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## ATTACHMENTS

Minutes of Previous Meeting

Ordinary Council Meeting

18 November 2014

Extraordinary Council Meeting

9 December 2014



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PO Box 84  
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## UNCONFIRMED MINUTES

Oberon Council Ordinary Meeting  
Tuesday 18 November 2014

Commencing at 5.30pm  
at the Oberon Council Chambers

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## 1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5.30pm.

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## 2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 3. PRAYER

The Meeting was opened in prayer by Sister Maureen Schiemer.

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## 4. RECORD OF ATTENDANCE

Members      Mayor John McMahon (in the Chair)  
                  Deputy Mayor Kerry Gibbons  
                  Clr Ian Doney  
                  Clr Jill Evans  
                  Clr Neil Francis  
                  Clr Sam Lord  
                  Clr Clive McCarthy  
                  Clr John Morgan  
                  Clr Kathy Sajowitz

Staff            Alan Cairney, General Manager  
                  Gary Wallace, Planning and Development Director  
                  Chris Schumacher, Works and Engineering Director  
                  Lynette Safranek, Finance and Community Services Director  
                  Sharon Swannell, Executive Coordinator

Apologies     Nil

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## 5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	No
Non-Pecuniary Significant	-	Clr McCarthy declared an interest in Confidential Report Item 16.01, Section 5. Clr McCarthy is related to a person nominated in the report.  Clr Sajowitz declared an interest in Confidential Report Item 16.01, Section 6. Clr Sajowitz is a member of an organisation nominated in the report.
Non-Pecuniary Less than Significant	-	No

## 6. GENERAL AND CIVIC PRESENTATIONS

A presentation from Council's Auditors was deferred until later in the meeting.

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## 7. COMMUNITY PRESENTATIONS AND QUESTIONS

Robbie Armstrong asked what is happening at Spring Mount Road now? Mr Armstrong raised concern that he had spoken to Council at the August Ordinary Meeting and when he came in to complain the road was a quagmire. Two days later the road was graded and some gravel resheeting done prior to the Council inspecting the road. Mr Armstrong expressed his disappointment that Councillors did not see the road in its normal state of repair. He also advised that the road is now starting to deteriorate again and issues with drainage have not been addressed.

Mayor advised that Council had been to inspect the road on 4 September and had noted that there had been work done on the road.

The General Manager advised that the work had not been scheduled on the maintenance program and had not been advised who had instructed the work to be done prior to the Councillor Roads inspection.

The Works and Engineering Director will make arrangements to meet Mr Armstrong on-site to inspect the road.

---

## 8. CONFIRMATION OF MINUTES

### **ORDINARY MEETING 21 OCTOBER 2014**

Moved: Sajowitz  
Second: Doney

That the Minutes of the Ordinary Meeting held on 21 October 2014 be confirmed.

Carried 01 181114

### **Matters Arising from the Minutes**

Nil

### **WORKS COMMITTEE MEETING 6 NOVEMBER 2014**

Moved: Morgan  
Second: Francis

That the Minutes of the Works Committee Meeting held on 6 November 2014 be confirmed.

Carried 02 181114

### **Matters Arising from the Minutes**

Nil

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## **FINANCE COMMITTEE MEETING 6 NOVEMBER 2014**

Moved: Sajowitz  
Second: Lord

That the Minutes of the Finance Committee Meeting held on 6 November 2014 be confirmed.

Carried 03 181114

### **Matters Arising from the Minutes**

Nil

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## **9. MAYORAL MINUTE AND REPORT**

### **09.01 MAYORAL MINUTE AND REPORT**

File No: Governance/Meetings/Ordinary  
Author: Clr John McMahan, Mayor

#### **Summary**

This report summarises the main activity for the Mayor since reported to the October Council Meeting.

---

Moved: Lord  
Second: Sajowitz

That Report Item 09.01 is received as information.

Carried 04 181114

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## **6. GENERAL AND CIVIC PRESENTATIONS**

Auditors Graham Bradley and Clare Wagner from Crowe Horwath Auswild provided a presentation to Council regarding the results from the 2013/14 financial year. Clare Wagner gave an overview of the audit process and Graham Bradley gave an overview of Council's financial position.

---

Moved: Doney  
Second: Lord

That Items 13.08 and 13.09 be bought forward and dealt with at this point in time.

Carried 05 181114



**13.08 DEVELOPMENT APPLICATION 10.2014.90.1 – STORAGE SHED**

File No: Property/PR9-9

Author: Health and Building Surveyor, Kerry Davison

**Summary**

A Development Application for the construction of a storage shed at 9 Bloomhill Road, O’Connell includes a variation to the minimum building line setback.

A variation to Development Control Plan (DCP) 2001 is sought to Part A.4.3 *“Building Setbacks from Roads”* of the Oberon Development Control Plan 2001 (DCP) which states that to maintain rural aesthetic amenity and to minimise potential traffic conflicts, a minimum building line of 20m will apply, the proposal is for a storage shed with a minimum setback of 4.5m.

Moved: Sajowitz  
Second: Doney

That delegation is granted to the Planning & Development Director to vary Part A.4.3 *“Building Setbacks from Roads”* of the Oberon Development Control Plan 2001 associated to Development Application 10.2014.90.1 for the construction of a new storage shed at Lot 49 in DP 757061, 9 Bloomhill Road, O’Connell.

Carried 06 181114

*In accordance with Section 375A of The Local Government Act 1993 the following votes are recorded for and against the Motion:*

Votes For: Councillors McMahon, Francis, Gibbons, Morgan, Sajowitz, McCarthy, Lord, Doney and Evans  
Against: Nil

**13.09 DEVELOPMENT APPLICATION 10.2014.53.1 – 19 LOT SUBDIVISION**

File No: PR185-32

Author: Gary Wallace, Planning & Development Director

**Summary**

A Development Application for a 19 Lot Subdivision is referred to Council for determination in accordance with Part H.3.10 of the Development Control Plan (DCP) 2001. Part H.3.10 of the DCP requires:

*“In determining applications Council and/or delegated officers of Council, will consider all submissions before the application is determined.”*

Moved: McCarthy  
Second: Gibbons

That Council approve Development Application 10.2014.53.1 for a 19 allotment subdivision on Lot 81 in DP 1103098, 32 Bracken Glen Lane, Oberon in accordance with the Section 79C Assessment and Conditions contained within this report.

Carried 07 181114

*In accordance with Section 375A of The Local Government Act 1993 the following votes are recorded for and against the Motion:*

Votes For: Councillors McMahon, Francis, Gibbons, Morgan, Sajowitz, McCarthy, Lord, Doney and Evans  
Against: Nil

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## 10. NOTICES OF MOTIONS

### **10.01 NOTICE OF MOTION – REQUEST FUNDING “LIVE WELL IN OBERON”**

File No: Governance/Meetings/Ordinary  
Author: Councillor Kathy Sajowitz

#### **Summary:**

In June 2014 Council endorsed a recommendation to support a “Live Well in Oberon” event planned by the Community Service Committee. A Working Party has been formed and planning is underway to hold the event in conjunction with the planned Oberon Youth Council (OYC) Fun Run on Saturday March 21 2015.

Sponsorship is being sought from local business’s to sponsor the supply of healthy food and bottled water on the day as well as prizes for various competitions planned. The Working Party would like to organise a jumping castle and Tug O War equipment and is seeking Council sponsorship of \$1000 from Oberon Council. This can be allocated from the Community Services Events Budget. This event will be supported and assisted by the OYC and Oberon Health Council.

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Moved: Sajowitz  
Second: Morgan

That Council allocate \$1,000 from the Community Services Events Budget to support the “Live Well in Oberon” event being organised by the Community Services Committee and that an amendment be made to the Operational Plan 2014/15.

Carried 08 181114

## 11. COUNCILLOR AND DELEGATES REPORTS

### 11.01 OBERON PLATEUA TOURISM ASSOCIATION (OPTA)

File No: Economic Development/Visitor Information Centre/OPTA

Author: Clr Sam Lord

#### Summary

The Oberon Plateau Tourism Association (OPTA) meeting was held on Monday 13 October 2014 with Oberon Council represented by Mayor John McMahon and Councillor Sam Lord.

Moved: Lord  
Second: Sajowitz

That report item 11.01 is received as information.

Carried 09 181114

### 11.02 UPPER MACQUARIE COUNTY COUNCIL MEETING

File No: Environmental Management/Meetings/Upper Macquarie County Council

Author: Clr John McMahon, Mayor

#### Summary

Councillor Francis and the Mayor, Clr John McMahon are delegates to the Upper Macquarie County Council.

Moved: Francis  
Second: Lord

That delegate report item 11.02 is received as information.

Carried 10 181114

### 11.03 OBERON BUSINESS ASSOCIATION (OBA)

File No: Community Relations/Community Consultation/Oberon Business Association

Author: Mayor John McMahon

#### Summary

The Mayor, Councillor McMahon and the General Manager are Council's delegates to the Oberon Business Association (OBA). Clr McMahon attended the meeting held on Wednesday 5 November and the General Manager submitted an apology for the meeting.

Moved: Lord  
Second: Sajowitz

That delegate's report item 11.03 is received as information.

Carried 11 181114

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**11.04 NSWPLA ANNUAL CONFERENCE MUDGEES 2015**

File No: Community Services/Library/NSW Libraries  
Author: Cllr Kathy Sajowitz

**Summary**

Councillor Sajowitz attended the NSW Public Libraries Association Annual Conference and AGM held at Mudgee from 12 - 14 November.

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Moved: Sajowitz  
Second: Lord

That report item 11.04 is received as information.

That Oberon Council support the NSW Public Libraries Association Day of Action.

Carried 12 181114

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**12. COMMITTEE REPORTS**

**12.01 SENIOR WELFARE COMMITTEE**

File: Governance/Ordinary/November 2014  
Author: Lynette Safranek, Finance & Community Services Committee

**Summary**

Minutes of the Senior Welfare Committee Meeting held on 3 November 2014 are submitted for Council's information and consideration.

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Moved: Morgan  
Second: Evans

That Council:

1. Endorse Belinda Leihn's nomination to the Seniors Welfare Committee.
2. Receive the Community Transport report for information.
3. Commence lobbying the Federal Government for increased respite facilities based on the rapidly increasing aging population in Oberon and place a line in future budgets to facilitate this.

Carried 13 181114

## **12.02 OBERON YOUTH COUNCIL**

File: Governance/Meetings/Oberon Youth Council

Author: Lynette Safranek, Finance & Community Services Committee

### **Summary**

Minutes of the Oberon Youth Council Meeting held on 4 November 2014 are submitted for Council's information and consideration.

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Moved: Sajowitz  
Second: Morgan

That Council approve the following recommendations:

1. That the minutes of the Oberon Youth Council Meeting held on 4 November 2014 be received as information.
2. That a Music Festival be held on 24 January 2015 from 4:00pm to 8:00pm and an age restriction be placed on the event from 12-18 year olds rather than have a family picnic orientated evening as previously resolved and that the event be a single entry only.
3. That the Works and Engineering Director be requested to look into the possibility of placing a bike rack outside of the IGA shop in Oberon Street and if this is not possible then in another suitable location in Oberon Street.
4. That the Oberon Youth Council Meetings in 2015 be held on the first Tuesday of February, June, August, October, and December; and the last Tuesday of March due to school holidays and Easter.
5. The 2015 election of Youth Councillors takes place at the February meeting.
6. That further advice in relation to the Oberon Skate Park from the Works and Engineering Director be considered by the Youth Council.

Carried 14 181114

## **12.03 HERITAGE COMMITTEE**

File: Governance/Meetings/Heritage Committee

Author: Gary Wallace, Planning & Development Director

### **Summary**

Minutes of the Heritage Committee held on 27 October 2014 submitted for Council's information and consideration.

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Moved: Doney  
Second: Sajowitz

That the Minutes of the Heritage Committee held on 27 October 2014 received as information.

Carried 15 181114

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### **12.03 OBERON SPORTS FACILITIES COMMITTEE**

File: Governance/Meetings/Oberon Sports Facilities Committee  
Author: Alan Cairney, General Manager

#### **Summary**

Minutes of the Oberon Sports Facilities Committee held on 29 October is submitted for Council's information and consideration.

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Moved: McCarthy  
Second: Gibbons

That the Minutes of the Oberon Sports Facilities Committee held on 29 October be received as information.

Carried 16 181114

### **12.05 TRAFFIC ADVISORY LOCAL COMMITTEE 7 AUGUST & 30 OCTOBER 2014**

File: Governance/Meetings/Traffic Advisory Local Committee  
Author: Sharon Swannell, Executive Coordinator

#### **Summary**

Minutes of the Traffic Advisory Local Committee (TALC) held on 7 August and 30 October are submitted for Council's information and consideration.

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Moved: McCarthy  
Second: Gibbons

1. That the Minutes of the Traffic Advisory Local Committee held on 7 August be received as information.
2. That there is no objection to the connection on the eastern end of Hills Lane onto Dudley Street.
3. That the Bicycle Ride Event by Velo Events is approved in principle provided that Oberon Council receives all necessary details as required in the Guide to Traffic and Transport Management for Special Events.

Carried 17 181114

Moved: Morgan  
Second: Gibbons

4. That the Minutes of the Traffic Advisory Local Committee held on 30 October be received as information subject to the correction of the attendance list. Cllr McMahon was an apology and Cllr Morgan was in attendance at the meeting.
5. That Council consider the following two options to ensure the parking arrangement in Dart St and Fleming St adjacent to the Robert Hooper Community Centre meets Australian Standards:

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- a. Remove the angle parking and revert to parallel parking (previous situation)
- b. Recess the angle parking in Dart St and Fleming St to achieve compliance with AS 2890.5.
6. That Council send a letter to known regular event organisers and ensure they are aware of their obligations under the Guide to Traffic and Transport Management for Special Events, in particular timeframes and information to be submitted. Council consider placing expectations on event management on its website.
7. That, following perusal of an intersection layout, RMS will provide a signage design for Council to implement as a measure to mitigate the safety concerns at the intersection of Arkstone Rd and Jeremy Rd, near Burruga.
8. That approval be authorised for the Camp Quality Tractor Trek on Oberon Council roads listed between the proposed dates 18 – 20 September 2015.
9. That TALC endorses the traffic management for this event (Tractor Trek) in accordance with the “Guide to Traffic & Transport Management for Special Events”.

Amendment Moved: Sajowitz

Second: Lord

4. That the Minutes of the Traffic Advisory Local Committee held on 30 October be received as information subject to the correction of the attendance list. Clr McMahon was an apology and Clr Morgan was in attendance at the meeting.
5. That the angle parking be recessed in Dart and Fleming Street to enable 45 degree parking to achieve compliance with AS 2890.5 and that 2014/15 operational plan be adjusted and that this be actioned as soon as possible.
6. That Council send a letter to known regular event organisers and ensure they are aware of their obligations under the Guide to Traffic and Transport Management for Special Events, in particular timeframes and information to be submitted. Council consider placing expectations on event management on its website.
7. That, following perusal of an intersection layout, RMS will provide a signage design for Council to implement as a measure to mitigate the safety concerns at the intersection of Arkstone Rd and Jeremy Rd, near Burruga.
8. That approval be authorised for the Camp Quality Tractor Trek on Oberon Council roads listed between the proposed dates 18 – 20 September 2015.
9. That TALC endorses the traffic management for this event (Tractor Trek) in accordance with the “Guide to Traffic & Transport Management for Special Events”.

The amendment was put and won, the amendment becomes the motion.

Moved: Sajowitz  
Second: Lord

4. That the Minutes of the Traffic Advisory Local Committee held on 30 October be received as information subject to the correction of the attendance list. Cllr McMahon was an apology and Cllr Morgan was in attendance at the meeting.
5. That the angle parking be recessed in Dart and Fleming Street to enable 45 degree parking to achieve compliance with AS 2890.5 and that 2014/15 operational plan be adjusted and that this be actioned as soon as possible.
6. That Council send a letter to known regular event organisers and ensure they are aware of their obligations under the Guide to Traffic and Transport Management for Special Events, in particular timeframes and information to be submitted. Council consider placing expectations on event management on its website.
7. That, following perusal of an intersection layout, RMS will provide a signage design for Council to implement as a measure to mitigate the safety concerns at the intersection of Arkstone Rd and Jeremy Rd, near Burruga.
8. That approval be authorised for the Camp Quality Tractor Trek on Oberon Council roads listed between the proposed dates 18 – 20 September 2015.
9. That TALC endorses the traffic management for this event (Tractor Trek) in accordance with the "Guide to Traffic & Transport Management for Special Events".

Carried 18 181114

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Council rose for dinner at 7.59pm.

Council resumed at 8.33pm.

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## 13. REPORTS FOR DECISION

### **13.01 WWI COMMEMORATION EVENTS BUDGET ALLOCATION**

File No: Governance/Ordinary/November 2014

Author: Lynette Safranek, Finance & Community Services Director

#### **Summary**

The WWI 100 Year Celebrations Working Party is well underway with the planning of events between 8 March and 25 April 2015 to honour Oberon's Anzac's. Oberon Council staff will be coordinating the Military Street Parade and Exhibition on 11 April 2015.

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Moved: McCarthy  
Second: Francis

That Council allocate \$3,654 from the 2014/15 budget for Eceabat Promotions, to be used to fund the "Oberon Honours the Anzac's" Military Street Parade and Exhibition on 11 April 2015 and that an amendment be made to the Operational Plan 2014/15.

Carried 19 181114

### **13.02 OBERON TRANSPORT AMALGAMATION**

File No: Governance/Ordinary/November 2014  
Author: Lynette Safranek, Finance & Community Services Director

#### **Summary**

Transport NSW has been advising all NSW Transport providers that it may reduce the number of Contracts from 1 July 2015. At the Transport NSW Conference in September, they asked the transport groups to work together to consider voluntarily mergers and to avoid forced amalgamations as they will not be issuing as many Contracts from July 2015.

Moved: Evans  
Second: McCarthy

That Council delegate authority to the General Manager and Finance & Community Services Director to enter into formal discussions with Lithgow Community Transport to negotiate a merger of the Oberon Community Transport services with Lithgow Community Transport, with a view to ensuring that a Contract of Services with Transport NSW is in place to provide Community Transport services to the Oberon community.

Carried 20 181114

### **13.03 FIXING COUNTRY ROADS GRANT APPLICATIONS**

File No: Governance/Ordinary/November 2014  
Author: Lynette Safranek, Finance & Community Services Director; and  
Chris Schumacher, Works & Engineering Director

#### **Summary**

In August 2014 Oberon Council Works & Engineering staff submitted two Expressions of Interest (EOI) to the \$37.5 million Transport NSW Fixing Country Roads Grant Program.

These EOIs were to widen and upgrade sections of the Sewell's Creek, Beaconsfield, and Faugha Ballaugh Roads, so that they have the capacity to carry High Productivity Vehicles such as modern B Doubles Log trucks. We have since been invited to submit full applications for this work.

Moved: McCarthy  
Second: Gibbons

That further consultation be made with the forestry industry, including Forests NSW to determine the cost benefit of upgrading Sewell's Creek and Beaconsfield Roads, and submit two full applications for funding under the Fixing Country Roads Grant Program.

Carried 21 181114

### **13.04 LOCAL INFRASTRUCTURE RENEWAL SCHEME**

File No: Government Relations/Liaison/DLG  
Author: Alan Cairney, General Manager

#### **Summary**

The NSW Office of Local Government (OLG) has advised that Council has been successful in the NSW Local Infrastructure Scheme (LIRS) Application for Round Three. Two Applications were submitted and the successful application is for the Sealing of Mayfield Road, including Bridge Construction.

The LIRS Round Three provides a 3% Interest Subsidy on Loan Repayments for Projects.

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Moved: Lord  
Second: Gibbons

That Council accept the offer for the NSW Local Infrastructure Scheme (LIRS) Application for Round Three for the Sealing of Mayfield Road, including Bridge Construction at \$1.6m.

Carried 22 181114

Moved: McCarthy  
Second: Gibbons

That a new report outlining costing on the Mayfield Road project with options for a 7metre seal and:

- Possible extension on the existing culverts over Wiseman's Creek or
- Possible introduction of new culverts over Wiseman's Creek on a straighter alignment

Carried 23 181114

### **13.05 KEITH ARMSTRONG ROAD DEDICATION**

File No: PR194-340  
Author: Chris Schumacher, Works and Engineering Director

#### **Summary**

A request has been made to seek Council's agreement to accept the extended dedication of approximately 280m of Keith Armstrong Road.

This request results from a Development Application for a two lot subdivision proposed on Lot 29, 52, 73, and 89 in DP: 757045, known as 340 Keith Armstrong Road, Gingkin.

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The request to further extend Keith Armstrong Road is required to provide legal and practical access to the proposed excised lot (Lot 291).

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Moved: McCarthy  
Second: Lord

1. That the request for Council to accept the extension of approximately 280m of Keith Armstrong Road from Crown Road Reserve to a gazetted Public Road under Councils control be supported.
2. That the applicant bares all costs associated with gazetting, survey and legal transfers to Councils control as an extension of public road.

Carried 24 181114

### **13.06 ROAD NAMING – UNAMED ROAD OFF NUNANS HILL ROAD**

File No: BCS/ Roads /Naming /Roads and Lanes  
Author: Matilda Henderson

#### **Summary**

There is a section of unsealed road south of Nunans Hill Road which is required to be named.

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Moved: McCarthy  
Second: Gibbons

That the section of unsealed road south of Nunan's Hill Road be named Bailey's Lane North.

The motion was put and lost.

Moved: Sajowitz  
Second: Lord

That Oberon Council advertise for suggestions for the naming of the road informally known as Baileys Lane off the southern end of Nunan's Hill Road.

Carried 25 181114

### **13.07 AUSTRALIAN NATIVE LANDSCAPES – REQUEST FOR ASSISTANCE**

File No:  
Author: Gary Wallace, Planning & Development Director

#### **Summary**

Australian Native Landscapes (ANL) is seeking assistance with Oberon Council supplying a temporary laydown area within the Oberon Waste Landfill Facility as a result of non compliance with conditions of Development Consent and Environmental Protection Licence.

Moved: McCarthy  
Second: Sajowitz (withdrawn)

That Australian Native Landscapes be advised that Oberon Council it is willing to negotiate an agreement to temporarily store sawdust at the Industrial Estate, and

That the Mayor and General Manager be delegated authority to negotiate an appropriate agreement with ANL for the temporary use of the land in the Industrial Estate in similar terms as those outlined in the report.

Clr Sajowitz withdrew her support as seconder. The motion lapsed for want of a seconder.

Moved: Doney  
Second: McMahon

That Australian Native Landscapes be advised that Oberon Council is willing to negotiate an agreement to temporarily store sawdust at the Oberon Waste Landfill Facility, and

That the Mayor and General Manager be delegated authority to negotiate an appropriate agreement with ANL for the temporary use of the Oberon Waste Landfill facility in similar terms as those outlined in the report.

The motion was put and lost.

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## 14. REPORTS FOR INFORMATION

### 14.01 MONTHLY ACTIVITY REPORT – GENERAL MANAGER

File No: Governance/Meetings/Ordinary  
Author: Alan Cairney, General Manager

#### Summary

This report item summaries the main activity by the General Manager during September including Human Resources and Workplace Health & Safety, Executive Support matters, Information Technology & Communications, Community Activity, Regional Issues, Executive Management Team, and details of planned activity for the coming months.

### 14.02 MONTHLY ACTIVITY REPORT – PLANNING AND DEVELOPMENT

File: Governance/Meetings/Ordinary  
Author: Gary Wallace, Planning and Development Director

#### Summary

Providing details of major work within the Planning & Development Department for October.

### 14.03 MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING

File: Governance/Meetings/Ordinary  
Author: Chris Schumacher, Works and Engineering Director and Ian Tucker, Works Manager

**Summary**

Providing a summary of the major work in the Works & Engineering Department for the month of October plus planned work for the coming months.

**14.04 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES**

File No: Governance/Ordinary/November 2014

Author: Lynette Safranek, Finance and Community Services Director

**Summary**

This report provides a summary of major work within the Finance and Community Services Department during September 2014 plus planned activities for the following months.

**14.05 STATEMENT OF INVESTMENTS**

File No: Financial Management/Investments/Register

Author: Tim Booth, Management Accountant

**Summary**

Reporting the Statement of Investments as at 31 October 2014.

**14.06 INTERIM IMPROVEMENT ACTION PLAN**

File No: Corporate Management

Author: Alan Cairney, General Manager

**Summary**

An Interim Improvement Action Plan is in place to address concerns about current Work Practices associated with Road Construction on Local Sealed Roads. A number of initiatives had been implemented by the General Manager and the former Works & Engineering Director (and Acting Director) and monthly progress reports submitted to the Council Meeting since June.

The latest report notes the commencement of the new Director, Chris Schumacher, during October with a reassessment of the Plan scheduled for December 2014.

**14.07 COUNCILLOR REQUEST FORMS**

File No: Governance/Councillors

Author: Alan Cairney, General Manager

**Summary**

Providing an update on the status of Councillor Request Forms submitted during the last month.

**14.08 INWARDS CORRESPONDENCE**

File No: Governance/Meetings/Ordinary

Author: Sharon Swannell, Executive Assistant

**Summary**

The Report Item provides a summary of incoming correspondence for the period 1 – 31 October 2014.

#### **14.09 STATUS REPORT – ACTIONING COUNCIL DECISIONS**

File No: Governance/Meetings/Ordinary  
Author: Sharon Swannell, Executive Assistant

##### **Summary**

Providing details of the status in actioning Council decisions, with reference to the actual Resolution Number as shown in the Minutes for each Council Meeting.

#### **13.10 MEDIA**

File No: Information Management/Information and Communications/Media Releases  
Author: Carolyn Hendry, Information and Communications Officer

##### **Summary**

The Report Item provides a list of Media Releases issued during October 2014 and a sample of Media Articles where Council is mentioned.

#### **14.11 UPCOMING MEETINGS**

File No: Governance/Meetings/Ordinary  
Author: Sharon Swannell, Executive Assistant

##### **Summary**

A calendar of upcoming meetings is provided for information.

Moved: Doney  
Second: Francis

That Report Items 14.01 to 14.11 be received as information.

Carried 26 181114

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## **15. URGENT BUSINESS**

##### **Summary**

In accordance with Clause 241 of the Local Government (General) Regulations 2005 business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:

- a) A motion is passed to have the business transacted at the meeting; and
- b) The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.

Nil

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## 16. CLOSED SESSION / CONFIDENTIAL REPORTS

### Summary

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

### 16.01 CITIZEN OF THE YEAR AWARDS

File No: Community Relations/Awards  
Author: Sharon Swannell, Executive Coordinator

This item is classified CONFIDENTIAL under section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

(a) personnel matters concerning particular individuals (other than Councillors)

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Moved: Doney  
Second: Lord

That:

1. Council resolve into Closed Council to consider business identified, together with any late confidential reports tabled at the meeting.
2. Pursuant to Section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by Section 11(2) of the *Local Government Act 1993*.

Carried 26 181114

*Council moved into a Closed Session at 9.54pm, members of the public present left the meeting at this time.*

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Moved: Mayor McMahon  
Second:

That:

1. Australia Day Awards be made in the following categories:
  - a. Citizen of the Year
  - b. Young Citizen of the Year
  - c. Sportsperson of the Year
  - d. Young Sportsperson of the Year
  - e. Sports Team of the Year
  - f. Community Event of the Year
  - g. Local Legend of the Year

Page 21 of the Minutes of the Ordinary Meeting of Oberon Council held on Tuesday, 18 November 2014.

2. That an invitation be extended to Councillors and Management Staff and their partners to meet the Australia Day Ambassador and partner at a function on the evening of 25 January 2015.
3. That the 2015 Australia Day Celebrations be held at the Oberon Showground Hall.

Carried 28 181114

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*Open Council resumed at 10.06pm.*

The Mayor advised that resolution 28 181114 was made by Council while the meeting was closed to the public. There were no members of the public present.

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## 17. CLOSURE OF MEETING

The Meeting closed at 10.06pm.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 16 December 2014  
commencing at 5.30pm

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.



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PO Box 84  
Oberon NSW 2787

Telephone: (02) 6329 8100  
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## UNCONFIRMED MINUTES

Oberon Council Extraordinary Meeting  
Thursday 9 December 2014

Commencing at 5.00pm  
at the Oberon Council Chambers

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## 1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 5.11pm.

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## 2. ACKNOWLEDGEMENT OF COUNTRY & PRAYER

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

The meeting was opened in Prayer by Clr Ian Doney.

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## 3. RECORD OF ATTENDANCE

Members      Mayor John McMahon (in the Chair)  
                 Deputy Mayor Kerry Gibbons  
                 Clr Ian Doney  
                 Clr Jill Evans  
                 Clr Neil Francis  
                 Clr Sam Lord  
                 Clr John Morgan  
                 Clr Kathy Sajowitz

Staff            Alan Cairney, General Manager  
                 Gary Wallace, Planning and Development Director  
                 Chris Schumacher, Works and Engineering Director  
                 Lynette Safranek, Finance and Community Services Director  
                 David Mead, Finance Coordinator  
                 Sharon Swannell, Executive Coordinator

Apologies      Clr Clive McCarthy

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## 4. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary            -            Nil

Non-Pecuniary      -            Nil  
Significant

Non-Pecuniary      -            Nil  
Less than  
Significant

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## QUESTIONS FROM PUBLIC

Nil

## 5. REPORTS FOR DECISION

### 05.01 IPART SPECIAL RATE VARIATION APPLICATION FOR 2015/16

File No: Governance/Meetings/Special Meetings

Author: Alan Cairney, General Manager; Lynette Safranek, Finance & Community Services Director

#### Summary

Councillor Workshops were held to consider the Rating Structure and Financial Sustainability issues, and a view was formed that the General Rates be increased above the allowable Rate Pegging limit set by the NSW State Government. This is done through an Application to the Independent Pricing & Regulatory Tribunal (IPART) for a Special Variation.

Moved: Sajowitz  
Second: Evans

That Council submit an Expression of Interest to IPART for a Special Rate Variation of General Rates for 5 years commencing from the 2015/16 financial year at a 10% increase per year which includes the rate pegging increase.

Amendment Moved: McMahon  
Second: Doney

That Council submit an Expression of Interest to IPART for a Special Rate Variation of General Rates for 5 years commencing from the 2015/16 financial year at a 5% increase per year which includes the rate pegging increase.

The amendment was put and carried. The Mayor used his casting vote. The amendment becomes the motion.

Further Amendment Moved: Gibbons  
Second: Francis

That Council submit an Expression of Interest to IPART for a Special Rate Variation of General Rates for 5 years commencing from the 2015/16 financial year at a 7.5% increase per year which includes the rate pegging increase.

The amendment was put and won. The amendment becomes the motion.

Moved: Gibbons  
Second: Francis

That Council submit an Expression of Interest to IPART for a Special Rate Variation of General Rates for 5 years commencing from the 2015/16 financial year at a 7.5% increase per year which includes the rate pegging increase.

Carried 01 091214

Mayor John McMahon requested his vote be recorded against the motion.

## 6. CLOSURE OF MEETING

The Meeting closed at 6.09pm.