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Attachments

Minutes of Previous Meeting

***Minutes Ordinary Council Meeting –
19 November 2013***

***Minutes Special Council Meeting –
26 November 2013***

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OBERON COUNCIL

*Unconfirmed Minutes
Oberon Council Ordinary Meeting
Tuesday 19 November 2013
5.30pm Council Chambers*

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General Manager

Mayor

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01 Opening of Meeting

File No: Governance/Meetings/Ordinary

The Mayor welcomed members and declared the meeting open at 5.30pm.

02 Acknowledgement of Country and Prayer

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

The Meeting was opened in prayer by Helen Lowe.

03 Record of Attendance

File No: Governance/Meetings/Ordinary

Members Mayor John McMahon (in the Chair)
Deputy Mayor Kerry Gibbons
Clr Ian Doney
Clr Jill Evans
Clr Neil Francis
Clr Sam Lord
Clr Clive McCarthy
Clr John Morgan
Clr Kathy Sajowitz

Staff Alan Cairney, General Manager
Gary Wallace, Planning and Development Director
Aruna Wickramasinghe, Works and Engineering Director
Lynette Safranek, Finance and Community Services Director
Sharon Swannell, Executive Coordinator

Apologies Nil

04 Declarations of Interest

Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Councillor McCarthy declared an interest in Item 12.05 – Councillor McCarthy has a family member who is an objector to the development.
Non-Pecuniary Less than Significant	-	Nil

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General Manager

Mayor

05 Presentations

Nil

06 Questions from the Public

Nil

07 Confirmation of Minutes of Previous Meeting(s)

Ordinary Meeting 15 October 2013

Moved: Sajowitz
Second: Francis

That the Minutes of the Ordinary Meeting held on 15 October 2013 be taken as read and confirmed.

Carried 01191113

Matters Arising from the Minutes

Nil

Special Meeting 12 November 2013

Moved: Sajowitz
Second: Morgan

That the Minutes of the Special Meeting held on 12 November 2013 be taken as read and confirmed.

Carried 02191113

Matters Arising from the Minutes

Nil

08 Mayoral Minute and Report

08.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary
Author: Clr John McMahon, Mayor

Summary

This report summaries the main activity for the Mayor since the last report in October..

Moved: Evans
Second: McCarthy

That report item 08.01 is received as information.

Carried 03191113

09 Councillor/Delegates Reports

09.01 NOTICE OF MOTION – OBERON YOUTH COUNCIL

File No: Governance/Meetings/Ordinary
Author: Councillor Kathy Sajowitz

Summary

Representatives of Oberon High School and St Joseph's Central School attended a Workshop at the Oberon Council Chambers to discuss the concept of establishing a Youth Council for the Oberon Local Government Area.

Moved: Sajowitz
Second: Morgan

1. That Oberon Council establishes the Oberon Youth Council as a Section 355 (Advisory) Committee with the following aims, structure and support:

AIMS FOR THE OBERON YOUTH COUNCIL

- To voice the opinions and concerns of young people in Oberon to the Oberon Council, State and Commonwealth Governments and the wider community.
- To work with other youth agencies to develop and promote activities for and social interaction between the young people of Oberon.
- To raise awareness of health, well-being and safety issues that affect the young people of Oberon.
- To work with other youth agencies to encourage and co-ordinate participation and consultation between available regional youth services.
- To develop a sense of citizenship in the young people of Oberon by developing an appreciation of and interest in, local, state and commonwealth government processes and through involvement in community projects

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STRUCTURE OF THE OBERON YOUTH COUNCIL

The Oberon Youth Council will consist of NINE Youth Councillors, from 12 to 21 years of age selected as follows:

- Three students from Oberon High School, with nominations made by the School Community
- Three students from St Josephs Central School, with nominations made by the School Community
- Three members from the wider community, nominated by the Oberon Youth Council Working Party

Each School will nominate a Teacher/Coordinator to act as an interface between Student Councillors and Oberon Council and the Schools will nominate "alternate" students to replace the nominated Youth Councillors when those Councillors have schooling commitments.

SUPPORT FOR THE OBERON YOUTH COUNCIL

- The Oberon Youth Council will set the dates and times for meetings and administrative support will be provided by Oberon Council staff designated by the General Manager.
 - An amount of \$2,000 be allocated to assist with the functioning of the Oberon Youth Council.
2. Minutes and Reports from the Oberon Youth Council be submitted to the Senior Oberon Council for information and actioning of recommendations.

Carried 04191113

09.02 NOTICE OF MOTION – FLUORIDATION OF WATER SUPPLY

File No: Governance/Meetings/Ordinary
Author: Councillor John Morgan

Summary

Representatives of the NSW Ministry of Health and Sydney University made presentations to a meeting of Oberon Council's Works Committee on 29 October 2013 regarding the oral health benefits of fluoridation of water supply.

Moved: Morgan
Second: Evans

A Community Engagement and Consultation Program be initiated to inform the community of the proposal to fluoridate the Oberon Water Supply, with the Program to include public meetings and information sessions.

That Oberon Council advises the NSW Ministry of Health that it agrees in principle to the fluoridation of the Oberon Water Supply subject to staff providing additional details of costs to Council in implementation and financial assistance available, and

That the matter be further reported to Council during consideration of the Oberon Community Strategic Plan 2014 and in preparing the Operational Plan 2014/15.

Carried 05191113

09.03 OBERON PLATEAU TOURISM ASSOCIATION

File No: Economic Development/Visitor Information Centre/Oberon Plateau Tourism Association
Author: Alan Cairney, General Manager and Mayor John McMahon

Summary

Councillor Sam Lord is nominated as the Council's delegate to the Oberon Plateau Tourism Association. The Mayor, Councillor John McMahon and I attended the Annual General Meeting and General Association meeting held on 14 October 2013.

Moved: Lord
Second: McCarthy

That delegate's report item 09.03 is received as information.

Carried 06191113

09.04 OBERON ARTS COUNCIL

File No: Community Relations/Community Consultation/Oberon Arts Council
Author: Alan Cairney, General Manager

Summary

The Mayor, Councillor McMahon and the General Manager are Council's delegates to the Oberon Arts Council (OAC) and attended the meeting held on 22 October 2013.

Moved: McCarthy
Second: Lord

That delegate's report item 09.04 is received as information.

Carried 07191113

09.05 UPPER MACQUARIE COUNTY COUNCIL MEETING

File No: Environmental Management/Meetings/Upper Macquarie County Council
Author: Clr John McMahon, Mayor

Summary

Councillor Francis and I are delegates to the Upper Macquarie County Council.

Moved: McCarthy
Second: Francis

That delegate report item 09.05 is received as information.

Carried 08191113

09.06 ZONE LIBRARY MEETING AND ANNUAL GENERAL MEETING

File No: Community Services/Library and Information Management/Central West Libraries
Author: Councillor Kathy Sajowitz

Summary

Library Officer Eilagh Rurenga and I attended the Zone Library Meeting and Annual General Meeting held in Dubbo on 1 November 2013.

Moved: Sajowitz
Second: Evans

That report item 09.06 is received as information.

Carried 09191113

09.07 SHIFTING THE FOCUS – WOMENS FORUM HOSTED BY BLAYNEY COUNCIL

File No: Governance/Meetings
Author: Councillor Kathy Sajowitz

Summary

On Tuesday 5 November 2013 I, along with Clr Evans and Library Officer Eilagh Rurenga attended the inaugural Women's Leadership Forum themed "Shifting the Focus".

Moved: Sajowitz
Second: Evans

That report item 09.07 is received as information.

Carried 10191113

10 Inwards Correspondence

10.01 INWARDS CORRESPONDENCE

File No: Governance/Meetings/Ordinary
Author: Sharon Swannell, Executive Assistant

Summary

The Report Item provides a summary of incoming correspondence for the period 1 October to 31 October 2013. A copy of correspondence received will be available to be viewed at the Ordinary Council Meeting. Copies of correspondence are available upon request.

Moved: Sajowitz
Second: Morgan

That Report Item 10.01 is received as information.

Carried 11191113

11 Reports for Information

11.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER

File No: Governance/Meetings/Ordinary
Author: Alan Cairney, General Manager

Summary

The Report Item summaries the main activity for the General Manager during October including Human Resources and Workplace Health & Safety, Executive Support matters, Community Activity, Regional issues, Grant Applications and details of planned activity for the coming months.

11.02 MONTHLY ACTIVITY REPORT – PLANNING AND DEVELOPMENT

File: Governance/Meetings/Ordinary
Author: Gary Wallace, Planning and Development Director

Summary

Providing details of major work within the Planning & Development Department for October.

11.03 MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING

File: Governance/Meetings/Ordinary
Author: Aruna Wickramasinghe, Works & Engineering Director; and Clive Cawthorne, Acting Works Engineer

Summary

Providing a summary of the major work carried out in the Works and Engineering Department for October 2013.

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11.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES

File No: Financial Management/Financial Reporting/Periodic Reports

Author: Lynette Safranek, Finance and Community Services Director; David Mead, Finance Coordinator; and Kathy Beesley, Community Services Coordinator

Summary

Providing a summary of major work in Finance & Community Services during October 2013.

11.05 STATEMENT OF BANK BALANCES AND INVESTMENTS

File: Financial Management/Investments/Register

Author: David Mead, Finance Coordinator

Summary

Reporting the Statement of Bank Balances and Investments as at 31 October 2013.

11.06 AWARDS FOR RECOGNITION OF LONG SERVICE

File No: Personnel

Author: Alan Cairney, General Manager and Joanne Barton, Human Resources Officer

Summary

Arrangements are being made to present Awards to eight staff members with in excess of 10 years of service at special functions to be held prior to the Christmas/New Year break.

Special mention is made of Terrence Bell with 40 years and Gregory Booth with 35 years of service with Oberon Council.

11.07 JENOLAN CAVES COMMERCIAL PRECINCT

File No: PR192.4655

Author: Alan Cairney, General Manager

Summary

Advice has been received from the NSW Government, Premier and Cabinet, that Oberon Council has not been successful in the Expression of Interest (EOI) process for the opportunity to lease all or some of the buildings within the Jenolan Precinct, and/or operate the Caves Tour business.

11.08 DIVISION OF LOCAL GOVERNMENT – COMPARATIVE INFORMATION

File No: Government Relations/Local and Regional Liaison/DLG

Author: Alan Cairney, General Manager

Summary

The Division of Local Government (DLG) has issued Comparative Information on NSW Local Government 2011/12. The document is in a revised format from previous publications and the new-look publication seeks to provide meaningful indicators that show how well each Council is performing across a range of activities and in the delivery of services.

11.09 MEDIA

File No: Information Management/Information and Communications/Media Releases
Author: Megan Booth, Receptionist/Cashier

Summary

The Report Item provides a list of Media Releases issued during October 2013, a list of the dates where the Mayor's column (Council News) has been published and a sample of Media Articles where Council is mentioned.

11.10 STATUS REPORT – ACTIONING COUNCIL DECISIONS

File No: Governance/Meetings/Ordinary
Author: Sharon Swannell, Executive Assistant

Summary

Providing details of the status in actioning Council decisions, with reference to the actual Resolution Number as shown in the Minutes for each Council Meeting.

11.11 UPCOMING MEETINGS

File No: Governance/Meetings/Ordinary
Author: Sharon Swannell, Executive Assistant

Summary

A calendar of upcoming meetings is provided for information.

Moved: Doney
Second: Francis

That report items 11.01 to 11.11 be received as information.

Carried 12191113

12 Reports for Decision

12.01 POLICY REVIEW – MAYOR AND COUNCILLOR EXPENSES

File: Governance/Policies/Adopted Policies
Author: Alan Cairney, General Manager

Summary

Policy 1103 Payment of Expenses and Provision of Facilities to Councillors was reviewed in November 2012 with minor amendments made and adopted by Council. Further minor changes are now submitted in a simplified Policy document with some changes to the maximum amount of expense which may be claimed by Councillors.

Moved: Morgan
Second: Sajowitz

That the minor amendments to Policy 1103 Payments of Expenses and Provision of Facilities to Councillors be adopted.

Carried 13191113

12.02 FLUORIDATION OF WATER SUPPLY

File: Governance/Meetings/Ordinary
Author: Aruna Wickramasinghe, Works & Engineering Director

Summary

Representatives of NSW Health addressed the Works Committee on 29 October 2013 regarding fluoridation of the Oberon Water Supply.

Moved: Lord
Second: Evans

That Council note the contents of this report and endorse commencing community consultation to fluoridate the water supply in accordance with Council's Community Engagement Strategy, including visits to local Schools in Oberon and community forums during February and March 2014.

Carried 14191113

12.03 POLICY – SIGNS AS REMOTE SUPERVISION

File: Governance/Policies/Adopted Policies
Author: Maisie Richardson, Work Health & Safety Coordinator (Risk Manager)

Summary

As part of Oberon Council's overall Risk Management Initiatives a draft Policy has been prepared on "Signs as Remote Supervision".

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General Manager

Mayor

Moved: Doney
Second: Sajowitz

That Council adopt the draft Policy “Signs as Remote Supervision”.

Carried 15191113

12.04 DEVELOPMENT APPLICATION – INDUSTRIAL SUBDIVISION

File No: PO83-10 / Development Application 10.2013.64.1
Author: Jaclyn Burns, Senior Development Control Officer

Summary:

Development Application 10.2013.64.1 is for a proposed 2 lot subdivision within the existing industrial subdivision (off Albion Street, Oberon). The proposal is to subdivide Lot 15 into two further allotments.

Moved: Gibbons
Second: McCarthy

That Council approve Development Application 10.2013.64.1 for a two lot Industrial Subdivision, in accordance with the conditions contained within the report.

Carried 16191113

In accordance with Section 375A of The Local Government Act 1993 the following votes are recorded for and against the Motion:

Votes For: Councillors McMahon, Francis, Gibbons, Morgan, Sajowitz, McCarthy, Lord Doney and Evans
Against: Nil

Councillor McCarthy declared an interest in Item 12.05. Councillor McCarthy has a family member who has lodged an objection to this development. Councillor McCarthy left the meeting at 6.27pm.

12.05 DEVELOPMENT APPLICATION – RESIDENTIAL DWELLING

File No: PO35-5
Author: Jaclyn Burns, Senior Development Control Officer

Summary

A Development Application for the construction of a proposed residential dwelling has been received. The application is referred to Council for determination in accordance with Part H.3.10 of the Development Control Plan (DCP) 2001. Part H.3.10 of the DCP requires:

“In determining applications Council and/or delegated officers of Council, will consider all submissions before the application is determined.”

Moved: Morgan
Second: Doney

That Council determine Development Application 10.2013.43.1 for the construction of a residential dwelling at Lot 5 in DP: 848793, 5 Links Close Oberon in accordance with the conditions contained within the report.

Carried 17191113

In accordance with Section 375A of The Local Government Act 1993 the following votes are recorded for and against the Motion:

Votes For: Councillors McMahon, Francis, Gibbons, Morgan, Sajowitz, Lord Doney and Evans
Against: Nil

Councillor McCarthy returned to the meeting at 6.32pm.

12.06 INSTALLATION OF MAUSOLEUM AT OBERON CEMETERY

File No: BCS/ Public Health/Cemeteries/Headstones
Author: Matilda Dwyer

Summary

A request for permission to erect a mausoleum in the Roman Catholic section of The Oberon Cemetery has been received.

Moved: Evans
Second: Morgan

That Council decline the request for a mausoleum to be erected in the Oberon Cemetery and advise the applicants of the decision.

Carried 18191113

12.07 LOCAL INFRASTRUCTURE RENEWAL SCHEME

File No: Government Relations/Liaison/DLG
Author: Alan Cairney, General Manager

Summary

The Division of Local Government (DLG) is inviting applications for funding under the third round of the Local Infrastructure Renewal Scheme (LIRS).

Moved: Gibbons
Second: Lord

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That Council prioritise projects for submission to the Division of Local Government for the Local Infrastructure Renewal Scheme, and delegate authority to the Mayor and General Manager to finalise submissions in accordance with the Guidelines for Round 3.

1. Sealing of Mayfield Road
2. Redevelopment of Community Precinct – options to include Art Gallery, Civic Centre (including Council Chambers and Administration?)
3. Gravel Resheeting for Unsealed Road Network

Carried 19191113

12.08 JANUARY ORDINARY COUNCIL MEETING

File No: Governance/Meetings/Ordinary
Author: Sharon Swannell, Executive Coordinator

Summary

Confirmation from Council is sought to not hold an Ordinary Council Meeting in January 2014 and to delegate authority to the Mayor for determination of urgent business.

Moved: Sajowitz
Second: Francis

That Council not hold an Ordinary Meeting in January, the Code of Meeting Practice be amended to reflect this, and the Mayor be delegated authority to attend to urgent business until the next scheduled Council Meeting in February 2014.

Carried 20191113

Councillor McCarthy requested his vote be recorded against the motion.

13 Committee Reports

13.01 SENIORS WELFARE COMMITTEE

File: Governance/Meetings/Seniors Welfare Committee
Author: Sharon Swannell, Executive Coordinator

Summary

Minutes of the Seniors Welfare Committee held on 14 October 2013 is submitted for Council's information and consideration.

Moved: Evans
Second: McCarthy

That the Minutes of the Seniors Welfare Committee held on 14 October 2013 be received as information.

Carried 21191113

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General Manager

Mayor

13.02 WORKS COMMITTEE MEETING – 29 OCTOBER 2013

File: Governance/Meetings/Works Committee
Author: Sharon Swannell, Executive Assistant

Summary

Providing details of the Works Committee meeting held on 29 October 2013.

Moved: Sajowitz
Second: Doney

1. That the information be received and noted.
2. That funds be allocated from the Town Improvement Capital Expenditure program un-allocated projects area for the installation of fencing around the small play area at The Common.
3. That Council give in principle support for an additional allocation of \$50,000 for a trial of new gravel over pipes/culverts on unsealed roads within the scope of works to be determined through a workshop involving interested Councillors, Management and Works Staff.

Carried 22191113

13.03 OBERON SPORTS FACILITIES COMMITTEE

File: Governance/Meetings/Oberon Sports Facilities Committee
Author: Rebecca Burgess, Engineering Administration Assistant

Summary

Minutes of the Oberon Sports Facilities Committee held on 30 October 2013 is submitted for Council's information and consideration.

Moved: Gibbons
Second: Francis

1. That the Minutes of the Oberon Sports Facilities Committee held on 30 October 2013 be received as information.
2. That the Chair of the Committee and members of the following sporting areas be requested to form the Sporting Precinct Working Party:
 - Swimming Complex
 - Tennis Complex Users
 - Football codes – League, Union, Touch Football
 - Other Users – Hockey, Little Athletics

Carried 23191113

13.04 COMMUNITY SERVICES COMMITTEE

File: Governance/Meetings/Community Services Committee
Author: Hanna Bates, Community Services Assistant

Summary

Minutes of the Community Services Committee held on 31 October 2013 is submitted for Council's information and consideration.

Moved: Sajowitz
Second: Evans

1. That the Minutes of the Community Services Committee held on 31 October 2013 is received as information.
2. That Council express its concern to the Oberon Health Council about the closure of the Robey Centre.

Carried 24191113

13.05 TRAFFIC ADVISORY LOCAL COMMITTEE

File: Governance/Meetings/Traffic Advisory Local Committee
Author: Rebecca Burgess, Engineering Administrative Assistant

Summary

Minutes of the Traffic Advisory Local Committee (TALC) held on 6 November 2013 are submitted for Council's information and consideration.

Moved: Morgan
Second: Gibbons

1. That the Minutes of the Traffic Advisory Local Committee held on 6 November 2013 be received for information.
2. That the General Manager or Mayor arrange a meeting with Peter Dearden, Regional Manager RMS to discuss the MR 253 Oberon West Project.

Carried 25191113

13.06 FINANCE COMMITTEE MEETING

File: Governance/Meetings/Finance Committee
Author: Sharon Swannell, Executive Coordinator

Summary

Providing details of the Finance Committee Meeting held on 6 November 2013.

Moved: Evans
Second: Sajowitz

1. That the Minutes of the Finance Committee Meeting held on 6 November 2013 be received for information.
2. That the Quarterly Budget Review Statements for the period ending 30 September 2013 be received and noted and the revised budgeted income and expenditure items be amended, including an additional \$10,000 to fund the renovation of the toilet facility at the Oberon Netball Courts.

Carried 26191113

14 New Business of an Urgent Nature Admitted by Council

Nil

15 Closed Session Reports

Summary

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

15.01 TENDER T2013/4 – PURCHASE OF DOZER

File No: Plant Equipment and Stores/Acquisition/Purchase
Author: Aruna Wickramasinghe, Director of Works & Engineering

This item is classified CONFIDENTIAL under Section 10A (2)(d) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

Section 10A (2)

- (d) commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the Council, or
 - (iii) reveal a trade secret

15.02 WATER REFUND REQUEST – ACCOUNT 12366814

File No: PO29-11

Author: Denise Toohill, Revenue Officer

This item is classified CONFIDENTIAL under Section 10A (2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) Personal matters concerning particular individuals (other than Councillors)

15.03 CITIZEN OF THE YEAR AWARDS

File No: Community Relations/Awards

Author: Sharon Swannell, Executive Coordinator and Kathy Beesley, Community Services Coordinator

This item is classified CONFIDENTIAL under Section 10A (2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than Councillors)

Moved: Sajowitz

Second: Lord

That:

1. Council resolve into Closed Council to consider business identified, together with any late confidential reports tabled at the meeting.
2. Pursuant to Section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by Section 11(2) of the *Local Government Act 1993*.

Carried 27191113

Council moved into a Closed Session at 7.13pm, members of the public present left the meeting at this time.

15.01 TENDER T2013/4 – PURCHASE OF DOZER

File No: Plant Equipment and Stores/Acquisition/Purchase
Author: Aruna Wickramasinghe, Director of Works & Engineering

Moved: McCarthy
Second: Doney

That Council note the contents of this report and not accept the tenders submitted and delegate authority to the General Manager to purchase a dozer in accordance with Council's direction at a public auction preferably with a warranty.

Carried 28191113

15.02 WATER REFUND REQUEST – ACCOUNT 12366814

File No: PO29-11
Author: Denise Toohill, Revenue Officer

Moved: Doney
Second: Lord

That a reduction of \$884.98 in Water Charges and \$952.21 in Sewer Charges, totally \$1,837.19, be approved in accordance with Council's Policy 2201.

Carried 29191113

15.03 CITIZEN OF THE YEAR AWARDS

File No: Community Relations/Awards
Author: Sharon Swannell, Executive Coordinator and Kathy Beesley, Community Services Coordinator

Moved: Doney
Second: Francis

That:

1. Australia Day Awards be made in the following categories:
 - a. Citizen of the Year
 - b. Young Citizen of the Year
 - c. Sportsperson of the Year
 - d. Young Sportsperson of the Year
 - e. Sports Team of the Year
 - f. Community Event of the Year
 - g. Local Legend of the Year

2. That an invitation be extended to Councillors and Senior Staff to meet the Australia Day Ambassador and partner for dinner on the evening of January 25, 2014.
3. That the 2014 Australia Day Celebrations be held in the Oberon Common. As a precautionary measure in the event of inclement weather a booking for the Oberon Showground Hall also be secured.

Carried 30191113

Open Council resumed at 8.31pm.

The Mayor advised that resolution 28191113, 29191113 and 30191113 were made by Council while the meeting was closed to the public. There were no members of the public present.

16 Closure of Meeting

The next Ordinary Meeting of Oberon Council will be held on Tuesday 17 December 2013 commencing at 5.30pm in the Oberon Council Chambers, 137 – 139 Oberon Street, Oberon.

The Meeting closed at 8.31pm.

Confirmed this _____ day of _____ 2013.

General Manager

Mayor

General Manager

Mayor

137-139 Oberon Street
PO Box 84
Oberon NSW 2787

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OBERON COUNCIL

*Unconfirmed Minutes
Oberon Council Special Meeting
Tuesday 26 November 2013
1.00pm Council Chambers*

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01 Opening of Meeting

File No: Governance/Meetings/Ordinary

The Mayor welcomed members and declared the meeting open at 1.06pm.

02 Acknowledgement of Country

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

03 Record of Attendance

File No: Governance/Meetings/Ordinary

Members Mayor John McMahon (in the Chair)
Deputy Mayor Kerry Gibbons
Clr Ian Doney
Clr Jill Evans
Clr Neil Francis
Clr Sam Lord
Clr John Morgan

Staff Alan Cairney, General Manager
Gary Wallace, Planning and Development Director
Aruna Wickramasinghe, Works and Engineering Director
Lynette Safranek, Finance and Community Services Director
David Mead, Finance Coordinator
Sharon Swannell, Executive Coordinator

Apologies Clr Kathy Sajowitz
Clr Clive McCarthy

Moved: Gibbons
Second: Morgan

That apologies be received and accepted for the non-attendance of Councillor Kathy Sajowitz and Councillor Clive McCarthy.

Carried 01261113

04 Declarations of Interest

Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

05 Reports

05.01 ANNUAL FINANCIAL REPORTS

File No: Financial Management/Financial Reporting/Annual Financial Reports

Author: Lynette Safranek, Finance and Community Services Director

Summary

Council's Annual Financial Reports for the year ended 30 June 2013 are being audited.

Moved: Doney

Second: Lord

That:

1. Council's Annual Financial Reports be referred to audit in accordance with Section 413(1) of the Local Government Act 1993.
2. Council note that:
 - a. The General Purpose Financial Statements for the year ended 30 June 2013 have been prepared in accordance with:
 - The Local Government Act 1993 (as amended) and the Regulations made thereunder
 - The Australian Accounting Standards and professional pronouncements, and
 - The Local Government Code of Accounting Practice and Financial Reporting.
 - b. To the best of Council's knowledge and belief, these General Purpose Financial Statements present fairly the Council's operating result and financial position for the year, and accords with Council's accounting and other records.
 - c. Council is not aware of any matter that would render the Reports false or misleading in any way.
 - d. The Special Purpose Financial Statements for the year ended 30 June 2013 have been prepared in accordance with:
 - The NSW Government Policy Statement *"Application of National Competition Policy to Local Government"*
 - The Division of Local Government guidelines *"Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality"*
 - The Local Government Code of Accounting Practice and Financial Reporting, and
 - The NSW Office of Water (Department of Environment, Climate Change and Water) Guidelines - *"Best Practice Management of Water and Sewerage"*.
 - e. To the best of Council's knowledge and belief, these Special Purpose Financial Statements present fairly the operating result and financial position for each of Council's declared Business Activities for the year, and accord with Council's accounting and other records.
 - f. Council is not aware of any matter that would render these Statements false or misleading in any way.

Oberon Council – Unconfirmed Minutes –Special Meeting – 26 November 2013

3. The General Manager be delegated authority to authorize the year end accounts for issue immediately upon receipt of the auditor's report, subject to there being no material audit changes or audit issues.
4. Council note that the Auditor, Leanne Smith, Intentus (formerly Morse Group) has been requested to attend the December Council meeting to present the Financial Statements.

Carried 02261113

This concluded the business of the meeting. The meeting closed at 1.08pm.