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**OBERON COUNCIL**

## ATTACHMENTS

Minutes of Previous Meeting

Ordinary Council Meeting

21 April 2015



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PO Box 84  
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## UNCONFIRMED MINUTES

Oberon Council Ordinary Meeting  
Tuesday 21 April 2015

Commencing at 5.30pm  
at the Oberon Council Chambers

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## 1. OPENING OF MEETING

The Deputy Mayor welcomed members and declared the meeting open at 5.30pm.

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## 2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 3. PRAYER

The Meeting was opened in prayer by Pastor Ken Bird.

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## 4. RECORD OF ATTENDANCE

Members Deputy Mayor Kerry Gibbons (in the Chair)  
Clr Ian Doney  
Clr Jill Evans  
Clr Neil Francis  
Clr Sam Lord  
Clr Clive McCarthy  
Clr John Morgan  
Clr Kathy Sajowitz

Staff Alan Cairney, General Manager  
Gary Wallace, Planning and Development Director  
Chris Schumacher, Works and Engineering Director  
Lynette Safranek, Finance and Community Services Director  
Sharon Swannell, Executive Coordinator  
Sarah-Jane Holland, Customer Service Trainee

Apologies Mayor John McMahan

Moved: Doney  
Second: Sajowitz

That apologies be received and accepted for the non-attendance of Mayor John McMahan.

Carried 01 210415

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## 5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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## 6. GENERAL AND CIVIC PRESENTATIONS

Nil

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## 7. COMMUNITY PRESENTATIONS AND QUESTIONS

Nil

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## 8. CONFIRMATION OF MINUTES

### **Ordinary Meeting 17 March 2015**

Moved: Morgan  
Second: Francis

That the Minutes of the Ordinary Meeting held on 17 March 2015 be confirmed.

Carried 02 210415

### **Matters Arising from the Minutes**

Nil

### **Works Committee Meeting 7 April 2015**

Moved: Francis  
Second: Lord

That the Minutes of the Works Committee Meeting held on 7 April 2015 be confirmed.

Carried 03 210415

### **Matters Arising from the Minutes**

Nil

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## 9. MAYORAL MINUTE AND REPORT

### **09.01 MAYORAL MINUTE AND REPORT**

File No: Governance/Meetings/Ordinary  
Author: Clr John McMahon, Mayor

#### **Summary**

This report summarises the main activity for the Mayor since reported to the March Council Meeting.

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Moved: McCarthy  
Second: Lord

That Report Item 09.01 is received as information.

Carried 04 210415

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## 10. NOTICES OF MOTIONS

### 10.01 NOTICE OF MOTION – COUNCILLOR INFORMAL BRIEFING SESSIONS

File No: Governance/Meetings

Author: Cllr Clive McCarthy

#### Summary

Suggesting Council not hold Informal Briefing Sessions for the next 5 months.

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Moved: McCarthy

Second: Sajowitz

That Oberon Council consider holding the Council Meeting only and not the Briefing Session for the next 5 months, starting...

The motion was put and lost.

### 10.02 NOTICE OF MOTION – ROADS INSPECTORS REPORT

File No: Roads/Maintenance

Author: Cllr Clive McCarthy

#### Summary

Requesting a copy of the Roads Inspectors Report for 2014/15.

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Moved: McCarthy

Second: Lord

All Oberon Council Councillors be given a copy of the 2014/15 Road Inspectors Report within 4 weeks of 12 April 2015.

Amendment Moved: Doney

Second: Lord

That all Oberon Councillors be given a copy of the 2014/15 Roads Inspectors Report within 4 weeks of 12 April 2015 and dealt with in Closed Session under Section 10A(2) Part a. of the Local Government Act.

The amendment was put and won – the amendment becomes the motion.

Moved: Doney

Second: Lord

That all Oberon Councillors be given a copy of the 2014/15 Roads Inspectors Report within 4 weeks of 12 April 2015 and dealt with in Closed Session under Section 10A(2) Part a. of the Local Government Act.

Carried 05 210415

### **10.03 NOTICE OF MOTION – 2D TECHNOLOGY**

File No: Roads/Maintenance  
Author: Cllr Clive McCarthy

#### **Summary**

Requesting that 2D type level control becomes a Policy applied, use on construction of all pre-prep and final trims on roadworks.

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Moved: McCarthy  
Second: Gibbons

That 2D type level control becomes a Policy applied, use on construction of all pre prep and final trims on roadworks.

Amendment Moved: Doney  
Second: Lord

That 2D type level control becomes a Policy applied as soon as is practicable as advised by the Director of Works and Engineering for use on construction of all pre prep and final trims on roadworks.

The Amendment was put and lost. The Deputy Mayor used his casting vote. The original motion stands.

Moved: McCarthy  
Second: Gibbons

That 2D type level control becomes a Policy applied, use on construction of all pre prep and final trims on roadworks.

Carried 06 210415

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## **11. COUNCILLOR AND DELEGATES REPORTS**

### **11.01 OBERON RUGBY LEAGUE CLUB**

File No: PO  
Author: Alan Cairney, General Manager

#### **Summary**

The General Manager is a Board Member of the Oberon Rugby League Club and attended the Annual General Meeting (AGM) on 18 March and was re-elected to the Board. A monthly Directors Meeting was held after the AGM.

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Moved: McCarthy  
Second: Doney

That Delegate's Report item 11.01 is received as information.

Carried 07 210415

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### **11.02 OBERON TIMBER COMPLEX COMMUNITY CONSULTATIVE COMMITTEE**

File No: Governance/Oberon Timber Complex Community Consultative Committee  
Author: Alan Cairney, General Manager

#### **Summary**

The General Manager attended the last meeting of the Oberon Timber Complex Community Consultative Committee held on 25 March 2015.

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Moved: Morgan  
Second: Lord

That Delegate's Report item 11.02 is received as information.

Carried 08 210415

### **11.03 UPPER MACQUARIE COUNTY COUNCIL MEETING**

File No: Environmental Management/Meetings/Upper Macquarie County Council  
Author: Clr Neil Francis

#### **Summary**

Councillor Francis and the Mayor, Clr John McMahon are delegates to the Upper Macquarie County Council.

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Moved: Francis  
Second: McCarthy

That delegate report item 11.03 is received as information.

Carried 09 210415

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## **12. COMMITTEE REPORTS**

### **12.01 OBERON YOUTH COUNCIL**

File: Governance/Meetings/Ordinary  
Author: Lynette Safranek, Finance & Community Services Director

#### **Summary**

Minutes of the Oberon Youth Council Meeting held on 31 March 2015 are submitted for Council's information and consideration.

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Moved: Sajowitz  
Second: Evans

That:

1. The Oberon Youth Council create a sub-committee made up of two Youth Councillors, two Skate Park users, a Roller Derby representative and the Council OYC Working Party to review the proposed design concept to improve and enlarge the current Skate Park.

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2. The Oberon Youth Council write to the Oberon Sports Facility Committee seeking their support for a Skate Park upgrade.
3. Council allocate up to \$30,000 in tis 2015/16 Budget to cover the costs of Phase 1 of the Skate Park upgrade.
4. Council's Grants Officer is asked to prepare grant applications for funding for the Skate Park upgrade.
5. Oberon Youth Councillors submit three ideas each regarding events, projects and fundraising on the OYC Facebook page or by email to Kathy Beesley to be discussed at the next meeting on 2 June.

Amendment Moved: Doney  
Second: Morgan

1. The Oberon Youth Council create a sub-committee made up of two Youth Councillors, two Skate Park users, a Roller Derby representative and the Council OYC Working Party to review the proposed design concept to improve and enlarge the current Skate Park.
2. The Oberon Youth Council write to the Oberon Sports Facility Committee seeking their support for a Skate Park upgrade.
3. Council's Grants Officer is asked to prepare grant applications for funding for the Skate Park upgrade.
4. Oberon Youth Councillors submit three ideas each regarding events, projects and fundraising on the OYC Facebook page or by email to Kathy Beesley to be discussed at the next meeting on 2 June.

That Council give in principle support for the upgrade of the Oberon Skate Park and that the amount of financial support be deferred for future consideration when further information and costing is available.

The amendment was put and won, the amendment becomes the motion.

Moved: Doney  
Second: Morgan

1. The Oberon Youth Council create a sub-committee made up of two Youth Councillors, two Skate Park users, a Roller Derby representative and the Council OYC Working Party to review the proposed design concept to improve and enlarge the current Skate Park.
2. The Oberon Youth Council write to the Oberon Sports Facility Committee seeking their support for a Skate Park upgrade.
3. Council's Grants Officer is asked to prepare grant applications for funding for the Skate Park upgrade.
4. Oberon Youth Councillors submit three ideas each regarding events, projects and fundraising on the OYC Facebook page or by email to Kathy Beesley to be discussed at the next meeting on 2 June.

The Council give in principle support for the upgrade of the Oberon Skate Park and that the amount of financial support be deferred for future consideration when further information and costing is available.

Carried 10 210415

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## **12.02 TRAFFIC ADVISORY LOCAL COMMITTEE 19 MARCH 2015**

File: Governance/Meetings/Traffic Advisory Local Committee  
Author: Sharon Swannell, Executive Coordinator

### **Summary**

Minutes of the Traffic Advisory Local Committee (TALC) held on 19 March are submitted for Council's information and consideration.

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Moved: McCarthy  
Second: Evans

1. That the Minutes of the Traffic Advisory Local Committee held on 19 March be received as information.
2. That a letter be sent to the Department of Health suggesting that they convert the vacant block of land in Balfour Street where the old nurses quarters were located into a carpark for the Oberon MPS.

Carried 11 210415

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## **13. REPORTS FOR DECISION**

### **13.01 DRAFT OBERON COMMUNITY STRATEGIC PLAN 2015**

File No: Governance/Integrated Planning & Reporting/Community Strategic Plan  
Author: Alan Cairney, General Manager

### **Summary**

The draft Oberon Community Strategic Plan (CSP) 2015 is expected to be on Public Exhibition from Monday 25 May until Monday 22 June. Councillors and Management Staff will hold a series of Workshops to prepare the draft CSP and arrangements will be made to hold Community Information Sessions during the Public Exhibition period.

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Moved: Sajowitz  
Second: Evans

That Councillors note that Community Information Sessions will be held in the village areas of Black Springs, Burruga and O'Connell and in Oberon and that Councillors and Management Staff attend and make presentations to community groups.

Carried 12 210415

### **13.02 STREET LIGHTING NORTH STREET OBERON**

File No: Roads/Street Management/Street Lighting  
Author: Chris Schumacher, Works and Engineering Director & Ian Tucker, Works Manager

### **Summary**

This report provides information on street lighting improvements to the existing footpath along the eastern side of North Street, adjacent to the Oberon Recreation Ground.

Moved: Doney  
Second: Francis

That Council proceed with the construction and installation of 3 new streetlights on the eastern side of North Street, between Cunynghame Street and Albion Street.

That provision of \$13,000 for the lighting installation be included in the 2015/2016 Operational Plan sourced from the Town Improvement Fund.

Carried 13 210415

### **13.03 CROWN ROAD CLOSURES**

File No: Roads/RCI/Perm  
Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

Applications have been submitted for the closure of a number of sections of Crown Road.

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Moved: McCarthy  
Second: Francis

That Council has no objection to the closure of these sections of Crown Roads, as follows, provided that no properties are left without legal and practical access:

1. Crown Roads at Edith, east of Teatree Creek, west of Jenolan State Forest, south of Duckmaloi Rd, within and adjoining properties "Riverview", DP757050 (Ref CL/00269)
2. Crown Road at Edith, west of Gingkin Rd, east of the Duckmaloi River, adjoining properties "Glenleigh" and "Stonewood Studios" (Ref 09/06379)
3. Crown Road at Burruga, north of Burruga Rd, south of Thompsons Creek, adjoining property "Sunny Hill" (Ref 09/04128)
4. Crown Road at Oberon, east of Hazelgrove Rd, west of Blenheim State Forest, within property numbers 160 and 132 Hazelgrove Rd (Ref 08/11483)
5. Crown Road at Gingkin, north of Sheepstation Forest Rd, south of Keith Armstrong Rd, within and adjoining property number 207 Sheepstation Forest Rd (Ref 08/8905)
6. Crown Road at Edith, north of Edith Rd, south of Duckmaloi River, adjoining property number 1440 Edith Rd (Ref 09/05245)
7. Crown Road at Oberon being approximately 200 metres of the western most part of road known as Homeward Bound Avenue (Ref 08/5440)
8. Crown Road at Isabella, within and adjoining property at 1864 Isabella Road (Ref 08/4699)
9. Crown Roads at O'Connell being the unformed part of Brittle Jack Road adjoining property of "Yarrabin", being within property of "Memuir" Beaconsfield Road (Ref 15/01560)

That Council advises the Department of Crown Lands that it objects to the closure of the section of Crown Road at Isabella, west of Isabella Road, within and adjoining property "Kilgour" (Ref 15/01600) (Map 4) as it will remove the legal access to the Isabella Cemetery.

Carried 14 210415

### **13.04 REQUEST FOR LEAVE OF ABSENCE – MAYOR JOHN MCMCHON**

File No: HR/Councillors  
Author: Alan Cairney, General Manager

#### **Summary**

Mayor John McMahon has requested leave of absence for the period Monday 20 April to Sunday 3 May 2015.

Moved: Gibbons  
Second: McCarthy

That Mayor John McMahon request for leave of absence from 20 April to 3 May 2015 be accepted and leave of absence granted.

Carried 15 210415

## **14. REPORTS FOR INFORMATION**

### **14.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER**

File No: Governance/Meetings/Ordinary  
Author: Alan Cairney, General Manager

#### **Summary**

This report item summaries the main activity by the General Manager during September including Human Resources and Workplace Health & Safety, Executive Support matters, Information Technology & Communications, Community Activity, Regional Issues, Executive Management Team, and details of planned activity for the coming months.

### **14.02 MONTHLY ACTIVITY REPORT – PLANNING AND DEVELOPMENT**

File: Governance/Meetings/Ordinary  
Author: Gary Wallace, Planning and Development Director

#### **Summary**

Providing details of major work within the Planning & Development Department for April and May and provide information on statistics of work that has occurred in March.

### **14.03 MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING**

File: Governance/Meetings/Ordinary  
Author: Chris Schumacher, Works and Engineering Director and Ian Tucker, Works Manager

#### **Summary**

Providing a summary of the major work in the Works & Engineering Department for the month of March 2015 plus planned work for the coming months.

### **14.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES**

File No: Governance/Meetings/Ordinary  
Author: Lynette Safranek, Finance and Community Services Director

**Summary**

This report provides a summary of major work within the Finance and Community Services Department during March 2015, plus planned activities for the following months.

**14.05 STATEMENT OF INVESTMENTS**

File No: Financial Management/Investments/Register  
Author: Tim Booth, Management Accountant

**Summary**

Reporting the Statement of Investments as at 31 March 2015.

**14.06 MAYFIELD ROAD PROJECT – PROGRESS REPORT**

File No: R12  
Author: Chris Schumacher, Works and Engineering Director & Ian Tucker, Works Manager

**Summary**

This report outlines the current construction progress and accumulative expenditure on the reconstruction and sealing of the \$1.6M Mayfield Road Project.

**14.07 COUNCILLOR REQUEST FORMS**

File No: Governance/Councillors  
Author: Alan Cairney, General Manager

**Summary**

Providing an update on the status of Councillor Request Forms submitted during the last month.

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Moved: Doney  
Second: Francis

That report item 14.01 to 14.07 is received as information.

Carried 16 170415

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**15. URGENT BUSINESS**

**Painting of Jenolan Caravan Park Residence**

Moved: Gibbons  
Second: McCarthy

That an allocation of \$7,000 be provided for internal painting to be carried out at the residence at Jenolan Caravan Park and an adjustment be made in the next Quarterly Budget Review.

Carried 17 170415

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**16. CLOSED SESSION / CONFIDENTIAL REPORTS**

There are no Closed Session Reports listed for Council's consideration.

## 17. CLOSURE OF MEETING

The Meeting closed at 7.12pm.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 19 May 2015  
commencing at 5.30pm

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.