

A1.2.1 BF:SS

January 2009

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General Manager

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Mayor

**P1. EMPLOYEES' LONG SERVICE LEAVE LIABILITY**  
**Staff Report to the 20 January 2009 Ordinary Meeting**  
**File No. C19.8.1**  
**Prepared by John Chapman on 8 January 2009**

This report has been prepared to provide Council with an update on the balance of the employees' long service leave entitlement liability.

Council's current policy, adopted on 8 April 2008, provides that "... long service leave falling due on or after 11 April 2006 is to be taken as soon as practical and within five (5) years of it falling due".

A revision of the projected liability has been undertaken using the actual figures calculated at 30 June 2008. The latest projections are summarised as follows:

	Liability of Council if Policy not adopted	Projected Liability with Adoption of Policy	Projected Cumulative Savings	
30/06/2007	1,038,951	1,038,951	-	0.0%
30/06/2008	941,991	941,991	-	0.0%
30/06/2009	1,011,668	993,585	18,084	1.8%
30/06/2010	1,107,753	1,053,450	54,303	4.9%
30/06/2011	1,213,621	1,108,250	105,371	8.7%
30/06/2012	1,328,998	1,173,300	155,699	11.7%
30/06/2013	1,452,745	1,219,913	232,832	16.0%
30/06/2014	1,589,469	1,280,157	309,311	19.5%
30/06/2015	1,744,114	1,338,304	405,810	23.3%
30/06/2016	1,914,515	1,411,779	502,736	26.3%
30/06/2017	2,097,716	1,491,776	605,940	28.9%
30/06/2018	2,298,185	1,576,807	721,378	31.4%
30/06/2019	2,517,101	1,664,047	853,053	33.9%

The attached graph (**Attachment P1**) highlights the effect of the policy.

The following information in relation to the calculation of the forecast liability should be noted:

1. an annual wages inflation figure of 3% is included;
2. an annual discounted cash estimate is included.

Following Council's review of the policy on 8 April 2008, notices were issued to all staff members advising of the revision of Council's policy with details of the schedule of long service leave to be taken. Some staff have availed themselves of the option to take long service leave with a resultant anticipated nominal saving to be achieved in 2008/2009. In subsequent years, the

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impact of the policy progressively increases the annual saving which is estimated to total \$853,000 in 2019.

Leave to be taken is monitored quarterly and relevant staff members are reminded of the requirement to take their leave as scheduled in order to comply with Council's policy.

**Recommendation**

That the information be received and noted.

**P2. LEGAL COSTS**

**Staff Report to the 20 January 2009 Ordinary Meeting**

**File No. A6.2**

**Prepared by John Chapman on 8 January 2009**

Attached (**Attachment P2**) is a summary of legal costs paid by Council to 31 December 2008.

**Recommendation**

That the information be received and noted.

**P3. BIOBANKING HANDBOOK FOR LOCAL GOVERNMENT**

**Staff Report to the 20 January 2009 Ordinary Meeting**

**File No. D51.1**

**Prepared by Bruce Fitzpatrick on 5 January 2009**

The Director Landscapes and Ecosystems Conservation Climate Change, Policy and Programs Group by letter dated 16<sup>th</sup> December 2008 advised that the BioBanking Handbook for Local Government is now available on the DECC website. A copy of the letter is attached (**Attachment P3**).

A hardcopy of the handbook is available for any interested Councillor.

**Recommendation**

That the information be received and noted.

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General Manager

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Mayor

**P4. AMALGAMATION OF RURAL LANDS PROTECTION BOARD AUTHORITIES**  
**Staff Report to the 20 January 2009 Ordinary Meeting**  
**File No. A1.1.1**  
**Prepared by Bruce Fitzpatrick on 5 January 2009**

The Council has previously been advised of the proposal to amalgamate a significant number of Rural Lands Protection Board Authorities, including the Central Tablelands Rural Lands Protection Board, the Yass Rural Lands Protection Board, and the Goulburn Rural Lands Protection Board into a new authority which is known as The Tablelands Livestock Health and Pest District.

A copy of the Government Gazette notification is attached for information (**Attachment P4**).

**Recommendation**

That the information be received and noted.

**P5. CONDUCT AT COUNCIL MEETING**  
**Staff Report to the 20 January 2009 Ordinary Meeting**  
**File No. A1.2.1**  
**Prepared by Bruce Fitzpatrick on 13 January 2009**

By letter dated 11 January 2009, Mrs Christine Parker has written to register her concern regarding the level of debate at the December Ordinary Council Meeting.

A copy of the letter is included (**Attachment P5**) for Council's information.

**Recommendation:**

That the information be received and noted.

**P6. OBERON ANIMAL POUND**  
**Staff Report to the 20 January 2009 Ordinary Meeting**  
**File No. D54.1**  
**Prepared by Janet Bailey on 6 January 2009**

Each month, staff will provide a brief report to the Council concerning the operations of the Animal Pound.

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General Manager

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Mayor

The following details are for the month of December 2008:

Details	Number of Dogs	Number of Cats
Animals carried over from previous month	3	9
Animals Seized	1	0
Animals Dumped	0	8
Animals Surrendered	0	0
Animals Released to Owner	1	0
Animals Released to CDH (Cats, Dogs & Horses Charity) under Clause 17 of the Companion Animals Regulation 1999 (Exemptions from Registration Requirement) for re-homing	0	0
Animals Destroyed	0	13
Animals Sold	1	0
Animals died at Council's facility	0	0
Animals Still in Pound	2	4

**Recommendation**

That the information be received and noted.

**P7. STATEMENT OF BANK BALANCES AND INVESTMENTS  
Staff Report to the 20 January 2009 Ordinary Meeting  
File No. C17.1  
Prepared by John Chapman on 13 January 2009**

The statement of Bank Balances and Investments as at 31 December 2008 is attached (**Attachment P7**) for Council's information.

**Recommendation**

That the information be received and noted.