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## CONFIRMED MINUTES

Oberon Council Ordinary Meeting  
Tuesday 16 December 2014

Commencing at 5.30pm  
at the Oberon Council Chambers

Agenda Items	page
1. OPENING OF MEETING .....	4
2. ACKNOWLEDGEMENT OF COUNTRY.....	4
3. PRAYER.....	4
4. RECORD OF ATTENDANCE .....	4
5. DECLARATIONS OF INTEREST .....	4
6. GENERAL AND CIVIC PRESENTATIONS .....	4
7. COMMUNITY PRESENTATIONS AND QUESTIONS .....	5
8. CONFIRMATION OF MINUTES .....	5
13.05    PLANNING PROPOSAL – FUNCTION CENTRE 280 BURROUGHS CROSSING RD OBERON	
9. MAYORAL MINUTE AND REPORT .....	6
09.01    MAYORAL MINUTE AND REPORT .....	6
10. NOTICES OF MOTIONS .....	7
10.01    NOTICE OF MOTION – ROADS CONSTRUCTION DURING SUMMER.....	7
11. COUNCILLOR AND DELEGATES REPORTS.....	7
11.01    CHIFLEY ZONE BUSH FIRE MANAGEMENT COMMITTEE AND CHIFLEY ZONE LIAISON COMMITTEE.....	7
11.02    OBERON PLATEUA TOURISM ASSOCIATION (OPTA).....	7
11.03    PROGRESS OF NBN ROLL OUT .....	8
11.04    CENTROC BOARD MEETING – BLAYNEY 27 NOVEMBER 2014.....	8
11.05    OBERON ARTS COUNCIL AND ARTS OUTWEST .....	9
12. COMMITTEE REPORTS .....	9
12.01    COMMUNITY SERVICES COMMITTEE .....	9
13. REPORTS FOR DECISION.....	9
13.01    OBERON YOUTH COUNCIL AMENDMENT TO TERMS OF REFERENCE.....	9
13.02    OBERON COUNCIL 2013/14 ANNUAL REPORT .....	10
13.03    OBERON GOLF CLUB – WATER SECURITY.....	11
13.04    DEVELOPMENT APPLICATION 10.2014.48.2 – RESIDENTIAL SUBDIVISION.....	11
13.06    INTERIM IMPROVEMENT ACTION PLAN.....	12
13.07    LOCAL INFRASTRUCTURE RENEWAL SCHEME (LIRS) – MAYFIELD ROAD .....	12
13.08    PROGRESS UPDATE – FIT FOR THE FUTURE REFORM PROGRAM .....	13
14. REPORTS FOR INFORMATION.....	13
14.01    MONTHLY ACTIVITY REPORT – GENERAL MANAGER.....	13
14.02    MONTHLY ACTIVITY REPORT – PLANNING AND DEVELOPMENT.....	13
14.03    MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING .....	14
14.04    MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES .....	14
14.05    STATEMENT OF INVESTMENTS.....	14
14.06    COUNCILLOR REQUEST FORMS .....	14
14.07    INWARDS CORRESPONDENCE .....	14
14.08    STATUS REPORT – ACTIONING COUNCIL DECISIONS.....	14
14.09    UPCOMING MEETINGS .....	15

15. URGENT BUSINESS ..... 15  
16. CLOSED SESSION / CONFIDENTIAL REPORTS ..... 15  
17. CLOSURE OF MEETING ..... 15

## 1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5.30pm.

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## 2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 3. PRAYER

The Meeting was opened in prayer by Pastor Andy Godden.

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## 4. RECORD OF ATTENDANCE

Members	Mayor John McMahon (in the Chair) Deputy Mayor Kerry Gibbons Clr Ian Doney (from 5.37pm) Clr Jill Evans Clr Neil Francis (from 5.34pm) Clr Sam Lord (from 5.34pm) Clr Clive McCarthy Clr John Morgan Clr Kathy Sajowitz
Staff	Alan Cairney, General Manager Gary Wallace, Planning and Development Director Chris Schumacher, Works and Engineering Director Lynette Safranek, Finance and Community Services Director Sharon Swannell, Executive Coordinator
Apologies	Nil

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## 5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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## 6. GENERAL AND CIVIC PRESENTATIONS

Nil

## 7. COMMUNITY PRESENTATIONS AND QUESTIONS

Andy Godden commented about Lake Oberon and its environment and asked Council if they would consider if it is possible to not grant any more development applications for new houses on the foreshore of the Lake to preserve its aesthetic appeal.

The Mayor advised the matter would be referred to the Planning and Development Director for a report to Council.

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## 8. CONFIRMATION OF MINUTES

### **ORDINARY MEETING 18 NOVEMBER 2014**

Moved: Gibbons  
Second: Francis

That the Minutes of the Ordinary Meeting held on 18 November be confirmed.

Carried 01 161214

### **Matters Arising from the Minutes**

Nil

### **EXTRAORDINARY MEETING 9 DECEMBER 2014**

Moved: Morgan  
Second: Lord

That the Minutes of the Ordinary Meeting held on 9 December 2014 be confirmed.

Carried 02 161214

### **Matters Arising from the Minutes**

Nil

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Moved: McCarthy  
Second: Lord

That item 13.05 be brought forward and dealt with at this point in time.

Carried 03 161214

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**13.05 PLANNING PROPOSAL – FUNCTION CENTRE – 280 BURROUGHS CROSSING ROAD, OBERON**

File No: Land Use and Planning\Planning\LEP Local Environmental Plan  
Author: Gary Wallace, Planning & Development Director

**Summary**

A site specific Planning Proposal has been received for Lot 4 DP 264133, being known as 280 Burroughs Crossing Road, Oberon to enable a Function Centre to be undertaken on the land.

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Moved: McCarthy  
Second: Gibbons

That Council support the Planning Proposal submitted by Anthony Daintith Town Planning for land known as 280 Burroughs Crossing Road, Oberon to make permissible a site specific function centre and forward the document to the Department of Planning & Environment under the Gateway (Section 55(3)) process.

Carried 04 161214

*In accordance with Section 375A of The Local Government Act 1993 the following votes are recorded for and against the Motion:*

Votes For: Councillors McMahon, Francis, Gibbons, Morgan, Sajowitz, McCarthy, Lord, Doney and Evans  
Against: Nil

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**9. MAYORAL MINUTE AND REPORT**

**09.01 MAYORAL MINUTE AND REPORT**

File No: Governance/Meetings/Ordinary  
Author: Clr John McMahon, Mayor

**Summary**

This report summarises the main activity for the Mayor since reported to the November Council Meeting.

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Moved: Lord  
Second: Francis

That Report Item 09.01 is received as information.

Carried 05 161214

## 10. NOTICES OF MOTIONS

### 10.01 NOTICE OF MOTION – ROADS CONSTRUCTION DURING SUMMER

File No: Governance/Meetings/Ordinary

Author: Councillor John Morgan

#### Summary:

The construction of roads during the colder months can create problems with increased ground moisture. This was demonstrated for the Abercrombie Rd Project at “Nestle Brae” during May this year which resulted in a “sacrificial seal” being applied and extensive remedial work and patch sealing.

This example is an extra and unnecessary impost of the budget for road construction. It is considered that construction of roads during the warmer months would eliminate these problems.

Moved: Morgan  
Second: Gibbons

That the Construction Program include approximately three weeks for road construction during January.

Carried 06 161214

## 11. COUNCILLOR AND DELEGATES REPORTS

### 11.01 CHIFLEY ZONE BUSH FIRE MANAGEMENT COMMITTEE AND CHIFLEY ZONE LIAISON COMMITTEE

File No: Emergency Services/Meetings/NSW Rural Fire

Author: Rebecca Burgess, Administrative Assistant

#### Summary

Providing Councillors with copies of the Minutes of the most recent Meetings of the Chifley Zone Bush Fire Management Committee and Chifley Zone Liaison Committee.

Moved: Francis  
Second: Lord

That report item 11.01 is received as information.

Carried 07 161214

### 11.02 OBERON PLATEUA TOURISM ASSOCIATION (OPTA)

File No: Economic Development/Visitor Information Centre/OPTA

Author: Clr Sam Lord

#### Summary

The Oberon Plateau Tourism Association (OPTA) meeting was held on Monday 6 November with Oberon Council represented by Mayor John McMahon and Councillor Sam Lord.

Page 7 of the Minutes of the Ordinary Meeting of Oberon Council held on Tuesday, 16 December 2014.

The final OPTA Meeting and Christmas Function were held at Mayfield Garden on Monday 8 December and this meeting was attended by Mayor John McMahon, Councillor Sam Lord, General Manager Alan Cairney and Visitor Information Centre staff Debra Marks and Lynne Causer.

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Moved: Doney  
Second: Lord

That report item 11.02 is received as information.

Carried 08 161214

### **11.03 PROGRESS OF NBN ROLL OUT**

File No: Energy Supplies & Telecommunications/Connection/Telecommunications  
Author: Councillor Sam Lord

#### **Summary**

On 19 November, Councillor Lord attended a meeting in the Office of John Cobb MP regarding the progress of the NBN. The meeting was attended by the Hon. Paul Fletcher MP, Parliamentary Secretary to the Minister for Communications; Member for Calare, John Cobb MP; Maree Statham, Mayor of Lithgow; Gary Rush, Mayor of Bathurst (plus Media Officer); Ken Keith, Mayor of Parkes (plus representative from Parkes Council); Chris Gryllis, Deputy Mayor Orange and Vicki Seccomb, NSW Business Chamber.

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Moved: Lord  
Second: McCarthy

That report item 11.03 is received as information.

Carried 09 161214

### **11.04 CENTROC BOARD MEETING – BLAYNEY 27 NOVEMBER 2014**

File No: Government Relations/Local and Regional Consultation/Centroc  
Author: Mayor John McMahon and Jenny Bennett, Centroc

#### **Summary**

The Mayor, Councillor John McMahon and General Manager, Alan Cairney attended the Centroc Board Meeting held in Blayney on Thursday 27 November 2014.

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Moved: McCarthy  
Second: Morgan

That Delegates Report Item 11.04 is received as information.

Carried 10 161214



## **11.05 OBERON ARTS COUNCIL AND ARTS OUTWEST**

File No: Community Relations/Community Consultation/Oberon Arts Council  
Author: Alan Cairney, General Manager

### **Summary**

The Mayor, Councillor McMahon and the General Manager are Council's delegates to the Oberon Arts Council (OAC) and attended the AGM and General Meeting held on 2 December 2014.

President of Oberon Arts Council Fran Charge is the delegate to Arts OutWest and attended their meeting held on 18 November 2014 as Oberon Council's representative.

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Moved: McCarthy  
Second: Morgan

That delegate's report item 11.05 is received as information.

Carried 11 161214

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## **12. COMMITTEE REPORTS**

### **12.01 COMMUNITY SERVICES COMMITTEE**

File: Governance/Ordinary/December 2014  
Author: Lynette Safranek, Finance & Community Services Committee

### **Summary**

Minutes of the Community Services Committee Meeting held on 27 November 2014 are submitted for Council's information and consideration.

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Moved: Sajowitz  
Second: Evans

That Council receive this report for information.

Carried 12 161214

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## **13. REPORTS FOR DECISION**

### **13.01 OBERON YOUTH COUNCIL AMENDMENT TO TERMS OF REFERENCE**

File No: Governance/Meeting/Ordinary  
Author: Lynette Safranek, Finance & Community Services Director

### **Summary**

The Oberon Youth Council has completed a successful first year. We are asking Council to make a few changes to the way in which the Oberon Youth Council operates to come in line with best practices: Councillor Term extended to 2 years; Youth Mayor and Deputy Mayor only positions elected; and Councillor Numbers increased to 15 youth.

Page 9 of the Minutes of the Ordinary Meeting of Oberon Council held on Tuesday, 16 December 2014.

Moved: Gibbons  
Second: Evans

That Council:

- a) Extend the term for a Youth Councillor to 2 years, including the current term of Councillors;
- b) The Youth Mayor and Youth Deputy Mayor are the only elected positions; and
- c) Extend the number of Youth Councillors to fifteen (15).

Amendment Moved: Sajowitz  
Second: McCarthy

That Council:

- a) Extend the term for a Youth Councillor to 2 years, including the current term of Councillors;
- b) The Youth Mayor and Youth Deputy Mayor are the only elected positions; and
- c) All Youth in attendance at meetings are considered to be Youth Councillors with voting rights.

The amendment was put and won. The amendment becomes the motion.

Moved: Sajowitz  
Second: McCarthy

That Council:

- a) Extend the term for a Youth Councillor to 2 years, including the current term of Councillors;
- b) The Youth Mayor and Youth Deputy Mayor are the only elected positions; and
- c) All Youth in attendance at meetings are considered to be Youth Councillors with voting rights.

Carried 13 161214

## **13.02 OBERON COUNCIL 2013/14 ANNUAL REPORT**

File No: Governance/Meetings/Ordinary/December 2014  
Author: Lynette Safranek, Finance & Community Services Director

### **Summary**

The Annual Report is one of the key points of accountability between a Council and its community and provides a focus on the implementation of the Community Strategic Plan, the Delivery Program and Operational Plan because these are the plans that are wholly the Council's responsibility.

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Moved: Lord  
Second: Morgan

That the 2013/14 Annual Report be adopted.

Carried 14 161214

**13.03 OBERON GOLF CLUB – WATER SECURITY**

File No: PO47-107

Author: Chris Schumacher, Works & Engineering Director

**Summary**

Oberon Golf Club has raised concerns about the inability of water supply during the December to February period. The current water supply arrangements provide raw water to the Golf Club from a separate water line to their 3 reservoirs (27,000 Gallons Max), but only during the period that the Town Water Supply reservoirs are filling under pump pressure from the State Water controlled Oberon Dam feeder main.

Moved: Doney

Second: Lord

1. That Council allocate funding for the construction of a new water main at an estimated cost of \$8,000 to provide water security to the Oberon Golf Club and that an amendment be made to the Operational Plan 2014/15.
2. That the Oberon Golf Club be required to make a contribution of \$2,000 for the construction of the new water main and that the Club be billed for all water consumption at the cost of the raw water, noting that Oberon Council provides an annual Water Allocation of 18,518kl.

Carried 15 161214

**13.04 DEVELOPMENT APPLICATION 10.2014.48.2 – RESIDENTIAL SUBDIVISION**

File No: PO15-96

Author: Gary Wallace, Planning & Development Director

**Summary**

A modification application for the excision of one residential lot is referred to Council for determination in accordance with Part B10.2 of Development Control Plan (DCP) 2001, which requires a minimum street frontage of 20 metres for general shaped lots.

Moved: Lord

Second: McCarthy

That Council vary Part B10.2 of the Oberon Development Control Plan 2001 associated to Development Application 10.2014.48.2 for the excision of one additional residential allotment at Lot 9 in DP: 758805 Section 24, being 129-131 Curtis Street, Oberon.

Carried 16 161214

*In accordance with Section 375A of The Local Government Act 1993 the following votes are recorded for and against the Motion:*

Votes For: Councillors McMahon, Francis, Gibbons, Morgan, Sajowitz, McCarthy, Lord, Doney and Evans

Against: Nil

### **13.06 INTERIM IMPROVEMENT ACTION PLAN**

File No: Corporate Management  
Author: Alan Cairney, General Manager

#### **Summary**

In May this year an Interim Improvement Action Plan was developed to address concerns with current Work Practices associated with Road Construction on Local Sealed Roads.

Progress reports have been submitted to each Council Meeting since June, and with the commencement of a new Works & Engineering Director in October and significant progress with the key actions detailed within the Plan, any concerns will be reviewed at Councillor Informal Briefing Sessions and then formally reported to Council Meetings by the Director or General Manager.

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Moved: Morgan  
Second: Gibbons

That the improvements in Work Practices be noted.

Carried 17 161214

### **13.07 LOCAL INFRASTRUCTURE RENEWAL SCHEME (LIRS) – MAYFIELD ROAD**

File No: Government Relations/Liaison/OLG  
Author: Chris Schumacher, Works & Engineering Director

#### **Summary**

Following the advice from the Office of Local Government regarding the successful LIRS Application for \$1.6m funding for the Reconstruction and Bitumen Sealing of Mayfield Rd, Council requested a report outlining costs with options for a 7m seal and either an extension of the existing culverts or new culverts on a straighter alignment over Wisemans Creek.

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Moved: Gibbons  
Second: Evans

That for the Successful Round Three Application of the Local Infrastructure Renewal Scheme Project, Council support the reconstruction of Mayfield Road with the following scope of works:

- 8m wide road formation
- and 7m wide two coat 14/7mm bitumen seal with 0.5m shoulders in the one application to be completed on the same day
- application of 1:3 or 1:4 roadside batters where possible
- application of 200mm compacted new base course material to existing pavement
- removal of some existing trees and inclusion of passing bays
- duplicated widening of the existing low-level crossing of Wisemans Creek
- with the Project to commence during January 2015
- that a report including expenditure and progress of the project be included in the Works and Engineering Director's Monthly Activity Report

Carried 18 161214

Page 12 of the Minutes of the Ordinary Meeting of Oberon Council held on Tuesday, 16 December 2014.

### **13.08 PROGRESS UPDATE – FIT FOR THE FUTURE REFORM PROGRAM**

File No: Government Relations / State Liaison / Office of Local Government  
Author: Alan Cairney, General Manager

#### **Summary**

This report item is a progress update on the NSW Government Reform Program and recommends a plan for engaging with the community and also in preparing a Fit for the Future proposal.

Moved: Sajowitz  
Second: McCarthy

That the following items be dealt with separately.

Carried 19 161214

Moved: Sajowitz  
Second: Morgan

- a) That Oberon Council reaffirms the desire to examine boundary changes to improve scale and capacity through more effective service delivery to adjacent rural communities.
- b) That the Mayor and General Manager make arrangements to meet with representatives of Bathurst Regional Council and Lithgow City Council to discuss and review the Fit for the Future Reform Program and that Councillor's be invited to attend.
- c) That the Mayor and General Manager make arrangements to hold community information sessions and the General Manager arrange staff briefings to provide further information on the Fit for the Future Reform Program.
- d) That further Progress Update Reports be considered prior to Oberon Council submitting a Fit for the Future proposal.

Carried 20 161214

## **14. REPORTS FOR INFORMATION**

### **14.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER**

File No: Governance/Meetings/Ordinary  
Author: Alan Cairney, General Manager

#### **Summary**

This report item summaries the main activity by the General Manager during September including Human Resources and Workplace Health & Safety, Executive Support matters, Information Technology & Communications, Community Activity, Regional Issues, Executive Management Team, and details of planned activity for the coming months.

### **14.02 MONTHLY ACTIVITY REPORT – PLANNING AND DEVELOPMENT**

File: Governance/Meetings/Ordinary  
Author: Gary Wallace, Planning and Development Director

**Summary**

Providing details of major work within the Planning & Development Department for November and planned work for the coming months.

**14.03 MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING**

File: Governance/Meetings/Ordinary

Author: Chris Schumacher, Works and Engineering Director and Ian Tucker, Works Manager

**Summary**

Providing a summary of the major work in the Works & Engineering Department for the month of November plus planned work for the coming months.

**14.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES**

File No: Governance/Ordinary/December 2014

Author: Lynette Safranek, Finance and Community Services Director

**Summary**

This report provides a summary of major work within the Finance and Community Services Department during November 2014 plus planned activities for the following months.

**14.05 STATEMENT OF INVESTMENTS**

File No: Financial Management/Investments/Register

Author: Tim Booth, Management Accountant

**Summary**

Reporting the Statement of Investments as at 30 November 2014.

**14.06 COUNCILLOR REQUEST FORMS**

File No: Governance/Councillors

Author: Alan Cairney, General Manager

**Summary**

Providing an update on the status of Councillor Request Forms submitted during the last month.

**14.07 INWARDS CORRESPONDENCE**

File No: Governance/Meetings/Ordinary

Author: Sharon Swannell, Executive Assistant

**Summary**

The Report Item provides a summary of incoming correspondence for the period 1 – 30 November 2014.

**14.08 STATUS REPORT – ACTIONING COUNCIL DECISIONS**

File No: Governance/Meetings/Ordinary

Author: Sharon Swannell, Executive Assistant

**Summary**

Providing details of the status in actioning Council decisions, with reference to the actual Resolution Number as shown in the Minutes for each Council Meeting.

#### **14.09 UPCOMING MEETINGS**

File No: Governance/Meetings/Ordinary  
Author: Sharon Swannell, Executive Assistant

##### **Summary**

A calendar of upcoming meetings is provided for information.

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Moved: Doney  
Second: Francis

That Report Items 14.01 to 14.09 be received as information.

Carried 21 161214

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#### **15. URGENT BUSINESS**

Nil

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#### **16. CLOSED SESSION / CONFIDENTIAL REPORTS**

There are no Closed Session Reports listed for Council's consideration.

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#### **17. CLOSURE OF MEETING**

The Meeting closed at 7.46pm.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 17 February 2015  
commencing at 5.30pm

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.