

137-139 Oberon Street  
PO Box 84  
Oberon NSW 2787

Telephone: (02) 6329 8100  
Fax: (02) 6329 8142  
Email: council@oberon.nsw.gov.au



**OBERON COUNCIL**

*Unconfirmed Minutes  
Oberon Council Ordinary General Meeting  
Tuesday 15 November 2011  
5.30pm Council Chambers*

5.30pm	Opening of meeting
8.15pm - 8.45pm	Dinner

01	OPENING OF MEETING .....	4
02	PRAYER.....	4
03	RECORD OF ATTENDANCE .....	4
04	QUESTIONS FROM THE PUBLIC.....	5
05	CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S).....	5
06	DECLARATIONS OF INTEREST .....	6
07	MAYORAL MINUTE AND REPORT .....	6
08	COUNCILLOR REPORTS .....	7
09	DELEGATES REPORTS.....	9
09.01.01	MINUTES OF THE OBERON SPORTS COMPLEX COMMITTEE .....	9
09.01.02	MINUTES OF THE TIMBER HERITAGE WALK COMMITTEE MEETING .....	9
09.01.03	HERITAGE COMMITTEE MEETING .....	10
09.01.04	MINUTES OF THE WORKS COMMITTEE MEETING .....	10
10	DIRECTOR OF DEVELOPMENT REPORTS.....	11
10.01	REPORTS FOR INFORMATION .....	11
10.01.01	MONTHLY UPDATE REPORT – DEVELOPMENT DEPARTMENT .....	11
10.01.02	DIRECTOR OF DEVELOPMENT STATUS REPORT.....	11
10.02	REPORTS FOR DECISION .....	12
10.02.01	MODIFICATION APPLICATION 10.2010.43.2 .....	12

Page 1 of the Minutes of the duly convened Ordinary Meeting of Oberon Council held at the Council Chambers, Oberon on Tuesday, 15 November 2011, commencing at 5.30pm.

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor

## Oberon Council – Unconfirmed Minutes – Ordinary Meeting – 15 November 2011

10.03.01	GENERAL BUSINESS – DEVELOPMENT .....	12
11	DIRECTOR OF CORPORATE SERVICE REPORTS.....	13
11.01	REPORTS FOR INFORMATION .....	13
11.01.01	MONTHLY UPDATE REPORT – CORPORATE SERVICES DEPARTMENT .....	13
11.01.02	STATEMENT OF BANK BALANCES AND INVESTMENTS .....	13
11.01.03	STAFF APPOINTMENTS .....	14
11.01.04	CASUAL VACANCY – RESIGNATION OF COUNCILLOR HANDELSMANN .....	14
11.01.05	CORPORATE SERVICES STATUS REPORT .....	14
11.02	REPORTS FOR DECISION .....	15
11.02.01	ANNUAL REPORT – YEAR ENDED 30 JUNE 2011 .....	15
11.02.02	HUNTING IN STATE FORESTS .....	15
11.02.03	DELEGATIONS OF AUTHORITY – FINANCIAL DELEGATIONS .....	16
11.02.04	QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2011 .....	20
11.02.05	QUARTERLY MANAGEMENT PLAN REVIEW .....	20
11.02.06	ANNUAL FINANCIAL REPORTS.....	20
11.02.07	REVIEW OF THE MODEL CODE OF CONDUCT .....	21
11.02.08	SWIMMING POOL FEES AND CHARGES – HIRE OF LIFEGUARDS/ INSTRUCTORS .....	21
11.02.09	POLICY REVIEWS .....	21
11.03.01	GENERAL BUSINESS – CORPORATE SERVICES .....	21
12	DIRECTOR OF ENGINEERING REPORTS.....	22
12.01	REPORTS FOR INFORMATION .....	22
12.01.01	MONTHLY UPDATE REPORT – ENGINEERING DEPARTMENT .....	22
12.01.02	DIRECTOR OF ENGINEERING STATUS REPORT .....	22
12.02	REPORTS FOR DECISION .....	25
12.02.01	MOUNT DAVID ROAD .....	25
12.02.02	REQUEST FOR ROAD NAMING .....	25
12.02.03	REGISTRATION TO SUPPLY HEAVY PLANT TO NSW RURAL FIRE SERVICE.....	25
12.02.04	BURROUGHS CROSSING ROAD GRID .....	26
12.03.01	GENERAL BUSINESS – ENGINEERING .....	26
13	COMMUNITY AND CUSTOMER SERVICES MANAGER REPORTS.....	27
13.01	REPORTS FOR INFORMATION .....	27
13.01.01	MONTHLY UPDATE REPORT – COMMUNITY AND CUSTOMER SERVICES MANAGER .....	27
13.01.02	COMMUNITY AND CUSTOMER SERVICES MANAGER STATUS REPORT .....	27
13.02	REPORTS FOR DECISION .....	28
13.02.01	COMMUNITY CENTRE BOOKING FEES AND CHARGES.....	28
13.02.02	GRANTS .....	28
13.02.03	LIBRARY DEVELOPMENT GRANTS .....	28
13.02.04	NATIONAL SCIENCE GRANT PROGRAM .....	29
13.03.01	GENERAL BUSINESS – COMMUNITY AND CUSTOMER SERVICES MANAGER .....	29
14	GENERAL MANAGER REPORTS .....	30
14.01	REPORTS FOR INFORMATION .....	30
14.01.01	MONTHLY UPDATE REPORT – GENERAL MANAGER .....	30
14.01.02	GENERAL MANAGER STATUS REPORT .....	30
14.02	REPORTS FOR DECISION .....	31
14.02.01	CONDUCT OF LOCAL GOVERNMENT ELECTIONS IN 2012.....	31
14.02.02	SENIORS WELFARE TRUST MECHANISM .....	31
14.02.03	LIBRARY COMMITTEE MEETING .....	31
14.03.01	GENERAL BUSINESS – GENERAL MANAGER .....	32

Page 2 of the Minutes of the duly convened Ordinary Meeting of Oberon Council held at the Council Chambers, Oberon on Tuesday, 15 November 2011, commencing at 5.30pm.

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor

15	NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL .....	33
16	CLOSED SESSION REPORTS .....	33
16.01.01	CITIZEN OF THE YEAR AWARDS .....	33
16.01.02	STORMWATER HARVESTING PROJECT .....	33
16.01.03	TASMAN ESTATE LAND OFFER .....	34
16.01.01	CITIZEN OF THE YEAR AWARDS .....	35
16.01.02	STORMWATER HARVESTING PROJECT .....	36
16.01.03	TASMAN ESTATE LAND OFFER .....	36
17	CLOSURE OF MEETING .....	37

## 01 Opening of Meeting

File No: A1.2.1

The Mayor welcomed members and declared the meeting open at 5.30pm.

---

## 02 Prayer

File No: A1.2.1

The Meeting was opened in prayer by Pastor Andy Godden.

---

## 03 Record of Attendance

File No: A1.2.1

Members      Cr Don Fitzpatrick, Mayor - Chair  
                 Cr John McMahon, Deputy Mayor  
                 Cr Ian Doney  
                 Cr Keith Sullivan  
                 Cr Neil Francis  
                 Cr Kerry Gibbons  
                 Cr Clive McCarthy  
                 Cr Bob O’Bernier

Officers        Leanne Mash, General Manager  
                 John Chapman, Director of Corporate Services  
                 Gary Wallace, Director of Development  
                 Aruna Wickramasinghe, Director of Engineering  
                 Ian Tucker, Works Manager  
                 Peta Heffernan, Community and Customer Services Manager  
                 Sharon Swannell, Executive Assistant

Apologies      Nil

## 04 Questions from the Public

File No: A1.2.1

Mr Brad Collins stated that it has been publicly stated the General Manager is contemplating having some time off next year, potentially the whole year. What does this mean to Council?

The General Manager advised that this is not the case.

Pastor Andy Godden request on behalf of the Oberon Youth Group that when the Council is running Youth Events that they coordinate these with the two Youth Groups in Oberon.

The Mayor advised that this could be considered.

---

## 05 Confirmation of Minutes of Previous Meeting(s)

File No: A1.2.1

### Ordinary Meeting 18 October 2011

Moved: Doney  
Second: McCarthy

That the Minutes of the duly convened Ordinary Meeting held on 18 October 2011 be taken as read and confirmed.

Carried 01151111

Matters Arising from the Minutes

Nil

---

## 06 Declarations of Interest

File No: A1.2.4

Pecuniary	-	Nil
Conflicts	-	Councillor Francis declared an interest in item 16.01.01 of the Confidential Staff Report. Councillor Francis holds a position on the committee of a nominated community event.
Staff	-	Nil

---

## 07 Mayoral Minute and Report

File No: A1.2.3

### A. Meetings

1. Ordinary Council Meeting – 18 October 2011
2. Meeting with the Hon Duncan Gay MP, Minister for Roads and Ports – 19 October 2011
3. Works Inspection – 24 October 2011

### B. Representation

1. FORTO (Forum of Regional Tourism Organisations) 1 Day Forum – 3 November 2011

### C. Correspondence

1. Invitation to attend the NSW RFS Chifley Zone 2011 Cadet Graduation – 19 October 2011
2. Invitation to attend the FORTO Regional Tourism Forum – Thursday 3 November 2011
3. Invitation to attend the 2011 Oberon Business Awards – 18 November 2011
4. Invitation to attend the St Joseph's Catholic School Annual Awards Day – 14 December 2011
5. Invitation to attend the O'Connell Public School Annual Presentation Evening – 14 December 2011
6. Invitation to 2011 NSW Tourism Awards – 17 November 2011
7. Australian Local Government Association regarding the 2011 National Local Roads and Transport Congress
8. Invitation to attend the St Joseph's Central School Year 10 Graduation Ball on Friday 2 December 2011
9. USU regarding the Destination 2036 Report

Page 6 of the Minutes of the duly convened Ordinary Meeting of Oberon Council held at the Council Chambers, Oberon on Tuesday, 15 November 2011, commencing at 5.30pm.

---

General Manager

---

Mayor

10. Invitation to attend Apex Dinner Meeting – 5 November 2011
11. Rural Fire Service – Local Government Forums to address current and emerging issues  
– Central West Meeting will be held on 6 December 2011 in Orange

#### **D. Other Items**

The Hon John Cobb MP has arranged for a meeting to be held with Senator Conroy's Chief of Staff in relation to the Digital Television rollout on Thursday 24 November 2011 in Canberra. All Mayors and General Managers in the Calare Electorate are invited to attend the meeting.

The CENTROC Board Meeting will be held in Oberon on Thursday 24 November 2011 at the Oberon Community Centre.

The Mayor advised that the CENTROC Meeting will now be held on Friday 25 November 2011 at the Oberon Community Centre.

#### **Digital Television**

File No: A3.4

Advice has been received that the switchover to Digital Television has been pushed out to February 2012.

Moved: Sullivan  
Second: McCarthy

In regards to the Digital Television rollout that contact be made with the parties to advise that the proposal to extend the deadline for the rollout of Digital Television in Oberon is not acceptable to Council and request that they honour their original commitment.

Carried 02151111

---

## **08 Councillor Reports**

### **Weeds Report**

File No: E39.6

Councillor McMahon provided a verbal report regarding the last meeting of the Upper Macquarie County Council held on 4 November 2011. During previous seven weeks there were 99 properties inspected and a number of notices issued. 44 properties participated in the aerial spraying program and 4690ha of serrated tussock has been sprayed from the air.

Page 7 of the Minutes of the duly convened Ordinary Meeting of Oberon Council held at the Council Chambers, Oberon on Tuesday, 15 November 2011, commencing at 5.30pm.

---

General Manager

---

Mayor

The Mayor asked if any of the aerial spraying had been in the Oberon LGA. Councillor McMahon advised that there had been one property on Abercrombie Road in this occasion. Councillor McMahon will follow up with the Chief Weeds Inspector in relation to the serrated tussock on the Oberon Mount.

Councillor McMahon asked where the Bidy Bush spraying program is up to. Council has allocated \$10,000 in the 2011/12 budget for this program. Councillor McMahon advised that there was a Bidy Bush problem developing along Sewell's Creek Road near "Essington Park".

The Works Manager advised that Council had engaged a contractor to carry out some of this work. There is \$7,000 remaining in this year's budget. The Weed Spraying contractor is currently working on spraying grass on the roadsides.

Councillor McMahon commented that the most effective time to spray Bidy Bush is during the growing season from now to end of December.

The Works Manager will speak to the contractor to ensure that the work will be done prior to Christmas. The Works Manager asked if there were any particular areas that should be addressed. Councillor McMahon advised that the most effective control was to concentrate on roadsides where there is sparse cover such as Sewells Creek Road.

#### **Blue Mountains Lithgow and Oberon Tourism**

File No: P73.1

Councillor Sullivan attended the last Blue Mountains Lithgow and Oberon Tourism Board Meeting, held on 28 October 2011. A verbal report will be provided in the Confidential Section of the Meeting.

---



## 09 Delegates Reports

---

### 09.01.01 Minutes of the Oberon Sports Complex Committee

File No: A2.29

Moved: O’Bernier  
Second: Sullivan

That:

1. The Minutes of the Oberon Sports Complex Committee Meeting held on Wednesday 26 October 2011 be received for information.
2. Mr Harold Lyme be appointed to the Oberon Sports Complex Committee as the Oberon Tennis Association representative.

Carried 03151111

Councillor Doney asked if the Senior League field would be adequate to conduct the 2012 Group 10 competition.

Councillor Gibbons advised that there is a drainage issue where the field falls away on the south eastern corner, but he believes the field will be adequate for the competition.

---

### 09.01.02 Minutes of the Timber Heritage Walk Committee Meeting

File No: A2.27

Moved: Sullivan  
Second: McCarthy

1. That the Minutes of the Timber Heritage Walk Committee held on the 31 October 2011 be received for information.
2. That Council write to all industries within the Oberon Timber Complex seeking financial support for one or more interpretive signs.
3. That Council contact Oberon Tarana Heritage Railway Inc. to investigate what role this group may wish to take in the project.

Carried 04151111

---

Page 9 of the Minutes of the duly convened Ordinary Meeting of Oberon Council held at the Council Chambers, Oberon on Tuesday, 15 November 2011, commencing at 5.30pm.

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor

**09.01.03 Heritage Committee Meeting**

File No: A2.27

Moved: McMahon  
Second: O’Bernier

1. That the Minutes of the Heritage Committee held on the 31 October 2011 be received for information
2. That the information from Calare Civil be accepted and provision be made for an additional \$430.00 to complete a report on the options available for the stabilising/restoration of Lindlegreen cob barn at O’Connell.

Carried 05151111

---

**09.01.04 Minutes of the Works Committee Meeting**

File No: A2.3

Moved: O’Bernier  
Second: McMahon

That:

1. Staff investigate and report back design and costing of nose in parking along the Edith Road adjacent to the lake at The Common.
2. Council progress with the RTA their concerns regarding safety issues at the Box Flat/O’Connell Road Intersection Bus Stop. Further that Council has a preference for a dedicated bus bay to be constructed during this period of works.
3. Estimates be sought for the removal of trees and the cost to seal the entrance to improve safety at Todds Road to be included in 2012/13 budget deliberations.
4. Estimates be provided for fencing around the three ponds at the Oberon Common for review at the 2012/13 budget deliberations.
5. An overtaking lane be included in the design of the next section of works on Abercrombie Road and the adjoining landowner on the south western side prior to Sloggetts Road be approached in relation to land acquisition to facilitate the overtaking lane. Further that the overtaking lane be included in the application for the next RTA REPAIR Program Grant funding application.
6. Council investigate the feasibility of a second reservoir site.

Carried 06151111

Staff are requested to follow up with written correspondence to the RTA in relation to the Bus Stop at Box Flat/O’Connell Road Intersection.

Page 10 of the Minutes of the duly convened Ordinary Meeting of Oberon Council held at the Council Chambers, Oberon on Tuesday, 15 November 2011, commencing at 5.30pm.

---

General Manager

---

Mayor

## 10 Director of Development Reports

---

### 10.01 Reports for Information

File No: A1.2.1

Moved: O’Bernier  
Second: McCarthy

That the Director of Development reports for information as presented in Report 10.01.01 to 10.01.02 of the Business Papers be received and noted by Council.

Carried 07151111

---

### 10.01.01 Monthly Update Report – Development Department

File: A1.2.1

Moved: O’Bernier  
Second: McCarthy

That the information be received and noted.

Carried 08151111

---

### 10.01.02 Director of Development Status Report

File: A1.2.1

Moved: O’Bernier  
Second: McCarthy

That the information be received and noted.

Carried 09151111

---

**10.02 Reports for Decision**

---

**10.02.01 Modification Application 10.2010.43.2**

File: PO51.10

Moved: McCarthy  
Second: Gibbons

Delegation is granted to Councils General Manager to determine Modification Development Application 10.2010.40.2 for a proposed engineering workshop and office which includes a variation to clause D4.1 of the Oberon Development Control Plan 2001 at Lot 18 in DP 749692, 10 Sirius Street Oberon with the proviso that no submissions are received from the notification process.

Carried 10151111

In accordance with Section 375A of *The Local Government Act 1993* the following votes are recorded for and against the motion:

Votes For: Councillors Francis, McMahon, Sullivan, O’Bernier, Gibbons, McCarthy, Doney and Fitzpatrick  
Votes against: Nil

---

**10.03.01 General Business – Development**

Nil

## 11 Director of Corporate Service Reports

---

### 11.01 Reports for Information

File: A1.2.1

Moved: O’Bernier  
Second: McMahon

That the Director of Corporate Services reports for information as presented in Report 11.01.01 to 11.01.05 of the Business Papers be received and noted by Council.

Carried 11151111

---

### 11.01.01 Monthly Update Report – Corporate Services Department

File: A1.2.1

Moved: O’Bernier  
Second: McMahon

That the information be received and noted.

Carried 12151111

---

### 11.01.02 Statement of Bank Balances and Investments

File: C17.1

Moved: O’Bernier  
Second: McMahon

That the information be received and noted.

Carried 13151111

---

**11.01.03 Staff Appointments**

File No: C19.1

Moved: O’Bernier  
Second: McMahon

That the information be received and noted.

Carried 14151111

---

**11.01.04 Casual Vacancy – Resignation of Councillor Handelsmann**

File No: A7.1

Moved: O’Bernier  
Second: McMahon

That the information be received and noted.

Carried 15151111

---

**11.01.05 Corporate Services Status Report**

File: A1.2.1

Moved: O’Bernier  
Second: McMahon

That the information be received and noted.

Carried 16151111

---

**11.02 Reports for Decision**

---

**11.02.01 Annual Report – Year Ended 30 June 2011**

File: C15.6

Moved: O’Bernier  
Second: Francis

That the Annual Report for the year ended 30 June 2011 be received for information and the report be included on the Council’s website and forwarded to the Minister.

Carried 17151111

It was noted that Page 4 of the Annual Report is required to be amended to include O’Connell.

---

**11.02.02 Hunting in State Forests**

File Nos: E39.7, P70.2

Moved: McMahon  
Second: Gibbons

That Council communicate their thanks to the Minister for her response and decline the meeting with the Game Council of NSW. Further, that Council communicate the position to be one of requesting complete exclusion of recreational shooting from the forests of the Oberon LGA during the mushrooming season. Further that Council communicates its ongoing concerns regarding a whole range of passive recreation activities (for example, fossicking, camping, fishing) occurring in State Forests that are in conflict with recreational shooting. That in essence a minority recreational pursuit is impacting on a majority of forest users.

Carried 18151111

---

**11.02.03 Delegations of Authority – Financial Delegations**

File: C19.8.5

Moved: McMahon  
Second: McCarthy

That the updated Delegations of Authority be adopted as follows:

Position	Maximum	Change
General Manager	\$150,000	No change
Director of Engineering	\$100,000	No change
Director of Corporate Services	\$100,000	No change
Director of Development	\$100,000	No change
Manager Community and Customer Services	\$100,000	New Delegation
Works Manager	\$10,000	No change
Finance Manager	\$10,000	No change
Storeman	\$5,000	No change
Relief Storeman	\$5,000	No change
Plant Foreman	\$5,000	No change
Sewer and Water Operator	\$2,000	No change
Rural Fire Service Zone Manager	\$10,000	No Change
Information Technology Manager	\$0	Position no longer exists in Council's organisational structure
Library Manager	\$0	Position no longer exists in Council's organisational structure – Delegation to be deleted
Manager Health and Building	\$2,000	No change
Swimming Pool Superintendent	\$0	Was \$1,000 – Delegation of Authority to be deleted, responsibility transferred to Manager of Community and Customer Services. Delegation to be deleted.
Rural Fire Service Business Officer	\$1,000	No change
OHS/Risk Manager	\$1,000	No change
Visitor Information Centre Manager	\$2,000	No change



Amendment Moved: McCarthy  
 Second:

That the updated Delegations of Authority be adopted as follows:

<b>Position</b>	<b>Maximum</b>	<b>Change</b>
General Manager	\$150,000	No change
Director of Engineering	\$100,000	No change
Director of Corporate Services	\$100,000	No change
Director of Development	\$100,000	No change
Manager Community and Customer Services	\$10,000	New Delegation
Works Manager	\$10,000	No change
Finance Manager	\$10,000	No change
Storeman	\$5,000	No change
Relief Storeman	\$5,000	No change
Plant Foreman	\$5,000	No change
Sewer and Water Operator	\$2,000	No change
Rural Fire Service Zone Manager	\$10,000	No Change
Information Technology Manager	\$0	Position no longer exists in Council's organisational structure
Library Manager	\$0	Position no longer exists in Council's organisational structure – Delegation to be deleted
Manager Health and Building	\$2,000	No change
Swimming Pool Superintendent	\$0	Was \$1,000 – Delegation of Authority to be deleted, responsibility transferred to Manager of Community and Customer Services. Delegation to be deleted.
Rural Fire Service Business Officer	\$1,000	No change
OHS/Risk Manager	\$1,000	No change
Visitor Information Centre Manager	\$2,000	No change

The motion lapsed for want of a seconder.

\_\_\_\_\_  
 General Manager

\_\_\_\_\_  
 Mayor

Further Amendment Moved: Sullivan  
 Second: O’Bernier

That the updated Delegations of Authority be adopted as follows:

<b>Position</b>	<b>Maximum</b>	<b>Change</b>
General Manager	\$150,000	No change
Director of Engineering	\$100,000	No change
Director of Corporate Services	\$10,000	Amended Delegation
Director of Development	\$10,000	Amended Delegation
Manager Community and Customer Services	\$10,000	New Delegation
Works Manager	\$10,000	No change
Finance Manager	\$10,000	No change
Storeman	\$5,000	No change
Relief Storeman	0	Removed
Plant Foreman	\$5,000	No change
Sewer and Water Operator	\$2,000	No change
Rural Fire Service Zone Manager	\$10,000	No Change
Information Technology Manager	\$0	Position no longer exists in Council's organisational structure
Library Manager	\$0	Position no longer exists in Council's organisational structure – Delegation to be deleted
Manager Health and Building	\$2,000	No change
Swimming Pool Superintendent	\$0	Was \$1,000 – Delegation of Authority to be deleted, responsibility transferred to Manager of Community and Customer Services. Delegation to be deleted.
Rural Fire Service Business Officer	\$1,000	No change
OHS/Risk Manager	\$1,000	No change
Visitor Information Centre Manager	\$2,000	No change

The amendment was put and won, the amendment becomes the motion.

\_\_\_\_\_  
 General Manager

\_\_\_\_\_  
 Mayor

Moved: Sullivan  
 Second: O’Bernier

That the updated Delegations of Authority be adopted as follows:

<b>Position</b>	<b>Maximum</b>	<b>Change</b>
General Manager	\$150,000	No change
Director of Engineering	\$100,000	No change
Director of Corporate Services	\$10,000	Amended Delegation
Director of Development	\$10,000	Amended Delegation
Manager Community and Customer Services	\$10,000	New Delegation
Works Manager	\$10,000	No change
Finance Manager	\$10,000	No change
Storeman	\$5,000	No change
Relief Storeman	0	Removed
Plant Foreman	\$5,000	No change
Sewer and Water Operator	\$2,000	No change
Rural Fire Service Zone Manager	\$10,000	No Change
Information Technology Manager	\$0	Position no longer exists in Council's organisational structure
Library Manager	\$0	Position no longer exists in Council's organisational structure – Delegation to be deleted
Manager Health and Building	\$2,000	No change
Swimming Pool Superintendent	\$0	Was \$1,000 – Delegation of Authority to be deleted, responsibility transferred to Manager of Community and Customer Services. Delegation to be deleted.
Rural Fire Service Business Officer	\$1,000	No change
OHS/Risk Manager	\$1,000	No change
Visitor Information Centre Manager	\$2,000	No change

Carried 19151111

\_\_\_\_\_  
 General Manager

\_\_\_\_\_  
 Mayor

**11.02.04 Quarterly Budget Review as at 30 September 2011**

File: C15.3

Moved: McMahon  
Second: Doney

That:

1. Council make a contribution of \$6,000 towards the Beyond the Range Project; and
2. The Quarter 1 Budget Review Statements for 2011/2012 be received and noted and the revised budgeted income and expenditure items be voted.

Carried 20151111

---

**11.02.05 Quarterly Management Plan Review**

File: C15.5

Moved: O’Bernier  
Second: Francis

That the Quarterly Management Plan Review and report on the progress of actions required in response to the internal audit reports and recommendations for the period to 30 September 2011 be received and noted.

Carried 21151111

---

**11.02.06 Annual Financial Reports**

File: C15.2

Moved: Sullivan  
Second: McCarthy

That the Annual Financial Reports, incorporating the Auditor’s Report, for the year ended 30 June 2011, be presented to the public.

Carried 22151111

It was noted that Councillor Sullivan requested a Finance Committee Meeting be held as soon as possible. The General Manager will advise a suitable date for the meeting to be held.

Carried 22151111

---

Page 20 of the Minutes of the duly convened Ordinary Meeting of Oberon Council held at the Council Chambers, Oberon on Tuesday, 15 November 2011, commencing at 5.30pm.

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor

**11.02.07 Review of the Model Code of Conduct**

File: A2.21

Moved: O’Bernier  
Second: Sullivan

That Council:

1. Make no submission at this time.
2. Send no representative to the Regional Workshops.

Carried 23151111

---

**11.02.08 Swimming Pool Fees and Charges – Hire Of Lifeguards/Instructors**

Files: C15.5, D55.3.1

Moved: McMahon  
Second: Gibbons

That the 2011-2012 Schedule of Fees and Charges be amended to include a charge of \$35.00 per hour (including GST) for the hire of lifeguards/instructors when required and which are not included as part of the group booking hire rate at Oberon Swimming Pool.

Carried 24151111

---

**11.02.09 Policy Reviews**

File: A1.2.7

Moved: Sullivan  
Second: Doney

1. That the Policy 2101 Handling Complaints as amended be adopted
2. That Policy 2301 Care Car be deleted

Carried 25151111

---

**11.03.01 General Business – Corporate Services**

Nil

Page 21 of the Minutes of the duly convened Ordinary Meeting of Oberon Council held at the Council Chambers, Oberon on Tuesday, 15 November 2011, commencing at 5.30pm.

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor

## 12 Director of Engineering Reports

---

### 12.01 Reports for Information

File No: A1.2.1

Moved: O’Bernier  
Second: Sullivan

That the Director of Engineering reports for information as presented in Report 12.01.01 to 12.01.02 of the Business Papers be received and noted by Council.

Carried 26151111

---

### 12.01.01 Monthly Update Report – Engineering Department

File: A1.2.1

Moved: O’Bernier  
Second: Sullivan

That the information be received and noted.

Carried 27151111

---

### 12.01.02 Director of Engineering Status Report

File: A1.2.1

Moved: O’Bernier  
Second: Sullivan

That the information be received and noted.

Carried 28151111

---

### **Oberon Golf Club Recycled Water Project**

File No: PO47.107

Councillor Doney requested an update in relation to the Oberon Golf Club Recycled Water project.

The Works Manager advised that previously he had advised that the work could commence following the creation of an easement. An Environmental Assessment and a Development Application will also be required prior to commencing physical works. The General Manager advised that a meeting will be held with representatives of the Oberon Golf Club on Wednesday 16 November 2011 and Councillors will be updated following the meeting.

### **Black Springs Forestry Park**

File No: E34.8

Councillor Doney requested that staff follow up with Forests NSW regarding the rubbish in the Forestry Park at Black Springs.

### **O'Connell Avenue Works**

File No: R253.2.9

Councillor McMahon asked will the road height be raised as part of the O'Connell Avenue works program.

The Works Manager advised that the road will be raised between 200 and 250mm. This amount is not considered significant.

### **Abercrombie Road**

File No: R256.1

Councillor McCarthy asked about planning for the works on Abercrombie Road through Black Springs. Councillor McCarthy asked that drainage be addressed as part of the design for the works.

The Works Manager advised that there has not been a final design prepared yet and staff are aware that drainage is a critical aspect of the works. This will be included in the design.

Councillor Gibbons asked if the gravel for this section of works would be sourced from Beaconsfield Road.

The Works Manager advised that this has not been discussed yet but will be considered as an option.

Page 23 of the Minutes of the duly convened Ordinary Meeting of Oberon Council held at the Council Chambers, Oberon on Tuesday, 15 November 2011, commencing at 5.30pm.

---

General Manager

---

Mayor

### Traffic Warnings

File No: E31.10

Councillor Doney asked about the traffic warning signs on the Oberon Mount. Councillor Doney commented that there are “Changed Traffic Condition” signs erected on the Mount.

The Works Manager advised that these are in relation to the recent installation of the concrete median barriers and curve widening. The RTA has asked the signs to be left there at this time.

When other works are conducted appropriate signage is installed.

### Campbells River Road

File No: R45

Councillor McCarthy asked about recent heavy patching work carried out on Campbells River Road. Councillor McCarthy advised that during the recent works the sealing contractors had removed a strip of pavement with their own truck.

Councillor McCarthy asked if the contractor was adequately supervised during the works.

The Works Manager advised that the sealing contractor has a quality assurance component built into the contract. If there is a failure in the job the contractor is required to return and carry out repairs.

The General Manager advised that the matter will be investigated.

### Forests NSW

File No: E39.7

Councillor Sullivan requested the General Manager to follow up a date for the next meeting with Forests NSW.

The General Manager will advise of a suitable date for the meeting as soon as possible.

---



**12.02 Reports for Decision**

---

**12.02.01 Mount David Road**

File No: R245

Moved: Sullivan  
Second: O’Bernier

That the information be received and noted.

Carried 29151111

---

**12.02.02 Request for Road Naming**

File: E31.9

Moved: McCarthy  
Second: Gibbons

That an advertisement be placed in the Oberon Review advising of the proposed new name “Caseys Lane” and requesting any comments to be forwarded to Council within 30 days.

Carried 30151111

---

**12.02.03 Registration to supply Heavy Plant to NSW Rural Fire Service**

File No: F90.1

Moved: McMahon  
Second: Sullivan

That information related to the registration to supply Heavy Plant on a “call when needed” basis to the RFS be noted and Council seek further clarification before a tender is submitted.

Carried 31151111

---

**12.02.04 Burroughs Crossing Road Grid**

File: E31.14

Moved: McMahon  
Second: McCarthy

That the application to reinstall a grid on Burroughs Crossing Road 1.8km east of Edith Road be approved.

Carried 32151111

---

**12.03.01 General Business – Engineering**

**The Common Wishing Well**

File No: E34.9

Councillor Gibbons advised that he has held discussions regarding the Original Wishing Well at the Common at the Men's Shed. Their idea was to look at further investigating this project. When the children's playground equipment was installed at The Common Council staff found the old well and at the time the Engineer decided not to preserve the well.

The Men's Shed is in favour of digging the old well up and restoring to its previous condition.

Councillor McCarthy commented that Council had previously declined offers by volunteers to work at the Common due to insurance issues.

The General Manager advised that this issue may be addressed via Council's insurance that covers volunteers. There is concern however about how the project fits in with the overall plan for the Common development.

The Director of Development advised that he has written to the Men's Shed and Council will await a formal proposal from the Men's Shed.

---

## 13 Community and Customer Services Manager Reports

---

### 13.01 Reports for Information

Moved: McMahon  
Second: Francis

That the Community and Customer Services Manager reports for information as presented in Report 13.01.01 to 13.01.02 of the Business Papers be received and noted by Council.

Carried 33151111

---

### 13.01.01 Monthly Update Report – Community and Customer Services Manager

File No: A1.2.1

Moved: McMahon  
Second: Francis

That the information be received and noted.

Carried 34151111

---

### 13.01.02 Community and Customer Services Manager Status Report

File No: A1.2.1

Moved: McMahon  
Second: Francis

That the information be received and noted.

Carried 35151111

---

**13.02 Reports for Decision**

---

**13.02.01 Community Centre Booking Fees and Charges**

File No: C21.1

Moved: Doney  
Second: McMahon

That the Private Functions/Social Gatherings fee be removed from the 2011 Fees and Charges.

Carried 36151111

---

**13.02.02 Grants**

File No: C20.1

Moved: McMahon  
Second: Sullivan

That an application be submitted to the Telstra Connected Seniors Grant Program to fund training courses for seniors in the Oberon community.

Carried 37151111

---

**13.02.03 Library Development Grants**

File No: C20.1

Moved: O’Bernier  
Second: Doney

That an application be submitted to the Library Development Grants to fund the establishment of a Mobile Library Service for the Oberon LGA.

Carried 38151111

---

**13.02.04 National Science Grant Program**

File No: A5.3

Moved: Doney  
Second: O’Bernier

That an application be submitted to the National Science Week 2012 Grants Program to fund the visit of science workshops to our region.

Carried 39151111

---

**13.03.01 General Business – Community and Customer Services Manager**

Nil

## 14 General Manager Reports

---

### 14.01 Reports for Information

File No: A1.2.1

Moved: O’Bernier  
Second: Doney

That the General Manager reports for information as presented in Report 14.01.01 to 14.01.02 of the Business Papers be received and noted by Council.

Carried 40151111

---

### 14.01.01 Monthly Update Report – General Manager

File No: A1.2.1

Moved: O’Bernier  
Second: Doney

That the information be received and noted.

Carried 41151111

---

### 14.01.02 General Manager Status Report

File No: A1.2.1

Moved: O’Bernier  
Second: Doney

That the information be received and noted.

Carried 42151111

Councillor Sullivan requested that a letter be written to Senator Conroy in relation to the Broadband issues requesting action. The General Manager undertook to take further action in relation to the matter.

---

**14.02 Reports for Decision**

---

**14.02.01 Conduct of Local Government Elections in 2012**

File: A7.1

Moved: Doney  
Second: McMahon

That Council retain the Electoral Commissioner to administer its elections, constitutional referendums and polls until the conclusion of the 2012 election of Councillors.

Carried 43151111

---

**14.02.02 Seniors Welfare Trust Mechanism**

File: C22.4

Moved: O’Bernier  
Second: Doney

That Council note the information as presented. Further that Council seek indicative costs for the drawing up of a constitution and/or trust deed and other matters to progress one of the two options presented.

Carried 44151111

---

**14.02.03 Library Committee Meeting**

File: A2.8

Moved: O’Bernier  
Second: Sullivan

- 1) That the Minutes of the duly convened Oberon Council Library Committee Meeting held on Tuesday 11 October 2011 be received for information by Council
- 2) That an exemption to the Council’s Procurement and Disposal Policy be developed to legitimise the current arrangement for disposal of depreciated Library Resources with the exception of up to 50 books being supplied to a self-help facility at Burraga.
- 3) That the fees and charges for photocopying and printing be reviewed and amended to charge to \$0.30 per copy for A4 Black and White and \$1.00 per copy for A4 Colour.

Page 31 of the Minutes of the duly convened Ordinary Meeting of Oberon Council held at the Council Chambers, Oberon on Tuesday, 15 November 2011, commencing at 5.30pm.

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor

- 4) That the Shirley Turner's resignation from the Library Committee be accepted and that Council extend it's appreciation to Ms Turner for her involvement with the committee.

Carried 45151111

---

**14.03.01 General Business – General Manager**

File No: A1.2.1

Councillor McMahon passed on his thanks to Councillors and staff for their kind thoughts and messages of condolence during his wife's illness.

Councillor McCarthy asked the Director of Development if a Development Application has been received for erection of a sign on the corner of Dillon and Ross Streets.

The Director of Development advised that enquiries have been made in relation to the matter but an application has not been lodged at this point in time. Staff have provided the application with the information required by Council. The Director of Development will follow up the matter.

---



## 15 New Business of an Urgent Nature Admitted by Council

---

Nil

Council rose for dinner at 8.36pm

Council resumed at 9.07pm

## 16 Closed Session Reports

---

### 16.01.01 Citizen of the Year Awards

File: P72.3

This item is classified CONFIDENTIAL under section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

(a) personnel matters concerning particular individuals (other than councillors)

---

### 16.01.02 Stormwater Harvesting Project

File No: E32.11

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

---

**16.01.03 Tasman Estate Land Offer**

File No: E38.8

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

---

Moved: O’Bernier  
Second: McCarthy

That:

1. Council resolve into closed Council to consider business identified, together with any late confidential reports tabled at the meeting.
2. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions of section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

Carried 46151111

*Council closed the meeting at 9.10pm, there were no members of the public present at this point in time.*

Moved: O’Bernier  
Second: Doney

That Council move out of closed Council and into open Council.

Carried 47151111

*Open Council resumed at 10.37pm.*

The following resolutions made by Council while the meeting was closed to the public were read to the meeting by the Mayor, there were no members of the public present.

**16.01.01 Citizen of the Year Awards**

File: P72.3

Moved: O’Bernier  
Second: Doney

That

1. Australia Day Awards be made in the following categories:
  - a. Citizen of the Year
  - b. Young Citizen of the Year
  - c. Sportsperson of the Year
  - d. Junior Sportsperson of the Year
  - e. Sports Team of the Year
  - f. Community Event of the Year
  - g. Local Legend of the Year

It was noted that Council also wish to award an Australia Day Community Service Award.

2. That the Citizen of the Year and partner, Young Citizen of the Year and parents, Sportsperson of the Year and parents, Junior Sportsperson of the Year and parents, Team members of the Sports Teams of the Year and coaches, a Committee representative and partner of the Community Event of the Year and Local Legend of the Year and partner be invited to a cocktail function the evening before Australia Day to meet with Councillors and partners and the Australia Day Ambassador and partner.

Carried 48151111

---

**16.01.02 Stormwater Harvesting Project**

File No: E32.11

Moved: McMahon  
Second: Doney

1. That no contracts be awarded for construction of the stormwater harvesting project.
2. That an application be submitted under the Federal Government Stormwater Harvesting and Reuse Grants Round 3.
3. That further discussions be held with NOW to obtain appropriate licencing of the project.
4. That further negotiations be held with the end users in relation to the quantity, quality, and price of the water to be supplied.
5. That the design of the scheme be reviewed and modified to conform with the outcomes from these negotiations, and to achieve construction cost savings where possible.

Carried 49151111

---

**16.01.03 Tasman Estate Land Offer**

File No: E38.8

Moved: Sullivan  
Second: McCarthy

That the offer for sale of Lot 13 in Stevenson Close be considered and the General Manager be authorised to negotiate further in accordance with the Council's directive.

Carried 50151111

---

**Acquisition of Road Reserve**

File No: E31.1

Moved: McCarthy  
Second: Doney

That Council approach the Minister for Transport Duncan Gay to enquire about providing financial support to acquire land for future road reserve in the O'Connell area.

Carried 51151111

---

Page 36 of the Minutes of the duly convened Ordinary Meeting of Oberon Council held at the Council Chambers, Oberon on Tuesday, 15 November 2011, commencing at 5.30pm.

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Mayor

## 17 Closure of Meeting

---

The next Ordinary Meeting of Oberon Council will be held on Tuesday 20 December 2011, commencing at 5.30pm in the Oberon Council Chambers, 137 – 139 Oberon Street, Oberon.

This concluded the business of the meeting, the meeting rose at 10.38pm.

---

General Manager

---

Mayor

---

General Manager

---

Mayor