

That the information be received and noted.

Carried 09310112

05.01.06 Rates Revenue 2012/13 – Maximum Increase 3.6%

File: C16.1

Moved: McMahon
Second: Sullivan

That the information relating to New South Wales rate pegging limits be noted and that the draft budget for 2012/2013 include provision for an increase of 3.6% in ordinary rates levied.

Carried 10310112

05.01.07 Cost Benefit Analyses for Capital Works and Plant Replacement

File: E37.3

Moved: Sullivan
Second: O’Bernier

That the information be received and noted.

Carried 11310112

05.01.08 Appointment of General Manager

File No: Human Resources/Recruitment/Executive

Moved: McCarthy
Second: Sullivan

1. That the information be received and noted.
2. That the Mayor be delegated the task of ensuring:
 - The selection panel is established
 - The General Manager position description is current and evaluated in terms of salary to reflect the responsibilities of the position
 - The proposed salary range reflects the responsibilities and duties of the position
 - The position is advertised according to the requirements of the Act
 - Information packages are prepared
 - Applicants selected for interview are notified.

Carried 12310112

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General Manager

Mayor

06.01.01 Integrated Planning

File: Integrated Planning and Reporting

Moved: McMahon
Second: Sullivan

That the Acting General Manager be authorised to engage outside assistance in implementing the IPR reforms using funds allocated in the current budget.

Carried 13310112

Fuel for Burruga Rural Fire Service Vehicles

Councillor Francis raised an issue regarding fuel for the Burruga Rural Fire Service vehicles.

Caltex has advised that they will no longer deliver fuel to Burruga as it is no longer feasible. BP has advised that they are prepared to deliver fuel to Burruga. There will no longer be Caltex fuel cards available for use by the Burruga RFS vehicles. BP has advised that they will not issue a fuel card for the RFS vehicles.

Councillor Francis has discussed the matter with the Burruga brigade and they request that the Council reimburse the brigade for the fuel used.

The Acting General Manager advised that staff will make arrangements with the local brigade to overcome the problem.

Works Committee Meeting

Councillor Gibbons requested staff to arrange a Works Committee Meeting during March 2012.

The Acting General Manager advised that a meeting will be scheduled.

This concluded the business of the meeting and the meeting closed at 7.03pm.

Confirmed this _____ day of _____ 2012.

General Manager

Mayor

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General Manager

Mayor