

137-139 Oberon Street  
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**OBERON COUNCIL**

## ATTACHMENTS

### MINUTES OF PREVIOUS MEETINGS

Ordinary Council Meeting

18 October 2016

Works Committee Meeting

25 October 2016

Finance Committee Meeting

25 October 2016

Extraordinary Council Meeting

4 November 2016



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## UNCONFIRMED MINUTES

Oberon Council Ordinary Meeting  
Tuesday 18 October 2016

Commencing at 5.30pm  
at the Oberon Council Chambers

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## 1. OPENING OF MEETING

The Deputy Mayor welcomed members and declared the meeting open at 5.31pm.

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## 2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 3. PRAYER

The Meeting was opened in prayer by Deputy Mayor Kerry Gibbons.

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## 4. RECORD OF ATTENDANCE

Members Deputy Mayor Kerry Gibbons (in the Chair)  
Clr Jill Evans  
Clr Neil Francis  
Clr Sam Lord (from 5.33pm)  
Clr Clive McCarthy  
Clr John Morgan

Staff Gary Wallace, Acting General Manager  
Chris Schumacher, Works and Engineering Director  
Lynette Safranek, Finance and Community Services Director  
Sharon Swannell, Executive Coordinator

Apologies Mayor Kathy Sajowitz  
Clr Ian Doney

Moved: Francis  
Second: Morgan

That apologies be received and noted for the non-attendance of Mayor Kathy Sajowitz and Councillor Ian Doney.

Carried 01 181016

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## 5. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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## 6. GENERAL AND CIVIC PRESENTATIONS

Nil

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## 7. COMMUNITY PRESENTATIONS AND QUESTIONS

Nil

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## 8. CONFIRMATION OF MINUTES

### **ORDINARY MEETING 20 SEPTEMBER 2016**

Moved: Evans  
Second: Lord

That the Minutes of the Ordinary Meeting held on 20 September 2016 be confirmed.

Carried 02 181016

### **Matters Arising from the Minutes**

Nil

### **EXTRAORDINARY MEETING 11 OCTOBER 2016**

Moved: Francis  
Second: Evans

That the Minutes of the Extraordinary Meeting held on 11 October 2016 be confirmed.

Carried 03 181016

### **Matters Arising from the Minutes**

Nil

## 9. MAYORAL MINUTE AND REPORT

### 09.01 MAYORAL MINUTE AND REPORT

File No: Governance/Meetings/Ordinary  
Author: Mayor Kathy Sajowitz & Deputy Mayor Kerry Gibbons

#### Summary

This report summaries the main activity for the Mayor since the last report.

Moved: McCarthy  
Second: Morgan

That Report Item 09.01 is received as information.

Carried 04 181016

## 10. NOTICES OF MOTIONS

### 10.01 NOTICE OF MOTION – ZONE OF LAND ON O’CONNELL ROAD

File No: Land Use and Planning/Planning/Local Environmental Plans  
Author: Clr Clive McCarthy

#### Summary

Seeking investigation into zoning in the LEP for land north of the Oberon town area.

Moved: McCarthy  
Second: Lord

That:

1. Oberon Council investigate how the area north of Oberon town area got changed to B6 Zone when Council of the day decided it was to be Light Industrial.
2. Council consult a possible change to Light Industrial.

The motion was put and lost.

## 11. COUNCILLOR AND DELEGATES REPORTS

### 11.01 OBERON BUSINESS AND TOURISM ASSOCIATION MEETING

File No: Economic Dev/OBTA  
Author: Clr Sam Lord

#### Summary

Councillor Sam Lord attended the last meeting of the Oberon Business and Tourism Association held on 13 September 2016 at the Oberon Golf Club.

Moved: Lord  
Second: McCarthy

That report item 11.01 is received as information.

Carried 05 181016

## **11.02 UPPER MACQUARIE COUNTY COUNCIL**

File No: Environmental Management/Meetings/Upper Macquarie County Council  
Author: Cllr John Morgan

### **Summary**

Councillors John Morgan and Neil Francis attended the last meeting of the Upper Macquarie County Council held on 16 September 2016.

---

Moved: Morgan  
Second: McCarthy

That report item 11.02 is received as information.

Carried 06 181016

## **12. COMMITTEE REPORTS**

### **12.01 LOCAL EMERGENCY MANAGEMENT COMMITTEE**

File: Governance/Meetings/Traffic Advisory Local Committee  
Author: Chris Schumacher, Works and Engineering Director

### **Summary**

Minutes of the Local Emergency Management Committee Meeting held on 29 August 2016 are submitted for Council's consideration.

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Moved: McCarthy  
Second: Morgan

That the minutes of the Local Emergency Management Committee held on 29 August 2016 be received as information.

Carried 07 181016

### **12.02 OBERON SPORTS FACILITIES COMMITTEE**

File: Governance/Meetings/Oberon Sports Facilities Committee  
Author: Chris Schumacher, Works and Engineering Director

### **Summary**

Minutes of the Oberon Sports Facilities Committee held on 21 September 2016 is submitted for Council's information and consideration.



Moved: McCarthy  
Second: Gibbons

That the Minutes of the Oberon Sports Facilities Committee held on 21 September 2016 be received as information.

Carried 08 181016

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## 13. REPORTS FOR DECISION

### 13.01 OBERON COMMUNITY GARDEN

File No: Community Services/Community Hub  
Author: Lynette Safranek, Finance & Community Services Director

#### Summary

Council is currently developing the Oberon Library and Community Centre into a Community Hub. At the rear of this land, between the Oberon Library, the Robert (Bob) Hooper Community Centre and the Tally's Lane car park, there is land that is not currently utilised. It is an ideal location to create a community garden.

---

Moved: Morgan  
Second: Francis

That Council approve the establishment of a Community Garden at the rear of the Oberon Community Hub.

Carried 09 181016

### 13.02 COMMUNITY HUB DEVELOPMENT

File No: Governance/Ordinary/October 2016  
Author: Lynette Safranek, Finance & Community Services Director

#### Summary

Council has \$320,000, including the promised \$100,000 funding from the State Government, for the Oberon Community Hub. The Boffa Robertson Group were engaged to draft plans for the extension. This report provides the draft plans for Council's adoptions and public exhibit to gain community feedback and support.

---

Moved: McCarthy  
Second: Morgan

That Council resolve to accept the draft Community Hub plans and place them on public display for a period of 28 days for public comment.

Carried 10 181016

### **13.03 TOWN IMPROVEMENTS – ALBION STREET FOOTPATH**

File No: /Ordinary/October 2016

Author: Chris Schumacher, Works & Engineering Director

#### **Summary**

This report seeks additional funding to complete the last 100m of unfinished footpath extension along the southern side of Albion Street, Oberon.

Moved: McCarthy  
Second: Evans

That

1. Council allocate an additional \$10,000 from Section 94 funding to complete the last 100m section of missing concrete footpath on the southern side of Albion Street during the 2016/2017 financial year
2. That \$5,000 be allocated from Section 94 funding to create a driveway entry to the Common from Dudley Street.

Carried 11 181016

### **13.04 DEVELOPMENT APPLICATION 10.2016.46.1 – DWELLING**

File No: Property/PR259-92

Author: Health and Building Surveyor, Kerry Davison

#### **Summary**

A Development Application has been received for the construction of a dwelling at Lot 12 in DP 603429, being known as 92 Ferndale Road, Oberon.

The two bedroom dwelling is proposed to be located on an existing excavated site within 350m of the existing approved quarry which may be reduced to a 270m setback in the future, due to an approved expansion in September 2012.

The submitted Statement of Environmental Effects has identified;

*“A ridge between the proposed dwelling site and the quarry provides a significant barrier between the dwelling site and the quarry operations”,* which would provide shielding to the proposed dwelling from noise impacts associated to the quarry.

The applicant has proposed additional noise attenuation measures through double glazing and added insulation which has been indicated by a consultant to provide *“sufficient acoustic attenuation”* within the proposed dwelling.

An existing consent Development Application 10.2011.1.1 for a proposed dwelling was approved by Council in December 2011, in the same location. This consent will be withdrawn prior to the issue of any further approval.

The proposed dwelling site is within Council's 500m buffer zone to an existing extractive industry, Mudgee Stone Company and the applicant is seeking a variation to Clause A2.6 of Oberon's Development Control Plan, 2001.

At its August Ordinary Meeting Council resolved to defer the outcome of the proposal until after a site inspection.

---

Moved: Morgan  
Second: Lord

That:

1. Council resolve to approve the variation to Clause A2.6 of its current DCP 2001 and delegation be granted to Council Acting General Manager to approve DA10.2016.46.1 for a proposed dwelling located 232m from its Eastern boundary on Lot 12 in DP 603429 being known as 92 Ferndale Road, Oberon.
2. A division be called in accordance with Section 375A of The Local Government Act 1993.

Carried 12 181016

In accordance with Section 375A of The Local Government Act 1993 the following votes are recorded for and against the Motion:

Votes For: Councillors Francis, Gibbons, Morgan, Evans and Lord  
Against: Councillors McCarthy

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## 14. REPORTS FOR INFORMATION

### 14.01 MONTHLY ACTIVITY REPORT – ACTING GENERAL MANAGER

File No: Governance/Meetings/Ordinary  
Author: Gary Wallace, Acting General Manager

#### Summary

This report item summaries the main activity by the Acting General Manager since the September Council Meeting including Human Resources and Workplace Health & Safety, Executive Support matters, Community Activity, Regional Issues, Executive Management Team Meetings, planned activities and major work within the Planning & Development Department.

---

Moved: McCarthy  
Second: Lord

That report item 14.01 is received as information.

Carried 13 181016

## **14.02 MONTHLY ACTIVITY REPORT - WORKS AND ENGINEERING**

File: Governance/Meetings/Ordinary

Author: Chris Schumacher, Works and Engineering Director

### **Summary**

Providing a summary of the work activities in the Works & Engineering Department for the month of September 2016 and including scheduled work for the coming month of October.

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Moved: McCarthy

Second: Francis

That report item 14.02 is received as information.

Carried 14 181016

## **14.03 MONTHLY ACTIVITY REPORT – FINANCE & COMMUNITY SERVICES**

File No: Governance/Meetings/Ordinary/October 2016

Author: Lynette Safranek, Finance and Community Services Director

### **Summary**

This report provides a summary of work within the Finance and Community Services Department during September 2016, plus planned activities for the upcoming months.

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Moved: McCarthy

Second: Morgan

That report item 14.03 is received as information.

Carried 15 181016

## **14.04 GRANTS MONTHLY UPDATE**

File No: Governance/Meetings/Ordinary/October 2016

Author: Gillian Salmon, Grants Officer

### **Summary**

This report provides a summary of Grant Funding applications and submissions, both internal and external, during September 2016.

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Moved: Lord

Second: McCarthy

That report item 14.04 is received as information.

Carried 16 181016

## 14.05 WATER AND SEWER PLANT REPORT

File: Governance/Meetings/Ordinary

Author: Chris Schumacher, Works and Engineering Director & Richard Robinson, Sewer & Water Plant Operator.

### Summary

This report provides a summary Water & Waste Water Activity for the previous month of September 2016.

Moved: Francis  
Second: Evans

That report item 14.05 is received as information.

Carried 17 181016

## 15. URGENT BUSINESS

### Summary

In accordance with Clause 241 of the Local Government (General) Regulations 2005 business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:

- a) A motion is passed to have the business transacted at the meeting; and
- b) The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.

Nil

## 16. CLOSED SESSION / CONFIDENTIAL REPORTS

### Summary

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

### 16.01 SEWER DISCHARGE FEE REVIEW

File No: Governance/Confidential/October 2016

Author: Lynette Safranek, Finance & Community Services Director

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**16.02 APPOINTMENT OF ACTING GENERAL MANAGER**

File No: Personnel/General Manager  
Author: Mayor Kathy Sajowitz

This item is classified CONFIDENTIAL under section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

(a) personnel matters concerning particular individuals (other than Councillors)

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Moved: McCarthy  
Second: Morgan

That:

1. Council resolve into Closed Council to consider business identified, together with any late confidential reports tabled at the meeting.
2. Pursuant to Section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by Section 11(2) of the *Local Government Act 1993*.

Carried 18 181016

*Council moved into Closed Session at 6.41pm. Members of the public present left the meeting at this point in time.*

**16.01 SEWER DISCHARGE FEE REVIEW**

File No: Governance/Confidential/October 2016  
Author: Lynette Safranek, Finance & Community Services Director

Moved: Morgan  
Second: McCarthy

That Council:

1. Leave the sewer discharge for account reference 12391534 at the current level of 30%
2. Start process for introduction of a sewer discharge rate of 50% for account reference 12376824.

Carried 19 181016

## **16.02 APPOINTMENT OF ACTING GENERAL MANAGER**

File No: Personnel/General Manager  
Author: Mayor Kathy Sajowitz

Moved: McCarthy  
Second: Francis

That:

1. Mr Gary Wallace's current appointment as Acting General Manager cease as at 19 October 2016
2. That Mr Gary Wallace be re-appointed to "act up" in the role of Acting General Manager for twelve months as required, commencing on 20 October 2016
3. That Mr Wallace's remuneration will continue at the current level and he will remain under award provisions
4. That at such time as the merger position of Oberon Council is resolved, should we remain a "stand alone" entity, the position of General Manager be filled as per the guidelines set down in The Act.

Carried 20 181016

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Moved: McCarthy  
Second: Francis

That Council move out of closed council and into open council.

Carried 21 181016

*Open Council resumed at 6.59pm.*

The Mayor advised that resolutions 19 181016 and 20 181016 were made while the meeting was closed to the public. There were no members of the public present.

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## **17. CLOSURE OF MEETING**

The Deputy Mayor declared the meeting closed at 7.00pm.

The next Ordinary Meeting of Oberon Council will be held on:

Tuesday 15 November 2016  
commencing at 5.30pm

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon





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## UNCONFIRMED MINUTES

Oberon Council Works Committee Meeting  
25 October 2016

Commencing at 5.30pm  
at the Oberon Council Chambers

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## 1. OPENING OF MEETING & ACKNOWLEDGEMENT OF COUNTRY

The Mayor welcomed members and declared the meeting open at 5.34pm.

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 2. RECORD OF ATTENDANCE

Members      Mayor Kathy Sajowitz  
                  Deputy Mayor Kerry Gibbons  
                  Clr Jill Evans  
                  Clr Neil Francis  
                  Clr Sam Lord (absent)  
                  Clr Clive McCarthy  
                  Clr John Morgan

Staff            Gary Wallace, Acting General Manager  
                  Lynette Safranek, Finance and Community Services Director  
                  Sharon Swannell, Executive Coordinator  
                  Prasanna Kariyawasam, Works and Engineering Contractor

Apologies     Clr Ian Doney  
                  Chris Schumacher, Works and Engineering Director

Moved:        Francis  
Second:       Gibbons

That apologies be received and accepted for the non-attendance of Councillor Ian Doney and Chris Schumacher.

Carried 01 251016

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## 3. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

## 4. CONFIRMATION OF MINUTES

### Works Committee Meeting

Minutes of the Works Committee Meeting held on 2 February 2016 are provided. The minutes were accepted by Council at its Ordinary Meeting held on 16 February 2016, resolution number 03 160216.

### Matters Arising from the Minutes

Nil

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## 5. REPORTS

### 05.01 WHITE SPRINGS CEMETERY – FUTURE ROAD ACCESS

File No: Public Health/Cemeteries/Private Cemeteries  
Author: Chris Schumacher, Works & Engineering Director

#### Summary

This report provides information and outlines future directions for creation of a permanent access road to the historic 'White Springs Cemetery at Black Springs.

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Moved: Gibbons  
Second: McCarthy

That:

- 1 Council determine its position with respect to any construction within the new public road linking Black Springs to the historic White Springs Cemetery.
2. Council write to Forests NSW seeking their approval to create a permanent right of access through Forest land to secure access to the historic White Springs Cemetery.
3. That Council liaise with the Black Springs Progress Association to develop a project to create a walking track through Black Springs to the White Springs Cemetery along the newly gazetted public road.

Carried 02 251016

### 05.02 BLACK SPRINGS – PROPOSED LAND ACQUISITION ABERCROMBIE ROAD

File No: Land use and Planning/General  
Author: Chris Schumacher, Works & Engineering Director

#### Summary

Recent enquiry has been made by a local Black Springs resident to acquire a portion of land within the existing road reserve, located on the north western corner of the Abercrombie Road for a potential development at Black Springs.

Moved: Gibbons  
Second: McCarthy

That:

1. Council endorse the block of road reserve proposed to be excised from the intersection of Abercrombie Road and Campbells River Road for potential future development.
2. An independent valuation be obtained and an additional report be brought back to Council for its information and consideration on sale or lease of the land.
3. Should Council agree to offer the sale or lease of this land, the applicant shall be subject to all costs associated with land purchase, survey and legal conveyancing costs.

Carried 03 251016

### **05.03 LIRS PROGRAM 2016/2017 – UNSEALED ROAD REPAIRS LOCAL COUNCIL ROADS**

File No: Government Relations/Liaison/DLG and Roads/Funding  
Author: Chris Schumacher, Works & Engineering Director

#### **Summary**

This report seeks the support of Council to reallocate funding to assist with the unforeseen repairs that have arisen on of Oberon Council's unsealed local road network from the unseasonal wet weather conditions.

---

Moved: Morgan  
Second: Francis

That:

1. Council redistribute funding to reconstruct sections of road where drainage issues have occurred, as listed on the unsealed roads contained within the table of this report.
2. That the roads removed from the 2016/2017 LIRS program be relisted for works in the 2017/2018 financial year.

Carried 04 251016

### **05.04 CAPITAL WORKS PROGRAM – PROGRESS UPDATE 2016/2017**

File No: Financial Management/Budgeting/Capital Works Program  
Author: Works and Engineering Director, Chris Schumacher

#### **Summary**

The report provides Council with a progress report on the current operational construction program activity for capital works forecast for completion within the 2016/2017 financial year.

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Moved: Gibbons  
Second: Morgan

That report item 05.04 be received as information.

Carried 05 251016

## 6. CLOSED SESSION / CONFIDENTIAL REPORTS

### Summary

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

**Set out below is Section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.**

The matters and information are the following:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (b) The personal hardship of any resident or ratepayer
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business
- (d) Commercial information of a confidential nature that would, if disclosed:
  - (i) Prejudice the commercial position of the person who supplied it, or
  - (ii) Confer a commercial advantage on a competitor of the Council, or
  - (iii) Reveal a trade secret
- (e) Information that would, if disclosed, prejudice the maintenance of law
- (f) Matters affecting the security of the Council, Councillors, Council staff or Council property
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.

There are no Closed Session Reports listed for consideration.

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## 7. GENERAL BUSINESS

Nil

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## 8. CLOSURE OF MEETING

The Mayor declared the meeting closed at 6.04pm.

The next Works Committee Meeting of Oberon Council will be held on:

To be advised

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.

137-139 Oberon Street  
PO Box 84  
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Telephone: (02) 6329 8100  
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## UNCONFIRMED MINUTES

Oberon Council Finance Committee Meeting  
25 October 2016

Commencing immediately following the Works  
Committee Meeting

at the Oberon Council Chambers

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## 1. OPENING OF MEETING & WELCOME TO COUNTRY

The Mayor welcomed members and declared the meeting open at 6.05pm.

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 2. RECORD OF ATTENDANCE

Members	Mayor Kathy Sajowitz (in the Chair) Deputy Mayor Kerry Gibbons Clr Jill Evans Clr Neil Francis Clr Clive McCarthy Clr John Morgan
Staff	Gary Wallace, Acting General Manager Lynette Safranek, Finance and Community Services Director Sharon Swannell, Executive Coordinator
Apologies	Clr Ian Doney Clr Sam Lord Chris Schumacher Works and Engineering Director
Moved:	Evans
Second:	Morgan

That apologies be received and accepted for the non-attendance of Councillor Ian Doney, Clr Sam Lord and Chris Schumacher.

Carried 06 251016

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## 3. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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## 4. CONFIRMATION OF MINUTES

### **Finance Committee Meeting**

Minutes of the Finance Committee Meeting held on 31 May 2016 are provided. The minutes were accepted by Council at its Ordinary Meeting held on 21 June 2016, resolution number 03 210616.

### **Matters Arising from the Minutes**

Nil

## 5. REPORTS

### **05.01 CCTV SECURITY NETWORK UPGRADE-OBERON STREET**

File No: Laws and Enforcements/Notifications/Security  
Author: Gillian Salmon Grants Coordinator

#### **Summary**

A revised scope of works for the project to upgrade and extend the CCTV security network in Oberon Street has been developed to take advantage of recent advances in CCTV camera technology and to overcome unforeseen difficulties in extending the network beyond the range of existing coaxial cables.

There has been a need to revise the project as the CCTV network west of Fleming Street identified difficulties in using cameras connected to the existing underground coaxial cables

The new proposal will deliver a state of the art CCTV network that is an economic, efficient and effective way of improving public safety and security in Oberon's main commercial and business areas. Further, the proposed wireless Ethernet equipment will allow for future expansion of the CCTV beyond Oberon Street in the future.

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Moved: Morgan  
Second: Gibbons

That Council:

1. Approve the amendment to the project scope.
2. Commit \$15,000 from internal restricted funds to this project.
- 3 Provide the Acting General Manager and Mayor with authority to sign the revised funding agreement.

Carried 07 251016

### **05.02 COMMUNITY SERVICES AND SENIORS WELFARE COMMITTEE MEETING**

File No: Governance/Meetings/Finance Committee  
Author: Lynette Safranek, Finance and Community Services Director

#### **Summary**

Minutes of the final combined Seniors Welfare Committee and Community Services Committee meeting held on 15 September 2016 are submitted for Council's information and consideration.

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Moved: McCarthy  
Second: Morgan

That Council receive report 05.02 as information.

Carried 08 251016

### **05.03 STATEMENT OF INVESTMENTS**

File No: Financial Management/Investments/Register  
Author: Lynette Safranek, Finance & Community Services Director

#### **Summary**

Reporting the Statement of Investments as at 30 September 2016.

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Moved: McCarthy  
Second: Francis

That report item 05.03 is received as information.

Carried 09 251016

### **05.04 U3A MEMORANDUM OF UNDERSTANDING**

File No: Community Services/Agreements  
Author: Sharon Swannell, Executive Coordinator

#### **Summary**

Correspondence has been received from Oberon U3A (University of the Third Age) seeking a formalised Memorandum of Understanding with Oberon Council for the use of community facilities.

---

Moved: Morgan  
Second: McCarthy

That Council delegate authorisation to the Mayor and Acting General Manager to enter into a Memorandum of Understanding with the Oberon U3A to recognise the current use of community facilities for the next four years.

Carried 10 251016

### **05.05 QUARTERLY BUDGET REVIEW STATEMENT – JUL TO SEP 2016**

File No: Governance/Meetings/Finance Committee/October 2016  
Author: Lynette Safranek, Finance & Community Services Director

#### **Summary**

The Quarterly Budget Review Statement (QBRS) is presented with income and expenditure for the period from 1 July to 31 September 2016.

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Moved: McCarthy  
Second: Francis

That the Quarterly Budget Review Statement for the period ending 30 September 2016 be received as information.

Carried 11 251016

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## 6. CLOSED SESSION / CONFIDENTIAL REPORTS

### **Summary**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Nil

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## 7. GENERAL BUSINESS

Nil

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## 8. CLOSURE OF MEETING

The Mayor declared the meeting closed at 6.23pm.

The next Finance Committee Meeting of Oberon Council will be held on:

a date to be advised

in the Oberon Council Chambers  
137 – 139 Oberon Street, Oberon.

137-139 Oberon Street  
PO Box 84  
Oberon NSW 2787

Telephone: (02) 6329 8100  
Fax: (02) 6329 8142  
Email: [council@oberon.nsw.gov.au](mailto:council@oberon.nsw.gov.au)



## UNCONFIRMED MINUTES

Oberon Council Extraordinary Meeting  
Friday 4 November 2016

Commencing at 12.00pm  
at the Oberon Council Chambers

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## 1. OPENING OF MEETING

The Deputy Mayor welcomed members and declared the meeting open at 12.00pm.

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## 2. ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that this meeting is being held on the traditional lands of the Wiradjuri and Gundungurra People, and respects the history and culture of the elders both past and present.

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## 3. RECORD OF ATTENDANCE

Members Deputy Mayor Kerry Gibbons (in the Chair)  
Clr Neil Francis  
Clr Sam Lord  
Clr Clive McCarthy  
Clr John Morgan  
Clr Jill Evans

Staff Lynette Safranek, Finance and Community Services Director  
Sarah-Jane Holland, Administration Trainee

Apologies Mayor Kathy Sajowitz  
Clr Ian Doney  
Gary Wallace, Acting General Manager  
Chris Schumacher, Works and Engineering Director

Moved: Morgan  
Second: McCarthy

That apologies be received and accepted for the non-attendance of Mayor Kathy Sajowitz; Clr Ian Doney, Acting General Manager, Gary Wallace and Works and Engineering Director, Chris Schumacher.

Carried 01 041116

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## 4. DECLARATIONS OF INTEREST

File No: Governance/Councillors/Declarations of Interest

Pecuniary	-	Nil
Non-Pecuniary Significant	-	Nil
Non-Pecuniary Less than Significant	-	Nil

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## 5. REPORTS FOR DECISION

### 05.01 2015/16 FINANCIAL STATEMENTS

File No: Governance/Meetings/Special Meetings

Author: Lynette Safranek, Finance & Community Services Director

#### Summary

The 2015/16 Financial Statements is showing a surplus of \$3.985 million, inclusive of Capital Grants. We capitalised \$7m; which is made up in part of \$4.8m roads, \$1.4m plant, and \$200k swimming pool. This capitalisation was funded by the above surplus of \$3.985m. The Statement of Cash Flows on page 8 of the Financial Statements shows the movement in Cash and Cash Equivalents leading to a surplus of \$114k.

Moved: Lord  
Second: Morgan

That:

1. In accordance with Section 413 (3) the annual financial report:
  - is in accordance with the Local Government Act 1993 (as amended) and the Regulations made there under; the Australian Accounting Standards and professional pronouncements; and the Local government Code of Accounting Practice and Financial Reporting.
  - presents fairly the Council's operating result and financial position for the year, and accords with Council's accounting and other records; and
  - Council is not aware of any matter that would render this report false or misleading in any way.
2. That the Financial Statements for the year ended 30 June 2015 be noted, be made available for submission to the Office of Local Government.

Carried 02 041116

## 6. URGENT BUSINESS

Nil

## 7. CLOSED SESSION / CONFIDENTIAL REPORTS

Nil

## 8. CLOSURE OF MEETING

The Deputy Mayor declared the meeting closed at 12.12pm.