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OBERON COUNCIL

*Unconfirmed Minutes
Oberon Council Ordinary Meeting
Tuesday 17 December 2013
5.30pm Council Chambers*

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General Manager

Mayor

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01 Opening of Meeting

File No: Governance/Meetings/Ordinary

The Mayor welcomed members and declared the meeting open at 5.30pm.

02 Acknowledgement of Country and Prayer

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

The Meeting was opened in prayer by Pastor Andy Godden.

03 Record of Attendance

File No: Governance/Meetings/Ordinary

Members	Mayor John McMahon (in the Chair) Deputy Mayor Kerry Gibbons Clr Ian Doney Clr Jill Evans Clr Neil Francis Clr Sam Lord Clr Clive McCarthy Clr John Morgan Clr Kathy Sajowitz
Staff	Alan Cairney, General Manager Gary Wallace, Planning and Development Director Clive Cawthorne, Acting Works and Engineering Director Lynette Safranek, Finance and Community Services Director Sharon Swannell, Executive Coordinator
Apologies	Nil

04 Declarations of Interest

Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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General Manager

Mayor

05 Presentations

Mr Mark Byrnes of Complan provided a presentation to Council regarding the proposed NBN Tower (report item 12.02).

Councillors and members of the public asked questions following the presentation, which was responded to by Mr Byrnes.

Moved: McCarthy
Second: Francis

That report item 12.02 be brought forward and dealt with at this point in time.

Carried 01 171213

12.02 DEVELOPMENT APPLICATION – NBN TRANSMITTER MAST

File No: PR141-15
Author: Mark Dicker, Health and Building Manager

Summary

A Development Application for the construction of a proposed Transmitter Mast is referred to Council for determination.

Moved: Morgan
Second: Sajowitz

That Council approve Development Application 10.2013.39.1 for a transmitter mast at Lot 27 DP: 785503 - 15 Harris Road, Oberon in accordance with the conditions contained within the report subject to amending the condition relating to Hours of Work, to include no work being undertaken on Saturdays, along with Sundays and Public Holidays.

Carried 02 171213

Votes For: Councillors McMahon, Francis, Morgan, Sajowitz, Doney and Evans
Against: Councillors McCarthy, Lord, Gibbons

Auditor, Leanne Smith, Intentus (formerly Morse Group) will present the Financial Statements for 2012/13.

Councillors asked questions which were responded to by Leanne Smith

Moved: Doney
Second: McCarthy

That report item 12.05 be brought forward and dealt with at this point in time.

Carried 03 171213

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12.05 ANNUAL FINANCIAL STATEMENTS

File No: Financial Management/Financial Reporting/Annual Financial Reports
Author: Lynette Safranek, Director Finance and Community Services

Summary

The Annual Financial Statements for the 2012/13 Financial Year, incorporating the Auditor's Report, will be presented to the public at this meeting. The Auditor, Ms Leanne Smith of Intentus, will attend the Council Meeting to present the reports. Full copies of the final Annual Financial Statements, incorporating the Auditor's Report, has been distributed as a separate attachment. Additional copies will be available for the public and placed on Council's website – www.oberon.nsw.gov.au.

Moved: Doney
Second: Evans

That the Audited Financial Statements for the year ended 30 June 2013 and the Auditors Reports be noted and be made available for public comment.

Carried 04 171213

06 Questions from the Public None received.

07 Confirmation of Minutes of Previous Meeting(s)

Ordinary Meeting 19 November 2013

Moved: Francis
Second: Lord

That the Minutes of the Ordinary Meeting held on 19 November 2013 be taken as read and confirmed.

Carried 05 171213

Matters Arising from the Minutes - Nil

Special Meeting 26 November 2013

Moved: Morgan
Second: Gibbons

That the Minutes of the Special Meeting held on 26 November 2013 be taken as read and confirmed.

Carried 06 171213

Matters Arising from the Minutes - Nil

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08 Mayoral Minute and Report

08.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary
Author: Clr John McMahon, Mayor

Summary

This report summarises the main activity for the Mayor since reported to the November Council Meeting.

Moved: McMahon
Second: Evans

That Report Item 08.01 is received as information.

Carried 07 171213

09 Councillor/Delegates Reports

09.01 NOTICE OF MOTION – PUBLIC LIBRARY FUNDING

File No: Library and Information Access/General
Author: Councillor Kathy Sajowitz

Summary

Successive NSW State Governments have allowed the share of funding they provide for library services to decline, putting pressure on local government to make up the substantial shortfall. With the 2014 Budget only five months away local Councils need to bring these concerns to the attention of their State Government Representatives.

Moved: Sajowitz
Second: Morgan

That Oberon Council writes to State Member Paul Toole requesting that he support the motion, recently tabled by Greens MP Jan Barham, on Library Funding.

Carried 08 171213

09.02 OBERON PLATEAU TOURISM ASSOCIATION (OPTA)

File No: Economic Development/Visitor Information Centre/Oberon Plateau Tourism Association
Author: Councillor Sam Lord

Summary

Councillor Sam Lord is nominated as the Council's delegate to the Oberon Plateau Tourism Association. The Mayor, Councillor John McMahon, General Manager Alan Cairney and Councillor Sam Lord attended the meeting held on 11 November 2013.

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Oberon Council – Unconfirmed Minutes – Ordinary Meeting – 17 December 2013

Moved: Lord
Second: Sajowitz

That delegate's report item 09.02 is received as information.

Carried 09 171213

09.03 PUBLIC LIBRARIES CONFERENCE – 24 – 26 NOVEMBER 2013

File No: Community Services/Library/General
Author: Councillor Kathy Sajowitz

Summary

Councillor Kathy Sajowitz and Library Officer, Eilagh Rurenga attended the Public Libraries for our Communities Conference titled "Creating Libraries for our Communities" on 24 – 26 November 2013.

Moved: Sajowitz
Second: Evans

That report item 09.03 is received as information.

Carried 10 171213

09.04 OBERON ARTS COUNCIL

File No: Community Relations/Community Consultation/Oberon Arts Council
Author: Alan Cairney, General Manager

Summary

The Mayor, Councillor McMahon and the General Manager are Council's delegates to the Oberon Arts Council (OAC). Details are provided of the Annual General Meeting (AGM) and regular monthly meeting both held on 26 November 2013.

Moved: McMahon
Second: McCarthy

That delegate's report item 09.04 is received as information.

Carried 11 171213

09.05 CENTROC BOARD MEETING – YOUNG 28 NOVEMBER 2013

File No: Government Relations/Local and Regional Consultation/Centroc
Author: Mayor John McMahon and Jenny Bennett, Centroc

Summary

The Mayor, Councillor John McMahon and General Manager, Alan Cairney attended the Centroc Board Meeting held at Young Town Hall on Thursday 28 November 2013.

Moved: McMahon
Second: Doney

That report item 09.05 is received as information.

Carried 12 171213

09.06 CHIFLEY LOCAL AREA COMMAND COMMUNITY SAFETY PRECINCT COMMITTEE MEETING

File No: Community Services/Service Provision/Police Services (Community Precinct)
Author: Alan Cairney, General Manager

Summary

Mayor John McMahon, General Manager, Alan Cairney and community representative Leanne Barlow attended the last meeting of the Chifley Local Area Command Community Safety Precinct Committee, held on Monday 2 December 2013 in Blayney.

Moved: McMahon
Second: Gibbons

That report item 09.06 is received as information.

Carried 13 171213

10 Inwards Correspondence

10.01 INWARDS CORRESPONDENCE

File No: Governance/Meetings/Ordinary
Author: Sharon Swannell, Executive Assistant

Summary

The Report Item provides a summary of incoming correspondence for the period 1 November to 30 November 2013. A copy of correspondence received will be available to be viewed at the Ordinary Council Meeting. Copies of correspondence are available upon request.

Moved: Morgan
Second: Lord

That Report Item 10.01 is received as information.

Carried 14 171213

11 Reports for Information

11.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER

File No: Governance/Meetings/Ordinary
Author: Alan Cairney, General Manager

Summary

The Report Item summaries the main activity for the General Manager during October including Human Resources and Workplace Health & Safety, Executive Support matters, Community Activity, Regional issues, Grant Applications and details of planned activity for the coming months.

11.02 MONTHLY ACTIVITY REPORT – PLANNING AND DEVELOPMENT

File: Governance/Meetings/Ordinary
Author: Gary Wallace, Planning and Development Director

Summary

Providing details of major work within the Planning & Development Department for November.

11.03 MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING

File: Governance/Meetings/Ordinary
Author: Clive Cawthorne, Relief Works Engineer / Acting Works and Engineering Director

Summary

Providing a summary of the major work carried out in the Works and Engineering Department for November 2013.

11.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES

File No: Financial Management/Financial Reporting/Periodic Reports
Author: Lynette Safranek, Finance and Community Services Director

Summary

Providing a summary of major work within the Finance and Community Services Department during November 2013.

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11.05 SMOKE TESTING – OBERON TOWNSHIP

File No: Sewerage and Drainage/Inspections/Sewerage Systems
Author: Clive Cawthorne, Relief Works Engineer / Acting Works and Engineering Director

Summary

It is intended to undertake smoke test inspections on homes in the Oberon in mid to late January. This action is required to determine illegal connections, missing or defective structures, blockages or breaks.

11.06 STATE WATER CORPORATION

File No: Water Supply/Service Providers/Fish River Water Supply
Author: Clive Cawthorne, Relief Works Engineer / Acting Works and Engineering Director

Summary

The report is a summary of the State Water Corporation, Fish River Water Supply Customer Council (FRWSCC) Meeting held on 17 September 2013.

11.07 OBERON SWIMMING POOL COMPLEX – SAFETY ASSESSMENT

File No: Risk Management/WHS and Risk/Pool
Author: Gary Wallace, Planning & Development Director

Summary

To advise the results of an Aquatic Facility Safety Assessment carried out by Royal Life Saving Society (RLSSA).

11.08 MEDIA

File No: Information Management/Information and Communications/Media Releases
Author: Megan Booth, Receptionist/Cashier

Summary

The Report Item provides a list of Media Releases issued during November 2013, a list of the dates where the Mayor's column (Council News) has been published and a sample of Media Articles where Council is mentioned.

11.09 UPCOMING MEETINGS

File No: Governance/Meetings/Ordinary
Author: Sharon Swannell, Executive Assistant

Summary

A calendar of upcoming meetings is provided for information.

11.10 STATUS REPORT – ACTIONING COUNCIL DECISIONS

File No: Governance/Meetings/Ordinary
Author: Sharon Swannell, Executive Assistant

Summary

Providing details of the status in actioning Council decisions, with reference to the actual Resolution Number as shown in the Minutes for each Council Meeting.

11.11 STATEMENT OF BANK BALANCES AND INVESTMENTS

File: Financial Management/Investments/Register
Author: Timothy Booth, Management Accountant

Summary

Reporting the Statement of Bank Balances and Investments as at 30 November 2013.

Moved: Sajowitz
Second: Francis

That items 11.01 to 11.11 be received as information.

Carried 15 171213

12 Reports for Decision

Moved: Doney
Second: Lord

That Items 12.01, 12.03, 12.04, 12.06 – 12.10 be considered as per the recommendations.

Carried 16 171213

12.01 CODE OF MEETING PRACTICE

File No: Governance/Meetings/Ordinary
Author: Alan Cairney, General Manager

Summary

Changes are recommended to the Code of Meeting Practice and Meeting Procedures.

Moved: Doney
Second: Lord

That Council adopt the principles as set out in the report and that a revised Code of Meeting Practice be prepared and placed on Public Exhibition.

Carried 17 171213

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12.03 - SWIMMING POOL BARRIER INSPECTION POLICY

File No: Development and Building Controls\Swimming Pool Barrier Inspection Program
Author: Jaclyn Burns, Senior Development Control Officer

Summary

The NSW State Government has introduced a requirement for NSW Councils to prepare and implement a Swimming Pool Barrier Inspection Policy. A draft Policy has been advertised and is presented to Council for adoption.

Moved: Doney
Second: Lord

That Council adopt the Swimming Pool Barrier Inspection Policy.

Carried 17 171213

12.04 NSW PRELIMINARY POPULATION PROJECTIONS

File No: Development and Building Controls\Population Projections
Author: Gary Wallace, Planning & Development Director

Summary

The NSW Department of Planning & Infrastructure (DPI) has issued Preliminary 2013 Population Projections, a special release of NSW state and local government area population projections

Moved: Doney
Second: Lord

That the Director General of the NSW Department of Planning & Infrastructure be advised of the understated population projections for the Oberon Local Government Area.

Carried 17 171213

12.06 REPORT – OBERON LAWN CEMETERY GUIDELINES

File: Public Health/Cemeteries/Oberon Cemetery
Author: Engineering Administration Assistant, Matilda Dwyer

Summary

A Guideline document has been prepared to inform the community of requirements and to ensure that the Oberon Lawn Cemetery is managed and maintained to an acceptable standard.

Moved: Doney
Second: Lord

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That the Oberon Lawn Cemetery Guidelines be adopted.

Carried 17 171213

**12.07 EXTENSION OF REGIONAL CONTRACT WITH BORAL ASPHALT
- SUPPLY AND DELIVERY OF BITUMEN EMULSION**

File No: Corporate Management/Tendering/Roads & Bridges
Author: Engineering Administration Officer, Matilda Dwyer

Summary

An extension is required of the Regional Contract for the supply and delivery of Bitumen Emulsion.

Moved: Doney
Second: Lord

That the current Regional Contract for the supply and delivery of Bitumen Emulsion with Boral Asphalt be extended for a further period of 12 months.

Carried 17 171213

12.08 COUNCIL PROPERTY – DART STREET PREMISES / DENTAL CLINIC

File No:
Author: Alan Cairney, General Manager

Summary

It is proposed to enter into commercial rental agreement with the Bathurst Dental Clinic for the use of the premises in Dart Street, which have been fitted out with equipment to operate as a dental surgery.

Moved: Doney
Second: Lord

That Council enter into a Licence Agreement with the Bathurst Dental Clinic on the basis of a minimum of one days use each week, at the rates detailed in the report.

Carried 17 171213

12.09 CENTROC HEALTH WORKFORCE GROUP REPRESENTATIVE

File No: Government Relations/Local and Regional Liaison/CENTROC
Author: Alan Cairney, General Manager

Summary

Central NSW Councils (Centroc) is actively supporting the retention and growth of health services across the region and is seeking representatives from member Councils for the Centroc Health Workforce Group.

Moved: Doney
Second: Lord

That Councillor Morgan be nominated to the Centroc Health Workforce Group with the General Manager to appoint a staff member as an alternate nominee or delegate.

Carried 17 171213

12.10 OBERON HEALTH COUNCIL – ROBey CENTRE PROPOSAL

File No: Community Relations/Service Provision/Home and Community Care
Author: Alan Cairney, General Manager

Summary

The Robey Centre until recently operated a Social Activity Program for residents of Oberon. The Oberon Health Council proposes revised operations and is seeking financial assistance from Oberon Council.

Moved: Doney
Second: Lord

1. That an amount of \$2,000 be allocated to enable the appointment of a Therapy Aide at the Robey Centre on the basis of approximately two months work, and further
2. That Council actively seeks grant funding opportunities for the engagement of a facilitator to coordinate an Activities Program at the Robey Centre including the use of community volunteers.

Carried 17 171213

13 Committee Reports

13.01 HERITAGE COMMITTEE

File: Governance/Meetings/Heritage Committee
Author: Gary Wallace, Planning & Development Director

Summary

Minutes of the Heritage Committee held on 28 October 2013 is submitted for Council's information and consideration.

Moved: Doney
Second: Sajowitz

That the Minutes of the Heritage Committee held on 28 October 2013 is received as information.

Carried 18 171213

14 New Business of an Urgent Nature Admitted by Council

Nil

15 Closed Session Reports

Nil

16 Closure of Meeting

The next Ordinary Meeting of Oberon Council will be held on Tuesday 18 February 2014 commencing at 5.30pm in the Oberon Council Chambers, 137 – 139 Oberon Street, Oberon.

The Meeting closed at 8.04pm.

Confirmed this _____ day of _____ 2014.

General Manager

Mayor

General Manager

Mayor