

A1.2.1 BF:SS

March 2009

P1.	COMPUTER USAGE – OBERON LIBRARY AND COMMUNITY TECHNOLOGY CENTRE	2
P2.	COUNCIL MEETINGS.....	4
P3.	OBERON ANIMAL POUND	5
P4.	STATEMENT OF BANK BALANCES AND INVESTMENTS.....	6
P5.	COMMUNITY CENTRE TRUST MONIES	6

This is Page No. 1 of the Precis of Information as presented to the duly convened Ordinary Meeting of Oberon Council to be held at the Council Chambers, Oberon on Tuesday, 17 March 2009.

General Manager

Mayor

P1. COMPUTER USAGE – OBERON LIBRARY AND COMMUNITY TECHNOLOGY CENTRE

Staff Report to the 17 March 2009 Ordinary Meeting

File No's. A3.9, C20.1

Prepared by John Chapman on 9 March 2009

Council resolved at its Ordinary Meeting on 17 February 2009 *"That a report be provided to Council on the usage of computers in the Library and the CTC"*.

The following extract from the Director of Corporate Services' recent review of the operations of the Library summarises the standard requirements in accordance with the Library Council of New South Wales' publication "Living Learning Libraries – Standards and guidelines for NSW public libraries":

"S15 Provision of Multiple Use Public Internet Workstations

1. Number of PC's:

Guidelines (Based on population): 5 PC's

Oberon Library: 4 PC's

2. Age of PC's:

Guidelines:

Less than 3 years old

Oberon Library:

1 is less than 3 years old; 3 are more than 3 years old

3. Age of software:

Guidelines:

Less than 3 years old

Oberon Library:

Less than 3 years old

4. Printer accessibility from PC's:

Guidelines:

At least 1 printer accessible from public workstations

Oberon Library:

Complies"

There are no minimum standards or guidelines in relation to the operation of Community Technology Centres.

This is Page No. 2 of the Precis of Information as presented to the duly convened Ordinary Meeting of Oberon Council to be held at the Council Chambers, Oberon on Tuesday, 17 March 2009.

General Manager

Mayor

The following summary of usage of computers at both facilities is provided from data collected manually by staff at the facilities.

Year Ended 30/06/2008	12 mths to Feb-09
----------------------------------	------------------------------

Library Internet Terminals Accessible by the Public

Adults	825	
Children (up to 12 yrs)	893	
Teenagers (12-18 yrs)	405	
	2,123	2,970
Non Members (usually visitors)	140	
Number of Terminals	3	4
Average use per terminal	708	743

Jun 08 to Jan 09	Est Total Over 12 mths
-----------------------------	-----------------------------------

CTC Internet Terminals Accessible by the Public

Internet Access	444	666
Jobsearch Clients	199	299
	643	965
Number of Terminals		2
Average use per terminal		482

CTC Computers Used for Courses etc

CTC Courses*	1,254	1,881
Number of Terminals		12
Average use per terminal		157

*Note: When CTC is booked by a group, usage is counted as 1 user

This is Page No. 3 of the Precis of Information as presented to the duly convened Ordinary Meeting of Oberon Council to be held at the Council Chambers, Oberon on Tuesday, 17 March 2009.

General Manager

Mayor

The following attachments are provided for additional information:

- Detailed break-up of CTC usage June 2008-January 2009 (**Attachment P1a**)
- Extract (executive summary and conclusion) from the publication "Internet Access in Public Libraries Survey 2008" (**Attachment P1b**) – a copy of the full survey is available from the Director of Corporate Services if requested.

Recommendation:

That the information be received and noted.

P2. COUNCIL MEETINGS

Staff Report to the 17 March 2009 Ordinary Meeting

File No. A2.1

Prepared by Bruce Fitzpatrick on 10 March 2009

A schedule of upcoming meetings is provided for Council's information. In accordance with Council's Code of Meeting Practice, a meeting notice and agenda will be forwarded to Councillors for each meeting 5 to 10 working days prior to the meeting taking place.

Meeting	Date	Time	Venue
Business Development Committee Meeting	31 March 2009	4.00 pm	Council Chambers
Promotions Committee Meeting	2 April 2009	9.30 am	Council Chambers
Timber Heritage Walk Committee Meeting	6 April 2009	4.00 pm	Council Chambers
Heritage Committee Meeting	6 April 2009	5.00 pm	Council Chambers
Library Committee Meeting	7 April 2009	3.30 pm	Oberon Library
Events Committee Meeting	7 April 2009	5.30 pm	Council Chambers
Ordinary Meeting	21 April 2009	5.30 pm	Council Chambers

Recommendation:

That the information be received and noted.

This is Page No. 4 of the Precis of Information as presented to the duly convened Ordinary Meeting of Oberon Council to be held at the Council Chambers, Oberon on Tuesday, 17 March 2009.

General Manager

Mayor

P3. OBERON ANIMAL POUND
Staff Report to the 17 March 2009 Ordinary Meeting
File No. D54.1
Prepared by Vicki McKinnon on 5 March 2009

Each month, staff will provide a brief report to the Council concerning the operations of the Animal Pound.

The following details are for the month of February:

Details	Number of Cats	Number of Dogs
Animals carried over from previous month	2	5
Animals Seized		3
Animals Dumped	9	9
Animals Surrendered		
Animals released to Owner		
Animals Released to CHD(Cats, Dogs & Horses Charity) under Clause 17 of the Companion Animals Regulations 1999 (Exemptions from Registrations Requirement) for re-homing		1
Animals Destroyed	6	8
Animals Sold		
Animals died at Council's facility		
Animals Escaped/Stolen		
Animals still in the pound	5	8

Recommendation:

That the information be received and noted.

This is Page No. 5 of the Precis of Information as presented to the duly convened Ordinary Meeting of Oberon Council to be held at the Council Chambers, Oberon on Tuesday, 17 March 2009.

General Manager

Mayor

P4. STATEMENT OF BANK BALANCES AND INVESTMENTS
Staff Report to the 17 March 2009 Ordinary Meeting
File No. C17.1
Prepared by Amanda McGrath on 10 March 2009

The statement of Bank Balances and Investments as at 28 February 2008 is attached (**Attachment P4**) for Council's information.

Recommendation

That the information be received and noted.

P5. COMMUNITY CENTRE TRUST MONIES
Staff Report to the 17 March 2009 Ordinary Meeting
File No. C21.1
Prepared by John Chapman on 10 March 2009

At Council's Ordinary Meeting on 17 February 2009, Councillor Hooper enquired as to the balance held in the Trust Fund for the Community Centre.

Currently, a balance of \$16,912.46 remains in the account. Plans were made in 2007 to spend \$14,670 on improvements and major maintenance, with the approval of members of the former Management Committee.

However, only minimum expenditure was incurred pending consideration by Council of plans for the future of the building.

Recommendation: That the information be received and noted.

This is Page No. 6 of the Precis of Information as presented to the duly convened Ordinary Meeting of Oberon Council to be held at the Council Chambers, Oberon on Tuesday, 17 March 2009.

General Manager

Mayor